

Des Moines, Iowa
February 8 and 9, 1962

The State Board of Regents met in its office in the State Office Building, Des Moines, Iowa, on February 8 and 9, 1962, and in the Fort Des Moines Hotel the evening of February 8, 1962.

Present:

Members of the State Board of Regents

Mr. Crabbe	All sessions
Mrs. Evans	All sessions
Mr. Hagemann	All sessions
Mr. Molison	All sessions
Mr. Noehren	All sessions
Mr. Oberhausen	All sessions
Mr. Redeker	All sessions
Mrs. Rosenfield	All sessions
Mrs. Valentine	All sessions

Members of the Finance Committee

Chairman Gernetzky	All sessions
Secretary Dancer	All sessions
Mr. Cottrell	All sessions

Office of the State Board of Regents

Secretary to Secretary Lenihan	All sessions, except evening
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State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Jolliffe	All sessions
Director Jordan	All sessions

Iowa State University

President Hilton	All sessions
Vice President Parks	All sessions

State College of Iowa

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions, except evening
Business Manager Geasland	All sessions, except evening

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Iverson	All sessions
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February 8-9, 1962 - General or miscellaneous

The Board met at 9:15 a.m., Thursday, February 8, 1962, with President Hagemann in the chair and Mr. Dancer secretary of the meeting.

EXECUTIVE SESSION. President Hagemann asked if there were any objections to an executive session. There were no objections, and the Board resolved itself into executive session at 9:20 a.m. The Board rose from executive session at 11:15 a.m., February 8, 1962.

RECESS. President Hagemann recessed the meeting until 7:30 p.m., to meet in the Fort Des Moines Hotel, and the Educational Policy Committee and the Building and Business Committee proceeded with committee work.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted when the Board met at 8 p.m., February 8, 1962, in the Fort Des Moines Hotel:

OFF CAMPUS AND EXTENSION SERVICES - STATE UNIVERSITY OF IOWA. R. J. Blakely, Dean of the Extension Division of the State University of Iowa, presented a sixty-two page report of the off campus and extension services of the State University of Iowa and his recommendations for a policy of formal cooperation by Iowa's three institutions of higher education in extension and special services. Excerpts from the report follow:

"PART ONE - OVERVIEW OF EXTENSION AND SERVICE ACTIVITIES OF THE STATE UNIVERSITY OF IOWA (Excluding all services by the University Hospitals except the Child Development Clinic and the Hospital-School for Severely Handicapped Children)

"The University has regarded extension services as an important function of the university from its earliest days.

- An Extension Department since 1890.
- An Extension Division since 1913.

February 8-9, 1962 - General or miscellaneous

"Statement of Extension Purpose (1913). 'To render a service to the Commonwealth and to the people by carrying to every part of the State the knowledge, the thought, the ideals, the spirit of the several departments and colleges of the University and by bringing the University generally into contact with the citizen.'

"The University has sought and seeks to relate its resources for teaching and research, on the one hand, to the needs of the people, on the other hand,

--Not by creating a 'university within a university',
--But by building bridges between the teachers, libraries and laboratories on campus and the people of Iowa.

"The bridges are the agencies that are pictured on a chart on page 4 and summarized in single-sheet descriptions on the 22 pages that follow the chart."

"CONCLUSION OF PART ONE AND TRANSITION TO PART TWO.

"Beneath the overview that has been given can be glimpsed the natural development of the scope and variety of extension and special services by the State University of Iowa to the people of Iowa. The dates given indicate a quickening and multiplication--the establishment of an Extension Department in 1890 and an Extension Division in 1913; one other agency in 1917; two more in the 'Twenties; one more in the 'Thirties; six more in the 'Forties; seven more in the 'Fifties. The demands from the people and responses by the University are continuing and can be expected to continue. Undoubtedly the same story can be told of ISU and SCI.

"The overview presentation of SUI's extension and special services shows that the initiative for meeting the needs of the people of Iowa has come from several sources--the faculty and administrators, the president, the Board of Regents and the General Assembly.

"The second part of this presentation argues that the needs of the people of Iowa now require formal cooperation by the three institutions of higher education in their extension and special services, and that the initiative in establishing formal cooperation by the three institutions of higher education in extension and special services should and must come from the Board of Regents.

"PART TWO - A CASE FOR A POLICY OF FORMAL COOPERATION BY IOWA'S THREE INSTITUTIONS OF HIGHER EDUCATION IN EXTENSION AND SPECIAL SERVICES. My objective is to persuade the Board of Regents to adopt a policy establishing a formal cooperation by Iowa's three institutions of higher education so as to provide extension and special service that:

- I. FIT THE DOMINANT NEEDS OF THE PEOPLE OF IOWA;
- II. TAKE ADVANTAGE OF THE PARTICULAR STRENGTHS OF EACH INSTITUTION;
- III. POOL THEIR STRENGTHS FOR A COHERENT SYSTEMATIC STATE-WIDE PROGRAM; and
- IV. LAY THE GROUNDWORK FOR BETTER COOPERATION WITH OTHER EDUCATIONAL INSTITUTIONS AND AGENCIES BOTH IN IOWA AND ELSEWHERE.

These are the four headings for what follows."

"My argument is that the people of Iowa need more than the avoidance of 'objectionable overlap or duplication' and more than informal ad hoc cooperation. If this argument is accepted as persuasive, there would then seem to be three logical alternative decisions for the Regents:

- "1. That cooperation is desirable and should be effected through informal agreement. This would almost certainly not lead to the degree and kind of cooperation needed, since it is essentially the present situation.
- "2. That cooperation is desirable and should be effected by placing the administration of Extension under one of the three institutions. This would not be in keeping with the integrating and coordinating role of the Board of Regents or with the previous relationships of the three institutions, one with another.
- "3. That cooperation is desirable and should be effected by the three institutions under a formal policy adopted by the Regents.

"This last decision is recommended. What follows is offered, not to be accepted in detail, but to give concrete suggestions for discussion. It is based on a study of the situation in Iowa and also numerous other states. ***"

"The Board of Regents would effect a policy of formal cooperation by the three institutions of higher education in their Extension and Special Services to the people of Iowa.

"The three presidents would constitute a council to carry out the policy. On this council they would be acting in behalf of the State system, not on behalf of their individual institutions. The chairmanship could rotate.

"Under the council the three directors of Extension would constitute a committee. On this committee they also would be acting in behalf of the State system, not on behalf of their individual institutions. The chairmanship could rotate with the chairmanship of the council, or otherwise.

"The cooperative program would consist of two kinds of activities--those that are state-wide and those that are confined to the localities and sections surrounding the three institutions. Each of the three institutions would participate in each of the two kinds of activities (though not necessarily in each particular activity). In all cases the policies, broad outlines and specific details would have to be considered carefully by the persons involved in their several roles. Major illustrations are given ****, and major questions are raised, not for answering now but to indicate the direction of early exploratory discussions. Careful consideration would undoubtedly discover both possibilities that are not included and obstacles that are not now envisioned. A complete merger of the extension and special services of the three institutions is not, of course, advocated, but only a formal and systematic enlargement and improvement of affirmative cooperation in dealing with audiences and their problems."

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"The scope of the needs of the people of Iowa for extension and special services, which has been sketched in this presentation, advises that not only should the three state institutions of higher education formally cooperate with one another but they should systematically cooperate also with other educational institutions and agencies, both inside and outside of the state.

"Many additional resources both inside and outside of Iowa could be brought to bear upon the needs of the people of Iowa for continuing education. These range from the intangibles of ideas, insights and skills to the tangibles of materials, facilities and money."

"These and similar avenues and resources are open to the three state institutions of higher education in Iowa. But to cooperate with them effectively the three must first lay the base by establishing affirmative cooperation with each other. Such a base will give groundwork for more extensive and complicated cooperative effort nationally."

"This has been a proposal that the Board of Regents adopt an official policy to effect formal cooperation by Iowa's three institutions of higher education in their extension and special service activities. It has tried to be specific without being limiting. If it has been persuasive, the first steps would seem to be for the Regents to request the additional information they need in order to decide the policy, or, if that decision is affirmative, to set up machinery to begin to implement the policy."

After hearing the presentation of Dean Blakely, President Hagemann stated that the State College of Iowa and the Iowa State University would present their reports on Friday, February 9, 1962, after which all three would be considered.

February 9, 1962

The following business relating to general or miscellaneous matters was transacted on February 9, 1962:

February 8-9, 1962 - General or miscellaneous

OFF CAMPUS AND EXTENSION SERVICES - STATE COLLEGE OF IOWA. R. J. Schlicher, Director of Extension Service at the State College of Iowa, presented orally the history of Extension Service at the State College of Iowa, discussed in detail the fields it is covering now, and distributed copies of a pamphlet entitled, "Consultant Services, 1961-1962", the introduction of which is as follows:

"The schools of the nation are being called upon today to assume ever-increasing roles of importance in American life. It is essential that the best in educational theory and practice should be readily available to administrators, supervisors and teachers. To assist Iowa schools in expanding their offerings and improving their instructional techniques is the primary function of the Extension Service of the State College of Iowa.

"The program of Consultant Services is the most significant feature of the activities of the Extension Service. To staff this program regular members of the various departments of the college are borrowed on a full or part-time basis to serve as consultants to the schools of Iowa."

OFF CAMPUS AND EXTENSION SERVICES - IOWA STATE UNIVERSITY. Marvin A. Anderson, Associate Director of Agriculture and Home Economics Extension Service, and Ralph E. Patterson, Associate Director of Engineering Service, made the oral presentation of the off campus and extension services of the Iowa State University, and outlined the various areas and programs of work being done.

OFF CAMPUS AND EXTENSION SERVICES - POLICY DECISIONS. Mr. Oberhausen moved that each of the institutions through its president, or his authorized representative, submit to the Committee on Educational Coordination a memorandum setting out specific statements of programs or questions in defined areas where it is felt policy decisions by this Board may or may not be needed. The motion was seconded by Mrs. Evans and passed. (See page 106, Board minutes of October 19-21, 1961, and page 179, Board minutes of December 14-15, 1961.)

February 8-9, 1962 - General or miscellaneous

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on January 11-12, 1962, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University of Iowa	January 25, 1962
Iowa State University	January 9, 1962
State College of Iowa	January 17, 1962
Iowa School for the Deaf	January 3, 1962

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Dean Lang stated that the Committee on Educational Coordination had nothing of a general nature to report at this meeting.

INVESTMENTS. Mr. Gernetzky distributed copies of a report of the investments made by the Finance Committee during the month of January, 1962. The report was accepted.

INVESTMENTS - INVENTORY OF SECURITIES. Mr. Gernetzky distributed copies of an inventory of securities belonging to the institutions, as of June 30, 1961; and President Hagemann stated that the report would be considered at the March meeting.

INVESTMENTS - RESOLUTION FOR TRANSFER AND SALE OF SECURITIES. The following resolution was submitted:

RESOLVED: That any two of the three members of the Finance Committee of the State Board of Regents, Carl Gernetzky, David A. Dancer, Doyle R. Cottrell, be and they hereby are fully authorized and empowered to transfer, convert, endorse, sell, assign, set over and deliver any and all shares of stock, bonds, including all issues of U.S. Treasury securities, debentures, notes and

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subscription warrants, stock purchase warrants, evidences of indebtedness, or other securities now or hereafter standing in the name of or owned by the State Board of Regents (formerly State Board of Education) or any of the institutions under its control, the State University of Iowa, Iowa City; Iowa State University of Science and Technology (formerly Iowa State College of Agriculture and Mechanic Arts), Ames; State College of Iowa (formerly Iowa State Teachers College), Cedar Falls; Iowa School for the Deaf, Council Bluffs; Iowa Braille and Sight-Saving School (formerly Iowa School for the Blind), Vinton; and the State Sanatorium, Oakdale, and to make, execute and deliver any and all written instruments of assignment and transfer necessary or proper to effectuate the authority hereby conferred.

Mr. Oberhausen moved that the foregoing resolution be adopted. The motion was seconded by Mr. Redeker and passed.

CONTINGENT FUND - CLAIMS FOR PROPERTY DAMAGE. Secretary Dancer reported that he had conferred with the Executive Council about payment of claims for fire and storm damage that had been filed previous to the opinion of the Attorney General of Iowa dated December 26, 1961, and had not yet received an answer.

FEDERAL ASSISTANCE - HIGHER EDUCATION FACILITIES. President Hancher stated that bills had been introduced in Congress which, if passed, would provide federal funds for facilities at institutions of higher education; and called attention to Section 7, Chapter 6, 58th G.A., "Board of Regents Capital Improvements", a part of which is as follows:

"In the event that **** federal legislation for the same general purposes (federal grants and loans for construction of academic buildings and for scholarships), should become law and require that an agency of the State be created or designated for the administration of the law as it may apply and be to the benefit of all public and private institutions of higher education in the State of Iowa, the Governor of the State of Iowa is hereby empowered to appoint or designate an agency broadly representative of all higher education and the public of Iowa as a State Commission on Academic Facilities and Scholarships."

President Hancher suggested that Governor Erbe be alerted about the possible need for such a commission if federal funds become available for academic facilities and scholarships. President Hagemann stated that Secretary Dancer would confer with Governor Erbe.

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CONFERENCE ON HIGHER EDUCATION, ASSOCIATION OF HIGHER EDUCATION OF THE NATIONAL EDUCATION ASSOCIATION. Secretary Dancer stated that the 17th Annual National Conference of Higher Education, sponsored by the Association on Higher Education - National Education Association, would be held in the Morrison Hotel in Chicago, Illinois, March 4-7, 1962, and asked those members who would attend the conference to notify him so travel authorization could be secured from the Executive Council of Iowa.

LEGISLATIVE ASKINGS FOR 1963-1965 - BASIC ASSUMPTIONS - PROCEDURE. Consideration was given to the formulation of the basic assumptions in connection with the legislative askings for 1963-1965, and the matter was referred to the Finance Committee and the administrative officials of all institutions ("Toledo Society") for preliminary studies, with the understanding that the executives would proceed with the collection of materials needed.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled, as follows:

March 8-9, 1962	Board's Office, Des Moines, Iowa
April 12-13, 1962	Iowa State University, Ames, Iowa
May 10-11, 1962	Iowa School for the Deaf, Council Bluffs, Iowa
June 14-15, 1962	State University of Iowa, Iowa City, Iowa.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on February 9, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of January, 1962, were approved and ratified.

RETIREMENT POLICY. Upon the recommendation of Superintendent Berg and the Educational Policy Committee the retirement policy now in effect for employees of the Iowa School for the Deaf is to be continued. (See page 216, Board minutes of February 8, 1949.)

GIRLS' DORMITORY WITHOUT EQUIPMENT, 59TH G.A. - CONTRACTS. The Building and Business Committee reported that at 1 p.m., February 6, 1962, a public hearing was held at the Iowa School for the Deaf in regard to the Girls' Dormitory without Equipment, 59th G.A.; that no objectors appeared and no objections were filed; and that at 2 p.m. bids for the construction of the project were received and opened. (See Finance Committee minutes of February 6, 1962.)

Upon the recommendation of the Building and Business Committee the contracts for the construction of the Girls' Dormitory without Equipment were awarded, as follows, subject to approval and the allocation of \$253,000 to the project account by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

February 8-9, 1962 - Iowa School for the Deaf

General construction contract to the Butler Construction Company, Council Bluffs, Iowa, on the basis of that firm's bid, as follows:

Base bid	\$154,800	
Alt. 1, if dri wall partitions are changed to concrete blocks, add	2,800	
Alt. 2, if wardrobes are provided as specified, add	7,000	
Alt. 3, if seeding, sodding and planting is included, add	1,700	
Alt. 4, if kitchenette equipment is provided in room 205, add	700	
Alt. 5, if shuffleboard is provided in room B6, add	25	
Contract price		\$167,025

Mechanical contract to J. H. Martig, Inc., Omaha, Nebraska, on the basis of that firm's bid, as follows:

Base bid	\$ 42,114	
Alt. 1, if dri wall partitions are changed to concrete blocks, no change in price	-----	
Contract price		42,114

Electrical contract to Henry W. Miller Electric Company, Omaha, Nebraska, on the basis of that firm's bid, as follows:

Base bid	\$ 17,270	
Alt. 1, if dri wall partitions are changed to concrete blocks, add	100	
Contract price		17,370
Total, all contracts		\$226,509

GIRLS' DORMITORY WITHOUT EQUIPMENT, 59TH G.A. - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget for the Girls' Dormitory without Equipment, 59th G.A., was adopted: (See page 465, Board minutes of June 22-23, 1961.)

<u>Funds available</u>		
Appropriation, 59th G.A.		\$280,000.00
<u>Estimated expenditures</u>		
Construction contracts	\$226,509.00	
Architect's fee (5%)	11,325.45	
Soil testing	803.00	
Utility lines (installed by School)	2,500.00	
Contingency	37,862.55	
Miscellaneous expenses	1,000.00	280,000.00

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WITHHOLDING PREMIUMS FOR ANNUITY CONTRACT. Mr. Noehren reported that on February 7, 1962, Dr. Don R. Lash, dentist at the Iowa School for the Deaf, had made the following request:

"I would like to have the maximum deducted from my salary, under the recently enacted Public Law 87-370, which is part of section 403 of the Internal Revenue Code, making me eligible for tax free annuity. This plan will be handled under Connecticut Life Insurance Co. of Hartford, Conn."

Upon the recommendation of the Building and Business Committee the request was denied, because the Iowa School for the Deaf does not contribute to an annuity plan for employees and because it is not the policy of the State Board of Regents to withhold money from salaries in individual cases such as this.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on February 9, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of January, 1962, were approved and ratified.

VACATION POLICY. Upon the recommendation of Superintendent Iverson and the Educational Policy Committee the following revised vacation policy for employees of the Iowa Braille and Sight-Saving School was adopted: (See page 78, Board minutes of September 13, 1949.)

Full-time employees. All full-time employees of the Iowa Braille and Sight-Saving School shall be granted one week's vacation after one year's employment and two weeks' vacation per year after the second and through the tenth year of employment, and three weeks' vacation per year after the tenth and all subsequent years of employment, with pay. Vacations with pay shall not be accumulative.

Employees other than teachers and houseparents who work less than twelve months. All full-time employees of the Iowa Braille and Sight-Saving School, other than teachers and houseparents, who work at the school nine or more months but less than twelve months per year shall be granted pro-rated vacations in accordance with the schedule for twelve-month employees.

RETIREMENT POLICY. Upon the recommendation of Superintendent Iverson and the Educational Policy Committee the following revised retirement policy for employees of the Iowa Braille and Sight-Saving School was adopted: (See page 79, Board minutes of September 13, 1949.)

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Employees who have reached age sixty-five (65) or over on or before July 1 of each year shall be automatically retired from active duty. Employees on a nine, ten or eleven (9, 10, 11) months' basis shall retire upon the completion of the year's work. Employees on a twelve (12) months' basis shall retire July 1 of each year, and shall be entitled to one (1) week's vacation pay after employment at the School for one (1) full year, two week's vacation pay after the second and through the tenth year of employment, and three weeks' vacation pay after the tenth and all subsequent years of employment, less any earned vacation time that has been used.

The Superintendent may, in emergencies, hire on a temporary or a part-time basis persons over sixty-five (65) years of age.

REPORT OF ENROLLMENT. Mr. Crabbe stated that Superintendent Iverson had made a report to the Educational Policy Committee of the enrollment of students at the Iowa Braille and Sight-Saving School.

BUDGET SUMMARY, 1962-1963. Copies of a summary of the proposed budget of the Iowa Braille and Sight-Saving School for the year 1962-1963 were distributed to Board members.

On motion by Mrs. Rosenfield, which was seconded by Mrs. Evans and passed, the summary of the proposed budget of the Iowa Braille and Sight-Saving School for the year 1962-1963 was approved and Superintendent Iverson was authorized to proceed with the preparation of the line budget.

1961-1962 BUDGET INCREASE - 1961-1963 BIENNIAL BUDGET CEILING INCREASE. The Building and Business Committee reported that additional funds had been received, as follows:

United States Department of Agriculture, Agricultural Marketing Service, Food Distribution System	\$2,267.00
Sale of 1961 corn crop	728.00
	<u>\$2,995.00</u>

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Upon the recommendation of the Building and Business Committee the 1961-1962 budget was increased \$2,995.00, from \$488,745 (\$8,958.00 of which was reserved for 1962-1963 budget) to \$491,740; and the 1961-1963 biennial budget ceiling was increased \$2,995.00, with the understanding that reports are to be filed with the State Comptroller in accordance with the provisions of Section 12, Chapter 5, 59th G.A.

A summary of the 1961-1963 biennial budget ceiling increases for the Iowa Braille and Sight-Saving School follows:

Biennial budget ceiling as established by the 59th G.A.	\$971,400.00
Increase authorized when 1961-1962 budget was adopted (Estimated expenditures of \$479,787 plus \$8,958 reserved for 1962-1963 budget, or total budgeted of \$488,745) (Increased income from Student Teacher Program, State College of Iowa.)	3,045.00
Increase authorized 2/9/62 (the foregoing action)	2,995.00
Revised biennial budget ceiling for 1961-1963	<u>\$977,440.00</u>

STORM DAMAGE, 59TH G.A. Copies of a progress report about the repair of damage caused by a storm on April 23, 1961, were distributed.

Upon the recommendation of the Building and Business Committee, authority was granted to abandon the project to remodel the second floor of the Laundry into two apartments, at an estimated cost of \$14,000, and to use \$1,107 for floor covering and painting in the basement of Palmer Hall to complete the remodeling of the basement of Palmer Hall for orchestra rehearsal. (See pages 405 and 406, Board minutes of May 11-12, 1961.)

MAIN BUILDING, TUCK POINTING (SPECIAL RR&A), 59TH G.A. - ACCEPTANCE. The Building and Business Committee reported that representatives of Kohlmann-Eckmann-Hukill, Architects, the D. C. Taylor Company, and the Iowa Braille and Sight-Saving School had inspected the Main Building Tuck Pointing, Special RR&A, 59th G.A., and found that the contractor had completed the work in accordance

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with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Tuck Pointing of the Main Building, Special RR&A, 59th G.A., was accepted as of this date, February 9, 1962, from the D. C. Taylor Company, Cedar Rapids, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on February 9, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of January, 1962, were approved and ratified.

RETIREMENT POLICY. Upon the recommendation of Superintendent Spear and the Educational Policy Committee the following retirement policy was adopted:

The mention of specific ages in the statement of retirement policy in the succeeding paragraphs does not preclude raising the question of capacity to perform required work during the course of any persons employment with the State Sanatorium. In addition, the mention of specific retirement ages does not deprive the State Sanatorium of the right to terminate employment at any time for good and sufficient reason.

Teaching, major professional and major administrative staff members shall retire not later than June 30 next following the attainment of age 68.

All other staff members of the State Sanatorium shall retire on December 31 or June 30, whichever first occurs, following attainment of age 70.

BUILDING 49, EXTENSION OF SERVICE BUILDING, 59TH G.A. - CONTRACTS. The Building and Business Committee reported that at 1:30 p.m., February 2, 1962, a public hearing in regard to Building 49, Extension of Service Building, 59th G.A., was held in the office of the Superintendent of the State Sanatorium at Oakdale, Iowa; that Superintendent Spear and Business Manager Wynn, of the State Sanatorium, and David A. Dancer, Secretary of the State Board of Regents, were present at the hearing; that no objections were filed and no objectors appeared; and that at 2 p.m., bids for the project were received and opened in the Classroom with the following present:

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Superintendent Spear and Business Manager Wynn, of the State Sanatorium; Dane D. Morgan, of the firm of Dane D. Morgan and Associates, Architects; and David A. Dancer, Secretary of the State Board of Regents. Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for the construction of Building 49, Extension of Service Building, 59th G.A., were awarded to the low bidders, as follows, subject to approval and allocation of \$106,000 to the project account by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to Larsen Brothers, Council Bluffs, Iowa, on the basis of that firm's low bid, as follows:

Base bid	\$81,664	
Alt. 2, add	200	
Alt. 3, add	<u>2,200</u>	
Contract price		\$84,064

Mechanical contract to the Barnhizer Company, Cedar Rapids, Iowa, on the basis of that firm's low base bid 12,560

Electrical contract to the Cedar Rapids Electric Supply Company, Cedar Rapids, Iowa, on the basis of that firm's low base bid 5,390

BUILDING 49, EXTENSION OF SERVICE BUILDING, 59TH G.A. -CARPET. Upon the recommendation of the Building and Business Committee, and subject to approval by the Budget and Financial Control Committee, authority was granted to secure quotations on the carpet for the board room and the library and to issue a purchase order to the low bidder.

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BUILDING 49, EXTENSION OF SERVICE BUILDING, 59TH G.A. - REVISED PROJECT BUDGET.

Upon the recommendation of the Building and Business Committee the following revised project budget for Building 49, Extension of Service Building, 59th G.A., was adopted: (See page 67, Board minutes of September 14-15, 1961.)

Funds available

Appropriation, 59th G.A.		\$115,000
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Estimated expenditures

Construction contracts (three)	\$102,014	
Architect's fee	5,100	
Miscellaneous and contingency	<u>7,886</u>	\$115,000

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on February 9, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of January, 1962, were approved and ratified.

DEATH. Mr. Crabbe stated that President Hancher had reported to the Educational Policy Committee the death in Des Moines, Iowa, on December 29, 1961, of Dr. Lester D. Powell, clinical professor in the Department of Surgery of the College of Medicine.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and the Educational Policy Committee the following leaves of absence were granted:

Alan B. Spitzer, associate professor in the Department of History in the College of Liberal Arts, for the academic year 1962-1963, without salary or insurance, to accept a temporary appointment at Stanford University.

Robert E. Belding, associate professor in the College of Education, for the academic year 1962-1963, without salary or insurance, to serve as an exchange professor at the University of Nottingham, England.

CHANGE IN APPOINTMENT. Upon the recommendation of President Hancher and the Educational Policy Committee, the appointment of Clyde F. Kohn was changed from professor to professor and acting chairman, Department of Geography, College of Liberal Arts, for the period February 5, 1962, to September 1, 1962, replacing Professor and Chairman Harold H. McCarty, who has been granted a leave of absence.

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CHANGES IN SALARY. Upon the recommendation of President Haucher and the Educational Policy Committee the following members of the staff in the College of Dentistry were granted salary increases in the amounts indicated, plus insurance programs, twelve months' basis, effective February 1, 1962, the increases to be paid from release of funds in Account A 445:

<u>Name and rank</u>	<u>Present Salary</u>	<u>Increase</u>	<u>Total Salary</u>	<u>Account Number</u>	<u>Budget Line</u>
Leland D. Anderson Professor and Head Dental Technology	\$15,000	\$1,500	\$16,500	A 446	1
James H. Wick Professor and Head Operative Dentistry	15,000	1,500	16,500	A 445	1
George S. Easton * Professor and Director Dental Clinic Admin- istration	15,000	1,500	16,500	A 453	1

* This does not change the special payment Dr. Easton receives as Acting Dean of the College of Dentistry.

RE-APPOINTMENT. Upon the recommendation of President Hancher and the Educational Policy Committee, Roscoe Woods, professor emeritus in the Department of Mathematics, College of Liberal Arts, was re-appointed on a three-fifths' time basis for the second semester of the 1961-1962 academic year at a total salary of \$2,600, without insurance programs; salary payable from Account A 158, line 6.

INTER-DEPARTMENTAL GRADUATE PROGRAM IN COMPARATIVE LITERATURE. Upon the recommendation of the Educational Policy Committee, the proposed Inter-departmental Graduate Program in Comparative Literature was referred to the Committee on Educational Coordination for consideration and report back to the Educational Policy Committee.

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SUMMER SESSION COURSES. Upon the recommendation of the Educational Policy Committee and with the approval of the Committee on Educational Coordination, the following courses are to be offered in the Graduate College and in the Department of Russian and the Department of Home Economics, College of Liberal Arts, during the 1962 summer session:

Supplemental Russian Reading	3 semester hours
Field Course in Textiles and Clothing	4 semester hours

12-WEEK SUMMER SESSION COURSES, 1962 - REPORT. Mr. Crabbe stated that President Hancher had reported to the Educational Policy Committee about the courses to be offered during the 1962 12-week summer session.

TUITION - 12-WEEK SUMMER SESSION, 1962. Upon the recommendation of the Educational Policy Committee the tuition rates for the 1962 12-week summer session were approved, as follows:

Graduate, and undergraduate resident	\$120.00
Undergraduate non-resident	150.00

URBAN ECONOMIC AND SOCIAL RESEARCH PROGRAM - REPORT. President Hancher reported about the work being done in the Urban Economic and Social Research Program and by whom the projects were being carried out under the Committee on Urban Economic and Social Development of Iowa at the State University of Iowa.

RETIREMENT ANNUITIES AND GROUP INSURANCE. Upon the recommendation of the Building and Business Committee authority was granted for the following:

- A. To include summer session salaries in the base for premiums for retirement annuities and group life and disability insurance, effective with the 1962 summer session.

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- B. To increase retirement annuity premiums from 10% to 12% on salary amounts in excess of the Federal OASI maximum base (presently \$4,800), with 8% to be paid by the State University of Iowa and 4% to be paid by employees, effective July 1, 1962.

CHEMISTRY BUILDING WITHOUT EQUIPMENT, 58TH G.A. - EQUIPMENT AND MOVING EXPENSE FOR 58TH G.A. BUILDINGS AND ADDITIONS, 59TH G.A., CHEMISTRY BUILDING. The Building and Business Committee reported that the National Science Foundation had made a matching grant of \$200,000 for the Chemistry Building without Equipment, 58th G.A., and the Chemistry Building, Equipment and Moving Expense for 58th G.A. Buildings and Additions, 59th G.A. - Grant No. NSF-G17387 - April 27, 1961.

FIRE DAMAGE - PHARMACEUTICAL MANUFACTURING LABORATORY. The Building and Business Committee reported that the Executive Council had allocated from the Contingent Fund, Section 19.7, 1958 Code of Iowa, \$4,475.85 to replace equipment and restore the area damaged by fire in the Pharmaceutical Manufacturing Laboratory but had not paid the State University the cost for necessary cleaning up and preliminary repairing and painting, \$1,038.15. (See page 223, Board minutes of January 11-12, 1962.)

PARKLAWN. Upon the recommendation of the Building and Business Committee authority was granted to continue to use the south half of Parklawn for married student housing instead of making it available for cooperative housing for women.

ARMORY ROOF REPLACEMENT. Upon the recommendation of the Building and Business Committee a project for the Armory Roof Replacement and the following project description and project budget were approved and the University Architect's Office was designated as architect and clerk-of-the-works:

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Description. The Armory roof is a barrel vault type 158' x 235'. It is covered with Ludowici french tile over a waterproof felt base. The felt base has deteriorated and needs replacement. This requires removal of the tile before the felt base is removed and replacement of the same tile after the new felt base is installed. Some areas of built-up roof and sheet metal will also be replaced.

Source of funds

Appropriation for University Repairs, Replacements and Alterations	\$12,000
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Estimated expenditures

Planning and supervision	\$ 750	
Replacement of felt base under tile roof	6,000	
Replacement of built-up roofing and sheet metal	4,550	
Contingencies	<u>700</u>	\$12,000

ACCELERATOR BUILDING, 59TH G.A. - VAN DE GRAAFF POSITIVE ACCELERATOR - GRANT.

The Building and Business Committee reported that the National Science Foundation had made a grant of \$498,000 to the Physics Department of the State University of Iowa to purchase a Van de Graaff positive ion accelerator (a 5.5 million electron volt "atom smasher"), with the understanding that an additional \$150,000 would be granted next year. Upon the recommendation of the Building and Business Committee the grant of \$498,000 from the National Science Foundation was accepted.

ACCELERATOR BUILDING, 59TH G.A. The Building and Business Committee submitted the following resolution:

WHEREAS, the 59th General Assembly appropriated \$300,000 for an Accelerator Building at the State University of Iowa; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$300,000 for an Accelerator Building at the State University of Iowa is for the best interests of the state.
2. That the project and the following project description and estimate of costs be approved:

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Project description

The proposed building, to house a positive ion accelerator, consists of a tower 32' x 36' approximately seven stories in height, with the lower story measuring 79' x 90'. Concrete walls of 3' thickness for the target chamber and tower will provide necessary radiation protection.

The proposed location of the building is in the area immediately west of East Hall, in a location such that the building will eventually become an integral part of the Physics and Mathematics building for which the 59th General Assembly appropriated \$1,410,000 (without equipment), and the Educational Data Processing Center approved by the State Board of Regents on June 18, 1959 and by the Budget and Financial Control Committee on November 7, 1959. (Revised budget of \$1,300,000 approved by State Board of Regents on February 26, 1960.) This combination of facilities is recommended for the following reasons:

- 1) The accelerator building should be located adjacent to and connected with the Physics building in order to make the most effective use of the accelerator for research in Physics.
- 2) The Educational Data Processing Center should be located adjacent to East Hall because of the extensive use of data processing equipment in connection with the College of Education and the Iowa Testing Programs. It should also be connected with the Physics building because of the extensive use of the same data processing equipment for research in Physics.

The above combination of facilities will constitute a large building, estimated to contain a minimum of 110,000 square feet (in addition to the Accelerator building) and a minimum total budget of about \$2,300,000. There is a reasonable expectancy that matching funds will increase this to a total of about \$3,300,000 for the combination of facilities.

If the proposed location and combination of these facilities is approved, the Business Administration College building (59th G.A.) will be proposed as a separate building. This is logical because there is very little relationship, if any, between the activities of the Business Administration College and the combination of facilities herein proposed.

Project budget

Funds available, Appropriation made by 59th G.A.		\$300,000
Estimated expenditures		
Supervision and preliminary studies	\$ 3,600	
Architect's fee	10,000	
Construction	250,000	
Utility lines	25,000	
Contingencies	<u>11,400</u>	\$300,000

3. That authority be granted to negotiate with Durrant and Bergquist, Dubuque, Iowa, for services as associate architect in association with the Architect's Office of the State University of Iowa for the project; and that the University Architect's Office be designated as clerk-of-the-works.

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4. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$300,000 for an Accelerator Building at the State University of Iowa is for the best interests of the state, the project description and the estimate of costs, and to allocate \$8,000 to the project account for planning work.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

UTILITIES, 58TH G.A. - ELECTRICAL DISTRIBUTION SYSTEM IMPROVEMENTS. The Building and Business Committee submitted the following resolution:

WHEREAS, the 58th General Assembly made an appropriation of \$1,594,500 for Utilities at the State University of Iowa; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$96,500 for electrical distribution system improvements at the State University of Iowa is for the best interests of the state.

2. That the project and the following project description and estimate of costs be approved:

Project description

The project is divided into three phases:

Phase I is the rerouting of electrical feeder cable for the Engineering Building Addition. The present feeder cable runs through the site. It will be necessary to reroute the cable temporarily and reinstall it through the Engineering Building Addition upon completion.

Phase II is the restoration of permanent normal and stand-by electrical service to the medical campus, which was disrupted by the construction of the Pharmacy Building. Service is now maintained in a temporary manner. Buildings serviced by these cables are General Hospital, Medical Research Center, Medical Laboratories, Psychopathic Hospital and Children's Hospital. In addition, this phase contemplates the construction of the Hospital Minimal Care Unit and Medical Research Facilities (Metabolic Laboratory).

It is proposed to build an underground chamber (20' x 30') and install a central switching point connecting to the existing and the proposed buildings. This new switching facility will be designed to provide means to connect into a new electrical distribution system which must be brought to this switching point to serve the expanding medical campus. This work must be completed by June 1, 1962, to clear the site for the Hospital Minimal Care Unit and the Medical Research Facilities (Metabolic Laboratory).

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Phase III is the construction of a new transformer room and additional electrical service at Children's Hospital. The electrical load has increased to a point where the present transformer room is inadequate and the present room cannot be expanded. New service is needed to the West portion of the structure at once. Further service to the East will be installed when demand dictates.

Funds available

From appropriation of \$1,594,500, 58th G.A., Utilities \$96,500

Estimated expenditures

Planning and supervision	\$ 3,200	
Material to be purchased (switches and cables)	39,000	
Construction	51,800	
Contingencies	<u>2,500</u>	\$96,500

3. That the University Architect's Office be designated as engineer and clerk-of-the-works for the project.

4. That the following procedure be approved:

Phase I estimated at \$3,800 by quotations and purchase orders, with prior advertisement and with approval by the State Board of Regents prior to issuing purchase orders.

Phase II and III, Material (Phase I - \$25,000, Phase II - \$14,000) by quotations and purchase orders, with prior advertisement and with approval by the State Board of Regents prior to issuance of purchase orders.

Phase II and III, Construction (Phase I - \$36,000, Phase II - \$12,000) by formal bidding procedure with contracts subject to the approval of the State Board of Regents.

5. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$96,500 (58th G.A. Appropriation of \$1,594,500 for Utilities) for electrical distribution system improvements at the State University of Iowa is for the best interests of the state, the project description, the estimate of cost, and the procedure, and to allocate \$40,000 to the project for the purchase of materials and a portion of the planning cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

STATE BACTERIOLOGICAL LABORATORY EQUIPMENT, 59TH G.A. The Building and Business Committee reported that quotations for a Gamma Ray Spectrometer System, State Bacteriological Laboratory Equipment, 59th G.A., had been received, as follows:

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Charles Walsh Associates, Inc., Deerfield, Illinois	\$26,436.65
Metrix, Inc., Deerfield, Illinois (Nuclear Industries, Inc.)	25,176.00

Upon the recommendation of the Building and Business Committee the low quotation of \$25,176.00, submitted by Metrix, Inc., Deerfield, Illinois (Nuclear Industries, Inc., Chicago, Illinois), was accepted, subject to the approval of the Budget and Financial Control Committee.

STATE BACTERIOLOGICAL LABORATORY EQUIPMENT, 59TH G.A. The Building and Business Committee reported that quotations on a Viscosimeter and related items, State Bacteriological Laboratory Equipment, 59th G.A., had been received, as follows:

	<u>Quotation</u>	<u>Less trade-in Allowance</u>	<u>Net Quotation</u>
Fisher Scientific Company, Chicago, Illinois	\$4,783.12	None	\$4,783.12
E. H. Sargent and Company, Chicago, Illinois	4,925.62	\$1,200.00	3,725.62
Chicago Apparatus Company, Chicago, Illinois	4,907.95	1,600.00	3,307.95
Scientific Products Division, Chicago, Illinois	4,929.20	1,550.77	3,378.43

Upon the recommendation of the Building and Business Committee the low quotation of \$3,307.95, submitted by the Chicago Apparatus Company, Chicago, Illinois, for a Viscosimeter and related items, was accepted subject to approval by the Budget and Financial Control Committee.

UNIVERSITY FIELD STATION, CORALVILLE RESERVOIR, 59TH G.A. - DEEP WELL AND PUMP. The Building and Business Committee reported that, although specifications and requests for quotations had been sent to five firms, the following were the only quotations received for the deep well and pump at the University Field Station, Coralville Reservoir, 59th G.A.;

For 10" well (including acidizing)	
Hoegg & Ames, Lincoln, Iowa	\$8,097.50
Layne-Western Company, Ames, Iowa	9,615.25
For pump and installation	
Layne-Western Company, Ames, Iowa	6,915.00

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Upon the recommendation of the Building and Business Committee the following quotations were accepted, subject to approval by the Budget and Financial Control Committee:

For 10" well, 500' deep (including acidizing) Hoegg & Ames, Lincoln, Iowa	\$8,097.50
For pump and installation Layne-Western Company, Ames, Iowa	6,915.00

UNIVERSITY FIELD STATION, CORALVILLE RESERVOIR, 59TH G.A. - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the University Field Station, Coralville Reservoir, 59th G.A.: (See page 22, Board minutes of August 10-11, 1961.)

<u>Funds available</u>		
Appropriation, 59th G.A.	\$20,000.00	
General Endowment Fund	<u>11,000.00</u>	\$31,000.00
<u>Estimated expenditures</u>		
Planning and supervision	\$ 500.00	
Access road and seeding of slopes	14,100.00	
Deep well, including pump	15,013.00	
Contingencies	<u>1,387.00</u>	\$31,000.00

PURCHASE OF PROPERTY - MRS. WALTER E. MURRAY. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

Legal description

Vendors dwelling premises, garage with apartment above and duplex, known as 401, 407, 409 and 409 1/2 Melrose Avenue in Iowa City, Iowa, located on the tract described as:

Beginning at a point on the North line of Section 16, Twp. 79N, R6 West of the 5th P.M. 1434.6 feet east of the N.W. corner NE 1/4 of said Section 16, thence Southerly included angle to the Southwest $93^{\circ} 30'$ 490.8 feet, thence South $87^{\circ} 11' 20''$ East 175.9 feet, thence North $1^{\circ} 34' 40''$ W 209.7 feet, thence $N0^{\circ}18' 50''$ West 279.8 feet to the North line of Section 16, thence West 181' more or less to the place of beginning.

Subject to the existing driveway, street, and sewer easements of record.

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General description

The address of the property is 407 Melrose and the lot is a rectangle 183' x 462.7', but excluding a piece 13.4' x 209.7' on the southeast corner. On the lot is a two-story frame house with a full basement containing a three-room apartment with bath. The first floor consists of four rooms with one-half bath, and the second floor five rooms and two baths. Over the two-car garage there is a three-room apartment with an automatic controlled space heater. There is, in addition, a two-story frame duplex, with three-room apartments, each with its own automatic controlled space heater and 30 gal. water heater. All buildings are in good condition.

WHEREAS, the property, now available for purchase, is located within the general campus boundaries and its purchase would make a very significant addition to the west campus; and

WHEREAS, the Vice President for Business and Finance of the State University of Iowa has reported that the property may be purchased from the owner, Mrs. Walter E. Murray, at a price of \$65,000; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9, 1958 Code of Iowa, the property described in this resolution and located at 407 Melrose Avenue, Iowa City, Iowa, be purchased from the owner, Mrs. Walter E. Murray, at a price of \$65,000 to be paid \$4,000 at the time the contract is signed, \$15,000 on delivery of abstract of title and placing deed in escrow, \$23,000 on January 2, 1963, and \$23,000 on January 2, 1964, possession to be given on or before May 1, 1962, and payments to be made from the General Endowment Fund of the State University of Iowa.

Mr. Noehren moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the resolution adopted.

PURCHASE OF PROPERTY - EDITH COLONY. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

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Legal Description

The east 85' of the south 327' of the following described real estate, to-wit; Commencing at a point on the south line of Section 9, Township 79 North, Range 6, West of the 5th P.M., that is 1339.2' east of the southwest corner of the Southeast Quarter of said Section 9, thence North 0 degrees 55 minutes east 578 feet to the South line of Grand Avenue, Iowa City, Iowa, thence along the South line of Grand Avenue south 84 degrees 46 minutes east 433 feet, thence south one degree 33 minutes west 540 feet to the south line of Section 9, thence west 425' to the place of beginning, excepting therefrom: Commencing at the northwest corner of the said east 85' of the south 327' of said tract, thence east 4', thence south 69', thence west 4', thence north 69' to point of beginning. Except that part thereof deeded to the State of Iowa for road purposes.

General Description

The address of the property is 308 Melrose Avenue, Iowa City, Iowa. The irregular shaped lot is 85' on Melrose Avenue and varies in width north from Melrose to a depth of 327'. On the lot is a two-story brick over hollow tile house, with a full basement, four rooms and 1/2 bath on the first floor and four bedrooms, full bath and a screened sleeping porch on the second floor. The house is in good condition. There are two garages, one attached to the house and one separate from the house.

WHEREAS, the property now available for purchase is located within the general campus boundaries and is in a strategic location with respect to other properties presently owned by the State University of Iowa; and

WHEREAS, the Vice President for Business and Finance of the State University of Iowa has reported that the property may be purchased from the owner, Edith Colony, at a price of \$33,500; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9, 1958 Code of Iowa, the property described in this resolution and located at 308 Melrose Avenue, Iowa City, Iowa, be purchased from the owner, Edith Colony, at a price of \$33,500 to be paid as follows: \$500 on signing of the contract, \$10,000 at the time of delivery of satisfactory abstract and placing deed in escrow, and \$23,000 on January 2, 1963; possession to be given on or before January 1, 1963, and payments to be made from the General Endowment Fund of the State University of Iowa.

Mr. Noehren moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the resolution adopted.

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PURCHASE OF PROPERTY - ROBERT BAIRD. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

Legal Description

All of Lot B except the north two and one-half feet in Rupener's Riverview Addition.

General Description

The address of the property is 213 Riverview and is a rectangular shaped lot 150' x 57 1/2'. On the lot is a two-story frame house in good condition, with partial basement, four rooms and bath on the first and second floors.

WHEREAS, the property now available for purchase is located within the general campus boundaries and is bordered on the south and east by property owned by the State University of Iowa, and its purchase would make a significant addition to the west campus; and

WHEREAS, the Vice President for Business and Finance of the State University of Iowa has reported that the property may be purchased from the owner, Robert Baird, at a price of \$17,000; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9, 1958 Code of Iowa, the property described in this resolution and located at 213 Riverview, Iowa City, Iowa, be purchased from the owner, Robert Baird, at a price of \$17,000 to be paid as follows: \$1,700 on signing of the contract, and the balance of \$15,300 with delivery of a satisfactory abstract and title to the property and possession not later than September 1, 1962, payments to be made from the General Endowment Fund of the State University of Iowa.

Mr. Noehren moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the resolution adopted.

STATE BOARD OF HEALTH - RESOLUTION, STATE BACTERIOLOGICAL LABORATORY. Secretary Dancer submitted the following resolution that had been adopted by the State Board of Health:

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"Whereas, there is great need for virus diagnostic and epidemiologic service to physicians of Iowa and the State Department of Health, and

"Whereas, such services are of ever increasing importance each year, and

"Whereas, such services are not available elsewhere in Iowa, and

"Whereas, the current space facilities are taxed to capacity, and

"Whereas, overcrowding in the microbiological area results in increasing hazards to personnel, and

"Whereas, there is great need for space to house modern instruments necessary for radiologic health investigations, stream pollution detection, safeguarding our public water supplies and research in these and other health areas,

"Therefore, be it resolved that in order that such services be provided, the Iowa State Board of Health respectfully requests that adequate space, such as a new building, be made available to the State Hygienic (Bacteriological) Laboratory for such purposes."

Secretary Dancer was requested to assure the State Board of Health that the officials of the State University of Iowa and the State Board of Regents will, as in the past, give the needs of the State Bacteriological Laboratory serious consideration when the request for appropriations for capital improvements at the State University of Iowa are being prepared for submission to the 60th General Assembly.

LAW CENTER WITHOUT EQUIPMENT, 58TH G.A. - LAW COMMONS REMODELING - ACCEPTANCE OF MECHANICAL WORK. The Building and Business Committee reported that on February 2, 1962, Cecil Smith for the State University of Iowa and Tomm Nerreim for the Conditioned Air Corporation inspected the mechanical work, Law Commons Remodeling - Law Center without Equipment, 58th G.A., and found that the work had been completed in accordance with the plans and specifications and contract documents.

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Upon the recommendation of the Building and Business Committee the mechanical work, Law Commons Remodeling - Law Center without Equipment, 58th G.A., was accepted as of this date, February 9, 1962, from the Conditioned Air Corporation and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

BUDGET FOR 1961-1962 - UNIVERSITY HOSPITAL - BUDGET CEILING INCREASE. Mr. Gernetzky reported that on page 487 the Board minutes of June 22-23, 1961, show a budget ceiling increase of \$70,080.50 in the 1961-1962 budget of the University Hospitals, whereas the budget approved on that date by the State Board of Regents was actually \$70,080.50 less than 1/2 the biennial budget ceiling set by the 59th General Assembly and there was no budget ceiling increase.

PAYROLL WITHHOLDING POLICY. Mr. Noehren stated that the Building and Business Committee had considered the request of the Local Chapter, Iowa City, Iowa, of the State and Municipal Employees Union, that union dues be withheld from salary payments to employees when requested by an individual employee and recommended that it be denied.

Mr. Oberhausen moved that the State Board of Regents respectfully deny the request of the Local Chapter, Iowa City, Iowa, of the State and Municipal Employees Union and authorize no withholding from salary payments except for official programs that are a part of the State University of Iowa or where it is definitely involved, using by way of illustration the following examples:

1. Withholdings required by federal or state laws.
2. Withholdings in connection with employee retirement and insurance plans approved by the State Board of Regents.
3. Withholdings authorized by individual employees for institution-wide contributive programs of direct benefit to the institution.
4. Withholdings authorized by individual employees for United States Savings Bonds or salary savings plan for academic-year employees.
5. Withholdings for amounts due the institution from its employees which are otherwise unpaid.

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The motion was seconded by Mrs. Evans and passed.

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STATE COLLEGE OF IOWA

The following business relating to the State College of Iowa was transacted on February 9, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State College of Iowa for the month of January, 1962, were approved and ratified.

LEAVE OF ABSENCE. Upon the recommendation of President Maucker and the Educational Policy Committee, the leave of absence without salary granted Willis Wagner, associate professor of Industrial Arts, was extended from August 31, 1962, through August 31, 1963, in order that he may continue to serve as a member of a technical assistance team under an International Cooperation Administration contract to aid in the development of a polytechnic institute in Saigon, Vietnam. (See page 83, Board minutes of September 14-15, 1961.)

STUDENT FEES - INCREASE. Upon the recommendation of President Maucker and the Educational Policy Committee the student activity fee was increased \$3.00 a semester, effective September 1, 1962, that amount to be allocated to help finance those portions of the remodeling and expansion of the Commons not chargeable to the residence halls and dining services.

STORAGE COAL. Upon the recommendation of the Building and Business Committee authority was granted to advertise for bids for 1,000 tons of storage coal.

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LEASE OF FARM LAND. Mr. Noehren moved that the Secretary of the State Board of Regents be authorized to execute a farm lease with Burdette E. Jans, Cedar Falls, Iowa, covering the following described land for the period March 1, 1962, through February 28, 1963, on a share crop basis:

Approx. twenty one (21) acres of crop land described as the Northeast Quarter (NE 1/4) of the Northwest Quarter (NW 1/4) of Section No. 23, Township No. 89 North, Range No. Fourteen (14) West of the 5th P.M., except the North fifty (50) feet and the West fifty (50) feet thereof and the part occupied by the Hillcrest Drive-in Theatre, Black Hawk County, Iowa.

The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

LEASE OF FARM LAND. Mr. Noehren moved that the Secretary of the State Board of Regents be authorized to execute a farm lease with Burdette E. Jans, Cedar Falls, Iowa, covering the following described land for the period March 1, 1962, through February 28, 1963, at a rental of \$10.00 an acre for approximately 25 acres of pasture land and share crop the balance:

Approx. 55 acres of crop land, described as Crestview Heights and all that part of the south seventy (70) acres of the east 100 acres of the southwest quarter (SW 1/4) of section No. 14, township No. eighty nine (89) North, Range No. fourteen (14) west of the 5th Principal Meridian, lying west of and adjoining the West line of Crestview Heights in Black Hawk County, Iowa.

The motion was seconded and on roll call the vote was, as follows:

Aye: Mr. Crabbe, Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

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ARTS AND INDUSTRIES BUILDING, ALUMINUM SUN SHADES FOR EXTERIOR OF BUILDING (SPECIAL RR&A), 59TH G.A. The Building and Business Committee reported that on February 6, 1962, quotations for furnishing and installing exterior stationary aluminum sun shades on the southeast and the south sides of the Arts and Industries Building were received and opened. Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for the aluminum sun shades for the southeast and the south sides of the Arts and Industries Building (Special RR&A), 59th G.A., was awarded to the low bidder, the Waterloo-Fisher-Black Hawk Tent & Awning Company, on the basis of that firm's bid of \$4,900.00 for Flexalum shades manufactured by the Bridgeport Brass Company, Bridgeport, Connecticut, and authority was granted to issue a purchase order, subject to approval by the Budget and Financial Control Committee and authority was granted to secure quotations for aluminum shades for the northwest side of the building.

MUSIC EDUCATION BUILDING AND EQUIPMENT, 58TH G.A. - ACCEPTANCE OF WORK. The Building and Business Committee reported that representatives of the State College of Iowa, the contractors, and Thorson & Brom, Architects, had inspected the Music Education Building and Equipment, 58th G.A., and found that the general construction, the plumbing and heating, the electrical and the elevator work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the following work in connection with the construction of the Music Education Building and Equipment, 58th G.A., was accepted as of this date, February 9, 1962, from the contractors indicated and payment of the final estimates in

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accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized:

<u>Work</u>	<u>Contractor</u>
General construction	John G. Miller Construction Company
Plumbing and heating	Hagan Company
Electrical	Electric Engineering Company
Elevator	Chenoweth-Kern Elevator Company

INSTITUTIONAL ROADS - ROUTINE MAINTENANCE CONTRACT. At the meeting held on November 16-17, 1961, a revised contract for the routine maintenance of the institutional roads at the State College of Iowa was approved, the State College of Iowa to be reimbursed by the Iowa State Highway Commission at the rate of \$500 a mile for 2.7 miles, annual basis, effective as of July 4, 1961. (See page 158, Board minutes of November 16-17, 1961.)

Mr. Gernetzky stated that the mileage specified in the contract for routine maintenance of the institutional roads at the State College of Iowa should have been 2.74 instead of 2.7, and the correction was authorized.

LIBRARY, UNIT I, INCLUDING EQUIPMENT, 59TH G.A. The Building and Business Committee reported that, because of the uncertainty as to whether the Library, Unit I, including Equipment, 59th G.A., should be designed for use as a fallout shelter with Government subsidy and because of the question of whether the building would be eligible for Government subsidy under the Aid to College Buildings Bill, the architects had stopped work on the drawings and specifications at the request of the officials of the State College of Iowa until additional information could be secured.

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Upon the recommendation of the Building and Business Committee Thorson & Brom, Architects, were authorized to hold up work on the plans and specifications for Library, Unit I, including Equipment, 59th G.A., until the March, 1962, Board meeting when a report about its use as a fallout shelter and the availability of federal funds will be made.

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on February 9, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of January, 1962, were approved and ratified.

RESIGNATIONS. Upon the recommendation of President Hilton and the Educational Policy Committee the following resignations were accepted:

Howard L. Hamilton, professor and chairman, Department of Zoology and Entomology, College of Sciences and Humanities and College of Agriculture, effective June 30, 1962, to accept a position with the University of Virginia.

Richard Phillips, professor in the Department of Agricultural Economics and Rural Sociology, College of Agriculture, effective February 28, 1962, to accept a position with Agricultural Research, Inc., Manhattan, Kansas.

LEAVES OF ABSENCE. Upon the recommendation of President Hilton and the Educational Policy Committee the following leaves of absence were granted:

Dexter French, professor in the Department of Biochemistry and Bio-physics, College of Agriculture, effective March 21, 1962, through March 31, 1963, without salary, for advanced study and research at the Lister Institute, London, and at the Universite de Paris, France.

Howard H. Hines, professor in the Department of Economics and Sociology, College of Sciences and Humanities, effective March 19, 1962, through May 31, 1963, without salary, to accept a temporary appointment as Economics Program Director for the National Science Foundation.

Kenneth R. Marvin, professor in the Department of Technical Journalism, College of Agriculture, and the Iowa State University Foundation, effective February 19, 1962, through June 30, 1963, without salary, to accept an assignment in Brazil with the Agency for International Development.

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Vilas J. Morford, professor in the Department of Agricultural Engineering, College of Agriculture, effective May 1, 1962, through May 14, 1962, without salary, to accept an assignment at Casablanca, Morocco, with the United States Department of Commerce, Office of International Trade Fairs.

Geoffrey S. Shepherd, professor in the Department of Agricultural Economics and Rural Sociology, College of Agriculture, effective March 5, 1962, through May 12, 1962, without salary, to study and make recommendations on the wholesale and retail food marketing system in Venezuela at the request of the Venezuelan Ministry of Agriculture.

Elbert B. Smith, associate professor in the Department of History, Government and Philosophy, College of Sciences and Humanities, effective March 1, 1962, through May 31, 1962, without salary, to become a candidate for political office.

SALARY INCREASE AND PROMOTION. Upon the recommendation of President Hilton and the Educational Policy Committee, Oscar E. Tauber was promoted from professor in charge of Zoology, College of Sciences and Humanities, at a salary of \$12,600, twelve months' basis, plus annuity, to professor and chairman, Department of Zoology and Entomology, College of Agriculture and College of Sciences and Humanities, at a salary of \$14,000, twelve months' basis, plus annuity, effective July 1, 1962. The chairmanship extends through June 30, 1965.

APPOINTMENTS. Upon the recommendation of President Hilton and the Educational Policy Committee the following appointments were made:

Dorothy Lee, professor in the Department of Economics and Sociology, College of Sciences and Humanities, and in the Department of Child Development, College of Home Economics, at a salary of \$12,000, nine months' basis, plus annuity, effective September 1, 1962. Professor Lee is to be employed each fall quarter only on a continuing basis.

Gundo Annacharya Nariboli, visiting associate professor in the Department of Mathematics, College of Sciences and Humanities, at a salary of \$9,000, nine months' basis, without annuity, effective September 1, 1962, through May 31, 1963.

DEATHS. Mr. Crabbe stated that President Hilton had reported deaths, as follows, to the Educational Policy Committee:

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Thomas S. Leith, assistant professor, Veterinary Research, Agriculture and Home Economics Experiment Station, on January 15, 1962, at the age of 77. Dr. Leith joined the Iowa State faculty in 1916.

Winfred F. Coover, professor in the Department of Chemistry, on January 23, 1962, at the age of 86. Dr. Coover joined the Iowa State faculty in 1904 and served as head of the department from 1913 to 1944.

Charles Murray, dean emeritus, College of Veterinary Medicine, on January 21, 1962, at the age of 85. Dr. Murray joined the Iowa State faculty in 1908 and served as dean from 1936 to 1943.

PROPOSED BUDGET FOR 1962-1963. President Hilton submitted summaries of the proposed budget of the Iowa State University for the year 1962-1963, with totals as follows:

General University

Salaries, support, maintenance, equipment and miscellaneous	\$13,859,388
Repairs, replacements and alterations	350,000
	<u>\$14,209,388</u>

Agriculture and Home Economics Experiment Station

Salaries, support, maintenance, equipment and miscellaneous	\$ 3,112,621
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Cooperative Extension Service in Agriculture and Home Economics

Salaries, support, maintenance, equipment and miscellaneous	\$ 3,166,110
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Mrs. Evans moved that President Hilton be authorized to proceed with the preparation of the detailed budget of the Iowa State University for the year 1962-1963 on the basis of the summaries submitted. The motion was seconded by Mr. Crabbe and passed.

It is understood that biennial budget ceiling increases are involved and that a statement of these increases will be presented when the line budget is submitted for approval.

LINCOLNWAY WIDENING. The Building and Business Committee reported that President Hilton had presented some sketches showing new plans proposed by the Iowa State Highway Commission, for widening Lincolnway from Beech Avenue north to Sheldon Avenue, but no action was recommended at this time.

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CLASSROOM BUILDING AND EQUIPMENT, 58TH G.A.,-FURNITURE AND EQUIPMENT. The Building and Business Committee reported that quotations had been received on January 25, 1962, for furniture and equipment for the Classroom Building and Equipment, 58th G.A., and copies of a tabulation of the quotations received and the recommendations regarding the purchase orders to be authorized were distributed to Board members.

The Building and Business Committee recommended that purchase orders be issued on the basis of the low quotations received that complied with the specifications, as follows:

<u>Items</u>	<u>Purchase order to be issued to</u>	<u>Price</u>
Office and classroom furniture Items 1-58, inclusive	E. & I. Cooperative Service	\$38,639.87
Tablet arm chairs		
Item 1	Metropolitan Supply	31,815.00
Item 2	P. T. Castle	2,296.80
Steel shelving		
Item 1-3, inclusive	University Book Store	940.70
Projection equipment, recorders, etc.		
Item 1-3-4-5-7-8-13-14-16-17	Midwest Visual	4,442.15
Item 2	Midland A-V Sales	1,309.68
Item 9-10-11-12	Radio Trade Supply	96.00
Item 15	Psycho-Tech.	1,965.00
Television sets and equipment		
Item 1	Radio Trade, subject to acceptance after testing	5,292.00
Items 2-44, inclusive	Radio Trade	3,124.55
Floor maintenance equipment		
Item 1	Electrolux	179.50
Items 2-3	Harris Janitor Supply	846.14
Items 4-5	Capital Sanitary Supply	191.55
Venetian blinds		
Items 1-2	Allied Blind Company	1,727.80
Mirrors		
Item 1-4, inclusive	E. & I. Co-op Service	160.33

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Duplicating machine		
Item 1-2	University Book Store	\$ 173.10
Booths for Developmental Reading		
Item 1	Hamilton Manufacturing Company	2,194.00
Miscellaneous furniture and equipment		
Item 1-2	Haldemann-Homme	171.60
Items 3-4-5-6-7-9-12	University Book Store	178.80
Item 8	Radio Trade Supply	287.49
Item 11	Metropolitan Supply	139.40
		<u>\$96,171.46</u>
Estimated cost of 4 items on which no bids were received		<u>2,330.00</u>
		<u>\$98,501.46</u>

It was moved and seconded that the purchase orders be issued as recommended by the Building and Business Committee. The motion was passed with Mr. Redeker, Mrs. Rosenfield, and Mrs. Valentine voting "no", and Mr. Noehren absent.

FOOD PROCESSING BUILDING AND EQUIPMENT, 58TH G.A. - FURNITURE AND EQUIPMENT.

The Building and Business Committee reported that quotations had been received on February 5, 1962, for furniture and equipment for the Food Processing Building and Equipment, 58th G.A., and copies of a tabulation of the quotations received and the recommendations regarding the purchase orders to be authorized were distributed to Board members.

Upon the recommendation of the Building and Business Committee authority was granted to issue purchase orders on the basis of the low quotations received that complied with the specifications, as follows:

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<u>Items</u>	<u>Purchase order to be issued to</u>	<u>Price</u>
Laboratory equipment and apparatus		
Items 1-2	American Sterilizer Company	\$ 9,864.00
Items 3-4-13-28	Wilkens-Anderson Company	3,678.00
Items 9-10-15-16-20-23-25-27-30	Chicago Apparatus Company	3,932.35
Item 31	L. E. E., Inc.	1,889.80
Item 24	Geo. T. Walker Company	345.00
Items 7-11-14-17-18	New Brunswick Scientific Company	2,343.26
Item 29	Emil Greiner Company	318.75
Item 12	Arthur H. Thomas Company	165.50
Item 8	W. H. Kessel and Company	932.00
Items 26-33	Despatch Oven Company	3,125.00
Items 5-6-19-21-22-32	E. H. Sargent and Company	3,717.00
Isotope equipment		
Item 34	Picker X-Ray Corporation	3,735.36
Walk-in incubators		
Items 35-36-37	Taylor Refrigerator Company	2,790.00
Meat laboratory equipment		
Item 38	Koch Supplies, Inc.	3,995.00
Items 39-41-42	Taylor Refrigerator Company	1,207.00
Item 40	Scientific Products Company	130.80
Kitchen equipment		
Items 43-47, inclusive	General Electric Company	1,581.56
Office equipment		
Items 48-56, inclusive	Graphic Publishing Company, subject to inspection and approval of samples	3,468.25
		<u>3,468.25</u>
		\$47,250.68

AMES LABORATORY - ATOMIC ENERGY COMMISSION - EQUIPMENT. The Building and Business Committee reported that quotations had been received for a Crystal Growing Furnace and Controls for the Ames Laboratory, Atomic Energy Commission.

Upon the recommendation of the Building and Business Committee authority was granted to issue a purchase order to the low bidder, the N. R. T. Corporation, for a Crystal Growing Furnance and Controls for the Ames Laboratory on the basis of that firm's low quotation of \$11,910.00. (See page 49, Board minutes of July 14-15, 1960.)

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CHEMISTRY BUILDING ADDITION WITH PART OF EQUIPMENT, 59TH G.A. - GRANTS. The Building and Business Committee reported that the National Science Foundation had made grants for the Chemistry Building Addition with Part of Equipment, 59th G.A., as follows, and they were accepted:

Chemistry	\$400,000	
Bio-Chemistry	<u>217,000</u>	\$617,000

CHEMISTRY BUILDING ADDITION WITH PART OF EQUIPMENT, 59TH G.A. - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Chemistry Building Addition with Part of Equipment, 59th G.A.: (See page 541, Board minutes of June 22-23, 1961.)

Funds available

Appropriation, 59th G.A.	\$2,000,000	
National Science Foundation Grant (Chemistry)	400,000	
National Science Foundation Grant (Bio-Chemistry)	<u>217,000</u>	\$2,617,000

Estimated expenditures

Construction contracts	\$2,228,000	
Fixed laboratory equipment	206,000	
Utility extensions, transformers, etc.	35,000	
Architects, engineers, and supervision	140,000	
Landscaping, walks, and parking area	6,000	
Builders risk insurance	4,000	
Contingencies and miscellaneous	<u>20,000</u>	
	\$2,639,000	
Less estimated tax refunds	<u>22,000</u>	
Net estimated expenditures		\$2,617,000

LEASES - ROBERT D. AND MILDRED I. JOHANNES - EARL E. AND FRANCES GINGLES. The Building and Business Committee reported that on January 15, 1962, the Executive Council of Iowa had approved leases, as follows:

Robert D. and Mildred I. Johannes, two-year lease covering 115 acres, Story County, Iowa. (See page 95, Board minutes of September 14-15, 1961.)

Earl E. and Frances Gingles, two-year lease covering 26 acres, Monona County, Iowa. (See page 172, Board minutes of November 16-17, 1961.)

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STANGE INSTITUTIONAL ROAD UNDERPASS, 59TH G.A. The Building and Business Committee reported that the Iowa State Highway Commission had entered into a contract with Alfred Benesch and Company, Chicago, Illinois, for engineering services for design of the Stange Institutional Road Underpass, 59th G.A., and the contract was approved.

STORY COUNTY HIGHWAY RIGHT-OF-WAY. Upon the recommendation of the Building and Business Committee the officials of the Iowa State University were authorized to negotiate a contract with the Board of Supervisors of Story County for a right-of-way in connection with the paving of South Beech Avenue.

STUDENT GROUP HEALTH INSURANCE. The Building and Business Committee reported that the company that carries the present student group health insurance policy had quoted the following rates for adding dependent coverages:

Wife, \$22 a year
One or more children, \$25 a year
Complete family coverage including maternity benefit, \$112 a year

Upon the recommendation of the Building and Business Committee quotations are to be secured from other companies, and the matter was referred to the Finance Committee.

ADJOURNMENT. President Hagemann adjourned the meeting at 4 p.m., February 9, 1962.


David A. Dancer, Secretary