

The State Board of Regents met at the University of Northern Iowa, Cedar Falls, Iowa, on Thursday, December 16, 1982.

	<u>December 16, 1982</u>
Members of the State Board of Regents:	
Mr. Brownlee, President	All Sessions
Mrs. Anderson	All Sessions
Dr. Harris	All Sessions
Mrs. Jorgensen	All Sessions
Mr. McDonald	All Sessions
Mrs. Murphy	All Sessions
Mr. Neu	All Sessions
Mr. Nolting	All Sessions
Mr. Wenstrand	All Sessions
Office of the State Board of Regents:	
Executive Secretary Richey	All Sessions
Director Barak	All Sessions
Director McMurray	All Sessions
Director Wright	All Sessions
Ms. Peters, Secretary	All Sessions
State University of Iowa:	
President Freedman	Exc. 1:50 p.m.
Vice President Bezanson	Exc. 1:50 p.m.
Vice President Remington	Exc. 1:50 p.m.
Associate Vice President Small	Exc. 1:50 p.m.
Acting Associate Vice President Mahon	Exc. 1:50 p.m.
Assistant to President Mears	Exc. 1:50 p.m.
Director Jensen	Exc. 1:50 p.m.
Iowa State University:	
President Parks	Exc. 2:02 p.m.
Vice President Christensen	Exc. 2:02 p.m.
Vice President Hamilton	Exc. 2:02 p.m.
Vice President Moore	Exc. 2:02 p.m.
Assistant Vice President Madden	Exc. 2:02 p.m.
University of Northern Iowa	
President Kamerick	All Sessions
Provost Martin	All Sessions
Vice President Stansbury	All Sessions
Vice President Voldseth	All Sessions
Director Kelly	All Sessions
Iowa School for the Deaf:	
Superintendent Giangreco	Exc. 2:04 p.m.
Business Manager Kuehnhold	Exc. 2:04 p.m.
Iowa Braille and Sight Saving School	
Superintendent DeMott	Exc. 2:06 p.m.
Business Manager Berry	Exc. 2:06 p.m.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, December 16, 1982.

APPROVAL OF MINUTES. The minutes of the November 18, 1982, meeting were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive corrections could be turned in to the secretary.

INTERINSTITUTIONAL COMMITTEE ON EDUCATIONAL COORDINATION. a(1). Post-Audit Report: Master of Arts Degree in Afro-American Studies, University of Iowa. It was recommended that the board accept this report and approve continuation of the program.

The Board Office said the M.A. in Afro-American Studies had been approved in July 1977, and the university had submitted its post-audit report as required by the Regents Procedural Guide after five years of operation of the program. At its September 1982 meeting, the board referred the post-audit report to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had reviewed the report and recommended acceptance.

The university's report included responses to the Regents' post-audit questions and reported the enrollment of three to five majors per term. The number of students has been less than the five to ten per year predicted. Although the program is small, the report also noted that the Afro-American Studies faculty members are significantly involved in other programs, and that the offering of this master's degree has not required any expansion of courses offered over those offered for other graduate students. The only additional costs reported were for graduate assistants, and increases in graduate assistant funding are anticipated during the next two years.

The university judged that the program has been highly successful, and that it has provided an opportunity for students with interests in this area. The program seems to be meeting satisfactorily the needs that it was intended to serve, according to the Board Office.

MOTION:

Mr. McDonald moved that the board accept the post-audit report on the Master of Arts Degree in Afro-American Studies at the University of Iowa and approve the continuation of the program. Dr. Harris seconded the motion and it passed unanimously.

a(2). Post-Audit Report: B.S. in Political Science, University of Iowa. It was recommended that the board receive this report and approve continuation of the program.

The Board Office reported that at its September 1982 meeting, the board referred this post-audit report to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had reviewed the post-audit report and recommended acceptance.

The offering of the B.S. degree in Political Science at the University of Iowa was approved in July 1977. The program has been operating for five years, and the university had submitted the required post-audit review, except that by mutual agreement with the Board Office the usual question/answer format was waived.

The B.S. degree was originally proposed as an addition to the existing B.A. degree in Political Science and was said principally to involve a change in skills requirements. The program was proposed to respond to an emerging emphasis within the discipline of political science toward the scientific study of politics.

The university was now attempting to increase the number of candidates for this degree. The Board Office believed that the B.S. option to be an important alternative for students majoring in political science at the University of Iowa and recommended its continuation.

MOTION: Mr. Neu moved that the board receive the report on the post-audit review of the B.S. Degree in Political Science at the University of Iowa and approve continuation of the program. Mr. Wenstrand seconded the motion and it passed unanimously.

a(3). Post-Audit Report for the Master of Arts in Education: Major in Early Childhood Education, University of Northern Iowa. It was recommended that the board accept this report and approve continuation of the program.

The Master of Arts in Education: Major in Early Childhood Education at the University of Northern Iowa was approved by the board in 1977. The university had now submitted its post-audit report as required by the Regents Procedural Guide after five years of operation of the program. At the September 1982 meeting, the board referred the post-audit report to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had reviewed the report and recommended approval.

The Board Office noted that the actual enrollments in the program have not been quite as high as the university had initially estimated. For example, this year's enrollment of majors was estimated to be 20 students, and there were actually only 8 students enrolled.

It appeared from the post-audit report that overall expenditures had not been as high as anticipated initially, possibly because of the lower than projected enrollments.

There have been 4 graduates of this program and, according to the university's report, all of these were able to obtain jobs in the field or a related field.

The Board Office said that on balance it appeared that this program is meeting a need, has incurred minimal costs, and graduates of the program have been able to find appropriate employment. For these reasons, it recommended that the program be approved for continuation, subject to periodic internal review by the university.

MOTION:

Mr. Nolting moved that the board accept the post-audit report for the Master of Arts in Education: Major in Early Childhood Education, University of Northern Iowa, and approve continuation of the program. Mrs. Murphy seconded the motion and it passed unanimously.

a(4). Post-Audit Report on the Bachelor of Fine Arts: Major in Art at the University of Northern Iowa. It was recommended that the board (1) accept this report; (2) approve continuation of the program; and (3) that this program be reviewed again in three years.

The Bachelor of Fine Arts: Major in Art at UNI was approved by the board in July 1977. As required by Regents' policy, the university had submitted a post-audit report after five years of operation of the program. At its September meeting, the board referred the post-audit report to the Inter-institutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had reviewed the report and recommended its acceptance.

The Board Office stated that the post-audit report indicated that enrollment in the program has been fairly large, but it is significantly smaller than estimated by the university at the time the program was proposed. A comparison of estimated and actual enrollments is shown below:

	<u>1977-78</u>	<u>1978-79</u>	<u>1979-80</u>	<u>1980-81</u>	<u>1981-82</u>
Estimated	150	225	250	250	250
Actual	N/A	N/A	N/A	131	166

It appeared that the employment and placement experience for this program has been successful. The university reported that 95 percent of the 52 graduates of the program had found employment in directly related fields.

Since its approval, the B.F.A. program has been accredited by the National Association of Schools of Art and Design in 1980 for an initial five-year period. A ten-year accreditation review will take place in 1984-85. A progress report is due to be sent to the accrediting group this spring.

The Board Office said the university reported that there had not been any increases in expenditures as a result of the adoption of this program; however, the university is projecting a need for one additional full-time faculty member at the end of next year plus equipment and computer costs amounting to an estimated \$23,500. The university estimated at the time that this program was proposed that "additional budget increases will not be extensive." However, it appeared that there are some costs attributable to the accreditation of the B.F.A. that had not been reported by the university.

The Board Office recommended that this program be continued even though its actual enrollment has been lower than estimated and the costs possibly higher than estimated. President Brownlee noted that the recommended action included a review in three years.

MOTION:

Mrs. Murphy moved that the board (1) accept the post-audit report on the Bachelor of Fine Arts: Major in Art at the University of Northern Iowa; (2) approve the continuation of the program; and (3) that this program be reviewed again in three years. Mrs. Anderson seconded the motion and it passed unanimously.

b. Proposed Course Changes at the University of Iowa. It was recommended that the board approve the proposed course changes at the University of Iowa.

As background, the Board Office said that at its November meeting the board referred the proposed course changes to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had reviewed the proposed course changes and recommended approval.

The university reported that changes in course offerings since the fall of 1981 represent the continuing response of the university to the changing educational needs of its students, changing disciplinary emphases, and the vitality of its faculty. Data submitted by the university indicated that during the past year, 411 courses were added to the curriculum while 407 were eliminated, for a net increase of 4 courses. The relatively large number of total changes, as compared to last year's report, reflects adjustments made in course listings in connection with the biennial preparation of the new edition of the university catalog issued August 1982.

The Board Office said it was its understanding that approval of these course changes would not represent approval of new programs, if any, that may be represented by these course changes. Vice President Remington noted that although the total number of courses remained almost the same, there were changes college by college and program by program. The Board Office presented material detailing these changes.

MOTION: Mr. Wenstrand moved that the board approve the proposed course changes at the University of Iowa. Mr. McDonald seconded the motion.

Mr. Richey reminded the board that the universities have authority to add supplemental courses. To the extent that this was done by the institution, what the board approved would not be a complete list of course changes. If a supplemental course is successful, it then comes to the board as an addition to the curriculum to be approved.

VOTE ON MOTION: The motion passed unanimously.

c. Suspension of Admissions to the Undergraduate Major Program in Communication Studies at the University of Iowa. It was recommended that the board approve the suspension of admissions to this program effective immediately and termination of the program effective when all current majors have completed their degree work.

At its November meeting, the board referred this item to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee had reviewed this proposed action and recommended approval.

As reported by the university, this major is an interdisciplinary program involving course work in the Department of Communication and Theatre Arts, the School of Journalism and Mass Communication, and the Department of Linguistics. Except for a senior seminar, the program involves only regular courses offered by the three departments. The major was originally established to provide a flexible curriculum for students whose interest did not fit one of the three departmental programs.

The university reported that since the major in Communication Studies was established, the curriculum for majors in the departmental programs has changed considerably. As a result, the three participating departments believe that the goals of the interdisciplinary major can be met by the three departmental programs. The function of the senior seminar can be met by a seminar presently offered in the Department of Communication and Theatre Arts. In fact, the programs of many Communication Studies majors are essentially the same as those pursued by some departmental majors. As a result, there has been confusion on the part of incoming students concerning differentiation of this program from those in journalism or communication.

Recognizing that the needs of students interested in an interdisciplinary program in communication studies can be met now within the regular departmental degree programs, the university and the participating departments recommended that this program be phased out. The Board Office concurred in this recommendation.

MOTION:

Mr. McDonald moved that the board approve suspension of admissions to the undergraduate major program in Communication Studies at the University of Iowa effective immediately, and approve termination of the program effective when all current majors have completed their degree work. Mrs. Anderson seconded the motion and it passed unanimously.

d. Report on Interinstitutional Theatre Program. It was recommended that the board receive an oral report on this program.

Vice President Christensen said that, as the board knew, the three universities had many interinstitutional programs to benefit their students. He introduced Vice President Philip G. Hubbard of the University of Iowa to speak about one such program, the Interinstitutional Theatre Program.

Vice President Hubbard said the project to be discussed was the Iowa Shakespeare Festival. This is the first year for this but it is hoped it will be a continuing activity. Each of the three universities will be in charge in rotation, with a committee on each campus and an overall coordinating committee. Vice President Hubbard introduced the chairman for this year, Robert Hedley, Professor of Theatre Arts at the University of Iowa; and other committee members: Jay Edelnant, Associate Professor of Theatre and Theatre Arts at the University of Northern Iowa; and David Hirvela, Associate Professor of Speech at Iowa State University.

Mr. Edelnant said that last year, after attending a regional theatrical festival, Mr. Hedley had the idea of a Shakespeare Festival. Each university will produce a play, if not every year at least every other year. Much thought was given to how this could be done on the highest level of quality at the least possible expense. A noteworthy aspect, according to Mr. Edelnant, is the fact that the same set will be used at each of the universities. That means that traveling productions need take only costumes and props, greatly reducing the trauma and expense of touring, and making the project viable.

Mr. Edelnant believed this project will mean a great opportunity for students to perform in other places and to see other productions. Currently, each university does these things at the same time of the year and is unable to see each other's work.

Mr. Hedley said a goal was to make the festival somewhat separate and special from the normal program offerings, but at the same time to strengthen and upgrade each university's program.

Mr. Hedley said that a well-known designer had been commissioned to design the set, which the universities will be allowed to use for as long as they wish. This means that start-up costs may be somewhat high but there should be eventual savings. In addition, each university will bring in

people that will benefit not only the production but the whole campus: guest artists, directors, and scholars.

Mr. Hirvela said a major goal of the festival is outreach. The project planners hope to reach not only high school students but adults as well. In preparation for attendance at performances, materials will be sent to teachers. There will be opportunity for discussion after seeing the plays. A significant playbill has been developed with information about the plays and the theatre programs at the three universities.

In answer to a question from Regent Neu, Mr. Hedley said this first festival is scheduled for April 1983. Each campus will have one week on its own campus and one week of touring. He noted that the visiting productions at the University of Iowa are already sold out and additional performances need to be scheduled.

President Brownlee thanked the committee for the report on behalf of the board.

e. Change in Name of the Department of Institution Management, Iowa State University. It was recommended that the board approve the request of Iowa State University to change the name of the Department of Institution Management to the Department of Hotel, Restaurant, and Institution Management.

At the November board meeting, the board referred the proposed name change to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation. The Interinstitutional Committee reviewed the proposed name change and recommended approval.

The Board Office reported that this request for name change had been endorsed by the departmental faculty, the administration of the College of Home Economics, and the university administration. Everyone concerned felt that the proposed name is a more accurate and complete description of the industry which the department represents, and that it helps to clarify the ambiguity of the institutional management name on the part of students, faculty, and the general public. In addition, the proposed name provides recognition of the department's emphasis on and commitment to the commercial as well as the nonprofit segment of the food and housing industry. The name conforms to generally accepted industry terminology and is commonly used by other universities.

The Board Office recommended that the board approve the proposed change with the understanding that no major new expenses nor new programs were created by this change.

MOTION:

Dr. Harris moved that the board approve the request of Iowa State University to change the name of the Department of Institution Management to the Department of Hotel, Restaurant, and Institution Management. Mr. Nolting seconded the motion and it passed unanimously.

INTERIM REPORT FROM THE AD HOC LIBRARY COMMITTEE ON PLANNING AND COORDINATION. It was recommended that the board receive the report.

Board members were reminded that during the academic seminar at the University of Northern Iowa this summer, the board had requested that a study be undertaken for the purposes of: (1) reviewing the current status of cooperative effort among the Regent universities' libraries; (2) exploring what future possibilities exist for cooperative activities, including a centralized library storage facility, compatible data bases, cooperative purchases, improved inter-library loan system, and other coordinated needs; and (3) developing a long-range cooperative plan for the Regent universities' libraries.

The Board Office said the committee had held several meetings and had established four task forces to help in carrying out its charge. The committee membership consists of Dale Bentz, University Librarian, SUI; Warren Kuhn, Dean of Library Services, ISU; Donald Rod, Director of Library Services, UNI; Charles Sage, Lead Systems Analyst, ISU; George Strait, Director, Law Library, SUI; and Robert Barak of the Board Office.

The report presented to the board at this time noted 22 current cooperative activities among and between the Regent universities' libraries. A final report from the Ad Hoc Library Committee on Planning and Coordination is expected late next spring. A complete copy of the interim report is on file in the Board Office.

President Brownlee asked committee member Donald Rod to comment on problems caused because the three universities use two different computer systems in their libraries. Mr. Rod said work is going forward on a method of relating these systems. He thought in the next year or so this would be possible. What had seemed like a major problem a year ago did not seem to be such a problem now. He told the board that when the final report is submitted, there may be monetary implications for this item, but he felt that in the long run it would save money. Computers are a great boon but do not come free.

Regent Murphy commented that she was surprised to read in the report that the manual system of acquisition procedures is more efficient than the automated, and she asked why. Mr. Rod said the study that had determined this was done several years ago, and technology had come a long way since then. At the time the UNI library had joined the computer system, experience said it was not cost effective, but it is rapidly becoming so.

President Parks noted that Mr. Rod is one of the nation's foremost planners of library facilities. Iowa State University had been pleased to use his skills for the new library at ISU.

President Brownlee said the board would look forward to receiving the final report next spring.

MOTION:

The Interim Report from the Ad Hoc Library Committee on Planning and Coordination was received by general consent of the board.

ACCREDITATION REPORT: HOME ECONOMICS DEPARTMENT AT THE UNIVERSITY OF NORTHERN IOWA BY THE COUNCIL FOR PROFESSIONAL DEVELOPMENT OF THE AMERICAN HOME ECONOMICS ASSOCIATION. It was recommended that the board receive the report.

The Board Office stated that the Home Economics Department at the University of Northern Iowa was initially accredited in 1976 following a self-study and site visitation by the Council for Professional Development of the American Home Economics Association. At that time, the accrediting organization made note of a "striking major deficiency, namely: physical facilities which are recognized by everyone . . . as being substandard." The current report was an interim visit. The complete site visitation for accreditation renewal will occur in five years.

In its letter to President Kamerick, the Council for Professional Development commended the university and the Home Economics faculty on evidence of progress since the granting of accreditation. The Council's report also encouraged the university to continue its efforts toward the following: (1) continued improvements in physical facility; (2) periodic evaluation of programs to ensure relevance and quality; and (3) preparation of course syllabi which contain measurable objectives and adhere to comprehensive format.

The Council congratulated the Department of Home Economics for continued quality education in the field. The Board Office said the university should be congratulated for achieving the continued accreditation of this department.

MOTION:

Mrs. Jorgensen moved that the board receive the report from the Council for Professional Development of the American Home Economics Association concerning the accreditation of the Home Economics Department at the University of Northern Iowa. Mr. Neu seconded the motion and it passed unanimously.

ACCREDITATION REPORT: UNIVERSITY OF IOWA HOSPITALS AND CLINICS FROM THE JOINT COMMISSION ON ACCREDITATION OF HOSPITALS. It was recommended that the board receive the report.

Board members were reminded that for the past several years they had received annual reports which indicated that the Board of Commissioners of the Joint Commission on Accreditation of Hospitals (JCAH) had awarded the University Hospitals one-year accreditation. The Board Office explained that the University Hospitals is accredited as a five-building hospital complex. The JCAH policy precludes two-year accreditation status to a hospital with any non-conforming structures and, accordingly, the University Hospitals' one-year accreditation status was mandated by non-conforming conditions of certain of the hospital facilities. The university has a comprehensive capital replacement plan targeted at replacing

these non-conforming units as well as other inferior facilities in the present hospital complex.

MOTION: President Brownlee stated that the accreditation report of the University of Iowa Hospitals and Clinics from the Joint Commission on Accreditation of Hospitals was received by general consent of the board.

REPORT ON MEETING OF THE IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION. It was recommended that the board receive the report.

The Board Office noted the following major items of discussion at the council's December meeting:

1. The council agreed to an arrangement whereby the legislative representatives of the various sectors of postsecondary education would handle the introduction of the proposed legislation to require the registration of out-of-state institutions offering programs in Iowa.
2. The council accepted without concern a proposed program, Inter-disciplinary Major in Gerontology, from Loras College.
3. The council reviewed and approved the termination of the Communication Studies program at SUI.
4. The council had a very frank discussion of the matter of cooperation and coordination between the various sectors of postsecondary education. After a long discussion of the issues, it was agreed to have the Executive Committee (composed of McBride, Moench, Ruthenberg, and Barak) develop a proposal for consideration by the council in January when a special meeting of the council will be held.

Mr. Barak noted that the Executive Committee had appointed another committee to study the matter of cooperation. Regent Anderson and President Freedman are members of this committee. After a brief discussion, it was decided that the Board Office should arrange that alternates to this committee are appointed so there will be full representation for the Regents at each meeting.

President Brownlee said the committee may be going into issues of critical importance to the Regents. For the same reason, he strongly urged attendance at the regular meetings of the council during the next few months. He said at least one university president should be present at each council meeting and each committee meeting, if there was no dissent from board members (there was none). President Brownlee stated that the board would plan on this course of action for the future.

MOTION: The report on the December meeting of the Iowa Coordinating Council for Post-High School Education was received by general consent of the board.

REPORT ON ENROLLMENTS AND PROJECTIONS. It was recommended that the board (1) receive the Fall 1982 Enrollment Report, Part II; (2) approve the enrollment projections for all five Regent institutions; and (3) request that the institutions in cooperation with the Board Office explore alternatives for controlling the growing proportion of non-resident students.

The Board Office said that last month the board received a report on enrollment for each of the five Regent institutions that provided information on national enrollment trends and on Iowa postsecondary educational enrollments and an analysis of a number of particular aspects of the Regent institution enrollments (see minutes, pp. 266-269). Because the board did not feel it had adequate time to review the enrollment report, it was requested that this item be docketed for the December board meeting. The Board Office report summarized last month's report, with special attention to enrollments by residency status and enrollment projections.

Enrollments by Residency Status. At each of the Regent universities, nonresident enrollments increased significantly over 1981, while much smaller increases were reported for residents. The proportion of new freshmen who are nonresidents increased at each of the institutions, as did the percentage of nonresidents at the master's level. The highest proportion of nonresidents are reported in graduate programs, and a relatively high proportion of nonresidents are enrolled in the colleges of Engineering at both SUI and ISU, Pharmacy at SUI, and Design and Veterinary Medicine at ISU. The Board Office said it is noteworthy that the increases in nonresident enrollments have incurred in spite of recent increases in nonresident tuition.

The Board Office presented material showing undergraduate enrollment for residents and nonresidents at the Regent universities for selected years. Over the years, the percentage of nonresidents at each of the institutions has varied up and down by 2 to 4 percentage points. The current percentages of nonresidents at the University of Iowa and Iowa State University are the highest reported to date.

The Board Office staff had some discussion with officials from the Illinois Board of Higher Education concerning migration from Illinois as an example of the factors which may influence an increase in nonresident enrollments in Iowa. Illinois officials pointed out that most of these students come from the relatively affluent and cosmopolitan suburbs of Chicago. Traditionally, the college choice of these families has extended beyond Illinois to be regional and even national in scope. States contiguous to Illinois receive most of these students. For students who would like to "get away from home," public higher education in neighboring states might be an attractive alternative since costs of private higher education continue to rise.

The Illinois Board of Higher Education does not have authority to set enrollment limits, but it has discouraged institutions from continuing

to assume expanding enrollments in their long-range planning efforts. Some individual institutions have set enrollment goals for themselves, and some have had to limit enrollments in certain high-demand programs such as business, computer science, and engineering. The Board Office said perhaps some of the Illinois students at Iowa universities were not assured admission to one of these high-demand fields at Illinois institutions.

Enrollment Projections. The Board Office said institutional enrollment projections provided estimates of enrollments for the universities and special schools for the years 1983 through 1992. The University of Iowa predicted continued enrollment increases through 1986, with a peak of over 33,000 students. Iowa State University expects its peak in 1983 at 25,200 students, and the University of Northern Iowa anticipates declines from its previous high of 11,020 in 1980. Enrollments at the Iowa School for the Deaf are expected to decline for the next three years and to increase slightly in subsequent years. Slightly increasing enrollments were projected by the Iowa Braille and Sight Saving School.

The Board Office presented a brief explanation of methodologies used in enrollment projections. It stated that there is a general consensus among those who have studied enrollment projection methodologies that no one method is necessarily better than any other method, although there may be many common elements in the most successful enrollment projections. There is also considerable agreement that enrollment projections are as much an art as they are a science. Mathematical models by themselves cannot take into consideration the various complex factors that determine institutional enrollment.

A useful test of any enrollment projection is its accuracy over time, and one must be careful to take intervening factors into consideration which were not known at the time of the projection, such as changes in the draft and the economy. Review of the Regent universities' projections shows that their accuracy is as good as, if not better than, projections made at other institutions nationally.

In an analysis of the projection methodologies used by the Regent institutions, the Board Office found that they are all acceptable methods and are based on historical and mathematical factors which are not unreasonable. Factors such as the availability of student aid, while not readily convertible to mathematical formulas, are generally taken into consideration.

Enrollment projections are sometimes used as tools in a process known as "enrollment management." In addition to the more obvious management uses for information on projections such as providing sufficient faculty, space, equipment, and other resources, the projections are often used as a part of the rationale for various policy alternatives. These include limiting enrollments for certain programs, marketing strategies to attract new or different students, programmatic changes, etc. In some instances, there is a deliberate policy decision to affect the actual outcome of future enrollments so as to coneract the projections themselves.

The Board Office suggested that the Board of Regents might wish similarly to alter the outcome of future enrollments by adopting various policy alternatives. If, for example, the board felt that the mix of nonresident/resident students is out of balance, it could adopt policies that have the effect of restricting nonresident enrollments, such as nonresident enrollment caps for institutions and/or programs, or higher tuition rates for nonresidents.

It was reported to the board last month that a large portion of SUI's and ISU's increased enrollments are composed of nonresidents (i.e., 30.1 percent of new freshmen are nonresidents at SUI and 27.7 percent at ISU). While it is important to have a healthy mix of residents with nonresidents and foreign students, there are some programs where this mix may be out of balance. The Board Office said that while none of these alternatives was recommended at this time, the board should request that the institutions and the Board Office develop a report on ways to control the growing proportion of nonresident students.

Regent Anderson asked if the projected increase at SUI would continue to come from nonresident enrollment. Vice President Remington felt that the percentage of nonresidents might increase slightly. The mathematical model used by the university anticipates some increase in nonresidents. Vice President Christensen said that ISU did not anticipate an increase in this proportion, but he noted that neither did the university anticipate an increase in total enrollment.

Regent Neu asked if there were alternate methods of limiting nonresident enrollment other than increasing tuition. Vice President Christensen said this could be done by putting caps on various areas, or requiring higher qualifications from nonresident than resident students. Mr. Richey added that these caps can also apply to undergraduate education in general, rather than specific programs.

President Parks hoped the committee studying this would take the assignment more broadly than just a study of ways to control out-of-state enrollment. It must be realized what these students added to the quality of university life. They were more than just a strain on state resources. Regent Neu concurred. He noted that a few years ago some legislators had wanted to limit enrollment and the Regents had resisted vigorously.

Regent Anderson thought it valid to look at tuition levels but was uncomfortable talking about limiting enrollment by other means. Regent Harris concurred. He could think of many people who had come to college in Iowa who had gone on to make valuable contributions to the state. This would not have occurred if they had not been able to attend school in Iowa. He felt that great care should be exercised in this study. Mr. Richey pointed out that the Board Office recommendation was very carefully worded with this in mind.

GENERAL
December 16, 1982

MOTION:

Dr. Harris moved that the board (1) receive the Fall 1982 Enrollment Report, Part II; (2) approve the enrollment projections for all five Regent institutions; and (3) request that the institutions in cooperation with the Board Office explore alternatives for controlling the growing proportion of nonresident students. Mrs. Murphy seconded the motion and it passed unanimously.

PROPOSAL FOR AN IOWA WORK-STUDY PROGRAM. It was recommended that the board (1) approve the proposal for an Iowa Work-Study Program; and (2) authorize the Board Office to work with representatives of the Regent universities and other postsecondary educational institutions in Iowa to develop draft legislation for the 1983 session of the General Assembly with the understanding that a further report will be submitted to the board at its January 1983 meeting.

As background, the Board Office explained that during the 1981-82 academic year, the federal share of money available for work-study in Iowa was \$6,927,353. For the 1982-83 academic year, the amount of the federal share of money available for work-study in Iowa was reduced to \$6,039,247. This reduction has had a negative impact on many students. The federal Work-Study Program has been one of the most popular and successful of the student aid programs and has provided an opportunity for students to obtain money to supplement their financial resources without committing themselves to long-term debt. In addition, a number of national studies have demonstrated that students who participate in programs such as the work-study program have a better retention rate.

The Iowa Work-Study Program proposal was developed as a supplement to the federal program. It was proposed that federal guidelines and regulations, forms, etc., be used for the Iowa program. This would have numerous advantages for efficient administration of the program.

MOTION:

Mr. Nolting moved that the board (1) approve the proposal for an Iowa Work-Study Program; and (2) authorize the Board Office to work with representatives of the Regent universities and other postsecondary educational institutions in Iowa to develop draft legislation for the 1983 session of the General Assembly with the understanding that a further report will be submitted to the board at its January 1983 meeting. Mr. Neu seconded the motion and it passed unanimously.

President Brownlee said the Board Office should keep the Governor-elect and his staff fully informed of progress on this program.

A copy of the proposed Iowa Work-Study Program is on file in the Board Office.

LEGISLATIVE PROGRAM--1983 SESSION. It was recommended that the board:

1. Endorse support for introduction of legislation to require registration of out-of-state postsecondary educational institutions.
2. Support legislation for the 1983 biennium that would allow flexibility in granting salary increases to non-organized merit system staff within the salary policy established by the Legislature and following appropriate public hearings.
3. Note that legislation may be needed to ensure that issuance of Board of Regents bonds in 1983 and 1984 would comply with federal requirements on issuance in registered form.
4. Support introduction of legislation to allow Regents voting representation on the Interagency Coordinating Council for Radiation Safety.

The 1983 Legislative Session convenes on Monday, January 10, 1983. The board has to date taken actions on these matters:

1. An operating budget request for 1983-85.
2. A capital program request for 1983-85.
3. Submittal of a Ten-Year Building Program.
4. Approval of a resolution under which the legislature would approve the South Pavilion--Phase B replacement addition to the University Hospitals and Clinics at the University of Iowa.

In regard to the latter hospital project, efforts would be undertaken, unless there were objections from board members, to secure passage of a bonding resolution early in the 1983 Session. Project architects had indicated that if a form of fast-tracking construction is utilized (bidding the "shell" portion of the project early in calendar 1983 and bidding the remainder of the project at a later date) there could be savings of as much as \$500,000 in construction costs and six months in construction time. Further, the project, if bid in this manner, would take advantage of a good construction industry marketplace with expected price savings. It would result in approximately 600 additional jobs in the Iowa construction industry.

It was recommended that the Regents legislative program encompass four additional issues, as noted above. They are:

1. Registration of out-of-state postsecondary educational institutions. At its April 22, 1982, meeting, the board unanimously approved the adoption of draft legislation proposed by the Iowa Coordinating Council for Post-High School Education to require the registration of out-of-state institutions offering programs in Iowa (see pp. 565-566 of the 1981-82 Minutes).
2. Merit increases for non-organized merit system staff. The salary appropriations bill for the biennium beginning July 1, 1981, provided funds for across-the-board salary increases but specifically prohibited the granting of merit increases for non-organized employees.

The freeze in merit increases has created serious problems of employee morale and inequities in pay between employees in the same job classifications. Forty percent of non-organized merit employees are now paid at the first step of their salary range. New employees are being paid the same as those hired in 1981 and no employees have the opportunity to progress to rates paid those who were at higher steps in their range at the time of the freeze.

Another concern which has been noticed particularly by supervisors of non-organized employees is the elimination of salary incentives caused by the freezing of merit increases. The Board Office noted that merit system salary ranges, which were established by relating mid-points to average salaries paid by competitors, will not long remain competitive if employees continue to be frozen at entry levels.

Several alternative ways of resolving the problems created by the freeze have been discussed with representatives of non-organized merit employees, institutional administrators, and state Merit Employment representatives. It was proposed that the board support legislation that would give it flexibility for granting salary increases within the state salary policy. Mr. Richey said he wished to make clear that this recommendation did not specify how this policy would be administered, because some employees needed to be consulted in this regard. A specific recommendation, which may be influenced by the amount of funds available for salary increases, would be made later.

3. Issuance of tax-exempt bonds in registered form. The Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) requires that all tax-exempt bonds issued after December 31, 1982, which have a maturity of longer than one year must be in registered form in order for the interest thereon to be exempt from federal income tax. The board's bond counsel had reviewed appropriate bonding statutes to determine the ability of the board to issue bonds in registered form under applicable provisions of the Iowa Code. That review determined that there may be a need to revise bond statutes on dormitory revenue bonds, academic building revenue bonds, and hospital revenue bonds to comply with the new requirements.

The Board Office stated that this is an extremely complex issue which will have a major impact upon the municipal bond market nationally. The municipal securities industry has initiated action to gain a delay of up to one year in the effective date of the new law. Temporary regulations of the Internal Revenue Service were issued without the opportunity for comment in the Federal Register dated November 15, 1982, giving the industry a short time to make the necessary adjustment to the new regulations before they were scheduled to go into effect on January 1, 1983. The Board Office said it was quite likely that there would be a postponement by law in the effective date.

Mr. Richey said that even if this federal legislation is postponed until January 1, 1984, it would still be appropriate to have legislation adopted by Iowa in this session so it would be in place. Board members would be kept informed.

4. Interagency Coordinating Council on Radiation Safety. Chapter 136B of the Code created an Interagency Coordinating Council on Radiation Safety composed of the chief executive or a designee or each of eight state agencies, not including the Board of Regents.

The purposes of the council are to:

- 1) develop a state radiation safety program plan which shall be updated annually and submitted to the General Assembly by February 1 of each year;
- 2) evaluate and coordinate radiation-related activities of each member agency;
- 3) review radiation safety rules proposed or promulgated by member agencies; and
- 4) collect and compile member agencies' budget totals for radiation-related activities for inclusion in the state radiation safety program plan.

The Board of Regents institutional representatives have attended council meetings. The Radiation Protection Office at the University of Iowa had ex-officio membership on the council as the representative of the Midwest Nuclear Compact. The law also states that the State Hygienic Laboratory shall cooperate with the council in providing program coordination and staff support.

The council plans to support introduction of legislation in the 1983 Session to expand the membership of the council. The University of Iowa and Iowa State University support formal representation from the Board of Regents on the council. The Board Office recommended that the board support a bill to allow Regents voting representation on the Interagency Coordinating Council for Radiation Safety.

MOTION:

Mrs. Anderson moved that the board (1) endorse support for introduction of legislation to require registration of out-of-state postsecondary educational institutions; (2) support legislation for the 1983 biennium that would allow flexibility in granting salary increases to non-organized merit system staff within the salary policy established by the Legislature and following appropriate public hearings; (3) note that legislation may be needed to ensure that issuance of Board of Regents bonds in 1983 and 1984 would comply with federal requirements on issuance in registered form; and (4) support introduction of legislation to allow Regents voting representation on the Interagency Coordinating Council for Radiation Safety. Mrs. Jorgensen seconded the motion and it passed unanimously.

APPEAL BY FACULTY MEMBER, UNIVERSITY OF IOWA. It was recommended that the board deny the request for review of SUI faculty member Dr. Asa Black, through counsel, Attorney Clara Oleson, in a denial of promotion with tenure matter at SUI.

This matter was considered by the board on written submissions only. Memoranda and other written materials were received from the Board Office, the university, and Dr. Black through his counsel.

In supporting information, the Board Office explained that Dr. Black is a member of the Anatomy Department with the rank of assistant professor without tenure. Dr. Black initially was appointed to a tenure track position on July 1, 1975. During the course of the 1980-81 academic year, the Anatomy Department failed to recommend promotion with tenure. The department head (Dr. Williams), utilizing the review conducted by the department, recommended against promotion with tenure in accordance with his review of Dr. Black's record and the recommendation of the department. The Dean of the College of Medicine (Dr. Eckstein) recommended against promotion and tenure after being advised by the executive committee of the College of Medicine which was in turn advised by an investigating subcommittee.

In August of 1981, Dr. Black filed a grievance under the university's Faculty Dispute Procedures. In accordance with these procedures, a judicial panel of three faculty members was appointed by the acting presiding officer of the Faculty Judicial Commission on November 24, 1981. The panel rendered its decision on July 29, 1982. The decision with an addendum of the same date was transmitted to President Freedman. The panel recommended that Dr. Black be promoted to the rank of associate professor with tenure.

On November 8, 1982, President Freedman responded to the panel by indicating that he could not accept the recommendations as presented. November 22, 1982, President Freedman rendered his decision pursuant to the Faculty Dispute Procedures. In his seven-part decision, President Freedman noted that reasonable people did disagree with the panel's decision and that therefore the panel should have sustained the decision denying tenure and promotion pursuant to the Faculty Dispute Procedures. On November 29, 1982, Attorney Clara Oleson, counsel for Dr. Black, filed with President Freedman a timely appeal from his decision of November 22.

The Board Office indicated in its memorandum that Attorney Oleson had cited several reasons why the board should review the institutional decision. The Board Office comments and conclusions relative to those reasons are as follows:

1. Dr. Black received the type of hearing prescribed by the Faculty Dispute Procedures. The panel had the right to limit witnesses and to take testimony on matters as it deemed appropriate. A review of the record led the Board Office to believe that the panel did not violate the hearing procedure. Mr. Freedman, pursuant to the Faculty Dispute Procedures, was not permitted to hear oral arguments and was required to make his decision based upon the panel's recommendation and briefs submitted by the parties. The president is required to give great weight to the panel's recommendations. The

record indicates that President Freedman did so and gave a reasoned decision based upon the documents before him. The Faculty Dispute Procedures do not grant a full evidentiary hearing to a grievant. The panel is permitted to determine whom it will hear and on what matters. It is further noted that the Faculty Dispute Procedures are described as the exclusive remedy within the university for a faculty member who wishes to challenge a decision by the university to deny tenure, promotion, or reappointment to a faculty member.

2. The fact that other disputes have occurred in the Anatomy Department is not evidence of a requirement for an evidentiary hearing with oral arguments. It is, in fact, evidence of the Faculty Dispute Procedures working. Mr. Freedman accepted the recommendation of the panel to conduct an investigation of the Anatomy Department by the Academic Vice President.
3. The allegation that Dr. Black's only recourse, should the board fail to grant an evidentiary hearing and oral argument, is to the courts is not true. Mr. Freedman has remanded to the Anatomy Department the case of Dr. Black's tenure/promotion denial. In order to insure that a fair and open-minded reconsideration is given by the department, the university's Academic Vice President and the Dean of the College of Medicine will supervise the reconsideration.

The Board Office memorandum noted that because President Freedman's decision of November 22, 1982, was consistent with the exclusive process defined by the Faculty Dispute Procedure and because his decision did not violate any aspect of that procedure, it recommended that the board deny the request for a review of Dr. Asa Black through his counsel, Clara Oleson.

President Brownlee reminded the board that it had been its custom to decide the question of whether or not to hear an appeal on the basis of the written summations. Legal counsel for this faculty member had brought up the question of making oral arguments before the board. President Brownlee said this had not been done previously to his knowledge. He would follow the usual procedures unless the board wished to proceed differently.

MOTION:

Dr. Harris moved that the board deny the request for review of SUI faculty member Dr. Asa Black, through counsel, Attorney Clara Oleson, in a denial of promotion with tenure matter at SUI, said request having been timely filed pursuant to Section 4.25 of the Board of Regents Procedural Guide. Mr. Nolting seconded the motion and it passed unanimously.

President Brownlee commented that the board does expect university administrators to make these kinds of difficult decisions. He commended them for doing so in this matter.

GENERAL
December 16, 1982

NEXT MEETINGS. President Brownlee reminded the board that during the legislative session it might be necessary to change the time or place of a meeting. As presently scheduled, the next meetings are:

January 20	Iowa State University	Ames
February 17		Des Moines
March 17	Iowa State University	Ames
April 20, p.m.	University of Iowa	Iowa City
April 21	Iowa Braille and Sight Saving School	Vinton
May 19	University of Northern Iowa	Cedar Falls

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the general docket. There were none.

EXECUTIVE SESSION. President Brownlee stated that the board needed to enter into executive session for the purpose of discussion of a real estate matter at the University of Iowa under Chapter 28A.5(1)(j) of the Code of Iowa. On a roll call vote as to whether to enter into executive session, the following voted:

AYE: Anderson, Harris, Jorgensen, McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

The board, having voted by at least a two-thirds majority, resolved to meet in executive session beginning at 11:53 a.m., recessed at 12:25 p.m., resumed at 1:36 p.m., and arose therefrom at 1:50 p.m.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, December 16, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following:

Appointment:

Laura M. Douglas as Director, Office of Affirmative Action, effective January 1, 1983, at an annual salary of \$35,500.

Promotions:

Mary Jo Small to Associate Vice President for Finance and University Services, effective January 1, 1983, at an annual salary of \$52,500.

Kenneth L. Moll to Associate Vice President for Academic Affairs, effective January 1, 1983, at an annual salary of \$62,000.

President Freedman said the university had made a national search for a director of the Office of Affirmative Action and was pleased to recommend the appointment of Ms. Douglas, a very capable lawyer. He said that Ms. Small had been Assistant Vice President for Finance and University Services since 1972. During that period her responsibilities had been enlarged greatly. She has been an excellent administrator and this appointment recognized this. Dr. Moll had been Associate Dean of the Faculties since 1976 and Acting Vice President for Academic Affairs before the appointment of Vice President Remington. Vice President Remington wished Dr. Moll to stay on as his assistant, especially because the university has enlarged the responsibilities for the Office of Academic Affairs. This appointment recognized the broadened scope of those responsibilities.

MOTION:

Mr. Nolting moved that the board approve the appointment of Ms. Douglas and the promotions of Ms. Small and Dr. Moll. Mrs. Anderson seconded the motion and it passed unanimously.

President Brownlee expressed the board's congratulations and thanks to the appointees.

STATE UNIVERSITY OF IOWA
December 16, 1982

ADDITIONS TO THE PROFESSIONAL AND SCIENTIFIC CLASSIFICATION PLAN. It was recommended that the board approve the request for the creation of two new classes: Clinical Laboratory Sciences Education Assistant in pay grade 06, and Clinical Laboratory Sciences Education Associate in pay grade 07.

The Board Office explained that at the University of Iowa a number of professional and scientific staff members serve as instructors in the Medical Technology program in the Department of Pathology. Their present classifications and pay grades describe laboratory analysis work and do not properly reflect the instructional duties performed.

MOTION:

Mr. Wenstrand moved that the board approve the request for the creation of two new classes: Clinical Laboratory Sciences Education Assistant in pay grade 06 and Clinical Laboratory Sciences Education Associate in pay grade 07. Dr. Harris seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for December 1982 had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

University Theatre Addition--Storm Sewer Relocation
Award to: Wolf Construction, Inc., Iowa City, Iowa \$46,490.14

Kinnick Stadium--North End Zone Seating Expansion--Contract #1--Foundation and Site Utility Relocation
Award to: Burger Construction Co., Inc., Iowa City, Iowa \$296,475.00

University Hospitals--O.R. Staff Support Area
Awards to:
General: R. K. Construction, Inc., Iowa City, Iowa \$24,600.00
Mechanical: George Kondora Plumbing and Heating, Inc., Iowa City, Iowa \$ 5,375.00
Electrical: DeBrie Electric, Hills, Iowa \$ 4,800.00

University Hospitals--Chilled Water Expansion
Award to: Jones Plumbing and Heating, Inc., Iowa City, Iowa \$76,700.00

University Hospitals--Carver Pavilion--Phase C--Air and Water Balancing and Testing of Systems
Award to: Precisionaire, Inc., Phoenix, Arizona \$ 9,980.00

The board was requested to approve the following construction contract and revised project budget.

Medical Laboratories--Animal Care--Remodel 443, 444, and 445
Award recommended to: TRICON, Iowa City, Iowa \$50,850.00

The Board Office said this award was referred to the board because the contract could not be awarded within the budget previously approved by the board. The board was requested to approve a revised project budget totaling \$62,250 which is \$8,350 higher than the budget approved by the board in August. The university noted that since the four low bids were well grouped, it appeared that the original budget understated the cost of the project.

The board was requested to approve the following contract change order:

The university submitted a contract change order on the Communications Facility with the electrical contractor--Sweeney, Manning, Seivert, Inc.--amounting to a deduct of \$171,500 in that contract. This deletes studio lighting equipment from the electrical construction contract, allowing that equipment to be furnished by departmental equipment on hand and competitive quotations and purchase orders. The university had determined that it could make a significant savings by this method of acquiring equipment. The Board Office recommended approval.

The board was requested to approve the following new projects:

University Hospitals--HSOR Area Mechanical Work
Source of Funds: University Hospitals Building Usage Funds \$77,600.00

University Hospitals--Otolaryngology--Maxillofacial Support Areas Expansion
Source of Funds: University Hospitals Building Usage Funds \$85,100.00

The University Architect's Office was selected as architect and inspection supervisor for the above two projects.

Engineering Building--Remodel 1403 and 1404 for Computer-Aided Design Center
Source of Funds: General University Building Repairs \$243,000.00

The Physical Plant Department was selected as inspection supervisor. The project involves remodeling 4,080 square feet at an estimated construction cost of \$47.00 per square foot.

The board in May and again in November selected R. Neumann Associates, Iowa City, Iowa, to provide design services on the project with fees to be on an hourly rate basis to a maximum of \$16,500 approved to date. This is 8.5 percent of the estimated construction cost of \$194,000.

Medical Laboratories--Air Condition Rooms 270-272
Source of Funds: College of Medicine Gifts and Grants \$83,850.00

The Physical Plant Department was selected as engineer and inspection supervisor.

Macbride Hall--General Remodeling--Phase 2--Textiles and Interior Design Laboratories

Source of Funds: General University Building Repairs \$256,250.00

The Physical Plant Department was selected as inspection supervisor. Construction costs are \$34.17 per gross square foot for the 6,000 square feet of space to be remodeled for use by the Department of Home Economics.

The board was also requested to ratify selection of McConnell Stevely Anderson, Cedar Rapids, Iowa, to provide architectural services on this project including final design and contract administration during construction. Services will be provided for a fixed fee of \$16,300. This calculates to 8 percent of the estimated construction cost of \$205,000.

University Hospital School--Reconstruction of Entrance Drive

Source of Funds: University Hospital School Building Usage Fund	\$229,650.00
College of Dentistry Building Repairs and Improvements	10,000.00
1983 Institutional Roads Construction	150,000.00
1983 Institutional Roads Engineering and Administration	30,000.00
General University Building Repairs or Income from Treasurer's Temporary Investments	137,650.00
TOTAL	<u>\$557,300.00</u>

The Board Office said this was a complex site development project which was intended to give the University Hospital School a recognizable "front door." The budgetary assignments were based upon estimates of costs associated with each portion of the work.

The board had previously approved an agreement under which the board would design, construct, and provide contract administration on the institutional road portion of this complex project. The board was now requested to approve an agreement for professional design services with Shive-Hattery & Associates, Iowa City, Iowa. Comprehensive design services would be provided on an hourly rate basis to a maximum of \$77,300. This is 18 percent of the estimated construction budget of \$430,500. The Board Office said this cost factor is normal for projects of this type because the design agreement includes contract administration. It also includes landscape architectural services to be provided in a consulting arrangement between the engineer and Crose-Gardner Associates, Des Moines, Iowa, the firm that did the site development for Hawkins Drive and the Arena. The Board Office recommended approval of this project and the contract with Shive-Hattery & Associates.

The board was requested to take action on the following additional consultant contracts:

Carver-Hawkeye Arena/Hawkins Drive--Peripheral Area Site Development
Ratify selection of Crose-Gardner Associates, Des Moines, Iowa, to provide

contract administration and project quality control assistance during the construction of this project. Fees would be on an hourly rate basis to a maximum of \$4,000 plus reimbursable expenses.

University Hospitals--Neonatology Offices Remodeling

Ratify selection of Miner Consulting Engineers, Rock Island, Illinois, to provide final design services and site survey services on the project on an hourly rate basis to a maximum of \$3,800. The board had not approved a project budget to date.

University Hospitals--Nuclear Medicine Remodeling

Ratify selection of Miner Consulting Engineers, Rock Island, Illinois, to provide final design services and site survey services on an hourly basis to a maximum of \$1,500. The board had not approved a project budget to date.

University Hospitals--Occupational Therapy Refurbishing

Ratify selection of Miner Consulting Engineers, Rock Island, Illinois, to provide final design services and site survey services on an hourly rate basis to a maximum of \$1,100. The board had not approved a project budget to date.

Seashore Hall--Storm Water Inflow Removal

Ratify selection of Hall Engineering Company, Iowa City, Iowa, to provide contract administration and project quality control during the construction of this project on an hourly rate basis to a maximum of \$1,123.

University Theatre Addition

Approve payment of up to \$3,500 in additional services to Abramovitz Harris Kingsland, New York, New York, to design the extension of primary electrical service to the existing building. These are services beyond the basic services contract with this firm and were requested by the owner.

Carver-Hawkeye Sports Arena--Site Development

Approve an increase in compensation for additional engineering services with Shive-Hattery & Associates, Iowa City, Iowa, of up to \$15,970 for work undertaken on behalf of the owner in sidewalk layout.

Dental Science Building--Code Analysis

Ratify selection of Wehner, Nowysz, Pattschull & Pfiffner, Iowa City, Iowa, to conduct research on fire code compliance needs in the Dental Science Building. Fees would be on an hourly basis to a maximum of \$6,680. The Board Office said the intent is to appeal or resolve major differences in interpretation by the university and the State Fire Marshal on exactly what needs to be done in the Dental Science Building.

Phillips Hall--Executive Seminar Room

Ratify selection of Hansen Lind Meyer, Iowa City, Iowa, to provide full-range design services on this project with work to be done on a lump sum fee of \$8,000. The board had not approved a project budget to date.

University Hospitals--Urology Diagnostic Room Redesign

Ratify selection of Hansen Lind Meyer, Iowa City, Iowa, to provide certain design services on a lump sum fee basis of \$2,800. The project budget has not yet been approved by the board.

Communications Facility--Utility Extensions

Ratify additional engineering services with Beling Consultants, Inc., Moline, Illinois, on this project consisting of shop drawing services, preconstruction, and site visits. Fees would be on an hourly rate basis to a maximum of \$5,963.50.

Law Building

Approve payment of \$11,356.58 to Gunnar Birkerts & Associates, Birmingham, Michigan, for additional architectural services provided on this project at the request of the owner. Those services, dealing with code compliance and life-cycle cost analyses, were detailed in material submitted by the university.

The Board Office noted the following special matters for the board's action.

Iowa Memorial Union

The university requested permission to select an architect for a project involving the complete functional and architectural review of the Iowa Memorial Union. The final product would be a master plan for the building from which incremental projects would be selected according to priorities and availability of funds. The university would use the major project architectural selection process for this project.

Vice President Bezanson added that the university wanted the board to be aware of the plans for this building even though nothing definite was as yet decided. More specific items would be docketed in the future as the project developed.

University Theatre Addition--Total Life-Cycle Analysis

The university presented a life-cycle analysis for the University Theatre Addition prepared by Cosentini Associates, mechanical and electrical consultants for the project architect, in conjunction with the Physical Plant Department of the university. It represented the optimum solutions reached in the consideration of each of the facility components. "It is generally felt by all that the Theatre Addition presented in this document minimizes the annual energy consumption while meeting the needs of the university."

The report detailed design considerations in (a) architecture, which included building siting, orientation, and selection of building materials; (b) mechanical systems; and (c) electrical systems.

The report indicated that the present worth of energy usage over 25 years would be \$381,161. Another way of measuring that would be to state that the annual marginal energy usage on the building would be approximately

88¢ per square foot of floor area. Twenty-five years of operating and maintenance costs are estimated to be \$582,500 or 58¢ per year per square foot.

The Board Office recommended approval of the life-cycle cost analysis report for the University Theatre Addition with the understanding that the process is evolutionary and subject to further consideration and changes in future design.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for December 1982; ratify award of construction contracts made by the executive secretary; award the construction contract; approve the revised project budget; approve the contract change order; approve the new projects; ratify and approve the consultant contracts; approve the architectural selection process; approve the life-cycle cost analysis report for the University Theatre Addition; and authorize the executive secretary to sign all necessary documents. Mrs. Anderson seconded the motion and it passed unanimously.

TUITION AND FEE SCHEDULE, SUMMER SESSION 1983 AND 1983-84. It was recommended that the board approve the 1983-84 tuition schedule effective summer 1983, miscellaneous tuition charges, and miscellaneous service fees.

The Board Office reported that the board had previously approved the 1983-84 annual tuition rates at the University of Iowa. The university now requested approval of its hourly tuition rates.

The university proposed increases of between 5.9 and 7.0 percent in miscellaneous tuition charges for technology education courses, correspondence study, extension courses, and Lakeside Lab courses. The proposed tuition charges for correspondence and extension courses (other than M.B.A.) are the same as those proposed by Iowa State University and the University of Northern Iowa.

The tuition and fee schedule for 1983-84 and a complete listing of the miscellaneous tuition charges are shown on the following two pages. On the page after that is a listing of miscellaneous fees for 1982-83. No changes in these fees were proposed for 1983-84.

MOTION:

Mrs. Jorgensen moved that the board approve the 1983-84 tuition schedule effective summer 1983, miscellaneous tuition charges, and miscellaneous service fees. Dr. Harris seconded the motion and it passed unanimously.

University of Iowa Tuition and Fee Schedule for 1983-84

To be effective Summer Session 1983

Fee Semester Hours	0-2	3	4	5	6	7	8	9	10	11	12
*Undergraduate Colleges											
Resident	92	138	184	230	276	322	368	414	460	506	552 (12 or more)
Nonresident	92	138	184	580	696	812	928	1044	1160	1276	1375 (12 or more)
Graduate College											
Resident	144	216	288	360	432	504	576	640 (9 or more)			
Nonresident	144	216	288	830	996	1162	1328	1492 (9 or more)			
Dentistry											
Resident	206	309	412	515	618	721	824	927	1030	1133	1225
Nonresident	206	309	412	1115	1338	1561	1784	2007	2230	2453	2665
**Law and Pharm D											
Resident	116	174	232	290	348	406	464	522	580	638	692
Nonresident	116	174	232	715	858	1001	1144	1287	1430	1573	1705
Medicine											
Resident	286	429	572	715	858	1001	1144	1287	1430	1573	1705
Nonresident	286	429	572	1425	1710	1995	2280	2565	2850	3135	3410

STATE UNIVERSITY OF IOWA
December 16, 1982

*Undergraduate Colleges are: Business Administration, Engineering, Liberal Arts, Nursing, and Pharmacy.

**Tuition for Law students in special ten week summer session is two-thirds of semester rate. (Resident \$462, Nonresident \$1137)

University of Iowa - Miscellaneous Tuition Charges
Changes Proposed in Tuition Charge for Special (Misc.) Programs for 1983-84

Program	Fees from	To	date last change
Nuclear Medicine Technology	\$170 per year	\$180 per year	July 1, 1981
Orthoptics	170 " "	180 " "	"
Radiation Therapy Technology	170 " "	180 " "	"
Radiologic Technology (X-Ray)	170 " "	180 " "	"
Ultra Sound Technology	170 " "	180 " "	"
Correspondence Study	\$ 30 per s.h.	\$ 32 per s.h.	June 1, 1982
Extension Courses: MBA	\$100 per s.h.	no change	June 1, 1982
Other	\$ 50 " "	\$ 53 per s.h.	June 1, 1982
Workshops	\$ 50 " " (or week)	\$ 53 " " (or week)	June 1, 1982
Independent Study Unit (Summer)	\$ 50 " "	\$ 53 " "	June 1, 1982
Lakeside Lab (each 5 weeks)	\$200 per 5 wks.	214 per 5 wks.	June 1, 1982
PhD Post Comp Registration	\$ 60	no change	June 1, 1981
Masters Final Registration	\$ 60	no change	June 1, 1981
Private Music Lessons			
1 course (summer session only)	\$ 25	\$ 30	July 1, 1969
1 course (1 lesson per week) (for non-major)	\$ 35	\$ 40	July 1, 1975
1 course (2 lessons per week)	\$ 50	\$ 60	July 1, 1968
2 courses (2 lessons each)	\$ 90	\$110	July 1, 1968

STATE UNIVERSITY OF IOWA
December 16, 1982

UNIVERSITY OF IOWA
Miscellaneous Service Fees (Non-tuition items) 1982-83

Application for Admission	\$ 10.00	
Catalogs	3.00	
Change of Registration (Drop/Add)	4.00	each course
Departmental Exam. for Credit	20.00	per exam
Diploma Replacement	10.00	
Doctoral Dissertation Fee	40.00	
Duplication of file materials (photocopy)	.25	per page
ID Card Replacement	6.00	
Late Registration	10.00	
Late Payment of Tuition (see Reinstatement Fee)		
Orientation Services		
Administration Fee - New Freshmen	10.00	
Administration Fee - New Transfers	5.00	
Administration Fee - Parents	5.00	
Placement Services		
Educational Placement		
Registration Fee (current or Alumni)	10.00	(provides 10 sets of credentials)
Additional 10 sets of credentials	10.00	
One set of credentials for Inactive Applicant	3.00	
Vacancy Lists per 4 month term per category	5.00	
Engineering Placement		no charge
University Placement		
Reference File - Student	6.00	
Reference File - Alumni	10.00	
Job Bulletin - Student	6.00	
Job Bulletin - Alumni	10.00	
Campus Interview Sign-up	6.00	
Reinstatement Fee (for cancelled registration)	10.00	
Refund Schedule (for cancelled registration not reinstated)		
First Week of Classes	90% credit	
Second Week of Classes	75% credit	
Third Week of Classes	50% credit	
Fourth Week of Classes	25% credit	
After 4th Week of Classes	no credit	
Refund Schedule for Reduced Load (below 12 s.h.)		
Full credit to reduced rate during first 3 weeks of classes		
No credit for reduced rate after first 3 weeks of classes		
Returned Check Charge	5.00	
Student Activity Privileges		
For registrations which exclude activity privileges:		
Semester	23.00	
Summer	5.00	
Transcripts - single copy	3.00	358
Additional copies same order	1.00	each
Surcharge for rush copies (while you wait)	1.00	

APPROVAL OF LEASE -- SELDIN DEVELOPMENT AND MANAGEMENT COMPANY, d/b/a THE MAYFLOWER VENTURE. It was recommended that the board approve the proposed lease with the Mayflower Venture for the benefit of SUI, provided the board's executive secretary approves the final terms and conditions of the lease and approves the economic provisions and economic impact of the lease relative to residence hall operations.

The Board Office reported that the university was seeking permission to lease the same number of units at the Mayflower as it was leasing for the current school year. The university had reported that at this time it was not prepared to address either the use configuration of the space or the income and expense information relative to the leased space.

The lease rate (\$718,000) proposed for 1983-84 represents an increase of 12 percent over the 1982-83 rate (\$641,000). The 1982-83 increase had been identified as approximately 13 percent of the 1981-82 rate.

The university reported that under the terms of the proposed lease the board may renew the lease for the 1984-85 period at a rate increased by the consumer price index (CPI) as of September 1, 1983, with the provisions for the landlord to recover any changes in the cost of utilities and taxes that may be greater than the CPI.

Vice President Bezanson said that last year, taking into account both room and board, the university had projected it would break even on the Mayflower lease. Next year it is likely that it will not break even. The university will not know the figures until the residence system rates are set. The income and expenses for each of the buildings in the residence hall system are not isolated in setting the rates at any given location within the system. However, Vice President Bezanson said the cost to the university was worth it. It is very important to be able to accommodate freshman and sophomore students. The university considered this a good arrangement and hoped to continue it. With the agreement in the lease for renewal at the CPI rate, it was fairly assured that the university could continue this for at least one year more.

In answer to a question from Regent Anderson, Vice President Bezanson said the university used about 45 percent of the space in the building. The university would be able to fill the whole building, but the owners of the Mayflower felt that under a one-year lease they could not afford to commit the entire building to the university. However, through the housing office of the university students seeking to rent apartments had been referred to the Mayflower to the part of the building not leased by the university.

Vice President Bezanson told the board that negotiations for this lease had been ongoing and had just been concluded in a preliminary fashion. When the details were settled, a copy of the lease would be forwarded to the Board Office for final approval. Mr. Richey said if there were any significant questions about the lease it would be discussed with the board.

STATE UNIVERSITY OF IOWA
December 16, 1982

MOTION:

Mrs. Anderson moved that the board approve the proposed lease with the Mayflower Venture for the benefit of SUI for the use of 119 quadruple suites and 7 single units in the Mayflower Apartments, 1110 North Dubuque, Iowa City, Iowa, for the 1983-84 school year, commencing August 20, 1983, and ending May 31, 1984, for a full term rent of \$718,000 payable in nine (9) equal monthly installments of approximately \$79,777.78 each, provided the board's executive secretary approves the final terms and conditions of the lease and approves the economic impact of the lease relative to residence hall operations.

Mr. Neu seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, December 16, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for November 1982 were ratified by general consent of the board.

REQUEST FOR A NEW MAJOR IN OCCUPATIONAL SAFETY IN THE DEPARTMENT OF INDUSTRIAL EDUCATION. It was recommended that this item be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

According to the university, the proposed major results from the re-organization of existing course offerings and is designed to provide a clear identity for the experiences and courses provided for students who seek employment in those positions in business and industry related to safety.

MOTION: The request for a new major in occupational safety in the Department of Industrial Education was referred to the Interinstitutional Committee on Educational Coordination and the Board Office by general consent of the board.

APPOINTMENT. The board was requested to approve the following appointment:

Bernard I. Spinrad as Professor of Nuclear Engineering and Chair of the Department of Nuclear Engineering, effective February 1, 1983. His position as Chair will terminate on January 31, 1988, but may be renewed. Salary: \$58,000.

Vice President Christensen said that Dr. Spinrad has had an outstanding career in government and is internationally known. The university was pleased to recommend this appointment.

MOTION: Dr. Harris moved that the board approve the appointment of Dr. Spinrad. Mr. Neu seconded the motion and it passed unanimously.

LEASE RENEWAL FOR WESTERN IOWA CONTINUING EDUCATION OFFICE, ATLANTIC, IOWA. It was recommended that the board approve this lease with changes noted below.

The Board Office said that the proposed new lease for an additional five years at \$4.96 per square foot per year represents an increase of 26.7 percent over the previous five-year lease. The landlord is proposing to move the Western Iowa office into newly remodeled space in the same building on January 1, 1983, though the rent of the present lease would be continued until the expiration of the lease on May 31, 1983.

The Board Office noted that the board's address should be changed on the lease to show offices at the Lucas State Office Building. The university and the Board Office should develop language to be included in the lease that permits the board to terminate the lease when adequate funding is not available. The Board Office believed that the board needs protection in leases that extend beyond the current biennium. Vice President Christensen said these two items would be taken care of before the final version of the lease is sent to the Board Office.

MOTION:

Mrs. Anderson moved that the board approve the lease with Trustees of the Harriet Fulton Clark Trust for 460 square feet of space in the property known as 16 West 6th Street, Atlantic, Iowa, at an annual rent of \$2,280, commencing June 1, 1983, for five years, ending May 31, 1988, with changes as noted by the Board Office. Mrs. Jorgensen seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Murphy, Neu, Nolting,
Wenstrand, Brownlee

NAY: None

ABSENT: None

TUITION AND FEE SCHEDULE, SUMMER 1983, AND 1983-84. It was recommended that the board approve the Iowa State University tuition schedule, miscellaneous fees, and activity fee allocation for 1983-84 effective with the 1983 summer term.

At its October 1982 meeting the board approved annual tuition rates for Iowa State University. The university now requested approval of its schedule of per semester fees. The Board Office said the proposed schedule was consistent with the tuition rates set by the board, followed patterns comparable to those of prior years, and was in agreement with the requirements of the Regents Procedural Guide.

A copy of the tuition schedule and a complete listing of the miscellaneous student fees and the activity fee allocation appear on the next three pages.

Iowa State University of Science and Technology

Amounts in parentheses are for 1982-83.

FEE SCHEDULE FOR 1983-84

Per Semester Fees

Credit Hours	Undergraduate				Veterinary Medicine				Hours	Graduate			
	Resident		Non-Resident		Resident		Non-Resident			Resident		Non-Resident	
1	(88)*	92*	(88)*	92*	(192)*	206*	(192)*	206*	1	(134)*	144*	(134)*	144*
2	(88)*	92*	(88)*	92*	(192)*	206*	(192)*	206*	2	(134)*	144*	(134)*	144*
3	(132)	138	(132)	138	(288)	309	(288)	309	3	(201)	216	(201)	216
4	(176)	184	(176)	184	(384)	412	(384)	412	4	(268)	288	(268)	288
5	(220)	230	(550)	580	(480)	515	(1000)	1070	5	(335)	360	(780)	830
6	(264)	276	(660)	696	(576)	618	(1200)	1284	6	(402)	432	(936)	996
7	(308)	322	(770)	812	(672)	721	(1400)	1498	7	(469)	504	(1092)	1162
8	(352)	368	(880)	928	(768)	824	(1600)	1712	8	(536)	576	(1248)	1328
9	(396)	414	(990)	1044	(864)	927	(1800)	1926	9-15	(600)	640	(1400)	1492
10	(440)	460	(1100)	1160	(960)	1030	(2000)	2140					
11	(484)	506	(1210)	1276	(1056)	1133	(2200)	2354					
12 or more	(520)	552	(1290)	1375	(1150)	1225	(2400)	2560					

Above fees to be effective Summer 1983.

O - Assessed on contact hours with a maximum assessment of 3 credit hours.

R - Assessed at 1 credit hour or minimum fee if that is all that is being given.

*Minimum on campus registration 2 credit hours.

Resident rate charged for 4 credits or less for Fall, Spring, and Summer Semesters.

Continous Registration for graduate students - \$60.

Workshops for both undergraduate and graduate students - \$53 per credit hour for 1, 2, or 3 credit workshops.

Private Music Instruction - University Students; Non-University Students

15 lessons per semester:	(50) 55	(90) 100
30 lessons per semester:	(80) 85	(160) 175

Iowa State University
Miscellaneous Student Fees

	<u>1983-84</u>	
Application Fee	\$	10.00
Transcript Fee		
First Copy		3.00
Additional Copies		1.00
Student Identification Card Replacement		6.00
Late Registration		10.00
Each Additional Day		2.00
Maximum		30.00 (20.00)
Noncompletion of Registration		10% of assessed fees if not canceled by first day of classes.
Change in Registration or Drops/Adds		
First 5 Days of Classes		0
Each Change Slip		5.00
Diploma Replacement		10.00
Thesis Fee		
Masters		30.00
Doctorate		60.00
Departmental Credit by Exam		20.00
Extension Course per Credit Hour		
Undergraduate		53.00 (50.00)
Graduate		72.00 (67.00)
Semester Health Fee (Voluntary)		
Single		15.00
Family		40.00
Orientation/Matriculation		10.00
(all new undergraduate at time of initial registration)		
Photocopying/Per Page		.10
Reinstatement		20.00 (10.00)
Regents Abroad Programs		Special Program Fees
Senior Fee		2.00
Student Activity Privileges		
On Campus		0
Off Campus		26.00 (25.00)
Refund Schedule		
1st Week		100%
2nd Week		75%
3rd Week		50%
4th Week		25%
5th Week		0
(after 1st week a minimum of \$85.00 (80.00) is retained to cover fixed fee allocations; then refund is calculated)		
Return Check Charge		5.00
Placement Services		0 - 20.00 (0-15.00)
(fee assessed by college based on optional nature of service costs and number of resumes, credentials, etc.)		

() Figures reflect 1982-83 fees. All other fees remain unchanged.

364

Iowa State University
Special Student Fees

	<u>1982-83</u> <u>Annual Fee</u>	<u>Increase</u>	<u>Proposed</u> <u>1983-84</u> <u>Annual Fee</u>
Undergraduate Resident Tuition	\$ 1,040.00	\$ 64.00 (6.1%)	\$1,104.00
Special Student Fees			
Debt Service			
Memorial Union	6.00	0	6.00
Hilton Coliseum	21.00	0	21.00
	<u>\$ 27.00</u>	<u>\$ 0</u>	<u>\$ 27.00</u>
Special Purpose Fees			
Memorial Union Operation	24.00	1.15 (4.8%)	25.15
Intercollegiate Athletics	19.50	0	19.50
	<u>\$ 43.50</u>	<u>\$ 1.15</u>	<u>\$ 44.65</u>
Student Activities			
Recreation	6.00	0	6.00
GSB	25.00	1.15 (4.6%)	26.15
	<u>\$ 31.00</u>	<u>1.15</u>	<u>\$ 32.15</u>
City-University Transit System	\$ 14.00	\$ 2.70 (19.3%)	\$ 16.70
Financial Aid	0	2.00	2.00
Total Special Student Fees	<u>\$ 115.50</u>	<u>\$ 7.00 (6.1%)</u>	<u>\$ 122.50</u>
Portion of Fee to General Fund	\$ 924.50	\$ 57.00 (6.2%)	\$ 981.50

Tuition Rates Per Academic Year

	<u>1982-83</u>	<u>Increase</u>	<u>1983-85</u>
Undergraduate			
Resident	\$ 1,040.00	\$ 64.00 (6.1%)	\$1,104.00
Non Resident	2,580.00	170.00 (6.6%)	2,750.00
Graduate			
Resident	1,200.00	80.00 (6.7%)	1,280.00
Non Resident	2,800.00	184.00 (6.6%)	2,984.00
Veterinary Medicine			
Resident	2,300.00	150.00 (6.5%)	2,450.00
Non Resident	4,800.00	320.00 (6.7%)	5,120.00

WRM
9-13-82
10-12-82
11-19-82

IOWA STATE UNIVERSITY
December 16, 1982

As shown in the university's listing of miscellaneous fees, increases were recommended in the maximum fee for late registration, the reinstatement fee, off-campus fees for student activity programs, the minimum fee before calculation of refunds, and the fee for placement services. Charges for extension courses were increased to \$53 per credit hour for undergraduates (the same as SUI and UNI) and \$72 for graduates.

The board had previously approved preliminary recommendations for 1983-84 special student fees (activity fees) at the university. In October 1982 the university proposed a total of \$121.40 in special fees and the Government of the Student Body (GSB) recommended a total of \$122.50. The present recommendation is for a total of \$122.50.

Mr. Richey pointed out to the board that there is now an allocation of \$2 in student fees to be committed to increases in student aid. This had been the subject of discussion at the October 1982 board meeting. Differences between the university and the GSB had been resolved.

Regent Wenstrand asked if there would be a 20 percent increase in the transit system fee in the next year or so. Vice President Moore did not think so. The only increases would be for operating costs. Capital acquisition costs had been budgeted.

MOTION: Mr. Nolting moved that the board approve the Iowa State University tuition schedule, miscellaneous fees, and activity fee allocation for 1983-84 effective with the 1983 summer term. Mr. Neu seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office stated that the Register of Capital Improvement Business Transactions for the period of November 19 through December 16, 1982, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

Dairy Industry--Fire Exits and Remodeling
Award to: Story Construction Company, Ames, Iowa \$484,000.00

The board was also requested to approve an amended project budget totaling \$600,000, which reassigned funding sources within the original budget total of \$600,000.

Library Addition--Equipment
Steelcase Office Furniture
Award to: General Business Equipment, Sioux City, Iowa \$348,324.13

The Board Office said the total project equipment budget is \$1,935,000. The board in six awards has committed \$842,397.

Utilities--Friley Hall--Chilled Water Extension

Award to: Baker Mechanical, Inc., Des Moines, Iowa

\$127,000.00

The Board Office reported that several irregularities were found in the bid submitted by Baker Mechanical, Inc. First, the apparent low bidder failed to include a specified data sheet with the bid and, second, the written amount of the base proposal did not include the word "dollars" or in any way indicate what units were being quoted. Both irregularities were waived since, in the first instance, the apparent low bidder furnished the specified data sheet prior to award of contract and, in the second instance, a dollar designation was shown on the bid form in numerical form, so it was possible to determine the unit being quoted.

The university also presented an amended project budget showing the contract award and retaining total funding at \$248,000 financed by Dormitory System Surplus Fund.

The board was requested to take action on the following consultant contracts:

Roof Replacements--1982

Ratify selection of Frevert-Ramsey-Drey-Kobes Architects/Engineers, West Des Moines, Iowa, to furnish design services specifically on the roof replacement for East Hall. Services would be provided on an hourly rate basis to a maximum of \$6,500. The university noted that the project budget for this particular roof was understated and that a revised project budget would be submitted for approval following receipt of bids.

Bessey Hall--HVAC System Improvements

Ratify selection of Environmental Engineers, Inc., Des Moines, Iowa, to provide engineering services to study the building's heating, ventilating, and air conditioning systems. Compensation would be on an hourly rate basis to a maximum of \$13,000.

Elwood Drive Extension--Sixth Street Relocation

The Board Office said this major institutional road project was first brought to the board in November at which time the board approved an agreement between IDOT and the board under which Iowa State University would undertake the design and construction of this project.

The board was now requested to approve an agreement for comprehensive design and construction management services with the firm of Wallace, Holland, Kastler, Schmitz and Company, Mason City, Iowa. The agreement provides for a fixed fee for basic design services in the amount of \$70,500. It also provides for reimbursable expenses in an amount not to exceed \$23,000 and construction management services on a cost-plus fixed fee basis not to exceed \$150,500. Total compensation is a maximum of \$244,000. This calculates to 17.5 percent of the estimated construction cost for the project of \$1,394,500.

IOWA STATE UNIVERSITY
December 16, 1982

Mr. McMurray said he had reviewed a draft of the contract with Wallace, Holland, Kastler, Schmitz and Company. The Board Office had made known its concerns to the university, and the final contract was expected to reflect those concerns. Therefore it was recommended that the board approve this agreement.

MOTION:

Mrs. Murphy moved that the board approve the Register of Capital Improvement Business Transactions for the period of November 19 through December 16, 1982; ratify award of construction contracts made by the executive secretary; approve the amended project budgets; approve and ratify the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mrs. Jorgensen seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, December 16, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes were ratified by general consent of the board.

OTHER PERSONNEL TRANSACTIONS. The board was requested to approve the following change in status:

Dr. Wayne A. King, from Assistant Professor of Education and Director of the Learning Skills Center to Director of the Learning Skills Center, effective January 12, 1983.

Vice President Martin told the board that Dean Robert Waller of the School of Business had announced his intention to return to teaching and research next fall. The effective date of resignation would depend on when a replacement is in place. The university was in the process of organizing a search committee, and the board would be kept informed of progress.

MOTION: The change of status of Dr. King was approved by general consent of the board.

DEPARTMENTAL NAME CHANGE. It was recommended that the board refer the request to change the departmental name from School Administration and Personnel Services to Educational Administration and Counseling at the University of Northern Iowa to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office said this change was being requested so the university could more accurately reflect the departmental mission and clearly communicate that mission to current and future students.

MOTION: The request to change the departmental name from School Administration and Personnel Services to Educational Administration and Counseling was referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the Register of Capital Improvement Business Transactions for the period of November 3 through November 30, 1982, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction project:

UNI-Dome--Additional Office Space

Award to: Prairie Construction Co., Inc., Waterloo, Iowa \$87,167.00

The Board Office commented that excellent bids were received. The initial project budget estimated this contract at \$120,000.

The board was requested to approve the following revised project budget:

Reconstruct Campus Street and 27th Street (Hudson Road to Campus Street)

The work on this project had been completed and the budget was revised to reflect actual costs. The last revised budget was approved in May 1981 in an amount of \$352,000. The final budget on the project is \$430,333.92 with the major increase chargeable to institutional roads construction.

The board was requested to take action on the following consultant contracts:

UNI-Dome--Arena Lighting Improvements

The Board Office reported that the university desires to undertake a project to remove certain existing light fixtures and install new light fixtures to improve the illuminance levels and uniformity of arena lighting and to reduce energy consumption and maintenance. Estimated project cost is \$124,000. Source of funds would be UNI-Dome Surplus Fund.

The university requested approval of an engineering agreement with Geiger Berger Associates, New York, New York, with fees to be on an hourly basis to a maximum of \$14,000. The Board Office said that Geiger Berger was the original design firm for the UNI-Dome. However, the lighting was done by another consultant, because at that time Geiger Berger had no in-house electrical design capability. Geiger Berger has now added that expertise and is also best suited to tie these improvements to their effect on the loading of the support trusses and the air-support system.

Communication Arts Center--Final Phase

The university requested approval of a contract for cost consulting with John Hart Incorporated, Des Moines, Iowa. Fees would be on an hourly rate basis with a basic services maximum of \$20,000 and an additional services maximum for life-cycle cost analysis of \$4,000. The Board Office recommended approval.

The cost consultant would be under contract to the owner while working closely with the project architects, Bussard/Dikis & Associates, through the construction document phase.

Turbine Generator Plant #2, 7500 KW

Approve issuance of a purchase order contract to Packer Engineering Associates, Inc., Naperville, Illinois, with compensation to be on a time and material basis to a maximum of \$3,000. This firm would conduct an independent investigation on the reasons for the damage to the transformer and the electrical switchgear on this project. This firm is not tied to any party directly associated with the turbine generator project. Packer Engineering Associates would prepare a report for use in insurance claims and possible litigation.

Further, the board was requested to approve payment of \$2,465.36 to Brown Engineering Company, West Des Moines, Iowa, for additional services performed on this project beyond the scope of the design agreement.

MOTION: Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for the period of November 3 through November 30, 1982; ratify executive secretary award of the construction contract; approve the revised project budget; approve the consultant contracts; and authorize the executive secretary to sign all necessary papers. Mr. Nolting seconded the motion and it passed unanimously.

TUITION RATES AND MISCELLANEOUS FEES, 1983-84. It was recommended that the board approve the University of Northern Iowa tuition schedule for 1983-84 effective Summer 1983 and miscellaneous fees effective June 1, 1983 (as shown on the next two pages).

The board had previously approved 1983-84 annual tuition rates. The university now requested approval of the tuition schedule giving semester rates per credit hour. The Board Office said the proposed rates were consistent with those previously approved.

The Board Office was pleased to note that the institutions had reached agreement on fees for correspondence and extension courses. It was recommended that correspondence fees be increased from \$30 to \$32 and that extension and workshop fees be increased from \$50 to \$53. Comparable recommendations were provided by the University of Iowa and Iowa State University.

MOTION: Mrs. Jorgensen moved that the board approve the University of Northern Iowa tuition schedule for 1983-84 effective Summer 1983 and miscellaneous fees effective June 1, 1983. Mrs. Anderson seconded the motion and it passed unanimously.

TUITION RATES & MISCELLANEOUS FEES FOR 1983-84

I. Tuition Rates:

The following 1983-84 university tuition schedules have been developed to reflect rate increases approved by the Board of Regents at the October 1982 meeting. In accordance with the Board's action, these schedules would be effective with the 1983 Summer Session.

Tuition Schedule
Effective June 1, 1983

<u>Undergraduate</u> <u>Credit</u> <u>Hours</u>	<u>Iowa</u> <u>Resident</u>	<u>Iowa</u> <u>Non-Resident</u>
1	88	88
2	88	88
3	132	132
4	176	176
5	220	455
6	264	546
7	308	637
8	352	728
9	396	819
10	440	910
11	484	1001
12 or more	525	1087

<u>Graduate</u> <u>Credit</u> <u>Hours</u>	<u>Iowa</u> <u>Resident</u>	<u>Iowa</u> <u>Non-Resident</u>
1	128	128
2	128	128
3	192	192
4	256	256
5	320	690
6	384	828
7	448	966
8	512	1104
9 or more	570	1242

II. Miscellaneous Fees

Miscellaneous fees proposed by the university are listed below and will be effective with the Summer Session, 1983. Some miscellaneous fees are marked (*) indicating that they have been increased to be consistent with the increase in tuition rates to which they are tied.

	<u>Current</u> <u>1982-83</u>	<u>Proposed</u> <u>1983-84</u>
Credit by Examination, University Courses, per course	\$42	\$44*
Extension & Workshop Fees	50	53
Correspondence Fee	30	32
Writing Competency Examination for students not registered	42	44*
Minimum Fee for Remedial Courses carrying zero credit hours	84	88*
Applied Music (in addition to tuition):		
Private lessons (1/2 hr. per week)	45	no change
Private lessons (1 hr. per week)	80	no change
Group (4 or more), per credit hour	25	no change
Price Laboratory School Summer Session	84	88*
Application for Admission to the University	10	no change
Fee for Changes in Registration (after the seventh class day), per slip	0	5(1)

(1) This is a proposal to reinstate a charge discontinued in 1978 because of difficulty in proper administration. The current ability to use our Accounts Receivable system for collection makes the reinstatement of this charge feasible. It is believed that assessment of this fee after the seventh class day has the educationally beneficial effect of encouraging students to make decisions on changes of registration at an earlier date. Similar charges are made at the other two universities after a specified grace period.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the University of Northern Iowa.

RESIGNATION OF PRESIDENT KAMERICK. The university distributed material which requested that the board accept the resignation of John J. Kamerick as President of the University of Northern Iowa effective July 31, 1983, and approve a presidential paid leave of absence as provided in the Regents' Procedural Guide.

President Kamerick stated that on July 31, 1983, he would have completed fifteen years as university president, a very long time to be a university president; and 32 years as a university administrator, also a long period of time. He said he was now 63 years old and would very much prefer to end his career as he began it, as a history professor.

President Brownlee said that President Kamerick had presided over the University of Northern Iowa with distinction. President Brownlee believed he spoke for all the board members when he indicated what a pleasure it had been to work with President Kamerick. During President Kamerick's administration the budget of the university had tripled. There had been \$30 to \$40 million in new buildings. Degree programs had been added at the master's and doctoral levels, including the recent Ed.D. program which President Brownlee said was a tribute to President Kamerick's efforts.

President Kamerick thanked the board for the benefit of its interest. He said it was his good fortune to work with a superior Board of Regents, a most supportive Waterloo-Cedar Falls community, a dedicated and professional faculty and staff, and a stimulating student body. For these things and many others he was most grateful.

MOTION: Mr. Wenstrand moved that the Board of Regents accept the resignation of John J. Kamerick as president of the University of Northern Iowa effective July 31, 1983, and that he be granted a leave of absence with pay for a period of twelve months to commence August 1, 1983, in accordance with Section 4.12 of the Procedural Guide. Mr. Neu seconded the motion and it passed unanimously.

MOTION: Mr. McDonald moved that the Board Office in consultation with President Brownlee assemble background materials and information pertinent to the search for a president of the University of Northern Iowa for the board's use in developing the search policies and procedures at its January meeting. Dr. Harris seconded the motion and it passed unanimously.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, December 16, 1982.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes for November 1982 were ratified by general consent of the board.

RESIGNATION OF AN ADMINISTRATOR. Iowa School for the Deaf reported that Mr. Wade Karli had resigned as Special Projects Administrator effective November 30, 1982. Mr. Karli had accepted the position of Assistant Superintendent with the Wisconsin School for the Deaf.

At the present time the school intended to leave this position vacant and absorb the duties among three other personnel. A portion of the salary savings would be used to employ a secretary in the Career Department to alleviate some of the clerical workload performed by the personnel assuming Mr. Karli's responsibilities.

Superintendent Giangreco said the school was sorry to lose Mr. Karli but he had received an advancement in his profession.

MOTION: President Brownlee stated that the resignation of Mr. Karli was approved by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for November 1982.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, December 16, 1982.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for October 31, 1982, to November 27, 1982, were ratified by general consent of the board.

ANNUAL REPORT, 1981-82. It was recommended that the board receive the Annual Report for 1981-82.

The Board Office noted that the Annual Report was divided into three sections: (1) Progress and Achievements; (2) Programs and Services; and (3) a Financial Report.

The first section on Progress and Achievements included a calendar of significant events and provided a brief overview of program improvements and student outcomes. Included in this section is information on accessibility for the handicapped, improvements to the Health Center, the Low Vision Workshop, student evaluations, career/vocational education, and information concerning the new technology being used at the school. The section on Programs and Services included a statistical report on the populations served and the activities of the State Resource Center. A complete copy of the Annual Report is on file in the Board Office.

President Brownlee thanked the school for this report.

MOTION: President Brownlee said the Annual Report, 1981-82 of the Iowa Braille and Sight Saving School was received by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. There were no transactions for November 1982.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa Braille and Sight Saving School.

Superintendent DeMott reminded the board, as he had last month, that the school would be closed for two weeks over the Christmas and New Year's holidays.

ADJOURNMENT. The meeting of the State Board of Regents adjourned on
Thursday, December 16, 1982, at 2:15 p.m.


R. Wayne Richey
Executive Secretary