

The State Board of Regents met at Des Moines, Iowa, on Thursday, February 17, 1983. Those present were:

Members of the State Board of Regents:

Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	All Sessions
Mr. McDonald	All Sessions
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Nolting	All Sessions
Mr. Wenstrand	All Sessions

Office of the State Board of Regents:

Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director McMurray	All Sessions
Director Sonnenschein	All Sessions
Director Volm	All Sessions
Director Wright	All Sessions
Ms. Peters, Secretary	All Sessions

State University of Iowa:

President Freedman	Exc. 12:30 p.m.
Vice President Bezanson	Exc. 12:30 p.m.
Vice President Remington	Exc. 12:30 p.m.
Associate Vice President Small	Exc. 12:30 p.m.
Acting Associate Vice President Mahon	Exc. 12:30 p.m.
Assistant to President Mears	Exc. 12:30 p.m.
Director Nagel	Exc. 12:30 p.m.
Director Jensen	Exc. 12:30 p.m.

Iowa State University:

President Parks	Exc. 2:05 p.m.
Vice President Christensen	Exc. 2:05 p.m.
Vice President Hamilton	Exc. 2:05 p.m.
Vice President Moore	Exc. 2:05 p.m.
Assistant Vice President Madden	Exc. 2:05 p.m.
Assistant to President Crawford	Arr. 1:30 p.m., Exc. 2:05 p.m.

University of Northern Iowa:

President Kamerick	All Sessions
Provost Martin	All Sessions
Vice President Stansbury	All Sessions
Assistant to President Voldseth	All Sessions
Director Kelly	All Sessions

Iowa School for the Deaf:

Superintendent Giangreco	Exc. 11:57 a.m.
Business Manager Kuehnhold	Exc. 11:57 a.m.

Iowa Braille and Sight Saving School:

Superintendent DeMott	Excused
Business Manager Berry	Exc. 12:00 p.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, February 17, 1983.

APPROVAL OF MINUTES. The minutes of the January 20, 1983, board meeting were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Occupational Safety Program - Iowa State University. It was recommended that the board approve the request for a new major in Occupational Safety.

At the December board meeting, Iowa State University requested that the board approve a new major in Occupational Safety to be offered by the Department of Industrial Education at Iowa State University. The board referred this request to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee reviewed the proposed program and recommended approval.

The Board Office said the proposed program would not duplicate offerings at any of the Regent institutions but did duplicate a program at the University of Dubuque which has been in place for approximately eight years. In answer to a question from Regent Harris, Vice President Christensen said he did not know how this proposed program would be received by the University of Dubuque. The Board Office said no adverse comments were provided by the private sector at the February meeting of the Iowa Coordinating Council for Post-High School Education, so it concluded that this was not a problem at this time.

The university anticipated that during the first three years of the implementation of this program, there would be incremental costs of approximately \$7,500.00.

Because there appeared to be employment opportunities for graduates of this program, and because the proposed major was basically a reorganization of present curriculum with relatively minor increased incremental costs, the Board Office recommended approval of this program. It reminded the university that a post-audit report would be due on this program in February 1988. It was requested that the university set mechanisms in place for accumulating the appropriate information necessary to complete the Regent post-audit review questions so each question could be fully responded to on that date.

MOTION: Mr. Nolting moved that the board approve the request for a new major in Occupational Safety to be offered by the Department of Industrial Education at Iowa State University. Mr. McDonald seconded the motion and it passed unanimously.

CRITERIA FOR PRESIDENTIAL SEARCH AT THE UNIVERSITY OF NORTHERN IOWA. It was recommended that the board (1) approve the criteria (shown below) for the presidential search to be used as a working draft in discussion with the UNI committee and Heidrick and Struggles, Inc.; and (2) authorize President Brownlee to work out final criteria with the UNI search committee and Heidrick and Struggles.

UNIVERSITY OF NORTHERN IOWA

Position: President.

Salary: Competitive, plus fringes.

Duties: The president reports to the Board of Regents and is responsible for the total operation, health, growth, of the University of Northern Iowa. Primary tasks include the continuation and further development of academic excellence, academic leadership, attraction and retention of well-qualified faculty and staff, management of change to meet current and future needs. Responsible for good relations with the university's various publics, the community; pursuit of fund raising, and basic organization.

The University: A four-year public university with approximately 11,000 students and a varied curriculum consisting of undergraduate, graduate, and two advanced graduate programs.

Location: Cedar Falls, Iowa; population 34,000 within a metropolitan area having a population of more than 100,000.

THE PERSON:

Desirable Experience: Several years of academic related experience, preferably at higher administrative levels, plus teaching.

Education: College graduate with terminal degree in academic area.

Other Characteristics: Demonstrated leadership ability; adept at building effective relationships with various campus constituencies; good communicator; good managerial skills; commitment to excellence in teaching undergraduates; some background in institutions offering doctoral programs.

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President Brownlee welcomed members of the University of Northern Iowa search committee who were attending the board meeting. President Kamerick introduced those present:

Lyle Alberts	Faculty
Kevin Boatright	P&S Council
Darrell W. Davis	Faculty
Clifford McCollum	Administrative Staff
Russell J. Martin	Student Association (UNISA)
Roy Sandstrom	Faculty
Marlene Strathe	Faculty
Harold B. Strever, Jr.	Alumnus
Barbara Yager	Faculty

Members of the committee not present at the meeting included:

Elverda Bender	Clerical Personnel (CACP)
Grace Ann Hovet	Faculty

President Brownlee said he would be meeting informally with this committee after the board meeting adjourned to talk about procedural matters. No substantive matters would be discussed, and it would be open to the public.

President Brownlee then asked board members for comments on the proposed criteria. Regent Neu felt the words "and a record of scholarly achievement" should be added to the section on "Desirable Experience." Regent Anderson commented that this would put a different emphasis on this section. President Brownlee noted that the word "desirable" had been deliberately chosen; the board would be saying it was desirable to have scholarly achievement but it was not essential.

Regent Neu said one of the criteria used in the recent presidential search at the University of Iowa was that the president of a university should have academic background and scholarship in a particular field. He thought the same criteria should apply at the University of Northern Iowa. Regent Harris noted that the president could then be a tenured member of the department in his or her chosen field. Regent Nolting agreed that this was an appropriate suggestion and felt it should be included in the criteria.

Vice President Martin added that, in the matter of educational requirements, it seemed that to state "college graduate" bordered on understatement. He felt the words "terminal degree" would be sufficient. President Brownlee agreed that this was a good point.

President Brownlee reminded the board that this proposed statement of criteria was a working document and format for the campus committee. If the recommended action were approved, he would, after consultation with the board, approve the final document when it had been developed by the committee.

MOTION:

Dr. Harris moved that the board (1) approve the proposed criteria for the presidential search, with the addition

of the words "and a record of scholarly achievement" to the section on "Desirable Experience," and the deletion of the words "college graduate" from the section on "Education," to be used as a working draft in discussions with the UNI committee and Heidrick and Struggles, Inc.; and (2) authorize President Brownlee to work out final criteria with the UNI search committee and Heidrick and Struggles. Mr. Neu seconded the motion and it passed unanimously.

REPORT ON MEETING OF THE IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. It was recommended that (1) the board receive the report and (2) approve the statement of support (below) for the Iowa Tuition Grant Program.

The Iowa Coordinating Council met for its regular February meeting in the Board Room of the Department of Public Instruction on February 10, 1983. The Board Office provided the following brief summary of the major issues of discussion:

1. The Council approved changes in the data collection form used for preparing the annual report of the Council on fall enrollments in all of postsecondary education in Iowa (known as the "Cox" report).
2. Because of the availability of increased funds for the federal work-study program, it was felt that the Work-Study Proposal being considered for Iowa be put on "hold" for the time being.
3. The Council heard a brief report from the Committee on Coordination and reviewed a proposed statement on the tuition grant program. After considerable discussion regarding the statement, the Council agreed that an abbreviated version (below) be reviewed by each sector of postsecondary education in Iowa, and that each sector's position be reported to the chairperson of the Coordinating Council by Friday, February 18. The Board Office recommended approval of the following statement:

The Iowa Coordinating Council for Post-High School Education, acting on the recommendation of the Task Force on Cooperation in Higher Education at a meeting on February 10, 1983, as a statement of support endorses as a minimum the Tuition Grant Program as outlined in the Governor's budget message of Friday, January 21, 1983.

4. The Council reviewed several new programs for the Area Schools and the Occupational Safety Program and the catalog changes, including new majors, proposed by Iowa State University. The Coordinating Council agreed to accept these proposals without concern.

Before the discussion began, President Brownlee thanked the board members and institutional executives who extend themselves to attend these meetings of the Coordinating Council. He said the Board of Regents and the universities were in their debt.

Regent Wenstrand had attended meetings in December and January of the committee appointed by the Council to study cooperation among the sectors. He said there was agreement in this committee on basic support of the Tuition Grant Program. The committee felt it would be beneficial for the independent schools as well as higher education in general in the state if the Council adopted the statement of support.

Regent Anderson asked what the dollar figure was in the Governor's program for the increase in the Tuition Grant. Mr. Richey said it was from \$16,750,000 to \$19 million, an increase of about 16 or 17 percent. Regent Wenstrand said the Governor's recommendation would offset about 70 percent of the difference between average public and private tuitions. Mr. Richey said this would be a long step to restoring the program to the level it had in the early 1970s before the major increases in the federal programs. Each individual grant would be for a maximum of \$2100. It was this amount that would be endorsed by Regent approval of the above statement.

MOTION: President Brownlee stated that the report on the February meeting of the Iowa Coordinating Council for Post-High School Education was received by general consent of the board.

MOTION: Mr. McDonald moved that the board approve the statement of support for the Iowa Tuition Grant Program. Mrs. Anderson seconded the motion and it passed unanimously.

Mr. Richey presented a brief oral report on the most recent meeting of the Iowa College Aid Commission. The main item of business was support of federal legislation to make it more difficult for students to avoid repayment of loans through bankruptcy by changing the time limit from five to ten years.

Regent Anderson asked if the College Aid Commission was involved in the problems of the universities in terms of the federal requirement on draft registration. She thought it would be the most appropriate body to study this in terms of the implications and costs to the institutions and the effect on student eligibility for loans. Mr. Richey agreed and said the Commission had recognized the problem but had not made a statement or taken official action.

LEGISLATIVE REPORT--1983 SESSION. It was recommended that the board receive the report.

The Board Office noted that the Education Appropriations Subcommittee had held hearings on operating and capital requests of the board. The Human Resources Appropriations Subcommittee had held hearings on the Specialized Child Health Services portion of the board's request.

The Education Appropriations Subcommittee had approved an academic revenue bonding program totaling \$63,980,000. The matter would now go to the Senate Appropriations Committee and, after action there, would be referred to the Senate Finance Committee before floor debate on the concurrent resolution.

The bonding program approved by the subcommittee included:

UNI-Communication Arts Center--Final Phase	\$ 8,465,000
SUI-New Law Building--Construction	24,650,000
ISU-Agronomy Addition and Central Plant Improvements	30,350,000
ISU-Old Veterinary Clinic Conversion--Planning	200,000
Bond Administrative Costs	315,000

This was as recommended by the Governor with the exception of \$200,000 for planning at Iowa State University which was added by the subcommittee.

The Board Office reported that the subcommittee was continuing its deliberations and had before it, in addition to the operating request, capital appropriations of the Governor totaling \$11,530,000 and tuition replacement appropriations for both existing bonds and new bond authority. The Governor recommended \$13,000,000 in tuition replacement appropriations for bonds already issued for fiscal 1984 plus an additional \$272,000 for new bonds. The Governor recommended \$12,800,000 for bonds already issued for fiscal 1985 plus \$2,283,000 for new bond issuances. The subcommittee was informed that these recommendations were based on an 8 percent interest rate and upon the approximate time that projects would be ready to go to the market for bidding. Since then, however, a new sale schedule had been developed which reflected a speeded-up project timetable to get the projects under construction as soon as possible to allow early creation of jobs. If all bonds were sold at the board's July meeting, the Board Office projected a 9 percent net interest rate and fewer funds to invest during the construction phase. The Iowa market cannot absorb that level of bonds at one time, which would account for the higher interest rate. If that time schedule were maintained, \$1,005,000 more in tuition replacement appropriations would be needed for 1984 than the Governor recommended and \$1,962,000 more for fiscal 1985 than the Governor recommended.

The board was committed to bringing these projects to the marketplace as soon as possible commensurate with its ability to finance the issues through the level of tuition replacement appropriations provided. The Board Office had indicated to the subcommittee that the Governor's recommendation on bonding plus the project added by the subcommittee would create 1,590 full-time jobs and induce a further 3,975 jobs through the reexpenditure of money spent on the construction projects.

Mr. Richey noted that this is an issue because of the jobs implications. The major question is the amount of tuition replacement money available. This would determine how fast the board could enter into contracts and actually undertake the projects.

The Governor had also recommended capital appropriations totaling \$2,350,000 for continuation of the Statewide Energy Management Program for the Board of Regents.

The Board Office said that the Ten-Year Building Program had been filed. The Legislature would need to approve this as a prerequisite to new bonding authority.

The Legislature had given final approval in Senate Concurrent Resolution 8 to the new hospital bonding project, South Pavilion--Phase B. (See these minutes under State University of Iowa.)

There were three matters of a substantive nature in which the board had an interest before this session. The first was a proposal of the Iowa Coordinating Council for Post-High School Education to require the registration of out-of-state institutions offering programs in Iowa. A bill was in the process of being drafted and would be up for discussion shortly in the Education Committee.

The second issue involved introduction of legislation by the board to allow issuance of tax exempt bonds in registered form. The Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) requires that all tax exempt bonds issued after July 1, 1983, (which have a maturity of longer than one year) must be in registered form in order for the interest to be exempt from federal income tax. A bill had been drafted by Lee Boye of Chapman and Cutler which specifically addressed this issue for all bonding entities within the state. Work was ongoing to gain early action on this, because legislative activity would be necessary if the board is to issue any bonds after July 1.

The third issue was to support legislation to be introduced by the Department of Health to expand the membership of the Interagency Coordination Council on Radiation Safety specifically to include membership to be named by the board from both the University of Iowa and Iowa State University.

The Board Office reported that there had been over 800 bills introduced in the first month of the session. It was following about 100 different bills and resolutions. On only about a quarter of those was there a position other than "under review." The report noted briefly several issues on which the board had taken a position.

First, six bills had been introduced dealing with changes in the collective bargaining process. Mr. Richey referred specifically to H.F. 77, which provides that the scope of negotiated items be changed to include wages, hours, and other terms and conditions of employment. The bill also allows negotiations for retirement provisions or benefits which are not related to a state-mandated retirement system.

The Board of Regents has, in the past, opposed the expansion of the scope of collective bargaining because it would provide an opportunity for employees to invade the area of public policy which is to be determined by the governing board.

The other bills dealing with this subject similarly would change the collective bargaining process in various ways. The Board Office recommended that the board be opposed to these changes in collective bargaining.

A second issue, on Iowa coal preference, was embodied in H.F. 65 and S.F. 120.

The Board of Regents is the largest state purchaser of coal with an estimated usage of 345,000 tons of coal this fiscal year for the three universities. The Board Office said these bills were clearly targeted at the Regent coal purchasing.

The major objectionable feature was the requirement that state agencies award a coal contract to an in-state coal producer if the in-state producer's bid is not more than 10 percent greater "than any responsible bid for coal produced outside the state." Mr. Richey stated that the proposed statute would prohibit the board from entering into any contract longer than one year with firms outside the state however advantageous they might be.

The bill, if enacted, would have obvious and significant financial consequences for the state. The first consequence would probably be that fewer bids would be received from out-of-state firms. Contracts would, by necessity, be awarded to an Iowa firm at a non-competitive price established by the Iowa firms. All additional costs would need to be borne by appropriations.

The Board Office said that if the legislation had been in effect in the current year and the University of Iowa coal contract had been awarded to the sole Iowa bidder, who was seventh low of ten bids received, the state would have needed to pay an additional \$500,000 for its coal for the University of Iowa alone. At the University of Northern Iowa, the Iowa coal bid was the seventh low of eight bids received. The purchase of Iowa coal would have cost the state \$165,630 more if the provisions of this act had been in effect.

Traditionally, state agencies have relied upon the principles of competitive bidding to insure cost-efficient purchase of goods and to avoid collusion among bidders. The proposed bill was not consistent with that principle.

President Brownlee thought it important that when the board takes a position of opposition to a bill that the Regents and all Regent personnel are very careful to explain the reasons for the position. In the case of coal purchasing the reason is the cost differential. It was important that the board position not be misunderstood.

Regent Anderson agreed. She was concerned with the public perception of Regent opposition to this bill. Regent Neu said the Regents wished to support all Iowa products, not just coal.

President Brownlee said he recognized that we are in perilous times. The board had given assurances that whenever possible the institutions will go the last mile to favor Iowa workers and Iowa products. The board did not want to change that perception. On behalf of the board he had given assurances to the legislative leadership that the Board of Regents has instructed its institutions to do everything possible to see that jobs go to Iowans and that Iowa products are used.

A third issue to which the Board Office recommended opposition was embodied in S.F. 19. That bill provides that contracts between the State Board of Regents and the board of a school district must contain language that prohibits the student from receiving preference in admission to the Lab School because the student's sister or brother attended the Lab School.

This bill would negate the contract between the board and the Waterloo School District. It also represents legislative interference with admissions policies of the board. If enacted, the bill would probably result in fewer minority students attending the Lab School. Mr. Richey said that there are only two or three students per year being admitted under that program now. Although it involved a small number of students, it is an important issue. President Brownlee commented that the university has always felt this to be an important part of the program.

A fourth issue discussed in the report concerned H.F. 165, which provides that a certain percentage of purchasing be devoted to small business. The board has opposed such bills in the past because they eliminate competitive purchasing and because the red tape and bureaucracy set up in such bills are unnecessary burdens. Mr. Richey said that more than 10 percent of the Board of Regents business already goes to "small business" in Iowa.

Mr. Richey noted that another major issue being followed by the Board Office and the University of Iowa related to indigent patient care at University Hospitals and Clinics. President Brownlee asked that the board be kept closely informed, because this was of critical importance to the university.

President Brownlee stated that the usual practice was that if there was no dissension to the general description of the legislative program as presented by the Board Office the report had the board's approval. Regent Anderson said she had a concern. She felt that the positions taken by the board were an extremely important factor in the public perception of the Board of Regents and its institutions. She did not feel that the board always had adequate time to study and digest the material prior to taking these important positions. She realized that because changes in these matters occurred constantly this material could not be given to the board too far in advance. She suggested that they bring up the legislative program early in the meeting and then again at the end of the meeting, for approval, giving board members time to read and think about the various issues. Mr. Richey said every effort would be made to get the legislative report to the board with the rest of the docket material.

MOTION:

The Legislative Report--1983 Session
was accepted by general consent of the
board.

POLICY FOR PURCHASE OF INSURANCE FOR LIABILITY AND PROPERTY DAMAGE. It was recommended that the proposed edited copy of existing board property and liability insurance policy be approved for inclusion in the Regents Procedural Guide.

The Board of Regents approved a revised purchasing policy at the January board meeting. An exception to that blanket approval was that the section on purchasing of insurance would remain in its present form until further review by business officers and Board Office staff. That review had taken place.

The Board Office explained that this policy notes two methods of purchasing insurance through Regent procurement procedures. The first method is the standard method associated with competitive bidding. The second, or alternate, method relates to the selection of a professional insurance broker. That selection may still be competitive but it may also be negotiated.

President Brownlee asked for more explanation of the section of the proposed policy dealing with the selection of a broker, which read as follows:

- d. *Alternately, the selection of a professional insurance broker of conventional insurance for buildings and contents is endorsed in principle by the board (December 9-10, 1971, p. 332).*

Assistant Vice President Madden said this was made a part of the purchasing policy at a time of campus disorders when it was difficult to obtain insurance. It was felt that the campuses might get better cost and coverage through brokers.

Regent Murphy asked how a broker would be selected under this provision.

President Brownlee requested a brief report on this subject. He asked if there were board objections to deferring this item until the report was received; there were none.

POLICIES FOR PURCHASES OF SPECIALIZED EQUIPMENT. ^{7.28} It was recommended that the following paragraphs be added in Section ~~7.38~~ of the Procedural Guide and titled, "Proposed Purchase or Lease of Specialized Equipment."

Procedures shall be established by Regent institutions to insure that proposed procurement or lease of specialized equipment is reviewed to determine availability of timely service, compatibility requirements, and the competitive conditions under which purchases will be made.

Regent institutions are encouraged to consult with each other on plans to purchase or lease specialized equipment for any advantages of interinstitutional cooperation, including potential joint use and exchange of technical information.

Approximately 14 months ago, the executive secretary initiated action to review institutional guidelines for purchase of data processing equipment. It had become apparent that competitive conditions in the computing industry would require a thorough review process prior to developing specifications and soliciting bids to insure that appropriate competitive conditions were established.

After careful consideration, imposition of special, detailed rules on how to procure one type of equipment--data processing equipment--was believed to be unnecessary. Review by top institutional management of proposed purchases of specialized equipment did appear to be indicated. The proposed policy would reflect Regent intent to manage procurement functions under general procurement rules wherever possible. Special rules would be appropriate if, and only if, general procurement policy were proven to be ineffective.

Mr. Richey said the Board Office felt this statement would communicate to the institutions and to others in state government the board's concern for the care needed in the purchase of this type of equipment.

MOTION:

7.28 Mr. Nolting moved that the board approve the addition of the two paragraphs (above) to Section ~~7-38~~ to the Procedural Guide to be entitled, "Proposed Purchase or Lease of Specialized Equipment."
Mrs. Jorgensen seconded the motion.

Regent Jorgensen said she was concerned with the high costs of this type of equipment and the rapid obsolescence. However, she did not want the Regent institutions to feel they should not try new things on the market because of rapid obsolescence or because of a need to make a quick decision. Mr. Richey did not believe the proposed addition would have that effect.

VOTE ON MOTION: The motion passed unanimously.

RESOLUTION FOR TRANSFER AND SALE OF CERTAIN SECURITIES. It was recommended that the board adopt the resolution (shown on the next page).

The Procedural Guide states in Section 7.07 that the executive secretary, in cooperation with the institutional treasurers, shall have the responsibility for investment of funds belonging to the institutions. As part of this responsibility, the board has had in effect since 1966 a resolution applying to University of Iowa investment of funds. This resolution has been readopted periodically to reflect changes in titles and in the presidency of the board.

The resolution has been expanded slightly from its most recent revision in 1978. At that time the resolution was intended to apply only to transfer and sale of securities in the John F. Murray Fund. Recently, however, the university had received a number of bequests which contain stock, and it needed a method to transfer or sell such stock. Stock or debenture can be transferred or sold only when approval, through signature, is given by

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either the Treasurer or Assistant Treasurer of the University of Iowa and two persons from the Board of Regents Office. The Board Office recommended approval of this resolution.

MOTION: Mr. Neu moved approval of the resolution (below) for transfer and sale of certain securities. Mrs. Murphy seconded the motion and it passed unanimously.

RESOLUTION
FOR
TRANSFER AND SALE OF CERTAIN SECURITIES

On motion by _____, seconded by _____, and passed, a resolution was adopted authorizing the signature of the Treasurer or Assistant Treasurer of the State University of Iowa and any two (2) of the following-named individuals:

R. Wayne Richey, Executive Secretary
Robert J. Barak, Deputy Executive Secretary
Robert G. McMurray, Director of Facilities and Business Management

to transfer, convert, endorse, sell, assign, set over, and deliver any and all shares of stock, debentures, or like securities now or hereafter standing in the name of or owned by the State Board of Regents or the State University of Iowa; and to make, execute, and deliver any and all written instruments of assignment and transfer necessary or proper to effectuate the authority hereby conferred.

I certify that the foregoing is a true and correct copy of a resolution of the State Board of Regents of the state of Iowa, adopted at a meeting of the board, duly called and held on _____, a quorum being present, and this resolution remains of record in the minutes of the meeting, and is now in full force and effect.

Dated this _____ day of _____, 1983.

Executive Secretary
State Board of Regents

CERTIFICATE OF INCUMBENCY

I, S. J. Brownlee, President of the Iowa State Board of Regents, certify that R. Wayne Richey is Executive Secretary of the board, Robert J. Barak is Deputy Executive Secretary, Robert G. McMurray is Director of Facilities and Business Management, Ray B. Mossman is Treasurer of the university, and R. D. Allison is Assistant Treasurer, and they are duly qualified officers authorized to execute transfer and sale of certain securities as provided in the above resolution.

Date

President
State Board of Regents

BOARD OFFICE PERSONNEL REGISTER. The actions reported in the Board Office Personnel Register were ratified by general consent of the board:

Change of Status:

Carol Demko, Account Specialist, to permanent status after a six-month probationary period, effective January 19, 1983.

NEXT MEETINGS. The next meetings of the Board of Regents are as follows:

March 31	Iowa State University	Ames
April 20, p.m.	University of Iowa	Iowa City
April 21	Iowa Braille and Sight Saving School	Vinton
May 19	University of Northern Iowa	Cedar Falls
June 15-16		Des Moines
July 21	Iowa State University	Ames
August	NO MEETING	
September 15	University of Iowa	Iowa City
October 20	Iowa School for the Deaf	Council Bluffs
November 17		Des Moines
December 15	University of Northern Iowa	Cedar Falls
January 19, 1984	Iowa State University	Ames
February 16		Des Moines
March 15	Iowa State University	Ames

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the general docket.

Regent Jorgensen said she would like the board to spend some time discussing the recent coverage on Ph.D. programs. She felt the idea was coming across to the public that the Regents had second-rate programs. President Brownlee asked if the universities might be able to prepare a report on this subject.

President Parks suggested that the graduate deans of the three universities review several of these reports. He thought that by using several different reports this matter could be put into proper perspective. Regent Neu hoped this report would be as objective as possible. He felt that if there were areas in which the Regent universities are weak the board should know about it.

President Brownlee requested that this cooperative effort be docketed when it was ready.

UNIVERSITY OF NORTHERN IOWA ACCREDITATION. The University of Northern Iowa distributed a letter from the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools which had been received too late for the docket. President Kamerick said he had been notified that, because the university was given a full ten-year reaccreditation in 1981 and an excellent report, a site visitation would not be

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necessary for the introduction of the Ed.D. The Association had approved materials submitted and given approval to introduce the Ed.D. immediately. The university planned now to begin offering the degree in the fall of 1983.

President Brownlee said the university was to be congratulated for this achievement.

EXECUTIVE SESSION. President Brownlee stated that the board needed to enter into executive session for the purpose of discussing collective bargaining strategy under Chapter 20.17(3) of the Code of Iowa. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Harris, Jorgensen, McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee
NAY: None
ABSENT: None

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 2:50 and arose therefrom at 3:35 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on June 17, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

APPOINTMENTS. The board was requested to approve the following appointments:

Richard Walton, D.M.D., as Professor and Head, Department of Endodontics, College of Dentistry, effective April 1, 1983, at an annual General Fund salary of \$65,000 plus commutation fraction.

John H. Tinker, M.D., as Professor and Head, Department of Anesthesia, College of Medicine, effective April 1, 1983, at an annual General Fund salary of \$60,000 plus commutation fraction.

Vice President Remington noted that Dr. Tinker was presently at the Mayo Clinic. He had published broadly and is an outstanding person in his field. The university was pleased to make both of these appointments.

MOTION: Dr. Harris moved that the board approve the appointments of Drs. Walton and Tinker. Mr. Wenstrand seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office stated that the Register of Capital Improvement Business Transactions for February 1983 had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contract:

Smoke Detector Installation--Residence Halls System--Phase II--Contract B
(Burge, Kate Daum, Currier, Stanley, Hawkeye, Parklawn)
Award to: Sweeney-Manning-Seivert, Inc., Granger Iowa \$190,400.00

The board was requested to approve the following construction contract:

University Hospitals--HSOR Area Mechanical Work
Award recommended to: University Climate Control, Inc., Iowa City, Iowa \$108,900.00

The Board Office said this award was referred to the board because the contract could not be awarded within the budget previously approved by the board. The board was now requested to approve a revised project budget totaling \$116,900, as compared to the previously approved budget of \$77,600. Source of funds remained University Hospitals Building Usage Fund. Since all bids received were substantially in excess of the preliminary budgeted amount for construction, the conclusion was reached that the original cost failed to take into consideration the complexities of the project. The Board Office recommended approval of the revised budget and the contract award.

The board was requested to approve the following new projects:

College of Medicine Administration Building--Relocation of Steam Line
Source of Funds: General University Building Repairs \$41,700.00

The Physical Plant Department was selected as inspection supervisor. The board was also requested to ratify selection of Hall Engineering Company, Iowa City, Iowa, to provide full-range engineering services on the project including contract administration on an hourly basis to a maximum of \$4,966.

Seashore Hall--Environmental Improvements--E212 Area
Source of Funds: General University Building Repairs \$48,900.00

Currier Hall--Replace Radiators and Vanities--Southwest Wing
Source of Funds: Dormitory Reserves \$170,000.00

Renovation of East Main Power Plant Smokestack
Source of Funds: Treasurer's Temporary Investments \$154,000.00

The Physical Plant Department was selected as engineer and inspection supervisor for the three preceding projects.

The board was requested to take action on the following consultant contracts:

University Hospitals--18MEV Refurbishing and IORT Operating Suite
Ratify selection of Brown Healey Bock P.C., Cedar Rapids, Iowa, to provide full-range architectural services on an hourly rate basis to a maximum of \$18,200. The board had not approved a project budget to date.

The Board Office suggested that University Hospitals should spell out project titles more fully and cease the increasing usage of abbreviations or acronyms in describing its projects. Regent Jorgensen commented that she appreciated this suggestion.

Medical Research Facilities--Water Pipe Replacement
Ratify selection of Frank Pulley Associates, Inc., Des Moines, Iowa, to provide both a preliminary study and final design services on this project on an hourly basis to a maximum of \$5,465. The board had not approved a project budget to date.

University Hospitals--Room SE406 Remodeling

Ratify selection of R. Neumann Associates, Iowa City, Iowa, to provide architectural services on this project on an hourly basis to a maximum of \$2,500. The board had not approved a project budget to date.

West Campus Roadway--Hawkins Drive and West Campus Drainage Improvements and Bike Path North Spur Replacement

Approve payment of additional engineering services to Shive-Hattery & Associates, Iowa City, Iowa, for services provided at the request of the owner as described in material submitted by the university. Total estimated cost for the additional services was \$3,200.

Museum of Art--Air Conditioning Renovation

Ratify selection of Environmental Engineers, Inc., Des Moines, Iowa, to provide final design services and construction services for a lump sum fee of \$13,112. This would be additive to the existing contract with the firm under which a preliminary study was conducted which had a maximum fee of \$5,100. The board had not approved a project budget to date.

University Hospitals--MICU Blood Gas Laboratory and Support Offices

Ratify selection of R. Neumann Associates, Iowa City, Iowa, to provide final design services on an hourly rate basis to a maximum of \$2,000. The board had not approved a project budget to date.

Carver-Hawkeye Arena--Furnishings and Equipment

Ratify selection of Saxton, Inc., Cedar Rapids, Iowa, to provide interior design services for executive offices, secretarial area, and lounge/conference room. The fee would be on an hourly rate basis to a maximum of \$4,500.

University Theatre Addition

Approve payment of additional services to Abramovitz Harris Kingsland, New York, New York, for, first, an investigation and design of the theatre air distribution system with the fee to be on a time and material basis to a maximum of \$20,000 and, second, design of extension of the primary electrical service for the building on a lump sum fee basis of \$8,500. Both sets of services were provided upon request by the owner and payment was recommended by the Board Office.

Museum of Art--Dual Glazing Window Project

Ratify selection of Harvey W. Henry & Associates, Coralville, Iowa, to provide full design services with fees to be on an hourly rate basis to a maximum of \$6,588.

Phillips Hall, Van Allen Hall I and II, and English/Philosophy Building--Replacement of Heating and Cooling Piping Systems

The university requested permission to negotiate a contract for engineering services with Shive-Hattery & Associates, Iowa City, Iowa. This firm was selected over others considered because: (1) the firm prepared a preliminary evaluation of the four buildings and was familiar with the systems and building conditions; and (2) the firm completed a very successful similar project in the Dental Science Building. The contract would come back to the board for approval at a later date.

Mr. McMurray said a complaint had been received from a vendor concerning the bids for smoke detector installation at both the University of Iowa and the University of Northern Iowa. This complaint had been investigated, and it was found that there was no substance in this particular issue. The Board Office would respond to the matter, following board procedures, and keep the board informed. Mr. Richey added that both universities reached the same conclusion independently.

Regent Anderson asked Mr. McMurray to review for the board the procedures used by the universities in initial contracts with architects. Mr. McMurray told the board these procedures are contained in Section 9.13 of the Procedural Guide. The procedure used is determined by the dollar amount involved. If it is over \$25,000, the institution would request permission to negotiate for architectural services from the board. At a subsequent meeting, the board would approve the firm selected as well as the terms of the contract itself, almost always using standard forms in effect since 1978.

If the dollar amount is under \$25,000, the institution usually goes through an internal selection procedure using various criteria such as availability and how well the firm has performed in the past. The institution would notify the Board Office of the decision on selection and this would appear on the next month's capital register for ratification.

Regent Anderson asked if this meant then that no capital program where the initial cost for the architect was more than \$25,000 would even be undertaken in a preliminary way without coming to the board. Mr. McMurray said it was not that rigorous. Coming to the board first was not always necessary if preliminary planning were needed to determine the scope of a project.

Vice President Bezanson noted that there are various complicated nuances in the process but the main purpose is to keep the board apprised. He said from the institutional point of view, there are three steps in the procedure leading to capital projects: (1) engaging an architect or engineer. There is a \$25,000 dividing line but in any case the board is informed. (2) Budget. This usually can't be determined until the architect's work is done. (3) Award of contract. Vice President Bezanson pointed out that the board is involved from inception to culmination.

President Brownlee suggested that the Board Office compile and docket a report that outlined this process step by step so the board could understand the process better. It would review it for any indications of problems and any possible changes or better codification.

MOTION:

Mrs. Murphy moved that the board approve the Register of Capital Improvement Business Transactions for February 1983; ratify award of construction contract made by the executive secretary; approve the construction contract; approve the

revised project budget; approve the new projects; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mrs. Anderson seconded the motion and it passed unanimously.

APPROVAL OF TWO FARM LEASES. It was recommended that the board approve leases for the benefit of the State University of Iowa between the board's farm Manager, Banks of Iowa, Inc., and tenants, as follows: (a) Hawkeye Area Farm to Ivan L. Walker and Michael D. Walker (renewal); and (b) Oakdale Area Farm to Leslie Cole (renewal).

Each of the leases was recommended by the university and the farm manager, with whom the board contracted in January 1967.

The Board Office noted that the income from each of the leases is less than was achieved last year. Last year the Hawkeye Farm (a) rented for \$28,657; this year's rent of \$24,540 represents a decrease of 14 percent. Last year the Oakdale Farm (b) rented for \$33,513; this year's rent of \$28,170 represents a decrease of 16 percent. The university reported that the rental decrease was the result of the tenants having bid too high on the farms' last lease period. The farms were last bid in the fall of 1981. At that time the value of farm land was just beginning to decline. Each of the tenants allegedly believed the values would recover during his tenancy on the farm. The values did not recover and continued to deteriorate. The proposed rents are more in line with the current market value of the land according to the university and the board's farm manager.

Because the university and the farm manager were well satisfied with the tenants and the tenants desired to continue to lease the farms, the farms were not put out for bid to secure the proposed leases.

The Board Office recommended that in future leases of these properties, the term of the lease be one year, not one year and one day as in the current proposed leases, and that the university provide in future memos a comparison of the proposed lease to the current lease.

Because the university and the board's farm manager each considered the leases to be fair and equitable, approval of the leases was recommended.

MOTION:

Mrs. Anderson moved that the board approve leases for the benefit of the State University of Iowa between the board's farm manager, Banks of Iowa, Inc., and tenants, as follows: (a) Hawkeye Area Farm to Ivan L. Walker and Michael D. Walker (renewal), approximately 228 acres of net farm land and a machine shed for the period March 1, 1983, to March 1, 1984, for

a cash rent of \$24,540; and (b) Oakdale Area Farm to Leslie Cole (renewal), approximately 274 acres of net farm land for the period March 1, 1983, to March 1, 1984, for a cash rent of \$28,170. Mr. Nolting seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee
NAY: None
ABSENT: None
The motion passed unanimously.

FINANCING OF SELF-LIQUIDATING FACILITIES. It was recommended that the board:

1. Adopt "A Resolution authorizing the borrowing of not to exceed \$2,000,000 in aggregate principal amount outstanding at any time for the purpose of paying costs of self-liquidating facilities on the campus of the State University of Iowa."
2. Approve a loan agreement between the board and Iowa-Des Moines National Bank.

The Board Office reported that in November the board authorized the university and the Board Office to seek proposals from Iowa financial institutions to establish a line of credit or standby lending agreement for the financing of self-liquidating equipment at the University of Iowa. (See pp. 300-302 of these minutes.)

A request for proposals was widely circulated to financial institutions within the state of Iowa. Three expressions of interest were received. Two of the financial institutions ultimately decided to make a joint presentation, so two presentations were made and proposals discussed.

It was the joint recommendation of the university and the Board Office that the board approve the proposal negotiated with Iowa-Des Moines National Bank of Des Moines, Iowa.

The Board Office noted the following details from the proposed loan agreement:

1. The university is not required to maintain balances in qualifying non-general fund accounts as a condition of establishing a line of credit.
2. The loan agreement would remain in full force and effect until March 1, 1988, provided that it may be terminated by either party upon thirty days notice to the other party, except that any such termination would not affect the obligations of the parties with respect to any loans outstanding or any then existing commitment which had not expired by its terms. The agreement can also be extended from time to time by mutual agreement of the parties. It is anticipated that the loan agreement would be reviewed annually.

3. The rate of interest to be borne by each loan shall be 64 percent of the base rate of the Iowa-Des Moines National Bank, adjusted daily and calculated on the basis of a 365 or 366 day year, except that the interest rate may, at the option of the board, be initially fixed for a period of not to exceed the first ninety days of such loan at a rate equal to 64 percent of the base rate on the date of such loan.

Each borrowing would be subject to individual approval by the executive secretary, and the board would be notified on its next docket. The board also had agreed that when a level of \$1,500,000 in outstanding lending commitments was reached, the university would provide a report to the board on the progress of this financing program.

President Brownlee particularly noted the fact that no compensating balance is required under the terms of the loan agreement. He asked if the negotiated interest rate was standard. Acting Associate Vice President Mahon said it was thought that Iowa Des Moines' main consideration was of the tax-free benefits. This rate was lower than that of the competing institution.

President Brownlee reminded the board that this proposal had been discussed at length at a previous board meeting. It was now time to take action on the specifics of the proposal.

MOTION:

The board took up for consideration the matter of borrowing not to exceed \$2,000,000 in aggregate principal amount outstanding at any time for the purpose of paying costs of self-liquidating facilities on the campus of the State University of Iowa. Whereupon Member Nolting introduced and caused to be read a resolution entitled "A Resolution authorizing the borrowing of not to exceed \$2,000,000 in aggregate principal amount outstanding at any time for the purpose of paying costs of self-liquidating facilities on the campus of the State University of Iowa," and moved that said resolution be adopted. Member Harris seconded the motion and, after due consideration by the board, the president put the question on the motion, and upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

Whereupon the president declared the motion duly carried and said resolution adopted.

MOTION:

Dr. Harris moved that the board approve a loan agreement between the board and Iowa-Des Moines National Bank. Mrs. Anderson seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee
NAY: None
ABSENT: None

PURCHASE OF PROPERTY. It was recommended that the board approve the purchase of property located at 1110 North Dubuque Street, known as the Mayflower Apartments, for a purchase price of \$6,500,000 from the Mayflower Venture, a partnership, subject to financing.

The Board Office said the university had requested approval of the purchase of property located at 1110 North Dubuque Street, known as The Mayflower Apartments. The property is an eight-story apartment building including two floors of underground parking and additional asphalt surface parking on the north and east sides of the structure. The purchase price was \$6,500,000 payable on the date of closing, May 31, 1983. The purchase price was based on two appraisals, both of which stated that the fair market value of the property is \$8,500,000. It was understood that the difference between the fair market value and the purchase price represented a donation of \$2,000,000 from the sellers to the buyer.

The university would add this space to its residence hall system in its continuing efforts to provide moderately priced housing in the residence hall system for all incoming freshman students, sophomores who have lived in the residence halls during their freshman year, and as many undergraduate transfer students as can be accommodated.

The board in December approved a lease with The Mayflower Venture for the 1983-84 school year for a full-term rent of \$718,000. The university would have leased approximately one-half of the space in The Mayflower with a total capacity of 483 beds. During the current school year, this space was used to house 468 students, seven resident assistants, and one head resident.

The acquisition of the entire property would now enable the university to house an estimated 436 additional students beginning with the fall semester in the residence hall system. The university had indicated that its October 1 occupancy for the current year was 6,260 students. It projected that occupancy to increase to 6,696 for 1983-84. It also noted an occupancy demand projection of almost 7,500 students next fall.

It was proposed that the transaction be financed through sale of dormitory revenue bonds in the amount of \$7,500,000. The purchase price was \$6,500,000 with the remaining \$1,000,000 proposed to be utilized to make certain repairs and improvements in the building necessary to bring the facility up to residence hall standards. Initial action on issuance of bonds would occur

at the March 31 board meeting with sale tentatively scheduled to occur on April 20. Bond signing and fund delivery would occur in mid-May--all in time for purchase closure on May 31.

Vice President Bezanson said the university felt a real need to increase its ability to satisfy the demand for housing freshman and sophomore students. At the proposed purchase price, it would cost less than \$19 per square foot to bring the Mayflower into the residence hall system. The university believed this to be a bargain. The purchase would increase the capacity of the system without affecting the existing residence hall rate structure.

The university had determined from the structural engineering examination that the building would be very suitable for the projected purpose, according to Vice President Bezanson. He said the additional million dollars (over the purchase price) raised by the sale of bonds would allow the university to make needed capital improvements. The university believed it best to have everything in optimum condition when it began using the building.

Mr. McMurray noted that the board was requested to grant permission to the university to negotiate a contract for engineering, architectural, and design services. A contract would come back to the board for approval. This would enable the university to undertake renovations this summer so the building would be prepared for full occupancy at the start of the fall semester.

Vice President Bezanson commented briefly on future use of the building. The university believed that in terms of current enrollment projections it could fully utilize the building as a residence hall for at least a ten-year period. This was taking into account that the university needs to de-triple some rooms elsewhere, and some trailers for married housing have reached the end of their life. The university must also consider the need to phase out certain portions of older dormitories (i.e., Quadrangle).

Regent Anderson thought this a very good purchase for the university, but she was concerned that students currently living in the building might be left without housing. Vice President Bezanson said there would be a gradual phaseout of those students now in the Mayflower.

MOTION:

Mr. Nolting moved that the board approve the purchase of property located at 1110 North Dubuque Street, known as the Mayflower Apartments, for a purchase price of \$6,500,000 from The Mayflower Venture, a partnership, subject to financing; and grant permission to the university to negotiate a contract for engineering, architectural, and design services. Mrs. Anderson seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

UNIVERSITY HOSPITALS--SOUTH PAVILION, PHASE B. It was recommended that the board adopt the following resolutions:

1. "Resolution directing the advertisement and sale of \$20,000,000 Hospital Revenue Bonds, Series 1983."
2. "A Resolution authorizing and providing for the issuance and securing the payment of \$20,000,000 Hospital Revenue Bonds, Series 1983, for the purpose of defraying the cost of constructing an addition to the general hospital on the campus of the State University of Iowa."

The Board Office reported that in July 1982 the board selected Hansen Lind Meyer, Iowa City, Iowa, to provide preliminary planning and programming on a new project titled "South Pavilion--Phase B." In September the board approved a project, project budget, and authorized the university to select an architect.

The South Pavilion--Phase B project constructs five floors to the inpatient tower and would build 150,435 gross square feet including a potential add-alternate of 32,000 gross square feet to complete the exterior of the third floor clinic wing for a future radiology suite. Total project budget is \$24,502,200, of which \$20,000,000 is to be funded from University Hospital revenue bonds with the remaining \$4,502,200 coming from University Hospital Building Usage funds.

The 1983 Legislature, in accordance with the requirements of Section 262A.2 of the Code, adopted Senate Concurrent Resolution 8, authorizing the board to issue \$20,000,000 in bonds for the project.

The board has had three previous hospital bond issues with sales in 1973, 1978, and 1980. A total of \$40,000,000 has been issued with principal outstanding of \$38,280,000 as of June 30, 1983.

The process to sell bonds would begin with the adoption of the two resolutions. The more important of the two would authorize and provide for the issuance and secure the payment of the \$20,000,000 Hospital Revenue Bonds, Series 1983. Since the new issue would be for bonds ranking on a parity with previous issues, the basic terms of the resolution were generally consistent with prior resolutions. Key points of the resolution were as follows:

- Bonds would be dated April 1, 1983, and be in \$5,000 demoninations. A bond interest ceiling of 12 percent is set in the resolution. The Board Office said, however, that current indications were that the bond market at the time of sale would be well below that level.

Interest payments on the bonds would begin September 1, 1983, and semiannually thereafter on the first days of September and March of each year. Bonds will mature in equal maturity payments of \$1,000,000 each beginning September 1, 1984, with the last payment made in 2003. This means that all hospital revenue bonds would be retired by 2003.

- A slightly revised call feature from that found in prior hospital bond issues is utilized. The call feature is similar to that utilized over the past few academic revenue bond issues. Bonds shall be redeemable in whole on any day on or after September 1, 1993, or from time to time in part in inverse order of maturity on any interest payment date on or after September 1, 1993, upon terms of par and accrued interest plus a premium equal to one-half of 1 percent of the principal amount of any such bonds called for redemption for each interest payment date subsequent to the date fixed for redemption up to and including the maturity date of such bonds, but in any event not to exceed 3 percent of the principal amount of such bonds.
- Paying agents are also somewhat altered from prior hospital issues, but is made consistent with prior academic revenue bond issues, in part. Paying agents shall be the Treasurer of the State University of Iowa or, at the option of the holder, at the principal office of Continental Illinois National Bank and Trust Company, Chicago. The optional paying agent concept is utilized in this instance for any bonds marketed outside the state of Iowa.
- Bond registrar shall be the Treasurer of the State University of Iowa.
- The funds of various accounts established in the resolution have been, in part, altered from that currently existing for presently outstanding hospital revenue bonds. The bond reserve account has an increased requirement of \$50,000 per month rather than the currently outstanding \$15,000 per month. This increase is deemed desirable to bring that account up to the maximum amount of principal and interest falling due in any succeeding fiscal year within eight years. Once the account reaches that level, any excess funds can be used to:
 - 1) Purchase any of the bonds then outstanding;
 - 2) Call and redeem any outstanding bonds;
 - 3) Make transfers to the Improvement, Extension, and Repair Account.

This latter account has also had an increase in the fund to \$50,000 per month from its current level of \$10,000 per month, so that the amount for at least the first eight years of the issue will equal the amount put into the reserve fund. Any excess in the Improvement, Extension, and Repair Account not needed for other higher priority funds or accounts can be transferred straight out to pay costs of operating and maintaining the hospital system.

- Section 5.07 sets forth the same record keeping and audit requirements as found in academic and hospital bond resolutions.
- Section 5.08 sets forth insurance requirements wherein the board covenants to carry business liability insurance including malpractice insurance, if available upon reasonable terms and conditions, as well as property insurance on the hospitals.

The resolution providing for the advertisement and sale of the bonds would call upon the executive secretary to advertise in the Des Moines Register that sale of bonds would occur at 11:00 a.m., Central Standard Time, on March 31, 1983, in The Gallery of the Memorial Union at Iowa State University, Ames, Iowa.

MOTION:

The board took up for consideration the matter of providing for the advertisement and sale of \$20,000,000 Hospital Revenue Bonds, Series 1983. Whereupon Member McDonald introduced and caused to be read a resolution entitled "Resolution directing the advertisement and sale of \$20,000,000 Hospital Revenue Bonds, Series 1983," and moved that said resolution be adopted. Member Anderson seconded the motion, and after due consideration the president put the question on the motion and, the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

Whereupon the president declared the motion duly carried and said resolution adopted.

MOTION:

The board took up for consideration the matter of authorizing and issuing \$20,000,000 Hospital Revenue Bonds, Series 1983.

Whereupon Member Neu introduced and caused to be read a resolution entitled, "A Resolution authorizing and providing for the issuance and securing the payment of \$20,000,000 Hospital Revenue Bonds, Series 1983, for the purpose of defraying the cost of constructing an addition to the general hospital on the campus of the State University of Iowa," and moved that said resolution be adopted. Member Anderson seconded the motion and, after due consideration by the board, the president put the question on the motion and upon the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

Whereupon the president declared the motion duly carried and said resolution adopted.

STATE UNIVERSITY OF IOWA
February 17, 1983

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, February 17, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for January 1983 were ratified by general consent of the board.

PROPOSED CHANGES IN THE 1983-85 UNIVERSITY CATALOG. It was recommended that this be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office noted that for the most part these proposed revisions to the 1983-85 General Catalog represented a "fine tuning" of the university's courses and programs in light of a year's experience with the semester system.

Of primary significance was a request for two new majors. A major in Linguistics at the Bachelor of Arts level and a Bachelor of Science/Arts degree in Social Work were proposed.

MOTION:

President Brownlee stated that the proposed revisions for Iowa State University's 1983-85 General Catalog, including majors in Linguistics and Social Work, were referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

PHASED RETIREMENT PLAN FOR FACULTY MEMBER. It was recommended that the board approve the request for phased retirement for Dr. Lloyd C. Dumenil, Associate Professor of Agronomy, effective March 1, 1983.

The Board Office explained that normally it would expect requests for phased retirement to come to the board in a group at the same time or after the university had reported to the board on the operation of the program over the previous year. Because this is the first year of operation of the plan at Iowa State and because the program was not adopted in time to bring requests to the board in a group last spring, the university asked consideration of Dr. Dumenil's request at this time.

Dr. Dumenil joined the ISU faculty in 1950. He is 62 years of age. Savings from the reduction of his appointment less the salary and fringe

IOWA STATE UNIVERSITY
February 17, 1983

benefit incentives of the phased retirement program would be made available for other research activities. The Board Office stated that his request for phased retirement meet all the conditions of the policy approved by the board and approval was recommended.

MOTION: Mr. Wenstrand moved that the board approve the request for phased retirement for Dr. Lloyd C. Dumenil, Associate Professor of Agronomy, effective March 1, 1983. Dr. Harris seconded the motion and it passed unanimously.

APPOINTMENTS. The board was requested to approve the following appointments:

W. Wayne Weber as Acting Head of the Department of Industrial Education and Technology and Associate Professor of Industrial Education from February 21, 1983, until a new Head is appointed. Salary at \$27,000.

Keith K. Ketcham as General Manager of WOI AM-FM-TV, effective February 17, 1983. Salary at \$54,360. Mr. Ketcham joined WOI in 1949 and became chief engineer in 1953.

President Parks told the board a nationwide search had been conducted for a general manager of WOI with Vice President Hamilton as chair of the search group. Vice President Hamilton said WOI is not a typical commercial station in that it cannot pay the salaries currently paid in the commercial area. In spite of that, the university had a number of high quality persons interested in the position and who had felt that the station was remarkably well-equipped. After looking at all of the alternatives, the university felt that Mr. Ketcham's experience, background, and understanding of the station's role would bring more to the position than any other candidate.

MOTION: Dr. Harris moved that the board approve the appointments of Dr. Weber and Mr. Ketcham. Mr. Neu seconded the motion and it passed unanimously.

President Brownlee then requested that Iowa State University prepare a report for the board on the general operation of WOI and its service to its immediate and broader community in terms of public service programming. He wondered whether the Regents were doing all it could in the area of public service.

President Parks said the university would appreciate the opportunity to make this report. He noted that Iowa State University is one of only two or three public universities who own a commercial licensed television station. There is always a problem as to what extent the commercial aspect is put aside or the public service aspect is put aside. He said the television station is considered extraordinarily important to the mission of ISU. Not only is it an arm of the extension function but it

is of great importance in the operation of the on-campus instructional program. The university would be happy to review the service of WOI and its major mission and public service. President Brownlee reiterated that this report should particularly address the public service aspect.

HOWARD COUNTY EXPERIMENTAL FARM--FINAL DISPOSITION. It was recommended that the board approve the agreement to release its future interest in land owned by the Howard County Experimental Association and authorize the Agricultural and Home Economics Experiment Station of Iowa State University to execute the agreement.

As background, the Board Office explained that in 1944 the predecessor of the Board of Regents and the Howard County Experimental Association entered into a cooperative arrangement to provide experimental research and service to the people of Northeast Iowa. The Association purchased a farm with its own funds. There were no state or institutional funds involved in the purchase. At the time the Association was incorporated, its articles provided that at the dissolution of the Association the farm would be sold and the assets distributed so that the Association would be paid the \$4,200 it paid for the 120-acre farm, the Association would be paid for the appraised value of the improvements it had made on the farm, the Station would be paid the appraised value of improvements it had made on the farm, and any remaining moneys would be divided between the Association and the Station.

This procedure for dissolution no longer met the needs of the Association. Consequently, dissolution of the Association was not being sought. The Association desired to partition the land in a manner that would give the board approximately 52 acres and the Association 68 acres. The university reported that the value of the two portions so partitioned would be approximately equal. According to the proposed agreement, the Station would execute a Quit Claim Deed to the 68 acres the Association was to receive and the Association would execute a Warranty Deed for the 52 acres the Station was to receive. Because the Station did not own a present interest in the subject farm and, at best, owned a future interest in the farm which would ripen on the dissolution of the Association, the Quit Claim Deed was considered appropriate. Because the Association did own the farm, its proper instrument for transfer of 52 acres was a Warranty Deed.

The Board Office and the university staff discussed the Warranty Deed. Each believed the property should be transferred to the State Board of Regents for the benefit of Iowa State University because the Station has no legal standing to accept property in its own name. Therefore, the proposed agreement would be modified to reflect this.

The University reported that it would treat the receipt of the land as a gift and shortly after receipt would propose the sale of the land with proceeds to the College of Agriculture for use in the Agriculture Experiment Station since this appeared to be the intent of the Association.

The university's counsel had reviewed this recommendation and concurred in its legal aspects. The Attorney General's Office was consulted and had not objected to the recommended action. Because the university and the board and their respective predecessor institutions had not invested funds in the Association, and because the agreement recommended by the university and the Association would serve only to accelerate a gift to the university (the future value of which is speculative), approval of the agreement as modified above was recommended.

MOTION:

Mr. Neu moved that the board approve the agreement, as modified, to release its future interest in land owned by the Howard County Experimental Association and authorize the Agricultural and Home Economics Experiment Station of Iowa State University to execute the modified agreement. Mr. Nolting seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

The motion passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office stated that the final Register of Capital Improvement Business Transactions for the period of January 21 through February 17, 1983, had been received, was in order, and was recommended for approval.

There were no construction awards or recommendations.

The board was requested to approve the following revised project budget:

VMRI--Cattle Shelter

The Board Office explained that last April, the board approved a project to construct a pole barn-type cattle shelter to replace a portable animal structure at the Veterinary Medicine Research Institute. The project was to be used as a construction teaching assignment for the farm buildings course in agriculture engineering and had a cost estimate of \$5,000. Due to low enrollment, the course was not offered, and the project was carried out by alternative means. The budget was now reestablished at \$11,882 funded by Bovine Respiratory Disease Research Grant. Approval of the revised project budget was recommended.

The board was requested to approve the following new projects:

Residence Department--Student Department Administration/Maintenance Building Renovation

Source of Funds: Dormitory Systems Surplus

\$30,000.00

The project would be carried out by Residence Department maintenance personnel. Board approval was requested on the method of construction.

Department of Residence--Storage Facilities
Source of Funds: Dormitory Systems Surplus \$125,000.00

The project would construct 8,000 square feet of storage space in an unheated, fabricated metal building. The project would replace space currently used in four old Pammel Court Apartment Buildings.

Energy Conservation Program--Phase I--Carver Hall Building System Conversion
Source of Funds: Academic Revenue Bond Proceeds \$142,500.00

This project involves the conversion of a double duct system to a variable air volume system and has an estimated payback of approximately three years with costs expressed in 1981 dollars. The Board Office said the payback would probably be better than three years due to utility inflation costs over the past two years.

The board was also requested to approve a contract with Brooks, Borg, and Skiles, Des Moines, Iowa, for full-range engineering services with fee on an hourly rate basis to a maximum of \$26,500. According to the university, this firm was selected after obtaining engineering design service proposals from three firms.

Since the contract was over \$25,000, the Board Office would need to review the contract and it would be executed by the executive secretary prior to its becoming effective. The Board Office reminded the university of the requirement that institutions request prior board approval to negotiate for architectural or engineering services when such a contract is estimated to exceed \$25,000.

Vice President Moore told the board that engineering services for this project had been expected to cost less than \$25,000 rather than the \$26,500 amount noted above. In the future the university would try to stay further away from the \$25,000 cut-off in order to avoid this kind of occurrence. If there was a possibility of coming close to the cut-off, the university would try to inform the board in advance.

Library Remodeling
Source of Funds: 69th G.A. Academic Revenue Bonds \$ 600,000
From Library Construction
Treasurer's Temporary Investments 3,000,000
TOTAL \$3,600,000.00

The university submitted, as part of its capital request for the 1983-85 biennium, a \$5,970,000 project. It was noted at that time that conversion of the existing building (223,709 gross square feet) was necessary if the final project of the Library Addition is to result in an integrated, greatly improved study and research facility. The mechanical systems of the existing library need to be completely replaced.

The Board Office said it was assumed that this new project, funded for the most part with internal funds, now replaced any capital remodeling project for the foreseeable future for the Library.

The board was also requested to approve a comprehensive agreement for design services with Charles Herbert & Associates and Brooks, Borg, and Skiles, Joint Venturers, who were also the architects for the Library Addition project. Compensation would be on an hourly rate basis to a maximum of \$232,000. This is approximately 6.5 percent of the overall project cost.

The Board Office noted that the university had not indicated whether any consideration was given to other architects for this remodeling project. Vice President Moore explained that this project is necessary to bring the existing section of the Library up to Code requirements. These architects had studied these Code requirements during design of the Addition. The university felt that, since these firms had been involved in the Library projects from the beginning, it would be most economical to continue with them. No other architectural firm had been seriously considered for this project. Vice President Moore agreed, however, that it was in the best interests of the university to keep the board fully informed of these matters.

Carver Hall--Third Floor--Office Remodeling
Source of Funds: Treasurer's Temporary Investments

The university noted that the project would remodel 10,000 square feet of offices, support space, and classrooms on the third floor of Carver Hall to provide for increased growth in the School of Business Administration. No project budget was given at this time and would, according to the university, be forthcoming after the receipt of bids.

The board was also requested to approve a contract with Brooks, Borg, and Skiles, Des Moines, Iowa, to be on an hourly rate basis to a maximum of \$25,500.

Utilities--Heating Plant--Access to Existing Service Platform
Source of Funds: Fuel Savings \$6,300.00

The board was requested to approve a project whereby Physical Plant personnel would construct a steel stair access to a maintenance platform serving the ash removal system at the heating plant.

The board was also requested to ratify an agreement for engineering services with Brown Engineering Company, Des Moines, Iowa, with services to be provided on an hourly rate basis to a maximum of \$1,300.

Utilities--Heating Plant--Bus Tie Transformer
Source of Funds: Overhead Reimbursement for Use of Facilities \$200,000.00

This project supplants the overhaul of turbine generator #2 which had an approved project budget of \$120,000. However, after replacement parts were purchased and labor and supervision for dismantling, inspection, repair, and reassembly placed under contract, the revised estimate for rehabilitation of that unit soared to \$400,000. About \$100,000 had already been expended on the project.

The university now proposed to install a bus tie transformer that would provide sufficient transformer capacity and primary service protection necessitated by the removal of the old turbine generator. Vice President Moore said the university had believed the old generator could be renovated, but when it was torn into it was discovered that this would be much more expensive than replacing it with the new bus tie transformer.

The board was requested to take action on the following additional consultant contracts:

Utilities--Heating Plant--Replace Economizers Boilers 3 and 4

The board was requested to ratify selection of Brown Engineering Company, Des Moines, Iowa, to provide certain specialized engineering services during the construction phase with compensation to be on an hourly rate basis to a maximum of \$5,000. The project is now under construction with contracts having been awarded last July. Originally, the university did not feel a need for engineering services but has since acquired a need.

Utilities--Heating Plant Improvements--Central Control Room

This project is part of the heating plant improvements funded by sale of bonds. The board had not approved a subproject to date. The board was now requested to approve an agreement with Burns and McDonald Engineering Company, Kansas City, Missouri, for preliminary design services to include a rate study to establish an appropriate rate for each utility generated. This rate study would have a significant effect on the instrumentation and design of the control system and control room. Compensation would be on an hourly basis to a maximum of \$49,000. The Board Office noted that, again, permission to negotiate should have been brought to the board at a prior meeting.

Agronomy Building Addition

The university had requested board permission to initiate the architectural selection process on the Agronomy Building project and to negotiate for architectural services. This approval was granted at the October 1982 board meeting. Notice was then sent to the Iowa Chapter of the AIA. Twenty-four firms responded to the notice. Five firms were selected for interviews and further evaluation.

The firm recommended to the board by the university for approval was Bussard/Dikis Associates, Ltd., Des Moines, Iowa. This firm did the Seed Laboratory at Iowa State University and was currently the architect of record for the Field House Remodeling at the University of Iowa and the Communication Arts Center at the University of Northern Iowa. Compensation would be on an hourly rate basis to a maximum of \$1,293,000 plus a reimbursable expense estimate of \$25,000 for the Agronomy Addition and an additional maximum of \$129,000 plus \$4,000 in reimbursables for the Agronomy Greenhouse Replacement portion of the project. The university noted this to be approximately 6.1 percent of the estimated construction cost on the Agronomy Building Addition and 7.8 percent of the estimated construction cost on the Agronomy Greenhouse Replacement.

The agreement had a stop/start provision. Initial work would only proceed through the schematic design phase pending funding of the project.

The board was also requested to approve an agreement with the firm of John Hart, Inc., of Des Moines as cost consultant with compensation to be on an hourly rate basis to a maximum of \$98,850.

President Brownlee commented that this was the start of a major installation. The design would be long lasting and important. The Board Office recommended approval of these two contracts.

MOTION:

Mr. Wenstrand moved that the board approve the Register of Capital Improvement Business Transactions for the period of January 21 through February 17, 1983; approve the revised project budget; approve the new projects including use of plant labor; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary documents. Dr. Harris seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, February 17, 1983.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes were ratified by general consent of the board.

REVISIONS AND ADDITIONS TO THE UNIVERSITY OF NORTHERN IOWA PROFESSIONAL AND SCIENTIFIC CLASSIFICATION AND PAY PLAN. It was recommended that the board approve the university's request for the following changes in its professional and scientific classification and pay plan:

1. The establishment of two new positions, Affirmative Action Officer in pay grade VI (\$26,999-40,752) and Writing Specialist in pay grade III (16,848-24,369).
2. Change in title, description, and pay grade of the current position of Director, Educational Opportunity Program and Special Community Services in pay grade VI (\$26,999-40,752) to Assistant Vice President, Educational Opportunity Program and Special Community Services in pay grade VII (32,007-49,313).
3. Change in title and description of Coordinator, Future Studies and Special Programs Advisor in pay grade III to Coordinator of Conferences, Institutes, and Non-Credit Programs in pay grade III.

Affirmative Action Officer. This position would be responsible for directing the university's affirmative action program. Duties would include monitoring employment practices and procedures, investigating complaints, reviewing compliance with state and federal laws and regulations, assisting departments in achieving affirmative action goals, and advising the president on the development of university policies and strategies relating to affirmative action and equal employment opportunity. Those responsibilities were being performed on a part-time basis by two faculty members and an administrator. The university believed the organization of those responsibilities into a full-time position would enable the program to be more efficiently and effectively operated.

President Brownlee said he was particularly pleased that the university and the board were taking action on this position. He did have a question concerning the qualifications; he referred to the requirement for a "master's level degree." He asked if this was a necessary requirement. Vice President Martein replied that the university believed it was. The person hired would be working with university departments and faculty. The master's degree would enhance that person's ability to deal with the academic area. He did not think the requirement would exclude any outstanding candidates.

In response to questions from Regent Neu, Vice President Martin agreed that this requirement might restrict the university somewhat, but it was assumed that a person with a graduate degree could communicate more effectively with people in the academic field. Regent Neu said he understood the university's point of view but did not agree with it.

Regent Harris said he had gone back to some of the original criteria established some years ago. One of the concerns had been that the person filling the position should have credibility in the academic community. He believed the requirement for a master's degree would enable the university to hire someone who would satisfy those concerns. Vice President Martin said that argument had been advanced very forcefully both on and off campus and was reflected in the requirement.

Writing Specialist. The Board Office said this position would be established in the university's Learning Skill Center to help meet the increasing demand from students for assistance in developing writing skills. Duties would include the organization and teaching of non-credit remedial and developmental writing courses, individual tutoring and consultation with students, and coordination of the efforts of the Learning Skill Center with academic departments and faculty members and other campus services such as the Counseling Center and the Educational Opportunity Program.

Regent Anderson was curious why this position was professional and scientific rather than faculty. Vice President Martin explained that faculty appointments are made only within academic departments. Learning skills are similar to library services; they are not direct instruction. The person in this position would not be teaching regular classes. An academic appointment would not be appropriate. The university would have preferred to title this position "writing instructor," but the Board Office felt "writing specialist" a better title. Mr. Richey said the term "writing specialist" would make it clear that this was a professional and scientific rather than a faculty appointment.

Regent Jorgensen was concerned that this type of remedial teaching was not the proper role of the university. She felt students should have this preparation before attending college. Vice President Martin said that, in a previous report on writing competency, the Faculty Senate had recommended that high school graduates be prepared in the area of English, but it is not an admission requirement. Regent Harris thought everyone agreed that it would be most desirable to have all high school graduates able to write well, but since that is not the case, it was important that the university did the best it could to help students overcome this handicap. He hoped the high schools would do a better job from this point on. However, if students came to college and couldn't write, he felt it a Regent responsibility to help those students.

Assistant Vice President for Educational Opportunity Programs and Special Community Services. The Board Office reported that this position is responsible for the coordination and administration of the university's educational opportunity programs and special community services which include the Center for Urban Education, the Ethnic Minority Culture Education Center,

and the Upward Bound Program. Duties of the proposed position include providing leadership in the development of program goals, monitoring and evaluating program performance, supervising the preparation and administration of program budgets, and assisting in developing and maintaining effective working relationships with the university and local communities.

The reorganization of the position was proposed to improve the effectiveness of the programs and was consistent with recommendations expressed in the report on the external evaluation of the EOP program that was conducted last year as well as the university's own evaluation. The reorganization would provide for coordination of the program components at a higher level in the university administration while, at the same time, allowing individual component programs more autonomy than they previously had in day-to-day activities.

Regent Anderson said she supported anything that would improve the EOP program. However, she questioned the necessity for upgrading this position to assistant vice president and from pay grade VI to VII. She realized it did not at this time introduce a new level but wondered if it might in the future. Vice President Martin did not think there would ever be anyone between this person and the other levels of the program. The reason for the upgrading was to facilitate improvement in relationships with academic areas of the university and a greater involvement of faculty and students in component program activities. There had been strong support from students, staff, and community that there be a higher level of administrative representation. It was partly a symbolic change, but Vice President Martin felt the administrative tasks would be more challenging and require more diplomatic and political skills. Regent Anderson added that her concern was not just with this program. She considered it a manifestation of increasing numbers of administrative upgrading in all of the institutions.

Coordinator of Conferences, Institutes, and Non-Credit Programs. The Board Office said this proposed position title and description would replace the existing title. The change was needed to reflect a reorganization of the duties of the position which puts more emphasis on responsibility for coordinating the planning, development, and promotion activities required in the preparation and conduct of conferences, institutes, workshops, and other non-credit educational programs offered by the Continuing Education and Special Programs Office.

The Board Office noted that the pay grade assignments of all the positions noted above had been established by application of the professional and scientific evaluation system. Funding was available from existing resources for each position.

MOTION:

Dr. Harris moved that the board approve the following changes in the UNI professional and scientific classification and pay plan: (1) the establishment of

two new positions, Affirmative Action Officer in pay grade VI (\$26,999-40,752) and Writing Specialist in pay grade III (\$16,848-24,369); (2) Change in title, description, and pay grade of the current position of Director, Educational Opportunity Program and Special Community Services in pay grade VI (\$26,999-40,752) to Assistant Vice President, Educational Opportunity Program and Special Community Services in pay grade VII (\$32,007-49,313); and (3) change in title and description of Coordinator, Future Studies and Special Programs Advisor in pay grade III to Coordinator of Conferences, Institutes, and Non-Credit Programs in pay grade III. Mr. Wenstrand seconded the motion and it passed unanimously.

REQUEST FOR PROFESSIONAL DEVELOPMENT LEAVES, 1983-84. It was recommended that the board approve the request for professional and development leaves for the University of Northern Iowa for the 1983-84 academic year.

The Board Office said that the university had requested a total of 25 professional development leaves with an estimated net replacement cost of \$170,000. For 1982-83, the university had requested 20 leaves with an estimated net replacement cost of \$132,000.

Twenty of the requested leaves were for one semester. Five were for the 1983-84 academic year. Seventeen departments and all of the colleges were represented. The range in years of service was from 1 to 22 with an average of 10.4 years (compared to 11.5 in 1982-83 and 13.3 in 1981-82). The total number of leaves was greater than in previous years and a higher proportion were requested for full professors. The proportion of leaves requested for women dropped to 20 percent after two years at a higher level.

Vice President Martin noted one deletion from the list submitted by the university. Dean Robert Waller had agreed to defer his departure as Dean of the School of Business and would not be taking his professional development leave.

MOTION:

Mrs. Jorgensen moved that the board approve the request for professional and development leaves for the University of Northern Iowa for the 1983-84 academic year. Dr. Harris seconded the motion and it passed unanimously.

REPORT ON PROFESSIONAL DEVELOPMENT LEAVES, 1981-82. It was recommended that the board accept the report on professional development leaves for the University of Northern Iowa for the 1981-82 year.