

The State Board of Regents met at the Grimes State Office Building,  
Des Moines, Iowa, on December 9-10, 1971. Those present were:

	<u>December 9</u>	<u>December 10</u>
<b>Members of the State Board of Regents</b>		
Mr. Redeker, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	All Sessions	All Sessions
Mrs. Collison	All Sessions	All Sessions
Mr. McCartney	All Sessions	Excused at 11:00 a.m.
Mr. Perrin	All Sessions	All Sessions
Mrs. Petersen	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Wallace	All Sessions	All Sessions
<b>Office of the State Board of Regents</b>		
Executive Secretary Richey	All Sessions	All Sessions
Mr. McMurray	All Sessions	All Sessions
Mr. Caldwell	All Sessions	All Sessions
Secretary Heldebrant	All Sessions	All Sessions
<b>University of Iowa</b>		
President Boyd	All Sessions	All Sessions
Vice Provost Chambers	All Sessions	
Vice Provost Hardin	All Sessions	All Sessions
Director Hawkins	All Sessions	All Sessions
Provost Heffner	All Sessions	All Sessions
Vice President Jolliffe	All Sessions	All Sessions
Director Strayer	All Sessions	All Sessions
Professor Vernon	All Sessions	
<b>Iowa State University</b>		
President Parks	All Sessions	All Sessions
Vice President Christensen	All Sessions	All Sessions
Vice President Hamilton	All Sessions	All Sessions
Vice President Moore	All Sessions	All Sessions
<b>University of Northern Iowa</b>		
President Kamerick	All Sessions	All Sessions
Business Manager Jennings	All Sessions	All Sessions
Provost Martin	All Sessions	All Sessions
Director Kelly	All Sessions	All Sessions
Director Miller	All Sessions	All Sessions
<b>Iowa School for the Deaf</b>		
Superintendent Giangreco	All Sessions	Excused
Business Manager Geasland	All Sessions	Excused
<b>Iowa Braille and Sight Saving School</b>		
Superintendent Rocco	All Sessions	Excused
Business Manager Berry	All Sessions	Excused

## GENERAL

President Redeker called the meeting of the Board of Regents to order at 9:10 a.m. on Thursday, December 9, 1971. The following business pertaining to General or Miscellaneous items was transacted on Thursday, December 9, 1971. STEPHEN FORD, IMPOUNDED SALARY, passed to January meeting as Attorney General's Office was not ready with their presentation.

APPROVAL OF MINUTES: The minutes of the November meeting were delayed until the January meeting.

COMMITTEE ON EDUCATIONAL COORDINATION: In November the Interinstitutional Committee on Educational Coordination was requested by the Board to review catalog changes proposed by the University of Iowa. The Committee recommended the Board of Regents approve the proposed course changes, and that the following four recommendations of the Committee relating to the listing of courses be approved.

1. Changes include a short description of courses being added or changed.
2. Clearer identification be made of courses which have been offered during the first year of the catalog biennium and those which have not been previously offered.
3. An attempt be made to reduce cross-listing of courses so that the actual number of courses being added or dropped is clearly indicated.
4. Consideration be given to removing the "inactive course" category.

It was pointed out that the University is attempting a new technique, changing from a highly categorized schedule to one that would be more flexible and economical for the students but there is a transition period and certain courses cannot be eliminated until students presently enrolled have completed them.

## MOTION:

Mr. Bailey moved that the proposed course changes at the University of Iowa be approved and that the four recommendations of the Committee relating to the listing of courses be approved. Mr. Perrin

seconded the motion, and passed  
unanimously.

A report by the University of Northern Iowa regarding a new "program for the preparation of community college teachers" was given stating that this is a rapidly growing program. The University of Northern Iowa has received federal fellowship support. The change being made is an expansion of the program with the aid of the federal fellowship program, preparing people for the junior college level. The university has added or proposes to add programs in mathematics and art and work with every department in its efforts to train personnel for the Area Schools.

Upon questioning regarding addition of staff, the institution answered that one person acts as coordinator of the junior college liaison and no staff additions are proposed.

WAGE PRICE CONTROL - PHASE 2. Professor Vernon gave a report stating that the United States Senate had passed a bill that calls for the payment of the retroactive amount withheld from wages and salaries during Phase 1, which the Pay Board has not permitted. This bill relates primarily to teachers. The United States House of Representatives has legislation of broader retroactive effect. Differences between the two bills must be ironed out. Professor Vernon advised that the Board wait a month and see what happens.

The Board discussed the matter of inequities resulting from the freezing of salaries as it applied to nine month employees. It was suggested that the Board support legislation providing for retroactive payment of withheld compensation so that all employees of the institutions would be treated in the same manner as wage controls applied to their compensation.

MOTION:

Mrs. Collison moved that the Board support legislation to provide for retroactive payment of salaries withheld during the wage freeze by stating the problem and explaining the facts as they exist in the Regents institutions to the

Iowa Congressional Delegation thereby requesting them to work for appropriate legislation to remedy any inequities. The motion was seconded by Mr. Wallace, and was carried with Mr. Perrin and Mr. McCartney abstaining.

PAYROLL WITHHOLDING OF DUES. On November 22, 1971 Attorney General Turner offered the following opinion to the Board of Regents:

"In our opinion, even in absence of statutory authority, the board of regents may permit its institutions, on voluntary written request signed by an employee, to deduct union dues or any of the other above listed deductions for savings or contributions which have heretofore been withheld from salaries by any one of the institutions as an administrative practice of long-standing, provided the employee may cancel authorization for the deduction at any time. Or the regents may end the practice as to any deduction which is not either expressly authorized by statute or a proper set-off."

Mr. Turner added certain caveats to his opinion.

Mr. Richey reported on the matter of withholding dues from the paycheck of an employee upon his written request. The Attorney General, with some caveats, ruled that the Board of Regent institutions could withhold dues upon the written request of the employee. Mr. Richey stated that the question before the Board was whether it wishes to authorize dues deduction privileges on each campus upon the consent in writing from the employee. If the Board authorizes dues deduction, it should decide what restrictions they wish to impose in order to prevent the institutions from having a multitude of agencies and organizations requesting the privilege of deduction. It was suggested that guidelines be set up so the withholding system does not become an impossible situation. The Board was reminded that the withholding of dues is a bargainable item. President Kamerick stated that there must be consistency for all institutions. President Boyd urged that present action at the University of Iowa to withhold dues not be changed. The cost to the institutions amounts to 25¢ per deduction, according to Vice President Jolliffe.

MOTION:

Mr. Wallace moved to have the Board Office consult with the university business managers to develop a proposed policy on withholding for the Procedural Guide to be brought to the Board of Regents

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in January or, at the latest, by the February meeting. The motion was seconded by Mr. McCartney, and was unanimously passed.

MOTION: Mr. Wallace moved that the institutions be allowed to make union dues deductions as they see necessary. Motion died for lack of a second.

MOTION: Mr. Perrin moved that the institutions not extend the number of withholdings without Board approval or until a policy is established. The motion was seconded by Mr. Shaw. The motion passed with Mr. Wallace voting "Nay".

MATERNITY LEAVE POLICY. President Boyd stated that except for employees under the Regent's Merit System the Board's policy provides that "sick leave may be authorized for obstetrical cases, not to exceed 10 working days, provided the employee is absent without pay not longer than six months and returns to work not later than three months after delivery. Such sick leave will be paid at the time the employee returns to work." Employees covered by the Regent's Merit System may be granted maternity leave without pay. The Board was reminded that it had approved merit system rules providing for sick leave pay in maternity cases of up to 10 days under certain conditions but that this provision for pay was stricken by the Merit Employment Commission. President Boyd stated that there is some indication that the Merit Commission is willing to reconsider its position and requested that the Board ask the State Merit Commission to approve a policy based on the mandatory provision of up to 20 days paid maternity leave.

The unequal treatment between employees covered by the merit system and those exempt from the system was noted.

Dr. Hardin, Vice Provost for Health Affairs at the University of Iowa, commented on the medical aspects of pregnancy that support the period of up to six months leave. Dr. Hardin stated the length of time should be very flexible in each instance to adjust to the physiological state. In his opinion there should be no set maternity leave since each case is different.

President Boyd stated that all of the Regent institutions are favorable to the adoption of this proposed change. President Kamerick and President Parks indicated orally their full support for the proposal.

MOTION:

Mr. Baldrige moved to adopt the policy proposed by President Boyd as follows: "A permanent employee shall be entitled to a maternity (pregnancy) leave for a period not exceeding six months. Immediately upon return to work after a maternity leave an employee shall receive 20 days pay chargeable to her sick leave accumulation, if available. On conclusion of a maternity leave an employee, if qualified, will be returned to the position from which she was granted maternity leave or to another position in the same class." Motion was seconded by Mrs. Collison.

During discussion of Dr. Boyd's proposal Board members suggested certain changes for purposes of clarification.

SUBSTITUTE MOTION:

Mr. Baldrige moved to include the changes and adopt the policy as follows: "A permanent employee shall be entitled to a maternity (pregnancy) leave for a period not exceeding six months. Immediately upon return to work after a maternity leave an employee shall receive up to and including 20 days pay chargeable to her sick leave accumulation, if available. On conclusion of a maternity leave an employee, if qualified, will be returned to the position from which she was granted maternity leave or to another position in the same class, subject to lay-off procedures as provided elsewhere in these rules." The motion was seconded by Mrs. Collison, and was passed unanimously.

AD HOC COMMITTEE ON CAMPUS DISORDERS. Professor David Vernon reported on the deliberations and recommendations of the Regents' Ad Hoc Committee on campus disorders. The Committee recommended a policy on admission procedures relating to unrest and that said policy become effective immediately with full application beginning with the next semester or quarter at each university under the Board of Regents; and further recommended the Committee be dissolved. (Policy as adopted follows discussion.)

The Committee noted that a first draft of this policy had been sent to the Board and Presidents on September 22. Copies were circulated among constituency groups on campus with suggestion that comments should be made to the Presidents by November 1. The Committee met in late November and considered comments and suggestions made by the University Registrars, President Kamerick, Mike Vance, Vice President UISA, University of Northern Iowa Faculty Senate and faculty and staff members. The recommendation before the Board was a result of these deliberations.

During discussion, question was raised over the transfers from Non-Regent Institutions section and whether students transferring from other institutions received fairer treatment than those transferring among Regent institutions. In answer, it was stated that the Committee felt strongly that admission should be left to the discretion of the admissions people and such judgment involved should be based on individual cases. While all cases will be pursued where the record shows prior dismissal, admission determinations would be based on whether the offense was similar to one which would cause dismissal from a Regent institution. In any case, present Regent admission policies provide that "A transfer applicant under disciplinary suspension will not be considered for admission until a clearance and a statement of the reason for the suspension is filed from the previous college. When it becomes proper to consider an application

from a student under suspension, the college must take into account the fact of the previous suspension in consideration of the application. An applicant granted admission under these circumstances will always be on probation and his admission subject to cancellation."

Discussion then turned to points made by Michael Vance, Vice President of the University of Iowa Student Body. He made these points:

- a. Asking a transfer applicant about his or her eligibility to return to the institution from which the applicant is transferring amounts to self-incrimination and as a result, students should not be forced to answer. Further, the university has vastly superior resources to that of a student to find out such matters.
- b. He questioned whether charges in cases not yet resolved should go on a student's record.

In answer, Mr. Vernon stated that both points had been carefully considered by the Committee at an earlier date.

Mr. Vance also requested that the wording in the Confidentiality of Records section which reads "and such student has been charged" be changed to read "and such student is currently charged".

MOTION:

Mr. Wallace moved approval of the policy shown below with acceptance of the above change in wording in the Confidentiality of Records section. The motion was seconded by Mr. Shaw. In vote on the motion, all members voted "Aye" except Mrs. Collison who abstained.

Regent Collison then made the following statement:

"Being realistic about the limits of agreement can be better for collaboration than assuming the position of the collaborators. Recognizing that the trust needed for effective collaboration on campus is difficult to develop and to sustain, there are those of us who are questioning the best methods of showing the respect for each group, student, faculty, administration and governance, and understanding the basis for his acts even when they oppose one's own concerns.

Those who have served on the Ad Hoc Committee have indeed worked conscientiously to protect the students as citizens with fundamental rights, treating the responsibilities of the other groups and the

the institutions simultaneously. Recognizing that the campuses have had few explicit guidelines or policies on communications with campus constituencies, they laid important foundations for new and efficacious realities.

These realities are the rights of others based on the nature of the educational process. Some of us need to repeat quite often that education in America leads the student in the direction of respect for individual conscience, a sense of social responsibility, trust in free exchange of ideas and procedures of dissent, a certain confidence in the ability of men to reason together and to adjudicate their differences, a frank recognition of the vitality of the unconscious, a willingness to protect workers and the poor against economic powers.

Some of us need to rely on the scholarly Carnegie Commission analysis and its recommendations for action, which treats rights and responsibilities for all groups simultaneously, approaches a total campus community as a single entity, establishes the principle that the greater the privilege of members of the institution, the more responsible they should be for the maintenance of high standards of conduct in an environment conducive to extending, sharing and examining knowledge and values, in the construction of these instruments.

To this end of bringing the communications to fullness, the Board of Regents may wish to explore the kind of role they will express in helping achieve the shaping of the modern university in the unpredictable next ten years. How may the spontaneity of the students, their intuitive feelings for direction of change help us to be creative in a more responsive way?"

Policy on Admission Procedures Relating to Unrest  
(As Adopted 12-9-71)

The Board of Regents hereby adopts the following admissions policies and procedures relating to campus unrest:

Confidentiality of Records: Each Regent institution shall continue to develop its own internal rules governing confidentiality of student records. When a student wishes to transfer from one of the universities governed by the Board of Regents to another Regent institution and such student is currently charged with a violation of the Regents' Rules of Personal Conduct, information concerning such charges shall be made available to the Regent institution to which the student wishes to transfer.

Transfers to Regents Universities: Each transfer applicant from any institution of higher learning to a university governed by the Board of Regents shall be asked about his or her eligibility to return to the institution from which the applicant is transferring. If the applicant is not eligible to return, the following rules shall apply:

- a. Transfers Among Regent Institutions: Transcripts at all Regent universities now include an appropriate notation if a student is ineligible for readmission or re-enrollment. Admission shall be denied if the applicant currently is under disciplinary suspension or has been dismissed from one of the other Regent universities for violation of the Regents' Rules of Personal Conduct and is not eligible to re-enter. Further, if such transfer applicant is currently on probation for having violated the Regents' Rules of Personal Conduct at one university, the applicant, if admitted to another Regents university, shall be admitted on probation.
- b. Transfers From Non-Regent Institutions: If the application for admission or the transcript from another institution shows that the applicant is not eligible to re-enroll there, further inquiry will be made to determine the reason. Such inquiry may lead to admission, conditional admission, or denial of admission. Appeals from the decision will be referred to appropriate university channels.

Applications from "Visitors": Under the Regents' Rules of Personal Conduct, "visitors" to the campus who are believed to have violated the Rules and who later apply for admission may be denied admission because of their prior conduct, subject to a due process review if the denial is appealed by the applicant. An applicant who would be subject to such a denial and due process review at any university governed by the Board of Regents shall be subject to the same denial and review by the other two Regents universities if application for admission is made to them. The three universities shall cooperate in making known the identity of such persons among all three institutions.

Discussion then turned to the recommendation that the Ad Hoc Committee on Campus Disorders, having completed the assignment made to it by the Board, be dissolved.

The Committee was created by the Board in June, 1970. Reports and recommendations were made to and considered by the Board in July, October, November, December 1970, May, June, September, December, 1971. During that time Regents' Rules of Personal Conduct were adopted, reviewed and amended, and hearing procedures were developed. A policy on communications with campus constituencies was developed; admission procedures related to the Regents' Rules were developed. The Committee members feel that their assignment has been completed.

Members of the Committee at various times during the past eighteen months were:

University of Iowa

Philip G. Hubbard, Vice Provost for Student Services  
John W. Larson, Assistant to President  
Howard N. Sokol, Assistant to Provost  
Ronald L. Carlson, Professor of Law  
Walter A. Cox, Dean, Office of Admissions & Registrar

Iowa State University

George C. Christensen, Vice President for Academic Affairs  
Wilbur L. Layton, Vice President for Student Affairs  
Arthur M. Gowan, Dean Admissions & Records  
Carl A. Sandeen, Dean of Students

University of Northern Iowa

Leo Baker, University Counsel  
Edward Voldseth, Dean of Students (Vice President for Relations &  
Development)

Daryl Pendergraft, Vice President  
Thomas Hansmeir, Vice President  
Mavis L. Holmes, Dean of Students  
Marshall R. Beard, Registrar

David H. Vernon, Professor of Law (Special Consultant to Board Office)  
R. Wayne Richey  
Robert G. McMurray

Mr. Vance and Michael Pill, SUI Student Senator, spoke to the point that in their view serious questions were unanswered relative to Regents' Rules of Personal Conduct and that the Board should set up a mechanism to resolve these questions.

A Board member remarked that the arguments of Mr. Vance and Mr. Pill were previously stated by students at the time the Board considered its conduct rules, which would be under periodic review and possible change.

MOTION:

Mr. Perrin moved that the Ad Hoc Committee be dissolved since its assignment had been completed and that its members be highly commended for a job well done. The motion was seconded by Mr. Baldrige and passed unanimously.

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IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION. The Council reported that the guest speaker was Dr. Edmund Gleazer, Jr., Washington, D. C. His talk centered mainly on the changes during the past few years in the public junior colleges. Some of the elements included in the study included the groups that will be served by junior colleges such as minority groups, adult education, women over 25, diverted students, and in the retraining role. These students would be served with a different format-- more counseling, aids, etc. Dr. Gleazer also talked about the shifting focus of power as regards the development of colleges, how they will be developed and what role they have in the various states. The subjects of who would pay, the role of tuition, state and federal support, and the work that is being done with communities to allow credit for work experience within the community were discussed. The Council spent the afternoon discussing the role of the Coordinating Council. A report from Ottumwa Heights was given as to how the new medical library program would fit; as well as a report received from Mount St. Clair. The second draft of the bill for the proposed Advisory Commission was discussed and a number of questions raised. The proposal, as it now stands, has not passed the Coordinating Council and is a deferred matter. A copy of the revised bill of the Council meeting will be sent to the Board by Dr. Boyd. The January meeting will be at Drake University.

Mr. Perrin stated that if this proposed bill had come up for vote in the Council, it would have passed but with a considerable split. It seemed there are elements of the Coordinating Council that have trouble ascertaining the proper role of the organization they represent and still coordinate with other sectors of post high school education. He reported further that it didn't appear that the Council was coming closer to coordination but was instead perhaps being split farther apart.

The Board stated that the area school boards felt that such a coordinating group should be entirely lay people. The reason for this was they felt the area schools would not fare well under the proposal that was under consideration.

HIGHER EDUCATION STUDY COMMITTEE. The Executive Secretary reported that he had sent out copies of all material furnished by the Board Office to the Committee for its meeting of November 29-30, and will send out copies of the minutes when they become available. It is his understanding that some Committee members now regard the charge to be the drafting of a master plan for Higher Education in Iowa. In the meeting he strongly suggested that the Committee should consult directly with the Board of Regents and the administrators of the universities so that lack of information would be held to a minimum.

GOVERNOR'S EDUCATIONAL ADVISORY COMMITTEE. Responses from several Regent Committees on recommendations of the Governor's Committee were presented at this meeting. The Regent Committee on Educational Relations reviewed recommendations number 63 and 64 in the Report of the Governor's Educational Advisory Committee with the following comments:

Recommendation No. 63 - "Education should conduct an intensive study into the advantages and disadvantages of a common calendar for the academic programs at all higher education institutions."

The common calendar has some theoretical advantages but it is questionable if they are significant. The Regents institutions do not feel that students migrate between schools in large numbers in the middle of an academic year where it is now possible. Many transfers to occur but the great majority take place during the summer, prior to the fall term. It is, therefore, our opinion that there would be very few real benefits derived from all institutes of higher education adopting identical calendars. In fact, it may cause some harm since a university calendar should be designed to fit the goals of the individual institution. Institutional philosophies and objectives are not identical and it might damage our overall educational programs to insist upon common calendars for all institutions. The Regents gave this matter serious consideration some years ago for just the three institutions under their jurisdiction and decided it was worthwhile to keep some semblance

of similarity but was not worth the sacrifice of educational identity to make their calendars identical.

Recommendation No. 64 - "There should be continued study to develop interinstitutional course content uniformity."

As a result of the work of the Iowa Academy of Science, central articulation committees have been doing a considerable amount of work to develop course content uniformity among all institutions of higher learning in the State of Iowa. Committees are currently established in the areas of business, biology, English, foreign language, mathematics, music, social science, chemistry, physical science, speech, philosophy, and religion. Some committees are much more active than others; however, an effort is being made to fulfill recommendation number 64. The Committee on Educational Relations feels that these articulation committees should continue to be active and has gone on record to assist the Iowa Academy of Science in promoting this work.

It is questionable if we will ever have complete interinstitutional course content uniformity since even on the same campus two sections of a course differ from each other when taught by different instructors. In addition, if we had common titles for all of our courses such as English, mathematics, and chemistry, it would not guarantee the same content between schools since course content is determined by each individual faculty and this is a right which they cherish. It would be impossible to get all faculty to think alike and to agree on course content, and it is certainly doubtful if this could be done administratively.

The Committee on Educational Relations would like to point out that even though Iowa institutions of higher learning do not have complete uniformity in course content, it does not appear to be a problem in transferring credits from one institution to another. Institutions realize that courses are not identical; however, if the content is similar to that required at the institution receiving the credits, they are normally accepted without question. When a student states he loses credits in transferring from one institution to another, it is generally because all of his past program does not fit into the requirements of the program into which he is transferring.

A joint response from the Extension Deans of the three universities contained the following comments:

"The Committee recommends the establishment of an advisory commission for system-wide coordination and planning in education." (Recommendation 1, page 35)

"Higher education officials should participate in the development of a comprehensive planning and coordinating system for all education, nursery school through graduate education." (Recommendation 57, page 88.)

"All higher education capabilities in Iowa, public and private, should be considered in the development of future plans. Comprehensive long-range planning for all of higher education is essential." (Recommendation 58, page 89.)

Coordination in extension and continuing education in Iowa probably is more advanced than in any other state. The coordinating activities of the Committee on Extension Services Cooperation, the State Extension Council, and the Statewide Committee on Continuing Education all attempt to resolve problems before they arise. At the same time, it is recognized that the various institutions have unique characteristics and varying missions. Within the framework of cooperation to prevent unnecessary duplication, these unique characteristics and varying missions should be preserved so that the extension and continuing education needs of the people of Iowa can be served.

If an Advisory Commission for System-Wide Coordination and Planning in Education is established, the Dean of Extension of one of the state universities should be a member of that Commission so that the extension and continuing education needs of Iowa will be given adequate consideration.

"Professional personnel should participate in strong inservice training programs in all fields in which they teach. These programs should also include training in general educational problems and problems relating to the student in the community." (Recommendation 7, page 46.)

The Regents' universities have faculty and physical facilities which make it possible for educational groups to participate in well-planned inservice programs. Such programs may be designed to meet the local needs of those who participate, rather than to simply engage a consultant to do a day of observation. The use of university personnel for inservice work is limited only by the adjustment of schedules to make for a viable situation, both for the local group and those who serve in a consultative capacity. The matter of funding must be considered but it is certainly not an insurmountable problem.

"Encourage coordination of the educational programs of all public and private educational institutions in the state." (Page 36, item 4 under responsibilities of the proposed advisory commission.)

A large amount of coordination is taking place in the area of extension and continuing education. In 1962 the Regents established an Inter-institutional Committee on Extension Service Cooperation to coordinate extension and continuing education activities of the three state universities; this was followed in 1967 by giving the Committee additional functions as the State Extension Council to administer jointly certain Federal programs.

In 1969 the area vocational-technical schools and the area community colleges joined with the State Extension Council in forming the Statewide Coordinating Committee for Continuing Education. The Iowa Association of Private Colleges and Universities became a member of the Coordinating Committee in 1970. Thus all segments of post high school education, except the specialized schools of business, etc., are joined in an attempt to coordinate continuing education and avoid unnecessary duplication.

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"The Iowa Coordinating Council for Post High School Education should carefully examine the proposed expansion of Regents' extension centers." (Recommendation 37, page 81.)

At the present time only the Quad Cities Graduate Study Center would be encompassed by this recommendation. The arrangements for the operation of the Quad Cities Graduate Study Center are in harmony with the comment following recommendation 37. The study center coordinates, but does not duplicate existing services provided by the area schools and private colleges in the region. Indeed, the courses offered primarily are those that would not otherwise be available.

The study center makes use of existing facilities at Augustana College in Rock Island, Illinois. It is financed primarily through contributions from the Quad-Cities community, the State of Illinois, and relatively small amounts from the three state universities.

The proposed Western Iowa Extension Center which has been endorsed by the Coordinating Council for Post-High School Education, the Coordinating Committee for Continuing Education, and now by the Governor's Educational Advisory Committee, would be a cooperative venture among the three state universities, the area schools, and the private colleges in the area. If funded by the Legislature, the Center would utilize existing facilities in the area.

"At least one of the Regents' universities should develop a program for the training of instructional, counseling, and administrative personnel needed in the area schools." (Recommendation 48, page 85.)

Although each of the Regents' universities offers a wide variety of instructional services which can be utilized by the area schools, it appears that only the University of Iowa has a unit within its Extension Division to work specifically with the area schools. The Director of the Office of Community College Affairs meets monthly with the Area School Superintendents, Deans, and Directors, and frequently with the Deans of Student Personnel. The Office conducts a summer workshop designed specifically for community college faculty, administrators, and board members.

Regular course work required for teacher certification in the community colleges is offered on campus, and one course on the community college is also offered as an extension course and is taught on one of the community college campuses.

"Governmental officials in Iowa should make greater use of the resources of our higher education institutions." (Recommendation 68, page 93.)

Although the emphasis may vary, all three state universities provide services to state and local governments in Iowa. At the University of Iowa, the Institute of Public Affairs (a unit in the Division of Extension and University Services) was established specifically for this purpose. At Iowa State University, Local Government Programs (a unit in University Extension) was created to work primarily with local governments. The emphasis at the University of Northern Iowa is in the area of education, where the Extension Division facilitates cooperation between the University and the State Department of Public Instruction.

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The Institute of Public Affairs, as the governmental research and training arm of the Division of Extension and University Services at the University of Iowa, has prepared many "how-to-do-it" manuals for local governmental officials and has offered hundreds of long-term training courses for local governmental officials in cooperation with the area community colleges. In the current semester, for example, thirty-eight classes with 696 trainees are being conducted in fourteen of the fifteen vocational-technical, community college, areas. Additionally the Institute staff is serving as the training consultant to the Iowa Department of Revenue.

Local Government Programs at Iowa State University has concentrated its efforts on regional workshops for local government officials and elected school board members. The public response to these problems has been excellent. In the fall of 1971, 1,489 city and town clerks, school board secretaries, and election officials attended election training sessions. Participation in the 1971 school board member orientation workshops exceeded the 1970 attendance by thirty-five per cent.

A joint program of the state universities, "Government by the People," was presented in January, February, and March of 1971. This program, which covered all aspects of local government, was attended by lay citizens as well as governmental officials, and was presented in all areas of the state.

The Board Office stated there was one more report to come in on the recommendations which would be given to the Board of Regents in January. Further, the Executive Secretary informed the Governor by letter of some of the Board's concerns regarding the study.

#### VISIT OF BUDGET AND FINANCIAL CONTROL COMMITTEE TO IOWA STATE UNIVERSITY.

The Budget and Financial Control Committee visited Iowa State University on Thursday, December 2, 1971. President Parks expressed the feeling that it was a day well spent. A Board member remarked that he felt the University had done an excellent job; the legislators were satisfied with the visit; and that rapport had been established.

SPECIAL SECURITY OFFICERS PROGRAM. Section 4.14, Procedural Guide, sets forth the law passed by the 63rd General Assembly and the Board policy to effect the legislative action. Since March, 1969, the Board has commissioned some 46 Special Security Officers on permanent status, 6 on probationary status and 9 for duties associated with being UMC Sheriffs at Iowa State University.

Of current staff, SUI has 37.6 positions authorized - 24 have been commissioned as special security officers, 4 are eligible for such status - 2 or 3 of those not commissioned are scheduled for Academy training within the next six months - thus, by July, 1972, some 30 of the 37.6 positions could be so commissioned.

At UNI, of a staff of 16 authorized, 12 have been commissioned, two more are eligible for such status at this time.

At ISU, currently all but two members of the 16 member force have been so commissioned.

In addition, ISU has a complement of six University Married Community sheriffs. In February, 1971, all six were commissioned. In June, 1971, three replacement sheriffs received commissions on the condition that they complete a course of training, the plans of which to be presented to the Board at a later date.

At the June meeting, it was suggested that legislation be drafted to permit handling of requests similar to that for UMC Sheriffs in the future. Present law permits such commissioning only upon completion of program at the Iowa Law Enforcement Academy or an equivalent training program.

As per the suggestion the Board Office recommended that the Board seek the following change in the law from the 1972 Legislative Session:

Section 262.13, Code 1971 is amended as follows (would follow what now appears in Code):

"The Board may authorize the commissioning of student employees as special security officers to perform expressly authorized duties when such persons have completed a formal on-campus training program previously approved by the Board."

It was explained that such a change, if approved, would not only meet the uniqueness of the ISU U.M.C. situation but would permit use of students in special situations on the other campuses. Such usage would be consistent with recent thinking on campuses vis-a-vis student marshals, etc. The change would

also have the double advantage of solving the problem of the Board handling such requests in the future and in providing to students so employed those immunities traditionally enjoyed and necessary to performance of peace officer duties.

The Board Office also recommended the following amendments to Section 4.14 Procedural Guide:

Amend Section 4.14, Board's Procedural Guide as follows:

Add to B(4) the following language:

"Except for compelling reasons, security personnel shall not be eligible for basic recruit training at the Iowa Law Enforcement Academy until employed for six months as a security officer at a Regent institution."

Add a new section as follows:

"Institutions under the Board of Regents may recommend to the Board names of employees to be designated as temporary special security officers. All such designations shall extend no longer than one year after such designation by the Board or, if earlier, upon the successful completion of a course of training at the Academy or an equivalent training course approved by the Board. No employee shall be eligible for renewal of a temporary designation."

These changes would permit:

- a. Recognition by the Board that in normal cases the job of the Academy in training all Iowa peace officers is too large to permit wasting resources on persons employed on a less than permanent basis. Since this is generally present institutional policy, such recognition should not create difficulties for the institutions in reaching training goals.
- b. Solution for the Board and institutions to the difficult problem of meeting the training requirements for commissioning while permitting those persons to hold those privileges and immunities available to peace officers.

Temporary status would be consistent with the training requirements of the Law since it would expire unless training were provided "as rapidly as practicable."

Since 1969, the Iowa Law Enforcement Academy has been very cooperative in finding slots for Regent security employees in its classes. When the small number of slots available in each class versus number of applicants from across the state are considered, this cooperation with us has been truly outstanding.

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Recognizing the space problem, the institutions have generally followed an informal policy that recruits would not be slotted for academy classes until completion of the probationary period (6 months). In point of fact, because of the backlog in training needs since 1969, the institutions have sent their personnel for training pretty much on a seniority basis. Some of the recommendations were to insure that Regents overriding priority for training did not prejudice law enforcement training for the state as a whole.

Vice President Moore, in discussion, felt the problem could be divided into two parts; one for regular security officers, a case of a new employee who had been asked to be placed in the Academy and that due to the pressures on the Academy was not eligible for admittance unless commissioned as a security officer. This was in conflict with the Board's present policy. The second problem is the security group at ISU (UMC Sheriff); this group operates in the married community. They are involved with minor parking violations, family fights, etc. There are times when they need the power of arrest for certain violations such as a moving violation. There is not an issue regarding the carrying of firearms, just the power of arrest.

He further explained that Iowa State personnel were working with the Law Enforcement Academy to develop an on-campus training program, utilizing city and campus security personnel as instructors. Plans would be to have the Academy provide certification upon successful completion of the course that the person was qualified for the work to be performed. Upon such certification, those certified would be expected to add campus and off-campus forces in emergencies.

The Board felt it should be pointed out the proposed legislative amendment would not deal solely with UMC but would permit all universities to utilize students in a law-enforcement capacity.

MOTION:

Mr. McCartney moved the Board seek the change in Section 262.13 as shown above and the Board amend Section 4.14, Procedural Guide, as shown above. The motion was seconded by Mrs. Petersen, and passed unanimously.

NANCY SUE KAPKE APPEAL OF RESIDENT CLASSIFICATION. The Registrars Committee on Coordination, acting on the appeal, recommended unanimously that nonresident classification for Ms. Kapke be continued at this time. Having exhausted all remedies at the university level, Ms. Kapke appealed to the Board of Regents. At this meeting, having all the background material before it, the Board considered the merits of this appeal. Ms. Kapke, after residence for one year would be eligible for resident classification in September, 1972. To avoid difficulties in extracting rule of application in such cases, the Board requested that future appeals material contain the particular rule of application.

MOTION:

Mr. Perrin moved that the appeal of Nancy Sue Kapke for resident classification at the University of Iowa be denied. The motion was seconded by Mrs. Petersen, and all members voted "Aye" except Mr. Wallace who voted "Nay".

ANNUAL REPORT ON FACULTY SALARIES. In the annual report on faculty salaries prepared by the Board Office, it was reported that the average salaries for 1971-72 for nine-month faculty at the three universities increased by about 1% over 1970-71. Salaries of the various academic ranks ranged from a decrease of 1.46% to an increase of 4.34%. Increases the previous year ranged from 2.5% to 5.4% depending on rank. Tables showing average salary by rank with percentage increases for each university for the past four fiscal years were provided to Board members. Nine month and twelve month salaries were listed separately.

It was pointed out that the increase in salaries granted to faculty at all three universities for 1971-72 generally continued a quite conservative trend in salary increases. 1970-71 increases were less than 1969-70. Regent universities, in effect, felt a wage chill prior to the President's actions in August. Cost of living growth since 1968-69 had virtually wiped out any real salary increases. The sparsity of funds available in 1972-73 would undoubtedly dictate a similarly conservative salary policy for an additional year. Most increases during the current year were made possible only by reallocation of resources by dropping existing positions, discontinuing programs, reducing equipment and RR&A budgets, etc.

The Board was also furnished supplemental information as regards distribution of full-time academic staff by rank at Regent universities. Also, a report entitled "A Study of Iowa Public University & Junior College Faculty Salary Relationships" published by the Iowa State Education Association was distributed. Analysis of this report will be made at a later date.

In brief discussion, it was noted that the Iowa State University faculty numbers were expressed in head-count terms while the other institution numbers were expressed on an F.T.E. basis. A correction of this difference would be made. Also some discussion was held on the difficulty of comparing the

different institutions in this manner. The Board Office stated that a more comprehensive report which would, hopefully, eliminate some of these difficulties could be prepared in future years.

REPORT ON HIGHER EDUCATION FACILITIES COMMISSION RE TUITION GRANTS. Regent Bailey stated the report, requested by the Board in November, should be delayed until January since the Higher Education Facilities Commission did not meet in November and the next meeting of the Commission was scheduled for December 14. There was an item on the agenda, relating specifically to the scholarship and tuition grant programs. Board members did mention the proposal to make students in attendance at proprietary schools eligible for tuition grants.

BOARD OFFICE PERSONNEL REGISTER. The personnel actions in the Board Office for the month of November, 1971, were reported to the Board. The following actions were specifically called to the attention of the Board:

Appointment

Jack B. Coffman - Director, Research and Information, full-time, effective January 1, 1972, at \$16,400 annually plus the usual fringe benefits.

Resignation

Paul V. Porter, - Director, Research and Information, change of status from leave of absence without pay to resignation, effective December 31, 1971.

MOTION:

Mr. Wallace moved approval of the Board Office Personnel Register for the month of November, 1971. The motion was seconded by Mr. Perrin, and passed unanimously.

INFORMATION ITEMS. Two items of information were contained in the Board docket. One concerned the dismissal of charges against an Iowa State faculty member charged in a marijuana case. The other was a report on Fringe Benefit Costs involving annual employer premiums for retirement and insurance programs

for permanent and fully covered employees at five salary levels. This report will be fully considered in both the development of salary policy for the 1972-75 budget askings and in the formulation of compensation plans for the Regents Merit System.

GIFTS AND GRANTS REPORTS. Board members referred to a request from the University of Iowa as regards the future usefulness of receiving all the gifts and grants reports presently being received by the Board. While some Board members, in discussion, felt the reports had outlived usefulness for them, other Board members indicated a desire to continue receipt of all such reports. It was pointed out that regardless of Board desires, reports in present format were required by the State Comptroller and the Office of Planning and Programming. In the absence of suggestion for change, the Board determined that all reports currently being sent the Board on gifts and grants would continue to be sent.

EXECUTIVE SESSION. President Redeker stated that he had requests to consider personnel matters involving all three universities; a personnel matter at IBSSS and to continue the session on the search for a new Superintendent for the IBSSS, in Executive Session. In roll call vote on whether the Board should resolve itself into Executive Session, the vote was as follows:

AYE: Bailey, Baldrige, Collison, McCartney, Perrin, Petersen, Shaw,  
Wallace, Redeker  
NAY: None  
ABSENT: None

The Board having voted in the affirmative by at least a 2/3 majority, resolved itself into Executive Session at 2:55 p.m. and arose therefrom at 6:45 p.m.

The following business pertaining to General or Miscellaneous matters was transacted on Friday, December 10, 1971.

APPEAL OF EILEEN DELLEVAR. The Board had considered the procedures to be followed in the matter of the appeal of Eileen Dellevar in executive session on Thursday. Legal counsel suggested that the matter be discussed in executive session.

MOTION:

Mr. Shaw moved that a hearing be granted to be preceded by pleadings and briefs by counsel for complaintant and the school, developing both fact stipulations and allegations and legal arguments supporting their positions, with a Board decision to be reached de novo, the question whether testimony is developed before the Board to be decided at a later date in the light of the need therefor. Resolved Further, that the Attorney General be requested to furnish local counsel for the school through approval sought from the Executive Council. Mrs. Collison seconded the motion. On roll call, the vote was as follows:

AYE: Bailey, Baldrige, Collison, Petersen,  
Shaw, Wallace, Redeker

NAY: None

ABSTENSION: Perrin

ABSENT: McCartney

The motion carried.

REGENTS LEGISLATIVE PROGRAM. The Board continued its review and consideration of issues in preparation for the 1972 session of the Legislature. Among the items covered were --

1) Fiscal Matters.

It was reported that the Board determined at its November meeting not to request supplemental appropriation during the 1972 session of the legislature except for emergency situations that might arise. The question had been raised by some institutional personnel regarding the matter of reversions of appropriations for operations for the fiscal year ending June 30, 1972. The appropriation act presently mandates reversions of all unencumbered balances in appropriation accounts for operations at the end of the first year of the biennium. This policy was applied by the General Assembly to all state agencies.

Operating appropriations for the Regents' institutions for the second year of the biennium provide a much smaller increase in budget than in the current year. At present, the institutions plan to revert no funds at the close of the fiscal year ending June 30, 1972. However, the tight situation facing them in fiscal year 1972-73 may lead them to desire to carry forward some funds from the current fiscal year to handle particularly difficult and critical needs in the second year. Increases in the prices of fuels, telephone service, transportation and other categories have been coming thick and fast in the past few weeks. Good management practices might dictate that some funds should be withheld during the current fiscal year for those unexpected items of cost next year.

Present budgeting procedures used in formulating requests for the appropriations might prejudice our case. Present budget formulation process uses the second year of the biennium as the starting base. Therefore, if funds were shifted from 1971-72 to fiscal year 1972-73, the budget requests for the 1973-75 biennium would be greater than if the funds were not shifted.

In extensive discussion, conflicting viewpoints were presented. Some Board members felt it was unwise to seek special treatment for Regent institutions since the provision had been written into all appropriation acts. Others felt that change in language would be in the best interest of the state since appropriations could then be used to the best advantage. It was made clear that if no action were taken, no funds would revert to the state at the end of the year, but that only use of these funds in the most propitious manner was in question. Suggestion was made to follow the letter of the law, that is, to revert certain funds and then request that those funds be re-appropriated for use during fiscal year 1972-73.

In final discussion, the Board felt that the entire question ought to be discussed with key legislators at some point in the future but that no specific action be taken at this time.

2) Insurance

The Board was in receipt of material entitled "A Report on Insurance and Risk Management in the Regents' Institutions". This report is on file in the Board Office. Present for the discussion were Wallace Caldwell of the Board Office, Warren Madden, Assistant Vice President for Business and Finance, Iowa State University, and Michael Finnegan, Assistant Business Manager, University of Iowa. The Adhoc Insurance Committee made the following recommendations for Board consideration:

1. Continue conventional insurance coverage of buildings and contents for self-supporting, revenue producing, and other auxiliary enterprises.
2. Recommend to the Governor that the State should continue to self-insure all other facilities, including facilities for academic, administrative, and other activities under the following procedures:
  - a) All loss occurrences of \$5,000 or less to be absorbed by the Regents' institutions.
  - b) Claims for all losses exceeding \$5,000 to be referred to the General Services Administration, with a copy to the Board of Regents' office, for review and verification of authenticity of the claim for replacement authorization, and for allocation of funds to the Regents' institution to cover the cost of replacement of the loss and of emergency measures associated with the loss up to an amount of \$100,000 for each occurrence.
  - c) Claims for all losses exceeding \$100,000 to be processed according to b) for costs of emergency measures associated with the loss: a legislative appropriation request for replacement of buildings and contents to be processed in the normal manner with Board of Regents' approval.

This recommendation will require the preparation and/or support of legislation to create appropriate powers and funding for the General Services Administration and to revise the wording in Section 19.7 of the Code as amended by the 64th General Assembly, Section 6, Chapter 71, which requires a legislative committee to perform duties which should be delegated more properly to the executive branch of the state government.

3. Endorse the selection of a professional insurance broker of conventional insurance for buildings and contents in principle, and direct the task group to prepare a proposed revision to Section 6.05 Paragraph G, of the Procedural Guide and to develop a suitable contract form of agreement if legal counsel concurs.
4. Direct the task group to extend their study to other risks including liability, security bonds, and business interrupton.

Discussion first turned to the question of selection of a professional insurance broker and whether such a move would unduly restrict competition. It was pointed out that some of the major advantages of this approach, in addition to obtaining adequate professional services, were as follows:

- 1) It concentrates selling efforts in the insurance market place.
- 2) Since the broker's remuneration is not affected by the amount of insurance premiums, it encourages the broker to develop the direct writing insurance market and to devise and implement methods for the reduction of risks.
- 3) It avoids the chaotic market conditions caused by more than one insurance broker approaching the insurance market place on a single line of insurance.
- 4) It encourages efficient utilization of the entire insurance market.
- 5) Over a long period of time, it will result in lower cost with maximum possible protection against catastrophic loss.

Board members were assured that such an approach would probably heighten the competitive situation, in much the same manner as a financial consultant finds a market for bonds.

Most of the discussion centered on the recommendation that all loss occurrences of \$5,000 or less should be absorbed by the Regents' institutions. Board members expressed concern that loss experience detailed in the report was an inadequate time span to justify such an absorption figure. Further, each loss occurrence of that level being absorbed would cause great difficulties for the smaller institutions, especially since such losses would be unbudgeted. It was suggested that consideration be given to different absorption limits per biennium for each institution.

MOTION:

Mrs. Petersen moved approval of the recommendations shown above with the exception that the dollar amount in 2a) and 2b) be left blank until the January meeting at which time the Committee would recommend a dollar figure to be inserted by the Board. The motion was seconded by Mr. Wallace.

AMENDMENT TO MOTION:

Mr. Perrin moved that 2a) be amended to read "All loss occurrences per biennium for Regent institutions of \$5,000 or less shall be absorbed by Regent institutions".  
The motion died for lack of a second.

On roll call, the vote on the motion was as follows:

AYE: Bailey, Baldrige, Collison, McCartney, Petersen, Shaw, Wallace, Redeker  
NAY: Perrin  
The motion carried.

ADVANCE SCHEDULE. The Board took note of the following advance schedule:

January 13-14, 1972:

- a) Regent Merit System Rules
- b) Report on Extension and Off-Campus Instruction
- c) Report on Inter-Institutional Cooperative Studies including Environmental Programs

February 10-11, 1972:

- d) Preparation of Health Personnel

NEXT MEETINGS:

January 13-14	Iowa State University	Ames
February 10-11	University of Iowa	Iowa City
March 9-10	University of Northern Iowa	Cedar Falls
	Iowa Braille & Sight Saving School	Vinton
April 13-14	Iowa School for the Deaf	Council Bluffs
May 11-12	Iowa State University	Ames
June 8-9	University of Iowa	Iowa City
July 13-14	University of Northern Iowa	Cedar Falls

A question was brought forth regarding the July meeting and it was explained that on even numbered years the Board meets in July and on odd numbered years in August. Present plans for 1972 would have the Board not hold an August meeting.

EXECUTIVE SESSION. President Redeker reported the Board needed to continue the discussion with regard to the search for a new superintendent at IBSSS. On question as to whether the Board should resolve itself into Executive Session the roll call vote was as follows:

AYE: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Redeker  
NAY: None  
ABSENT: McCartney

The Board, having voted in the affirmative by at least a 2/3 majority, resolved itself into Executive Session at 2:40 p.m. and arose at 4:00 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Friday, December 10, 1971.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the State University of Iowa for the month of November, 1971 were approved.

EMERITUS STATUS FOR RETIREES. The University of Iowa recommended approval of the following policy regarding emeritus rank for faculty and staff:

"Presidents who retire shall receive the emeritus title by action of the Board of Regents.

Faculty members of the rank of Professor (code 11), Associate Professor (code 12), and Assistant Professor (code 13) who retire to part-time service or resign from the University to effect their retirement shall be accorded emeritus titles. General administrative officers (code 01), Deans or Directors (code 02), major department heads (code 03) and the library professional staff (codes 24, 23, 22) shall be accorded emeritus rank on retirement.

Deans and directors who withdraw from administrative duties before age 65 shall be accorded emeritus title upon retirement at age 68, but those who withdraw from administrative duties on or after age 65 shall be accorded emeritus rank at that time.

Such of the above who are on permanent disability sick leave shall be granted the emeritus rank at age 65.

Faculty members who retire voluntarily before age 65 may be granted the emeritus title provided they have served at least ten years.

Appointments to and deletions from the emeritus rank shall be included in the Register of Personnel Changes and be reported through appropriate channels to the Personnel Office on change of status forms.

MOTION:

Mr. Wallace moved approval of the recommendation with the following amendment: "Presidents who retire shall receive the emeritus title by action of the Board of Regents" be changed to read "Presidents who retire may receive the emeritus title by action of the Board of Regents". The motion was seconded by Mr. Baldrige and was passed unanimously.

OLD CAPITOL: Approval of application for the nomination of Old Capitol, the University of Iowa, to be enrolled in the National Register of Historic Places was requested. Inclusion in the National Register is official recognition that a structure is of national significance and indicates that the property is worthy of preservation. This designation in no way changes the ownership of the property. Inclusion in the National Register of Historic Places is a necessary step in order for Old Capitol to be eligible for federal funding that is appropriate for the building.

MOTION: Mrs. Petersen moved approval of the application for the nomination of Old Capitol, The University of Iowa, to be enrolled in the National Register of Historic Places. Mr. Bailey seconded the motion, and the motion passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period November 1 through November 24, 1971, had been filed with him, was in order, and was recommended for approval. The following construction contracts were recommended for approval:

<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Utilities - Turbine Generator - Contract 1	Worthington Sales International, North Brook Illinois	General	\$847,780.00
Medical Amphitheater Remodeling	Burger Construction Co., Iowa City, Iowa	General	27,732.00
Rubin H. Flocks Prostatic Disease Center	Garmer Construction Co. Des Moines, Iowa	Ext. Walls, Floor Slab & Roof	133,762.00
Nursing Bldg. Equip.	Pioneer Litho Co. Cedar Rapids, Iowa	Mimeograph	922.50
" " "	Klinger Office Supply Cedar Rapids, Iowa	Stencil Files	117.90

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<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Nursing Bldg. Equip.	Pioneer Litho Company Cedar Rapids, Iowa	Collator	\$ 328.50
" " "	Klinger Office Supply Cedar Rapids, Iowa	Azograph	403.00
" " "	Klinger Office Supply Cedar Rapids, Iowa	Mimeo Cabinet	67.95
" " "	Klinger Office Supply	Azograph Cabinet	56.70
Library Bldg. Equip.	Industrial Chemical Labs; Omaha, Nebraska	Vac. Sweepers	380.00
" " "	Five Flags Chemical Burlington, Iowa	Shampooers	698.00
" " "	Baker Paper Company Cedar Rapids, Iowa	Portable Vacuum	130.18
" " "	Industrial Chem. Lab Omaha, Nebraska	Vacuums	353.10
" " "	Airkem Sales of Iowa, Des Moines, Iowa	Vacuum	1,784.80
" " "	Industrial Chemical, Burlington, Iowa	Floor Machines	809.67
" " "	Clark Sanitary Des Moines, Iowa	Vacuums	720.00
" " "	Paul O. Young, Line Lexington, Pa.	Dart Carts	278.00
" " "	Baker Paper Company Cedar Rapids, Iowa	Matting	241.50
" " "	Baker Paper Company Cedar Rapids, Iowa	Paper Dispensers	405.00
" " "	Baker Paper Company Cedar Rapids, Iowa	Press Wringers	186.60
" " "	Baker Paper Company Cedar Rapids, Iowa	Mopping Tanks	143.60
" " "	Wikel Typewriter Iowa City, Iowa	Typewriters	660.00
" " "	Frederick Post Chicago, Illinois	Paper Cutter	38.63

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<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Library Bldg. Equip.	Tri-City Blue Print Co. Moline, Illinois	Lettering Set	\$ 53.50
" " "	Frederick Post Chicago, Illinois	Drawing Board	15.68
" " "	E & I Cooperative Chicago, Illinois	Chalkboard	8.51
" " "	E & I Cooperative Chicago, Illinois	Easel	17.17
" " "	Iowa City Typewriter Iowa City, Iowa	Typewriter	169.50
" " "	Wikel Typewriter Iowa City, Iowa	Typewriter	165.00
" " "	IBM Cedar Rapids, Iowa	Typewriters	1,280.00
" " "	Pitney Bowes, Davenport, Iowa	Postal Machine	739.00
" " "	Singer, Friden Division Cedar Rapids, Iowa	Parcel Post Scale	440.00
" " "	Pitney Bowes Davenport, Iowa	Mailbag Rack	60.00
" " "	Wikel Typewriter Iowa City, Iowa	Typewriter	165.00
" " "	Wikel Typewriter Iowa City, Iowa	Adding Machine	125.55
" " "	Iowa State Industries Ft. Madison, Iowa	Typewriter Tables	47.85
" " "	Iowa State Industries Ft. Madison, Iowa	Wood Stools	45.90
" " "	Technical Library Serv. New York, New York	Book Press	79.17
" " "	Technical Library Serv. New York, New York	Standing Press	398.00
" " "	Technical Library Serv. New York, New York	Sewing Frame	69.79
" " "	Erbs Office Machines Cedar Rapids, Iowa	Kardex File	266.50

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<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Library Bldg. Equip.	Denoyer-Geppert Chicago, Illinois	Globe	\$ 1,520.00
" " "	University Camera & Sound, Iowa City, Ia.	Projector	181.45
" " "	Henry Louis, Inc. Iowa City, Iowa	Dissolve Unit	157.66
" " "	Henry Louis, Inc. Iowa City, Iowa	Synchronizer	28.96
" " "	University Camera & Sound, Iowa City, Ia.	Projector Case	8.95
" " "	Pratt Educational Media Cedar Rapids, Iowa	Projector	145.00
" " "	University Camera & Sound, Iowa City, Ia.	Stereo Receiver	79.95
" " "	Henry Louis, Inc. Iowa City, Iowa	Camera Body	92.40
" " "	Henry Louis, Inc. Iowa City, Iowa	Macro Lens	71.50
" " "	Treck Photographic Davenport, Iowa	Flashgun	82.46
" " "	Midland Sales Davenport, Iowa	Listen Center	63.00
" " "	University Camera & Sound, Iowa City, Ia.	Filmstrip	245.00
" " "	Woodburn Sound Iowa City, Iowa	Record Changer	95.00
" " "	University Microfilms Ann Arbor, Michigan	Micro Reader	238.00
" " "	Treck Photographic Davenport, Iowa	Proj. Screens	51.70
" " "	University Camera & Sound, Iowa City, Ia.	Film Splicer	6.50
" " "	University Camera & Sound, Iowa City, Ia.	Camera	180.00
" " "	Midland Sales Davenport, Iowa	Programer	299.00

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<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Library Bldg. Equip.	Brodart, Inc. Newark, N. J.	Previewer	\$ 31.48
" " "	University Camera & Sound, Iowa City, Ia.	Projector	140.00
" " "	Pratt Educational Media Cedar Rapids, Iowa	Previewer	59.00
" " "	Pratt Educational Media Cedar Rapids, Iowa	Stand	30.00
" " "	WMT Music & Sound Cedar Rapids, Iowa	Tape Recorder	655.00
" " "	WMT Music & Sound Cedar Rapids, Iowa	Camera	325.00
" " "	TCR Distributors Davenport, Iowa	TV Monitor	199.00
" " "	WMT Music & Sound Cedar Rapids, Iowa	Camera	145.00
" " "	Triangle School Service Sioux Falls, So. Dakota	TV Table	50.00
" " "	Triangle School Service Sioux Falls, So. Dakota	Carts	74.20
" " "	Midland Sales Davenport, Iowa	Record Player	119.00
" " "	University Camera & Sound, Iowa City, Ia.	Projector	500.00
" " "	Porter Camera Cedar Falls, Iowa	Projector	140.00
" " "	Woodburn Sound Iowa City, Iowa	Tape Recorder	339.50
" " "	Midland Sales Davenport, Iowa	Storage Unit	164.00
" " "	University Camera & Sound, Iowa City, Ia.	Projector	142.00
" " "	Midland Sales Davenport, Iowa	Screens	76.54
" " "	Triangle School Service Sioux Falls, So. Dakota	Record Players	180.00

<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Library Bldg. Equip.	Ahern-Pershing Des Moines, Iowa	Tables	\$121,844.88
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Chairs	68,451.60
" " "	Smulekoffs Cedar Rapids, Iowa	Armchairs	4,979.12
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Planters-Urns	1,262.90
" " "	Younkers Des Moines, Iowa	Ash Stands	743.60
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Lounge Furn.	47,805.65
" " "	Younkers, Des Moines, Iowa	Bookcases	228.00
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Coat Racks	357.80
" " "	Younkers Des Moines, Iowa	Lamps	1,106.00
" " "	Remington Rand West Des Moines, Iowa	Study Carrels	74,093.00
" " "	Smulekoffs Cedar Rapids, Iowa	Lounge Furn.	26,864.05
" " "	Ahern Pershing Des Moines, Iowa	Office Furn.	57,358.08
" " "	Storey Kenworthy Des Moines, Iowa	Furniture	2,667.04
" " "	General Office Prod. Minneapolis, Minnesota	Furniture	4,182.38
" " "	Bro-Dart Newark, N. J.	Misc. Equip.	28,359.06
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Bookcases	1,670.00
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Bulletin Boards	181.02
" " "	Frohwein Supply Iowa City, Iowa	Stools	647.25
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Stands	269.00

<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Library Bldg. Equip.	Frederick Post Chicago, Illinois	Map Cases	\$ 3,843.56
" " "	Plumbs Bettendorf, Iowa	Carpeting	2,111.00
" " "	Storage Systems Cedar Rapids, Iowa	Shelving	3,647.17
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Lounge Furn.	5,118.55
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Dividers	3,257.40
" " "	Storey Kenworthy Des Moines, Iowa	Wastebaskets	268.83
" " "	Storage Systems Cedar Rapids, Iowa	Partitions	262.50
" " "	Storey Kenworthy Des Moines, Iowa	Misc. Furn.	2,527.92
" " "	Whitey's Window & Awning Service, Muscatine, Iowa	Venetian Blinds	3,780.00
" " "	Edwin Raphael Holland, Michigan	Draperies	3,309.38
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Plants	1,488.90
" " "	W. D. MacKenzie Cedar Rapids, Iowa	Chairs	48,787.56
Basic Sciences Bldg. Equip.	Bio Science Industries Long Branch, N. J.	Cages	26,730.00
" " " "	Acme Research Products Cincinnati, Ohio	Cages	8,963.75
" " " "	Harford Metal Products Aberdeen, Md.	Cages & Racks	3,904.00
" " " "	Acme Research Products Cincinnati, Ohio	Cages	5,299.84
" " " "	Unifab Corporation Kalamazoo, Michigan	Cages & Lids	4,378.50
" " " "	Carworth, Inc. New York City, N.Y.	Boxes & Lids	1,383.20

<u>Project</u>	<u>Awardee</u>	<u>Type of Contract Item</u>	<u>Amount</u>
Basic Sciences Bldg. Equip.	Acme Research Products Cincinnati, Ohio	Cages	\$ 2,254.32
" " " "	Wahlman Mfg. Co. Baltimore, Maryland	Tables	486.00

The following new projects were presented for approval:

Remodel Rooms 101, 119, 121, and 123 Iowa Memorial Union  
for Student Development Center

Preliminary Budget

Engineering & supervision	\$ 800
General construction	7,700
Mechanical construction	2,600
Electrical construction	2,000
Contingencies	1,200
TOTAL	<u>\$ 14,300</u>

Source of Funds: University RR & A

Project Description

The project consists of construction of four (4) new offices and conversion of the existing ladies lounge into a conference room. Work includes construction of new walls and ceilings, new lighting, floor covering, painting and heating revisions.

The Physical Plant department is selected as the architect and inspection supervisor.

Since no part of the work exceeds \$10,000, it is proposed that the work be done by Physical Plant forces.

Graphic Services Building - Drainage

Preliminary Budget

Engineering & supervision	\$ 2,500.00
Construction	24,500.00
Contingencies	2,500.00
TOTAL	<u>\$29,500.00</u>

Project Description

The Graphic Services building is subject to flooding during periods of heavy rain due to inadequate drainage systems in the area. This situation must be corrected to eliminate potential hazards to employees working in the building and damage to the building and equipment. The matter has been discussed with the City Council of Coralville which has given approval to the project but has refused to participate in sharing the costs. It is recommended that the University proceed with the project at its own cost for the following

reasons: 1) a substantial factor in the overload of the storm sewers in the area is the diversion of storm water drainage into this system from the Hawkeye Court University married housing project, 2) the University makes no payment in lieu of taxes to the City of Coralville for city services such as sewer rental or fire protection.

The project consists of furnishing and installation of approximately 1,050 feet of 24", 15" and 12" reinforced concrete storm sewer pipe, manholes and surface intakes, including excavation of a drainage ditch to the west.

In addition, the rear parking area will be re-graded to slope to the new area drains; the existing concrete slabs in the parking area will be removed; the buried gasoline tank (now abandoned) will be removed; curb and sidewalk at south side of the parking lot will be installed; the rear parking area will be resurfaced with gravel and the front parking area will be restored to the original concrete surface.

The Physical Plant department is selected as the architect and inspection supervisor.

Surgery Office Extension - Southeast corner

Preliminary Budget

Planning and supervision	\$ (2,500) (1)
Concrete Slab and Stone Facing and Windows (shell)	8,850.00
Mechanical construction	2,950.00
Electrical construction	1,550.00
Interior construction	7,850.00
Contingency	<u>2,300.00</u>
TOTAL	<u>\$ 23,500.00</u>

Source of funds: Building Usage Fund, Account Y 985

(1) Charged to Account D480, therefore not included in total.

Project Description

The project consists of connecting the stairway and mechanical equipment tower of the southeast addition to the existing office suite on the first floor level of the General Hospital. Work to be accomplished consists of construction of two outside walls, installation of windows and stone facing, installation of interior partitions, mechanical and electrical equipment and fixtures, new floor covering and acoustical ceilings and painting. This project will provide seven new faculty offices and toilet facilities for the Department of Surgery.

Inasmuch as no single portion of the cost will exceed \$10,000, work will be accomplished by the Physical Plant Department or by competitive quotation and purchase order, or by a combination of these.

The University Architect's office is designated as the architect and inspection supervisor.

A public hearing will be held on the project.

A Board member questioned what appeared to be piece-meal additions to the hospital. Dr. Hardin explained that all pieces are compatible and they are all within the overall plan for Hospital expansion.

MOTION: Mr. Wallace moved the Register of Capital Improvement Business Transactions for the period November 1 through November 24, 1971 be approved; the contracts shown be awarded; the new projects shown above be approved; the Executive Secretary be authorized to sign the necessary documents. The motion was seconded by Mrs. Petersen, and passed unanimously.

ACADEMIC REVENUE BONDS - \$3,750,000 SERIES SUI 1972. The Board took up for consideration the matter of providing for the advertisement and sale of \$3,750,000 Academic Building Revenue Bonds, Series S.U.I. 1972.

MOTION: Whereupon Member McCartney introduced and caused to be read a resolution entitled "Resolution directing the advertisement and sale of \$3,750,000 Academic Building Revenue Bonds, Series S.U.I. 1972", and moved that said resolution be adopted. Member Petersen seconded the motion, and after due consideration the President put the question on the motion and, the roll being called, the following voted:

AYE: Bailey, Baldrige, Collison, McCartney,  
Perrin, Petersen, Shaw, Wallace, Redeker

NAY: None

Whereupon the President declared the motion duly carried and said resolution adopted.

The Board took up for consideration the matter of authorizing and issuing \$3,750,000 Academic Building Revenue Bonds, Series S.U.I. 1972.

MOTION: Whereupon Member McCartney introduced and caused to be read a resolution entitled "Resolution authorizing and providing for the issuance and securing the payment of \$3,750,000 Academic Building Revenue Bonds, Series S.U.I. 1972, purpose of defraying the cost of improving utilities and remodeling certain buildings on the campus of the State University of Iowa.", and moved that said resolution be adopted. Member Perrin seconded the motion and after due consideration

by the Board the President put the question on the motion and upon the roll being called the following voted:

AYE: Bailey, Baldrige, Collison, McCartney,  
Perrin, Petersen, Shaw, Wallace, Redeker

NAY: None

Whereupon the President declared the motion duly carried and said resolution adopted.

Complete copies of the above-mentioned resolutions are on file in the Board Office with the official copy of the minutes.

UTILITIES IMPROVEMENTS -CONTRACT WITH STANLEY CONSULTANTS, INC., MUSCATINE, IOWA FOR ENGINEERING SERVICES. The University requested approval of a contract for engineering services with Stanley Consultants, Inc., Muscatine, Iowa, as follows:

- a) Steam distribution - extension of high pressure steam system near the new Dental Building, and steam services to the Health Sciences Library and the Lindquist Center.
- b) Steam distribution - conversion of existing 110 psig steam system to 160 psig from the Power Plant to a point near Medical Research Center.
- c) Water distribution - extension of water system to form east side loop and water main extensions to the Health Sciences Library and the Lindquist Center.
- d) Electrical distribution - extension of 13.2 kv electrical services to serve the Health Science Library and the Lindquist Center.
- e) Chilled water distribution - extension to serve the Health Sciences Library.

Project description, preliminary plans and budgets for each project will be presented to the Regents for approval prior to proceeding with final working drawings. Sources of funds for the above projects include the following:

64th G. A. Academic Revenue Bonds (SBR 8/13/71)	
General Utilities	\$222,000
(\$57,000 reserved for covering water settling basin)	
Steam main extensions	<u>271,000</u>
	\$493,000
Health Sciences Library Budget	65,400
Educational Research Building Budget (Lindquist Center)	25,000
TOTAL	<u>\$583,400</u>

The proposed contract with Stanley Consultants, Inc. is in the customary form and provides for compensation as follows:

Basic fee on the basis of hourly fees for each classification of employee for the time actually engaged in the performance of the work, including required travel time, with a maximum of \$57,000, including \$11,000 for obtaining field data and preparation of plan and profile drawings. Explanation of the hourly fees are contained in the attached letter from Stanley dated 10/25/71. Based on the above total of \$583,400, the maximum basic fee would be 9.8%. This is a reasonable maximum considering the number and diversity of the small projects involved. Previous experience with Stanley indicates that actual charges have been consistently under the maximum specified.

Direct out-of-pocket expense for traveling and living expenses incurred by personnel engaged in performance of the work while away from Stanley's office, telephone and telegraph, and stenographic duplicating and electronic computer services.

MOTION: Mr. Wallace moved approval of the contract with Stanley Consultants, Inc., Muscatine, Iowa, for engineering services as detailed above. The motion was seconded by Mr. Perrin and passed without objection.

WATER PLANT PRIMARY SETTLING BASIN COVER. The following new project was presented for Board approval:

Preliminary Budget

Planning and supervision	\$ 6,500
Construction	40,900
Electrical Work	1,800
Mechanical Work (heating)	2,799
Contingencies	<u>5,000</u>
TOTAL	<u>\$57,000</u>

Source of Funds: Academic Revenue Bonds - 64th GA.  
(Portion of \$279,000 for General  
Utilities approved SBR 8/13/71)

Project Description

At the present time, the primary settling basin at the Water Treatment Plant, Iowa City, Iowa, is shut down from October to April of each year. During this time, water is taken from the Iowa River and brought directly into the main plant where it is treated prior to distribution for domestic use.

The settling basin shutdown is now necessary because of freezing during the cold months. This shutdown bypasses one of the most important steps in the water treatment process (taste and odor control) and presents several operational problems at the plant.

To prevent this yearly shutdown, enabling the basin and plant to be operated continuously in the manner for which it was designed, it is proposed to cover the present open settling basin and add enough heat to prevent freezing and damage to vital parts of the entire system.

It is proposed to enclose the top portion of the basin with a structural steel frame to which a lightweight skin of cement asbestos board or metal will be

attached. In doing this, it is also planned to enclose the existing "bridge" connection between the plant and settling basin with similar material. The rapid mix basin, pumps and piping at the east end of the basin will be similarly enclosed. Inside height would be sufficient to permit people to walk on the walkways which would now be enclosed.

Lighting inside the structure will be minimal, using, where possible, the fixtures now in use. Heating will be by suspended unit heaters utilizing steam which is available at the site. Much of the existing safety handrail will be relocated and reused within the structure to maintain necessary protection for plant personnel.

It is believed this cover will preclude the shutdown of this vital facility because of freezing. Should heat losses through the exposed concrete basin walls be sufficient to cause freezing, the chain operated sludge drag bars in the slow mix portion of the basin could be operated continuously when the outside temperature drops below a certain point to be determined by experience. As a last resort, perimeter insulation could be installed on the outside concrete walls if operation during the first winter would show this to be necessary.

The existing settling basin is located on the east bank of the Iowa river and is visible from many University buildings, adjacent streets and highways. The shape of the proposed cover, which will actually appear to be a building, has been chosen to harmonize with the overall riverside setting of the campus without dominating the existing water treatment plant or other nearby buildings.

MOTION: Mr. Bailey moved approval of the project, preliminary plans and budget; and selection of Physical Plant department as architect and inspection supervisor. The motion was seconded by Mr. Perrin, and passed without objection.

MILLER FARM, REPORT OF OPERATIONS -1967-1970. This report was given for informational purposes only at the request of a Board member.

<u>CUSTOM FARMING</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>
Gross Income	\$3,003.36	\$2,486.52	\$2,915.11	\$2,701.16
Less: Cost of Seed, Fertilizer, etc.	<u>931.60</u>	<u>903.73</u>	<u>942.03</u>	<u>1,075.40</u>
Net Income	2,071.76	1,582.79	1,973.08	1,625.76
Tenant's Share	<u>1,020.00</u>	<u>791.39</u>	<u>986.54</u>	<u>812.88</u>
Earnings for University of Iowa Management Fee (10% of 1/2 Gross Income)	<u>150.16</u>	<u>124.32</u>	<u>145.75</u>	<u>135.05</u>
Net Income for Univ. of Iowa	\$ 901.60	\$ 667.08	\$ 840.79	\$ 677.83
No. of acres	<u>24</u>	<u>24</u>	<u>24</u>	<u>23</u>
Net Income Per Acre	<u>\$ 37.57</u>	<u>\$ 27.80</u>	<u>\$ 35.03</u>	<u>\$ 29.47</u>
 <u>CASH RENT (includes Kessler Farm)</u>				
Net Income Cash Rent Land	\$7,621.58	\$7,222.64	\$7,284.35	\$7,279.00
No. of Acres	<u>261</u>	<u>261</u>	<u>259</u>	<u>261</u>
Net Income Per Acre	<u>\$ 29.20</u>	<u>\$ 27.67</u>	<u>\$ 28.12</u>	<u>\$ 27.89</u>

Farm operator is Donald Clausen, the lessee of the Kessler and McGinnis farms.

Operator's compensation is based upon crop yield. He receives 50% of the net income.

The farm has been operated on a custom basis for the purpose of accommodating the operator. The area was omitted from the original bid specification for leasing the farm land and was excluded from Mr. Clausen's total acreage for the Government feed grain subsidy program.

CECIL S. O'BRIEN OPHTHALMOLOGICAL LEARNING RESOURCE AND RESEARCH RESOURCE CENTER. The following project was presented to the Board for approval:

Preliminary Budget

Planning and supervision	\$ (5,000) <sup>(1)</sup>
Construction	150,750
Equipment	5,000
Contingency	15,000
TOTAL	<u>\$170,750</u>

(1) Charged to Account D480, therefore not included in total.

Source of Funds:

Department of Ophthalmology	
Foundation Funds	\$ 50,000
Seeing Eye, Inc.	75,000
Gift Funds, Department of	
Ophthalmology	25,000
University Hospital Building	
Usage Fund, Account Y985	20,750
TOTAL	<u>\$170,750</u>

Project Description

Proposed is a two-story concrete frame addition, 28' x 88' or 2,464 S.F. per floor, with a partial basement to be constructed at the southwest corner of the Hospital adjacent to Radiology.

The exterior facade will consist of cut stone panels and anodized aluminum trim and gray glass windows. Room interiors of the second floor will be panelled, with acoustical ceiling and vinyl asbestos tile floor covering. The first floor space will not be finished at this time.

The usual mechanical and electrical facilities will be provided with special provisions for audio-visual teaching equipment.

NOTE: The project has been approved by the Hospital Advisory Committee, the Campus Planning Committee, the architects for the Hospital Addition and the Campus Planning Consultant.

MOTION:

Mr. Perrin moved approval of project, preliminary plans and budget and selection of University Architect's office as architect and inspection supervisor. Mr. Baldrige seconded the motion, and was passed without objection.

UNIVERSITY HOSPITALS - 1971-1972 OPERATING BUDGET INCREASE. The University requested an increase in the operating budget for University Hospitals as follows:

INCREASE ESTIMATED INCOME FROM EARNINGS AS FOLLOWS:

Private Inpatients	D903	\$ 404,000
Private Outpatients	D913	76,000
Clinical Pay Inpatients	D904	285,000
Clinical Pay Outpatients	D914	68,000
County Clinical Pay Inpatients	D905,	84,000
County Clinical Pay Outpatients	D915	12,000
		<u>\$ 929,000</u>

INCREASE ESTIMATED EXPENSE AS FOLLOWS:

Credit for Estimated Lapsed Salaries	D800	\$ 410,000
Nursing Service Medical & Surgical Supply	D545	106,800
Laboratory Service and Education:		
Supply Account	D565	103,600
Purchased Service Account	D569	53,300
Anesthesia & Oxygen Therapy Supply	D575	2,800
Clinic & Other Diagnostic & Therapeutic Services	D579	85,400
Radiology Services and Education:		
Supply Account	D585	26,600
Purchased Service Account	D589	62,300
Pharmacy and Central Supply Services:		
Pharmacy Service Gen'l. Exp.	D525	2,200
Central Sterile Service Gen'l. Exp.	D526	22,500
Admissions, Business Office, Systems Development and General Supporting Services:		
Supply Account	D230	1,400
Purchased Service Account	D240	17,900
Dietary Services and Education:		
Supply Account	D330	2,000
Foodstuff Account	D331	10,300
Housekeeping:		
Supply Account	D430	7,300
Purchased Service Account	D440	700
Plant Operations and Maintenance:		
Supply Account	D460	6,600
Purchased Service Account	D480	2,500
Administration Supply Account	D130	4,800
		<u>\$ 929,000</u>

With this increase, current operating budget for 1971-72 would be re-established at \$27,686,500.

MOTION:

Mr. Bailey moved approval of the requested increase in 1971-1972 University Hospital's operating budget as outlined above. The motion was seconded by Mrs. Collison and in the absence of any objection, President Redeker declared the motion passed.

TUITION AND FEES. The University requested a revision in tuition and fee installment payment and refund schedules beginning with the 1972 fall semester as follows:

Tuition will be billed to students in equal installments as of the first day of each month as follows: first semester - October, November and December; second semester - February, March and April; summer session - July.

Payments of each installment will be required within 12 days after the billing date. A penalty of \$5 to be assessed and collected for failure to pay an installment within 12 days after a billing date, with dismissal from the University for failure to pay an installment within 20 days after a billing date; except that one late payment will be allowed during each twelve month period (September to September) without the penalty of \$5. Students may be readmitted within 8 days after cancellation upon payment of indebtedness and a \$10 reinstatement fee. Only one such readmission will be permitted in a given semester.

Explanation

This proposed policy reduces the number of installments for each semester from 4 to 3. This change is necessary because the new calendar adopted for 1972-73 calls for the end of first semester on December 22 instead of January 21 and the second semester May 16 instead of May 24. Therefore, it is necessary to eliminate the January 1 and May 1 installments. Other provisions are unchanged from the present policy.

Proposed refund schedule - to be effective beginning with the 1972 fall semester:

Cancellation of registration during

<u>First and second semesters:</u>	<u>Percentage of tuition and fees to be refunded</u>
Through 1st week*	90%
2nd week	90%
3rd week	80%
4th week	70%
5th week	60%
6th week	50%
7th week	40%
8th week	30%
After 8th week	0
 Summer Session:	
1st week**	90%
2nd week	70%
3rd week	50%
4th week	30%
After 4th week	0

\* First week begins on Monday following registration.

\*\* " " " on registration day (Monday)

Explanation

Present tuition and fee refund policies are based on a daily scaled reduction of refunds extended through December for the first semester; April for the second semester, and July for the summer session.

The new calendar adopted for 1972-73 necessitates a change in the refund schedule. At the same time, the proposed refund schedule above provides for some simplification in that weekly periods are used rather than individual days.

The present refund policy for cancellation during the academic year provides for refund of 90% of the assessed amount for cancellations during the first ten days, with a refund reduction of one percent for each class day thereafter through December for the first semester and through April of the second semester.

The present refund policy for cancellation during the summer session provides for refund of 90% of the assessed fee during the first five days, with a refund reduction of two percent per each class day thereafter through July 30.

A Board member questioned the use of installment payments elsewhere.

Iowa State University stated that while installments are not available temporary loan funds are available for students who need to pay on such a basis.

MOTION:

Mr. Perrin moved approval of the revised tuition and fee installment payment and refund schedules effective beginning with the 1972 fall semester. Mr. Bailey seconded the motion, and was passed unanimously.

VETERAN'S HOSPITAL. A question was brought forth on the use being made of the hospital for residencies. Dr. Hardin explained that the Veteran's Administration makes the decisions on the use of the hospital. The University expressed a desire to place students in residencies. Decisions as to numbers, etc. were through the Veteran's Hospital.

IOWA STATE UNIVERSITY

The following business pertaining to the Iowa State University was transacted on Friday, December 10, 1971.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of November 1971 were approved.

CALENDAR CHANGE BY THE COLLEGE OF VETERINARY MEDICINE. At the present time, the fourth-year students in Veterinary Medicine follow the same calendar as does the rest of the University, including the three regular academic quarters plus one summer session, with graduation once yearly at the end of Spring Quarter. Under the proposed revision, the seniors in Veterinary Medicine would be divided into five groups. The Veterinary Hospital, where the bulk of the fourth-year instruction is offered daily, is in operation the year around. The proposed schedule would allow for significant improvement in instructional utilization of clinic cases throughout the calendar year. Vacation periods would be staggered such that each student would have essentially the same amount of vacation as is presently provided for, with two of the five groups on vacation at a given time. All seniors would be enrolled during the Spring Quarter.

The major innovation of the proposed program is that senior students would be on campus and enrolled in credit courses for instruction and supervised experience in the Veterinary Clinics during time when the University is not otherwise in session--during vacations, and between quarters. In this respect, the calendar for the fourth year of the Veterinary Medicine curriculum would deviate significantly from that of the University. Appropriate arrangements can be made for payment of fees and for reporting of grades. This proposal applies only to the fourth year of the curriculum in the College of Veterinary Medicine; the students during the first three years will continue to follow the normal University calendar.

This proposed calendar change has been approved by the faculty of the College of Veterinary Medicine, the University Curriculum Committee, and the General Faculty of Iowa State University.

President Redeker stated that in the absence of objections a new calendar for the fourth year of the curriculum in the College of Veterinary Medicine, beginning June 1, 1972 would be approved.

CHANGE IN UNDERGRADUATE DEGREE OFFERED BY THE DEPARTMENT OF APPLIED ART. The University requested approval to offer the Bachelor of Arts degree instead of the Bachelor of Science degree by the Department of Applied Art, beginning Spring Quarter, 1972. The four curricula (Advertising Design, Art Education, Craft Design, Interior Design) within Applied Art would not be changed, but the degree received by majors in each curriculum would be the Bachelor of Arts.

The University stated that the programs offered by the Department of Applied Art led more logically to the Bachelor of Arts than to the Bachelor of Science degree. In response to question, the University stated that the B.A. was now given in 12 different areas.

MOTION: Mr. Wallace moved approval of the above change in undergraduate degree offered by the Department of Applied Art. Motion was seconded by Mr. Shaw, and passed unanimously.

CHANGE IN RESIDENCE REQUIREMENTS FOR THE MASTER'S DEGREE. The University requested approval for the waiver of residence requirements since the belief has been expressed that the university can better serve the needs of graduate education in the state at the Master's level with added flexibility which would be afforded by the waiver.

MOTION: Mr. Wallace moved this item be referred to the Committee on Educational Coordination for study and recommendation. The motion was seconded by Mr. Perrin, and was passed unanimously.

In brief discussion, it was requested that the study by the Committee include a report on actions of other institutions in and out of the state in this regard. Some Board members expressed concern that such a change might dilute requirements

for a Master's degree.

SUPPLEMENTAL AGREEMENT FOR ENGINEERING SERVICES. The University requested approval of Supplement No. 1 to the present contract for engineering services with Brown Engineering Company. This supplement will provide for design services for the underground chilled water system on an hourly cost basis not to exceed \$28,000. The hourly rates are those used in the basic agreement which covers design work for Steam Generator No. 3, Auxiliary Equipment and General Utilities Extension, approved by the Board, September 10, 1971.

MOTION: Mr. Perrin moved to approve Supplement No. 1 to the present contract for engineering services with Brown Engineering Company. Mr. Wallace seconded the motion which passed unanimously.

VEENKER MEMORIAL GOLF COURSE - PARTIAL RELOCATION. The following new project was presented for Board approval:

Project Budget

	Account: 503-00-20	
Clubhouse construction	\$ 50,000	PA-2001
Sitework	165,111	PA-2002
Utilities relocation and extension	25,000	PA-2003
Design	10,000	PA-2004
Equipment	10,000	PA-2005
Payment for loss of Pammel Court Units	23,317	PA-2006
Contingencies and miscellaneous	<u>10,000</u>	PA-2007
Total	\$293,428	

Source of Funds:

City of Ames	
Sale of land for right-of-way	\$ 29,700
Damages	57,867
Golf course relocation	<u>205,861</u>
	\$293,428

Project Description

The extension of 13th Street west from Stange Road to Hyland Avenue has now been agreed upon, and a memorandum of agreement between the City of Ames, Iowa, and the Board of Regents has been approved. The university has had to develop detailed plans for the impact of this extension on the University Golf Course, Pammel Court, and Pammel Woods.

A route for the 13th Street Extension has been established, and represents a satisfactory compromise to all of the interests involved and such agreements are properly documented in the files. The 13th Street Extension is presently scheduled to commence in calendar year

1973, and to be completed in calendar year 1974. The relocation and modification work on the University Golf Course can be commenced immediately and by so doing it is possible to accomplish all of the necessary work without having to close the Golf Course to play during any part of the summers of 1972, 1973, or 1974.

The extension of 13th Street will result in the elimination of the 1st, 17th and 18th greens, tees and fairways of the existing golf course; the practice green and the golf course clubhouse and caddy shed; and two maintenance buildings.

It will, therefore, be necessary to make the following changes in the portion of the golf course remaining north of the proposed 13th Street Extension as follows:

1. Construct 3 new greens, tees and fairways plus a new practice green.
2. Construct a new clubhouse facility.
3. Construct a roadway to the new clubhouse from Stange Road.
4. Construct a new maintenance building.
5. Change the direction of play of the course, renumbering all greens except 12, 13, 14 and 15. This directional change causes the reshaping of greens 4, 8, and 10.
6. Utilities (sewer, water, gas and electric) must be extended to or provided for the new clubhouse and maintenance shed, the new greens and tees, and certain changes in water service will be necessary on those greens which are to be reshaped.
7. Certain other minor changes will be necessary because of the redesigned course: construction of two new cart paths; the widening of a suspension bridge to accommodate golf carts; and the removal of approximately 1500 feet of a present work road which crosses 3 of the new fairways.

A tract of land approximately 40 acres in size located in the northeast corner of the present golf course formerly used as farmland will be used for the relocation of 3 holes, the practice green, the clubhouse, maintenance sheds, parking area, and access roadway from Stange Road.

In discussion, Mr. Moore pointed out that the Universities commitment to this project is indeed major. Items not included in the project budget which involve the University are:

- a. Widen 13th Street from Stange Road east to East property line.

Total university project with institutional road funds totaling \$400,000.

- b. Committal by University of 40 acres to golf course relocation with going price of said land being about \$3,000 per acre.
- c. Loss figure for Pammel Court units of \$23,317 is a negotiated figure in which the University shares part of the cost.

It was noted further that the \$23,317 will go to the dormitory system as reimbursement for loss.

MOTION: Mr. Wallace moved approval of the project, project budget and designation of the Physical Plant Department as the engineer and clerk-of-the-works and approval for all of the work to be accomplished by university crews, with the exception of earth moving and the clubhouse construction. Mr. Shaw seconded the motion, and was passed.

NAMING OF ACCESS DRIVE TO IOWA STATE UNIVERSITY CENTER. The University requested Board approval of the designation of a certain access drive, as described below, to be known as Center Drive.

The access drive extends in an easterly and westerly direction immediately south of Stephens Auditorium and Hilton Colliseum and extends from Elwood Drive on the east to Beach Avenue on the west.

MOTION: Mr. Perrin moved approval of the above access drive to be known as Center Drive. Motion was seconded by Mrs. Petersen, and was passed.

DESIGNATION OF IOWA STATE UNIVERSITY SECURITY PERSONNEL AS SPECIAL COMMISSIONED OFFICERS. Request was made by the University to approve commissioning the following security personnel as special security officers pursuant to Chapter 262.13 Code of Iowa 1971.

Arnold Dean Drake, age 45. (ISU Security Chief)

Richard Gerald Broekemeier, age 24. (Employee since 1-1-71 and scheduled for Academy training starting 2-7-72)

MOTION: Mr. Perrin moved that Arnold Dean Drake be appointed a Special Security Officer at Iowa State University and that Richard Gerald Broekemeier be appointed as a Temporary Special Security Officer, said

appointment to expire 12-10-72, or if earlier, upon the successful completion of a course of training at the Iowa Law Enforcement Academy. Motion seconded by Mr. Bailey, and passed unanimously.

In further discussion and as reference earlier Board action it was determined that all requests for special security officer status must be brought to the Board for appointment, whether such requests be for regular, temporary or a change from temporary to regular status.

STEAM GENERATOR NO. 3 PROJECT. Request was made for permission to receive bids and to recommend award of contract on a steam generator prior to sale of bonds to fund project. This \$2,450,000 project is solely funded from academic revenue bonds. The schedule for award of the contract for the generator is February or March, 1972. The bond sale has been tentatively scheduled for April, 1972. Because this date would put the sale at ISD, bond consultant has recommended placement of the sale in either March or May, 1972, preferably May since the sale would then be held at ISU.

The key to the placement of the sale is the need for Veterinary Medicine funds. According to the present schedule for this project, sale of bonds in May, 1972 would be in order. Since delivery of the generator would take up to one year from placement of order, the Board Office concurred in the request. At the very most, contract would precede funding by about 90 days. Need for this equipment should dictate this decision.

The Board was further informed that notification of award of an annual interest subsidy grant under Title III, Higher Education Facilities Act of 1968 of \$25,186 had been received.

Discussion turned to pollution control. Mr. Moore stated that three types of fuel can be used -- gas, coal or oil. The Board felt that upon awarding the contract, instructions should be given to design according to federal requirements regarding pollution control but that the Board should be provided

with detailed figures showing costs of such pollution control. It was noted that the use of three fuels did give the University desirable flexibility. It was further noted that particularly because of the built-up area, there was clearly an advantage and perhaps a priority toward use of gas.

MOTION: Mr. Perrin moved to grant the approval to proceed with a timetable on this project which would mean receipt of bids and recommendation on award of contract prior to funding through bond sale whereby a resolution on public hearing would be adopted January 1972, public hearing held in February and the contract awarded in February or March 1972 with bond sale tentatively scheduled for May 1972. Mr. Wallace seconded the above motion, and was passed unanimously.

LITTLE THEATRE PROJECT. The university requested approval of the award of a single contract for construction of the Little Theatre project. This recommendation was made by project architects and concurred in by the University.

MOTION: Mr. Wallace moved that a single contract for construction of the Little Theatre project be employed and the General Contractor be required to list all sub-contractors to be used on the bid. Mrs. Petersen seconded the motion.

In extensive discussion, it was noted that the purpose of this move would be to treat subs as fairly as the general contractor and to avoid bid shopping. In discussing bid shopping, the opinion was expressed that the single contract has advantages to the owner. Further, doubts were expressed that elimination of bid shopping would actually mean a lower price for the owner. The opinion was expressed that there are times when an owner might get a lower bid if bid shopping were allowed. This opinion was disputed. One Board member stated contractors are always against the single contract. They want everything to go out on separate contracts. If single contracts are to be awarded, then at least require the contractor to select his sub-contractors and name them. If not, require multiple contracts. In questioning Mr. Moore as to whether he would require the sub-contractors to be named he

replied that in this particular case he would probably leave it up to the architect.

SUBSTITUTE MOTION: Mr. Bailey moved that approval of award of a single contract be allowed with the university being instructed not to require naming of sub-contractors in the bid. The motion died for lack of a second.

SUBSTITUTE MOTION: Mr. Bailey moved approval of award of a single contract for construction of the Little Theatre project. The motion was seconded by Mr. Shaw. On roll call vote on the motion, the vote was as follows:

AYE: Bailey, Baldrige, Collison, McCartney,  
Shaw, Redeker

NAY: Perrin, Petersen, Wallace

ABSENT: None

The motion carried.

The University stated that it would approach the project architect on this question and report back to the Board relative to usage.

CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS REGISTER. The Executive Secretary reported the Register for the period November 12 to December 9, 1971 was in order and recommended approval.

MOTION: Mr. Bailey moved the Register of Capital Improvement Business Transactions for the period November 12 to December 9, 1971 be approved. The motion was seconded by Mrs. Petersen and passed unanimously.

AMENDMENT WITH CITY OF AMES ON WATER POLLUTION CONTROL. Mr. Moore reported that the Board will be provided with an amendment with the City of Ames on Water Pollution Control at the January meeting. This amendment involves construction of an addition to the city plant. City share will come largely from a federal grant while the university will use overhead reimbursement on facilities. The Board had no suggestions to make relative to the proposed agreement with the city.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Friday, December 10, 1971.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the University of Northern Iowa for the month of November 1971 were approved.

BUDGET FOR 1972 SUMMER SESSION. The University presented, for Board approval, the detailed budget for the summer session of 1972. The budget totals \$855,435.

The summary is as follows:

BUDGET SUMMARY - 1972 SUMMER SESSION

A. Salaries

1. Regular Sessions

COLLEGE OF BUSINESS AND BEHAVIORAL SCIENCES

Business	\$ 29,595
Business Education and Office Administration	14,425
Economics	11,604
Geography	10,937
History	35,781
Home Economics	7,934
Political Science	12,366
Psychology	6,398
Sociology and Anthropology	16,409

Sub-total \$145,449

COLLEGE OF EDUCATION

Curriculum and Instruction	\$ 44,369
Educational Media Center	9,453
Educational Psychology and Foundations	49,620
Library Science	13,863
Physical Education for Men	27,364
Physical Education for Women	16,811
School Administration and Personnel Services	37,450
Teaching	68,855

Sub-total \$267,785

COLLEGE OF HUMANITIES AND FINE ARTS

Art	\$ 30,598
English Language and Literature	52,473
Foreign Languages	17,525
Music	46,422
Philosophy and Religion	15,608
Speech	20,848
Speech Pathology and Audiology	11,918

Sub-total \$195,392

COLLEGE OF NATURAL SCIENCES

Biology	\$ 24,340
Chemistry	9,661
Earth Science	8,297
Industrial Arts and Technology	12,856
Mathematics	30,685
Physics	14,128

Sub-total \$ 99,967

	Sub-total - Regular Sessions	\$708,593
2.	Special Sessions	
	Business and Behavioral Sciences	\$ 3,500
	Education	2,077
	Humanities and Fine Arts	24,574
	Natural Sciences	18,475
	Environmental Studies	5,159
	Year-Round Program	2,930
	Sub-total - Special Sessions	<u>\$ 56,715</u>
	Salaries Sub-total	\$765,308
	Annuity Contribution	72,676
	Total Salaries	<u>\$837,984</u>
B.	Additions to "Other Expense" Budgets	13,659
	Contingency	3,792
	Grand Total	<u>\$855,435</u>

Before July 1, 1972 - \$282,640

After June 30, 1972 - \$572,795

The proposed budget was discussed with regard to making these sessions as economical as possible. A Board member suggested that an "escape clause" be included in the catalog whereby courses are not provided when insufficient interest is shown. Provost Martin answered that such a clause was utilized.

MOTION:

Mr. Perrin moved approval of the proposed budget totaling \$855,435 for the 1972 Summer Session at the University of Northern Iowa. The motion was seconded by Mrs. Petersen and passed unanimously.

CALENDAR CHANGE FOR 1971-72. On May 24, 1971, the University Faculty Senate in response to a request from the Student Senate at the University, voted to recommend a calendar change for 1971-72. The University held up this recommendation because it is relatively minor. For some time it appeared that a major recommendation would be made by the Faculty Senate for the calendar year 1972-73. While this may still happen, apparently the request will be delayed until later in the year.

This year Iowa State University will have Commencement on Saturday, May 27, 1972, and the University of Iowa will have Commencement on Friday, May 26, 1972. The Student and Faculty Senates at the University of Northern Iowa have recommended that Commencement be changed from Friday, June 2, 1972, to Saturday,

May 27, 1972. This would have the effect of changing final examinations from Tuesday, May 23, 1972, through Wednesday, May 31, 1972, to Thursday, May 18, 1972 through Thursday, May 25, 1972.

The proposed change had President Kamerick's endorsement and the University requested approval.

MOTION: Mrs. Petersen moved approval of the calendar change outlined above. Mrs. Collison seconded the motion, and was passed unanimously.

APPOINTMENT: Upon recommendation of the University, the Board approved the following appointment:

Professor Roy Eblen, currently Director of the Speech and Hearing Clinic, be appointed as Acting Head, Department of Speech Pathology and Audiology, effective November 1, 1971.

MALCOLM PRICE LABORATORY SCHOOL. Howard T. Knutson, Dean, College of Education and Ross A. Nielsen, Head, Department of Teaching, were in attendance. The Board continued the discussion which began in November. The University finished its written report to the Board and also provided a supplemental report. This report was designed to answer questions raised by the Board and contained the following three-point proposal:

- I. It is proposed that the Laboratory School be supported by a separate appropriation, distinct from the appropriation for general University operation.
- II. It is proposed that some income be generated from the services provided by the Laboratory School
- III. It is proposed that notification be sent to the school districts sending pupils to the Malcolm Price Laboratory School, informing them that upon the expiration of the present contract in July, 1975, the tuition charge will change immediately to full state support reimbursement followed by negotiation the next year to full state support reimbursement followed by negotiation the next year for some additional local contribution.

Discussion followed and it was generally agreed that the school served a large area of the state and that the legislature should be made aware of that

function. The Board showed interest in having the school serve an inter-institutional function. The Board directed that the Committee on Educational Coordination study the question of interinstitutional usage and report back to the Board with recommendations. Discussion then turned to Proposal III.

**MOTION:** Mr. Shaw moved approval of Item III above but direct movement in a faster time frame than indicated, and notify the school districts involved of the Board's desire to change the contractual arrangement so that amounts received are at least equal to the state aid received. Motion was seconded by Mr. Bailey.

**SUBSTITUTE MOTION:** Mrs. Petersen moved approval of Item III as drawn but asking that the University of Northern Iowa and the school districts enter into negotiations as soon as possible for the 1973-74 and 1974-75 school years in an attempt to increase the per pupil amounts for those years to a level more equal to the state per pupil aid being received by the districts. Motion was seconded by Mr. Perrin. In vote on the motion, voting No: Redeker, Bailey. Absent: McCartney. Motion carried.

Mr. Knutson stated that the state aid estimates for 72-73 are \$374; 73-74 \$432 and 74-75 the estimate is \$489 and these would be the figures the motion would strive to achieve.

Discussion then turned to Proposals I and II.

**MOTION:** Mrs. Petersen moved approval of proposals I and II as shown above. Motion was seconded by Mr. Wallace.

**AMENDMENT TO MOTION:** Mr. Wallace moved to amend proposal I to read "separate budget item distinct from budget for general University operation". Mr. Bailey seconded the amendment. In vote on the motion as amended, voting "No" - Shaw. The motion carried.

President Redeker directed that the groups considering the 1973-75 budget askings recommend ways to accomplish Proposal I.

WITHHOLDING OF DUES FROM SALARIES: The University recommended that dues deductions be authorized for the Amalgamated Meat Cutters and Butcher Workmen of North America and, secondly, the American Federation of Teachers. The University reported that it had made deductions from paychecks for a number of different purposes during the past several years. Among these are the following:

TIAA-CREF Pension system  
IPERS pension system  
Credit Union, both loans and savings  
United States Government Bonds  
Parking permits and parking fines  
Student Union Building

All of these were in addition to the standard deductions for various types of insurance.

The two new groups above, have indicated they are anxious to have a dues deduction authorized.

MOTION: Mr. Wallace moved approval of the above request.  
Motion was seconded by Mr. Baldrige.

In discussion, point was raised that a decision should be withheld at this time and that, in line with earlier action of the Board at this meeting, such decisions should await the proposed policy to be drafted by the institutions and the Board Office.

In voting on the motion, all members voted "AYE" except Mr. Perrin, who passed and Mr. McCartney who was absent. The motion passed.

BOARD AND ROOM RATES, SUMMER SESSION 1972. The University requested an increase of \$5.00 in the board and room rate for the eight week 1972 summer session. This increase would be in line with the \$20 increase approved for the academic year 1971-72. The new summer session rate would be \$209.

MOTION: Mr. Perrin moved approval of the board and room rate of \$209 in the 1972 summer session.  
Mrs. Petersen seconded the motion, and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Register for the period November 5 - November 30, 1971 contained no items.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, December 9, 1971:

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel changes for the month of November, 1971 were approved.

FACILITIES NEEDS. In response to a request by Regent Baldrige for a determination of facilities needs by the Iowa School for the Deaf, the school presented a compilation of departmental requests for analysis and approval of the Superintendent. The list contained Capital, RR&A, and Operating Expense items.

The Board noted that the Board Office in coordination with the Iowa School for the Deaf and the Iowa Braille and Sight Saving School was developing a comprehensive ten year capital improvement plan in time to be considered in connection with budgeting for the 1973-75 biennium. This study will include the needs in terms of academic mission, academic plans, and enrollment projections of various categories of students as well as assessment of suitability of present facilities and renovation costs.

The report presented this month contained requests totaling \$1,499,925, broken down as follows:

Capital Projects	\$995,000
Equipment Purchases	194,925
Renovations	100,000
New Personnel	210,000

Board members expressed concern that there didn't appear to be any importance placed in the living conditions in the dorms and felt that perhaps such needs should have even greater priority than many of the items mentioned in the report. Another member of the Board requested a report on Infirmary needs. Mr. Giangreco advised that reports would be presented on dormitory and infirmary needs at a later date.

The Board asked for establishment of priorities for these items with the thought that gifts, or living memorials could be solicited for the school. The Board felt that perhaps there were many people who might donate to the ISD and the IBSSS specially for specific items and in areas which the legislature might not normally fund. Superintendent Giangreco replied that they had tried to stimulate interest in gift donations but without too much success to date.

A suggestion was made that perhaps SUI and ISU could help develop a program for the other institutions to use in soliciting donors since they seemed to have quite good success in their own endeavors.

MOTION:

Mrs. Petersen moved that the Board Office and institutional information personnel conduct a study on securing supplemental private funds for the Regent Institutions. This motion was seconded by Mr. Baldrige, and passed unanimously.

ADDITION TO GIRLS DORMITORY SITE. Superintendent Giangreco stated that soil tests were being conducted on the new dormitory site since there is a new question of the site supporting the structure. The Board will be kept apprised of the situation.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Register for November contained no items.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, December 9, 1971.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of November, 1971 were approved.

REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. There were no items contained in the Register for November.

64TH G.A. CAPITAL PROGRAM. August, 1971, the Board allocated 64th G.A. capital appropriations to IBSSS as follows:

Boiler Conversion	\$ 22,000
Tunnel Repairs	12,000
Freight Elevator Replacement	28,000
Renovation of Utility Services	<u>50,000</u>
Total	\$112,000

September, 1971, the Board approved an engineering contract with Stanley Consultants, Inc., Muscatine, to provide engineering services on 64th G.A. capital projects.

At this meeting, the school presented a revised cost estimate for the Boiler Conversion of \$65,000. In addition, an urgent need for modification to the front porch on the Main Building had been determined since the appropriations. With these changes, it was determined that the revised 64th G.A. Program would be:

Boiler Conversion	\$ 65,000
Tunnel Repairs	18,000
Freight Elevator Replacement	<u>29,000</u>
Total	\$112,000

The school reported it was investigating ways to modify the porch using RR&A funds. Dropped from the program would be the lowest priority item-- renovation of utility services.

MOTION:

Mr. Wallace moved the Board grant authorization to proceed with plans and specifications for installation of a new 250 H.P. Gas-oil Fired Boiler, with appurtenances thereto, including

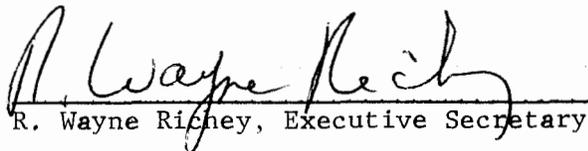
Iowa Braille and Sight Saving School  
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installation of a 10,000 gallon underground fuel oil storage tank and also grant authorization to proceed with plans and specifications for replacement of the freight elevator. The motion was seconded by Mr. Shaw, and passed unanimously.

PRIVATE GIFTS. Superintendent Rocco stated that as a matter of strategy he was not necessarily in favor of lumping IBSSS priority needs in with those of the other Regent institutions and that he hoped the group which studies this matter would consider that point.

As regards gifts, the Board was informed that the school had received a gift of \$6,066.14 from the estate of Nettie M. Tucker, deceased. Plans for use of these funds would be docketed for the January meeting.

ADJOURNMENT. There being no further business President Redeker declared the meeting adjourned at 4:00 p.m. on Friday, December 10, 1971.

  
R. Wayne Richey, Executive Secretary