

Des Moines, Iowa
December 12-13, 1957

A meeting of the State Board of Regents was held in the Board's Office in the State Office Building, Des Moines, Iowa, on December 12 and 13, 1957.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mrs. Berkness	All sessions
Mrs. Evans	All sessions
Mr. Gillette	All sessions
Mr. Hagemann	December 12, and part of 13
Mr. Plock	All sessions
Mrs. Rosenfield	All sessions
Mr. Stevens	No session
Mr. Strawman	All sessions

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions

State University of Iowa

President Hancher	December 12, only
Provost Davis	All sessions
Business Manager Jolliffe	All sessions
Director Jordan	All sessions

Iowa State College

President Hilton	All sessions
Provost Jensen	All sessions
Business Manager Platt	All sessions

Iowa State Teachers College

President Maucker	All sessions
Dean Nelson	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

Iowa Braille and Sight-Saving School

Superintendent Overbeay	All sessions
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State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Secretary to Secretary Lenihan	All sessions
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December 12-13, 1957 - General or miscellaneous

The Board met at 3:30 p.m., December 12, 1957, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee which began at 9:30 a.m.)

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on December 12, 1957:

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Provost Davis stated that the Committee on Educational Coordination was not yet ready with a report and recommendation about a major in Physical Education for Women at the Iowa State College. He also stated that the committee expected to have a statement ready in February about scholarships available at the State University, the Iowa State College, and the Iowa State Teachers College with follow-up information about the students to whom scholarships were granted for the year 1953-1954.

He also reported that there had been group meetings of members of the faculties of the three state institutions of higher learning for discussions about Television and Home Economics, two more of a series of such meetings.

STAFF MEMBERS - CANDIDATES FOR MAJOR POLITICAL OFFICES. Dean Zenor, Associate Professor and Chief of Research, Institute of Public Affairs of the State University, distributed copies of additional information about policies of other state governed universities and colleges regarding staff members who become candidates for major political offices.

President Maucker submitted a statement dated December 9, 1957, containing suggestions about a Board policy and reporting that faculty members at the Iowa State Teachers College (primarily those on the advisory committee on adminis-

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tion of faculty personnel) had discussed the policies relative to staff members who would be candidates for or be elected or appointed to public office outlined in the report prepared by the Institute of Public Affairs; and he suggested that the Board members seriously consider the desirability of adopting a policy similar to that of the Nebraska Board of Regents, which his faculty members felt seemed to be the most reasonable and defensible of those in the report.

Consideration of the reports and the suggestions was deferred until the January meeting of the Board.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on November 14-15, 1957, were approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University	September 26, 1957
Iowa State College	September 20, 1957
Iowa State Teachers College	September 19, 1957
Iowa School for the Deaf	September 4, 1957
State Sanatorium	September 27, 1957
Iowa Braille and Sight-Saving School	September 30, 1957

BOARD PROCEDURES AND FUNCTIONS - ACTIONS LEGALLY REQUIRED - PERSONNEL. Section 4, entitled Personnel, of the Procedural Guide which was submitted to the Board on November 14, 1957, was considered. (See Board minutes of November 14-15, 1957.)

Mrs. Rosenfield moved that Section 4, Personnel, appearing on pages 26 through 29, of the proposed Procedural Guide prepared by the Institute of Public Affairs of the State University, be adopted. The motion was seconded and the following amendments to Section 4, Personnel, were offered:

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That paragraph 4. B, page 26, be stricken, because it is a duplication of paragraph 3.6 B appearing on page 24; and

That the words "educational policy" before the word "committee", wherever they appear in Section 4 be stricken and the words "appropriate board" be substituted therefor.

The amendments were accepted and Section 4, Personnel, as amended, of the Procedural Guide, was adopted effective July 1, 1958, as follows, with the understanding that the procedure may be used prior to that time:

PERSONNEL
(Section 4)

4.1 Appointment of Presidents and Superintendents

A. The presidents of the institutions of higher education and the superintendents of the other institutions shall be elected by the State Board of Regents. (Code 262.0)

4.2 Appointment of Secretaries and Treasurers

A. Secretaries and treasurers of the institutions shall be nominated by the executive heads of the institutions.

B. Names of secretaries and treasurers shall be submitted annually to the board, through the appropriate board committee, for appointment.

4.3 Appointment of Provosts, Deans, Directors (Academic and Administrative), and Department Heads (Academic and Administrative)

A. Provosts, deans, directors (academic and administrative), and department heads (academic and administrative) shall be nominated by the executive heads of the institutions.

B. Names of candidates nominated for these positions shall be submitted to the board, through the appropriate board committee, for appointment.

4.4 Appointment to Positions with Tenure

A. All initial appointments or promotions to positions with tenure shall be by nomination of the executive heads of the institutions.

B. Names of candidates nominated for these positions shall be submitted to the board, through the appropriate board committee, for appointment.

4.5 Appointment of Other Personnel

A. Personnel not covered by sections 4.2, 4.3, and 4.4, shall be appointed by the institution executives.

B. All personnel appointments made under the authority of this section shall be reported to the board in the monthly "register of personnel changes". (See 4.9)

4.6 Salaries

A. Changes in salaries of line budget employees.

(1) Proposed changes in salaries of personnel covered by sections 4.2 and 4.3 shall be transmitted by the institution executives to the board through the appropriate board committee.

(2) Changes in salaries of line budget personnel covered by sections 4.4 and 4.5 may be made by the institution executives subject to the following restrictions:

(a) Personnel appointed to line budget positions at the same or less salary than provided in the printed budget shall be reported in the "register of personnel changes".

(b) Changes of salaries in line budget positions involving salaries larger than those provided in the printed budget may be made by the institution executives if such increases will not increase the over-all budget of the department, college, or other unit involved. Personnel involved in such changes may be placed on the payroll by the institution executives pending approval of the "register of personnel changes". If the proposed salary will increase the over-all budget of the department, college, or unit, the matter shall be referred to the Finance Committee for approval of the necessary transfer of funds before the appointment is made and the action is reported in the "register of personnel changes".

B. Salaries of part-time and student employees.

(1) The institution executives are authorized to appoint part-time and student employees within the limits of departmental budgets. The names and the hourly wage rates of these employees shall be reported in the monthly "register of personnel changes".

4.7 Resignations.

A. Resignations of personnel covered by sections 4.2, 4.3, and 4.4 shall be submitted to the board by the institution executives, through the appropriate board committee, for acceptance.

B. Resignations of personnel covered by section 4.5 may be accepted by the institution executives; they shall be reported to the board in the monthly "register of personnel changes".

4.8 Leaves of Absence

A. Requests for leaves of absence for personnel covered by sections 4.2, 4.3, and 4.4 shall be submitted to the board by the institution executives, through the appropriate board committee, for approval.

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B. Leaves of absence for personnel covered by section 4.5 may be granted by the institution executives; they shall be reported to the board in the monthly "register of personnel changes".

4.9 Register of Personnel Changes

A. Once each month each institution shall forward to the secretary of the board a list of all personnel changes made in the preceding month by the institution executives. This list of personnel changes shall be known as the "Register of Personnel Changes". Each institution executive shall certify on the register that the personnel changes are in accordance with state law and board regulations.

B. The secretary of the board shall file the registers of personnel changes from each institution. The regular board docket for each institution will carry one item labeled "Request for approval of register of personnel changes". Approval of the registers shall constitute confirmation of the personnel changes contained therein.

Other sections of the Proposed Procedural Guide are to be considered at the January meeting of the Board.

SPACE UTILIZATION - REPORTS. Reports submitted by President Hancher and Superintendent Overbeay regarding the utilization of space at the State University and the Iowa Braille and Sight-Saving School were distributed to members of the Board.

MEMBERSHIP DUES - ICWA COUNCIL FOR BETTER EDUCATION. Mr. Strawman moved that authority be granted, subject to approval by the Executive Council of Iowa, for payment to the Iowa Council for Better Education of \$5.00 for membership dues for the year 1957-1958. The motion was seconded and passed.

IOWA COLLEGE SCHOLARSHIP AND PLACEMENT TEST PROGRAM - REPORT. President Hancher reported that Iowa senior colleges and universities are participating in a state-wide testing program to be held on April 1 and 2, 1958; that the tests will be given at about 70 high school and college centers and all students who plan to enter one of the participating Iowa colleges in 1958 are expected to complete the examinations; that all seniors who plan to apply for

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scholarship or financial aids at one or more of these colleges must complete the examinations; and that the tests are designed to provide objective data for use in admissions, placement, and in granting scholarships.

President Hancher stated that the Iowa College Presidents' Association is being asked to appoint three representatives from the private colleges to meet with three representatives from the state schools as an Advisory Committee on the Testing Program; and that, for the Spring, 1958, program the State University will assume the responsibility for the printing of test materials and program publicity materials and for their distribution to testing centers; and also will assume the responsibility for securing test centers and for arrangements for assigning test administrators from the participating colleges.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held in the Board's office in Des Moines, Iowa, on January 9 and 10, 1958, and February 13-14, 1958.

December 13, 1957

The following business relating to general or miscellaneous matters was transacted on December 13, 1957:

CHAIRMAN . On motion, which was seconded and passed, Mr. Plock presided as chairman of the meeting during the absence of President Hagemann.

SURVEY - POWER PLANTS AND UTILITY SYSTEMS. At the meeting held on April 11, 1957 President Hagemann stated that the advisability of having a complete survey made of the power plants and the utility systems at the institutions under the supervision of the State Board of Regents should be considered at a future meeting.

The need for a survey of the power plants and utility systems at the institutions, and the scope of such a survey, was discussed at length. Mr. Gillette moved that the matter of a survey of the power plants and utility systems be referred to the Building and Business Committee with power to act. The motion was seconded by Mrs. Evans and passed.

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on December 12, 1957:

SCHOOL CALENDAR. Upon the recommendation of the Faculty Committee and Superintendent Berg, the date of Commencement was changed from Wednesday, June 4, 1958, to Sunday, June 1, 1958.

FACULTY MEMBERS - PROFESSIONAL TRAINING. Superintendent Berg distributed to Board members a report of the professional training of faculty members of the Iowa School for the Deaf for the year 1957-1958.

STUDENTS - HOME VISITATION. Upon the recommendation of the Faculty Committee the following proposals submitted by Superintendent Berg relative to home visits by students were approved:

That students be required to limit their week-end visits at homes to once a month, effective September 1, 1958.

That parents who decide to have their children home more often than once a month be given the alternate choice of having their children attend the Iowa School for the Deaf on a day school basis, effective September 1, 1958.

That, in the event of any emergency and at the request of parents, residential pupils be excused to go home at any time.

That parents who reside in Council Bluffs, Iowa, and whose children continue in school on a residential basis, be urged to observe the once a month home visitation provision beginning January 6, 1958, although it would not take effect formally until September 1, 1958.

PRIMARY SCHOOL BUILDING - COMPLETION DATE. Upon the recommendation of the Building and Business Committee, Wetherell and Harrison, Architects, were authorized to issue a change order to the contract with the Anderson Construction Company for the general construction of the Primary School Building, extending the

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completion date from February 13, 1958, to May 21, 1958, because of delay encountered by soil conditions when putting in the footings.

ADMINISTRATION BUILDING - REPAIRS TO GUTTERS AND CORNICES. The Building and Business Committee reported that the gutters and cornices on the Administration Building are in need of repairs; and, upon the recommendation of the Building and Business Committee, the Secretary of the State Board of Regents was authorized to negotiate a contract with Wetherell and Harrison, Architects, Des Moines, Iowa, to prepare plans for the project and an estimate of the cost.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on December 13, 1957:

TUBERCULAR MENTAL PATIENTS. Dr. Spear stated that he had discussed with the Faculty Committee the future of the State Sanatorium; and said that eventually it might have to care for mental patients in the state Mental Health Institutes and, if so, that the legislature should make an appropriation for a building for that purpose and support funds based on a cost per patient of from \$15 to \$20 a day.

At the request of the Board, Dr. Spear said that he would try to secure more detailed information about the number of patients in the mental hospitals who have tuberculosis and a more accurate estimate of the cost of caring for them.

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOMS - REHABILITATION EQUIPMENT.

The Building and Business Committee reported that the State Sanatorium had received quotations on photographic and ceramic equipment and rugs and drapes, Rehabilitation Area in Building 53 - Kitchen, Dining Room and Patients' Rooms.

Upon the recommendation of the Building and Business Committee authority was granted for the purchase of equipment, as follows:

Group X - Miscellaneous - Photographic Equipment,

Henry Louis	\$ 103.02	
Morris Sanford Company	174.20	
Eastman Kodak Stores	27.05	
Lagerquist Company	22.06	
Lind's	<u>43.32</u>	\$ 369.65

Group IV - Ceramics Laboratory - Ceramics Equipment

Hobbycraft Studio, \$1,147.00 less \$95.00 discount		1,052.00
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Group VII - Rugs and Drapes
Twettens, Inc.

\$640.00

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOMS - GENERAL CONSTRUCTION - ACCEPTANCE. The Building and Business Committee reported that on November 27, 1957, Everett Witte and Art Hendrickson, representing the Architect; Albert Betz, Superintendent of the Physical Plant of the State Sanatorium; and Clarence Casey, representing Langer and Associates, Contractor, inspected Building 53 - Kitchen, Dining Room and Patients' Rooms, and found that the contractor had completed the general construction work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the general construction work of Building 53 - Kitchen, Dining Room and Patients' Rooms, was accepted from Langer and Associates, contractor, as of this date, December 13, 1957, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

ADDITION TO POWER PLANT AND EQUIPMENT - CLAIM. The Building and Business Committee reported that on December 2, 1957, members of the Finance Committee, Superintendent Spear and Business Manager Wynn of the State Sanatorium, and a representative of the Stanley Engineering Company met with the Attorney General of Iowa, in his office, and L. M. Marcum, general contractor for the Addition to the Power Plant and Equipment, and conferred about the claim against the contractor for damage resulting from work stoppage; and that, although Mr. Marcum did not agree there was any good basis for a claim, it was decided that the claim should be submitted to an arbitration board of three, each party to select one person and those two to select a third person.

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Upon the recommendation of the Building and Business Committee, G. M. Ludwig, Tiffin, Iowa, was named as the Board's selection to serve on the arbitration board.

REMODELING MEDICAL LABORATORY (HOSPITAL, MEDICAL ADMISSION WING) - ACCEPTANCE.

The Building and Business Committee reported that on November 27, 1957, representatives of the State Sanatorium, the Architect, and J.W. Barrows Company, inspected the Remodeling of the Medical Laboratory (Hospital, Medical Admission Wing) and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Remodeling of the Medical Laboratory (Hospital, Medical Admission Wing) was accepted from J. W. Barrows Company as of this date, December 13, 1957, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

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STATE UNIVERSITY OF ICWA

The following business relating to the State University was transacted on December 13, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hancher were accepted:

Dr. Dorothy J. Arnold, assistant professor of Psychiatry, College of Medicine and Psychopathic Hospital, effective as of November 29, 1957, to enter private practice.

Hugh G. Hansen, assistant professor in the Department of Economics, College of Commerce, effective February 7, 1958, to accept a position as Chief, Census of Irrigation, Division of Agriculture, United States Bureau of the Census, Washington, D.C.

Ralph E. Ellsworth, professor and director of University Libraries, effective December 31, 1957, to return to Colorado.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hancher were granted:

Wendell Johnson, professor in the Department of Speech Pathology and the Department of Psychology, College of Liberal Arts, from January 1, 1958, with terminal date to be not before March 31 or after May 31, 1958, without salary or insurance, to serve as a special consultant in the Office of Education of the United States Department of Health, Education, and Welfare, Washington, D.C.

Hunter Rouse, professor in the Department of Mechanics and Hydraulics and director of the Iowa Institute of Hydraulic Research, College of Engineering, from September 1, 1958, through August 31, 1959, without salary or insurance, to accept a Senior Post-Doctoral Fellowship of the National Science Foundation for work in European and British universities.

CHANGES IN APPOINTMENTS AND SALARIES. Upon the recommendation of the Faculty Committee the following changes in appointments and salaries submitted by President Hancher were made:

Dale M. Bentz, associate professor and associate director, University Libraries, appointment changed to associate professor and acting director, University Libraries and salary increased from \$9,500 to \$10,700 plus insurance programs, twelve months' basis, effective January 1, 1958, through June 30, 1958; salary payable from Account A 762, lines 1 and 2.

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Chester A. Morgan, associate professor in the Department of Labor and Management, College of Commerce, appointment changed to associate professor and acting head of the Department of Labor and Management, College of Commerce, without change in salary, effective for the academic year 1957-1958.

Dr. Gonzalo Obregon, assistant professor in the Department of Otolaryngology and Maxillofacial Surgery, College of Medicine, salary changed from \$8,000 (P plus 75%) to \$9,000 (P plus 66 2/3%), plus insurance programs, twelve months' basis, effective as of November 1, 1957; salary payable as follows: Account A 524, line 5, \$8,000; Account Q991, \$1,000.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hancher were made:

John M. Harrison, instructor in the School of Journalism, College of Liberal Arts, at a salary of \$7,200 plus insurance programs, twelve months' basis, effective January 1, 1958, through June 30, 1958; salary for the period of appointment to be paid as follows: Account M 301, line 1, \$2,050; Account A 272, line 12, \$1,550.

Dipti K. Chatteraj, research associate for one year in the Department of Biochemistry, College of Medicine, at a salary of \$5,000 plus insurance programs, twelve months' basis, effective as of November 20, 1957; salary payable from Account Q 481.

Dr. Julius G. Baron, clinical associate professor in the Department of Radiology, College of Medicine, without salary or insurance, twelve months' basis, effective as of December 1, 1957.

1957-1958 BUDGET - CEILING INCREASE. Upon the recommendation of the Building and Business Committee and President Hancher and in consideration of the need for (1) equipment by the various colleges and departments of the university, and (2) repairs, replacements and alterations both at the university and Lakeside Laboratory, and also in consideration of the availability of funds resulting from increased estimated savings (\$100,000), overhead on government contracts (\$40,000), and payment on claims for losses in lieu of insurance (\$1,295.52 university R. R. & A., and \$156.79 Lakeside Laboratory), the statutory ceiling upon expenditures established by Chapter 3, Section 13, Line 23, Laws of the 57th General Assembly, was further increased by \$41,452.31, from \$24,645,212.00 to \$24,686,664.31, and the following statutory ceilings established by Chapter

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3, Section 2 were increased as follows, with the understanding that a report is to be filed with the State Comptroller as provided by law:

Line 8, Equipment - from \$421,000 to \$561,000 for 1957-1958, an increase of \$140,000.

Line 9, Repairs, replacements or alterations - from \$317,500 to \$318,795.52 for 1957-1958, an increase of \$1,295.52.

Line 10, Lakeside Laboratory - from \$4,000 to \$4,156.79 for 1957-1958, an increase of \$156.79.

STATE BACTERIOLOGICAL LABORATORY - ADDITIONAL FUNDS. Secretary Dancer reported that the Budget and Financial Control Committee had allocated from the General Contingent Fund \$45,600 for the State Bacteriological Laboratory to carry out its routine program, but that the Attorney General of Iowa had given an opinion that the Committee could not legally make such an allocation. (See Board minutes of November 14-15, 1957.)

MARRIED STUDENT HOUSING. Mr. Strawman reported that several alternative plans for permanent married student housing projects had been submitted to the Building and Business Committee.

Upon the recommendation of the Building and Business Committee the plan for the construction of 192 units of the Hawkeye Apartments project, with a central heating unit, at an estimated cost of \$2,602,800, was approved provided satisfactory financing can be negotiated.

DORMITORIES AND APARTMENTS - BOARD AND ROOM RATES - BASIC RENTAL RATES. Upon the recommendation of the Building and Business Committee the following rates were established for dormitories and apartments for the year 1958-1959, effective as indicated:

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Room and Board Rates - Effective 1958-1959

	<u>1957-58</u>	<u>1958-59</u>	<u>Amount of Increase</u>	<u>Percent of Increase</u>
<u>Doubles and Triples</u>				
Room	\$240.00	\$255.00	\$15.00	6.25
Board	460.00	475.00	15.00	3.26
Total	700.00	730.00	30.00	4.29

Singles
(and Doubles and Quadruples with Bath)

Room	\$315.00	\$335.00	\$20.00	6.35
Board	460.00	475.00	15.00	3.26
Total	775.00	810.00	35.00	4.52

Quadruples and Triples

Room	\$240.00	\$255.00	\$15.00	6.25
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Married Housing Apartments - Basic Rental
Effective with June Leases

	<u>1957-58</u> <u>Per Month</u>	<u>1958-59</u> <u>Per Month</u>	<u>Amount of Increase</u>	<u>Percent of Increase</u>
Temporary Units				
Unfurnished	\$ 52.50	\$ 62.50	\$ 10.00	19.00
Furnishings	6.00	6.00	-0-	-0-
Parklawn				
Utility	65.00	65.00	-0-	-0-
One Bedroom	75.00	75.00	-0-	-0-

Staff differentials and increments due to tenure continue unchanged.

Board and Room Rates - Summer Session
Effective 1958

	<u>1958</u>	<u>1959</u>	<u>Amount of Increase</u>	<u>Percent of Increase</u>
<u>Doubles and Multiples</u>				
Room	\$ 58	\$ 60	\$ 2	3.45
Board	110	114	4	3.64
Total	\$168	\$174	6	3.57

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	<u>Singles</u> <u>(and Doubles and Multiples with Bath)</u>		<u>Amount of</u>	<u>Percent of</u>
	<u>1958</u>	<u>1959</u>	<u>Increase</u>	<u>Increase</u>
Room	\$ 78	\$ 84	\$ 6	7.69
Board	110	114	4	3.64
Total	\$188	\$198	10	5.32
	<u>Doubles as Singles</u>			
Room	\$ 98	\$102	\$ 4	4.08
Board	110	114	4	3.64
Total	\$208	\$216	8	3.85
	<u>Non-Boarding</u>			
Doubles and Multiples	\$ 58	\$ 60	\$ 2	3.45
Singles	78	84	6	7.69
Multiple with Bath	78	84	6	7.69
Doubles as Singles	98	102	4	4.08

UNIVERSITY HOSPITAL - IMPROVING BUILDINGS FOR EMOTIONALLY DISTURBED AND MENTALLY RETARDED CHILDREN - USE OF FUNDS. The Building and Business Committee reported that further planning for the project for Improving Buildings (University Hospital) for Emotionally Disturbed and Mentally Retarded Children would have to wait until additional funds were made available by the 58th General Assembly or until it authorized the use of funds appropriated by the 56th General Assembly for the construction of a structure separate from the University Hospital or for an addition to the State Psychopathic Hospital.

Mrs. Rosenfield moved that the Attorney General of Iowa be requested for an opinion as to whether the appropriation made by the 56th General Assembly can be used to construct a separate structure or an addition to the State Psychopathic Hospital for observation, diagnosis, care and treatment of emotionally disturbed or mentally retarded children. The motion was seconded by Mr. Gillette and passed.

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ANIMAL QUARTERS - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised budget and procedure for Areas A and B, Animal Quarters, Rehabilitation of 4th Floor Medical Laboratories, was adopted. (See Board minutes of 2/8/57, 9/12-13/57, and 10/17-19/57.)

Rehabilitation of 4th Floor Medical Laboratories

Area A, Dog Rooms		\$30,000
Floor and wall treatment	\$ 9,500	
Acoustical ceiling	2,000	
General contract work	4,000	
Plumbing	2,000	
Heating and ventilating	8,000	
Automatic control	2,000	
Electrical	<u>2,500</u>	\$30,000
Area B, Small Animal Rooms		\$17,500
Floor and wall treatment	\$ 4,500	
General contract work	2,500	
Plumbing	2,000	
Heating and ventilating	6,000	
Automatic control	1,000	
Electrical	<u>1,500</u>	\$17,500

Work to be done by Physical Plant Department or by Contractors' quotations and purchase orders.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on December 13, 1957:

MARRIED STUDENT HOUSING - OILING, SEALING AND ASPHALTIC CONCRETE PAVING - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State Teachers College and the contractor, Paul Ray Paving Company, had inspected the Oiling, Sealing and Asphaltic Concrete Paving, Married Student Housing Project, and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Oiling, Sealing and Asphaltic Concrete Paving for the Married Student Housing Project was accepted from the Paul Ray Paving Company as of this date, December 13, 1957, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

CAMPUS LABORATORY SCHOOL - RECREATION AND ATHLETIC AREA - GROUNDS DEVELOPMENT - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget for Grounds Development of the recreation and athletic area, Campus Laboratory School, was approved and authority was granted for the Schenk Engineering Company to proceed with the preparation of the plans and the publication of the necessary notice of public hearing and the advertisement for bids:

Funds available:

Appropriation for Repairs, Replacements and Alterations, 57th G.A.	\$50,000	
Appropriation for Campus Laboratory School, Unit "C"	<u>9,000</u>	\$59,000

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Estimated Expenditures:

1. Site grading	\$10,000
2. Black dirt, fertilizer and seeding	2,000
3. Water system	1,600
4. Service roads	1,520
5. Baseball field	600
6. Five Laykold tennis courts	19,033
7. Increase the southeast parking lot	2,723
8. New Northwest parking lot	5,007
9. Football field curbing and fence	5,670
10. Storm sewer	2,000
11. Cement walks	1,850
12. Prepare cinder running track	1,500
13. Electric lights	1,500
14. Engineering fee	2,611
15. Contingency	<u>1,386</u>

Total estimated expenditures

\$59,000

LAWTHER HALL - MAJOR REPAIRS. Upon the recommendation of the Building and Business Committee authority was granted for major repairs in Lawther Hall, as follows, subject to approval by the lenders of funds for dormitory construction:

Replastering	\$43,800
Painting	18,396
Asphalt tile floors	<u>13,905</u>
Total estimated cost	\$76,101

and the preparation of plans and specifications and the advertisement for bids was authorized, with the understanding that the work will be done under the supervision of the Physical Plant Department and payment will be made from balances in dormitory funds.

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on December 13, 1957:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hilton were accepted:

Leslie W. Smith, associate professor of Family Arts and Sciences, Agricultural Extension Service, effective January 4, 1958, to accept a position with the International Cooperation Administration in Ecuador.

Phyllis A. Keys, junior scientist, Institute for Atomic Research, effective as of October 25, 1957, to return to school.

Donald G. Peterson, T. V. chief announcer, Information Service, WOI-TV, effective December 16, 1957, to become branch manager of Weed Television Corporation, Des Moines, Iowa.

M. Lois R. Stewart, county extension home economist, Dubuque County, Agricultural Extension Service, effective as of November 30, 1957, to retire from active duties.

Lewis L. Hawkins, building construction inspector, Linden Hall, Physical Plant Department, effective as of October 31, 1957, to accept other employment. (End of project.)

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee the following requests for leaves of absence submitted by President Hilton were granted, with Mrs. Rosenfield voting "no" on the request of W. G. Murray and stating as her reason the fact that the Board had not yet adopted a policy for such leaves:

Larry D. Van Fossen, associate in Agricultural Engineering, Agricultural Extension Service, for the period March 16, 1958, through June 15, 1958, without salary, to pursue graduate study.

Fred W. Schlachter, building construction inspector, Physical Plant Department, for the period November 1, 1957, through June 30, 1958, without salary. (End of project.)

William G. Murray, professor of Agricultural Economics and Rural Sociology, for the period December 16, 1957, through June 15, 1958, without salary.

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SALARY INCREASES, PROMOTIONS AND TRANSFERS. Upon the recommendation of the Faculty Committee the following salary increases, promotions and transfers submitted by President Hilton were made:

Vaughn A. Seaton, assistant professor in the Iowa Veterinary Diagnostic Laboratory, salary increased from \$5,850, twelve months' basis, plus annuity, to \$6,400, twelve months' basis, plus annuity, effective January 1, 1958.

Frank E. Mitchell, instructor in the Iowa Veterinary Diagnostic Laboratory, salary increased from \$5,250, twelve months' basis, to \$5,750, twelve months' basis, effective January 1, 1958.

Albert C. Strafuss, instructor in the Iowa Veterinary Diagnostic Laboratory, salary increased from \$5,500, twelve months' basis, to \$5,850, twelve months' basis, effective January 1, 1958.

Roger D. Iverson, from county extension director in training, Agricultural Extension Service, at a salary of \$5,500, twelve months' basis (Civil Service), to county extension director, Crawford County, Agricultural Extension Service, at a salary of \$5,800 (\$3,500 Extension; \$2,300 County), twelve months' basis (Civil Service), effective January 1, 1958.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hilton were made:

David B. Palmer, instructor in Agricultural Engineering, at a salary of \$5,200 a year, nine months' basis, effective December 16, 1957. (Continuation of appointment.)

William H. Pechin, junior engineer, Institute for Atomic Research, at a salary of \$5,950, twelve months' basis, effective January 1, 1958. (Returning from military service.)

Colin B. Hamilton, junior chemist, Institute for Atomic Research, at a salary of \$6,420, twelve months' basis, plus annuity, effective as of December 1, 1957. (Returning from military service.)

Richard D. Clayberg, grounds supervisor, Physical Plant Department, at a salary of \$5,100, twelve months' basis, effective as of November 1, 1957.

DEATH. Mr. Plock stated that President Hilton had reported to the Faculty Committee the death on November 2, 1957, of Elmer Opstvedt, laborer, Animal Husbandry Department.

CHANGE IN TITLE AND DUTIES - SALARY INCREASE. Upon the recommendation of the Faculty Committee, Mr. Plock moved that the proposal of President Hilton be

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approved and that the title of Mervin S. Coover be changed from professor of Electrical Engineering, administrative assistant to the dean of Engineering, and chairman of the Department of Civil Engineering, at a salary of \$9,500, nine months' basis, plus annuity, to professor of Electrical Engineering, chairman of the Department of Civil Engineering, acting dean of the Division of Engineering, and acting director of the Engineering Experiment Station and Engineering Extension Service, at a salary of \$14,600 (\$11,000 Engineering Adm.; \$3,100 Eng. Experiment Sta.; \$500 Eng. Ext.), twelve months' basis, plus annuity, effective January 1, 1958, for an indefinite period until a new dean of the Division of Engineering is appointed and reports for duty. (Mr. Coover being appointed to assume the new duties of acting dean of the Division of Engineering, following the resignation of Dean Smith which is effective December 31, 1957.)

The motion was seconded and passed, with Mr. Gillette voting "no", and requesting permission to submit a statement of his reasons for the vote, to be put into the minutes. The permission was granted.

After the Board meeting the following statement was submitted to the Secretary:

I believe the best interests of the Division of Engineering at the Iowa State College would be served by the selection of Mervin S. Coover as dean of that Division effective January 1, 1958.

It is inconsistent to designate him chairman of the Department of Civil Engineering on October 18, 1957, and, in a space of less than two months, appoint him acting dean of the Engineering Division.

It is a matter of deep regret that the College is not courageous enough to appoint him dean only because they fear they would not be strong enough to resist the pressure when a less deserving person might be considered under similar conditions at some future date.

Coover's loyalty and effective service over the years to the College remain unquestioned. He richly deserves the honor as well as the responsibility.

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"CYCLONE" - ELECTRICAL ENGINEERING BUILDING - FUNDS. The Building and Business Committee reported that on November 14, 1957, the Budget and Financial Control Committee allocated from the General Contingent Fund the sum of \$135,000 to the Iowa State College for an extension to the south wing of the Electrical Engineering Building to provide space to house the "Cyclone", the electronic computer now being constructed. (See Board minutes of October 17-19, 1957.)

"CYCLONE" - ADDITION TO ELECTRICAL ENGINEERING BUILDING. Upon the recommendation of the Building and Business Committee preliminary plans and project budget, as follows, for an Addition to the Electrical Engineering Building to house the "Cyclone" were approved; Leonard Wolf, head of the Department of Architecture, was designated as architect; and authority was granted to proceed with the project:

Building extension	\$110,000	
Air conditioning and cooling equipment required because computer generates a tremendous amount of heat while in operation and, in fact, would be destroyed without artificial cooling	20,000	
Transformers and electric power supply	<u>5,000</u>	\$135,000

MEMORIAL UNION - REFINANCING - REPORT. The Building and Business Committee reported that Business Manager Platt had submitted the following summary of actions taken by the Board of Directors of the Iowa State College Memorial Union regarding the refinancing of its indebtedness:

Action of Board of Directors of ISC Memorial Union authorizing change in financing of the corporation:

Authorized the Executive Committee and the Officers of the Corporation to transfer, as rapidly as terms of the loan will permit, the loan of \$600,000 from the Connecticut Mutual Life Insurance Company to the Ames Trust & Savings Bank and the Iowa-Des Moines National Bank.

The Insurance Company loan is secured by a first mortgage on this property, the interest rate is 4-3/4%, the term is 15 years.

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Since that loan was made the Bureau of Internal Revenue has ruled that our obligations are tax-exempt. This makes a difference to the Insurance Company of about 1/4% but to our banks it makes a difference of 52%.

The two banks mentioned above loaned Memorial Union the money with which the Northwest Wing and Terraces were added to this building. That loan, made in 1952, was \$425,000 at 3-1/2%. The security is a pledge of our special student building fee. The balance owing on that loan is now \$202,000.

The banks have agreed to take over the Insurance Company loan as rapidly as the terms of that mortgage loan will permit, \$65,000 a year, by adding new notes to the end of the present series ending in 1962 in the amount of \$50,000 a year. The rate of interest on these notes will be determined by negotiation at the time of signing of each such note. As of 29 October 57 the banks agreed that 3.9% would have been the rate.

Upon the recommendation of the Building and Business Committee the report was received.

SWINE NUTRITION FARM - STEEL BUILDING (SWINE MANAGEMENT) - PROJECT BUDGET

INCREASE. The Building and Business Committee reported that additional donations of materials and equipment amounting to \$18,100 had been received for the construction of the Steel Building on the Swine Nutrition Farm, and recommended that the donations be accepted and that the following revised project budget be approved: (See Board minutes of May 16-17, 1957.)

<u>Source of funds</u>	<u>Original Project Budget</u>	<u>Revised Project Budget</u>
Butler Foundation grant (1)	\$10,000	\$10,000
Hoffman-LaRoche grant	2,000	2,000
Dr. Salisbury's Laboratory grant	2,000	2,000
Cudahy Packing Company grant	950	950
Northco Company grant (2)		3,300
Steel Pipe Institute grant (3)		800
Distillers Feed Research Council grant		3,400
S. B. Penick Company grant		3,000
Commercial Solvents Corporation grant		600
Federal funds (Hatch)		7,000
Total funds available	<u>\$14,950</u>	<u>\$33,050</u>

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Estimated expenditures

Site preparation, grading, etc.	\$ 500	\$ 600
Concrete foundations, floors, feed mill slab	4,450	8,500
Purchase of Butler building (1)	10,000	10,000
Construction of ceiling in building		2,700
Ventilating system (2)		3,300
Electric wiring		500
Water services		400
Controls for temperature and humidity		1,200
Installation of radiant floor heating system (3)		2,700
Boiler, circulating pump, valves, etc.		2,100
Hog loading dock and chute		300
Wainscoting		500
Eave troughs		250
Total estimated expenditures	<u>\$14,950</u>	<u>\$33,050</u>

Items numbered (1), (2), (3) in "Source of Funds" indicate gifts of materials at corresponding numbers in "Estimated expenditures".

On motion, which was seconded and passed, the recommendation was approved and the revised project budget was adopted.

DORMITORY INSURANCE. The Building and Business Committee reported that on December 9, 1957, the Iowa State College had received bids on dormitory insurance, and a tabulation of the bids was distributed.

Upon the recommendation of the Building and Business Committee the insurance was awarded to Holmes, Prouty, Murphy & May, Des Moines, Iowa, on the basis of that firm's bid, as follows:

<u>Insurance Company</u>	<u>Amount of Coverage</u>	<u>Estimated Dividend</u>	<u>Net 5-year Premium</u>
Employers Mutual Casualty Company	\$ 112,432 (1))
Building Owners Federation through Mill Owners Mutual	2,024,468 (2)	\$1,396.87 (25%))\$6,062.65*

(1) International House and 3 Home Management Houses.

(2) Fire resistant buildings.

* Combination bid with separate policy to be issued on Home Management and International houses.

LINDEN HALL - GENERAL CONSTRUCTION CONTRACT - CLAIMS. The Building and Business Committee reported that several claims had been filed by sub-contractors against

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the Thomas Construction Company, contractor for the general construction of Linden Hall.

Upon the recommendation of the Building and Business Committee, the Business Manager of the Iowa State College was authorized to withhold from the final payment, in accordance with the provisions of Chapter 573, 1954 Code of Iowa, a sum not less than double the amount of all unpaid claims on file.

LICENSE AGREEMENT - IOWA POWER AND LIGHT COMPANY - ELECTRIC SUPPLY LINES - ANKENY FARM. At the meeting held on May 17, 1957, a license agreement with the Iowa Power and Light Company for the construction of electric supply lines over, upon and across the Ankeny Farm was authorized; and on September 9, 1957, the Executive Council of Iowa approved the action.

The Building and Business Committee reported that the United States Government had approved the license agreement subject to minor changes, and submitted the following revised agreement with the recommendation that it be authorized:

For and in consideration of the payment of One Dollar (\$1.00) and upon the terms and conditions hereinafter set forth, the State of Iowa, hereinafter called the Licensor, does hereby grant and permit the Iowa Power and Light Company, an Iowa Corporation with its general office at 823 Walnut Street, Des Moines, Iowa, hereinafter called the Licensee, its successors and assigns, a license to enter upon certain below described real estate,

The Southeast Quarter ($SE\frac{1}{4}$) of the Southeast Quarter ($SE\frac{1}{4}$) of Section 22; the South Half ($S\frac{1}{2}$) of the South Half ($S\frac{1}{2}$) of Section 23 and the East Half ($E\frac{1}{2}$) of the West Half ($W\frac{1}{2}$) of Section 27, all in Township 80 North, Range 24 West of the 5th P.M., Polk County, Iowa,

and subject to all terms and provisions of this memorandum of license to construct thereon and subsequently operate, maintain, repair, replace and remove electric supply lines as designated below, over, upon and across the described land situated in Polk County, Iowa, and to cut and trim trees as necessary for the proper maintenance and operation of the said lines.

The centerline of a double circuit electric line described as: beginning at a point 2362.4 feet east of and approximately 32 feet north of the South Quarter ($S\frac{1}{4}$) corner of Section 22, Township 80 North, Range 24 West of the 5th P.M., Polk County, Iowa, running thence east along a line approximately 32 feet north of and parallel with the south line of Section 22

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and Section 23 to a point where said line intersects with the public highway along the east line of said Section 23, said Township and Range.

Also the centerline of an electric line described as beginning at a point 159.3 feet west and approximately 2233.1 feet south of the South Quarter ($S\frac{1}{4}$) corner of Section 22, Township 80 North, Range 24 West of the 5th P.M., Polk County, Iowa, said point being at an intersection with the diagonal boundary of Tract 1 as described in that certain Quit Claim Deed dated September 30, 1947, from the United States of America to Deere Manufacturing Company and recorded in Book 2127, page 457 in the office of the Recorder of Polk County, Iowa, thence south along a line 159.3 feet west of and parallel to the north and south centerline of Section 27, said Township and Range, to a point of intersection with the public road running along the south line of said Section 27.

This license is granted subject to the following provisions and conditions:

1. That in the construction of the new electric line, Licensee shall not occupy or use more land than is reasonably necessary for such construction operations;
2. That the Licensee shall construct, operate and maintain its lines in a manner consistent with normal and accepted practices of the industry;
3. That the Licensee shall replace or rebuild to the satisfaction of the Licensor any and all damaged parts of all drainage systems, the damage to which shall be occasioned by the construction or maintenance or operation of the electric lines through the premises above described;
4. That the Licensee pay to the Licensor the damages occasioned to growing crops, trees, shrubbery and fences by the construction, maintenance, operation or removal of the said electric lines; said damages, if not mutually agreed upon, to be ascertained and determined by three disinterested persons, one of whom shall be appointed by the Licensor, one by the Licensee and the third to be selected by the two appointed as aforesaid, and the written award of such three persons shall be final, conclusive and binding upon the parties hereto;
5. The Licensee will protect, indemnify and save harmless the Licensor from any and all claims, demands, judgments, loss, cost or expense for injury to or death of persons or damage to property of any person whomsoever (including employees and representatives of both parties hereto) in any manner arising from or growing out of the negligence of the Licensee, its agents, servants or employees, in the construction, maintenance, repair, existence, use or removal of said electric lines herein permitted.
6. The rights herein granted to the Licensee may be extended by it to the Northwestern Bell Telephone Company for attachment of its telephone circuits to the above described pole lines.

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7. The Licensee shall not transfer or assign this license or any interest or right therein except as provided in Paragraph 6 hereof without the written consent of the Licensor, nor shall the consent of the Licensor to such assignment be construed to give the assignee any other or greater or different rights than those hereby given to the Licensee.

8. If the Licensee shall comply with all the terms, covenants and conditions herein contained, then the license or permit herein granted shall continue for a period of one year from date hereof and thereafter on the payment of One and no/100 (\$1.00) Dollars to the State Board of Regents by the Licensee on each annual anniversary hereof the same way be continued automatically from year to year until such time as the Licensor shall give said Licensee one year's written notice prior to any annual termination period of the desire of the said Licensor to sell or to use for its own purposes said premises and because thereof its intention to terminate this license or permit at the expiration of said one year's written notice. If the Licensee shall fail to perform any of the provisions hereof, the Licensor may terminate this license or permit forthwith by giving said Licensee written notice of the conditions said Licensee has failed to perform. Any written notice given hereunder shall be sufficient if addressed to the Licensee at 823 Walnut Street, Des Moines, Iowa. This license shall terminate at such time as Licensee no longer uses its electric lines or right of way for the transmission of electric current.

9. On the termination of this license for any of the reasons mentioned in the preceding paragraph, the poles and other equipment shall either be removed or left in place at the option of the Licensee. The removal of all or any part of said electric lines shall be done promptly and at the sole expense of the Licensee, and the Licensee shall restore the premises to substantially the condition existing prior to the use thereof by the Licensee. The Licensee shall waive its option unless it removes its equipment within one (1) year from the date of termination of this license. The Licensee shall have no claim against the Licensor for any loss, expense or damage it may suffer by reason of the termination of this license and the removal of the equipment constructed by authority hereof.

10. This license for electric supply line construction, maintenance and operation is subject to the right of the United States Government to repossess the premises described in this instrument in the event of a national emergency declared by the President or the Congress.

11. The consent of the United States Government to this license attached hereto and captioned "Consent to License" is by this reference made a part hereof.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their respective signatures on this 12th day of December, 1957 to triplicate originals by their appropriate officers who are authorized to execute this instrument.

Mr. Strawman moved that the foregoing license agreement be authorized and substituted for the license agreement authorized by the State Board of Regents

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at a meeting on May 17, 1957, and appearing on pages 430-432 of the minutes of that meeting, subject to approval by the Executive Council of Iowa, and that the Secretary be authorized to sign it. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mrs. Berkness, Mrs. Evans, Mr. Gillette, Mr. Plock, Mrs. Rosenfield, and Mr. Strawman.

Nay: None.

Absent: Mr. Hagemann and Mr. Stevens.

The chairman declared the motion passed.

ADJOURNMENT. The meeting was adjourned at 11 a.m., December 13, 1957.


David A. Dancer, Secretary