A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on February 7-8, 1957.

Present:

Members of the State Board of Regents*

- Mrs. Archie
- Mr. Fredriksen
- Mr. Hagemann
- Mr. Plock
- Mr. Stevens
- Mr. Strawman

*Mr. Hamilton and Mr. Rider resigned as members of the State Board of Regents effective December 31, 1956.

Members of the Finance Committee

- Mr. Dancer
- Mr. Gernetzky
- Mr. Walsh

State University of Iowa

- President Hancher
- Provost Davis
- Business Manager Jolliffe
- Director Jordan

Iowa State College

- President Hilton
- Provost Jensen
- Business Manager Platt
- Director Elder

Iowa State Teachers College

- President Maucker
- Dean Nelson
- Business Manager Jennings

Iowa School for the Blind

- Superintendent Berg
- Business Manager Geasland

Iowa Braille and Sight-Saving School

- Superintendent Overbeay

State Sanatorium

- Superintendent Spear
- Business Manager Wynn

Secretary to Secretary Lenihan
February 7-8, 1957 - General or miscellaneous

The Board met at 1:30 p.m., February 7, 1957, with Mr. Hagemann in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee which began at 9:30 a.m.)

GENERAL OR MISCELLANEOUS

The following business relating to policy matters and general or miscellaneous matters was transacted on Thursday, February 7, 1957:

EVALUATION OF THE AGRICULTURAL INDUSTRY OF THE UNITED STATES. At the meeting held on December 13, 1956, the interinstitutional committee was authorized to continue work on the study of the Evaluation of the Agricultural Industry of the United States. (See Board minutes of May 11, 1956, November 1-2-3, 1956, and December 13-14, 1956.)

It was the consensus that the Presidents of the three state collegiate institutions should confer with V. B. Hamilton regarding the further studies of the Evaluation of the Agricultural Industry of the United States to be made by the committee and the direction those studies should take, and President Hagemann so instructed the Presidents.

ADMISSION POLICIES - CLASSIFICATION OF RESIDENTS AND NON-RESIDENTS FOR ADMISSION AND FEE PURPOSES. At the meeting held on May 10-11, 1956, the Registrars reviewed present admission rules, regulations and policies and some of the problems experienced in the administration of the rules; and it was moved, seconded and passed that the rules and regulations be studied and any proposed revisions be considered at a later meeting. (See minutes of January 13, 1942, for rules and definitions relative to non-resident classification for fee purposes.)

Registrar McCarrel submitted the following proposed regulations for the
classification of residents and non-residents for admission and fee purposes
and stated that they had been approved by the Registrars Committee on Coordina-

tion:

Classification of Residents and Non-residents
for Admission and Fee Purposes

Students enrolling at Iowa State College, Ames, or the State University of
Iowa, Iowa City, shall be classified as Resident or Non-resident for admission,
fee and tuition purposes by the Registrar. The decision shall be based upon
information furnished by the student and all other relevant information. The
Registrar is authorized to require such written documents, affidavits, verifi-
cations, or other evidence as are deemed necessary to establish the domicile of
a student, including proof of emancipation, adoption, award of custody, or ap-
pointment of a guardian. The burden of establishing that a student is exempt
from paying the non-resident fee is upon the student.

Residence for Tuition Purposes

Regulations regarding residence for admission, fee and tuition payment can
generally be divided into two categories - those that apply to students who are
minors and those that apply to students who are over twenty-one years of age.
The requirements in these categories are different. Domicile within the state
means adoption of the state as a fixed permanent home and involves personal
presence within the state. The two categories are discussed in more detail
below.

Students Who Are Minors

The residence of a minor shall follow that of the parents at all times,
except in extremely rare cases where emancipation can be proved beyond question.
The residence of the father during his life, and after his death, the residence
of the mother, is the residence of the unmarried or unemancipated minor; but
if the father and the mother have separate places of residence, the minor takes
the residence of the parent with whom he lives or to whom he has been assigned
by court order. The parents of a minor will be considered residents of Iowa if
they have had a domicile within the state for six months immediately prior to
the date of the minor's enrollment at the University.

A minor student whose parents move their residence from Iowa to a location
outside of Iowa shall be considered to be a non-resident after six months from
the date of the parents' removal from the state.

In the event that the fact of non-resident emancipation is established,
the emancipated minor assumes all of the responsibilities of an adult and must
establish residence for tuition purposes by maintaining his residence within
the state for 12 consecutive months while not in school, the same as in the
case of any other non-resident adult.
Students Over Twenty-One Years of Age

A resident student twenty-one years of age or over is (1) one whose parents were residents of the state at the time he reached his majority, or (2) who, while an adult, has established a bonafide residence in the State of Iowa by residing in the State for at least 12 consecutive months immediately preceding registration. Bonafide residence in Iowa means that the student is not in the state primarily to attend a college; that he is in the state for purposes other than to attempt to qualify for resident status.

Any non-resident student who reaches the age of 21 years while a student at any school or college does not by virtue of such fact attain residence in this state for admission or tuition payment purposes.

General Facts

The residence of a wife is that of her husband. A non-resident female student may attain residence through marriage, and correspondingly, a resident female student may lose residence by marrying a non-resident. Proof of marriage should be furnished to the Registrar at the time change of status is requested.

Persons who are moved into the state as the result of military or civil orders from the government, or the minor children of such persons, are entitled to residence status after residing in Iowa for six months. However, if the initial registration of the minor children precedes the arrival of the parents, non-resident tuition will be charged in all cases until the next registration after the conditions set forth above are met.

Dependents of persons whose legal residence is permanently established in Iowa, who have been classified as residents for tuition purposes may continue to be classified as residents so long as such residence is maintained, even though circumstances may require extended absence of said persons from the state. It is expected that persons who claim an Iowa residence while living in another state or country will provide proof of a continual Iowa domicile such as (1) evidence that they have not acquired a domicile in another state, (2) they have maintained a continuous voting record in Iowa, and (3) they have filed regular Iowa income tax returns during their absence from the state.

The owning of property in Iowa, or the payment of Iowa taxes, does not in itself establish residence.

A student from another state who has enrolled for a full program, or substantially a full program, in any type of educational institution will be presumed to be in Iowa primarily for educational purposes, and will be considered not to have established residence in Iowa. Continued residence in Iowa during vacation periods or occasional periods of interruption to the course of study does not of itself overcome the presumption.

All students not classified as resident students shall be classified as non-residents for admission, fee and tuition purposes. A student who willfully gives wrong information to evade payment of the non-resident fees and tuition shall be subject to serious disciplinary action and must also pay the non-resident fee for each session attended.
February 7-8, 1957 - General or miscellaneous

An alien domiciled in Iowa who has not made declaration of intention of citizenship, as evidenced by first naturalization papers, or appropriate immigration credentials, shall be classified as a non-resident.

Review Committee

The decision of the Registrar on the residence of a student for admission, fee and tuition purposes may be appealed to a Review Committee. The finding of the Review Committee shall be final.

Iowa State Teachers College

The above regulations on the classification of students for admission, fee and tuition purposes shall apply to Iowa State Teachers College if and when a schedule of non-resident fees and tuition is adopted by the State Board of Regents.

On motion, which was seconded and passed, the secretary was requested to submit the foregoing regulations regarding the classification of residents and non-residents for admission and fee purposes to the Attorney General of Iowa for approval in accordance with the provisions of Chapter 17A, 1954 Code of Iowa.

MEMORIAL UNIONS AND COMMONS. Secretary Dancer distributed to Board members copies of pamphlets and bulletins relative to the Memorial Unions at the State University and the Iowa State College and The Commons at the Iowa State Teachers College containing information to be studied and considered at the next meeting of the Board.

February 8, 1957

The following business relating to general or miscellaneous matters was transacted on February 8, 1957:

ELECTION OF ACTING PRESIDENT. Mr. Plock moved that the action taken by Board members electing Harry H. Hagemann acting president of the State Board of Regents, and actions taken by him as acting president since January 1, 1957, be approved and ratified. The motion was seconded by Mr. Stevens and passed.
February 7-8, 1957 - General or miscellaneous

ELECTION OF PRESIDENT. Mr. Plock moved that Harry H. Hagemann be elected president of the State Board of Regents through June 30, 1958, to fill the unexpired term of Mr. Rider, who resigned. The motion was seconded by Mrs. Archie and passed unanimously.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on December 13-14, 1956, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

- Iowa State Teachers College: September 7, 1956
- Iowa Braille and Sight-Saving School: September 28, October 29, 1956
- Iowa School for the Deaf: September 5, October 3, November 8, 1956
- State Sanatorium: June 11 and 28, July 20, August 24, September 26, October 24, November 27, and December 21, 1956

LEGISLATIVE ASKINGS, BIENNIAIUM 1957-1959 - RECOMMENDATIONS OF GOVERNOR. Mr. Cernetzky distributed summarized statements showing the legislative askings of the State Board of Regents for the 1957-1959 biennium and the recommendations of the Governor, and he related the information given to him by the Office of the State Comptroller as to how the Governor had arrived at his recommendations.

MENTAL HEALTH PROGRAM - PROPOSED LEGISLATION. Dr. Norman B. Nelson, Dean of the College of Medicine, and Dr. Paul E. Huston, Director of the State Psychopathic Hospital at the State University, Iowa City, Iowa, appeared before the Board and distributed copies of a Summary of the Report of the Governor's Committee on Mental Health, of which Dr. Huston was a member, and explained proposed legislation which had been drawn and introduced, as follows:
February 7-8, 1957 - General or miscellaneous

House File 178, a Bill for an Act to appropriate funds to the State Board of Regents for capital improvements, repairs and alterations at state institutions, $1,090,000 for the biennium.

House File 181, A Bill for an Act to create a State Department of Mental Health with a mental health advisory committee and a director of mental health, and to prescribe their powers and duties and to make an appropriation therefor, $150,000 annually.

House File 182, a Bill for an Act to amend Chapter 225, Code 1954, relating to renaming of the State Psychopathic Hospital, redefining its purposes and role as a mental health training and research center, and to provide for the local transfer of certain patients and for the acceptance of gifts and grants.

House File 183, a Bill for an Act to amend Chapter 225, Code 1954, relating to the establishment of a permanent mental health research fund to provide for improvement in the care, diagnosis and treatment of mental and emotional illness and mental retardation, and for the prevention of such conditions, through research, and to provide an appropriation therefor, $100,000 annually.

Mr. Strawman moved that the State Board of Regents approve and endorse the purpose and proposed legislative bills of the Governor's Committee on Mental Health and assure the Committee that if the 57th General Assembly approves such a program and the legislation the State Board of Regents will cooperate in every way to place such program into action. The motion was seconded by Mr. Flock and passed.

CERTIFICATE - DWIGHT G. RIDER. The following certificate was presented by the State Board of Regents to Dwight G. Rider at a dinner in the Fort Des Moines Hotel, Des Moines, Iowa, the evening of February 7, 1957:

IN GRATEFUL APPRECIATION
HIS COLLEAGUES ON THE STATE BOARD OF REGENTS
PRESENT THIS CERTIFICATE TO

DWIGHT G. RIDER

RECOGNIZING over seven years of service as a member of the State Board of Regents including over five years of wise and considerate leadership as its President;
February 7-8, 1957 - General or miscellaneous

ACKNOWLEDGING his significant contribution to an understanding of the Board and its institutions by an ever expanding segment of the business and professional leaders of Iowa;

HONORING a friend for his wise counsel and his devotion to the advancement of public higher education in the State of Iowa.

February 7, 1957

CERTIFICATE - VINCENT B. HAMILTON. The following certificate was presented by the State Board of Regents to Vincent B. Hamilton at a dinner in the Fort Des Moines Hotel, Des Moines, Iowa, the evening of February 7, 1957:

IN GRATEFUL APPRECIATION

HIS COLLEAGUES ON THE STATE BOARD OF REGENTS

PRESENT THIS CERTIFICATE TO

VINCENT B. HAMILTON

RECOGNIZING over seven years of devoted service as a member of the State Board of Regents;

ACKNOWLEDGING his deep interest in the agricultural industry as a factor in the economic well-being of Iowa, both now and in the years ahead;

HONORING a fearless public servant wisely determined to improve the life and times of his fellow citizens.

February 7, 1957

FUND SOLICITATION POLICY. The following fund solicitation policy at the institutions under the supervision of the State Board of Regents was proposed by President Hancher:

Because of the present and probably increasing burden on members of the institutional staffs (whether academic or non-academic) associated with participation through personal solicitations within the institutions of funds for the benefit of charitable and other organizations - national, state, or local - participation by staff members in fund raising campaigns or drives within the institutions is prohibited except as hereinafter provided.
Because the great majority of the members of each institutional staff are residents of their local community, and because all members of the staff regardless of domicile have a firm interest in the general welfare of the community in which they work, and to provide evidence that the institutional staff carries a full share of the responsibility for supporting its local Community Chest (or comparable) program, the chief administrative officer may, in the annual campaign for funds for its local Community Chest, waive the regulation prohibiting within the institution personal solicitations by members of the staff (both academic and non-academic) for the benefit of charitable and other organizations.

This regulation shall not be interpreted as prohibiting solicitations for the benefit of student or staff groups or special projects originating within the institution and approved by the chief administrative officer.

To provide evidence of the regulation prohibiting solicitations of any kind on institutional property, there should be placed on each building appropriate notice or notices of this regulation.

To give evidence of the institution's interest in and willingness to assist with the fund raising campaigns of reputable charitable and other organizations - national, state, or local - use of the institution's mailing service may be made available on a cost basis and not more often than once per annum to any such organization whose application for this service is approved by the chief administrative officer of the institution.

Under the rule regarding new business, consideration of the proposed policy was carried over to the next meeting.

GROUP LIFE INSURANCE - IOWA STATE COLLEGE - IOWA STATE TEACHERS COLLEGE - REVISED PLAN. Business Manager Platt and Business Manager Jennings submitted the following report and recommendation relative to the group life insurance program at the Iowa State College and the Iowa State Teachers College: (See Board minutes of January 10-11, 1952, and May 22-23, 1952.)

Group Life Insurance for Iowa State College and Iowa State Teachers College was established in 1952 under a Master Policy carried with the Bankers Life Company of Des Moines. This plan provides for the payment of two-thirds of the premium by the institutions and one-third by the employees. The plan differs from the typical industrial group plan in that it provides that costs "will be reviewed from time to time and contributions will be adjusted to reflect actual costs, considering dividends, maintaining the same one-third two-thirds ratio of premium payments" etc.
February 7-8, 1957 - General or miscellaneous

Loss experience under the plan has been extremely good and in 1955 coverage was increased 25 per cent at no increase in cost to the staff or to the institutions. Since 1955 a combination of rate decreases and further dividend payments have resulted in the accumulation of balances in the Group Life accounts of the institutions. It appears that further adjustments should again be made either by a reduction of the contributions or by increasing coverage or a combination of both.

The Insurance and Annuity Committees of Iowa State College and Iowa State Teachers College, having studied this problem in consultation with the insurance carrier, recommend approval of the proposed plan, subject to acceptance by a majority vote of the participants in the plan. In substance, the revised plan provides minimum increases in coverage of 20 per cent at no increase in cost and a further increase in coverage to staff members earning in excess of $6,000 per year. Maximum coverage proposed under the revised plan will be $12,000 which is the same as the maximum in the State University's plan approved by the Board about a year ago. The proposed change would be effective July 1, 1957.

Upon the recommendation of the Building and Business Committee the revised plan for group life insurance at the Iowa State College and the Iowa State Teachers College was approved, with the understanding that it is to be submitted to the participating staffs for a vote; and, if accepted by the staffs, the officials of the institutions were authorized to proceed with the revision within the general framework outlined.

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA - REPORT. Secretary Dancer reported that the Study Committee on Higher Education in Iowa had not yet been able to secure a director for the study to be undertaken, but that efforts were being continued.

BUDGET CEILING - INCREASES. Mr. Gernetzky submitted a report dated February 6, 1957, showing the 1955-1957 biennial budget ceiling increases approved by the State Board of Regents, summarized as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Total Increases</th>
</tr>
</thead>
<tbody>
<tr>
<td>State University of Iowa</td>
<td>$ 615,471.58</td>
</tr>
<tr>
<td>University Hospital</td>
<td>566,258.82</td>
</tr>
<tr>
<td>Psychopathic Hospital</td>
<td>+ 8,500</td>
</tr>
<tr>
<td>Bacteriological Laboratory</td>
<td>+ 12,000</td>
</tr>
<tr>
<td>Hospital School</td>
<td>-</td>
</tr>
<tr>
<td>Iowa State College</td>
<td>823,730.36</td>
</tr>
<tr>
<td>Iowa State Teachers</td>
<td>60,143</td>
</tr>
<tr>
<td>Iowa School for the Deaf</td>
<td>+ 6,200</td>
</tr>
<tr>
<td>Iowa Braille &amp; Sight-Saving School</td>
<td>-</td>
</tr>
<tr>
<td>State Sanatorium</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Increases</strong></td>
<td>$2,065,603.76</td>
</tr>
</tbody>
</table>

217
February 7-8, 1957 - General or miscellaneous

BOILER INSURANCE. Mr. Gernetzky reported that the policy for the boiler insurance at the state institutions would expire on March 10, 1957; and, upon the recommendation of the Building and Business Committee, the matter was referred to the Finance Committee with authority to prepare specifications, advertise for bids, and receive and open bids in conjunction with the Board of Control of State Institutions. Boilers at institutions under the Board of Control, as well as at the institutions of the Board of Regents, are covered by the policy.

NEXT MEETING. The next meeting of the State Board of Regents was scheduled to be held in the Board's office in Des Moines, Iowa, on March 14 and 15, 1957.
February 7-8, 1957

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on February 8, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Plock stated that the Finance Committee had reported to the Faculty Committee about various matters that had been cleared through that committee; and that Superintendent Berg had reported the enrollment and the status of the faculty.

PRIMARY SCHOOL BUILDING - CONTRACT. The Building and Business Committee reported that on January 31, 1957, the Finance Committee held a public hearing, at which no objections were filed and no objectors appeared, and received and opened bids for the construction of the Primary School Building. (The Finance Committee distributed copies of the tabulation of bids, which were placed on file.)

Upon the recommendation of the Building and Business Committee the contracts for the construction of the Primary School Building were awarded to the low bidders, as follows, subject to approval of the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed:

General construction contract to Andersen Construction Company, Council Bluffs, Iowa, on the basis of that firm's low bid, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base bid</td>
<td>$167,432</td>
</tr>
<tr>
<td>Plus Alternate #3</td>
<td>$11,988</td>
</tr>
<tr>
<td>Plus Alternate #4</td>
<td>3,926</td>
</tr>
<tr>
<td>Contract price, including alternates</td>
<td>$183,346</td>
</tr>
</tbody>
</table>

Plumbing, heating and ventilating contract to B. Grunwald, Inc., Omaha, Nebraska, on the basis of that firm's low base bid 54,910

Electrical contract to Rosentrater Sales & Service, Tabor, Iowa, on the basis of that firm's low base bid 18,000
February 7-8, 1957 - Iowa School for the Deaf

PRIMARY SCHOOL BUILDING - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Primary School Building, subject to approval by the Budget and Financial Control Committee:

Funds available:
- Appropriation, 56th General Assembly: $300,000

Estimated expenditures:
- General construction contract: $183,346
- Plumbing, heating and ventilating contract: 54,910
- Electrical contract: 18,000
- Total of three contracts: 256,256
- Architect's fee, 5% of contract price: 12,813
- Utility lines (work to be done by school staff):
  - Utility sewer: 2,500
  - Steam lines: 1,000
  - Electric: 3,000
  - Miscellaneous conduit: 500
- Equipment, estimated: 17,000
- Contingencies: 6,931
- Total estimated expenditures: $300,000

SUPERINTENDENT'S RESIDENCE - TERMITE DAMAGE. The Building and Business Committee reported that the following men had inspected the Superintendent's residence, and had found that extensive termite damage had been done and recommended that the necessary steps be taken to repair the damage at once:

Professor Norval H. Curry, Department of Agricultural Engineering, Iowa State College, Ames, Iowa

John P. Linn, President of Industrial Termite Control, Inc., Omaha, Nebraska (Recommended by Earl S. Raun, Extension Entomologist of Iowa State College)

Ralph Kephart, Control Manager of Industrial Termite Control, Inc.
Upon the recommendation of the Building and Business Committee, authority was granted to proceed with repairing the termite damage in the Superintendent's residence as outlined in the inspection reports, and restoring the dwelling to its original condition after complete termite control treatment has been properly applied; the estimated cost of $15,000 to be paid from the appropriation for Repairs, Replacements or Alterations and balances remaining in Capital Improvement project accounts, subject to approval by the Budget and Financial Control Committee.
February 7-8, 1957

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on February 8, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Flock stated that the Finance Committee had reported to the Faculty Committee about various matters cleared through that committee; and that Superintendent Overbeay had reported the enrollment and the status of the faculty.

SCHOOL CALENDAR. Upon the recommendation of the Faculty Committee the school calendar for the year 1957-1958, submitted by Superintendent Overbeay, was approved.

REPAIR AND REBUILD EAVES (MAIN BUILDING) - APPROPRIATION. At the meeting held on December 14, 1956, the project Repair and Rebuild Eaves (Main Building) was abandoned, and it was ordered that the $35,000 appropriated by the 56th G.A. for that purpose be returned to the State General Revenue Fund.

Secretary Dancer stated that he had reported the action to the Budget and Financial Control Committee, and that Committee had suggested that the appropriation not be reverted.

Upon the recommendation of the Building and Business Committee the action taken by the Board on December 14, 1956, ordering the $35,000 appropriated for Repair and Rebuild Eaves (Main Building) returned to the State General Revenue Fund, was rescinded.

ENGINEER'S RESIDENCE - REPAIRS - DISPOSAL. The Building and Business Committee reported that the Engineer's Residence is in very poor condition, and that it had been estimated it would cost $3,297 to make the necessary repairs.
Upon the recommendation of the Building and Business Committee, Superintendent Overbeay was authorized to dispose of the Engineer's Residence with the understanding that an adjustment would be made in the salary paid the Engineer.

SEATS (MAIN BUILDING - AUDITORIUM) - FINAL REPORT. The Building and Business Committee submitted the following final report of the cost of the Seats (Main Building - Auditorium):

### Income

<table>
<thead>
<tr>
<th>Allocation from 5,000.00 Appropriation by 56th G. A. for Seats (Main Building), Control 5-2-4-4-56</th>
<th>$5,000.00</th>
</tr>
</thead>
</table>

Total available for Project 5-2-4-4A-56 $5,000.00

### Expenditures

<table>
<thead>
<tr>
<th>Pigott Supply Company, Des Moines</th>
<th>Seats</th>
<th>$1,940.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. H. Ludden, Independence</td>
<td>Painting Auditorium</td>
<td>976.00</td>
</tr>
<tr>
<td>Louis Raitt, Vinton</td>
<td>Plastering</td>
<td>19.95</td>
</tr>
<tr>
<td>Iowa Braille and Sight-Saving School</td>
<td>Paint and materials</td>
<td>339.41</td>
</tr>
<tr>
<td>Iowa Braille and Sight-Saving School</td>
<td>Refinish Main Floor</td>
<td>108.00</td>
</tr>
<tr>
<td>Iowa Braille and Sight-Saving School</td>
<td>Remove old seats and set new seats</td>
<td>234.00</td>
</tr>
</tbody>
</table>

Total Expenditures $3,617.76

### Balance Available

<table>
<thead>
<tr>
<th>Cash in Iowa Braille and Sight-Saving School Treasury, Bank No. 2 - Benton County Bank and Trust Company</th>
<th>$1,382.24</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee the final report was approved and authority was granted for returning the balance to the State Treasury to be credited to the account, Seats (Main Building).

FIRE ESCAPE - ARCHITECTURAL SERVICES - CONTRACT. Upon the recommendation of the Building and Business Committee the contract dated December 21, 1956, with Norman Hatton and Associates, Cedar Rapids, Iowa, for architectural services in
connection with the construction of a Class B Fire Escape at the Iowa Braille and Sight-Saving School, on a fee basis of 5% of the cost, was approved. (See Board minutes of November 2, 1956.)

LEGISLATIVE ASKINGS - CAPITAL IMPROVEMENTS - AMENDMENT. Upon the recommendation of the Building and Business Committee, the legislative askings for capital improvements at the Iowa Braille and Sight-Saving School was amended to increase the request for a Physical Activities Building from $150,000 to $165,000.
February 7-8, 1957

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on February 8, 1957:

REPORT OF FACULTY COMMITTEE. Mr. Plock stated that the Finance Committee had reported to the Faculty Committee about various matters cleared through that committee; and Superintendent Spear reported about the number of patients in the Sanatorium and the status of personnel.

RESIGNATION. Upon the recommendation of the Faculty Committee and Superintendent Spear, the resignation of K. Cary Boustani, staff physician, was accepted as of December 10, 1956.

SEWAGE TREATMENT PLANT IMPROVEMENTS - FINAL REPORT. The Building and Business Committee submitted the following final report of the cost of the Sewage Treatment Plant Improvements, and the report was approved:

Appropriation (B. & F.C.C. Order No. 20-55) $50,000.00

Expenditures:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>$28.03</td>
</tr>
<tr>
<td>General Construction</td>
<td></td>
</tr>
<tr>
<td>Contract with R.V. Leary Co.</td>
<td>$43,036.00</td>
</tr>
<tr>
<td>Less: Amendment No. 1</td>
<td>720.00</td>
</tr>
<tr>
<td></td>
<td>42,316.00</td>
</tr>
<tr>
<td>Add: Amendment No. 2</td>
<td>1,798.31</td>
</tr>
<tr>
<td>Total Contract</td>
<td>44,114.31</td>
</tr>
<tr>
<td>Less: Sales Tax Refund</td>
<td>442.37</td>
</tr>
<tr>
<td>Net Construction cost by contract</td>
<td>43,671.94</td>
</tr>
</tbody>
</table>

Engineering Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10% of $15,000.00</td>
<td>1,500.00</td>
</tr>
<tr>
<td>6% of $27,114.31</td>
<td>1,746.86</td>
</tr>
<tr>
<td>Total Engineering Fees</td>
<td>3,246.86</td>
</tr>
<tr>
<td>Resident Supervision</td>
<td>2,610.80</td>
</tr>
</tbody>
</table>

Total Engineering Service                     | 5,857.66 |

Total Expenditures                           | 49,557.63 |
Balance to be reverted to General Contingent Fund | 442.37 |
ADDITION TO POWER PLANT AND EQUIPMENT - ELECTRICAL AND MECHANICAL CONTRACTS - LABOR DIFFICULTIES. Business Manager Wynn stated that the work indicated under contracts with the following, Addition to Power Plant and Equipment, had been delayed because of labor difficulties: (See Board minutes of December 14, 1956.)

- Electrical work, Fandel Electric Company
- Mechanical work, L. M. Marcum Company

ADDITION TO POWER PLANT AND EQUIPMENT - MECHANICAL CONTRACT - EXTENSION OF TIME. The Building and Business Committee reported that L. M. Marcum Company, contractor for the mechanical work, Addition to Power Plant and Equipment, had requested an extension of the time for completion of the contract because of labor difficulties. Upon the recommendation of the Building and Business Committee the request was denied.

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOMS - EQUIPMENT CONTRACT. The Building and Business Committee reported that on January 24, 1957, Hertzel's Equipment Company, Peoria, Illinois, contractor for the equipment for Building 53 - Kitchen, Dining Room and Patients' Rooms, wrote that a mistake had been made in its bid on Alternate 18 for Item #26, that $169.30 had been entered in the bid instead of $1,169.30, and requested that "Item #26 be used as a credit in the amount of $169.30 to apply against the additional cost incurred in the special flooring of the walk-in coolers".

Upon the recommendation of the Building and Business Committee, Business Manager Wynn was authorized to negotiate with the Hertzel's Equipment Company relative to its request and to report back at the next meeting.

REPAIRS, REPLACEMENTS OR ALTERATIONS - REMODELING MEDICAL LABORATORY - REVISED PLANS AND SPECIFICATIONS. At the meeting held on November 9, 1955, the project,
February 7-8, 1957 - State Sanatorium

Remodeling Medical Laboratory (Remodeling basement rooms of Medical Admission Wing, was approved; Dane D. Morgan and Associates, Burlington, Iowa, was appointed architect for the project; and $24,000 was allocated to the project from the appropriation made by the 56th General Assembly for Repairs, Replacements or Alterations at the State Sanatorium. At the meeting held on December 8, 1955, the plans and specifications were approved and the Secretary of the State Board of Regents was authorized to advertise for bids.

The Building and Business Committee reported that it was found the project as planned would cost more than estimated and it was decided to delay the Remodeling of the Medical Laboratory until plans could be revised to reduce the cost.

Upon the recommendation of the Building and Business Committee the revised plans for Remodeling the Medical Laboratory (Remodeling basement rooms of Medical Admission Wing) were approved, and the Secretary of the State Board of Regents was authorized to publish a notice of public hearing and to advertise for bids.

REPAIRS, REPLACEMENTS OR ALTERATIONS - REMODELING MEDICAL LABORATORY - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Remodeling of the Medical Laboratory:

Funds available:
- From appropriation for Repairs, Replacements and Alterations, 56th G. A. $28,460.25.
Estimated cost:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Removal of partitions</td>
<td>$190.00</td>
</tr>
<tr>
<td>Cut new openings</td>
<td>$320.00</td>
</tr>
<tr>
<td>New partitions and closing openings</td>
<td>$640.00</td>
</tr>
<tr>
<td>Plaster and patching</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>Patching floors</td>
<td>$450.00</td>
</tr>
<tr>
<td>Doors</td>
<td>$450.00</td>
</tr>
<tr>
<td>Plumbing</td>
<td>$2,800.00</td>
</tr>
<tr>
<td>Heating</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Electrical</td>
<td>$2,500.00</td>
</tr>
</tbody>
</table>

Insurance, taxes and overhead, 15%: $1,515.00
Profit, 10%: $1,160.00
Contingency, 10%: $1,280.00

Total base estimate: $14,055.00

Alternates:

- Painting: $1,050.00
- Casework: $12,000.00

Total estimated construction cost: $27,105.00

Architect's fee, 5%: $1,355.25

Total estimated project cost: $28,460.25
STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on February 8, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hancher were accepted:

Leontina Murphy, assistant director of the Department of Social Service, University Hospitals, effective as of December 31, 1956.

Dr. Russell V. Brown, assistant professor in the Department of Clinical Operative Dentistry, College of Dentistry, effective May 31, 1957, plus one month of accumulated vacation, to accept a professorship and headship of the College of Dentistry, Marquette University.

Nicholas V. Riasanovsky, associate professor in the Department of History, College of Liberal Arts, effective August 7, 1957, to accept a position at the University of California, Berkeley.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hancher were granted:

Kenneth E. Wessels, professor and head of the Department of Pedodontia of the College of Dentistry, for the period March 1, 1957 through November 30, 1957 without salary or insurance, to accept an appointment as lecturer in Australia under the International Educational Exchange Program of the United States Government.

Ray B. West, Jr., professor in the Department of English, College of Liberal Arts, for the second semester 1956-1957, without salary or insurance, to accept an appointment under the Department of State and the Rockefeller Foundation at the University of Ankara.

Clarence E. Cousins, professor emeritus in the Department of Romance Languages, College of Liberal Arts, for the second semester of 1957-1958, without salary but with the privilege of carrying Blue Cross and Blue Shield at his own expense.

Charles C. Wylie, professor emeritus in the Department of Mathematics and Astronomy, College of Liberal Arts, for the second semester of 1956-1957, without salary. This is an extension of a leave of absence now in effect.
February 7-8, 1957 - State University

Ruth Updegraff, professor in the Iowa Child Welfare Research Station, for the calendar months of May and June, 1957, without salary or insurance, to travel in Europe.

CHANGES IN APPOINTMENTS AND SALARIES. Upon the recommendation of the Faculty Committee the following changes in appointments and salaries were made:

Dr. Raymond O. Swann, from associate to assistant professor for a three-year term in the Department of Obstetrics and Gynecology, College of Medicine, and salary changed from $7,500 to $6,000 (P plus 50%), plus insurance programs, twelve months' basis, effective as of January 1, 1957; Account A 516, line 6.

Dr. Ignacio V. Ponseti, from associate professor to professor, Department of Orthopedic Surgery in the College of Medicine, effective July 1, 1957, and salary increased from $8,000 (P plus 100%) to $8,500 (P plus 100%), plus insurance programs, twelve months' basis, effective as of January 1, 1957; salary from January 1 through June 30, 1957, payable as follows: Account A 522, line 5, $4,000; line 2, $250.

Jay D. Wells, from assistant professor emeritus to professor emeritus, Department of Clinical Operative Dentistry, College of Dentistry, without change in duties or compensation.

SALARY INCREASES. Upon the recommendation of the Faculty Committee the following salary increases submitted by President Hancher were made:

H. William Trease, assistant purchasing agent in the Purchasing Department of the Business Office, salary increased from $5,500 to $5,800, plus insurance programs, twelve months' basis, effective as of January 1, 1957; Account A 035, line 38.

Jean E. Beckwith, supervisor in the Department of Social Service, University Hospitals, salary increased from $4,650 to $5,000, plus insurance programs, twelve months' basis, effective as of January 2, 1957; Account D 602, line 4.

Salaries of staff members of the University Hospital increased as follows, plus insurance programs, twelve months' basis, effective as of January 1, 1957, payable from the accounts listed:

<table>
<thead>
<tr>
<th>Account</th>
<th>Name</th>
<th>Title</th>
<th>Salaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>D 201</td>
<td>Charles C. Ingersoll</td>
<td>Assistant Superintendent</td>
<td>$7,500 to $8,100</td>
</tr>
<tr>
<td>D 201</td>
<td>Douglas R. Williamson</td>
<td>Assistant Superintendent</td>
<td>$7,250 to $7,850</td>
</tr>
<tr>
<td>D 203</td>
<td>John Toussaint</td>
<td>Admissions Officer</td>
<td>$6,500 to $7,100</td>
</tr>
<tr>
<td>D 207</td>
<td>R. Charles Werth</td>
<td>Chief Storekeeper</td>
<td>$4,360 to $4,760</td>
</tr>
<tr>
<td>D 208</td>
<td>John R. Shepard</td>
<td>Business Office Manager</td>
<td>$6,500 to $7,100</td>
</tr>
<tr>
<td>D 401</td>
<td>Russell G. Parks</td>
<td>Director, Housekeeping</td>
<td>$5,150 to $5,550</td>
</tr>
</tbody>
</table>
RE-APPOINTMENTS AND SALARY INCREASES. Upon the recommendation of the Faculty Committee the following re-appointments and salary increases for staff members in the Division of Physical Education and Intercollegiate Athletics were made for the terms indicated, twelve months' basis, effective as of February 1, 1957; the salaries and increases, plus insurance programs, to be paid from unappropriated athletic funds:

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Flora</td>
<td>one year</td>
<td>$9,500</td>
<td>$10,000</td>
</tr>
<tr>
<td>Chalmers Elliott</td>
<td>one year</td>
<td>9,500</td>
<td>10,000</td>
</tr>
<tr>
<td>Archie Kodros</td>
<td>one year</td>
<td>8,300</td>
<td>8,800</td>
</tr>
<tr>
<td>Henry Piro</td>
<td>one year</td>
<td>8,000</td>
<td>8,800</td>
</tr>
<tr>
<td>Jerome Burns</td>
<td>one year</td>
<td>6,000</td>
<td>6,500</td>
</tr>
<tr>
<td>Jerry Hilgenberg</td>
<td>one year</td>
<td>5,000</td>
<td>6,000</td>
</tr>
<tr>
<td>Forest Evashevski</td>
<td>to January 31, 1964</td>
<td>15,000</td>
<td>17,500</td>
</tr>
</tbody>
</table>
APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hancher were made:

Dr. Richard Brooke Price, associate in the Department of Radiology, College of Medicine, for one year, at a salary of $6,000 plus insurance programs, twelve months' basis, effective July 1, 1957; salary payable from Account Q 201, 1957-1958 budget, Medical Trust Fund.

John J. Flagler, research associate in the Bureau of Labor and Management, College of Commerce, for an indefinite term, at a salary of $5,750 plus insurance programs, twelve months' basis, effective July 1, 1957; salary payable as follows: Account A 320, line 2, $1,300; $4,450 from Account A 320, line 3.

John W. Bishir, statistician in the Institute of Agricultural Medicine in the Department of Hygiene and Preventive Medicine, College of Medicine, for a 20-month term, at a salary of $5,400 plus insurance programs, twelve months' basis, effective as of February 1, 1957; salary payable from Account Q 923, line 5.

Dr. David C. Alftine, assistant professor in the Department of Radiology in the College of Medicine for one year, at a salary of $7,000 (P plus 50%) plus insurance programs, twelve months' basis, effective July 1, 1957; salary payable from Account A 538, 1957-1958 budget.

Russell J. Weintraub, instructor in the College of Law for one year, at a salary of $5,500 plus insurance programs, nine months' basis, effective September, 1957.

DEATH. Mr. Plock stated that President Hancher had reported to the Faculty Committee the death, on December 19, 1956, of professor Emeritus Raymond B. Kittredge, a member of the staff of the College of Engineering since 1912.

BUDGET CEILING INCREASE, BIENNIAL 1955-1957 - SALARIES, SUPPORT, MAINTENANCE AND EQUIPMENT. Upon the recommendation of the Building and Business Committee and President Hancher, and in consideration of the urgent need for additional equipment by the various colleges and departments of the University, and the availability of funds resulting from increased income and unused salaries and expenses, the statutory ceiling on expenditures established by Chapter 4, Section 13, Line 23, Laws of the 56th General Assembly, was further increased by $175,000 to $21,031,147.58; and the statutory ceiling established by Chapter
February 7-8, 1957 - State University

4, Section 2, Line 8, on the budget expenditures for equipment was further increased by $200,000 to $1,195,000, for the biennium 1955-1957, with the understanding that a report is to be filed with the State Comptroller as provided by law.

BUDGET CEILING INCREASE, BIENNIAL 1955-1957 - UNIVERSITY HOSPITALS. Upon the recommendation of the Building and Business Committee and President Hancher and in consideration of the urgent need for additional expenditures for service to patients, and of the availability of funds resulting from increased income from patient fees, the statutory ceiling on expenditures established for the biennium 1955-1957 by Chapter 4, Section 13, Line 24, Laws of the 56th General Assembly, was further increased by $240,000 to $12,730,702.82, with the understanding that a report is to be filed with the State Comptroller as provided by law.

LAUNDRY - CONTRACTS AWARDED. The Building and Business Committee reported that on December 21, 1956, a public hearing was held at which no objectors appeared and no objections were filed, and bids for the construction of a Laundry were received and opened; and that at a meeting the Board held in the Huntington Hotel in Pasadena, California, on December 30, 1956, contracts were awarded to the low bidders, as follows, subject to approval and allocation of funds by the Budget and Financial Committee:

General construction contract to the Paulson Construction Company, West Branch, Iowa, on the basis of that firm's low base bid of $121,395.00

Plumbing and heating contract to the Ryan Plumbing and Heating Company, Davenport, Iowa, on the basis of that firm's low base bid of $7,567.00

Electrical contract to the Cedar Rapids Electric Supply Company, Cedar Rapids, Iowa, on the basis of that firm's low base bid of $17,785.00
and that the Secretary of the State Board of Regents had been authorized to sign the contracts when satisfactory bonds had been filed.

On motion, which was seconded and passed, the foregoing actions taken by the Board were approved and ratified.

LAUNDRY - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget for the Laundry was approved:

Source of Funds:
56th G. A. Appropriation for Laundry $150,000.00

Transfers from:
56th G. A. Appropriation for Steam Services - Repairs 3,779.84
Replacements and Alterations (Feed Water System) 3,779.84
56th G. A. Appropriation for Music (Eastlawn Alterations) 7,000.00
56th G. A. Appropriation for Macbride 10,000.00
55th G. A. Appropriation for Boiler Generator 5,363.18
55th G. A. Appropriation for Steam Distribution & Replacements 8,633.66
University Laundry 21,053.32

Total available $205,830.00

Estimated Cost:
Architectural and Supervision Costs $6,250.00

Construction
Paulson Construction Company - General $121,395
Ryan Plumbing & Heating Company - Plumbing 57,367
& Heating 57,367
Cedar Rapids Electric Company - Electrical 17,735 196,547.00

Contingencies
Sub-Total 5,000.00 (207,797.00)

Less Estimated Sales Tax Refunds -1,967.00

Net Total $205,830.00
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MEDICAL RESEARCH CENTER - ELEVATOR - ACCEPTANCE. The Building and Business Committee reported that on January 11, 1957, representatives of the State University and the contractor, R & O Elevator Company, inspected the elevator in the Medical Research Building and found that the contractor had completed the work in accordance with the plans and specifications and contract documents. Upon the recommendation of the Building and Business Committee the elevator in the Medical Research Center was accepted as of this date, February 8, 1957, from the R & O Elevator Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code, was authorized.

MACBRIDE - AUDITORIUM REMODELING - SEATING - ACCEPTANCE. The Building and Business Committee reported that on December 17, 1956, representatives of the State University and the contractor, the Boone Seat and Supply Company, inspected the seating installed in Macbride, Auditorium Remodeling, and found that the contractor had completed the work in accordance with the plans and specifications; and that, after a poll by letter on December 28, 1956, the seating had been accepted on January 8, 1957, from the Boone Seat and Supply Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code, was authorized.

On motion, which was seconded and passed, the action of the Building and Business Committee was approved and ratified.

STEAM DISTRIBUTION AND REPLACEMENT - FINAL REPORT. The Building and Business Committee submitted the following final report regarding Steam Distribution and Replacement and the report was approved:
February 7-8, 1957 - State University

Appropriation by 55th General Assembly $255,000.00

Final Reports approved by State Board of Regents May 13, 1955, and Budget and Financial Control Committee June 7, 1955

| Description                                                                 | Amount     
|------------------------------------------------------------------------------|------------
| River Tunnel Piping                                                         | 29,195.75  
| Tunnel Repairs at Mechanical Engineering Laboratory                         | $24,252.00 
| Planning and Supervision                                                     | $158.95    
| Miscellaneous Charges                                                       | 412.55     
| Utility Improvements - Medical                                               |            
| Research Center, Contract II, - Ryan                                        | 104,733.45 
| Plumbing and Heating Company, includes one extra order                       |            
| Utility Improvements - Medical                                               |            
| Research Center, Contract III - Carstens Brothers., includes two extra orders|            
| Extension of Low-Pressure Steam Main from Medical Group Area to Children's   |            
| Hospital Service Room                                                        | 40,875.00  
| Ryan Plumbing and Heating Company                                            | 40,880.20  
| Connections and Repairs in Children's Hospital Service Room - Ryan Plumb-    |            
| ing and Heating Company and Physical Plant                                  |            
| Total Charges                                                                | 6,687.73   
| Less Tax Refunds                                                             | 193,747.88 
| Net Charges                                                                  | 246,366.34 

Unexpended Balance to be returned to the State Treasurer and credited to the account $8,683.66

UTILITIES - TURBO-GENERATOR #4 - SWITCHGEAR EQUIPMENT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, approval was given to a change order to the contract with the Westinghouse Electric Corporation covering a change in the neutral reactor rating, Switchgear Equipment for Turbo-Generator #4, at an addition of $145.00 to the price specified in Purchase Order #B-36338, dated April 6, 1956.

MEDICAL RESEARCH CENTER - EQUIPMENT - CHANGE ORDERS. Upon the recommendation of the Building and Business Committee the following change orders to the contract with the Laboratory Furniture Company for equipment for the Medical...
February 7-8, 1957 - State University

Research Center, were approved, subject to approval by the Budget and Financial Control Committee:

Change Order #1, covering changes in Items #135 and #136, at an addition to the contract price of $348.40.

Change Order #2, for furnishing and installing additional equipment at an addition to the contract price of 15,012.80.

LEGISLATIVE ASKINGS, 1957-1959 - CAPITAL IMPROVEMENTS - AMENDMENT. The Building and Business Committee submitted a proposal to amend the legislative askings for capital improvements at the State University of Iowa, as follows:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Requested</th>
<th>Amended Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Law Building, additional required</td>
<td>$550,000</td>
<td>$350,000</td>
</tr>
<tr>
<td>Utilities</td>
<td>1,700,000</td>
<td>1,700,000</td>
</tr>
<tr>
<td>Volatile solvent, storage building</td>
<td>90,000</td>
<td>90,000</td>
</tr>
<tr>
<td>Library and equipment - southwest corner</td>
<td>700,000</td>
<td>900,000</td>
</tr>
<tr>
<td>Lakeside Laboratory</td>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>Land Purchase</td>
<td>130,000</td>
<td>150,000</td>
</tr>
<tr>
<td>Pharmacy Building and equipment - 3 floors</td>
<td>1,470,000</td>
<td>1,560,000</td>
</tr>
<tr>
<td>Chemistry Building and equipment - additional wing</td>
<td>1,580,000</td>
<td>1,470,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$6,250,000</strong></td>
<td><strong>$6,250,000</strong></td>
</tr>
</tbody>
</table>

Mr. Strawman moved that the legislative askings for capital improvements at the State University of Iowa be amended in accordance with the foregoing. The motion was seconded and passed with Mr. Plock not voting.

LAW ANNEX AND EQUIPMENT. Upon the recommendation of the Building and Business Committee the revised preliminary plans for the Law Annex, estimated to cost $850,000.00, were approved with Mr. Plock passing.
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DORMITORY FINANCING - UNIVERSITY DORMITORY SECOND SUPPLEMENTAL LOAN AGREEMENT - KESSLER FARM. The following University Dormitory Second Supplemental Loan Agreement covering a loan of $120,000 for the purchase of the Kessler Farm was submitted:

This SECOND SUPPLEMENT (hereinafter called "Second Supplement") dated as of the day of , 1957, to that certain University Dormitory Loan Agreement dated as of September 28, 1955 (hereinafter called "University Dormitory Loan Agreement"), both made by the parties hereto who are designated therein and herein, respectively, as the "Lenders", the "Banks", "Bankers", "Equitable" and the "Board",

WITNESSETH THAT:

1. RECITALS AND ADDITIONAL LOAN PROPOSAL

WHEREAS, the Lenders have heretofore loaned various sums of money to the Board for dormitory purposes at the State University of Iowa at Iowa City, as stated and provided in the University Dormitory Loan Agreement and in the First Supplement thereto dated November 2, 1956, which are still in full force and effect; and the Board now proposes to borrow from Bankers and Equitable and they, with the consent of the other Lenders, have committed themselves to lend to the Board on the terms and conditions hereinafter stated an aggregate principal sum of One Hundred Twenty Thousand Dollars ($120,000.00) (each to make a separate loan for one-half the amount) for additional dormitory facilities at the State University of Iowa consisting of land known as the Kessler Farm located within a distance of from one-half mile to one mile west of the State University of Iowa campus at Iowa City, Iowa, which is being acquired as a dormitory site for future married student housing.

NOW, THEREFORE, it is agreed by and among the parties hereto as follows:

2. DESCRIPTION OF NOTES

Bankers and Equitable agree (each for itself and not one for the other) to lend to the Board and the Board agrees to borrow from them for acquisition of additional dormitory facilities at State University of Iowa, as described in the additional loan proposal contained in the foregoing Section 1 of this agreement, the total sum of One Hundred Twenty Thousand Dollars ($120,000.00) (each making a separate loan for one-half the total amount). Said loans are to be made against delivery to Bankers and Equitable, respectively, by the Board of its promissory notes payable to the order of the respective Lender which will bear interest at the rate of four and one-quarter per cent (4-1/4%) per annum before maturity, payable semi-annually on the first days of January and July of each year, commencing with the January 1 or July 1 next succeeding the date of the note, and each note maturing on July 1, 1957 with two and one-half per cent (21/2%) of the maximum principal amount thereof payable on July 1, 1958, and a like amount payable on the first day of July in each succeeding year thereafter until fully paid. Past due principal and interest under each of said notes shall bear interest at seven per cent (7%) per annum and each said note
shall bear a notation that it is issued under Iowa Code 1954, Chapter 262, and be substantially in the form of the specimen blank note annexed hereto as Exhibit 1, with appropriate insertions of dates, amounts, name of payee, amounts of installments and signature. Said borrowings shall be completed and the total loans closed within six months after the date of this agreement, and interest on the loan proceeds will commence on the date such proceeds are advanced.

3. PREPAYMENT OR REDEMPTION PRIVILEGES

The prepayment or redemption privileges expressed under that caption in Section 3 of the University Dormitory Loan Agreement shall remain applicable to all dormitory indebtedness pertaining to the State University of Iowa as recited therein and originating thereunder, and the prepayment or redemption privileges expressed under that caption in Section 3 of the First Supplement to the University Dormitory Loan Agreement dated November 2, 1956 shall remain applicable to all dormitory indebtedness pertaining to the State University of Iowa originating under said First Supplement. The Board shall have the privilege of prepaying the dormitory indebtedness originating under this Second Supplement and the promissory notes evidencing the same in whole or in part at any time in any multiple of $5,000 by a payment in excess of any principal payment required hereunder with accrued interest thereon to the date of prepayment and without premium; provided, however, that if any prepayment is being made at any time from or with funds derived from borrowing or refinancing or from sources used in anticipation of borrowing or refinancing, such prepayments shall include a premium on the principal amount being prepaid of 4-1/4% if paid during the first year after completion of the total loan under this Second Supplement and a premium of 4% during the second year and 3-3/4% during the third year and a premium declining 1/2 of 1% each year thereafter, with no premium in the eleventh and subsequent years.

The last paragraph of Section 3 of the University Dormitory Loan Agreement as amended in the First Supplement thereto dated November 2, 1956, providing for the application and allocation of prepayments, is amended to read as follows:

"Any and all prepayments made under the University Dormitory Loan Agreement and the First and Second Supplements thereto shall be applied on the 3-1/8% notes due in 1972, and the 3-3/4% notes due in 1974, and the 3-1/4% notes due in 1986, and the 3-5/8% notes due in 1985, and the 3-80% notes due in 1998, and the 4-1/4% notes due in 1997, pro rata and in the proportion which the total notes of each interest rate then outstanding shall bear to the total of all such notes outstanding at the time of such prepayment, and any prepayment allocable to the 3-5/8% notes due in 1985 and to the 3-80% notes due in 1998 and to the 4-1/4% notes due in 1997 shall be divided equally between Bankers and Equitable."

4. PLEDGE OF REVENUES

Section 4 of the University Dormitory Loan Agreement which is captioned "PLEDGE OF REVENUES" as the same is amended in the First Supplement thereto, is hereby amended to read as follows:
"The Board agrees that it will set rentals each year for all of the dormitory properties at the State University of Iowa calculated to be sufficient at all times to produce a net income equal to at least one hundred ten per cent (110%) of debt service for the Board's next ensuing fiscal year on all of the dormitory indebtedness at any time outstanding for dormitory properties and facilities at the State University of Iowa and the promissory notes evidencing the same, together with any and all renewals and extensions thereof and interest and any costs legally assessed in connection therewith, and will at all times maintain said rentals and readjust the same if and when necessary to accomplish the purpose stated. The Board hereby pledges the rents, profits and income from all of the presently existing dormitory properties at the State University of Iowa and from those dormitories and additions thereto and dormitory facilities which are to be constructed, acquired or provided from the proceeds loaned under the University Dormitory Loan Agreement and the First and Second Supplements thereto as security for the payment of all the dormitory indebtedness held by the Lenders named in said agreements which is at any time outstanding for dormitory properties and facilities at the State University of Iowa, and the promissory notes evidencing the same, and any renewals and extensions thereof, and interest and costs as aforesaid, equally and ratably, without preference or priority of any part of said debt over any other part. The Board agrees that so long as any part of the total debt, either principal or interest or costs as aforesaid, shall remain unpaid, the presently existing dormitories at the State University of Iowa and those to be constructed, acquired and provided from the loan proceeds to be advanced under the First and Second Supplements shall not be mortgaged nor the revenues therefrom further pledged without the written consent of all the parties hereto."

5. **APPLICABILITY OF CERTAIN SECTIONS OF UNIVERSITY DORMITORY LOAN AGREEMENT**

Sections 5, 6, 7, 8 and 9 of the University Dormitory Loan Agreement, captioned respectively as "INSURANCE", "ACCOUNTING RECORDS", "DEFAULT", "MAINTENANCE" and "MISCELLANEOUS" shall apply to the indebtedness created under this Second Supplement, with any adaptation of their literal wording necessary to make the same applicable hereto and said provisions shall be considered as having been made for the benefit of the holders of the notes under this Second Supplement as well as the holders of the notes to which said provisions are already applicable under the University Dormitory Loan Agreement and the First Supplement thereto.

IN WITNESS WHEREOF the parties hereto have caused this University Dormitory Second Supplemental Loan Agreement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the day and year first above written.

Mrs. Archie submitted the following resolution regarding the foregoing:

University Dormitory Second Supplemental Loan Agreement and moved its adoption:
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RESOLVED, that the University Dormitory Second Supplemental Loan Agreement between the Iowa-Des Moines National Bank, Central National Bank and Trust Company, Merchants National Bank, Bankers Life Company, Equitable Life Insurance Company of Iowa, and the State Board of Regents be approved and adopted;

and

BE IT FURTHER RESOLVED, that the President and the Secretary of the State Board of Regents be and they are hereby authorized, empowered and directed to execute said University Dormitory Second Supplemental Loan Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and any and all other instruments or actions necessary or proper to evidence and carry out the terms of said University Dormitory Second Supplemental Loan Agreement may be executed and taken by any one of the following:

Carl Gernetzky, Chairman, Finance Committee, State Board of Regents;
Arthur Weldon Walsh, Member, Finance Committee, State Board of Regents;
David A. Dancer, Secretary, Finance Committee, State Board of Regents;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and

BE IF FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution to whom it may concern.

The motion was seconded by Mr. Fredrickson, and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Fredrickson, Mr. Hagemann, Mr. Stevens and Mr. Strawman.

Nay: None.

Absent: Mr. Plock.

The chairman declared the resolution adopted.

CHEMISTRY BUILDING - REMODELING OF LECTURE ROOM. Upon the recommendation of the Building and Business Committee the plans and specifications prepared by the Division of Planning and Construction of the Physical Plant Department for Remodeling the Lecture Room in the Chemistry Building were approved, the estimated cost of $35,000 to be paid from the appropriation for repairs, replacements and alterations; and the Secretary of the State Board of Regents was authorized to publish the necessary notice of public hearing and to advertise for bids.
ANIMAL QUARTERS - REHABILITATION 4TH FLOOR MEDICAL LABORATORIES - NEW
CONSTRUCTION. Upon the recommendation of the Building and Business Committee
the project for Animal Quarters, consisting of the rehabilitation of the 4th
Floor Medical Laboratories and the construction of a new building, was ap­
proved; a site near Oakdale was designated for the new building; preliminary
plans prepared by the Division of Planning and Construction of the Physical
Plant Department were approved; authority was granted to file an application
for a federal grant; the Secretary of the State Board of Regents was author­
ized to publish the necessary notice of public hearing and to advertise for
bids when the plans and specifications have been completed; and the following
project budget was adopted:

Source of Funds (Funds available)
University Repairs, Replacements and Alterations  $15,000
College of Medicine Trust Fund  50,000
Radiology Trust Fund  15,000
Gift from Ladies' Auxiliary, Veterans of Foreign Wars  15,000
Animal House Fund  3,000
Sub-Total  (98,000)
Grant from U. S. Public Health Service  98,000
$196,000

Estimated Expenditures
Rehabilitation of 4th Floor Medical Laboratories

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceramic tile floors</td>
<td>$23,000</td>
</tr>
<tr>
<td>Tile wainscot</td>
<td>20,000</td>
</tr>
<tr>
<td>Heating and ventilation</td>
<td>25,000</td>
</tr>
<tr>
<td>Plumbing</td>
<td>5,000</td>
</tr>
<tr>
<td>Electrical</td>
<td>5,000</td>
</tr>
<tr>
<td>Acoustical</td>
<td>10,000</td>
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<tr>
<td>Total</td>
<td>$88,000</td>
</tr>
</tbody>
</table>

Animal Quarters

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Well and pump</td>
<td>$3,000</td>
</tr>
<tr>
<td>Sewer</td>
<td>10,000</td>
</tr>
<tr>
<td>Building construction</td>
<td>35,000</td>
</tr>
<tr>
<td>Heating</td>
<td>5,000</td>
</tr>
<tr>
<td>Electrical</td>
<td>3,000</td>
</tr>
<tr>
<td>Total</td>
<td>$56,000</td>
</tr>
</tbody>
</table>

Misc. fixed equipment (cages, etc.)  

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and supervision</td>
<td>4,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>20,600</td>
</tr>
<tr>
<td>Total</td>
<td>$52,000</td>
</tr>
</tbody>
</table>

Total  $196,000
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HOSPITAL BUILDING - OTOLARYNGOLOGY RESEARCH QUARTERS. Upon the recommendation of the Building and Business Committee the project for remodeling in the Hospital Building to provide Otolaryngology Research Quarters, at an estimated cost of $40,000, and the preliminary plans prepared by the Division of Planning and Construction of the Physical Plant Department were approved; authority was granted to file an application for a federal grant for the project, and to issue purchase orders for the various sections of the work; and the following project budget was adopted:

Source of Funds (Funds available)

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Otolaryngology Trust Fund</td>
<td>$20,000</td>
</tr>
<tr>
<td>Grant from United States Public Health Service</td>
<td>$20,000</td>
</tr>
<tr>
<td>Total</td>
<td>$40,000</td>
</tr>
</tbody>
</table>

Estimated expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction (walls, ceiling, soundproof doors)</td>
<td>$5,000</td>
</tr>
<tr>
<td>Soundproof rooms (one at $6,400, one at $3,100)</td>
<td>$9,500</td>
</tr>
<tr>
<td>Setting up of soundproof rooms</td>
<td>$2,000</td>
</tr>
<tr>
<td>Sound attenuation - animal room</td>
<td>$3,500</td>
</tr>
<tr>
<td>Fixed equipment - animal room</td>
<td>$500</td>
</tr>
<tr>
<td>Lighting and wiring</td>
<td>$2,000</td>
</tr>
<tr>
<td>Floor covering</td>
<td>$850</td>
</tr>
<tr>
<td>Air conditioning</td>
<td>$9,000</td>
</tr>
<tr>
<td>Plumbing and heating</td>
<td>$1,500</td>
</tr>
<tr>
<td>Equipment storage</td>
<td>$1,000</td>
</tr>
<tr>
<td>Partitions, ceiling and floor covering, and additional</td>
<td>$4,150</td>
</tr>
<tr>
<td>lights - Dental laboratory</td>
<td></td>
</tr>
<tr>
<td>Planning and supervision</td>
<td>$1,000</td>
</tr>
<tr>
<td>Total</td>
<td>$40,000</td>
</tr>
</tbody>
</table>

LEASE - KESSLER FARM. Upon the recommendation of the Building and Business Committee Mrs. Archie moved that the Business Manager of the State University be authorized to execute a lease with Eugene F. and Valerian Roe for approximately 180 acres of the Kessler farm for the period March 1, 1957, through February 28, 1958, on the following terms: $6.00 an acre for pasture land; $10.00 an acre for hay land and meadow; $200.00 for house and building lots; one-half of corn crop; one half of soya bean crop; two-fifths of oat crop. The
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motion was seconded and on roll call the vote was as follows:

**Aye:** Mrs. Archie, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Strawman.

**Nay:** None.

Absent or not voting: None.

The chairman declared the motion passed.

IOWA MEMORIAL UNION ADDITION, UNITS IV, V, AND VI - FINANCING. The Building and Business Committee reported that Business Manager Jolliffe and the Finance Committee had made an oral report about a conference on January 21, 1957, with representatives of the Iowa-Des Moines National Bank, the Central National Bank and Trust Company and the Merchants National Bank regarding the financing of the Iowa Memorial Union Addition, Units IV, V and VI, and the participation by the Housing and Home Finance Agency at an interest rate of 2-7/8%; and that in a letter dated January 1, 1957, the Merchants National Bank, the Central National Bank and Trust Company and the Iowa-Des Moines National Bank agreed that in the event the Iowa Memorial Union secures a loan of approximately $3,140,000 from the Housing and Home Finance Agency and, at such time as the Iowa Memorial Union shall request it, will cause to be released of record the mortgage dated December 1, 1954, by the Iowa Memorial Union as mortgagor, to the Iowa-Des Moines National Bank, as Mortgagee, securing indebtedness in the face amount of $525,000; it being understood, however, that such release of mortgage will not satisfy or release any indebtedness then owing the banks or any one of them.

Upon the recommendation of the Building and Business Committee the negotiations of the Iowa Memorial Union Corporation for financing the Iowa Memorial Union Addition, Units IV, V and VI were approved.
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IOWA MEMORIAL UNION, A CORPORATION - SUPPLEMENTAL LEASE. Mrs. Archie moved that the following supplemental lease by and between the Iowa Memorial Union, a corporation, and the State of Iowa by the State Board of Regents be approved and that the President and the Secretary of the State Board of Regents be authorized to sign it, subject to approval by the Executive Council of Iowa:

(See Board minutes of November 4-5-6, 1954, and January 12-13, 1956.)

This agreement of lease is entered into this 8 day of February, 1957, by and between the Iowa Memorial Union, a Corporation, as Lessor and the State of Iowa by the State Board of Regents, formerly the State Board of Education, for the use and benefit of the State University of Iowa, as Lessee, upon the following terms, covenants and conditions.

WHEREAS the Iowa Memorial Union has erected an addition to the Iowa Memorial Union building in Iowa City, Iowa, known as Unit No. 3, under written agreement of lease dated October 1, 1954, entered into with the State of Iowa by the State Board of Education (now State Board of Regents) for the use and benefit of the State University of Iowa, under which lease agreement the Iowa Memorial Union had the power to mortgage said unit and real estate, and the same were leased to the State Board of Education (now State Board of Regents) under said agreement by which the premises were to be conveyed to the Lessee whenever the rentals and income from said building had paid off the cost of construction and financing the same.

And whereas said original lease was added to by a written Supplemental Lease dated January 13, 1956, by which property purchased from X. Henry Corso by the Iowa Memorial Union, was brought under said original lease and all of the terms thereof and made a part of said original agreement.

And whereas it is now proposed by the Iowa Memorial Union to construct Units Nos. IV, V, and VI of the Iowa Memorial Union Building at Iowa City, Iowa, and that the State of Iowa convey to the Iowa Memorial Union the following described real estate adjacent to that previously conveyed and upon which the other units of said building are located, to-wit:

The West 85 feet of Lot 5; the West 85 feet of the South 30 feet and the West 125 feet of the North 50 feet of Lot 6; and the West 125 feet of the South 56 feet of Lot 7, except that part occupied by the existing Memorial Union Building in the northeast corner of the same; all in Block 99 of the Original Town of Iowa City, Iowa.
NOW, THEREFORE, in consideration of said conveyance and of the terms and conditions hereof, it is hereby covenanted, agreed and understood that the additional tract described immediately above herein is hereby included in and made a part of said original lease agreement of October 1, 1954, referred to in paragraph 2 hereof, and each and all of the terms of said original lease and amendment shall be applicable to said property, and said original lease and amendment are hereby further amended by including the above described property therein, and both parties agree that all of the terms of said original lease agreement shall be carried out and complied with and shall be applicable to said additional tract the same as if it had been included in the original lease.

IN WITNESS WHEREOF, we have hereunto set our hands and executed this agreement this ____ day of ______________, 1957.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Fredrickson, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Strawman

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

PURCHASE OF PROPERTY - HAROLD W. AND JUNE J. McGINNIS. The following resolution was submitted:

WHEREAS, a farm of approximately 287 acres, with improvements, located about one mile west of the city limits of Iowa City, Iowa, on a county road, is needed for the use and benefit of the State University of Iowa; and

WHEREAS, the Business Manager of the State University of Iowa has reported that the property could be purchased for $140,000.00; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9 of the 1954 Code of Iowa, the following described property be purchased from the owners, Harold W. and June J. McGinnis, at a price of $140,000, payable $10,000 down and the remainder in five equal installments of $26,000, beginning January, 1958, with title and possession upon delivery of satisfactory deed and abstract in January, 1958; interest at 4% per annum to be paid on the outstanding balance beginning January, 1958; and contract payments and interest to be paid from income derived from interest earnings on the investment of current balances in restricted and agency funds:
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Tract #1

The North one-half (N-1/2) of the NE-1/4 of Section 7, Township 79 North, Range 6 West of the 5th principal meridian and also;

Tract #2

Commencing at the intersection of the Southerly line of the right of way of the Chicago, Rock Island and Pacific Railway and the East line of Section 6, Township 79 North, Range 6 West of the 5th principal meridian; then N 56° 55' W along the Southerly line of said right of way 3815.0 feet; thence S 19° 47' W, 2519.0 feet; thence N 88° 12' E, 4049.0 feet to the Southeast corner of said Section 6; thence North to the point of beginning, excepting therefrom:

Beginning at a point 151 feet North of the SE corner of Section 6, Township 79 North, Range 6 West of the 5th P.M., thence South along the East line of said Section 6 and 7, 651 feet, thence North 58 degrees West along a fence line, 1554 feet, thence North 23 degrees East 601 feet to the South line of the Chicago, Rock Island and Pacific Railway right of way, thence Southeasterly along the South line of said right of way 1306 feet to the place of beginning except an easement over the Easterly 30 feet thereof, reserved for ingress, egress for access to the adjoining land, which easement is included in this contract of sale to the Vendors.

Tract #3

Commencing at the intersection of the center line of present U.S. Highway #6 and the East line of said Section 6, Twp. 79 North, Range 6 West, thence South along the East line of said Section 6, to the Northerly line of the Chicago, Rock Island and Pacific Railway right of way, thence N 56° 55' W along the Northerly line of said railroad right of way 18.5 feet; thence North and parallel to the East line of said Section 6 to the center line of said Highway #6; thence Southeasterly along center line of said Highway to the point of beginning.

Tract #4

Lot 8 in Section 8 of the sub-division of Section 8 and 9 in Township 79 North, Range 6 West of the 5th P.M. as per the plat thereof recorded in Johnson County Recorder's Plat Book No. 1 on page 38 containing 113.08 acres more or less, and being all of that part of the N-1/2 of said Section 8 lying South of the Chicago, Rock Island and Pacific right of way and West of the public road, except the following described tract:

Commencing at a point on the South line of the NW-1/4 of Section 8, Township 79 North, Range 6 West of the 5th P.M. 1117.0 East of the Southwest corner of said NW-1/4; thence East 710.3 feet; thence North 16.9 feet; thence N. 40° 00' W, 197.1 feet; thence West 711.5 feet; thence S 4° 00' E, 214.0 feet to the point of beginning containing 3.29 acres.
Tract #5

All that part of the SW-1/4 of Section 5, Twp. 79 N. Range 6 West of the 5th P.M. lying Southwest of the right of way of the Chicago, Rock Island and Pacific Right of Way, containing approximately 3 acres.

The only direction in which the University can expand at reasonable cost is westward. It is surrounded by commercial and residential property in all other directions. Land adjacent to Iowa City is increasing in value at a rapid rate, and many new subdivisions are springing up. If the University does not acquire this property now, it is certain to go in whole or in part to residential development and industrial enterprises, as the present owners have already been approached by several companies with definite and attractive offers.

It was moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Archie, Mr. Fredicksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent or not voting: None.

The chairman declared the resolution adopted.

UNIVERSITY HOSPITAL - IMPROVING BUILDINGS FOR EMOTIONALLY DISTURBED AND MENTALLY RETARDED CHILDREN - FEDERAL GRANT. The Building and Business Committee reported that the United States Public Health Service, Department of Health, Education and Welfare, had approved the initial application for a federal grant of $78,333 for the State University of Iowa Hospitals, Improving Buildings for Emotionally Disturbed and Mentally Retarded Children.

JOHN F. MURRAY ENDOVEMENT FUND - REPORT OF EXPENDITURES. Secretary Dancer reported that the John F. Murray Endowment Fund Committee had awarded scholarships and authorized expenditures, as follows, from the John F. Murray Endowment Fund since July 1, 1956:

- 5 scholarships at $500 each: $2,500.00
- Honorarium, Dean Edward S. Mason - lecture: $1,000.00
- Miscellaneous expenses in connection with Dean Mason's lecture: $262.97
- Total: $3,762.97
The following business relating to the Iowa State Teachers College was transacted on February 8, 1957:

**RESIGNATION.** The Faculty Committee reported that President Maucker had submitted the resignation of Dr. Miles V. Zinz, associate professor of Education and director of the Educational Clinic, effective June 6, 1957, and the resignation was accepted. Dr. Zinz has accepted a position at the University of New Mexico.

**BUDGET FOR 1957 SUMMER SESSION.** President Maucker distributed copies of the 1957 Summer Session Budget and, upon the recommendation of the Building and Business Committee, it was approved.

A summary of the budget is as follows:

Budget for 1957 Summer Session $152,873.50

Sources of Support

| Estimated expenditures prior to July 1, 1957, chargeable to 1956-1957 budget (the current budget includes $58,000 for this purpose) | $50,958.00 |
| Estimated expenditures after July 1, 1957, chargeable to 1957-1958 budget (to be paid from 1957-1958 appropriation) | 101,915.50 |

BUDGET FOR 1956-1957 - INCREASES. Upon the recommendation of the Building and Business Committee and President Maucker and in consideration of the urgent need for additional funds for "Other Purposes" and Equipment the allocations for those purposes in the 1956-1957 budget were increased as follows, the funds to come from the sources indicated:
Other Expense, to be allocated from savings in other departments and unallocated funds, 1956-1957 budget $44,950

Equipment:
- From savings in other departments and unallocated funds, 1956-1957 budget $2,983
- From balances in savings in General Operation and additional income, 1955-1956 budget $48,031* 50,914

and the 1956-1957 budget ceiling for equipment was increased by $48,031* with the understanding that a report is to be filed with the State Comptroller as provided by Section 12, Chapter 4, 56th G.A.

*This does not increase the total budget ceiling for the biennium 1955-1957.

NAMES OF INSTRUCTIONAL BUILDINGS. Upon the recommendation of the Faculty Committee and President Meucker, the old campus school building was named Henry Sabin Hall and the vocational building was named David Sands Wright Hall, effective with the opening of the summer session on June 17, 1957.

STORAGE COAL. Upon the recommendation of the Building and Business Committee authority was granted to advertise for bids for 2,000 tons of storage coal for the Iowa State Teachers College, and the matter was referred to the Finance Committee.

CAMPUS LABORATORY SCHOOL, UNIT "A" - FINAL REPORT. The Building and Business Committee submitted the following final report of expenditures for the Campus Laboratory School, Unit "A", and it was approved:

Appropriations: (Project 5-1-3-2-51)

<table>
<thead>
<tr>
<th></th>
<th>51st General Assembly</th>
<th>52nd General Assembly</th>
<th>53rd General Assembly</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$341,228.94</td>
<td>290,946.06</td>
<td>500,000.00</td>
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</tbody>
</table>
Expenditures:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Construction</td>
<td></td>
</tr>
<tr>
<td>General Contract</td>
<td>$783,627.82</td>
</tr>
<tr>
<td>Plumbing &amp; Heating Contract</td>
<td>180,284.92</td>
</tr>
<tr>
<td>Electrical Contract</td>
<td>68,860.52</td>
</tr>
<tr>
<td>Work by our Physical Plant</td>
<td>6,180,41</td>
</tr>
<tr>
<td>Building Inspector</td>
<td>7,070.07</td>
</tr>
<tr>
<td>Total (Project 7-2-3-2-51)</td>
<td>$1,046,023.74</td>
</tr>
<tr>
<td>Architect's Fee</td>
<td>78,942.88</td>
</tr>
<tr>
<td>Site Planner's Fee</td>
<td>6,555.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>653.38</td>
</tr>
<tr>
<td>Total expenditures, Project 5-1-3-2-51</td>
<td>$1,132,175.00</td>
</tr>
</tbody>
</table>

Appropriation: (Project 7-2-3-3A-55)

For completion and payment and equipping Campus Laboratory Building, Unit A

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Construction</td>
<td></td>
</tr>
<tr>
<td>General Contract</td>
<td>$25,327.09</td>
</tr>
<tr>
<td>Equipment</td>
<td>71,672.91</td>
</tr>
<tr>
<td>Total expenditures, Project 7-2-3-3A-55</td>
<td>$97,000.00</td>
</tr>
<tr>
<td>Total expenditures, Campus Laboratory School, Unit A</td>
<td>$1,229,175.00</td>
</tr>
</tbody>
</table>

INCINERATOR. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of $20,000 for an Incinerator at the Iowa State Teachers College; and

WHEREAS, a part of the appropriation act, Section 3, Chapter 5, 56th General Assembly, provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Regents, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED,

1. That the expenditure of $20,000 for an Incinerator at the Iowa State Teachers College is for the best interests of the state.
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2. That the preliminary plans and specifications prepared by the Physical Plant Department of the Iowa State Teachers College be approved.

3. That E. E. Cole, director of the Physical Plant Department, be designated architect for the project and authorized to proceed with the preparation of final plans and specifications.

4. That the project description and the following estimate of cost be approved and authority granted to advertise for bids:

<table>
<thead>
<tr>
<th>Income</th>
<th>$20,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriation, 56th General Assembly</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Estimated expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Building construction</td>
<td>$8,000</td>
</tr>
<tr>
<td>Incinerator and installation</td>
<td>9,000</td>
</tr>
<tr>
<td>Contingencies</td>
<td>3,000</td>
</tr>
<tr>
<td>Total estimated expenditures</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

5. That the Budget and Financial Control Committee be requested to determine that the expenditure of $20,000 for an Incinerator at the Iowa State Teachers College is for the best interests of the State; to approve the project description and estimate of cost; and to authorize the project.

On motion, which was seconded and passed, the resolution was adopted.

LICENSE AGREEMENT - WATERLOO RAILROAD COMPANY. Upon the recommendation of the Building and Business Committee, the Business Manager of the Iowa State Teachers College was authorized to negotiate with the Waterloo Railroad Company for a license agreement in connection with the extension of a sanitary sewer line underneath the Company's tracks on 27th Street.

MARRIED STUDENTS HOUSING - WILLMAN CONSTRUCTION COMPANY - CLAIM. The Building and Business Committee reported that Benton's Ready Mixed Concrete Company, Cedar Falls, Iowa, had filed a claim dated January 29, 1957, for $2,873.32, against the Willman Construction Company, contractor for concrete work, curb and gutter, Married Students Housing.
The following business relating to the Iowa State College was transacted on February 8, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hilton were accepted:

A. T. Erwin, professor of Horticulture, Agricultural Experiment Station effective March 1, 1957, to retire.

William H. Hale, assistant professor of Animal Husbandry, Agricultural Experiment Station, effective as of January 15, 1957, to accept a position with Charles Pfizer & Company, Terre Haute, Indiana.

Harry E. Codlin, county extension director (Cass County), Agricultural Extension Service, effective as of January 31, 1957, to accept an appointment with International Cooperation Administration, Laos, Indochina.

Roy F. McAllister, county extension director (Jefferson County), Agricultural Extension Service, effective as of January 31, 1957, to go into business for self.

Lynn M. Fitsimmons, county extension director (Ida County), Agricultural Extension Service, effective as of January 20, 1957, to seek employment in drier climate in southwestern United States.

Kenneth L. Main, associate in Agricultural Engineering, Agricultural Experiment Station, effective as of December 31, 1956, to accept a position as superintendent of water works, Marshalltown, Iowa.

Darwin A. Buthala, associate in Veterinary Research Institute, Agricultural Experiment Station, effective February 13, 1957, to accept a position with Upjohn Company, Kalamazoo, Michigan.

Kenneth R. Hood, junior chemist in Metallurgy, Institute for Atomic Research, effective as of December 9, 1956, to accept a position with North American Aviation, Conoga Park, California.

Wilbur Donaldson, program coordinator, WOI-TV, Information Service, effective February 13, 1957, to accept a position as operations manager of Station WTVN-TV, Evansville, Indiana.

Kenneth O. Hulslander, instructor, Physical Education for Men, effective February 28, 1957.

Gerald C. Carle, instructor, Physical Education for Men, effective February 28, 1957, to accept the athletic directorship and football coaching position at Colorado College.
Robert L. Sinsheimer, professor of Physics, effective June 30, 1957, to accept a position as professor of biophysics in the Division of Biology, California Institute of Technology.

Vincent DeFrancesca, assistant professor and football coach, Physical Education for Men, effective February 15, 1957.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hilton were granted:

G. B. MacDonald, professor of Forestry, for period March 1, 1957 through April 30, 1957, without salary, to serve as a consultant at the School of Forestry, Pennsylvania State University.

Bruce Rogers, professor and senior metallurgist, Institute for Atomic Research, for period January 24, 1957 through March 8, 1957, without salary, due to wife's health.

Gerald A. Lineweaver, associate professor and state boys 4-H club leader, Agricultural Extension Service, for period February 26, 1957, through June 30, 1957, without salary, to accept a temporary assignment with the International Cooperation Administration, Manila, Philippine Islands.

Albert E. Freeman, assistant professor of Animal Husbandry, for the period December 1, 1956 through December 11, 1956, without salary. Unable to report for duty as planned.

Emerson F. Shideler, associate professor of History, Government and Philosophy, for period September 16, 1957 through June 15, 1958, without salary, to study abroad for a year.

Clair B. Watson, professor of Architecture and Architectural Engineering, for the period February 17, 1957 through March 2, 1957, without salary, to serve as a visiting professor in Architecture at the University of Virginia.

PROMOTIONS, SALARY INCREASES, AND TRANSFERS. Upon the recommendation of the Faculty Committee the following promotions, salary increases and transfers submitted by President Hilton were made:

Earl M. Henderson, from assistant county extension director in training, Agricultural Extension Service, to assistant county extension director, Webster County, Agricultural Extension Service, and salary changed from $5,500 (Extension), twelve months' basis (Civil Service), to $5,500 ($3,300 Extension, $2,200 County), twelve months' basis (Civil Service), effective as of February 1, 1957.
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Ralph M. Durham, assistant professor of Animal Husbandry, Agricultural Extension Service, increased from $7,800, twelve months' basis (Civil Service) to $8,500, twelve months' basis (Civil Service), effective March 1, 1957.

Maurice R. Lambert, assistant professor of Animal Husbandry (Dairy Husbandry), increased from $5,800 ($3,900 Ed. Support; $2,000 AES), twelve months' basis, plus annuity, to $6,200 ($4,070 Ed. Support; $2,130 AES), twelve months' basis, plus annuity, effective March 1, 1957.

Edmund V. Cheng, assistant professor of Animal Husbandry, salary increased from $5,500 ($4,700 AES; $800 T&S), twelve months' basis, plus annuity, to $6,200 ($4,700 AES; $1,500 T&S), twelve months' basis, plus annuity, effective March 1, 1957.

John P. Patterson, from assistant county extension director (Howard County), Agricultural Extension Service, at a salary of $5,200, twelve months' basis (Civil Service), to county extension director (Howard County), Agricultural Extension Service, at a salary of $5,600 ($3,800 Ext.; $1,800 Co.), twelve months' basis, (Civil Service), effective as of February 1, 1957.

Dale E. Larsen, from assistant TV Supervisor, Information Service WOI-TV, at a salary of $5,000, twelve months' basis, to studio engineer (associate), Information Service WOI-TV, at a salary of $6,000, twelve months' basis, effective as of February 1, 1957.

Cleda F. Danials, from county extension home economist (Wayne County), Agricultural Extension Service, at a salary of $5,200 ($3,700 Ext. $1,500 Co.), twelve months' basis (Civil Service), to county extension home economist (Shelby County), Agricultural Extension Service, at a salary of $5,200 ($3,100 Ext.; $2,100 Co.), twelve months' basis (Civil Service), effective March 1, 1957.

James B. Vance, from accountant, Information Service Radio and TV, at a salary of $5,400 ($650 General; $4,750 Supple.), twelve months' basis, to internal auditor in the Business Office, and accountant Information Service Radio and TV, at a salary of $5,400 ($2,700 Acct.'g; $650 General; $2,050 Supple.), twelve months' basis, effective as of January 1, 1957.

Eugene L. Reisetter, from assistant county extension director, Agricultural Extension Service, at a salary of $5,100, twelve months' basis (Civil Service), to assistant county extension director (Mahaska County), Agricultural Extension Service, at a salary of $5,100 ($4,600 Ext.; $500 Co.), twelve months' basis (Civil Service), effective as of February 1, 1957.

William F. Litwiller, from assistant county extension director (Linn County), Agricultural Extension Service, at a salary of $5,000 ($3,000 Ext.; $2,000 Co.), twelve months' basis (Civil Service) to county extension director (Marion County), Agricultural Extension Service, at a salary of $5,600 ($3,400 Ext.; $2,200 Co.), twelve months' basis (Civil Service), effective as of February 1, 1957.
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Philip R. Miller, news editor, WOI-AM-FM, Information Service, salary increased from $4,800, twelve months' basis, to $5,200, twelve months' basis, effective as of February 1, 1957.

Norval J. Wardle, assistant professor of Agricultural Engineering, Agricultural Extension Service, salary increased from $6,200, twelve months' basis (Civil Service), to $6,600, twelve months' basis (Civil Service) effective March 1, 1957.

Gerald E. Parsons, from county extension youth assistant (Jones County) Agricultural Extension Service, at a salary of $4,900 ($2,900 Ext.; $2,000 County), twelve months' basis (Civil Service), to assistant state boys' 4-H leader (associate), at a salary of $6,267 (Extension), twelve months' basis (Civil Service), effective March 1, 1957. Replacement for Mr. Lineweaver who is on leave.

Edwin L. Iloff, from assistant professor and associate physicist, Institute for Atomic Research, at a salary of $7,200, twelve months' basis, plus annuity, to assistant professor of Physics and assistant professor and associate physicist, Institute for Atomic Research, at a salary of $7,200 ($3,600 Ed. Support; $3,600 IAR), twelve months' basis, plus annuity, effective as of December 16, 1956.

Arch Steel, instructor and freshman football coach, Physical Education for Men, salary increased from $6,250 ($3,125 Ed. Support; $3,125 AC), twelve months' basis, to $6,500 ($3,125 Ed. Support; $3,375 AC), twelve months' basis, effective as of February 1, 1957.

Colin B. Hamilton, junior chemist in Metallurgy, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Daniel E. Williams, from junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,700, twelve months' basis, plus annuity, to junior associate in Metallurgy, Institute for Atomic Research, at a salary of $6,300, twelve months' basis, plus annuity, effective as of February 1, 1957.

Paul E. Palmer, from junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, to junior associate in Metallurgy, Institute for Atomic Research, at a salary of $6,120, twelve months' basis, effective as of February 1, 1957.

Milton E. Kirkpatrick, junior chemist in Metallurgy, Institute for Atomic Research, salary increased from $4,920, twelve months' basis, to $5,640, twelve months' basis, effective as of February 1, 1957.

Ralph E. Briley, junior engineer in Metallurgy, Institute for Atomic Research, salary increased from $3,600, twelve months' basis, to $4,200, twelve months' basis, effective as of February 1, 1957.

William H. Pechin, junior engineer in Metallurgy, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,340, twelve months' basis, effective as of February 1, 1957.
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Dale McMasters, junior chemist in Metallurgy, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective February 1, 1957.

Donald M. Bailey, from junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,280, twelve months' basis, to junior associate in Metallurgy, Institute for Atomic Research, at a salary of $6,120, twelve months' basis, effective as of February 1, 1957.

John D. Greiner, Jr., junior physicist in Metallurgy, Institute for Atomic Research, salary increased from $4,920, twelve months' basis, to $5,640, twelve months' basis, effective as of February 1, 1957.

John R. Ogren, junior physicist in Metallurgy, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,520, twelve months' basis, effective as of February 1, 1957.

John A. Gjevre, junior physicist in Metallurgy, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Kermit J. Gill, junior chemist in Metallurgy, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Howard E. Shoemaker, junior chemist in Metallurgy, Institute for Atomic Research, salary increased from $5,160, twelve months' basis, to $5,880, twelve months' basis, effective as of February 1, 1957.

Frederick A. Schmidt, associate in Metallurgy, Institute for Atomic Research, salary increased from $6,600, twelve months' basis, plus annuity, to $7,200, twelve months' basis, plus annuity, effective as of February 1, 1957.

Joseph A. Haebling, from junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,220, twelve months' basis, to associate in Metallurgy, Institute for Atomic Research, at a salary of $6,060, twelve months' basis, effective as of February 1, 1957.

Donald W. Bare, junior chemist in Metallurgy, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Carl L. Vold, junior physicist in Metallurgy, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Douglas Provow, from junior chemist, Institute for Atomic Research, at a salary of $5,700, twelve months' basis, plus annuity, to junior associate, Institute for Atomic Research, at a salary of $6,300, twelve months' basis, plus annuity, effective as of February 1, 1957.
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Harvey R. Burkholder, from junior chemist in Chemistry, Institute for Atomic Research, at a salary of $5,220, twelve months' basis, to junior associate in Chemistry, Institute for Atomic Research, at a salary of $6,060, twelve months' basis, effective as of February 1, 1957.

Ruth G. Larson, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,740, twelve months' basis, to $5,460, twelve months' basis, effective as of February 1, 1957.

James L. Farrell, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Onnolee U. Trapp, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,740, twelve months' basis, to $5,460, twelve months' basis, effective as of February 1, 1957.

James P. Cook, from junior chemist in Chemistry, Institute for Atomic Research, at a salary of $5,520, twelve months' basis, to junior associate in Chemistry, Institute for Atomic Research, at a salary of $6,120, twelve months' basis, effective as of February 1, 1957.

Gerald D. Flesch, from junior chemist in Chemistry, Institute for Atomic Research, at a salary of $5,340, twelve months' basis, to junior associate in Chemistry, Institute for Atomic Research, at a salary of $6,180, twelve months' basis, effective as of February 1, 1957.

Arthur R. Anderson, junior physicist in Chemistry, Institute for Atomic Research, salary increased from $5,040, twelve months' basis, to $5,380, twelve months' basis, effective as of February 1, 1957.

Jennings Capellan, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,680, twelve months' basis, to $5,400, twelve months' basis, effective as of February 1, 1957.

Gregor A. Junk, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

James F. Haefling, junior associate in Chemistry, Institute for Atomic Research, salary increased from $6,240, twelve months' basis, plus annuity, to $6,840, twelve months' basis, plus annuity, effective as of February 1, 1957.

Gene F. Wakefield, junior chemist in Chemistry, salary increased from $5,220, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Bernard J. Beaudry, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $5,040, twelve months' basis, to $5,880, twelve months' basis, effective as of February 1, 1957.
Robert W. Johnson, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,920, twelve months' basis, to $5,760, twelve months' basis, effective as of February 1, 1957.

Clarence E. Habermann, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,520, twelve months' basis, effective as of February 1, 1957.

Frank G. Albers, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,520, twelve months' basis, effective as of February 1, 1957.

Jerome O'Loughlin, associate in Chemistry, Institute for Atomic Research, salary increased from $6,480, twelve months' basis, plus annuity, to $7,080, twelve months' basis, plus annuity, effective February 1, 1957.

Robert Z. Bachman, associate in Chemistry, Institute for Atomic Research, salary increased from $6,120, twelve months' basis, plus annuity, to $6,720, twelve months' basis, plus annuity, effective as of February 1, 1957.

Donn W. Klingman, from junior chemist in Chemistry, Institute for Atomic Research, at a salary of $5,820, twelve months' basis, plus annuity, to junior associate in Chemistry, Institute for Atomic Research, at a salary of $6,420, twelve months' basis, plus annuity, effective as of February 1, 1957.

John L. Spooner, from junior chemist in Chemistry, Institute for Atomic Research, at a salary of $5,760, twelve months' basis, plus annuity, to junior associate in Chemistry, Institute for Atomic Research, at a salary of $6,360, twelve months' basis, plus annuity, effective as of February 1, 1957.

Elizabeth Lane, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $5,280, twelve months' basis, to $5,880, twelve months' basis, effective as of February 1, 1957.

Mary Alice Zervins, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Barbara M. Alldritt, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,980, twelve months' basis, to $5,820, twelve months' basis, effective as of February 1, 1957.

John J. Richard, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,980, twelve months' basis, to $5,820, twelve months' basis, effective as of February 1, 1957.
Melvin J. Tschetter, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,980, twelve months' basis, to $5,820, twelve months' basis, effective as of February 1, 1957.

Matazo Tagami, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,980, twelve months' basis, to $5,700, twelve months' basis, effective as of February 1, 1957.

James A. Thompson, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,980, twelve months' basis, to $5,700, twelve months' basis, effective as of February 1, 1957.

Floy W. Sealock, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $3,735, three-fourths time, twelve months' basis, to $4,185, three-fourths time, twelve months' basis, effective as of February 1, 1957.

Richard F. Toussaint, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Ruth Ann Lagergren, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Marlene J. Richard, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Sally Ann Bystroff, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,640, twelve months' basis, effective as of February 1, 1957.

Richard G. Clark, associate in Chemistry, Institute for Atomic Research, salary increased from $6,480, twelve months' basis, plus annuity, to $7,080, twelve months' basis, plus annuity, effective as of February 1, 1957.

John E. Gonser, junior associate in Chemistry, Institute for Atomic Research, salary increased from $6,000, twelve months' basis, plus annuity, to $6,600, twelve months' basis, plus annuity, effective as of February 1, 1957.

Kenneth L. Malaby, junior associate in Chemistry, Institute for Atomic Research, salary increased from $6,000, twelve months' basis, plus annuity, to $6,600, twelve months' basis, plus annuity, effective as of February 1, 1957.

Robert R. Brown, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,980, twelve months' basis, to $5,820, twelve months' basis, effective as of February 1, 1957.

Kathleen Ann Meisky, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,460, twelve months' basis, effective as of February 1, 1957.
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George J. Lutz, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,520, twelve months' basis, effective as of February 1, 1957.

Gaylord Twite, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Phyllis Keys, junior scientist in Chemistry, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,520, twelve months' basis, effective as of February 1, 1957.

Richard N. Kniseley, associate in Chemistry, Institute for Atomic Research, salary increased from $6,360, twelve months' basis, to $6,960, twelve months' basis, effective as of February 1, 1957.

Edward L. DeKalb, junior associate in Chemistry, Institute for Atomic Research, salary increased from $5,820, twelve months' basis, to $6,420, twelve months' basis, effective as of February 1, 1957.

Robert H. Heidel, junior associate in Chemistry, Institute for Atomic Research, salary increased from $5,760, twelve months' basis, plus annuity, to $6,360, twelve months' basis, plus annuity, effective as of February 1, 1957.

F. Monte Evens, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,940, twelve months' basis, effective as of February 1, 1957.

Laurie C. Haight, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $5,040, twelve months' basis, to $5,880, twelve months' basis, effective as of February 1, 1957.

Maridale Hanak, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,920, twelve months' basis, to $5,760, twelve months' basis, effective as of February 1, 1957.

James H. Walker, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective February 1, 1957.

Evelyn Conrad, junior chemist in Chemistry, Institute for Atomic Research, salary increased from $4,620, twelve months' basis, to $5,160, twelve months' basis, effective as of February 1, 1957.

Edwin H. Olson, associate in Chemical Engineering, Institute for Atomic Research, salary increased from $6,300, twelve months' basis, to $6,900, twelve months' basis, effective as of February 1, 1957.

Russell W. Johnson, junior engineer in Chemical Engineering, Institute for Atomic Research, salary increased from $5,040, twelve months' basis, to $5,880, twelve months' basis, effective as of February 1, 1957.
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John C. Walker, junior engineer in Chemical Engineering, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,340, twelve months' basis, effective as of February 1, 1957.

David R. Wilder, assistant professor of Ceramic Engineering and associate in Ceramic Engineering, Institute for Atomic Research, salary increased from $5,720 ($2,340 Ed. Support; $3,380 IAR), twelve months' basis, plus annuity, to $6,075 ($2,340 Ed. Support; $3,735 IAR), twelve months' basis, plus annuity, effective as of February 1, 1957.

Wayne Calderwood, junior associate in Ceramic Engineering, Institute for Atomic Research, salary increased from $5,280, twelve months' basis, plus annuity, to $5,860, twelve months' basis, plus annuity, effective as of February 1, 1957.

Jack Richard Bohn, junior engineer in Engineering, Institute for Atomic Research, salary increased from $5,100, twelve months' basis, to $5,820, twelve months' basis, effective as of February 1, 1957.

Wayne A. Rhinehart, associate in Electronics Shop, Institute for Atomic Research, salary increased from $6,900, twelve months' basis, plus annuity, to $7,500, twelve months' basis, plus annuity, effective as of February 1, 1957.

Howard Mathews, junior engineer in Electronics Shop, Institute for Atomic Research, from salary $5,100, twelve months' basis, to $5,920, twelve months' basis, effective as of February 1, 1957.

Burton Loupee, junior engineer in Electronics Shop, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,340, twelve months' basis, effective as of February 1, 1957.

Milo D. Voss, from radiological advisor and administrative aide, Institute for Atomic Research, at a salary of $7,300, twelve months' basis, plus annuity, to radiological advisor and associate scientist, Institute for Atomic Research, at a salary of $7,900, twelve months' basis, plus annuity, effective as of February 1, 1957.

Gerald H. Daly, junior associate in Health Physics, Institute for Atomic Research, salary increased from $5,880, twelve months' basis, plus annuity, to $6,480, twelve months' basis, plus annuity, effective as of February 1, 1957.

Duane I. Michelsen, engineering assistant in Building and Engineering Services, Institute for Atomic Research, salary increased from $5,500, twelve months' basis, to $6,120, twelve months' basis, effective as of February 1, 1957.

Charles B. Fullhart, junior engineer in Building and Engineering Services, Institute for Atomic Research, salary increased from $5,500, twelve months' basis, to $6,120, twelve months' basis, effective as of February 1, 1957.

Thomas Bott, engineering assistant in Building and Engineering Services, Institute for Atomic Research, salary increased from $4,300, twelve months' basis, to $5,340, twelve months' basis, effective as of February 1, 1957.
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Duane G. Olson, junior engineer in Building and Engineering Services, Institute for Atomic Research, salary increased from $4,800, twelve months' basis, to $5,340, twelve months' basis, effective as of February 1, 1957.

James E. Griffin, associate in Synchrotron, Institute for Atomic Research, salary increased from $6,300, twelve months' basis, to $6,900, twelve months' basis, effective as of February 1, 1957.

Paul Sidles, instructor of Physics, and associate in Experimental Physics, Institute for Atomic Research, salary increased from $6,480 ($1,620 Ed. Support; $4,860 IAR), twelve months' basis, plus annuity, to $7,035 ($1,620 Ed. Support; $5,415 IAR), twelve months' basis, plus annuity, effective February 1, 1957. (As of March 16, 1957, Mr. Sidles will revert to $7,035, IAR.)

ADDITIONAL TIME. Upon the recommendation of the Faculty Committee and President Hilton, the salary and time of William G. Murray, professor of Agricultural Economics and Rural Sociology, was changed from $2,700 for part-time, nine months' basis, plus annuity, to $8,500 ($5,800 Ed. Support; $2,700 AES) for full time, nine months' basis, plus annuity, effective as of December 16, 1956.

CHANGE IN SOURCE OF FUNDS. Upon the recommendation of the Faculty Committee the following changes in the source of funds for payment of salaries, submitted by President Hilton, were made:

W. J. Turner, associate in the County Agricultural Program, Agricultural Extension Service, from $6,000 ($2,600 Extension; $3,400 Farm Business Ass'n), twelve months' basis (Civil Service), to $6,000 (Extension), twelve months' basis (Civil Service), effective as of February 1, 1957.

Dean M. Huston, associate in the County Agricultural Program, Agricultural Extension Service, from $6,500 ($3,700 Extension; $2,800 Farm Business Ass'n), twelve months' basis (Civil Service), to $6,500 (Extension), twelve months' basis (Civil Service), effective as of February 1, 1957.

L.J. Bodensteiner, assistant professor in the County Agricultural Program, Agricultural Extension Service, from $6,800 ($4,800 Extension; $2,000 Farm Business Ass'n), twelve months' basis (Civil Service), to $6,800 (Extension), twelve months' basis (Civil Service), effective as of February 1, 1957.

Dean A. Brown, associate in the County Agricultural Program, Agricultural Extension Service, from $5,600 ($2,800 Extension; $2,800 Farm Business Ass'n), twelve months' basis (Civil Service), to $5,600 (Extension), twelve months' basis (Civil Service), effective as of February 1, 1957.
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Leslie G. Kral, associate in the County Agricultural Program, Agricultural Extension Service, from $5,600 ($2,900 Extension; $2,700 Farm Business Ass 'n), ten months' basis (Civil Service), to $5,600 (Extension), ten months' basis, (Civil Service), effective as of February 1, 1957.

Raymond J. Jessen, professor of Statistics, from $9,160 ($2,000 Ed. Support; $2,860 AES; $3,600 Trusts & Specials; $700 USDA), twelve months' basis, (Civil Service), to $9,160 ($2,700 Ed. Support; $3,600 Trusts & Specials; $2,860 AES), twelve months' basis, plus annuity, effective as of February 1, 1957.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hilton were made:

Joachim Rexer, junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $6,000, twelve months' basis, effective as of February 1, 1957. (Returning from military service.)

Maurice L. Andrews, junior chemist in Metallurgy, Institute for Atomic Research, at a salary of $5,100, twelve months' basis, effective as of February 1, 1957.

Constance C. Cochran, junior chemist in Spectrochemistry, Institute for Atomic Research, at a salary of $5,700, twelve months' basis, effective as of February 1, 1957.

Harry G. Staley, junior chemist in Chemistry, Institute for Atomic Research at a salary of $5,400, twelve months' basis, effective as of February 1, 1957.

James A. Myers, assistant professor and head football coach, Physical Education for Men, at a salary of $14,000 ($5,300 Ed. Support; $8,700 Athletic Council) twelve months' basis, plus annuity, effective as of January 21, 1957. Replacement for Mr. DiFrancesca.

Lawrence Dahl, post doctoral associate in Metallurgy, Institute for Atomic Research, at a salary of $5,500, twelve months' basis, effective as of February 1, 1957.

Marie Stephens, associate professor (temporary) in Textiles and Clothing, at a salary of $1,800 for one-third time, nine months' basis, effective from December 16, 1956, through March 15, 1957. Retired, and returning temporarily to replace Miss Potgieter who is on leave due to ill health.

Russell Faulkinberry, instructor and assistant football coach, Physical Education for Men, at a salary of $7,000 ($3,000 Ed. Support; $4,000 Athletic Council), twelve months' basis, effective as of January 21, 1957.

Earle D. Ross, professor in the Division of Science, at a salary of $6,000 effective January 1, 1957 through June 30, 1957, to continue an appointment so he may work on a special assignment relating to College history.
Forrest Wayne Hart, assistant county extension director in Wayne County, Agricultural Extension Service, at a salary of $5,300, twelve months' basis (Civil Service), effective as of January 1, 1957.

Paul A. Moore, draftsman in the Department of Architecture and Architectural Engineering, at a salary of $5,250 a year, twelve months' basis, effective as of January 7, 1957. (Replacement for Asta Kasikov.)

Samuel V. Winbush, junior chemist in Physical and Inorganic Chemistry, Institute for Atomic Research, at a salary of $5,700, twelve months' basis, effective as of February 1, 1957.

Martin E. Craine, associate in Forestry, Agricultural Extension Service, at a salary of $6,400, twelve months' basis, effective as of February 4, 1957. Replacement for Richard B. Campbell.

Charles V. Owen, junior associate in Metallurgy, Institute for Atomic Research, at a salary of $6,000, twelve months' basis, effective as of January 1, 1957.

Alfred J. Bureau, post doctoral associate in Physics, Institute for Atomic Research, at a salary of $6,600, twelve months' basis, effective as of February 1, 1957.

Piet F. Van Bemmel, industrial physician, Institute for Atomic Research, at a salary of $10,000, twelve months' basis, plus annuity, effective as of January 1, 1957. Replacement for Dr. Hawkins. (Has been employed as a physician in the College Hospital since July 1, 1954.)

Helen M. Tucker, associate in Family Arts and Sciences, Agricultural Extension Service, at a salary of $5,500, twelve months' basis (Civil Service), effective as of February 1, 1957. Replacement for Phyllis Presler.

Allan LaVerne Trapp, associate in Animal Pathology, Agricultural Experiment Station, at a salary of $5,000 (Trusts and Specials), twelve months' basis, effective as of January 1, 1957.

Fabian Feng, associate in Chemistry, at a salary of $5,000 (Trusts and Specials-ISRI), twelve months' basis, effective as of January 1, 1957. This is a continuation of his appointment.

Rudolph A. Feldmen, instructor and assistant football coach, Physical Education for Men, at a salary of $7,000 ($3,250 Ed. Support; $3,750 Athletic Council), twelve months' basis, effective as of February 1, 1957. Replacement for Gerald C. Carle.

Douglas W. Bradley, instructor and assistant football coach, Physical Education for Men, at a salary of $6,500 ($3,000 Ed. Support; $3,500 Athletic Council), twelve months' basis, effective as of February 1, 1957. Replacement for Ray Klootwyk.

Richard C. Heatly, instructor and assistant football coach, Physical Education for Men, at a salary of $7,000 ($3,500 Ed. Support; $3,500 Athletic Council), twelve months' basis, effective February 8, 1957.
CHANGE IN TITLE. Upon the recommendation of the Faculty Committee and President Hilton the title of I. A. Merchant was changed from dean and director, Division of Veterinary Medicine and the Veterinary Research Institute, to dean and director of the Division of Veterinary Medicine and the Veterinary Research Institute and assistant director of the Agricultural Experiment Station, effective as of February 1, 1957, with no change in salary.

VOCATIONAL MASTERS' DEGREES. At the meeting held on July 27, 1956, the proposal of President Hilton that Vocational masters' degrees be granted was referred to the Committee on Educational Coordination.

The Committee on Educational Coordination reported as follows:

Specifically, the proposal is a request for permission to grant the degree Master of Vocational Education and the degree Master of Engineering (with the major designated); and is an outgrowth of a careful study by the Graduate Committee of Iowa State College, and the report and recommendations of that Committee are as follows:

"Introduction"

"Iowa State College, along with many other institutions of higher education throughout the nation, is experiencing increasing demands for programs of advanced study oriented around vocational objectives. The pressures for vocationalizing programs for graduate work in certain technical and applied fields, such as Education and Engineering, are not merely the product of agitation of a few specialists in those fields. Rather, these pressures grow out of our modern complex society. Our highly specialized division of labor and the great amount of knowledge which is being accumulated in every specialized field are the principal phenomena behind the demand for graduate programs which provide additional specialized training. Frequently the completion of the requirements for the master's degree is made a prerequisite to promotions and salary advances.

"Graduate training oriented around increasing vocational efficiency can be socially useful. There is need for training which goes beyond the regular four-year course. In the case of teachers, the primary vocational need frequently is for subject-matter knowledge and improved teaching techniques, rather than for acquiring the skills for conducting advanced research. In the field of Engineering, the need for more highly trained technicians has been emphatically and authoritatively stated many times in recent years."
"Socially useful as such advanced vocational degrees may be, it must be recognized, however, that their objective is largely that of increasing proficiency in the application of existing knowledge for particular purposes. Such programs do not have as their primary purpose the scholarly objective of developing those intellectual and other relevant skills which prepare men and women for making contributions to the total body of knowledge through research. The Graduate Faculty at Iowa State College was, therefore, faced with a decision concerning the best way to reconcile the need for developing graduate programs whose objectives are largely vocational, with the need for maintaining the integrity of the College's traditional graduate program.

The need for making decisions on a policy which Iowa State College is to adopt toward vocationalized graduate work was brought into sharp focus by requests made to the Committee on Graduate Study several years ago by two-subject-matter fields for special arrangements to accommodate vocational interests of their advanced students. In the fall of 1954, a special committee of the Graduate Faculty was set up to study the problem. This committee deliberated the problems long and intensely in an effort to develop recommendations which would meet the needs for vocational graduate training, without jeopardizing Iowa State College's primary graduate program.

"The Special Committee did not believe that Iowa State College could ignore the tremendous nation-wide trend toward vocationalism in graduate work, particularly on the master's level. Further, it believed that the College would be serving an importantly useful purpose by recommending certain alterations in their graduate program in order better to meet vocational needs and pressures. The Committee strongly felt that if some frank and concrete recognition of these demands was not made by the Graduate Faculty, then the Master of Science degree might become so distorted by departmental pressures for vocational adjustments that the Master of Science degree would lose its meaning and become a satisfactory program neither for broad scholarly attainment nor for vocational training. Therefore, the desire to preserve the traditional purpose and integrity of the Master of Science degree provided strong arguments for the meeting of vocational needs by the addition of new and distinct vocational masters' degrees.

"Recommendations of the Committee

After careful study, the Special Committee recommended that the Master of Science degree be continued where now authorized. In addition, it recommended that there be offered vocational masters' degrees, which would be known by titles other than Master of Science, which would carry different requirements than those for the Master of Science degree. It recommended that the Graduate College Faculty adopt plans for a five-year trial of vocational degrees in Engineering and in Vocational Education. During this period, the plan would be carefully evaluated so that the Graduate Faculty would be aware of its merits and weaknesses when accepting or rejecting it on a permanent basis.
"The following statement recommended by the Special Committee was approved by the Iowa State College Graduate Faculty at its meeting on May 4, 1956, and the Graduate Faculty's recommendations were adopted by the General Faculty of Iowa State College at its meeting on June 7, 1956:

Policies and Operating Principles Which Relate to the Vocational Master's Degree

1. Any degree which uses the term "master" in its title would be controlled by the Graduate College Faculty. Specifically, this means that the Graduate College would exercise the same amount and type of control over the vocational master's degree as it now does over the Master of Science degree.

2. The vocational master's degree would not be designed to lead to the Ph.D. degree. Students who desire to work for a master's degree and who intend to continue their work toward the Ph.D. should be encouraged to qualify in one modern language and meet the requirements for the Master of Science degree, rather than those of the vocational master's degree. However, any student might petition that the work he has taken in pursuance of the vocational master's degree be recognized as partial fulfillment of the requirements leading to the Ph.D. degree. The student's Ph.D. committee would evaluate his work and make recommendations to the Graduate Dean. The Committee on Graduate Study would then decide, in every individual instance, the amount of the student's work which would be recognized in fulfilling requirements for the Ph.D. degree.

3. A minimum of 57 quarter credits would be required for a vocational master's degree whenever such degree is authorized without thesis. Of this total, not more than 3/5 of the work would be accepted from the major field; at least 2/5 would be taken in other fields.

4. A special committee in charge of a student's program for a vocational master's degree should be appointed as soon as feasible after the student begins his graduate work. It should participate in outlining the student's course of study as well as in evaluating his qualifications for the degree.

5. For vocational masters' degrees exception to the present minimum residence requirements should not be allowed for off-campus work unless the library, laboratory, and other facilities are approved by the Committee on Graduate Study prior to initiation of the student's program. In any event, off-campus programs leading to vocational masters' degrees would require a minimum residence on the Iowa State College campus of 18 weeks (18 credits) unless exception is granted by the Committee on Graduate Study.
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6. The final qualifying examination(s) for a vocational master's degree must be held on the campus of the Iowa State College.

7. The professor in charge of work taken off campus would be responsible for student classification and registration through regular channels.

"Master of Vocational Education Degree"

"Specific approval is requested at this time for permission to grant the degree Master of Vocational Education in the following areas:

a. Major in Vocational Education (agricultural education) with a minor in Agricultural Mechanics, Agricultural Economics, Animal Husbandry or Agronomy or with a combination of courses from the minor areas.

b. Major in Vocational Education (rural school administration) with a minor in Sociology or Psychology or a combination of courses from minor areas.

c. Major in Vocational Education (vocational guidance) with a minor in Psychology or other minor areas.

d. Major in Vocational Education (industrial education) with a minor in one of the minor areas or a combination of courses from minor areas.

"The granting of the Master of Vocational Education degree would be controlled by the Graduate Faculty under the following recommendations:

1. A minimum of 57 quarter credits beyond the baccalaureate degree will be required for the Master of Vocational Education degree. If the Committee in charge of the student's program is appointed early and so recommends, the Committee on Graduate Study may authorize acceptance of not more than 12 credits of non-graduate course work outside the major field and basic to the prospective teaching field.

   Minor work is available in all fields of Technical Agriculture, Psychology, Science, Mathematics, Economics and Sociology, History, Government and Philosophy and in certain departments in the Division of Engineering. The provision to permit up to 12 credits of undergraduate course work from minor fields is included in the hopes that it will encourage teachers to take more courses in subject-matter areas. Many teachers now lack the prerequisite courses for minor work, and it is envisaged that up to 12 credits of undergraduate courses will enable teachers to acquire the necessary background course work for certain minor areas."
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2. A thesis will not be required; in its place will be required a field study or the development of a special topic. Courses required of all students will include Educational Statistics, Research Methods and Education and Bibliographic Research.

3. Candidates must be able to fulfill requirements for a professional teaching certificate before the degree Master of Vocational Education will be conferred.

4. The modern language requirement may be waived.

"Master of Engineering Degree"

1. An off-campus program leading to a vocational degree in Engineering is requested. The degree will be designated as Master of Engineering (with the major designated).

2. Exception to present minimum residence requirements (three quarters or 30 weeks full-time graduate study) will not be allowed for off-campus work unless library, laboratory and other facilities are approved by the Committee on Graduate Study prior to initiation of the student's program. In any event, off-campus programs leading to vocational masters' degrees will require a minimum residence on the Iowa State College campus of 18 weeks.

3. A minimum of 45 quarter credits including thesis will be required.

4. Reading knowledge of one modern language will be required.

The Chairman of the Committee on Educational Coordination reported that the proposal had been carefully reviewed by the Committee and all members concurred in recommending favorable action by the State Board of Regents.

On motion, which was seconed and passed, the foregoing report and recommendations were approved and the Iowa State College was authorized to grant the degree Master of Vocational Education and the degree Master of Engineering (with the major designated).

DORMITORY RATES FOR 1957-1958. Upon the recommendation of the Building and Business Committee dormitory rates for board and room for the year 1957-1958 were increased from $570 a year to $600 a year ($10 a quarter), effective September, 1957.
NEW MEN’S DORMITORY - NAME. Mr. Plock moved that the new men’s dormitory at the Iowa State College be named Helser Hall, as an honor to Maurice D. Helser, who served the College so faithfully as professor and as Dean of the Junior College and Director of Student Affairs. The motion was seconded by Mr. Stevens and passed.

GROUP LIFE INSURANCE. See general section of these minutes.

STEAM GENERATOR NO. 5 - TUBE REPLACEMENT - CONTRACT. The Building and Business Committee reported that on January 9, 1957, the Finance Committee held a public hearing at which no objectors appeared and no objections were filed, and received and opened bids for tube replacement in Steam Generator No. 5; and that on January 22, 1957, after a poll of the members of the Board, the contract for tube replacement in Steam Generator No. 5 was awarded to the low bidder, the Fuel Economy Engineering Company, St. Paul, Minnesota, on the basis of that firm’s base bid of $18,985.00 for tubes stubbed as per basic specifications; and the Secretary of the State Board of Regents was authorized to sign a contract when a satisfactory bond has been filed. Upon the recommendation of the Building and Business Committee the action taken on January 22, 1957 was approved and ratified.

STEAM GENERATOR NO. 5 - TUBE REPLACEMENT - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the action taken on January 22, 1957, after a poll of Board members, approving the following project budget for tube replacement in Steam Generator No. 5, was ratified:

<table>
<thead>
<tr>
<th>Funds available</th>
</tr>
</thead>
<tbody>
<tr>
<td>To be paid from appropriation for Repairs, Replacements and alterations</td>
</tr>
</tbody>
</table>
Estimated expenditures

Contract, Fuel Economy Engineering Company $18,985

Physical Plant expense:
Plans, specifications, miscellaneous expenses, and repair of meter 2,015

Total project budget $21,000

LEASE - IOWA 4-H CLUB FOUNDATION. The Building and Business Committee submitted the following proposed lease to be entered into by and between the Cooperative Extension Service in Agriculture and Home Economics of the Iowa State College and the Iowa 4-H Club Foundation:

MEMORANDUM OF UNDERSTANDING
between the

COOPERATIVE EXTENSION SERVICE IN AGRICULTURE & HOME ECONOMICS
IOWA STATE COLLEGE OF AGRICULTURE AND MECHANIC ARTS
AMES, IOWA

and the

IOWA 4-H CLUB FOUNDATION
AMES, IOWA

This Agreement is made and entered into this 1st day of January, 1957, by and between the Cooperative Extension Service in Agriculture and Home Economics of the Iowa State College of Agriculture and Mechanic Arts, hereinafter called the SERVICE, and the Iowa 4-H Club Foundation, hereinafter called the FOUNDATION.

PURPOSE: It is the mutual desire of the Service and the Foundation to furnish camp facilities for and give guidance to the young people in the Iowa 4-H Club Camping Program.

The Iowa 4-H Camping Program provides many new opportunities for Iowa young people. Camping stimulates those qualities which are important in the development of harmonious group living, effective organization and social understanding. It promotes interest in democratic procedures and better understanding between young people and adults. Camping provides opportunities to develop character, leadership abilities, and social refinement. It provides a setting for teaching the appreciation of nature and for stimulating spiritual growth.
AGREEMENT: The contracting parties agree as follows:

I. The Foundation does hereby lease the camping facilities it presently owns, known as the Iowa 4-H Camping Center located near Madrid, to the Service described as follows: SE 1/4 SE 3/4; Lot 3 in SE 1/4 of NE 1/4 and Lot 1 in SE 1/4 of SW 1/4; N 1/2 of SW 1/2 of SE 1/4; W 1/2 of NW 1/2 of SE 1/4; N 1/2 of NE 1/4; SW 1/4 of NE 1/4. Lot 3 in SE 1/4 of NE 1/4; Government Lots 1 and 2; NW 1/4 of SE 1/4; South 3 acres of NE 1/4 of SE 1/4 & SW 1/4 of SE 1/4; Commencing 16 rods South of North East corner of SE 1/4, thence West 80 rods, South 30 rods, East 80 rods, North 30 rods to place of beginning; N 1/2 of NE 1/2 and SW 1/2 of NE 1/2 and NW 1/2 of NW 1/2 and NW 1/2 of SE 1/2 and S 1/2 of SW 1/2 of SE 1/2 and Lot 2 in SW 1/4; N 1/2 of SW 1/4 of SE 1/4, South 17 acres of NE 1/4 of SE 1/4, all in Section 10, Township 82 North, Range 26 West. Government Lots 3 and 4, also the N 1/2 NE 1/4 of the NE 1/4 all in Section 15, Township 82 North, Range 26 West, Boone County, Iowa.

II. The Service agrees:

A. That the Director of the Service or his designated representative will act for the Service in administering this agreement.

B. To collect appropriate fees for use of camping facilities from all persons or organizations authorized to use the camp as set forth in schedules of rates approved by the Board of Regents.

C. To pay to the Foundation from receipts of camp operations, an amount annually that is not less than the tax and insurance costs to the Foundation and that may include an assessment for depreciation allowance on the capital improvements at the Iowa 4-H Camping Center, figured on a formula as mutually agreed.

D. To make available such qualified personnel and services as the Service possesses and as may be required to carry out the terms of this agreement and as may be mutually agreed.

E. To operate the facilities furnished by the Foundation to carry out the purposes and objectives of the Iowa 4-H Club Camping Program.

F. To deposit all funds received by it under this agreement in one or more trust accounts in the Business Office of Iowa State College and to use said funds only in support of the Iowa 4-H Club Camping Program as determined by the Director of Extension.

G. To make annual reports to Foundation on the operation of the Iowa 4-H Camping Center.

III. It is mutually understood and agreed that:

A. Funds made available to the Service under the terms of this agreement shall be expended in accordance with the fiscal regulations governing Iowa State College.

IV. This agreement shall remain in force until December 31, 1976. It may be extended in its present form, or in a modified form by mutual written agreement.
IN WITNESS WHEREOF the parties have signed their names and the day and year first above written.

Mrs. Archie moved that the lease be approved, subject to approval by the Executive Council of Iowa. The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Plock, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent: Mr. Fredricksen

The chairman declared the motion passed and the lease approved.

OPERATION OF CAMP - IOWA 4-H CAMPING CENTER. Upon the recommendation of the Building and Business Committee, the Agricultural Extension Service of the Iowa State College was authorized to operate the camp leased from the Iowa 4-H Club Foundation, in accordance with a lease and memorandum of understanding dated January 1, 1957, between the Cooperative Extension Service in Agriculture and Home Economics of the Iowa State College and the Iowa 4-H Club Foundation.

IOWA 4-H CAMPING CENTER - CAMP FEES. Upon the recommendation of the Building and Business Committee the following schedule of fees to be paid by campers for camp facilities at the Iowa 4-H Camping Center located near Madrid was adopted, effective as of January 1, 1957:

A. Usual Group Service (Minimum group 25 campers.)

1. Individual camp fees include $1.25 per camper for registration and $2.65 per day for meals, lodging and insurance. In other words, the total cost is $3.90 for the first day and $2.65 per day for each additional day up to 1 week.

2. The rates quoted are based on three meals per day. The rates will be adjusted to the actual number of meals requested.

3. Group Charges - the minimum number of campers that will be accepted in a group is 25. However, there is a group charge in addition to the individual fees for groups that have less than 40 campers in Elm and
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Hickory and less than 75 campers in Maple. The group charge is based on 75¢ per day for each camper less than 40 or 75 respectively. (For example: 32 campers in Hickory village would be 8 less than 40. 8 times 75 cents equals $6.00. $6.00 per day would be the additional group charge for a group of 32 campers in Hickory village.)

B. Family Camping (Minimum group 5 families)

1. Registration - $2.50 per family for any period up to 1 week.

2. Daily fees for meals, lodging and insurance:
   Adults and children 8 years and up ------$2.65
   Children 7 years of age and under ------$1.85
   (meals are ½ portions)

C. Partial Group Service (Minimum group 25 people)

1. Registration - $1.25 per camper for any period up to 1 week.

2. Lodging - $ .85 per night.

3. Insurance - $ .05 per person per day.

4. Individual meals - Breakfast, $ .50; Lunch $ .75; and Dinner $1.00

5. Group charges - See Section A, rule 3 above.

D. Small Tenting Groups (Limited to groups of not more than 24 campers)

1. No minimum number of campers or registration fee is required. However, a $5.00 deposit is due when the booking is confirmed.

2. Swimming is 20 cents per camper per day in addition to rates quoted below.

   If the camp provides The campers pay
   (1) Nothing but the site 25 cents per camper per 24-hour day
       (Group provides own tents) and insurance 5 cents per day

   (2) Tents, cots, mattresses 75 cents per 24-hour day and insurance
       5 cents per day

E. Rental on Lodges (When not in use by camping groups)

1. Elm
   Per day-- $7.50
   *Per half day -- 5.00
   Plus
   Use of kitchen and dishes -- 2.50
   Janitor fee -- 2.50
   (If clean-up is necessary)
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2. Hickory and Maple Educational Groups Social and Commercial Groups

<table>
<thead>
<tr>
<th></th>
<th>Hickory and Maple</th>
<th>Educational Groups</th>
<th>Social and Commercial Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per day</td>
<td>$15.00</td>
<td></td>
<td>$40.00</td>
</tr>
<tr>
<td>*Per half day</td>
<td>10.00</td>
<td></td>
<td>25.00</td>
</tr>
<tr>
<td>Plus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use of kitchen and dishes</td>
<td>2.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janitor fee</td>
<td>2.50</td>
<td></td>
<td></td>
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<tr>
<td>(If clean-up is necessary)</td>
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</tbody>
</table>

* Half day is a period of 5 hours or less.

Special Group Dinners

Dinners can be arranged for groups at prices ranging from $1.50 and up. Minimum group of 25 people. All reservations must be paid for. The lodge rental is charged in addition to the meal price.

FIRE AND EXTENDED COVERAGE INSURANCE - TENANT PROPERTIES. The Building and Business Committee reported that on January 23, 1957, the Business Manager of the Iowa State College received and opened bids for fire and extended coverage insurance on 34 dwellings (tenant properties) at the Iowa State College, for a five-year term, effective January 28, 1957; and, upon the recommendation of the Building and Business Committee, the contract was awarded to the low bidder, the Knapp Insurance Agency, Ames, Iowa, on the basis of that firm's net 5-year premium bid of $2,816.36.

REMODELING AND REBUILDING OLD HORSE BARRNS FOR A RUMINANT DIGESTION LABORATORY (HORSE BARN NO. 3) - CONTRACT. At the meeting held on June 24, 1955, the State Board of Regents approved the project and the preliminary plans for Remodeling and Rebuilding Old Horse Barns for a Ruminant Digestion Laboratory (Horse Barn No. 3.)
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The Building and Business Committee reported that on February 5, 1957, a public hearing was held at which no objectors appeared and no objections were filed and the Finance Committee received and opened bids for Remodeling and Rebuilding Old Horse Barns for a Ruminant Digestion Laboratory (Horse Barn No. 3).

Upon the recommendation of the Building and Business Committee the contracts for Remodeling and Rebuilding Old Horse Barns for a Ruminant Digestion Laboratory (Horse Barn No. 3) were awarded to the low bidders, as follows, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been filed, subject to the approval and the allocation of funds by the Budget and Financial Control Committee:

General Construction contract to James Thompson and Sons, Ames, Iowa, on the basis of that firm's base bid: $27,500

Plumbing and heating contract to Van Voorhis Plumbing Company, Ames, Iowa, on the basis of that firm's bid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$34,913</td>
</tr>
<tr>
<td>Less Alternate B-2, Air Conditioning</td>
<td>23,867</td>
</tr>
<tr>
<td>Contract price</td>
<td>11,046</td>
</tr>
</tbody>
</table>

Electric wiring contract to Best Electric Company, Ames, Iowa, on the basis of that firm's bid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$3,200</td>
</tr>
<tr>
<td>Less Alternate C-1, Air Conditioning</td>
<td>175</td>
</tr>
<tr>
<td>Contract price</td>
<td>3,025</td>
</tr>
</tbody>
</table>

REMODELING AND REBUILDING OLD HORSE BARNs FOR A RUMINANT DIGESTION LABORATORY (HORSE BARN NO. 3) - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for Remodeling and Rebuilding Old Horse Barns for a Ruminant Digestion Laboratory (Horse Barn No. 3):

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Funds available

Appropriation, 56th General Assembly $50,000.00

Transfers from:
- Schreiber Mills Grant, 400-42-08 $557.94
- Vy Lactos Grant, 400-42-90 $416.91
- National Minerals Grant, 400-42-91 $200.16
- Moorman Manufacturing Company Grant, 400-42-39 $2,000.00
- Red Star Yeast Grant, 400-42-75 $1,352.34
- Allied Chemical and Dye Grant, 400-42-65 $472.65

Total available for project $55,000.00

Estimated expenditures

Construction contracts:
- General, James Thompson and Sons $27,500.00
- Plumbing and heating, Van Voorhis Plumbing Company $11,046.00
- Electric wiring, Best Electric Co. $3,025.00

Total of three contracts $41,571.00

Physical Plant expense, estimated:
- Electric service $8,350.00
- Plans and supervision $1,500.00
- Scale $1,200.00
- Animal crates $1,725.00

Contingencies $1,000.00

Less estimated tax refunds $55,346.00

Total estimated cost of project $55,000.00

SHEEP NUTRITION LABORATORY. Upon the recommendation of the Building and Business Committee authority was granted for the construction of a Sheep Nutrition Laboratory at an estimated cost of $35,000.00, to be paid from funds available from a grant made by the Iowa State College Research Foundation, and N. H. Curry, professor in the Department of Agricultural Engineering, was designated as architect for the project.

WOI-TV - POWER SOURCE - CONTRACT WITH IOWA ELECTRIC LIGHT AND POWER COMPANY.

Upon the recommendation of the Building and Business Committee the following proposed contract for power and light for the operation of Television Station WOI-TV was approved and the Secretary of the State Board of Regents was authorized to sign it: (See Board minutes of July 27, 1956.)
MEMORANDUM OF AGREEMENT made in duplicate this 8th day of February, A.D. 1957, by and between the IOWA ELECTRIC LIGHT AND POWER COMPANY, hereinafter called the "PRODUCER" and the State Board of Regents, hereinafter called the "CONSUMER".

WITNESSETH:

That for and in consideration of the agreements of the parties hereto, hereinafter set forth, and the performance of said agreements, it is agreed by and between the said parties as follows:

THE PRODUCER HEREBY AGREES THAT:

1. It will furnish to the CONSUMER alternating current electricity for all power and light required for the CONSUMER'S operation of Television Station WOI-TV located in Section 19, T83N, R24W, Story County, Iowa

2. The alternating current furnished hereunder unless otherwise agreed to by both parties, will be approximately 4160 volts, three phase, 60 cycle.

THE CONSUMER HEREBY AGREES THAT:

3. It will take from the PRODUCER alternating current electricity for all power and light required for the CONSUMER'S operation of Television Station WOI-TV located in Section 19, T83N, R24W, Story County, Iowa, except at those times when the CONSUMER is operating his stand-by diesel powered generators for testing or emergency purposes.

4. It will observe the rules and regulations of the PRODUCER pertaining to electric service.

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS THAT:

5. The PRODUCER shall furnish electric service and the CONSUMER shall use and pay for such service in accordance with the terms and conditions of this agreement and the charges of the PRODUCER. The charges and rates effective as of the date of this agreement and provisions of usage are given in Exhibit "A", attached hereto and are made a part hereof, and said rates and provisions of usage shall remain in effect during the period of this agreement, unless, after said agreement has been in effect at least twelve months, the CONSUMER elects to adopt some other available optional rate, for the same class of service. In case CONSUMER does elect to adopt said other optional rate, then the CONSUMER agrees to negotiate with the PRODUCER the standard form of contract then in general use covering application of said other rate. It is understood that said contract shall apply only to future service and shall not be considered as pertaining in any way to service previously furnished the CONSUMER. It is further understood and agreed, that if lower rates applicable to the class of service furnished under this agreement are legally established by an authorized regulatory body, such rates shall be charged as soon as practicable after determination that such rates are lower.

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6. It is understood by the CONSUMER that, if at any future time he should elect to accept any available electric service rate that might prove more economical for him, any expense brought about by necessary wiring changes shall be borne by the CONSUMER.

7. The electricity furnished under this agreement includes only that which is incidental to the CONSUMER'S business and no part of the said electricity shall be sold or supplied in any way by the CONSUMER to any other parties.

8. The PRODUCER will use due diligence in the operation and maintenance of its power plants pertinent to this agreement so as to render efficient economic service.

9. The CONSUMER shall hold the PRODUCER harmless for any damage to persons or property arising out of the use upon the CONSUMER'S premises of the electricity furnished to it by the PRODUCER. Nothing herein contained shall be construed as relieving the PRODUCER from any liability to its own employees while upon the property of the CONSUMER in the performance of their duty and by the direction of the PRODUCER, or as relieving the PRODUCER from any liability to the CONSUMER due to the PRODUCER'S acts of negligence.

10. The PRODUCER shall not be liable to the CONSUMER for any loss or damage suffered by the CONSUMER through the inability or failure of the PRODUCER to furnish said electricity in accordance with this agreement.

11. The CONSUMER does hereby grant a revocable license and permission to the PRODUCER, without cost, for ingress and egress for the installation and maintenance of pole line and other facilities as required, from the highway south of Section 19 to the Transmitter building. This license to endure during the life of this contract and subject to cancellation provided in Paragraph 12.

12. Cancellation

This contract may be cancelled by the CONSUMER on ninety days' written notice because of:

(a) Failure of PRODUCER to provide satisfactory service in accordance with the terms of this contract.

(b) Discontinuance by CONSUMER of broadcasting activities from the aforesaid transmitter station located in Section 19, T83N, R24W.

(c) In the event of cancellation or termination of this contract, the PRODUCER will forthwith remove from the premises of the CONSUMER, all the facilities authorized by this contract to be installed thereon at its own cost.

13. Assignment of Contract

This contract may be assigned by the CONSUMER to any successor, or person, firm or corporation which may purchase or otherwise operate broadcasting facilities at the aforesaid transmitter station in Section 19, T83N, R24W.
14. This agreement shall continue for a period of three (3) years commencing August 1, 1956, and ending July 31, 1959, and thereafter from year to year and may be terminated on any anniversary date by either party provided said party shall give to the other at least ninety (90) days written notice prior to an anniversary date of a desire to terminate the same and at the expiration of which notice this agreement shall cease on said anniversary date. All contracts, agreements and understandings, whether oral or in writing pertaining to subject matter hereof, made and entered into by the parties hereto, prior to the date first above written, shall hereby become null and void and of no further force and effect whatsoever.

15. This agreement shall be binding upon and inure to the benefits of the parties hereto, their successors and assigns; but the assignment of this agreement by either party shall not relieve such party without the written consent of the other from any of the obligations hereof.

IN WITNESS WHEREOF the parties hereto have caused these presents to be executed by their proper officers, duly authorized thereunto and attested by their corporate seals, the day and date first above written.

EXHIBIT "A"
ATTACHED TO AND FORMING PART OF
CONTRACT BETWEEN THE
IOWA ELECTRIC LIGHT AND POWER COMPANY
AND
STATE BOARD OF REGENTS
DATED ____________________19____

RATE:

PART I - Monthly Consumer Charge:

The amount equal to one and three-tenths per cent (1.3%) of the PRODUCER'S investment in equipment used exclusively by the CONSUMER plus transformer loss costs, when metering is secondary, computed at the Energy Base Rate except that the Minimum Consumer Charge shall be Ten Dollars ($10.00).

At the time of signing this contract, the Monthly Consumer Charge is $111.22.

PART II - Monthly Demand Charges:

First 25 KV amp. of Monthly Billing Demand at $2.40 per KVA
Next 175 KV amp. of Monthly Billing Demand at $2.15 per KVA
Over 200 KV amp. of Monthly Billing Demand at $1.90 per KVA
PART III - Energy Base Charges:

First 25,000 KWH used per Billing Month at 1.3¢ per KWH
Next 75,000 KWH used per Billing Month at 1.0¢ per KWH
Over 100,000 KWH used per Billing Month at .8¢ per KWH

PART IV - Fuel Adjustment

The Energy Base Rates will be increased or decreased each billing month
by the amount obtained when the difference between thirty-one and five-tenths
cents (31.5¢) and the actual cost per million BTU of fuel burned in the electric
generating plants of the Iowa Electric Light and Power Company is divided by
the kilowatt-hours net generated per million BTU, adjusted to the nearest one­
tenth mill (.1) of the aforementioned fuel. The cost of fuel includes the
vendors invoice, transportation, storage, handling expense at the station,
handling and disposal of ash, and any taxes, insurance or other expense that
may be directly assigned to the cost of fuel.

DETERMINATION OF BILLING DEMAND:

The Billing Demand to be used for billing purposes each month shall be the
maximum integrated kilovolt ampere demand recorded by a standard meter during
any fifteen minute interval in the billing month, but not less than 75% of the
highest Monthly Billing Demand similarly determined during the twelve months’
period ending with the current billing month, except that in no month shall the
Monthly Billing Demand for billing purposes be less than 10 kilovolt amperes.

In the case of hoists, elevators, welding machines, etc., or other installations
where the use of electric energy is intermittent or subject to violent fluctua­
tions, the Company reserves the right to measure the CONSUMER’S maximum demand
based upon a five minute interval instead of a fifteen minute interval as
stated above.

DELAYED PAYMENT CHARGE:

The charges and rates herein provided are net. To avoid discrimination and to
cover the extra costs of collecting delinquent bills, bills not paid within ten
(10) days after rendition may be increased ten per cent (10%) on the first ten
dollars ($10.00) and two per cent (2%) on amounts in excess of the first ten
dollars ($10.00).

MODERNIZING CLASSROOMS, OFFICES, AND LABORATORIES IN CHEMISTRY BUILDING -
PROJECT BUDGET INCREASE. The Building and Business Committee reported that the
Modernizing of Classrooms, Offices, and Laboratories in the Chemistry Building had been completed at a cost of $1,670.84 in excess of the amount budgeted for the project, and that funds to cover this overdraft would be available from balances in accounts for other projects which have been completed, as follows:
February 7-8, 1957 - Iowa State College

Chemistry Building - Repairing and Rebuilding Laboratory Equipment, 55th G.A.* § 548.92
Meat Laboratory - Repairs, Replacements and Alterations, 56th G.A. 1,002.05
Marston Hall - Repairs, Replacements and Alterations, 56th G.A. 119.87
$1,670.84

*A combined budget for these two closely interrelated projects, amounting to $278,901.00, was approved by the State Board of Regents on July 8, 1954.

Upon the recommendation of the Building and Business Committee the project budget for Modernizing Classrooms, Offices, and Laboratories in the Chemistry Building was increased $1,670.84.

NATIONAL ANIMAL DISEASE RESEARCH LABORATORY - SITE - DEED. Secretary Dancer reported that, in order to satisfy representatives of the United States Department of Agriculture, a bill for an act to legalize the purchase of certain land in Story County, Iowa, and its transfer to the United States of America as a site for a National Animal Disease Research Laboratory, and to validate and confirm the execution of a patent therefor, would be introduced for consideration by the 57th General Assembly.

LEASE - IOWA STATE COLLEGE ALUMNI ACHIEVEMENT FUND. Upon the recommendation of the Building and Business Committee, Mrs. Archie moved that the Iowa State College be authorized to enter into a lease with the Iowa State College Alumni Achievement Fund for the use and operation of the farm in Lucas County recently deeded to the Achievement Fund by Harry and Winnie McNay for use as a research and demonstrational farm by the Agricultural Experiment Station for the period March 1, 1957, through February 28, 1967, for the following consideration, subject to approval by the Executive Council of Iowa:

Consideration. During the lifetime of Harry and Winnie McNay, $5,000 per year plus a sum equal to the taxes and insurance paid by Alumni Achievement Fund; during the lifetime of the survivor of Harry and Winnie McNay, $3,000 per year plus taxes and insurance paid by Alumni Achievement Fund.
Payment to be made from funds of the Agricultural Experiment Station, including such funds as are derived from the operation of the farm.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Plock, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent: Mr. Fredricksen.

The chairman declared the motion passed.

MARRIED STUDENTS HOUSING (HAWTHORNE APARTMENTS) - GENERAL CONSTRUCTION - ACCEPTANCE. The Building and Business Committee reported that representatives of the Lindholm Lumber Company and the Iowa State College had inspected the Married Students Housing project (Hawthorne Apartments) and found that the contractor, the Lindholm Lumber Company, had completed the general construction work in accordance with the plans, specifications and contract documents.

Upon the recommendation of the Building and Business Committee the general construction work of the Married Students Housing project (Hawthorne Apartments) was accepted as of this date, February 8, 1957, from the Lindholm Lumber Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

MECHANICAL ENGINEERING LABORATORIES (REPAIRS, REPLACEMENTS AND ALTERATIONS) - ACCEPTANCE. The Building and Business Committee reported that representatives of James Thompson and Sons and the Iowa State College had inspected the Mechanical Engineering Laboratories, and found that the contractor for repairs, replacements and alterations in the Mechanical Engineering Laboratories, James Thompson and Sons, had completed the work in accordance with the plans, specifications and contract documents.
Upon the recommendation of the Building and Business Committee the repairs, replacements and alterations in the Mechanical Engineering Laboratories were accepted as of this date, February 8, 1957, from James Thompson and Sons and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

QUIT CLAIM DEED - CHARLES AND MARGARET OLSAN. On June 24, 1936, Charles Olsan and wife, Margaret Olsan, executed a warranty deed to the Iowa State Board of Education for the use and benefit of the Iowa State College conveying title to the following described real estate situated in Story County, Iowa, which was purchased by the Board of Trustees of the Alumni Association of the Iowa State College and was a gift to the Iowa State College: (See Board minutes of March 26, 1935, and October 26-27, 1937.)

Lot 1 in the West half of the Southwest quarter of Section 4, in Township 83 North, Range 24, West of the 5th P.M., Iowa, and Lot 6 in the West half of the Northwest quarter, and that part of Lot 7 in the West half of the Northwest quarter, lying east of Hyland Avenue in the City of Ames, Iowa, all in Section 4, Township 83 North, Range 24, West of the 5th P.M., Iowa, buildings and improvements reserved by the grantors.

The Building and Business Committee reported that Charles and Margaret Olsan had requested a quit claim deed to correct an error, because of a change in the location of Hyland Avenue, in the legal description of the land purchased by the Board of Trustees of the Alumni Association of the Iowa State College and deeded on June 24, 1936, by Charles Olsan and wife, Margaret Olsan, to the Iowa State Board of Education for the use and benefit of the Iowa State College.

Mrs. Archie moved that a proper instrument be executed to correct the error because of the relocation of Hyland Avenue, in the legal description of the land purchased by the Board of Trustees of the Alumni Association of the Iowa
State College and deeded to the Iowa State Board of Education by Charles and Margaret Olsan, and to clear the title to the following:

That part of Lot 6 in the West half of the Northwest Quarter and that part of Lot 1 in the West half of the Southwest Quarter, Section 4, Township 83 North, Range 24 West of the 5th P.M., Story County, Iowa, now a part of Ames, Iowa, lying West of Hyland Avenue, Ames, Iowa, as now located.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Plock, Mr. Stevens, Mr. Strawman, and Mr. Hagemann.

Nay: None.

Absent: Mr. Fredricksen.

The chairman declared the motion passed.

ADJOURNMENT. The meeting adjourned at 3 p.m., February 8, 1957.

David A. Dancer, Secretary