

Des Moines, Iowa
February 12-13, 1959

A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on February 12-13, 1959.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mrs. Berkness	All sessions
Mrs. Evans	All sessions
Mr. Gillette	No session
Mr. Hagemann	All sessions
Mrs. Rosenfield	All sessions
Mr. Stevens	All sessions
Mr. Strawman	All sessions

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions

State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Business and Finance Jolliffe	All sessions
Director Jordan	All sessions

Iowa State College

President Hilton	All sessions
Provost Jensen	All sessions
Vice President Business and Finance Platt	All sessions

Iowa State Teachers College

President Maucker	No session
Dean Nelson	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

Iowa Braille and Sight-Saving School

Superintendent Overbeay	All sessions
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State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Secretary to Secretary Lenihan

	All sessions
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February 12-13, 1959 - General or miscellaneous

The Board met at 1:45 p.m., February 12, 1959, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee which began at 9:30 a.m.)

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on February 12, 1959:

LONG RANGE PLANNING AND ISSUES - TUITION AND FEE POLICIES. A report prepared by Mr. Gernetzky dated February 1, 1959, showing tuition and fee comparisons for the year 1958-1959 was discussed; and President Hagemann stated that the report would be considered further at the March meeting in connection with the report of the special committee appointed to study the matter of tuition and fees. (See page 192, Board minutes of December 11-12, 1958, and page 218, minutes of January 15-16, 1959.)

LONG RANGE PLANNING AND ISSUES - USE OF FACILITIES - REPORTS ON UTILIZATION. Secretary Dancer reviewed the reports about space utilization at the State University, the Iowa State College, and the Iowa State Teachers College, copies of which had been mailed to Board members prior to the meeting; and President Hancher, President Hilton, and Dean Nelson discussed what has been done and what is being planned for the use of all facilities to the greatest advantage. (See pages 262-263, Board minutes of March 13-14, 1958, and page 221, Board minutes of January 15-16, 1959.)

LONG RANGE PLANNING AND ISSUES - JUNIOR COLLEGE DEVELOPMENTS. Secretary Dancer was requested to put on the March docket the item listed as 3.a "Junior College Developments", under Long Range Planning and Issues. (See pages 262-263, Board minutes of March 13-14, 1958.)

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RULES AND REGULATIONS - APPROVAL STANDARDS FOR PUBLIC JUNIOR OR COMMUNITY COLLEGES. At the meeting held on May 16-17, 1957 (page 366 of minutes), the State Board of Regents designated the Iowa Committee on Secondary School and College Relations as its committee to act jointly with a committee of the State Board of Public Instruction to establish and approve standards and eligibility for state aid for public junior colleges; and at the meeting held on June 20-21, 1957, Secretary Dancer reported that the State Board of Public Instruction had appointed its representatives on the joint committee. (See page 442, Board minutes of June 20-21, 1957.)

At the meeting held on October 17-19, 1957, the Joint Committee on Approval of Standards and Eligibility for State Aid for Public Junior Colleges submitted a report including "Suggestions for New Standards". (See pages 73-76, Board minutes of October 17-19, 1957.)

Secretary Dancer distributed to Board members for consideration copies of proposed standards for public junior or community colleges which have been developed by the Joint Committee on Approval of Standards and Eligibility for State Aid for Public Junior Colleges.

President Hagemann stated that the proposed standards for public junior or community colleges would be considered at the next meeting of the Board, and requested Secretary Dancer to arrange for Marshall R. Beard, a member of the Joint Committee, to be present at the meeting to answer questions and explain the development of standards for the public junior colleges.

ENDOWMENT OR TRUST FUNDS - INVESTMENTS - DEPOSITORY BANKS. Mr. Barlow submitted the following report and recommendation of the special committee appointed to study and report back with recommendations (1) the Board's responsibility in regard to the handling of funds given to the State University of Iowa under the terms of certain wills, trust funds, and bequests; (2) the matter of invest-

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ments of institutional funds, and a policy in regard to the length of the investment; and (3) bank deposits in the light of average daily balances, the services received from banks, and the number of banks used as depositories: (See page 219 Board minutes of January 15-16, 1959.)

The special committee appointed by President Hagemann at the January, 1959 Board meeting, composed of Arthur Barlow, Chairman, Mrs. Joseph Rosenfield, and Clifford Strawman, held a meeting on February 11, 1959, in the Board's office and hereby submits the following recommendation:

I. Transfer of the securities belonging to

The John F. Murray Endowment Fund
The Benjamin F. Shambaugh Memorial Fund
The Conger Reynolds Achievement Award Trust

to the custody of the Treasurer of the State University of Iowa.

(a) That the ministerial functions in regard to the handling of these funds be delegated to the University Treasurer.

(b) That the cash available at this time in the Benjamin F. Shambaugh Memorial Fund be invested in short-term government securities, as follows:

1/2 of cash in U. S. Treasury 4% notes, 2-15-62
1/2 of cash in U. S. Treasury bills, 8-13-59

II. The Board's special committee considered a policy in regard to the investment of other institutional funds and makes the following recommendation:

(a) For the time being these funds are to be invested in short-term government securities, not over ten years, preferably shorter. If it seems advisable to purchase longer maturities the Board will consider the matter and take such action as it feels appropriate.

III. The special committee also considered the matter of bank deposits.

(a) After studying the Consolidated Treasurers' Reports of Deposits in Banks the committee requested that this report be prepared for distribution to the Board on a quarterly basis.

IV. The special committee also considered the number of depositories and felt that this matter should be given further study.

Mr. Barlow stated that the recommendation in regard to the John F. Murray Endowment Fund, the Benjamin F. Shambaugh Memorial Fund, and the Conger Reynolds

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Achievement Award Trust was in accordance with an opinion of the Attorney General of Iowa dated February 6, 1959, a part of which is as follows:

"With your letter of February 2nd you enclose:

1. Last Will and Testament of Bertha M. H. Shambaugh, establishing the Benjamin F. Shambaugh Memorial Fund.
2. Minutes of the Advisory Board of the Shambaugh Memorial Fund.
3. Two sets of minutes of the Executive Committee of the Advisory Board of the Shambaugh Fund.
4. Last Will and Testament of Bessie Dutton Murray, establishing the John F. Murray Endowment Fund.
5. Trust Agreement, establishing the Conger Reynolds Achievement Award Trust.
6. Memorandum opinion to President Hancher from Samuel H. Fahr, College of Law, State University of Iowa.

and you present the following questions:

- " 1. When the Board of Regents is named the Trustee of funds, such as are described in these wills, may the Board:
 - " A. Determine in whose custody the securities may be placed?
 - " B. When it comes to investing the funds described in the wills, may the Board seek the advice and recommendations of the business officials and the President of the University, a special committee of University folks who are supposedly well-informed on Investments, the Finance Committee, or a combination of the three groups mentioned above?
 - " (1) In the event it is possible under the trusteeship that the Board may seek the advice and recommendations as outlined above, is it the Board's responsibility to finally make the ultimate decision authorizing the investments, or may the Board delegate the actual investment of funds?

"In response thereto I would advise that with reference to question #1 which is may the Board determine in whose custody the securities may be placed, the Conger Reynolds Trust Agreement in Article-IV, paragraphs 1 and 2, gives to the trustees full discretion on the management of the trust which would include

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the custody of these securities. The Murray Will in Item 7 likewise gives to the trustees full discretion and authority which would include the right to choose the custodian of the securities. The Benjamin F. Shambaugh Memorial Fund grants the trustee at paragraph 3 the funds for the purposes set out in the various sub-paragraphs. Frequent reference is made to Income and a reading of the entire will leaves one with the conclusion that the trustees have broad discretionary powers which would include the power to determine the custodian of the securities.

"In response to your second question regarding obtaining advice from the Finance Committee and/or other persons who are especially qualified to advise on financial investments, I would concur with the conclusions reached by Professor Samuel M. Fahr in his memorandum of November 11, 1958, in that the Board may utilize the services of the Finance Committee of the Board of Regents, recommendations of business officials and the President of the University and/or a special committee of University people who are well informed on investments, or any combination thereof, with, of course, the final and sole discretion and authority resting in the Board of Regents. This conclusion is true as to all three of the special trust funds. It is, of course, the Board's final responsibility to make the ultimate decision authorizing the investments since they are the only ones vested with discretion and they may not delegate the exercise of this discretion in determining the investment of funds. The ministerial acts of payment, receiving for and holding in custody may be delegated by the Board of Regents to someone acting for them and in their behalf."

Mr. Barlow moved that the recommendations under number I in the report of the special committee be approved and adopted and that the investments be made as outlined. The motion was seconded by Mrs. Berkness and passed.

Mr. Barlow moved that the recommendation under number II in the report of the special committee be approved and adopted, and the motion was seconded by Mrs. Evans and passed.

In accordance with the statement under number III in the report of the special committee, the Finance Committee was requested to prepare and distribute quarterly to Board members a consolidated Treasurers' Report of Deposits in Banks showing the maximum, minimum and average daily deposits and the amount of securities in escrow.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on January 15-16, 1959, were corrected and approved.

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APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University	October 28, 1958
Iowa State College	December 10, 1958
Iowa School for the Deaf	January 9, 1959

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Dean Nelson reported that the Committee on Educational Coordination is continuing to meet with the presidents of the three state institutions of higher education about the present and future functions of the institutions.

INVESTMENTS - REPORT. Mr. Gernetzky submitted a statement of the investments made by the Finance Committee during the month of January, 1959.

BOARD OF CONTROL OF STATE INSTITUTIONS - EDUCATIONAL PROGRAM - EXTENSION COURSES. Members of the Board of Control of State Institutions met with the State Board of Regents and Mr. Lappen discussed its educational program and stated that the Board of Control desires to have extension courses offered at the institutions under its supervision, especially the penal institutions, as follows, and requested that the State Board of Regents consider assisting the Board of Control of State Institutions by offering the courses, the details to be worked out cooperatively by the two boards:

- a. Academic and vocational training courses for inmates.
- b. In-service training for employees.

President Hagemann assured the members of the Board of Control that consideration would be given to its request. (See actions taken on 2/13/59, these minutes.)

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The following business relating to general or miscellaneous matters was transacted on February 13, 1959:

BOARD OF CONTROL OF STATE INSTITUTIONS - EDUCATIONAL PROGRAM - EXTENSION

COURSES. On motion, which was seconded and passed, the request of the Board of Control of State Institutions that the State Board of Regents consider offering extension courses at institutions, especially the penal, under the supervision of the Board of Control was referred to the Committee on Educational Coordination for study and report back to the Board.

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - NATIONAL DEFENSE EDUCATION ACT-

REPORT. The following report of a meeting of the Iowa Joint Committee on Educational Television that was held on February 5, 1959, was submitted, and Provost Davis discussed the implication of the actions outlined in the report:

Meeting of Iowa Joint Committee on Educational Television was held in the conference room of the State Department of Public Instruction on February 5th, 1959. Members present:

J. C. Wright - State Superintendent - Department of Public Instruction
James Davis - WOI-TV - Iowa State College
John Winnie - Department TV - State University of Iowa
Carl Menzer - Department WSUI - State University of Iowa
Dr. Daryl Pendergraft - Extension Division - Iowa State Teachers College
Ivan Seibert - Department of Public Instruction
Harvey Davis - Provost - State University of Iowa
George R. Town - Dean Engineering - Iowa State College
F. J. Moore - Department of Public Instruction

Meeting called to order at 1:40 P.M. by Chairman Seibert.

On motion by Pendergraft seconded by James Davis and approved that reading of the minutes of the last I.J.C.E.T. meeting (June 24, 1958) was unnecessary since all members were provided with mimeographed copies of previous meeting, supplied by Secretary D. Dancer.

Chairman Seibert explained the purpose of this meeting, it being to discuss the implications of Title VII of the National Defense Education Act of 1958,

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and the possibilities of planning some type of Educational TV program where experimentation and research was involved and might meet the requirements needed for making application for financial aid under terms of the Act.

All members entered into a discussion relative to information available as to the various requirements of the Act as set forth in Title VII in terms of recent instructions and explanations received from the U. S. Department of Health, Education and Welfare, Office of Education, Washington, D.C., and it was unanimously agreed by all present that any project which might be considered for development by the I.J.C.E.T. could not possibly meet current deadline dates and therefore any program would be directed toward applying to the 1960-1961 school year.

Suggestions as to possibilities of developing plans for programs in areas of mathematics, science and foreign languages on both elementary and/or secondary levels were pursued.

After much discussion by all present, it was moved by Harvey Davis, seconded by Daryl Pendergraft and unanimously adopted that a project in teaching a foreign language by TV, films, tapes and recordings in Iowa elementary schools on a research and experimental basis be prepared for submission under Title VII National Defense Education Act of 1958 (P.L. 85-864.)

Further discussion was directed to the appointment of an action committee to effect the implementation of the above motion. It was decided that each representative institution comprising the I.J.C.E.T. appoint two members to serve on this committee, one of which would be associated with the field of foreign languages, and that this committee meet as soon as possible and report its deliberations to the I.J.C.E.T. Mr. James Davis was directed to serve as chairman of this committee.

Action Committee members appointed:

Herbert Hake - Iowa State Teachers College
Dr. Josef Schaefer - Iowa State Teachers College
James Davis - WOI-TV - Iowa State College
Professor Fred Schwartz - Iowa State College
John Winnie - Department TV - State University of Iowa
Professor Camelli LeVois - State University of Iowa
Ivan Seibert - Department of Public Instruction
Forest J. Moore - Department of Public Instruction.

There was a short discussion in regard to the Magnusen bill and its possible implications if enacted into law, and members were alerted to keep posted on any progress in this area.

INVESTMENTS - JOHN F. MURRAY ENDOWMENT FUND. Mr. Barlow moved that \$5,000 cash available in the John F. Murray Endowment Fund be invested in United States Treasury 4% notes due February 15, 1962; and the motion was seconded by Mr. Stevens and passed.

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CARNEGIE FOUNDATION GRANT - STUDY OF "BIG TEN" INSTITUTIONS. Provost Davis reported that the Carnegie Foundation had made a grant of \$40,000, and later appropriated \$250,000, for a study of the "Big Ten" institutions and the University of Chicago to show:

1. A picture of the "Big Ten", other than football accomplishments.
2. What the eleven schools mean to the midwest in terms of health, research, services, art, music, etc.
3. What can be done in the way of increased cooperation and coordination between the eleven schools?

Provost Davis stated that the study is being undertaken by people designated by the presidents of the institutions.

CORRECTION AND OTHER PROPOSED LEGISLATION - REPORT. Mr. Walsh presented a report on the status of the State Board of Regents legislative program as of this date, and the report was received and placed on file.

The Board approved the following policy with respect to pending legislation on long range financing of capital improvements at the state institutions of higher learning:

With respect to financing self-liquidating and revenue producing buildings and facilities, such as student unions, recreational buildings, auditoriums, stadiums, field houses, athletic buildings and areas, parking structures and areas, the Board supports Senate File 148.

With respect to long range financing of educational facilities at the state institutions of higher learning, the Board supports the following methods in the order of priority indicated: (1) a general obligation bond issue, as detailed in House File 583; (2) a standing appropriation; (3) revenue bonds as detailed in Senate File 177, supplemented by a standing appropriation; (4) revenue bonds supported by a pledge of student fees as detailed in Senate File 177.

NEXT MEETING. The next meeting of the State Board of Regents was scheduled to be held in the Board's office in the State Office Building, Des Moines, Iowa, on March 12-13, 1959; and President Hagemann stated that a dinner in honor of Mr. Plock would be the evening of March 12th.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on February 12, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of January, 1959, were approved and ratified.

REQUEST FOR HEARING - IOWA ASSOCIATION FOR THE DEAF - REPORT OF SPECIAL COMMITTEE. Mrs. Evans reported that Dr. Leonard M. Elstad, President of Gallaudet College, Washington, D.C., would visit the Iowa School for the Deaf on March 11 and 12, 1959, and would come to Des Moines on March 13, 1959, to meet with the State Board of Regents.

DIPLOMAS AND CERTIFICATES. The Educational Policy Committee reported that Superintendent Berg had recommended that certain students at the Iowa School for the Deaf, whose names he submitted, be awarded diplomas on May 31, 1959.

Mrs. Rosenfield moved that the Superintendent of the Iowa School for the Deaf be authorized and empowered to award diplomas or certificates upon certification by the principal of the academic or vocational division and the assistant superintendent in charge of education that the candidates for diplomas have met the requirements for graduation, and the motion was seconded by Mrs. Evans and passed. (See Board minutes of September 14, 1948, regarding use of manual or facsimile signatures.)

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on February 12, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of January, 1959, were approved and ratified.

DIPLOMAS. Mrs. Rosenfield moved that the Superintendent of the Iowa Braille and Sight-Saving School be authorized and empowered to award diplomas upon certification by the principal that the candidates for diplomas have met the requirements for graduation, and the motion was seconded by Mrs. Evans and passed. (See Board minutes of September 14, 1948, regarding the use of manual or facsimile signatures.)

POWER PLANT REPAIRS - DEAERATING HEATER AND CONDENSATE TANK - ADDITIONAL FUNDS. Upon the recommendation of the Building and Business Committee \$413.00 was transferred, subject to approval by the Budget and Financial Control Committee, from the balance in the fund for Reinforcing Sub-basement, Main Building, Control 5-2-4-3-56, to the fund for Power Plant Repairs - Deaerating Heater and Condensate Tank, Project Account 5-2-4-3C-56, to cover the cost of additional equipment authorized by the Board on December 12, 1958. (See page 198, Board minutes of 12/12/58.)

HEATING AND POWER PLANT - BROS BOILER - REPLACEMENT OF TUBES. The Building and Business Committee reported that John Gordon, School Engineer, J. A. Neymeyer, Contractor, and George W. Moore, of the Lumberman's Mutual Casualty

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Company had made final inspection of the Bros Boiler in the Heating and Power Plant and found that the contractor, J. A. Neymeyer Company had completed the replacement of tubes in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the replacement of tubes in the Bros Boiler in the Heating and Power Plant was accepted as of this date, February 12, 1959, from the J. A. Neymeyer Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

HEATING AND POWER PLANT - BROS BOILER - REPLACEMENT OF TUBES - FINAL REPORT.

Upon the recommendation of the Building and Business Committee the following final report regarding the replacement of tubes in the Bros Boiler, Heating and Power Plant, was accepted:

INCOME:

Allocation from Rewiring Main Building, Control 5-2-4-1-56	\$8,920.00	
Total Available for Project 5-2-4-1B-56		<u>\$8,920.00</u>

EXPENDITURES

J. A. Neymeyer Co., Contractor, Waterloo, Iowa		
Labor, materials and supplies for installing 100 bent tubes in Bros boiler according to quotation of October 28, 1958	\$6,450.00	
Labor, materials and supplies for installing 41 bent tubes in Bros boiler according to quotation of October 15, 1958	<u>2,470.00</u>	
Total Expenditures		<u>\$8,920.00</u>

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on February 12, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of January, 1959, were approved and ratified.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University was transacted on February 12, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University for the month of January, 1959, were approved and ratified.

RESIGNATION. Upon the recommendation of the Educational Policy Committee and President Hancher the resignation of Ray B. West, professor in the Department of English, College of Liberal Arts, effective June 10, 1959, was accepted.

LEAVES OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hancher the following requests for leaves of absence were granted:

Alfredo Roggiano, associate professor in the Department of Romance Languages, College of Liberal Arts, for the second semester of the academic year 1958-1959, without salary or insurance, to accept an appointment as visiting lecturer at Indiana University.

Elizabeth Halsey, professor emeritus in the Department of Physical Education for Women, College of Liberal Arts, for the academic year 1959-1960, without salary.

REAPPOINTMENTS AND SALARY INCREASES. Upon the recommendation of the Educational Policy Committee and President Hancher the following reappointments and salary increases for staff members in the Division of Physical Education and Intercollegiate Athletics were made, effective for the period February 1, 1959, through January 31, 1960, twelve months' basis, plus insurance programs, with payment to be made from unappropriated athletic funds:

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<u>Name</u>	<u>Salary Increased</u>	
	<u>From</u>	<u>To</u>
*Forest Evashevski	\$17,500	\$20,000
Robert Flora	10,300	10,800
Archie Kodros	9,100	10,000
Henry Piro	9,100	10,000
Jerry Burns	8,500	10,000
Jerry Hilgenberg	7,000	8,500
William Happel	5,200	6,000

*Employed on a basic contract effective through January 31, 1964.

FEE - SPECIAL SEMINAR OR CONFERENCE. Upon the recommendation of the Educational Policy Committee and President Hancher, a fee of \$8.00 a semester hour was established for special seminars or conferences held during the academic year and available primarily to students who are not in residence, effective as of February 1, 1959, the fee to be deposited in regular fee income accounts and not to include activity privileges.

STUDENT FEE PAYMENT PLAN - SUMMER SESSION. Upon the recommendation of the Building and Business Committee and President Hancher, all previous actions with reference to late fee payment penalties, fee refunds, and reinstatement after cancellation regulations, where applicable to the eight weeks summer session registrations, were rescinded and the following student fee payment plan for the summer session was adopted, effective for the 1959 summer session:

Students registering for the regular eight weeks summer session will pay an advance payment of \$35 before receiving registration materials. The balance of the fees and tuition and charges for room, board and other expenses in dormitories, car registration and parking fees, library and parking fines and other charges will be billed to students or parents on or about July 10, payable by July 20th.

A penalty of \$5 will be assessed on all accounts not paid by the 20th of July, and students with unpaid accounts as of the 25th of July will be reported to the Registrar for the cancellation of the student's registration. If the registration is canceled, a fee of \$10 will be required for reinstatement.

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Refunds of fees for students canceling registration will be as follows: A refund or credit of 90% of the total fee assessed will be made for students canceling within the first five days of the summer session. A reduction of 2% per day of the total fee assessed will be made for each day after the first five days until August 1. Refunds or credits of fees will not be applicable after August 1, and refunds will not be paid until after the first billing date.

GENERAL EDUCATIONAL BUDGET 1958-1959 - EQUIPMENT - CEILING INCREASE. Upon the recommendation of the Building and Business Committee and President Hancher, and in consideration of the need to purchase a replacement for a wrecked automobile for which purpose the Budget and Financial Control Committee allocated \$1,700, the 1958-1959 general educational budget of the State University was increased as follows, with the understanding that the statutory ceiling on annual expenditures for equipment for 1958-1959 would be increased by that amount and that a report is to be filed with the State Comptroller as provided by law:

	<u>From</u>	<u>To</u>	<u>Increase</u>
Equipment	\$423,524.72	\$425,224.72	\$1,700.00

SPECIAL ASSISTANT ATTORNEYS GENERAL - DOW, LOHNES AND ALBERTSON. Secretary Dancer reported that on February 9, 1959, the Executive Council of Iowa approved the appointment by the Attorney General of Iowa of the firm of Dow, Lohnes and Albertson, Washington, D.C., as Special Assistant Attorneys General, in accordance with the provisions of Section 13.7, Code of Iowa, 1958, to represent the State University of Iowa Radio Station WSUI in matters pertaining to radio licensing, with the understanding that the legal fees incurred for services rendered by the firm are to be paid by Radio Station WSUI.

RESIDENCY STATUS - DAVID G. REQUE. President Hagemann submitted correspondence with David G. Reque, who is enrolled in the College of Medicine of the State University of Iowa and classified as a non-resident student and who is

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requesting that he be classified for tuition purposes as a resident of Iowa.

After consideration it was the decision of the Board that David D. Reque could not be classified as a resident student under the rules and regulations of the State Board of Regents for the admission of students (Admission Requirements), and, therefore, his request to be classified as a resident student was denied.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on February 12, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of January, 1959, were approved and ratified.

1959 SUMMER SESSION BUDGET. Upon the recommendation of the Educational Policy Committee and President Maucker the budget of the Iowa State Teachers College for the 1959 Summer Session was adopted. A summary of the budget is as follows:

Source of Support

Estimated expenditures prior to July 1, 1959 chargeable to 1958-1959 budget	\$ 63,333.00	
Estimated expenditures after July 1, 1959, chargeable to 1959-1960 budget	<u>126,667.00</u>	\$190,000.00

Estimated expenditures

Salaries	\$182,755.75	
Other expenses	6,600.00	
Fund for use of Dean's office to defray expenses of additional personnel, etc.	<u>2,094.25</u>	
	\$191,450.00	
Less transfer to be made from academic year budget	<u>1,450.00</u>	
Net total, 1959 Summer Session Budget		\$190,000.00

Science and Mathematics Summer Institute, 1959		
Income - National Science Foundation Grant	\$ 96,400.00	
Estimated expenditures		96,400.00

MARRIED STUDENT HOUSING - COLLEGE COURTS - 24 ADDITIONAL UNITS - ACCEPTANCE.

The Building and Business Committee reported that final inspection of the 24 additional units of Married Student Housing (College Courts) had been made by representatives of the Iowa State Teachers College and the contractors and it was found that the work had been completed in accordance with the plans and specifications and contract documents.

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Upon the recommendation of the Building and Business Committee the work indicated for the construction of the 24 additional units of Married Student Housing (College Courts) was accepted as of this date, February 12, 1959, and payment of the final estimates in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized:

General construction	Marshall J. Reichart, Waterloo, Iowa
Plumbing and Heating	Sid Smith and Company, Waterloo, Iowa
Electrical	Maco Electric, Waterloo, Iowa

EMERGENCY COAL. The Building and Business Committee reported that on December 18, 1958, the Iowa State Teachers College purchased 500 tons of emergency Illinois coal from the Arch McFarlane Fuel Company, Waterloo, Iowa, at a mine price of \$4.25 a ton, the same price as paid by the State University for the same coal, plus freight of \$4.17 a ton, and a trucking charge of \$1.10 a ton; and, upon the recommendation of the Building and Business Committee, the action was approved and ratified.

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on February 12, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State College for the month of January, 1959, were approved and ratified.

RESIGNATIONS. Upon the recommendation of the Educational Policy Committee and President Hilton the following resignations were accepted:

Gerald L. Barger, associate professor of Agronomy (Soils and Climatology), Agricultural Experiment Station, effective as of November 1, 1958. He has been transferred to the National Weather Record Center at Asheville, N.C.

Andrew L. McComb, professor of Forestry, effective March 20, 1959, to accept a position at the University of Arizona, Tucson, Arizona.

Sam H. Thompson, professor of Agricultural Economics and Rural Sociology Agricultural Experiment Station and Agricultural and Home Economics Extension Service, effective February 28, 1959. Retiring.

William R. Whitfield, associate professor of Poultry Husbandry, Agricultural and Home Economics Extension Service, effective May 31, 1959. Retiring.

Ralph M. Durham, associate professor of Animal Husbandry, Agricultural and Home Economics Extension Service, effective May 15, 1959, to accept a position as head of the Animal Husbandry Department, Texas Technological College, Lubbock, Texas.

LEAVES OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hilton the following leaves of absence were granted:

Harold W. Davey, professor of Economics and Sociology, for the period March 1, 1959, through May 31, 1959, without salary, to teach at the University of Minnesota during the spring quarter.

John B. McClelland, professor of Vocational Education, for the period July 1, 1959, through June 30, 1960, without salary, to serve an additional year as leader for Stanford University ICA project, Philippines.

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Robert E. Rundle, professor of Chemistry and senior scientist, Institute for Atomic Research, for the period July 1, 1959, through August 31, 1959, without salary, to continue studies under a Senior Post Doctoral Fellowship at Clarendon Laboratory, Oxford University, England.

George Seifert, associate professor, Mathematics, for the period September 1, 1959, through August 31, 1960, without salary, to spend a year at the Research Institute of Applied Science in Baltimore, Maryland.

Gerhard Tintner, professor of Economics and Sociology, for the period February 27, 1959, through June 15, 1959, without salary, to teach econometrics at the Technical University, Lisbon, Portugal.

Gordon C. Danielson, professor of Physics and senior physicist, Institute for Atomic Research, for the period July 1, 1959, through August 31, 1959, with salary, to study in Europe. He will receive salary at the rate of \$247.00 a month from United States Atomic Energy Commission funds.

SALARY INCREASE - PROMOTION. Upon the recommendation of the Educational Policy Committee and President Hilton, Don C. Charles was promoted from associate professor of Psychology, at a salary of \$7,900 (Educational Support), twelve months' basis, plus annuity, to associate professor and acting head of the Department of Psychology, at a salary of \$8,700 (Educational Support), twelve months' basis, plus annuity, effective July 1, 1959.

APPOINTMENT. Upon the recommendation of the Educational Policy Committee and President Hilton, John M. Bremmer was appointed associate professor of Agronomy at a salary of \$9,600 a year, twelve months' basis, effective September 1, 1959.

CATALOGUE CHANGES. Upon the recommendation of the Educational Policy Committee the proposed catalogue changes for 1959-1961 were referred to the Committee on Educational Coordination for consideration and report back to the Board.

1958-1959 BUDGET - EQUIPMENT - CEILING INCREASES. Upon the recommendation of the Building and Business Committee and President Hilton the following increases in the 1958-1959 budget ceilings for equipment were made:

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	<u>Increase</u>	<u>Source of Funds</u>
General College	\$100,000	Salary savings
Agricultural Experiment Station	17,500	Federal fund increase 7/10/58
Cooperative Extension Service	2,200	Federal fund increase 7/10/58

with the understanding that a report is to be filed with the State Comptroller as provided by law.

FORESTRY SUMMER CAMP - FEES. Upon the recommendation of the Building and Business Committee and President Hilton the Freshman Forestry Summer Camp was reduced from a ten-week to an 8-week camp (15 to 12 credit hours), and the fees for the Summer Camp were reduced as follows, effective June 1, 1959:

	<u>From</u>	<u>Reduced To</u>
Registration fee	\$ 77	\$ 62
Non-resident registration fee and tuition	167	126

MEMORANDUM OF UNDERSTANDING - SHELBY-GRUNDY SOIL AREA EXPERIMENTAL ASSOCIATION. Secretary Dancer reported that on February 9, 1959, the Executive Council of Iowa approved an extension of a Memorandum of Understanding with the Shelby-Grundy Soil Area Experimental Association covering the operation of the Shelby-Grundy Experimental Farm located in Ringgold County for an additional period of five years, beginning March 1, 1959. (See page 186, Board minutes of November 13-15, 1958.)

AMES LABORATORY - ATOMIC ENERGY COMMISSION - CONTRACT. Upon the recommendation of the Building and Business Committee and President Hilton a sub-contract under Contract No. W-7405-Eng-82, for the employment of the General Nuclear Engineering Corporation as consultants on the design of reactor facilities, was approved with the understanding that payment for services is to be made from Ames Laboratory Atomic Energy Commission contract funds on per diem rates with a maximum payment of \$5,000.00.

February 12-13, 1959 - Iowa State College

February 13, 1959

The following business relating to the Iowa State College was transacted on February 13, 1959:

CHANGES IN NAMES OF DIVISIONS. President Hilton recommended that the following changes be made in the official names of the five major divisions of the Iowa State College, effective July 1, 1959: (See page 80, Board minutes of September 14, 1948, and page 147, Board minutes of December 15-16, 1948. Item dropped from docket for May 9-10, 1949.)

<u>From</u>	<u>To</u>
The Division of Agriculture	The College of Agriculture
The Division of Engineering	The College of Engineering
The Division of Home Economics	The College of Home Economics
The Division of Science	The College of Sciences and Humanities
The Division of Veterinary Medicine	The College of Veterinary Medicine

Upon the recommendation of the Educational Policy Committee, consideration of the foregoing recommendation was carried over until the next meeting.

ADJOURNMENT. The meeting was adjourned at 2 p.m., February 13, 1959.

David A. Dancer

David A. Dancer, Secretary

February 12-13, 1959 - Iowa State College

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