

The State Board of Regents met the Hotel Savery, Des Moines, Iowa, on Tuesday, February 12 and Wednesday, February 13, 1985. Those present were:

	<u>February 12</u>	<u>February 13</u>
<u>Members of the State Board of Regents</u>		
Mr. Brownlee, President	All sessions	Exc. 2:30 p.m.
Mrs. Anderson	All sessions	All sessions
Mr. Duchon	All sessions	All sessions
Dr. Harris	All sessions	All sessions
Mrs. Jorgensen	All sessions	All sessions
Mr. McDonald	All sessions	All sessions
Mrs. Murphy	All sessions	All sessions
Mr. Neu	All sessions	All sessions
Mr. Van Gilst	All sessions	All sessions
<u>Office of State Board of Regents</u>		
Executive Secretary Richey	All sessions	All sessions
Director Barak	All sessions	All sessions
Director Maxwell	All sessions	All sessions
Director True	All sessions	All sessions
Director Volm	All sessions	All sessions
Director Wright	All sessions	All sessions
Assoc. Dir. Runner	All sessions	All sessions
Ms. Peters, Admin. Asst.	All sessions	All sessions
<u>State University of Iowa</u>		
President Freedman	All sessions	Exc. 4:05 p.m.
Vice President Ellis	All sessions	Exc. 4:05 p.m.
Vice President Remington	All sessions	Exc. 4:05 p.m.
Associate Vice President Mahon	All sessions	Exc. 4:05 p.m.
Associate Vice President Small	All sessions	Exc. 4:05 p.m.
Assistant to President Mears	All sessions	Exc. 4:05 p.m.
Director Stork	All sessions	Exc. 4:05 p.m.
Director Jensen		Exc. 4:05 p.m.
<u>Iowa State University</u>		
President Parks	All sessions	Exc. 3:15 p.m.
Vice President Christensen	All sessions	Exc. 3:15 p.m.
Vice President Madden	All sessions	Exc. 3:15 p.m.
Vice President Moore	All sessions	Exc. 3:15 p.m.
Director Lendt	All sessions	Exc. 3:15 p.m.
<u>University of Northern Iowa</u>		
President Curris	All sessions	Exc. 3:20 p.m.
Provost Martin	All sessions	Exc. 3:20 p.m.
Vice President Conner	All sessions	Exc. 3:20 p.m.
Director Kelly	All sessions	Exc. 3:20 p.m.
Acting Vice President Stinchfield	All sessions	Exc. 3:20 p.m.
<u>Iowa School for the Deaf</u>		
Superintendent Giangreco	All sessions	Exc. 3:21 p.m.
Business Manager Kuehnhold	All sessions	Exc. 3:21 p.m.
<u>Iowa Braille and Sight Saving School</u>		
Superintendent DeMott	All sessions	Exc. 3:21 p.m.
Business Manager Berry	All sessions	Exc. 3:21 p.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Tuesday, February 12, 1985.

APPROVAL OF MINUTES. The minutes have been submitted for the board meeting of January 17, 1985. The minutes were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive changes could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a. Change in Name of Department of Pedodontics - University of Iowa. The Board office recommended that the board approve the name change from the Department of Pedodontics to the Department of Pediatric Dentistry and the associated change in the M.S. degree in Pedodontics to an M.S. degree in Pediatric Dentistry.

The Interinstitutional Committee reviewed this request and considered it a routine change in academic nomenclature and has recommended approval. The Board Office concurred with the committee's recommendation. The university indicated that there were no programmatic or budgetary implications associated with these changes.

MOTION:

Mrs. Anderson moved that the board approve the action as recommended above. Mr. Duchon seconded the motion, and it passed unanimously.

b. Post Audit Reviews. (1) Master of Arts Degree, Major in Two Languages - University of Northern Iowa. The Board office recommended that the board accept the post-audit review report on the Master of Arts Degree, Major in Two Languages, at the University of Northern Iowa and approve the continuance of the program.

The Interinstitutional Committee in its recommendation for approval indicated that the degree is meeting institutional expectations. The enrollment has been relatively low, but this was expected. No increases in any of the usual expense categories has resulted from the addition of the degree program, and none are anticipated by the institution. Degree candidates are full-time high school teachers during the academic year and take courses during the summer sessions.

The Board Office concurred with the Interinstitutional Committee recommendation for approval.

b.(2) Master of Music Degree, Major in Conducting - University of Northern Iowa. The Board office recommended that the board accept the post-audit review report and approve continuance of this program.

The Interinstitutional Committee recommended continuation of the program and stated that the number of students in the program has increased gradually since 1980 and it is expected that there will be further increases during the next few years.

The Board Office concurred with the committee's recommendation for approval and indicated that the program does anticipate some additional expenses in the next two years, amounting to about \$15,000. The program has also been accredited by the National Association of Schools of Music.

b.(3) Master of Arts Degree, Major in Psychology - University of Northern Iowa. The Board office recommended that the board accept the post-audit review report and approve continuance of this program.

The Interinstitutional Committee recommended acceptance of this report and indicated that there are currently eleven students enrolled in the program which is designed for students interested in doing graduate work in General Psychology. It is anticipated that the enrollments will stabilize at approximately twelve students per year.

The Board Office concurred with the committee's recommendation and stated that, although the costs for the program were less than initially proposed, they have been relatively high. Future cost projections include funds for an additional faculty member with a specialization in clinical psychology. There is no accreditation available for this program.

ACTION:

President Brownlee stated that the board by general consent received the three post-audit reports outlined above and approve continuation of the programs.

c. Master of Arts in Computer Science Education - University of Northern Iowa. The Board office recommended that the board approve the request for establishing a Master of Arts Degree in Computer Science Education at the University of Northern Iowa pending assurance from the university that the funding needed to add a key faculty member to this program would be provided.

The Interinstitutional Committee in its recommendation for approval of the degree stated that introduction of a degree in this area was very timely, important and appropriate since the purpose of the program was to prepare certified secondary teachers to teach computer science in Iowa's high schools. The university has consulted with counterparts at the other Regent universities as well as representatives of private colleges in Iowa and have generally received positive comments. The university indicates that the number of majors in the program would increase from 10 to 20 over the next five-year period.

The Board Office concurred with the Interinstitutional Committee's recommendation but added that the board's approval be contingent upon the assurance from the university that the funding needed to add a key faculty member be provided. In the university's request for the program, it was indicated that without this additional faculty member the program could not be offered. The university estimates that the incremental costs for the first year for implementing this program would be \$43,000 which includes faculty, graduate assistants, library resources, computer use and other resources and general expenses.

Vice President Martin indicated that the university is committed to funding of this additional faculty member and is currently conducting a search for the position.

MOTION:

Mrs. Anderson moved that the board approve the action as recommended. Mr. Duchon seconded the motion, and it passed unanimously.

d. Master of Arts Degree in Computer Applications in Education - University of Northern Iowa. The Board office recommended that the board approve the request by the University of Northern Iowa to offer Master of Arts in Education Degree, Computer Application in Education major.

After reviewing the proposal, the Interinstitutional Committee noted that the proposed program had been reviewed by appropriate faculty members at ISU and SUI. Although these institutions offer programs in this area, there is not the same degree of emphasis placed upon educational applications of computer technology as the proposed program at UNI would offer. Clarke College does offer a similar program and the UNI has indicated a willingness to cooperate with the college to share resources and opportunities for practicum experiences.

The Board Office reviewed the proposed program based on the board's established criteria in which cost, quality, need, centrality, and potential duplication of a program were examined. Although the university indicated in their proposal for the program that there would be no additional costs for implementation, the Board Office felt that there would be some additional incremental costs such as maintaining state-of-the-art software. In the recommendation for approval, the Board Office also indicated that the university should begin to compile the information necessary to complete a report for a post-audit of the program in five years.

MOTION:

Dr. Harris moved that the board approve the action as recommended. Mrs. Anderson seconded the motion, and it passed unanimously.

e. Institute for Educational Leadership at the University of Northern Iowa. The Board office recommended that the board defer action on the proposed institute pending further interinstitutional discussions aimed at resolving the issue of duplication.

GENERAL
February 12, 1985

The Interinstitutional Committee, after reviewing the proposal for the Institute for Educational Leadership at UNI, recommended disapproval. The rationale for disapproval was based upon that the proposal contained an inappropriate and undesirable degree of overlap with the statewide Institute for School Executives sponsored by the University of Iowa.

Vice President Martin in his minority report pointed out what UNI felt to be important differences between the two programs. The UNI proposal would be somewhat more interdisciplinary and would be aimed especially at school principals. He also pointed out that geographically both the UNI program and the SUI institute would attract school administrators from the entire state, the institute at UNI would be more accessible for professionals in northeast Iowa.

The Board Office carefully reviewed the recommendation from the Interinstitutional Committee and the minority report. The Board Office noted that, when the University of Iowa Institute for School Executives was approved by the board in 1978, it was with the stipulation that participation in the institute was to include appropriate faculty and administrators at all three Regent universities. However, it has been learned that the Institute for School Executives has not involved interinstitutional participation of appropriate faculty members; therefore, both ISU and UNI have not had this involvement with school administrators which is essential to the conduct of a viable program in educational administration.

The Board Office indicated that the Institute for School Executives now has 128 members, including 105 out of the 438 schools districts in Iowa.

In response to a question from Regent Neu, Judy Hendershot, Treasurer of the SUI Institute for School Executives, stated that the majority of the school districts which were members are located from Des Moines to the east although Council Bluffs and Centerville are members.

Vice President Martin stated there was discussion across institution departmental lines in the preparation of the proposal for the institute at UNI. With regard to interinstitutional participation in the SUI institute, there has been no invitation to participate. Vice President Martin went on to say that the university felt that it could perform its mission more effectively with this kind of organization.

Vice President Christensen stated that it would appear that proper full discussions had not taken place and agreed that a deferral at this time would be the way to move so that all facets could be considered before a decision was made by the board.

Vice President Remington indicated agreement with the proposal by the Board Office for deferring decision on the institute at UNI at this time.

President Curris stated that he was disturbed that the controversy had arisen over the issue of the institute. He stated that the proposal was for an internal organizational change at UNI, not a new program or new function. He also pointed out that there is a need for greater cooperation among the Regent institutions. He further stated that he does not disagree that there is overlap to some degree between the UNI proposal and the institute at SUI but that he did not see it as significant, given the proposed structure of the UNI institute. He also pointed out that the mission of the University of Northern Iowa should be controlling if the board did conclude there was some significant overlapping. The institute at the University of Iowa is in essence an educational cooperative with membership being available to any school district for a given fee. It is a function of the College of Education. At the University of Northern Iowa the institute would be an auxiliary operation and would be an integral part of the public service of the university and would be interdisciplinary in nature.

President Curris indicated that the University of Northern Iowa is designated by virtue of the Code of Iowa as having primary responsibility for preparing teachers and providing other services for the improvement of education throughout the state.

Vice President Remington stated that it had always been the preference of the Interinstitutional Committee to get to a resolution on the issues it considers; and, before the committee discussed this proposal further, he felt it needed guidance from the board.

Regent Neu stated that it appeared to him that the institute at the University of Iowa had its membership clustered in the southeast third of the state. He stated that he was not concerned if there was duplication but did not want to see unnecessary duplication. He also stated that such an institute was primary to the mission of UNI but agreed with the Board office recommendation to defer.

Regent Harris indicated that he did not feel the cost of the institute was excessive and did not feel it was unnecessary duplication. He also felt that the program would be very successful and would be willing to approve it as presented.

Regent Anderson stated that she would support deferral for one month if it could be with some sense of direction that the board recognizes the mission of UNI and that this proposal does fall within that mission statement. She stated that she would hope the delay would be for the purpose of clarifying the proposal and plans for the institute.

President Brownlee stated that the board recognized the centrality of such a program to the mission of UNI but he felt that deferral was appropriate and that a little time would lead to a healing process and result in a better program.

MOTION:

Mrs. Jorgensen moved that the board defer action on the proposed Institute of Educational Leadership at the University of Northern Iowa for one month and refer the proposal back to the Interinstitutional Committee on Educational Coordination and the Board Office for further review. Mrs. Anderson seconded the motion, and it passed unanimously.

IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. It was recommended that the board receive the report on the February meeting of the council and review the proposed Policy Statement on Intra- and Intersector Cooperation in Program Planning.

The Board Office reported that Dr. Morris T. Keeton, President of the Council for the Advancement of Experiential Learning spoke to the council on the topic of Nontraditional Education and Experiential Learning. Dr. Keeton identified several trends and developments in higher education such as the development of prior learning assessment as a part of the routine of admission and advanced placement, the integration of services to older and younger adults, a shift in the uses of SAT and ACT, a shift in the focus of public policy from serving learner needs to economic development and the enlargement of the role of the education industry in our society.

Also at the council meeting, a draft of a proposed policy statement on intra- and intersector cooperation in program planning was distributed. This draft was to be reviewed by each of the sectors and would be discussed at a future council meeting. The Board Office noted that the statement is not inconsistent with the principles of the Regents Procedural Guide (Section 6.03) which states that "continued efforts are made to cooperate with these other elements of higher education (the private colleges and universities and the area schools) to effect useful coordination, to avoid needless duplication, and to foster good will."

The Coordinating Council discussed a reciprocity bill which had been introduced in the Senate and expressed some concerns about the impact of the bill. Proposed legislation concerning the Iowa College Aid Commission was also discussed which would shift the provisions for the scholarship programs from the commission to the participating schools. The bill also would contain provisions for work/study and would appropriate \$1 million in state funds for the program.

ACTION:

President Brownlee stated that board by general consent referred the proposed policy statement on intra- and intersector cooperation in program planning to the Inter-institutional Committee and the Board Office for review and recommendation.

SALARY PRESENTATION BY NONORGANIZED EMPLOYEES. President Brownlee stated representatives of employees not covered by collective bargaining agreements would be presenting their concerns regarding salaries for the upcoming year.

Iowa School for the Deaf. Superintendent Giangreco introduced Larry Boyd, Tom Brannen and Steve Slater, members of the ISD Senate and indicated that Mr. Slater would make the presentation on behalf of the Senate.

Mr. Slater expressed the appreciation of the ISD Senate for the leadership and guidance the board had provided to the school allowing it to become a model school for the hearing impaired.

Mr. Slater presented figures comparing the ISD salaries to those of other residential schools as well as with the public schools in the Council Bluffs area. ISD ranks 44th out of 52 residential schools for the deaf in the nation in salary and is ranked 7th out of the nine schools in the midwest. The senate proposed that the base salary for B.A./B.S. prepared teachers be increased to \$15,000 from the current \$13,400.

Mr. Slater pointed out that the salary shortcomings are more apparent in the light of the fact that no compensatory pay is received for extra-curricular activity, except for coaching. ISD teachers donate thousands of hours each year to the school for activities outside of the classroom. In most school districts in the state, this additional time outside of the classroom is included on the salary schedule. The senate proposed that a salary schedule be developed to include time spent in extra-curricular activities.

The senate also proposed that the salary schedule be restructured to provide greater percentage increases to faculty as their experience increases. Currently, there is approximately an 3.8 percent increase for each year of experience. Other schools in the Council Bluffs metropolitan area give an increased percentage for each year.

Mr. Slater thanked the board on behalf of the senate for the opportunity to present its salary concerns.

University of Northern Iowa. President Curris introduced Marilyn Roseberry representing the non-organized merit employees, and Barton Sheffer representing the Professional Scientific Council.

Mr. Sheffer proposed on behalf of the P & S Council the following salary increase for the 1985-87 biennium: First year--9.2 percent increase which consisted of 4.2 percent cost of living and 2.0 percent equity increase both distributed across-the-board plus a 3.0 percent merit increase.

In the second year, the council proposed a 7.0 percent increase consisting of 5.0 percent cost of living increase plus a 2.0 percent merit increase plus a vitality fund of an undetermined amount.

Mr. Sheffer indicated that the percentage proposed for cost of living is based upon the Consumer Price Index (CPI). The CPI for 1983-84 was 4.2 percent and it is projected to be 5.0 percent for the 1984-85 fiscal year. He explained that the 2 percent equity increase was recommended to minimally compensate the vast number of P & S employees who were not able to share in the previous year's vitality fund distribution. The council also proposed that 3 percent be in the total salary proposal for merit increases for the first year and 2 percent for the second. The merit increases would be considered as compensation for superior performance based on the employee's performance appraisal. The council also recommended that a "vitality fund" be established for distribution to employees during the second year of the biennium in addition to a merit increase.

Mr. Sheffer stated in spite of the poor economic condition of the state, the council hoped that the board would be able to honor the council's request.

Marilyn Roseberry presented the following salary proposal from the non-organized employees at the University of Northern Iowa:

- First Year--9 percent FY 86 increase consisting of 7 percent cost-of-living increase distributed across-the-board plus step increases for all employees on matrix steps 1 through 13. A 9 percent increase for all employees on matrix step 14.
- Second Year--7 percent FY 87 cost-of-living increase consisting of 5 percent cost-of-living increase distributed across-the-board plus step increases for all employees on matrix steps 1 through 13 and 7 percent for all employees on matrix step 14.

Ms. Roseberry indicated that the salary freeze was very difficult for all employees especially Merit employees. She went on to say that there are people in this group who have not received a merit increase since 1981.

University of Iowa. President Freedman introduced Patricia Piper of the University Staff Council; Nancy Houserman of the Budget and Finance Committee; and Donal Carlston, President of the Faculty Senate.

Ms. Piper stated that the Staff Council represented about 4,200 employees including the Professional and Scientific and nonorganized merit staff. She indicated that in comparison with salaries at similar universities, the University of Iowa lags behind. The reinstatement of the merit increases and the appropriation of the vitality fund were positive steps toward alleviating the salary problem. Ms. Piper went on to state that upgrading salaries to within the top three of the Big 10 would facilitate recruitment and retention considerably.

Ms. Houserman stated that she and Mr. Carlston had not come to present statistical data but rather to make a qualitative plea for the board's continued support and to express appreciation for the board's vigorous support in the past. The university cannot afford to reduce the quality of its work force even temporarily. Once the standing of the university is damaged, Iowans have lost. If faculty salaries continue to lose ground, the quality of the university's product cannot be maintained. The reputation of the institution will decline along with the ability to attract faculty, grants and endowments.

Mr. Carlston stated that salary increases at Iowa have consistently fallen below the rate of inflation. In terms of real buying power, they had fallen by 19.5 percent in 1979. He thanked the board for the vitality fund last year which did essentially offset inflation. He indicated there is a misconception that university faculty are well paid. He

stated the salaries are not that remarkable and indicated that there probably was no other profession that expected so much and was rewarded so poorly. He went on to say that he did not feel the faculty wanted to leave although some were leaving for better salaries at other institutions. A high-powered faculty can bring a lot to an institution, and it is easier to keep good faculty than to get good faculty. He indicated a real concern for the national reputation of the university if good faculty could not be retained.

Iowa State University. President Parks introduced Robert Hollinger, Chairman of the Faculty Council; Gordon Bivens, Chair, ISU Faculty Budgetary Advisory Committee; Paul Brackelsberg; Nancee Nilsen, Chairman of the Professional and Scientific Council; Jean Bodensteiner, representing the nonorganized merit employees.

Mr. Bivens expressed the appreciation of the ISU faculty for the opportunity to come before the board to present its concerns. The faculty recognizes the investment nature of expenditures made by the Regents on behalf of public higher education. Economic development rests on foundations of technical know-how, stability of social institutions, including the family, availability of human resources that are fully developed. The "output" of universities is precisely the elements of those foundations--well-developed human beings. Essential to the quality of the "output" is a relatively stable group of faculty. He indicated that he wasn't suggesting that they shouldn't have new blood but that it needs to be assimilated in an orderly way in a timely fashion. Integral to maintaining stable faculty is competitive salaries. He indicated that the faculty two years ago when there were no salary increases, while not pleased with the situation, were able to accept it in recognition of the budget difficulties the state faced. The salary increase last year helped although averaged with the previous year, amounted to about a 5 to 5.5 percent increase for the biennium. Another year of no or very low increases would seem very likely to erode morale which in turn could cause a deterioration of instruction, research, and outreach of the universities through exodus of faculty. For these reasons, salary increases are vital this year and it is important that they be perceived by the faculty as something more than token. Any increase at or below the current rate of inflation would be almost meaningless. He indicated that the faculty members were realistic and understanding and would not expect an increase large enough to erase the long-term loss to inflation. He estimated that 6 to 9 percent increase this year would be acceptable by most of the faculty.

Mr. Bivens indicated another area of concern had to do with current expense monies. Since expense monies have been so limited, many faculty members have found it necessary to pay for duplicating class materials themselves, to do office cleaning because of cutbacks in janitorial services, and to pay excessive proportions of expenses to present papers and attend professional meetings to stay current in their fields.

Mr. Bivens pointed out that the most important of the two major concerns he had addressed was the faculty salary situation.

Mr. Brackelsberg stated that increases in faculty salaries at Iowa State University had not kept up with increases in the general price level as measured by the Consumer Price Index. The ISU faculty salary index (nominal salaries unadjusted for inflation) was 163.7 percent in 1984-85 compared to the 1969-70 period, the base year for the Consumer Price Index. Except for 1983-84, nominal salaries of faculty at ISU have increased since 1969-70; however, the purchasing power of faculty salaries has declined. Mr. Brackelsberg indicated that graduating students with bachelors and masters degrees often receive starting salaries that exceed the salaries of the faculty who have educated them. It would require an additional 7.7 percent average salary increase in 1984-85 to restore the purchasing power of faculty salaries to what it was in 1969-70.

Nancee Nilsen stated that the Professional and Scientific Council represented approximately 1,300 positions at ISU. Salary vitality and its impact on the morale of the employees is viewed as a most urgent issue by the council. The P&S employees still favor a system which provides for an annual salary increase sufficient to include both cost of living and merit components. Preliminary findings of the eleven state university salary survey show that Iowa State University salaries have not kept up with comparable state universities. In comparing P&S salary history to the Consumer Price Index, a gradual erosion of purchasing power of these salaries is evident. Ms. Nilsen indicated that if a CPI growth of 5 percent is projected for the coming year, a 8.1 percent salary increase would be necessary to "catch up" with the purchasing power in 1969-70, the base year of the CPI.

Ms. Nilsen concluded her presentation by stating that a salary freeze for the state university employees at this time could be particularly damaging and demoralizing; therefore, the council requested a salary increase sufficient to compensate for the CPI change as well as a meaningful merit incentive component.

Ms. Bodensteiner stated that she was representing 188 supervisory/confidential employees at Iowa State University who are presently part of the Regents Merit System. Although part of the Regents Merit System, they are not represented by AFSCME because of the supervisory/confidential nature of their positions. She asked that the salary situation of the supervisory/confidential employees be considered separate from that of the merit system employees who are covered by collective bargaining agreements. She indicated that one demoralizing factor for the group has been that it has appeared that the salary/merit increases, or lack of, have been negotiated by a group within which they would never have any representation.

Ms Bodensteiner stated they appreciated the board's renewed interest and support for continuation of an interinstitutional committee for merit employees not covered under contract.

Iowa Braille and Sight Saving School. Representatives of the employees at IBSSS were not present at the board meeting.

President Brownlee thanked all of the employees for their presentations and stated that the board would do the best that it could with regard to salary increases for the upcoming biennium.

REGENTS MERIT SYSTEM RULE REVISIONS. It was recommended that the board approve the adoption of the following Merit System rules regarding reinstatement and administration of the pay plan: 720-3.89(19A) Reinstatement; 3.39(5) Pay on Reinstatement, re-employment or return from leave; 3.39(19A) Administration of the pay plan.

The Board Office explained these revisions were initially approved by the board and the State Merit Employment Commission in October 1984 and were approved by the Legislative Rules Committee in January 1985.

Under current rules reinstatement of a permanent employee who has resigned in good standing is permitted within a period of two years following the resignation. The proposed additions to the rules on reinstatement would make it possible for an institution to return a Merit System employee who was promoted to a professional position back to a vacant Merit System position in the same or lower classification without regard to the two-year limitation as long as that person's employment with the institution was continuous. Pay for a person who is reinstated from a professional position to a position in a previously held or lower Merit class would be determined in accordance with the existing Merit rule covering pay on demotion. The addition to the current rule on administration of the pay plan will provide a rule for the phased retirement program which previously was approved by the board for Merit System employees.

Motion:

Dr. Harris moved that the board approve the adoption of the revisions to the Merit System rules as outlined above. Mrs. Murphy seconded the motion, and it passed unanimously.

NATIONAL CONFERENCE ON TRUSTEESHIP--ASSOCIATION OF GOVERNING BOARDS. Board members were invited to attend 1985 annual meeting which will be held in Miami Beach, Florida, April 21-23, 1985. The conference will feature sessions on: the quality debate in higher education, controlling legal costs, the competition for students and dollars, trustee responsibility for academic affairs in addition to a seminar on strategic planning in higher education. Board members interested in attending should notify the Board Office.

PROCEDURAL GUIDE REVISION. It was recommended that the board approve the revision of Chapter 9 of the Regents Procedural Guide.

The Board Office reported that the new chapter incorporates the capital planning policies approved by the board in December. These policies insure the board the opportunity to provide meaningful input early in the development of capital projects and to better relate construction projects to academic program needs. Institutional business officers and the facilities planning staffs at the institutions have reviewed the new chapter and support its adoption.

Regent Neu stated that apparently there were some concerns within the construction industry about Section 9.09, Item B - Public Competitive Bidding and indicated that these concerns should be addressed before the board approved that item.

Mr. Richey indicated that Section 9.05, Item B - Amendments to Consultant Contracts should receive further review before action by the board.

Motion: Mr. Neu moved that the board defer action on Section 9.09, Item B and Section 9.05, Item B pending further review and consultation. Mrs. Anderson seconded the motion, and it passed unanimously.

Motion: Mr. Neu moved that the board approve the revised Chapter 9 of the Regents Procedural Guide with the exception of Section 9.09, Item B and Section 9.05, Item B. Mrs. Jorgensen seconded the motion, and it passed unanimously.

LEGISLATIVE REPORT. The Governor's budget recommendations were reviewed for the upcoming biennium. The recommended increases in appropriations for FY 1986 over 1985 were modest in all cases. The Governor recommended total operating appropriations for the Regent institutions and the Board Office of \$339.8 million for FY 1986 and \$341.3 million for 1987 compared to Regent requests of \$353.1 million and \$367.0 million. The requested increases for fuel and purchased electricity were recommended; however, inflation increases all other categories were not recommended.

Funding for capital improvements would be contingent upon lottery revenues and would include \$6.9 million as compared to the \$32.4 million requested. Projects recommended, with at least partial funding for the biennium, include the Home Economic Building and remodeling of Gilman Hall, the Agriculture Diversification Center and the Food Crop Center at ISU; Chemistry Botany Remodeling at the SUI; and Latham Hall remodeling at the UNI. Full funding of the tuition replacement was recommended.

The Regents budget requests are being considered by the Joint Appropriations Subcommittee on Education in hearings scheduled for February 12, 13 and 14.

The Board Office reported that the first month of the legislative session had concentrated on committee work necessary to develop bill for consideration on the floor.

The following proposed legislation was reviewed by the board:

S.F. 2 (By Lind) -- Requires the Board of Regents to adequately insure against catastrophic losses all buildings owned by institutions governed by the board and the contents of the buildings. This was not a bill proposed by the board and it will be monitored by the Board Office and the liaisons.

S.F. 110 (By Bruner, Manner, et.al.) -- Prohibits the Treasurer of the State, Department of Job Service and the Board of Regents from depositing or investing funds in financial institutions doing business with the Republic of South Africa. The bill also would provide for divestment spread over a three year period beginning July 1, 1986. The progress of this bill will be monitored closely.

S.F. 137 (By Gentlemen, Hutchins, Holden) -- Reduces membership on the Iowa Public Broadcasting Board from nine to seven members and Regent representation from three members to one, also decreases Department of Public Instruction membership and increases membership from private colleges. The board's concern over the proposed legislation would be communicated to the Iowa Public Broadcasting Board.

SSB 77 (Proposed Commission on the Aging Bill for the Older Iowans Legislature) -- This bill would expand the medically needy program to cover those persons eligible, except for income, for federal supplemental security income benefits if the persons spend a stipulated amount of allowable medical expenses. An appropriation to the Department of Human Services would be made to cover the expanded eligibility under the medically needy program. This study bill in addition to any other bills concerning the medically needy program will be monitored very closely.

S.F. 27 (By Bruner) -- Relates to the investment policies for funds available to certain state agencies. This bill would modify 262.14, subsection 3 of the Code of Iowa which is the Regents investment authority. This bill would broaden the investment authority and would require the board to develop very sophisticated policies concerning investments. It was the concensus of the board that Regent support should be given to this bill.

S.F. 241 (Formerly SSB 139) -- Interagency Coordinating Council for Radiation Safety: would add one representative from the Board of Regents and one from the Office for Planning and Programming to the council as full voting members. Membership on the council was part of the Regents Legislative Program and the board is in full support of bill.

S.F. 52 (By Ritsema) -- Would discontinue commercial television broadcasting (WOI) at Iowa State University. The board will actively oppose this legislation.

S.F. 100 (By Bruner and Gronstal) -- Provides for regulation and disclosure of assets, income, gifts and campaign contributions of public officials and employees. This would affect employees who receive compensation at a rate of \$40,000 or more per annum. Legislation of this nature could have an adverse effect on recruitment and retention of faculty and other staff at Regent institutions and could be viewed as an invasion of privacy. The board will oppose this legislation.

S.F. 156 (By Bruner) -- Relates to programs administered by the Iowa College Aid Commission. It would change the administrative procedures for the Iowa scholarship program so that the commission no longer would grant the scholarships but rather allocate an amount to participating institutions and they would grant the scholarships. It would also establish a college work-study program, similar to the federal work-study program. The board will oppose this legislation as it relates to the Iowa scholarship program.

S.F. 164 (Horn) -- Requires the Board of Regents to waive tuition for certain teachers enrolled in graduate level courses at one of the Regent institutions. The board was in opposition to this bill because of lack of funds to implement it.

H.F. 147 (By Parker) -- Relates to waivers of tuition for certain students including dependents of certain veterans, veterans of Grenada and Lebanon, certain individuals over age 62, and members of the Army and Air National Guard. The board was in opposition to this bill because of lack of funds to implement it.

S.F. 219 (Committee on Education) -- Relates to setting of reciprocal tuition agreements by the Board of Regents for certain nonresident students. The board in opposition to this bill.

HSB 56 (Proposed Committee on Human Resources Bill by Zimmerman) -- requires the Board of Regents to establish an area health education program utilizing appropriate colleges at the University of Iowa. The board would be required to decentralize residency programs in certain and health-related areas. The board was in opposition to this bill.

SSB 83 (Proposed Commission on Aging Bill for Older Iowans Legislature) -- Requires graduates of the College of Medicine at the University of Iowa to successfully complete at least one course in "Geriatric Medicine" and that the university develop a special advanced degree in this discipline to provide older Iowans the quality of medical care they need. The board felt that this was an invasion of the prerogatives of the board and the institution; and, therefore, was opposed to this bill.

Douglas K. True, Director of Business and Finance, in the Board Office was introduced.

NEXT MEETINGS:

March 21	Iowa State University	Ames
April 17-18	University of Iowa	Iowa City
May 1*	Iowa State University	Ames
May 29-30	University of Northern Iowa	Cedar Falls
June 26-27	University of Iowa	Okoboji
July 18	Iowa State University	Ames

*Special meeting to elect new president.

President Brownlee then asked board members and institutional executives if there were any additional items to be raised for discussion pertaining to the general docket. There were none.

EXECUTIVE SESSION. President Brownlee requested that the board enter into executive session to discuss collective bargaining strategy under Chapter 20.17(3) of the Code of Iowa. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Duchen, Harris, Jorgensen, McDonald, Murphy, Neu,
Van Gilst, Brownlee.

NAY: None.

ABSENT: None.

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 4 p.m. and arose therefrom at 4:30 p.m. President Brownlee stated that no further public business would be conducted on this day and the meeting would convene at 1:15 p.m. on Wednesday, February 13.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday, February 13, 1985.

HUMAN BIOLOGY RESEARCH FACILITY. It was recommended that the board approve the project; give conceptual approval of the financing plan; permit the university and the State University of Iowa Facilities Corporation to proceed with planning; permit the Facilities Corporation to negotiate contract with HLM/NBBJ; and permit the Facilities Corporation to negotiate contract with Shive-Hattery Engineers.

President Brownlee stated that due to some very generous contributions, the University of Iowa will be able to construct the Human Biology Research Facility. There will be no State General Fund debt involved in the construction and equipping of this building. The facility will act as a magnet for industry and for federal and private grants and will benefit the state perhaps more than any other endeavor the Regents have undertaken.

President Freedman stated that the proposal before the board was to construct a \$26 million research facility beginning with a base of \$8 million in anonymous private contributions. The facility would be devoted to a wide range of research in the areas of human biology, heart disease and cancer.

Vice President Ellis stated that the university has recognized the need for a modern flexible research facility for the College of Medicine for several years. Several years ago, in response to a donor's willingness to underwrite planning costs, the University of Iowa Foundation arranged for a site analysis by Hodne/Stageberg Partners, Inc., and, following the approval of the site selection by the Campus Planning Committee, retained Hansen Lind Meyer, P.C., and Naramore, Bain, Brady, & Johnson who had been selected by the Architect Selection Committee, to plan a medical research building. The plans were completed through the schematic design stage. The project was ready to be brought to the Board of Regents for approval when circumstances beyond the control of the donor or the university prevented the donor's plans from being carried out and caused the project to be suspended.

The need for additional research facilities over the past few years has become increasingly acute. During the past twelve months, the head of a major department, a professor who had controlled over a million dollars in external research support, left to pursue opportunities elsewhere because the university was unable to provide the space for him and his collaborators to carry out their interdisciplinary research. During that same period, the university's cancer center grant was not renewed because there were inadequate research facilities for this important interdisciplinary research.

The original building would have contained four floors of laboratory space and an administrative wing to replace the temporary structure which has housed the administrative offices of the college for 14 years. Due to the increasingly pressing needs for laboratory space, the College of Medicine has requested that the administrative wing be omitted from the present plans and that a fifth floor of laboratory space be added.

The estimated costs of the facility configured with a basement and five floors of laboratory space are as follows:

Building construction cost	\$17,210,000
Fees, survey, and administrative expenses	2,700,000*
Owner's construction contingency	860,000
Movable equipment and furnishings	3,425,000
Basic campus electrical services	240,000
Site preparation and development	<u>1,825,000</u>

Total probable project cost as of November 1985 \$26,260,000

(*assumes planning for entire facility is completed at this time)

The university proposes that the building be constructed by the State University of Iowa Facilities Corporation on land leased to it by the university and that the completed facility be leased to the university by the Facilities Corporation. (The Facilities Corporation is a nonprofit corporation formed by the Foundation in 1967.) The Facilities Corporation will arrange for financing of the facility. The lease of the facility to the university will serve as security for the debt. The rental payments, together with the gifts already committed and that may be received in the future, will provide the debt service.

The design of the facility and the project budget as well as the terms of the lease of the land to the Facilities Corporation, the lease of the facility to the university by the Facilities Corporation will be subject to final approval by the board. Construction is planned to begin this fall, with completion expected in 1988.

Vice President Ellis indicated that there is ample precedent for the proposed arrangement. Most recently, in 1973, the board approved the lease of land and funding of Iowa State's football stadium which was subsequently conveyed back to the university.

Vice President Ellis explained that the gifts of \$8,000,000 and the proceeds from a loan of \$18,500,000 would be invested and drawn down as needed to pay construction costs. During the construction period, interest only would be paid on the debt. Upon completion of the construction, the debt would be paid down at a level payment of approximately \$2,000,000 per year for 17 years. When the debt's retired, the facility would be conveyed to the university. He indicated that they had been informed by bond counsel that the Board of Regents possessed the lawful authority to enter into the arrangement proposed. The rental payments to be made by the university would be paid out of nonrestricted funds (indirect cost recovery) generated by the scientists carrying out research in the facility.

Both the construction and operation of the Human Biology Research Facility would have significant economic effects on the state of Iowa. Using the methodology adopted by the Board Office in 1983, the construction and equipping of the facility would directly create 624 FTE jobs and would induce another 1,562 jobs in the state economy. Once the facility is fully operational, it would provide employment for as many as 150 scientific and other professional staff as well as perhaps 50 clerical and blue collar staff members. Using the expenditure multiple derived by the Institute for Economic Research, if the facility generates \$10,000,000 of annual extramural direct and indirect research support, it would stimulate a total of \$35,600,000 of economic activity in the state.

Dean Eckstein stated the university has needed additional research space for many years. Faculty vacancies have been filled with more highly trained scientists involved in serious competitive biological research making important discoveries and continuing to increase the university's financing support from outside sources. In 1969-70 total outside support was about \$9.5 million, six years later it was \$18.9 million, and in 1983-84 it was \$43.7 million. An additional increase is suggested for 1984-85. The university has recruited scientists capable of mounting larger programs and have no place to put them. He indicated that recently there have been some alarming losses in staff who left principally because of lack of research space.

Richard Hansen of Hansen Lind Meyer, P.C. gave a slide presentation on the schematic design of the facility. Mr. Hansen indicated that the facility had been designed to support and enhance the overall medical campus plan

Motion:

Dr. Harris moved that the board approve the project; give conceptual approval of the financing plan; permit the university and the State University of Iowa Facilities Corporation to proceed with planning; permit the Facilities Corporation to negotiate a contract with Hansen Lind Meyer, P.C./Naramore, Bain, Brady, & Johanson; and permit the Facilities Corporation to negotiate a contract with Shive-Hattery Engineers. Mr. Duchon seconded the motion, and it passed unanimously.

President Brownlee was excused from the remainder of the meeting, and Regent Harris assumed the chair.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of January 1985 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the appointment of Emmett J. Vaughan, as Acting Dean of the Division of Continuing Education, effective July 1, 1985, at a salary to be determined by the 1985-86 budget.

Action: Regent Harris, Chair, stated that the board by general consent approved the appointment of Emmett J. Vaughan as Acting Dean of the Division of Continuing Education.

NAME CHANGE. It was recommended that the board approve the change in name of the Institute of Accounting Research in the College of Business Administration to the Ira B. McGladrey Institute of Accounting Research.

The Board Office noted that the board approved the establishment of the Institute of Accounting Research within the College of Business Administration in 1981. The university is proposing the name change in recognition of Ira B. McGladrey, founder of the accounting firm of McGladrey Hendrickson and Pullen of Cedar Rapids and a true pioneer in the development and advancement of the accounting profession both within Iowa and nationally.

The university stated that the proposed change in name would not alter the purposes or functions of the institute nor involve any new programs or additional financial commitment.

Motion: Mr. McDonald moved that the board approve the change in the name of the Institute of Accounting Research as outlined above. Mr. Duchen seconded the motion, and it passed unanimously.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION SYSTEM. It was recommended that the board approve the establishment of four new P&S classifications and a change in the pay grade assignment of one class as follows:

<u>New Classes</u>	<u>Pay Grades</u>
1. Chief Diagnostic Radiologic Technologist	9 (\$21,350 - \$33,840)
2. Senior Nuclear Medicine Technologist	6 (\$16,830 - \$26,680)
3. Senior Radiation Therapy Technologist	5 (\$15,540 - \$24,650)
4. Health Laboratory Scientist	14 (\$31,730 - \$50,290)
<u>Pay Grade Change</u>	
<u>Information Director, University Hospitals and Clinics, from grade 12 (\$27,080 - \$43,310 to grade 14 (\$31,730 - \$50,290).</u>	

The Board Office reported that the position of Health Laboratory Scientist was needed to direct a new Environmental Public Health Division in the University Hygienic Laboratory. The new technologist classes were necessary due to the rapidly changing technology and increasing complexity in the fields of radiology, nuclear medicine and radiation therapy. The change in pay grade assignment of the Information Director was proposed to reflect increases in the scope of responsibility which have occurred over the past four years.

The pay grade assignments of each of the classes have been determined by application of the university's job evaluation system, and funding for the proposed changes is available from existing resources.

Motion: Mr. Duchen moved that the board approve the Professional and Scientific Classification System changes as presented. Mrs. Jorgensen seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for February 1985 had been received, was in order, and recommended approval. Analysis of the register is as follows:

CONSTRUCTION CONTRACTS APPROVED:

Van Allen Hall--Second Floor Computer Room--Air Conditioning

Award to: AAA Mechanical Contractors, Inc., Iowa City, Iowa
Base Bid of: \$51,971.00
(7 bids received)

This project upgrades the mechanical and electrical systems in two rooms to permit the installation of new computers for the Physics and Astronomy Departments.

Bowen Science Building--Emergency Power System

Award to: Shay Electric Service, Inc., Iowa City, Iowa
Base Bid of: \$109,487.00
(4 bids received)

This project installs a new diesel generator to provide primary emergency power to the building. Source of funds is 70th G.A. appropriations for fire safety deficiency corrections.

Track and Field Facilities Relocation--Contract #3--Running Track and Field Events Surfacing and Striping

Award to: Great Lakes Contracting Corp., Suamico, Wisconsin
Base Bid of \$318,242.50, minus Alt. #6 of \$28,889 =
TOTAL AWARD OF: \$289,353.50
(4 bids received)

This contract is part of the Indoor Practice Facility project and consists of the track and field events surfacing, striping, and curbing. The sources of funds are the University of Iowa Foundation and the Department of Men's Inter-collegiate Athletics.

University Hospitals--Domestic Water Pipe Replacement--South Wing

Award to: AAA Mechanical Contractors, Inc., Iowa City, Iowa
Base Bid of \$237,113, plus Alt. #1 of \$2,711 =
TOTAL AWARD OF: \$239,824.00
(4 bids received)

This project replaces the present domestic water distribution system in the south wing of the University of Iowa Hospitals.

CONSTRUCTION CONTRACTS RECOMMENDED:

The executive secretary utilizing Form C refers the following contracts to the board for action/approval:

Indoor Practice Facility--Contract #6--General Construction

Award recommended to: Mid-America Construction Co. of Iowa, Iowa City, Iowa
Base Bid of \$1,229,000, plus Alt. #1 of
\$8,500, plus Alt. #2 of \$34,212 =
TOTAL AWARD OF: \$1,271,712.00
(11 bids received)

This project is referred to the board because the apparent low bidder excluded aluminum railing from the bid, making the bid incomplete. Excluding an item from a bid is contrary to the requirements of the plans and specifications. Therefore, the contract cannot be awarded to the apparent low bidder.

The university is recommending award of the contract to the next bidder who is fully responsive to all requirements of the plans and specifications. It is unclear how much additional cost will be incurred by awarding the contract to the second bidder. Increased cost to the university will be less than the \$34,836 difference between the two bids because the lowest bid did not include all items of the project.

In recommending the award of the contract to the second low bidder, the university has received advice from its consultant/engineering, Stanley Engineering, and from the Attorney General's Office. The Board Office concurs in the university's recommendation.

Track and Field Facilities Relocation--Contract #2--Running Track and Accessories

Award recommended to: L. L. Pelling Co., Inc, Iowa City, Iowa
Base Bid of \$337,822.50, plus Alt. #9 of
\$0.00 = TOTAL AWARD OF: \$337,822.50
(single bid received)

Bids were received on this project on January 22, 1985, with only one bidder responding. This contract is part of the Indoor Practice Facility project and consists of the finish grading of the site and the asphalt and concrete running track. The university indicates that progress needs to be made on this project in order not to hold up progress on the related construction contracts of the track and field relocation. The project consultant indicates that the university may not receive lower bids if the project were rebid. Therefore, the university recommends the contract be awarded to the single bidder.

The current budget for the construction portion project is \$283,200. The one bid exceeds this amount and the university has negotiated a change order that will reduce the price of the project after the contract is awarded. The amount of this change order is -\$30,621.25, resulting in a net contract price of \$307,201.25. The university notes that this is 8.5% more than the amount budgeted for construction. Additional funds required for the contract are available in the project contingency fund.

The Board Office concurs in the university's request to award the contract to the single bidder.

CONTRACT CHANGE ORDERS:

The university requests approval by the board of two change orders and reports approval of 20 change orders. The two change orders requiring board approval are on the Law Building project to PCL Construction.

College of Law Building

Board approval is required on all change orders in excess of \$25,000. The university is requesting approval of the following two change orders:

Change order #13 on the Law Building relates to additional costs incurred by the contractor due to weather and strikes. This change order provides that the university will increase the amount of the contract by \$147,000 and add 44 working days to the contract completion time as well as provide steam during the 1984-85 heating season. The university also agrees to provide steam for the project for the 1985-86 heating season if the project is completed by January 7, 1986--the new contract completion date.

Change order #14 relates to finishing of the additional space in the lowest level of the building which was approved by the board in July. At that time, the general contractor, PCL, had not received cost figures from its electrical subcontractor and the change order does not include electrical work in the area. Change order #14 provides for the electrical work at a cost of \$45,013. The university requests approval of this change order.

These two change orders increase the project cost by \$192,013 and can be accommodated within the current project budget. The total amount of change orders to date on the Law Building project is \$769,322.75 increasing the contract amount to \$16,107,993.75.

In addition to the two change orders discussed above, the university reports for ratification by the board three additional change orders on the College of Law Building project. Each of these change orders is under \$25,000.

The university reports approval of 20 change orders on 14 construction projects. The change orders are all under \$25,000 and do not require an increase in the project budgets. The change orders range in price from a price reduction of \$8,620.11 to an addition of \$24,717.

ACCEPTANCE OF COMPLETED CONSTRUCTION PROJECTS:

The university reports acceptance of five construction contracts. Inspection of the work found that the contractors complied with the plans and specifications and the work is substantially complete. It is recommended that the reports be accepted by the board.

University Hospitals--Computed CINE Tomography Scanner Suite--Boyd Tower --
McComas-Lacina Construction Co., Inc.

University Hospitals--Oto. Speech and Hearing Clinic and Psychoacoustics Lab
Renovation -- Burger Construction Co., Inc.

University Hospitals--Diagnostic Radiography Relocation--Boyd Tower --
McComas-Lacina Construction Co., Inc.

Storm Water Inflow Removal--1984 -- R. M. Boggs Co., Inc.

Hawkeye Drive Apartments--Heating Plant Replacement -- R. M. Boggs Co., Inc.

NEW PROJECTS:

Iowa Memorial Union Remodeling

Source of Funds:	Self-Liquidating Revenue Bonds	\$8,000,000	
	General Univ. Building Repairs	<u>500,000</u>	
	TOTAL		<u>\$8,500,000.00</u>

This project involves a major renovation to portions of the Iowa Memorial Union. The university, working with a consultant, has developed a master plan for the project and a preliminary budget.

In July 1984 the university brought to the board a request to approve the project in concept. The project architect, Bussard/Dikis Associates of Des Moines, presented to the board an overview of the planning process used. The university is now ready to present to the board the master plan for remodeling the Memorial Union. This project will be comprised of two remodeling phases to minimize disruption to the building's occupants and activities.

In December 1983 the board approved the selection of Bussard/Dikis Associates, Des Moines, Iowa, as architect for this project. This agreement provided for design services to establishing the scope of the project. The university is

requesting approval of a new agreement with this firm for architectural services through completion of Phase I construction. The agreement provides for a fixed fee of \$397,000 for basic services and up to \$16,500 for reimbursables. The agreement also provides for additional services, as requested by the owner.

The university also requests approval of Physical Plant as inspection supervisor for the project.

A financing plan for remodeling of the union is also presented. The university intends to issue new bonds to finance the construction. These bonds will be funded in part through the defeasance of the outstanding Hancher Auditorium Revenue Bonds. In this manner, the existing student fees which currently support the debt service on the Hancher bonds can be transferred to the union project. The target date for implementing this financing plan is January 1986.

The university will return to the board at a later date for approval to issue the Iowa Memorial Union Revenue Bonds and to defease the Hancher Auditorium Revenue Bonds. At this time, approval is requested on the financing plan.

It is recommended that the university be authorized to proceed in further developing the financing arrangements and, when completed, return to the board for approval to defease the Hancher Auditorium Revenue Bonds and for the sale of \$8,000,000 in self-liquidating bonds.

Approval is recommended for the project master plan and the preliminary budget. The agreement with Bussard/Dikis Associates for architectural services on this project and selection of the Physical Plant as inspection supervisor is also recommended for approval.

Water Plant Research Laboratory Ventilation--Second Floor
Source of Funds: General University Building Repairs \$73,300.00

This project will install three new fume hoods and upgrades ventilation to existing hoods in the instructional and research laboratory located in the Water Plant. The project will also include related casework and electrical service. The Physical Plant will serve as inspection supervisor and the construction work will be accomplished by public bidding.

Engineering Building--Remodel 4102 for Expanded Computer Cluster
Source of Funds: General University Building Repairs \$78,200.00

This project will install a central air conditioning unit and upgrade the electrical system to accommodate a new computer and 60 computer work stations. Physical Plant Department will serve as inspection supervisor and the construction work will be accomplished by public bidding.

Psychiatric Hospital--Fire Sprinkler Protection
Source of Funds: Psychiatric Hospital Building Usage Funds \$43,860.00

This project involves expanding the automatic sprinkler system to interconnect with the existing systems. In September the board ratified the university's selection of Design Engineers, Cedar Rapids, Iowa, as engineer on the project. At this time, the university is requesting approval of the selection of the Architectural/Engineering Services Office as inspection supervisor. The construction work will be accomplished by public bidding.

University Hospitals--Radiology Film Processing and Darkroom Project
Source of Funds: University Hospital Building Usage Funds \$34,500.00

This project will remodel a room on the 7th floor of the General Hospital to create a film processing and darkroom for Diagnostic Radiology. The Office of Architectural/Engineering Services will serve as architect and inspection supervisor. The construction work will be accomplished by public bidding.

CONSULTANT PRESENTATION:

Iowa Memorial Union Remodeling

Vice President Ellis introduced Phillip Jones, Dean of Student Services.

Dean Jones explained that, since the Iowa Memorial Union remodeling project was initially presented to the board in July, they had met with the constituents involved and also considered the concerns raised by the board. A master plan had been developed which addresses all the issues. He stated that Ken Bussard of Bussard/Dikis Associates, Ltd., consultant for the project, would outline the master plan.

Mr. Bussard explained that as part of the remodeling, the bowling alley would be removed from the ground level and the space would be used for student activities area. Other changes on this level would include improvements in the bookstore, expanded Wheel Room, improved maintenance and loading dock areas and improved north entry.

On the first floor the main lounge and lobby would be restored and a "Best Seller" bookstore would be added. The River Room would be updated, handicapped accessibility improved as well as the south entry.

A new State Room would be created on the second level in addition to a new link corridor allowing circulation between Iowa House, north building, and south building.

The Triangle Club Ballroom would be updated on the third level as well as all the meeting and dining rooms. Lighting and electrical improvements would occur on all the levels as well as HVAC improvements.

Vice President Ellis stated that following the board's approval, they would be ready to start schematic design on the first phase of the two-phase project.

President Freedman indicated they had worked closely with the Student Senate in finalizing the remodeling plan and with the faculty in trying to resolve their needs.

CONSULTANT CONTRACTS:

Agreements

Iowa Memorial Union Remodeling

The university requests approval of an agreement with Bussard/Dikis Associates to provide architectural services on this project. Services will include continuation of design services to the completion of Phase I construction and preparation of schematic design services for Phase II.

Mayflower Apartments--Basement and Sub-basement Parking Improvements

CPMI, Inc., Des Moines, Iowa

Fee: \$7,460.20

The university requests ratification of its selection of CPMI, Inc., Des Moines, Iowa, to provide engineering services on this project. Services will include preparation of a preliminary study to establish design framework and develop a project budget and description. No construction budget has been established.

Main Power Plant Boiler Replacement Program--Phase I

Stanley Consultants, Inc., Muscatine, Iowa

Fee: \$258,000.00

The university requests approval of its selection of Stanley Consultants, Inc., Muscatine, Iowa, for engineering services on this project. In January the board approved the university's request to negotiate the agreement with Stanley Consultants. Terms of the agreement have now been negotiated and are reported to the board in Exhibit H(d). No construction budget has been established. The university indicates that additional engineering work for the project will be accomplished through amendments to the design agreement.

The university is also requesting authorization for the executive secretary to sign this agreement.

Water Line Replacement--Riverside Drive to West Campus

Beling Consultants, Moline, Illinois

Fee: \$44,180.00

The university requests approval of an engineering agreement with Beling Consultants, Moline, Illinois, for engineering services on this project. In January the board approved the university's request to negotiate an agreement for engineering services with Beling Consultants.

The university is also requesting authorization for the executive secretary to sign this agreement.

Central Telephone Switch Facility

Brown Healey Bock, Cedar Rapids, Iowa

Fee: \$26,750.00

The university requests approval of an agreement with Brown Healey Bock, Cedar Rapids, Iowa, for professional design services on this project. In December the board authorized the university to negotiate an agreement with Brown Healey Bock. A preliminary construction budget has been estimated at \$275,000.

Mormon Trek/Melrose Avenue Intersection--North Approach Reconstruction
Shive-Hattery Engineers, Iowa City, Iowa Fee: \$11,100.00

In January the board approved the project description and preliminary budget for reconstruction of Mormon Trek/Melrose Avenue Intersection. This project is included in the Regents 1985-90 Institutional Roads Program.

The board is asked to approve the selection of Shive-Hattery Engineers for engineering services. The agreement is subject to approval and concurrence by the Iowa Department of Transportation.

University Hospitals--Pediatrics Ophthalmology Clinic Remodeling
Miner Consulting Engineers, P.C., Rock Island, Illinois Fee: \$2,266.00

The university requests ratification of its selection of Miner Consulting Engineers, P.C., Rock Island, Illinois, to provide engineering services on this project. Services will include preparation of a preliminary budget with project description and design services through final plans and specifications. The agreement also provides for site survey services. The project involves remodeling an existing office area into waiting and exam rooms for the Pediatrics Ophthalmology Department. No construction budget has been established.

Hawkeye Drive Apartments--Domestic Water Piping Replacement
Gene Gessner, Inc., Iowa City, Iowa Fee: \$27,492.00

The university requests approval of its selection of Gene Gessner, Inc., Iowa City, Iowa, to provide engineering services on this project to include preparation of a preliminary budget, project description, and final plans and specifications. Services will also include review of shop drawings and final inspection work. This project involves replacement of the hot water piping systems in the married student housing buildings of the Hawkeye Drive Apartments. Construction budget is estimated at \$510,800.

Increases in Compensation

The university requests approval of increases in compensation on three projects for additional architectural or engineering services. Projects include:

Medical Research Facility Addition
CPMI, Inc., Des Moines, Iowa Increase: \$ 4,000.00

Additional services are required to develop a more detailed site plan for this project. The total agreement, including amendments, is now \$20,979.88.

Mayflower Apartments--Basement and Sub-basement Parking Improvements
CPMI, Inc., Des Moines, Iowa Increase: \$ 2,010.18

Additional architectural services are required to develop options for phasing the improvements to the basement and sub-basement parking levels. The total agreement, including amendments, is now \$9,470.38.

Coal Combustion Residue Disposal Facility--Site Location, Evaluation, and Permitting

Stanley Consultants, Inc., Muscatine, Iowa

Increase: \$88,000.00

Additional engineering services on this project are required for preparation of final construction documents and development of an operations manual as well as assisting during the bidding and construction phases of this project. The total fee, including this amendment, is now \$175,300.

Motion: -

Mr. Neu moved that the board approve the Register of Capital Improvement Business Transactions as presented. Mrs. Murphy seconded the motion, and it passed unanimously.

LEASES OF PROPERTY. It was recommended that the board approve leases for the benefit of the State University of Iowa between the board's farm manager, Merchants National Bank, Cedar Rapids, and tenants, as follows:

(a) Hawkeye Area Farm to Ivan L. Walker and Michael D. Walker (renewal), approximately 225 acres of net farm land and a machine shed for the period March 1, 1985, to February 28, 1986, for a cash rent of \$22,000, and

(b) Oakdale Area Farm to Leslie Cole (renewal), approximately 269 acres of net farm land for the period March 1, 1985, to February 28, 1986, for a cash rent of \$25,060.

The Board Office explained that the leases would be paid in equal installments on July 1, 1985, and December 1, 1985. The tenant would pay all costs including operations, seed, fertilizer, lime and chemicals, and would provide a copy of soil test recommendations and receipts indicating actual fertilizer, lime and trace materials applied and would comply with the cropping plan set forth by the farm manager.

The income from each of the leases was 19 percent less than last year. The net per acre rent of \$97.98 at the Hawkeye Farm and \$93.16 at the Oakdale Farm results from the portion of the land at each farm which can be planted in row crops and the portion which is producing hay as well as the relative value of the row crop land at each farm.

Motion:

Mrs. Anderson moved that the board approve the following leases:
(a) Hawkeye Area Farm to Ivan L. Walker and Michael D. Walker for approximately 225 acres of net farm land and a machine shed for the period of March 1, 1985, to February 28, 1986, for a cash rent of \$22,000. and
(b) Oakdale Area Farm to Leslie Cole for approximately 269 acres of net farm land for the period March 1, 1985, to February 28, 1986, for a cash rent

of \$25,060. Mrs. Jorgensen seconded the motion and upon the roll being called, the following voted:

AYE: Anderson, Duchen, Harris,
Jorgensen, McDonald, Murphy,
Neu, Van Gilst.

NAY: None.

ABSENT: Brownlee.

EASEMENT. It was recommended that the board approve the easement agreement between the State of Iowa and the Iowa Great Lakes Sanitary District for the purpose of constructing a sanitary sewer on the property of the University of Iowa Lakeside Laboratory. The agreement must also be approved by the State Executive Council.

The university and the sanitary district have negotiated the easement agreement which would grant the sanitary district a 30 foot wide permanent easement and a temporary construction easement of 40 feet in width. The sanitary district is undertaking a project to construct a sanitary sewer system that will serve the University of Iowa Lakeside Laboratory.

Motion:

Mrs. Jorgensen moved that the board approve the easement agreement between the State of Iowa and the Iowa Great Lakes Sanitary District for the purpose of constructing a sanitary sewer on the property of the University of Iowa Lakeside Laboratory. Mrs. Anderson seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Duchen, Harris,
Jorgensen, McDonald, Murphy,
Neu, Van Gilst.

NAY: None.

ABSENT: Brownlee.

SELF-LIQUIDATING EQUIPMENT. It was recommended that the board accept the report on financing Self-Liquidating Equipment Loan #4 for computer and related equipment in the amount of \$125,000.

The Board Office reported in 1983 the board authorized the University of Iowa and the Board Office to establish a line of credit for the financing of self-liquidating equipment for the university. A line of credit with the Iowa-Des Moines National Bank (now Norwest Bank, Des Moines) was established with borrowing authority not to exceed \$2,000,000 in outstanding principal at any point in time. The loan agreement is for the period 1983-88. This method of financing allows the university to purchase equipment for research projects as needed and to pay for that equipment over time with federal research project grant money.

Federal grant regulations allow for reimbursement of interest for the purchase of scientific equipment over \$10,000 in value. Such equipment purchases also qualify under the Iowa Code (262.44) for financing as self-liquidating facilities other than dormitories.

There are two additional loans for equipment in progress. The board will receive reports on these loans after closing. The board will also receive a report from the university on this self-liquidating equipment loan program when the amount of loans reaches \$1.5 million.

This loan will purchase a VAX 11/750 computer with supplemental memory, hard disks, tape drives, terminals, and printers to be used in the Flow Cytometry Facility. The university indicated that the computer will be used in cancer research and will enable the department to provide sophisticated data analysis for several federal grants.

Action: Regent Harris, Chair, stated that the board by general consent received the report on financing self-liquidating equipment.

Regent Harris, Chair, then asked the board members and institutional executives if there were additional matters to be raised pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Tuesday, February 12, 1985.

SALE OF \$11,000,000 TELECOMMUNICATIONS FACILITIES REVENUE BONDS, SERIES I.S.U. 1985. In January 1985 the board authorized Iowa State University to proceed with the sale of revenue bonds to fund the purchase and installation of a new telecommunications system on the campus. The resolution approved by the board in January directed the advertisement for sale of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985, and fixed the date of sale of these bonds for February 12, 1985, at 1:30 p.m. in the Des Moines Room of the Hotel Savery, Des Moines, Iowa. The notice of sale was advertised in the customary manner and a public hearing would also be held.

President Brownlee called the meeting to order at 1:30 p.m., central standard time, on February 12, 1985. The roll being called there were present S. J. Brownlee, president, in the chair; and the following named board members: Anderson, Duchen, Harris, Jorgensen, McDonald, Murphy, Neu, and Van Gilst.

President Brownlee stated that the purpose of the meeting was to institute proceedings and take action for the issuance of Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985, in the principal amount of \$11,000,000 for the purpose of defraying cost of construction, equipment, and furnishing certain telecommunications facilities on the campus of Iowa State University of Science and Technology.

President Brownlee stated that the notice of the meeting for issuance of said bonds had been published in both the Des Moines Register and the Ames Daily Tribune on February 1, 1985.

President Brownlee asked the Executive Secretary whether anyone had filed a petition, protest, appeal, or objections of any kind on this bond issue prior to the meeting. There being no objections, the president declared the public hearing closed.

President Brownlee requested the filing of all sealed bids. After making a second and third call for the filing of sealed bids, President Brownlee announced the closing of receipt of sealed bids.

President Brownlee introduced Mr. Elwood Barce, Vice Chairman, Speer Financial, Inc., Chicago, Illinois, the board's bond consultant. He directed Mr. Barce to open and read the sealed bids.

The bids were as follows:

	<u>Net Interest Rate</u>
Merrill Lynch Capital Markets and Dain Bosworth Incorporated and E.F. Hutton & Company, Inc. and Associates	7.0826%
John Nuveen & Co., Inc. and Associates	7.3274%

Mr. Barce indicated that both bids had good faith checks attached and were accurate. He stated that the bonds had been AA by Standard & Poor's Corporation and A-1 by Moody's Investors Service, the same ratings as academic revenue bonds hold.

MOTION:

This being the time and place fixed by published notice, the board took up for consideration the matter of bids for the purchase of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985. After all sealed bids had been opened, the results thereof were incorporated in a resolution entitled, "Resolution providing for the sale and award of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985, and providing and authorizing the agreement of such sale and award." Member Murphy moved that said resolution be adopted, seconded by Member Neu, and the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen, McDonald, Murphy, Neu, Van Gilst, Brownlee.

NAY: None.

ABSTAIN: Duchon.

Whereupon the president declared said resolution duly adopted and signed his approval thereto.

MOTION:

The board took up for consideration the matter of authorizing and issuing \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985. Whereupon Member Jorgensen introduced and caused to be read a resolution entitled "A resolution authorizing and providing for the issuance and securing the payment of \$11,000,000 Telecommunications Facilities Revenue Bonds, Series I.S.U. 1985, for the purpose of defraying the cost of constructing, equipping, and furnishing certain telecommunications facilities on the campus of Iowa State University of Science and Technology," and moved that said resolution be adopted. Member McDonald seconded the motion and after

due consideration by the board, the president put the question on the motion and upon the roll being called the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu,
Van Gilst, Brownlee.

NAY: None.

ABSTAIN: Duchon.

Whereupon the president declared the motion duly carried and said resolution adopted.

MOTION:

Mr. Van Gilst moved that all certified checks submitted by bidders, except that of the best bid, be returned. Mrs. Murphy seconded the motion and it passed unanimously.

Mr. Barce stated that he and representatives from ISU and the Board Office had met in New York City with the bond rating agency and that the university and the Board Office representatives had excellent oral and written presentations to the rating agency and could take a lot of credit for the fine rating the bonds received.

The following business pertaining to Iowa State University was transacted on Wednesday, February 13, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of January 1985 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the appointment of Dr. Augustine Pounds as Dean of Students, effective February 1, 1985, at an annual salary of \$47,800.

Motion:

Moved by Mr. McDonald that the board approve the appointment of Dr. Augustine Pounds as Dean of Students at the salary of \$47,800. Mr. Van Gilst seconded the motion, and it passed unanimously.

REQUEST FOR APPROVAL OF DEGREE PROGRAM. Iowa State University proposed two new programs--a graduate program in Toxicology and a graduate degree, Master of School Mathematics.

Action:

Regent Harris, Chair, stated that the board by general consent referred the two proposed programs to the Inter-institutional Committee on Educational Coordination and the Board Office for review and recommendation.

PHASED RETIREMENTS. It was recommended that board approve the following phased retirements:

Ellen L. Houser, Account Clerk, Veterinary Clinical Sciences, effective March 1, 1985. Ms. Houser proposes to reduce her appointment to 50 percent from March 1, 1985, through June 1990.

James W. Clark, Accountant, Ames Laboratory, effective April 1, 1985. Mr. Clark plans to reduce his appointment to 80 percent, effective April 1, 1985; to 70 percent April 1, 1987; and to 50 percent on April 1, 1989.

Ann C. Vinograde, Associate Professor, Foreign Languages and Literature, effective August 21, 1985. Professor Vinograde plans to reduce her appointment to 50 percent from August 21, 1985, to May 20, 1990.

Durwood L. Baker, Associate Dean of Veterinary Medicine and Professor of Veterinary Clinical Sciences, effective July 1, 1985. Dean Baker proposes to reduce his appointment to 80 percent from July 1, 1985, through June 30, 1989.

Motion:

Mrs. Anderson moved that the board approve the phased retirements as outlined above. Mrs. Murphy seconded the motion, and it passed unanimously.

TELECOMMUNICATIONS PROJECT. It was recommended that the board authorize the university to implement the Memorandum of Agreement with AT&T Information Systems (AT&TIS) for acquisition of the telecommunications equipment.

Following the sale of \$11,000,000 Telecommunications Facilities Revenue Bonds on February 12, 1985, the university requested authorization to proceed with the acquisition of the telecommunications equipment. The university had an agreement with AT&TIS, the low bidder on the telecommunications switch and associated equipment, to hold its bid price of approximately \$6.4 million until March 1, 1985. The university felt it was critical to proceed at this time in order to meet the projected January 1986 date for initiating the operation of the new telecommunications system.

Motion:

Mr. Neu moved that the board authorize the university to implement the Memorandum of Agreement with AT&T Information Systems for acquisition of telecommunications equipment. Mrs. Anderson seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period January 18 through February 13, 1985, had been received, was in order, and recommended approval. Analysis of the register is as follows:

CONTRACT CHANGE ORDERS. The university reported approval of three contract change orders which were all under \$25,000 and none required an increase in the project budget.

ACCEPTANCE OF COMPLETED CONSTRUCTION CONTRACTS. The university reported acceptance of three construction contracts:

Agronomy Building Addition--Phase 1 -- PCL Construction, Inc.

Utilities--Steam Tunnel B & C Repair -- KS & K Corporation

Friley Hall Renovation--Phase 4--Courtyard Addition (Bid Package #1) -- Venetian Iron Works, Inc.

NEW PROJECTS:

Gilman Hall--Masonry Repair

Source of Funds: Building Repairs \$37,000.00

Project involves repairs to the building exterior of the original portion of this chemistry building. Design services would be furnished by Physical Plant and the construction work would be accomplished by public bidding.

Iowa State Center--Scoreboard and Marquee

Source of Funds:	ISU Achievement Foundation	\$100,000	
	Advertising Sponsors	<u>800,000</u>	
	TOTAL		<u>\$900,000.00</u>

Project involves the replacement of the scoreboard in Hilton Coliseum. The project also includes the installation of two outdoor computerized message centers to promote activities at the Iowa State Center. The new scoreboard will be equipped with a color-computer graphics message center.

The project would be funded through the sale of advertising by sponsors and from the class gift of the Class of 1983. Construction would be accomplished through a request for proposals from three scoreboard manufacturing companies including one firm from Iowa.

The university requested approval of its selection of Brooks Borg Skiles, Architects-Engineers, Des Moines to provide architectural and engineering services and to coordinate the electrical service connection to support the outdoor marquees. Compensation for this contract is on an hourly rate with a total not to exceed \$25,000.

The university also requested approval of an agreement with McConnell, Steveley, Anderson, P.C., Architects & Planners, Cedar Rapids, for design services associated with installation and construction of the outdoor marquees.

Physical Education Building--Gymnasium Floor Replacement

Source of Funds: Building Repairs \$90,000.00

This project involves the installation of a new wood floor over the existing synthetic floor in the gym of the Physical Education Building. Design services will be provided by Physical Plant and construction will be contracted through competitive bidding.

Physical Education Building--Masonry Repair

Source of Funds: Building Repairs \$32,000.00

This project involves repair to the exterior walls of the Physical Education Building. Work involves tuckpointing and the application of a water repellent surface treatment. Design services will be provided by Physical Plant and construction will be accomplished through public bidding.

Scheman Continuing Education Building--Roof Replacement

Source of Funds: Building Repairs or Income from Treasurer's
Temporary Investments \$325,000.00

This project involves replacing the roof and insulation in Scheman Continuing Education Building. Design services will be provided by Physical Plant and construction will be accomplished by competitive bids.

Science II--Eyewash and Safety Showers

Source of Funds: Building Repairs \$54,500.00

This project involves installation of eyewash and shower facilities on each floor of the Science II Building. Design services will be provided by Physical Plant and the university intends to undertake the construction work through a combination of Physical Plant forces and contract labor. The university indicates that the use of plant forces for a portion of this work is warranted because the work must be accomplished around class schedules and research projects housed in the building.

Telecommunications Project--Equipment Rooms

Source of Funds: Telecommunications Facilities Construction Fund \$232,000.00

This project involves construction of two small equipment buildings and renovation of eight areas throughout campus to house the equipment of the new telecommunications system. The buildings are approximately 400 square feet each and the renovation involves approximately 2,500 square feet.

The university requests authorization to negotiate an agreement with Rudi/Lee/Dreyer of Ames, Iowa, for architectural/engineering services on the project. The university also requests permission to use physical plant forces to accomplish the renovation work. Construction of the two small equipment buildings will be accomplished through normal purchasing procedures.

Veterinary Medical Research Institution--Building #29--Roof Replacement

Source of Funds: Building Repairs \$40,000.00

This project involves replacing the roof and insulation of a facility constructed in 1962. Design services will be provided by physical plant and construction will be accomplished by public bidding.

Coover Auditorium Renovation

Source of Funds: Building Repairs \$200,000.00

This project involves a preliminary study to identify needed improvements in the auditorium of Coover Hall. The facility is a heavily-used lecture hall in the need of modernization. The university has selected Brooks Borg and Skiles, Des Moines, to prepare the feasibility study and to develop cost estimates for improving the room including its heating, ventilating, and air conditioning systems, lighting, acoustics, audio visual, seating, and circulation.

Upon completion of the feasibility study, the agreement for design services for selected improvements will be negotiated.

Bessey Hall--Remodeling of Laboratories

Source of Funds: Building Repairs \$164,900.00

This project involves remodeling a portion of one floor in Bessey Hall to create laboratory spaces for several related research projects. The work includes general, mechanical, and electrical construction. Design services will be provided by a private architectural firm engaged by the university and construction will be accomplished through public bidding.

College of Education Building--Phase II

Source of Funds:	70th G.A. Capital Appropriations	\$ 75,000	
	Future Capital Appropriations	<u>7,000,000</u>	
	TOTAL		<u>\$7,075,000.00</u>

In July 1984 the board approved the university's selection of Frevert-Ramsey-Kobes, Architect-Engineers, Inc., to provide preliminary planning on the project. This planning phase, which included evaluation of the existing building, study of the alternatives for housing the Department of Industrial Education and Technology, and preparation of schematic design studies, as well as establishing a construction budget, has now been completed.

As a result of the preliminary planning, a project comprised of a second and third construction phase is estimated to cost \$7,075,000. This project is included in the board's 1985-87 biennial capital request. Funding for this project was not included in the Governor's proposed budget for the upcoming biennium.

CONSULTANT CONTRACTS:

Agreements

The university requests approval of architectural/engineering firms on two new projects and ratification of its selection of an architectural firm and a cost consultant on the same two projects.

Sweeney Hall Addition

Brown Healey Bock, P.C., Cedar Rapids, Iowa
John Hart, Inc.,

Fee: \$41,000.00
Fee: \$ 4,000.00

In September the board approved a project to construct an addition to the north wing of Sweeney Hall. At that time, the university indicated the project would be financed with private donations from the Alumni Achievement Fund and estimated that the project would cost approximately \$2,000,000. The university requested permission to seek architectural services for the planning phase of this project.

The screening of potential architectural firms, using an Architectural Selection Committee, has now been completed and the university recommends the firm of Brown Healey Bock, P.C., Cedar Rapids, for architectural services on this project. The negotiated agreement goes through the schematic design phase. An agreement for the subsequent design phases will be negotiated after approval of the schematic design. The university requests approval of Brown Healey Bock for schematic design services.

The university also requests ratification of its selection of John Hart, Inc., for cost consulting services on this project.

Iowa State Center--Scoreboard and Marquee

Brooks Borg Skiles, Des Moines, Iowa
McConnell, Steveley, Anderson, P.C., Cedar Rapids, Iowa

\$25,000.00
\$ 2,550.00

The university requests approval of its selection of Brooks Borg Skiles to provide architectural/engineering services on the scoreboard portion of this project. The university also requests ratification of its selection of McConnell, Steveley, Anderson to provide architectural services on the exterior marquee portion of the project. This project is discussed in more detail in Section F of this register memorandum.

Increases in Compensation

The university requests ratification of increases in compensation on four projects for additional architectural or engineering services. The projects include:

Library Remodeling

Charles Herbert & Associates, Inc., Des Moines, Iowa Increase: \$ 6,000.00

Additional architectural services on this project involves making changes in the approved plans, as requested by the university. The total agreement for services under this project, including amendments, is now \$245,870.

Linden Hall--Air Conditioning and Ventilation Improvements

Brooks Borg Skiles, Des Moines, Iowa Increase: \$20,000.00

Additional consulting services are related to an increase in the scope of the project and includes remodeling of a recreation and activity area. Total agreement for consultant services, including amendments, totals \$24,000.

Mechanical Engineering Building

Charles Herbert & Associates, Des Moines, Iowa Increase: \$38,000.00

The additional architectural services are required to make revisions to the present plans for the telephone switchgear/computer room which would be the location for the main switch of the new telecommunications systems.

The university requests approval of a second increase in the architectural contract with Charles Herbert & Associates on this project. The additional design services are required to incorporate new requirements for three laboratory areas. Two of the laboratories will house scientific equipment donated by private corporations. Cost for the architectural agreement, including amendments, is now \$973,900. Source of funds is 69th G.A. Academic Building Revenue Bonds.

Utilities--Steam Tunnel B & C Repair

Rietz Engineering Consultants, Ames, Iowa Increase: \$750.00

Additional engineering services on this project involve the design of new pipe anchors in the steam tunnel between two university buildings. Total cost for the engineering agreement including amendments is now \$23,650. Source of funds is Utility Repair Funds.

Motion:

Mrs. Anderson moved that the board approve the Register of Capital Improvement Business Transactions as presented. Mr. Van Gilst seconded the motion, and it passed unanimously.

ANKENY RESEARCH FARM - AGREEMENT BETWEEN ISU AND DM-A INDUSTRIAL DEVELOPMENT CORPORATION. Vice President Moore stated that the board in December had approved an agreement with the university and DM-A regarding development of the Ankeny Research Farm. Since the agreement was approved, the name of the industrial development organization has been changed from DM-A Industrial Development Corporation to DMA Partners. Vice President Moore stated that it is necessary to make changes in the agreement reflecting the name change.

Motion:

Mrs. Murphy moved that the necessary changes be made in the Ankeny Research Farm agreement reflecting the name change as presented above. Mr. Duchon seconded the motion, and it passed unanimously.

Regent Harris, Chair, then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday, February 13, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of January 1985 were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the appointment of Mr. Duane Anders as Associate Director of Operations and Maintenance, effective November 30, 1984, at an annual salary of \$40,800.

Motion: Mr. Neu moved that the board approve the appointment of Mr. Anders as outlined above. Mr. Van Gilst seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period December 22, 1984, through January 28, 1985, had been received, was in order and recommended approval. Analysis of the register is as follows:

CONTRACT CHANGE ORDER. The university reported one change order under \$25,000 which did not require an increase in the project budget.

FINAL REPORTS. The university submitted final reports on seven construction projects.

<u>Electrical System Improvements</u>	<u>\$800,000.00</u>
<u>UNI-Dome--Arena Lighting Improvements</u>	<u>\$347,949.86</u>
<u>Biology Research Center--Parking Lot Improvements</u>	<u>\$158,182.32</u>
<u>UNI-Dome--North Parking Lot Improvements</u>	<u>\$271,685.11</u>
<u>Residence System--Corridor Smoke Detection System</u>	<u>\$331,049.73</u>
<u>Commons--Remodel Georgian Lounge</u>	<u>\$60,398.10</u>
<u>Bartlett Hall--Renovation for Alumni Services</u>	<u>\$12,302.66</u>

NEW PROJECTS. The university requested approval of one new project.

<u>Bartlett Hall--Renovation of East Wing</u>	
Source of Funds: 1984-85 Building Repairs	<u>\$975,000.00</u>

This project provides for the renovation of three floors of the east wing of Bartlett Hall to accommodate the Student Services Department. The project will permit the relocation of various student service units from locations throughout the campus into one consolidated location. The construction work will be accomplished through public bidding and the demolition will be undertaken by Physical Plant staff.

The university requested approval of its selection of Stenson, Warm, Grimes, Port, Architects, Inc., Waterloo, Iowa, to provide architectural services on this project. The agreement would be on an hourly basis with a maximum of \$52,500.

This project is included in the Regents 1985-87 capital program currently before the General Assembly for funding. The university would like to move forward with the project at this time in order to provide proper space for an important university function.

CONSULTANT CONTRACTS

Agreements Reported

The university requests ratification of two agreements with engineering firms to provide engineering services on the following projects:

Turbine Generator, Plant #2, 7500 KW

Nippes Professional Associates, Inc., Holmdel, New Jersey \$ 7,588.79

This project involves inspection and testing of the new generator to identify the source of vibration and noise prior to the expiration of the one-year warranty period. Source of funds for this contract is 1981 Academic Building Revenue Bond Funds.

Increases in Compensation

The university requests approval of one request for an increase in compensation:

Turbine Generator, Plant #2, 7500 KW

Brown Engineering Company, West Des Moines, Iowa Increase: \$ 1,378.20

Additional engineering services are related to replacement and calibration of components of the turbine generator.

Approval Requested

Bartlett Hall--Renovation of East Wing

Stenson, Warm, Grimes, Port, Architects, Inc., Waterloo, Iowa \$52,500.00

The university requests approval of its selection of an architectural firm to provide design services for this project. The project is discussed above, as part of the university's request for approval of a new project.

The Board Office recommends approval of the university's request for an architectural agreement on this project.

Motion:

Mr. Neu moved that the board approve the Register of Capital Improvement Business Transactions as presented. Mr. McDonald seconded the motion, and it passed unanimously.

LEASES OF PROPERTY. It was recommended that the board approve farm leases as follows: (a) Larry Belz (renewal), three leases for the period March 1, 1985, to December 31, 1985, which include two leases for two parcels of land of approximately 90.8 combined acres at a rent for the term of \$13,620, and a third lease for approximately 16.8 acres at a rent for the term of \$2,520; and (b) Garnold Hoskins (renewal), a lease of approximately 6.5 acres at the site of the UNI broadcasting tower for the term March 1, 1985, to February 28, 1986, at an annual rent of \$375.

Vice President Conner indicated that there was a technical problem with the Garnold Hoskins lease and the university would withdraw it from consideration at this time.

The Board Office indicated that the leases with Larry Belz for the 90.8 acres was land at the south edge of the campus and is known as the Upland Forest Preserve. The rental rate of \$150 per acre is a decrease of \$6 per acre (3.8 percent) over the preceding lease. The third lease with Mr. Belz is for 16.8 acres of land west of the UNI-Dome for future use of the Department of Physical Education. As with the other two leases, the rental rate is 3.8 percent lower than the preceding lease.

Motion:

Mr. Van Gilst moved that the board approve the three leases with Larry Belz for the period March 1, 1985, to December 31, 1985, which include two leases for two parcels of land of approximately 90.8 combined acres at a rent for the term of \$13,620, and a third lease for approximately 16.8 acres at a rent for the term of \$2,520. Mrs. Murphy seconded the motion, and upon the roll being called the following voted:

AYE: Anderson, Duchen, Harris,
Jorgensen, McDonald, Murphy,
Neu, Van Gilst.

NAY: None.

ABSENT: Brownlee.

LEASES OF PROPERTY. It was recommended that the board approve the lease with Northern Natural Gas Company for the use of approximately seven acres of land in Blackhawk County for an annual rent of \$550, for a term of ten years, beginning February 1, 1985.

The Board Office noted that the KHKE broadcasting tower is located on this site. The land is presently available by a mutually agreed upon extension of a ten-year lease which expired January 31, 1985. All terms and conditions, including the rental rate, remain essentially the same as in the previous ten-year lease.

During the term of the last ten-year lease, a supplemental agreement was reached with Northern which permitted the university to rent the land for farming low profile crops. This agreement has been incorporated into this proposed ten-year lease.

Motion:

Mr. Neu moved that the board approve lease with Northern Natural Gas Company for the use of approximately seven acres of land in Blackhawk County for an annual rent of \$550, for a term of ten years, beginning February 1, 1985. Mr. Duchon seconded the motion, and upon the roll being called, the following voted:

AYE: Anderson, Duchon, Harris,
Jorgensen, McDonald, Murphy,
Neu, Van Gilst.

NAY: None.

ABSENT: Brownlee.

PROPERTY PURCHASE. It was recommended that the board authorize the purchase of the property at 3219 Hudson Road, Cedar Falls, Iowa, from C and N Home Center at a price of \$175,000, subject to Executive Council approval.

The Board Office reported that the university discussed with the board the intention to negotiate the purchase of this property located adjacent to the campus. The 10,000 square foot prefabricated building on the property is currently vacant. The university is reviewing possible uses for the facility such as relocating the museum which is currently housed in the Plant Services Building.

The university indicated that funds for the purchase of the property are available from Treasurer's Temporary Investment Income.

Motion:

Mrs. Anderson moved that the board authorize purchase of the property at 3219 Hudson Road, Cedar Falls, Iowa, from C and N Home Center at a price of \$175,000, subject to Executive Council approval. Mrs. Jorgensen seconded the motion, and upon the roll being called the following voted:

AYE: Anderson, Duchon, Harris,
Jorgensen, McDonald, Murphy,
Neu, Van Gilst.

NAY: None.

ABSENT: Brownlee.

UNIVERSITY OF NORTHERN IOWA
February 13, 1985

Regent Harris, Chair, then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa. There were none.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, February 13, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of January 1985 were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for January 1985 had been received, was in order, and recommended approval.

The register contained two items.

FINAL REPORT:

Vehicle Maintenance Building. This project was completed for \$37,459.55. Following is a breakdown of the project costs:

Ever Ready Construction Co., Inc.	Building	\$31,182.00
	Concrete Approach	925.00
Professional Service Industries, Inc.	Soil Testing	704.00
Greenwood Plumbing	Plumbing	3,874.64
Bluffs Electrical	Electrical	<u>773.91</u>
	TOTAL	\$37,459.55

NEW PROJECT:

The institution is requesting approval of one new project.

Campus Utilities Master Plan
Source of Funds: Building Repairs \$6,000.00

This project involves preparing a utility master plan to determine the present and future utility needs for the campus. The study will identify the deficiencies in the electrical distribution system and project future utility needs. The plan will also evaluate the potential for a chilled water system for campus cooling and identify a phasing plan for the installation of any system improvements.

The school is also requesting approval of its selection of Wilsam, Mullins, Birge, Inc., Omaha, Nebraska, to provide engineering services for this project. Compensation is on an hourly basis with a total not to exceed \$6,000.

IOWA SCHOOL FOR THE DEAF
February 13, 1985

Motion:

Mrs. Anderson moved that the board approve the Register of Capital Improvement Business Transactions as presented. Mrs. Murphy seconded the motion, and it passed unanimously.

Regent Harris, Chair, then asked the board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Wednesday, February 13, 1985.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for December 23, 1984, through January 19, 1985, were ratified by general consent of the board.

PROPOSED CALENDAR - SUMMER SCHOOL, 1985. It was recommended that the board approve the six-week summer school calendar for 1985.

The Board Office reported that IBSSS had operated a summer school comprised of two three-week sessions for the past several years. The summer school program is for developmentally delayed students enrolled at IBSSS and visually impaired students enrolled in the local public schools. The school proposed that the 1985 program be in one single six-week session beginning on June 9 and ending on July 19. The cost of operating the summer session is a part of the school's budget request for the next biennium.

Regent Anderson asked why the school had decided on the single six-week session.

Superintendent DeMott indicated that the longer session would be more advantageous for both the faculty and the students. The summer session is optional, and students may attend portions of the session. He added that scheduling of the summer session would be dependent upon approval of the budget request.

Motion:

Mr. Duchon moved that the board approve the 1985 Summer School calendar. Mrs. Murphy seconded the motion, and it passed unanimously.

POLICY ON EMERGENCY CARE AND MEDICATION. The Board office recommended that the board approve the proposed policy and related procedures for emergency care and medication.

The Board Office reported that the policy and procedures appear to meet the requirements of the Iowa Administrative Code section, though it was noted that the Administrative Code section does not, in and of itself, apply to IBSSS. It applies to school districts and area education agencies. However, given that the Department of Public Instruction is asked to approve the programs at the school and given that having such a policy and procedure is desirable, the school's effort is appropriate.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

(PROPOSED POLICY)
12-22-84

EMERGENCY CARE AND MEDICATION

POLICY:

School personnel may give emergency care or first aid to sick and injured children whenever the ill or injured student is under school supervision.

Only medication prescribed by a physician or dentist shall be administered. If any medication is to be taken during the time the student is at school, written authorization and instruction must be provided by a parent or legal guardian. All medication must be supplied to the school, properly labeled, and must be administered by the school nurse or other authorized personnel having completed an approved course in medication administration.

PROCEDURE FOR DISPENSING MEDICATION:

The dispensing of medication to students is the responsibility of the nurse on duty while students are on campus. The responsibility when students are off campus lies with non-medical school personnel.

The following requirements shall be met for dispensing medication to students:

1. Medications dispensed on campus to students will be administered by the nurse on duty.
2. All students shall have a medical records chart maintained at the Health Center.
3. All medications administered to students will have a doctor's order on their medical record chart at the Health Center.
4. All doctors orders for students will be reviewed by the school's physician.
5. All student medications will be secured in their original containers in the Health Center medication room.
6. All medication orders for students will be filled at the local pharmacy and delivered unless otherwise designated by the student's parents.
7. All medications that are transported between home and school will be given to the appropriate bus aide or driver for delivery to the Health Center and/or parents or guardians.
8. All students will have on file an "Authorization for Medical Treatment" form signed by their parent or guardian.

9. All non-medical staff who administer medication to students while off campus must have completed an approved course in medication administration.
10. A single dose of medication may be administered to a student while off campus by non-medical school staff.
11. The single dose of medication to be administered shall be prepared from the original container in a cooperative effort by the nurse on duty and the staff member who will be administering the medication.
12. Each staff member responsible for administering medication off the school campus will secure the medication in their possession until administration time.
13. A record of all off-campus medication administration shall be maintained in each student medical record chart at the Health Center.
14. The staff member who administers the medication off campus must record the fact on the student's medical record chart at the Health Center within twenty-four hours of return to campus. A transfer medication sheet may be maintained as a temporary record until such time that the staff member can record in the student medical chart in the Health Center. (See sample sheet attached)
15. At vacation time, end of school year, or end of administration time, any remaining medication shall be returned to pupil's parents or destroyed. This action should be noted on pupil's medication record. Two employee's signatures on destruction notation is required.

The Board Office recommended that the school revise the second paragraph of the policy statement and items 6, 7, 8, and 15 to reflect the fact that an adult, not dependent, under the age of 21 years, could be a student at the school in which case references to parent and guardian are inappropriate.

Regent Harris asked if the policy covered the dispensing of simple analgesics.

Superintendent DeMott stated that the policy covers all medications.

Motion:

Mrs. Murphy moved that the board approve the policy on Emergency Care and Medications contingent upon final review by the Board Office. Mr. Duchen seconded the motion, and it passed unanimously.

POLICY ON CORPORAL PUNISHMENT. The Board office recommended that the board approve the policy on corporal punishment as follows:

11.1 Policies and Procedures on Discipline

III. Policy on Corporal Punishment: Corporal punishment, which includes, but is not limited to, whipping, spanking, or swatting to punish students, is forbidden. This policy shall not preclude the use of a range of corrective measures, treatment interventions, or behavior management strategies for educational or therapeutic purposes.

The Board Office noted that the documents into which the policy will be inserted are ones which will tell a student or employee how to go about reporting a violation of the policy. The school indicates that these documents, as revised, will be submitted to the Board Office for review in the immediate future. It should be noted that the school differentiates between adverse therapy and corporal punishment. There may be contact between an employee and a student during the course of adverse therapy. The school will be presenting the policy on adverse therapy for review with the documents in which the corporal punishment policy appears.

Motion:

Mr. Duchen moved that the board approve the corporal punishment policy as presented with the understanding that the documents in which the policy will be published will be reviewed by the Board Office in the near future. Mr. Van Gilst seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for January 1985 had been received, was in order, and recommended approval.

The school requested approval of two new projects.

Energy Management Improvements

Source of Funds: Iowa Energy Policy Council Grant

\$59,867.00

This project involves installing a variety of energy conservation measures in five campus buildings: Palmer Hall, Children's Cottage, Main Building, Service Building, and the Physical Education Complex. These measures have an estimated payback of approximately two years. The work includes installing night set-back thermostats, meters, weather stripping, and purchase of a thermal cover for the swimming pool. The materials will be acquired by purchase order and much of the work will be accomplished by IBSSS staff.

The school also requests ratification of its selection of Shive-Hattery Engineers, Iowa City, Iowa, to provide engineering services for this project. The firm will provide consultation on an hourly basis with a total not to exceed \$5,000. The school also requests approval of a preliminary budget in the amount of \$59,867 as funded by the Iowa Energy Policy Council.

Approval of the project description, budget, and selection of the engineering consultant is recommended.

Eaves Repair Project--Phase II

Source of Funds: 1984-85 Building Repairs

\$69,500.00

This project involves the second phase of a program to repair the eaves, gutters, and downspouts on four campus buildings. This program was initiated last year using available building repair funds and the school would like to complete the project during this fiscal year. The work will be accomplished on the Pool Building, Palmer Hall, Rice Hall, and the Children's Cottage. The work will be accomplished by public bidding.

The school is also requesting ratification of its selection of Shive-Hattery Engineers, Iowa City, Iowa, for engineering services on this project for an amount not to exceed \$5,900.

Approval of the project, preliminary budget, and the school's selection of Shive-Hattery Engineers is recommended.

Motion:

Mr. Neu moved that the board approve Register of Capital Improvement Business Transactions as presented. Mrs. Jorgensen seconded the motion, and it passed unanimously.

Regent Harris, Chair, then asked the board members and institutional executive if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School. There were none.

ADJOURNMENT. The meeting of the State Board of Regents adjourned at 4:05 p.m.



R. Wayne Richey
Executive Secretary