

Des Moines, Iowa
December 10-11, 1959

A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on December 10 and 11, 1959.

Present:

Members of the State Board of Regents

Mr. Barlow	All sessions
Mr. Crabbe	All sessions
Mr. Drebenstedt	All sessions
Mrs. Evans	All sessions
Mr. Gillette	All sessions
Mr. Hagemann	All sessions
Mr. Noehren	All sessions
Mrs. Rosenfield	All sessions
Mrs. Valentine	All sessions

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions

State University of Iowa

President Hancher (on off-campus assignment)	No session
Provost Davis	All sessions
Vice President Jolliffe	All sessions
Director Jordan	All sessions

Iowa State University

President Hilton	All sessions
Provost Jensen	All sessions
Vice President Platt	All sessions

Iowa State Teachers College

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	All sessions
Business Manager Geasland	All sessions

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Overbeay	All sessions
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Secretary to Secretary Lenihan

All sessions

December 10-11, 1959 - General or miscellaneous

The Board met at 1 p.m. on Thursday, December 10, 1959, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting on December 10, 1959, was preceded by meetings of the Educational Policy Committee and the Building and Business Committee.

General or Miscellaneous

The following business relating to general or miscellaneous matters was transacted on December 10, 1959:

USE OF AUTOMOBILES - UNDERGRADUATE STUDENTS. The reports regarding the use of automobiles on the campus of the State University, the Iowa State University, and the Iowa State Teachers College were considered; and the presidents were requested to furnish additional information regarding drop-outs and students receiving scholarships, so further consideration could be given the reports at the March meeting. (See page 310, Board minutes of April 9-10, 1959; page 425, Board minutes of June 18-19, 1959; and page 137, Board minutes of November 19-21, 1959.)

POLICY - OPENED OR CLOSED MEETINGS. After a discussion of whether meetings of the State Board of Regents should be open or closed, President Hagemann stated a policy as follows: It is the understanding that the policy of the State Board of Regents is to have all of its meetings open except when Board members have voted to close them; and that committee meetings may be open or closed as ruled by the chairman.

FORENSIC AND ATHLETIC CONTESTS. Mr. Gillette moved that a discussion about forensic and athletic contests between the institutions controlled by the State Board of Regents be carried over until the January meeting, and the motion was seconded and passed. (See page 139, Board minutes of November 19-21, 1959.)

December 10-11, 1959 - General or miscellaneous

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on November 19-21, 1959, were corrected and approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

State University of Iowa	October 28, 1959
Iowa State University	October 21, 1959
Iowa State Teachers College	October 23 and November 10, 1959
Iowa School for the Deaf	November 4, 1959

COMMITTEE ON EDUCATIONAL COORDINATION - BOARD OF CONTROL OF STATE INSTITUTIONS - EDUCATIONAL PROGRAM. Provost Jensen reported that the sub-committee of the Committee on Educational Coordination which was appointed to consider the proposal of the Board of Control of State Institutions relative to an educational program to be offered at the institutions, especially the penal, under its supervision, after receiving replies to questionnaires that were sent out had visited the State Penitentiary at Fort Madison and the Men's Reformatory at Anamosa and discussed all phases of the proposal; and that it now seemed that a committee of seven or nine people representing the educational institutions, the Board of Control of State Institutions, and the interested institutions under the Board of Control, should be appointed to study the proposal further and report back with recommendations. (See pages 247-248, Board minutes of February 12-13, 1959; page 307, Board minutes of April 9-10, 1959; page 379, Board minutes of May 7-8, 1959; page 427, Board minutes of June 18-19, 1959; and page 98, Board minutes of October 8-10, 1959.)

Mr. Gillette moved that the Committee on Educational Coordination and its sub-committee be thanked for their work; and that the Committee on Educational Coordination be authorized to continue its work with the Board of Control of

December 10-11, 1959 - General or miscellaneous

State Institutions and report back. The motion was seconded and passed.

Provost Jensen stated that the interinstitutional committee now would meet with the Board of Control and that a sub-committee would continue with the study.

INVESTMENTS. Mr. Gernetzky submitted a report of the investments made by the Finance Committee during the month of November, 1959. Mr. Barlow moved that the report be accepted, and the motion was seconded by Mr. Gillette and passed.

DORMITORY OPERATIONS - REPORT FOR 1958-1959. The report prepared by Mr. Gernetzky regarding the operation of dormitories, married student housing and food service at the State University of Iowa, the Iowa State University, and the Iowa State Teachers College, copies of which were distributed at the November meeting, was reviewed and discussed. (See page 220, Board minutes of January 15-16, 1959, and page 138, Board minutes of November 19-21, 1959.)

The next report regarding dormitory operations is to be made after the close of the year 1959-1960.

LONG RANGE CAMPUS PLANNING AND BUILDING PROGRAMS - CAPITAL IMPROVEMENTS. The statements of the long range capital improvement needs, which were submitted by the executives at the November meeting, were explained and discussed. (See page 139, Board minutes of November 19-21, 1959.)

Further consideration will be given to the capital improvement needs of the institutions at a later meeting.

December 11, 1959

The following business relating to general or miscellaneous matters was transacted on December 11, 1959:

December 10-11, 1959 - General or miscellaneous

LEGISLATIVE REQUESTS, 1961-1963 - BASIC ASSUMPTIONS. Procedures to be followed in developing budgets on which to base requests for appropriations for the biennium 1961-1963 were discussed; and Mr. Barlow suggested that the procedure used two years ago be followed. (Upon instructions from the Board, the Finance Committee and administrative officials of all institutions formulated basic principles the executives would follow when preparing estimates of the appropriations with the understanding that the basic formula would be submitted to the Board for approval. See page 214, Board minutes of January 12-13, 1956; and page 182, Board minutes of January 9-10, 1958.)

Upon Mr. Gillette's suggestion, as a beginning, the three presidents were requested to submit individual assumptions as to what they will need to keep pace with competitive institutions.

HIGHER EDUCATION STUDY - LEGISLATIVE RESEARCH BUREAU. Mr. Dancer stated that at the next meeting he would have a progress report from Clayton Ringgenberger, Director of the Legislative Research Bureau, about the study to be made of the needs and facilities available for higher education in Iowa. (See page 44, Board minutes of September 11, 1959.)

HIGHER EDUCATION STUDY - COUNCIL FOR FINANCIAL AID TO EDUCATION. Director Jordan reported, for information only, that the Council for Financial Aid to Education, a private non-profit corporation, has selected as its next project a study of the needs and resources for higher education in some state and that it might choose Iowa for the study.

EXECUTIVE SESSION. The Board resolved itself into executive session at 12:30 p.m. The Board arose from executive session at 1 p.m., and resumed regular business.

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EXECUTIVE SESSION - REPORT. President Hagemann reported that the following actions were taken in executive session on December 11, 1959:

Appointment - Doyle R. Cottrell. Upon the recommendation of the Finance Committee Doyle R. Cottrell, Hudson, Iowa, was appointed director of research and statistics in the Office of the State Board of Regents, at a salary of \$6,000 a year, effective when he begins service.

Resignation - Ernestine Conradi. Mr. Dancer reported the resignation of Ernestine Conradi, stenographer III, effective January 15, 1960, and the resignation was accepted. Mrs. Conradi is retiring.

Salary Increases. Upon the recommendation of the Finance Committee, salary increases for employees in the Office of the State Board of Regents were made in accordance with the State Classification and Compensation Plan, as follows, effective January 1, 1960:

	<u>From</u>	<u>To</u>	<u>Annual Increase</u>
Helen M. Lenihan Secretary to Secretary	L-2 4,800	L-2 4,860	\$ 60
Carol F. Bowers Field Agent	L-1 5,040	L-1 5,100	60
Ann M. Bruning Bookkeeper IV	L-1 4,020	L-1 4,200	180
Ann Rohn Stenographer IV	L-1 3,900	L-1 4,080	180
Cecilia McGrevey Stenographer III	L-1 3,720	L-1 3,900	180

On motion, which was seconded and passed, the foregoing report was approved and the actions taken in executive session were ratified.

POLICY - PURCHASE OF EQUIPMENT, SUPPLIES AND SERVICES. Mr. Barlow requested that an item about the policy and procedures regarding the purchase of equipment, supplies and services be put on the docket of the January meeting of the Board, and that the Business Managers be prepared to report to the Board. (See page 192, Board minutes of December 11-12, 1958.)

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held in the Board's Office in the State Office Building, Des Moines, Iowa as follows:
January 14-15, 1960
February 25-26, 1960.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on December 11, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of November, 1959, were approved and ratified.

DEATH. Superintendent Overbeay reported the death on November 2, 1959, of Melvin Ludden, fireman.

PHYSICAL EDUCATION BUILDING AND EQUIPMENT. The Building and Business Committee reported that bids for the construction of the Physical Education Building would be received and opened on January 7, 1960.

REPAIR AND REBUILD EAVES (MAIN BUILDING) - REVERSION OF FUNDS - STATE FIRE MARSHAL'S RECOMMENDATIONS FOR FIRE PROTECTION - REQUEST FOR ALLOCATION. At a meeting held on December 14, 1956, the project Repair and Rebuild Eaves (Main Building) was abandoned, and it was ordered that the \$35,000 appropriated by the 56th G.A. for that purpose be returned to the State General Revenue Fund; and on February 8, 1957, after receiving a report that the Budget and Financial Control Committee had suggested that the appropriation not be reverted, the action of December 14, 1956, ordering the reversion of the \$35,000 was rescinded. (See page 222, Board minutes of February 7-8, 1957.)

Mr. Dancer reported that in a letter dated October 12, 1959, he had requested the Budget and Financial Control Committee to transfer \$25,140 from

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the appropriation of \$35,000 made by the 56th General Assembly, Repair and Rebuild Eaves (Main Building) to an account for the Fire Protection Project, and that the Budget and Financial Control Committee had recommended reversion of the \$35,000 appropriation and the filing of a request for an allocation from the General Contingent Fund of \$25,140 to carry out recommendations of the State Fire Marshal. (See page 52, Board minutes of September 11, 1959.)

Upon the recommendation of the Building and Business Committee, it was ordered that the \$35,000 appropriated by the 56th General Assembly for the project Repair and Rebuild Eaves (Main Building) be returned to the State General Fund, and that the Budget and Financial Control Committee be requested to allocate from the General Contingent Fund \$25,140 to a project account for Fire Protection.

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STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on Thursday, December 10, 1959:

ADDITION TO POWER PLANT AND EQUIPMENT, STEPS 2 AND 3 - BUILDING, MECHANICAL AND ELECTRICAL WORK - PLANS AND SPECIFICATIONS. G. F. Fisher, of the Stanley Engineering Company, presented and explained the preliminary plans and specifications for the Building, Mechanical and Electrical Work, Addition to Power Plant and Equipment, Steps 2 and 3, and they were approved with the understanding that when final plans and specifications have been approved the Finance Committee would set the date for opening bids.

December 11, 1959

The following business relating to the State Sanatorium was transacted on Friday, December 11, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of November, 1959, were approved and ratified.

STATE FIRE MARSHAL'S REPORT - BUILDING INSPECTION. Upon the recommendation of the Building and Business Committee the report of building inspection at the State Sanatorium on September 2, 1959, by C. W. Cornell, Assistant State Fire Marshal, was referred to the officials of the State Sanatorium and the Finance Committee for consideration and report back with recommendations.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on December 10, 1959:

UTILITIES - STEAM PRODUCTION SERVICES, STEAM DISTRIBUTION, AND EQUIPMENT AND INSTALLATION FOR USE OF GAS FUEL - PROJECT A4, RENOVATION OF BOILER WATER TREATMENT - PROJECT A5, STEAM PRODUCTION SERVICES - CONTRACTS. The Building and Business Committee reported that the Finance Committee had submitted the following report regarding Project A4, Renovation of Boiler Water Treatment, and Project A5, Steam Production Services (Contract 1, Boiler Plant Utilities Improvements, Projects A4 and A5):

Public Hearing A public hearing on the above projects was held in the office of the Superintendent of Planning and Construction, Physical Plant Department, State University of Iowa, Iowa City, Iowa, at 1 p.m., December 1, 1959. Present were: Carl Gernetzky, Chairman of the Finance Committee of the State Board of Regents; George L. Horner, Superintendent of Planning and Construction, and G. F. Fisher, of the Stanley Engineering Company. No objectors appeared and no objections were filed.

Bid Opening. Bids for Contract 1, Boiler Plant Utilities Improvements, Projects A4 and A5, were opened at 2 p.m., December 1, 1959, in the House Chamber of Old Capitol, State University of Iowa, Iowa City, Iowa. Present were: Carl Gernetzky, Chairman of the Finance Committee of the State Board of Regents; E. T. Jolliffe, Vice President for Business and Finance, Ray Mossman, Business Manager, R. G. Phillips, Superintendent of Operation and Maintenance, George L. Horner, Superintendent of Planning and Construction, and Duane L. Nollisch, Power Plant Engineer, all of the State University; and G. F. Fisher of the Stanley Engineering Company. Mr. Horner retained all bid checks, with the understanding that those from the high bidders will be returned by Mr. Horner as soon as the Stanley Engineering Company determines that their bids are no longer being considered.

G. F. Fisher, of the Stanley Engineering Company submitted a tabulation of the bids received December 1, 1959, for Contract 1, Boiler Plant Utilities Improvements, Projects A4 and A5, and an analysis and recommendations concerning the bids. A tabulation of the lump sum bids received is as follows:

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<u>Bidder</u>	<u>Lump Sum Price</u>
Fuel Economy Engineering Company, St. Paul, Minnesota	\$185,895
Winger Construction Company, Inc., Ottumwa, Iowa	196,400
Ryan Plumbing & Heating Company, Inc., Davenport, Iowa	197,000
C. A. Hooper Company, Madison, Wisconsin	198,600
Industrial Heating & Plumbing Company, St. Joseph, Missouri	203,730
Cummings Plumbing & Heating Company, Cedar Rapids, Iowa	213,858
Technicon, Inc., Davenport, Iowa	221,800
Conditioned Air Corporation, Des Moines, Iowa	237,600
Darragh & Associates, Inc., Cedar Rapids, Iowa	284,950

Mr. Fisher stated that the low bid submitted by the Fuel Economy Company, in the amount of \$185,895, was not in strict accordance with the specifications and should not be considered.

Upon the recommendation of the Stanley Engineering Company and the Building and Business Committee the bid of the Fuel Economy Company was rejected and Contract 1, Boiler Plant Utilities Improvements, Projects A4 and A5, was awarded to the next low bidder, the Winger Construction Company, Ottumwa, Iowa, on the basis of that firm's lump sum bid of \$196,400; the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed, subject to approval and allocation of \$214,400 by the Budget and Financial Control Committee; and the following revised budget for Projects A4 and A5 was approved:

	<u>Budget Approved 11/19/59</u>	<u>Revised Budget</u>
Construction	\$142,000	\$196,400
Engineering	6,600	9,000
University Planning	5,000	5,000
Contingencies	<u>12,000</u>	<u>4,000</u>
	\$165,600	\$214,400

The increase of \$48,800 in the revised budget is to be transferred from unallocated funds for contingencies. (See pages 149-150, Board minutes of November 19-21, 1959.)

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The following business relating to the State University of Iowa was transacted on December 11, 1959:

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REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of November, 1959, were approved and ratified.

RESIGNATIONS. Upon the recommendation of the Educational Policy Committee and Provost Davis the following resignations were accepted:

John R. Carter, professor in the Department of Pathology, College of Medicine, effective December 31, 1959, to accept a position as professor and chairman at the University of Kansas School of Medicine.

Milford E. Barnes, Jr., associate professor in the Department of Psychiatry, College of Medicine, effective December 31, 1959, to enter private practice.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and Provost Davis, a leave of absence without salary or insurance for the second semester of the academic year 1959-1960, was granted to Allan G. Bogue, associate professor and chairman of the Department of History, College of Liberal Arts.

SALARY ALLOCATION. Upon the recommendation of the Educational Policy Committee and Provost Davis the salary allocation of Dr. Samuel J. Foman, associate professor in the Department of Pediatrics, College of Medicine, was changed from Account A 530, \$10,500 (P plus 60%) to: Account A 530, \$10,500 (P plus 22%); Account Q 442, \$3,000; Account Q 333, \$1,000, plus insurance programs, twelve months' basis, effective September 1, 1959. (Total earnings changed from allocation of \$16,800 to \$16,810.)

CHANGE IN APPOINTMENT. Upon the recommendation of the Educational Policy Committee and Provost Davis, the appointment of James F. Gilliam was changed from

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professor to professor and acting chairman, Department of History, College of Liberal Arts, without change in salary, for the second semester of the academic year 1959-1960.

APPOINTMENT. Upon the recommendation of the Educational Policy Committee and Provost Davis, Louis Filler was appointed visiting professor in the Department of English, College of Liberal Arts, for the second semester of the academic year 1959-1960, at a salary of \$5,750, without insurance programs, for the four months' period; salary to be paid from Account A 284, line 3.

MASTER OF BUSINESS ADMINISTRATION DEGREE. Upon the recommendation of the Educational Policy Committee, the proposal that a Master of Business Administration Degree be offered by the College of Business Administration was referred to the Committee on Educational Coordination for consideration and report back to the Educational Policy Committee.

LEASES - TENANT PROPERTIES. Mr. Barlow moved that the Business Manager of the State University of Iowa be authorized to cancel tenant property leases, as follows:

311 Grand Avenue, Professor Charles Cuttler, effective as of November 13, 1959
133 Park Street, Matt E. and Florence Dvorsky, effective as of December 1, 1959
217 Grand Avenue, Dr. John T. Hayward-Butt, effective as of November 25, 1959

and to execute leases as follows:

<u>Tenant</u>	<u>Property</u>	<u>Period</u>	<u>Monthly Rental</u>
Dr. B. Jayapathy	311 Grand Avenue	12/1/59 to 9/1/60	\$125.00
Dr.C. A. Johnson	103 Halley Street	11/22/59 to 9/1/60	90.00
Dr. Hans U. Weber	111 Halley Street	11/14/59 to 9/1/60	60.00

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

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Absent or not voting: None.

The chairman declared the motion passed.

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - EDUCATIONAL DATA PROCESSING CENTER - FINANCING. Mr. John Hawkinson, Vice President and Treasurer of the Central Life Assurance Company, appeared before the Board and analyzed the differences in the cost of financing the proposed Iowa Memorial Union Addition, Units IV, V and VI, and the Educational Data Processing Center by bond issues or by the method of direct loans from life insurance companies, with the net income therefrom pledged for payments on the loans.

IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - OBJECTION. Secretary Dancer submitted a letter dated December 10, 1959, addressed to the State Board of Regents from Edward H. Jones, Attorney for the Iowa Hotel Association, the Iowa Motor Court Association, and the Iowa Restaurant Association, as follows:

"We have been advised that at your December meeting you contemplate approval of the above projects (Memorial Union Addition, Units 4, 5 and 6) subject to final arrangements as to financing.

"On behalf of the Iowa Hotel Association, the Iowa Motor Court Association, and the Iowa Restaurant Association, it is respectfully requested that such action be postponed until your January meeting. The three organizations referred to are now preparing, through a firm of specialists in the hotel and restaurant field, an analysis of the estimated project budget which has heretofore been submitted to you. Because of the great public interest involved in the University's proposal, we respectfully submit that we be allowed to present this analysis when completed for your consideration. This can and will be done in time for the January meeting of the Board.

"We appreciate very much the courtesies extended to us at the last meeting of the Board of Regents, and we hope the Board will see fit to grant the request herein made."

It was the consensus of the majority that action on the proposed Iowa Memorial Union Addition, Units IV, V and VI, should not be postponed any longer.

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ICWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - APPROVAL OF PROJECT - ARCHITECT. Mr. Barlow reported that the Building and Business Committee recommended, with one dissenting vote, approval of the project for the construction of the Iowa Memorial Union Addition, Units IV, V and VI and a preliminary budget and authorization to request approval by the Budget and Financial Control Committee and to employ Tinsley, Higgins, Lighter and Lyon as architects.

Mr. Noehren moved that the project for the construction of the Iowa Memorial Union Addition, Units IV, V and VI, and the following preliminary project budget be approved; that authority be granted to request the Budget and Financial Control Committee to approve the project, and to employ Tinsley, Higgins, Lighter and Lyon, Des Moines, Iowa, as architects in association with the Division of Planning and Construction, Physical Plant Department, State University of Iowa; and that financing arrangements be made:

Source of funds

To be borrowed \$4,600,000

Estimated expenditures

Construction	\$3,285,000	
Elevators - 5	175,000	
Architect's fees	140,000	
Planning and construction and interior decorating	65,000	
Services	55,000	
Landscaping	8,000	
Equipment	450,000	
Remodeling	100,000	
Parking facility	200,000	
Contingencies	<u>122,000</u>	\$4,600,000

The motion was seconded by Mr. Drebenstedt and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette
Mr. Noehren, and Mr. Hagemann.

Nay: Mrs. Rosenfield and Mrs. Valentine.

Absent or not voting: None.

The chairman declared the motion passed.

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IOWA MEMORIAL UNION ADDITION, UNITS IV, V AND VI - PROPOSAL FOR FINANCING -
INSURANCE COMPANIES - WITHDRAWAL OF LUTHERAN MUTUAL LIFE INSURANCE COMPANY.

Secretary Dancer referred to the commitment made by insurance companies for the financing of the Iowa Memorial Union Addition, Units IV, V, and VI, and stated that on December 2, 1959, Paul A. Meyers, Treasurer of the Lutheran Mutual Life Insurance Company had written to the State Board of Regents, as follows: (See pages 161-163, Board minutes of November 19-21, 1959.)

"Mr. Harry H. Hagemann has informed me that during the last meeting of the Board of Regents, several members expressed their desire that we withdraw the offer we made to participate to the extent of \$400,000 in the proposed financing of the above (Memorial Union Financing) in the amount of \$4,500,000.

"We regret very much that we are withdrawing our offer as we feel the project is a very worthy one and a necessity because of the anticipated increase in student enrollment that will take place in the very near future."

No action was taken at the November 19-21, 1959 meeting by the State Board of Regents regarding the proposal of the insurance companies for financing the Iowa Memorial Union Addition, Units IV, V, and VI. Mr. Dancer reported that the commitments had been extended to December 18, 1959. No action was taken; the Secretary was directed to so advise the insurance companies.

EDUCATIONAL DATA PROCESSING CENTER - PROPOSAL FOR FINANCING - INSURANCE COMPANIES. Secretary Dancer reported that the following insurance companies had submitted a commitment for financing the Educational Data Processing Center:

Continental Assurance Company	\$500,000
The Lincoln National Life Insurance Company	500,000
Central Life Assurance Company	300,000
Farm Bureau Life Insurance Company	200,000

The commitment of the Central Life Assurance Company, dated December 4, 1959, provides, in part, as follows:

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"We wish to advise you of our willingness to participate with a group of institutional lenders in a commitment to finance a proposed building to house the State University of Iowa Educational Data Processing Center, hereinafter referred to as 'the Center'. It is proposed that this group of institutional lenders commit to lend the maximum sum of \$1,500,000, to be evidenced by notes issued by the Board of Regents of the State of Iowa to be secured by a loan agreement containing the terms, covenants and conditions herein outlined.

"It is our understanding that the proposed building for the Center will be of modern steel panel construction consisting of five floors comprising approximately 54,000 square feet of floor space to be located on the campus of the State University of Iowa in the present parking area west of East Hall.

"Subject to the execution and delivery of a loan agreement, notes and related closing documents in form satisfactory to us, it is proposed that the following institutions commit for the maximum amount of notes herein listed.

Continental Assurance Company	\$500,000
The Lincoln National Life Insurance Company	500,000
Central Life Assurance Company	300,000
Farm Bureau Life Insurance Company	200,000
Total	<u>\$1,500,000</u>

"MAXIMUM AMOUNT OF NOTES TO BE ISSUED. The lesser of \$1,500,000 or the actual cost of the building.

"TERMS. The notes are to mature December 1, 1976.

"INTEREST RATE: 5 3/4% payable semi-annually June and December 1, beginning December 1, 1960.

"AMORTIZATION: The notes are to be amortizable in 30 equal semi-annual principal payments payable December and June 1 beginning June 1, 1962. The notes are to provide for an optional sinking fund beginning June 1, 1962, which would permit the Board of Regents on 30 days notice each June and December 1 to retire an amount equal to the semi-annual mandatory sinking fund requirements. Such optional sinking fund is to be non-cumulative.

"REDEMPTION. The notes are to be non-redeemable prior to December 1, 1970 from or in anticipation of the proceeds of refunding at a lower rate of interest. They are to be redeemable at par for sinking fund purposes. They are to be redeemable for any other purpose at an initial premium of 105 3/4 on or prior to December 1, 1966. The premium is to decline .625 December 1, 1966 and each December 1 thereafter and to be callable without premium on and after December 1, 1974.

"SECURITY. The Board of Regents and the State University of Iowa are to pledge all royalties received from the State University of Iowa educational testing programs under contracts with Houghton-Mifflin Company and Science Research Associates together with all other net revenues from the Testing Programs in an amount necessary to meet mandatory debt service and to accumulate a debt

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service reserve fund equal to \$200,000 at the rate of not less than \$40,000 per annum for the years ended June 30, 1961 through June 30, 1965, inclusive.

"FINANCING EQUIPMENT: A maximum of \$1,500,000 for take-down during the period June 1, 1960 to January 1, 1962 with permissible extension to July 1, 1962 in the event of force majeure. A maximum of four takedowns is to be permitted.

"Our willingness to lend the sum indicated is subject to the execution of a similar commitment letter on the part of all or a portion of the above described institutions obligating themselves the maximum of \$1,500,000 in the aggregate on similar terms and conditions. It is further subject to acceptance by the Board of Regents on or before December 18, 1959.

"Our willingness to lend the sum indicated is contingent upon receipt by us from legal counsel of an opinion indicating that the subject notes are exempt from all present Federal income taxes and that the Board of Regents of the State of Iowa have authority to execute the financing instruments and to perform all obligations thereunder.

"It is our understanding and that of the other participating institutions that our willingness to participate in the subject financing is conditioned upon consummation of our financing commitment relating to the Memorial Union, State University of Iowa.

"If the foregoing is agreeable to you, we request that you signify your willingness to borrow the sums indicated on the terms outlined by signing and returning the enclosed copy of this letter prior to December 18, 1959.

The commitments of the other insurance companies are the same as the foregoing.

No action on the commitments, which expire December 18, 1959, was taken by the State Board of Regents, and the Secretary was directed to so advise the insurance companies.

REDEVELOPMENT OF DEPARTMENT OF OBSTETRICS (UNIVERSITY HOSPITAL). The following resolution was submitted:

WHEREAS, the 58th General Assembly appropriated \$100,000 for the Redevelopment of the Department of Obstetrics in the University Hospital at the State University of Iowa (Special RR&A); now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$106,700 for the Redevelopment of the Department of Obstetrics in the University Hospital is for the best interests of the state.

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2. That the project and the following project description and project budget be approved:

Project Description

All phases of this project involve area on the fourth floor of the west wing of the General Hospital. Work to be done includes removal of present partitions, construction of new partitions, new doors and frames, installation of ceramic in toilet and kitchen area, installation of special floor tile in delivery room areas, acoustical treatment, installation and refurbishing of air handling and air conditioning equipment, plumbing changes, electrical changes and painting. The objectives to be accomplished in each phase of the project are as follows:

Phase 1 - Redevelop the main north-south area (now used for patient care, offices, examining rooms, labor rooms and kitchens) for improved patient care and improved kitchen and toilet facilities.

Phase 2 - Redevelop east portion of east-west wing (now used for ward-type patient care) to provide three delivery rooms, eight labor rooms and related service area.

Phase 3 - Redevelop the area south and west of the main north-south corridor (now used for delivery rooms and labor rooms) for use by the clinic staff and for observation and treatment of private ambulatory patients.

Phase 4 - Redevelop center portion of east-west wing (now used as an antepartum ward) for use by postpartum patients who wish a rooming-in type of accommodation with the infant adjacent to the mother.

Phase 5 - Remodel the west portion of the east-west wing for improved patient care. This is the nursery suite.

Project Budget

Funds available

Appropriation, 58th General Assembly	\$100,000	
University Hospital - Repairs, Replacements & Alterations	<u>6,700</u>	
Total funds available		\$106,700

Estimated expenditures

Construction and reconstruction			
Phase 1 (Hospital RR&A Fund)	\$ 6,700		
Phase 2	47,980		
Phase 3	23,890		
Phase 4	10,450		
Phase 5	<u>9,650</u>	\$ 98,670	
Planning and supervision		4,030	
Contingencies		<u>4,000</u>	
Total estimated expenditures			\$106,700

3. That the Division of Planning and Construction of the Physical Plant Department of the State University of Iowa be designated as architect and clerk-of-the-works for the project.

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4. That, because of the extreme complexity and the timing of moves required to accomplish the work with minimum interrupting of patient services, authority be granted to proceed with the work on the basis of quotations and purchase orders or by the Physical Plant Department staff, in lieu of the formal public bidding procedure, with the understanding that no job order or purchase order will amount to \$10,000 or more.

5. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$106,700 for the Redevelopment of the Department of Obstetrics in the Universtisy Hospital is for the best interests of the state; and to approve the project description, the estimate of cost, and the method of proceeding with the work; and to allocate \$100,000 to the project account.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

PSYCHOPATHIC HOSPITAL ADDITION AND EQUIPMENT FOR EXPANDED PROGRAM OF RESEARCH, TEACHING AND TRAINING. The following resolution was submitted:

WHEREAS, the 58th General Assembly appropriated \$235,000 for a Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training at the State University of Iowa, and the federal government has made a matching grant of \$235,000; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$470,000 for a Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training at the State University of Iowa is for the best interests of the state.

2. That the project and the following project description and project budget be approved:

Project Description

The addition will be located north of the Psychopathic Hospital, connecting the east and center wings. It will consist of a partial basement and two floors, containing approximately 15,500 gross square feet of floor space.

The partial basement, measuring approximately 42 x 46 feet, will provide space for mechanical services and for storage.

The ground floor will contain an observation laboratory, a student laboratory, an epidemiological statistical center, a psycho-neuro physiological laboratory, four sound-proof laboratories, an electronics and equipment shop, rest rooms and two staff offices. A large classroom will be included as an alternate bid, to be accepted only if the funds are adequate.

The first floor will contain six staff offices, rest rooms, two office-laboratories, six laboratories, and a section for experimental animal housing and operating.

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Project Budget

Funds available

Appropriation, 58th General Assembly	\$235,000	
U. S. Public Health Service Grant (page 156, Board minutes of November 19-21, 1959)	<u>235,000</u>	
Total funds available		\$470,000

Estimated expenditures

Planning and supervision	\$ 12,200	
Architect's fee	12,800	
Construction	320,000	
Services	50,000	
Equipment	50,000	
Contingencies	<u>25,000</u>	
Total estimated expenditures		\$470,000

3. That Dane D. Morgan & Associates, Burlington, Iowa, be employed as architects in association with the Division of Planning and Construction of the Physical Plant Department of the State University, with the understanding that a proposed contract will be submitted at the next meeting.

4. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$470,000 for a Psychopathic Hospital Addition and Equipment for an Expanded Program of Research, Teaching and Training at the State University of Iowa is for the best interests of the state; to approve the project description and the estimate of cost; and to allocate \$25,000 to the project account for planning work.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

CONSTRUCTION AND EQUIPMENT OF FACILITIES - EMOTIONALLY DISTURBED CHILDREN -

FEDERAL GRANT. The Building and Business Committee reported that the Department of Health, Education and Welfare - Public Health Service (National Institute of Health) had approved the application of the State Board of Regents and had made a grant of not to exceed \$85,000 for the Construction and Equipment of Facilities for Emotionally Disturbed Children; and, upon the recommendation of the Building and Business Committee the grant was accepted. (See page 452, Board minutes of June 18-19, 1959.)

CONSTRUCTION AND EQUIPMENT OF FACILITIES - EMOTIONALLY DISTURBED CHILDREN.

The following resolution was submitted:

WHEREAS, Chapter 7, 58th General Assembly, appropriated \$170,000 for the construction and equipment of facilities (1) for the observation, diagnosis, care and treatment of emotionally disturbed children and (2) for the purpose of research, study, and training of professional workers in respect to the care, treatment and training of such children; and

WHEREAS, the United States Public Health Service has made a grant of not to exceed \$85,000 for the project; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$255,000 for the Construction and Equipment of Facilities for Emotionally Disturbed Children at the State University of Iowa is for the best interests of the state.

2. That the project and the following project description and project budget be approved:

Project Description

The building will be located north of the proposed Psychopathic Hospital Addition, and connected thereto by a corridor. It will consist of three floors containing approximately 14,000 gross square feet of floor space.

The ground floor will contain a mechanical equipment room, rest rooms, a storage room, a library room, four offices, a play room and six rooms for examinations, interviews and observation.

The first floor will consist of a reception room, two offices, a visitors' waiting room, rest rooms, a classroom and a living, feeding and kitchen area.

The second floor will contain a nurses' station, a utility room, rest rooms, with the remaining rooms devoted to sleeping rooms and patient care rooms to accommodate approximately twenty-seven children.

Project Budget

Funds available

State appropriation, Chapter 7, 58th G. A.	\$170,000	
United States Public Health Service grant	<u>85,000</u>	
Total funds available		\$255,000

Estimated expenditures

Planning and supervision	\$ 9,000	
Construction	200,000	
Services	25,000	
Equipment	10,000	
Contingencies	<u>11,000</u>	
Total estimated expenditures		\$255,000

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3. That the Division of Planning and Construction of the Physical Plant Department of the State University of Iowa be designated as architect and clerk-of-the-works for the project.

4. That the Budget and Financial Control Committee be requested to approve the determination by the State Board of Regents that the expenditure of \$255,000 for the Construction and Equipment of Facilities for Emotionally Disturbed Children at the State University of Iowa is for the best interests of the state; to approve the project description and the estimate of cost; and to allocate \$9,000 to the project account for planning work.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

DORMITORIES - BOARD AND ROOM RATES. Upon the recommendation of the Building and Business Committee the following board and room rates in dormitories were established for the year 1960-1961:

Effective for the academic year 1960-1961

	Increased		Amount of Increase	Percent of Increase
	From 1959-60	To 1960-61		
Boarding Dormitories, Men or Women				
Doubles and triples	\$780	\$800	\$20	2.56
Singles (and doubles and quadruples with bath)	870	890	20	2.30
Nonboarding Dormitory, Men				
Quadruples and triples	280	300	20	7.14

Effective Summer Session 1960

Boarding Dormitories, Men or Women				
Doubles or triples	186	190	4	2.15
Singles (and doubles and multiples with bath)	212	216	4	1.89
Doubles as singles	232	238	6	2.59
Non-boarding Dormitories, Men or Women				
Doubles and multiples	66	70	4	6.06
Singles (and doubles and multiples with bath)	92	96	4	4.35
Doubles as singles	112	118	6	5.36

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RENTAL RATES - MARRIED STUDENT HOUSING. The Building and Business Committee recommended that the following rental rates be established for married student housing, effective with the summer session 1960:

	Per Month 1959-60	Per Month 1960-61
Temporary Units		
Unfurnished	\$62.50	\$62.50
Furnishings	6.00	6.00
Parklawn Apartments		
Efficiency	65.00	65.00
One bedroom	75.00	75.00
Hawkeye Apartments		83.50

Mr. Barlow moved that the recommendation of the Building and Business Committee be approved and the foregoing rental rates for married student housing be established. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Noehren, Mrs. Valentine, and Mr. Hagemann.

Nay: Mrs. Rosenfield.

Pass: Mr. Gillette.

The chairman declared the motion passed.

Mrs. Rosenfield requested that the following statement by her be included in the minutes, and the request was granted:

"Under this proposal to approve fees charged to married students (Temporary Units, \$68.50; Hawkeye Apartments, \$83.50) more than one million dollars will be diverted from barrack apartment rentals in a six-year period to help finance new housing. In order to accomplish this the students in the barracks and quonset huts will be required to pay rent increases of from \$20 to \$26 per month per family for the next six years. One class of students - those unlucky ones occupying the barrack apartments a particular six years - will bear this burden. A fairer plan would seem to be to finance these new apartments through modest rent increases spread out over a longer period of time. This would prevent the cost of living, which means cost of education, from sharply rising for one group of students. These same married students provide many of our necessary graduate assistant teachers and research workers at the University, and it would be unfortunate if we should price them out of attending our State University to which they have much to contribute."

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on December 11, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State Teachers College for the month of November, 1959, were approved and ratified.

CURRICULUM CHANGE - SPECIALIST IN EDUCATION DEGREE. Upon the recommendation of President Maucker and with the approval of the Committee on Educational Coordination and the Educational Policy Committee, the Iowa State Teachers College was authorized to grant the Specialist in Education degree, based on a minimum of 30 hours beyond the Master's degree, effective June 1, 1960. Specific programs for various majors leading to this degree will be brought to the Board for approval, just as has been done in the development of the Master's degree program at the Iowa State Teachers College. (See page 73, Board minutes of September 11, 1959, and page 118, Board minutes of October 8-10, 1959.)

MAJOR IN SCHOOL ADMINISTRATION - SUPERINTENDENCY FOR SPECIALIST IN EDUCATION DEGREE. The Educational Policy Committee reported that the Committee on Educational Coordination was not ready to submit a recommendation regarding Item IV, in the Supplement dated August 11, 1959, to Curriculum Changes - Major in School Administration - Superintendency for Specialist in Education Degree. (See page 73, Board minutes of September 11, 1959, and page 118, Board minutes of October 8-10, 1959.)

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FACULTY DISMISSAL PROCEDURE. Upon the recommendation of the Educational Policy Committee, the following procedure for handling faculty dismissal cases at the Iowa State Teachers College was approved and adopted: (See page 165, Board minutes of November 19-21, 1959.) (Also see page 58, Board minutes of September 11, 1959, for procedure at the State University of Iowa.)

Preamble: The following procedure is adopted for the handling of cases in which the issue is whether a faculty member should be discharged from employment. It is a dismissal procedure, applying primarily to the dismissal of faculty members with tenure. If applied to faculty members on probationary or temporary appointment only in the event that the dismissal under consideration should come before the expiration of their term of appointment. It is not a grievance procedure, which is to say that failure to grant promotions, leaves of absence, salary increases, or renewals of term appointments is not a basis for invoking this procedure. It is designed to serve the best interests of, and to be fair to, both the individual concerned and the college.

This procedure recognizes the statutory power of the State Board of Regents to employ and to discharge members of the faculty of this college (Iowa Code Section 262.9(2) (1958)). The establishment of a procedure for handling dismissal cases is an attempt to provide a reasonable means of furnishing to the Regents a sound basis for their decision and to provide reasonable guaranties of compliance with enlightened standards of academic due process, especially as they are enunciated in the "1940 Statement of Principles of Academic Freedom and Tenure" by the American Association of University Professors and the Association of American Colleges (44 AAUP Bull. No. 1A, p. 290 (1958)) and most recently promulgated in the "Statement on Procedural Standards in Faculty Dismissal Proceedings" adopted by the Council of the American Association of University Professors in November 1957 and by the Association of American Colleges at its annual meeting in January 1958 (44 AAUP Bull. No. 1A, p. 270 (1958)).

1. "Out of Court" Settlement. If a question of fitness arises regarding a faculty member who has tenure or whose term of appointment as a faculty member has not expired, every effort should be made to settle it "out of court". That is, before any formal action is taken, conscientious attempts should be made to adjust the matter in conversations between the faculty member concerned and his department head or his dean. If these fail, there should be at least one relatively informal conference of the faculty member, the dean or head of his department, and a representative of the President. To this conference the faculty member should have the privilege of bringing a colleague of his own choosing.

2. Preliminary Investigation. If agreement cannot be reached "out of court", the President should request the committee on the administration of faculty personnel to appoint a committee of three to inquire quickly and informally into the affair and to decide whether in their opinion formal proceedings are justified. If in reporting to the President this committee recommends such proceedings, or if the President regardless of the committee's recommendations wishes them, formal proceedings should begin.

3. Written Statements. Formal proceedings should begin by a written set of specifications from the president outlining with reasonable particularity the grounds for proposed dismissal and stating as fully as may be the facts relied on for dismissal and the names of witnesses to these facts, together with references to any rules or regulations allegedly broken. In addition, the specifications should outline in detail the procedure to be followed and should inform the faculty member concerning his procedural rights. If he wishes to contest the charges against him, the faculty member should reply in writing, answering each of the charges. He should be given sufficient time to prepare his reply, in no case fewer than twenty days or more than thirty days from the time he receives the formal charges. If he chooses, the faculty member may waive his right to a formal hearing, and allow his written statement to constitute his defense.

4. Formation of the Hearing Committee. As soon as the President sends formal charges to the faculty member concerned, he should inform the chairman of the Senate, and that body should provide for selection of a group of five faculty members to act as a hearing committee. These shall be persons of objectivity and competence who are high in the regard of the faculty as a whole. No member should be chosen from the Senate or from the preliminary committee of three. Except in unusual circumstances, no member of the accused's department should serve on this committee. The hearing committee should elect its own chairman.

5. The Hearing. First, the hearing committee should consider the formal charges and the faculty member's reply. If the faculty member has waived his right to a formal hearing, the committee should decide on the basis of available information whether or not the person concerned should be removed. If a hearing is not waived, it should be set for as early a date as is practicable. Hearings will ordinarily be closed, but the accused shall have the right to request an open meeting. In such case, the hearing committee shall make the final decision as to whether the hearing shall be open or closed. If the committee denies the accused's request for an open hearing it shall file a memorandum decision as part of the record in the case giving reasons for the said denial. The hearing may be public or private, depending upon the committee's decision after consulting the President and the faculty member concerned.

In case the facts are in dispute, the committee should determine the order of proof. The burden of proof should be on the administration, as the moving party. The President, or his representative, should be allowed to attend throughout the hearing and to assist in developing the case. However, the committee should normally conduct the question of witnesses and may request such additional evidence as the case seems to require. The accused should have the right to counsel, whose functions in developing the case parallel those of the President or his representative. The administration and the accused should have the right within reasonable limits to question orally all witnesses appearing before the committee. While formal rules of evidence and court procedure are not necessary, the committee establishing its own, the accused should have the right to confront adverse witnesses unless unusual circumstances cause the committee to decide otherwise. In every instance in which the committee does decide otherwise, all of the evidence and the identity of the witness must be disclosed to the accused.

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All evidence should be duly recorded.

After the evidence is presented, the administration and the accused should be allowed a reasonable time to sum up and make oral arguments; the committee may, if it likes, require written briefs. When the committee is satisfied that each side has had its full say, it should make its findings of fact and recommendations in private conference.

The hearing committee should make explicit findings on each of the formal charges presented, and should give reasons for each finding. The faculty member and the President should immediately be given a copy of the findings of fact and recommendations together with a transcript of the record if requested. No publicity should be given out about the hearing or about the committee's action until it is final; then only the President should have the authority to make the formal announcement of the committee's findings and recommendations.

6. The Regents' Decision. Since the Board of Regents has the final power in matters of dismissal, it may choose to review the case. Any such review should be based on the record of the hearing before the committee. The principals at the hearing should be given an opportunity for filing written briefs and for oral argument before the Regents. Should the Regents desire additional findings of fact or amplified recommendations or both, the case should be remanded to the hearing committee, which should then be given time to reconsider, perhaps to take new evidence. Amended findings of fact and recommendations should then be framed by the committee and transmitted to the faculty member and to the President as before. Thereafter the Regents should render a final decision.

7. Suspension of the Faculty Member. Suspension of the faculty member during the proceedings involving him is justified only if immediate harm to himself or others is threatened by his continuance. Unless legal considerations forbid, any such suspension should be with pay.

BUDGET FOR 1960 SUMMER SESSION. President Maucker distributed copies of the proposed budget for the 1960 Summer Session, and requested that action be taken at the January meeting.

STUDENT FEES - INCREASE. On motion, which was seconded and passed, the student fees at the Iowa State Teachers College were increased as follows, effective September, 1960:

	<u>From</u>	<u>To</u>
I. BASIC FEE		
A. Academic Year		
1. Undergraduates, <u>per semester</u>	\$100*	\$110**
a. Less than 9 hours, per hour	12	13
b. Minimum fee	24	26

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	<u>From</u>	<u>To</u>
2. Graduates, <u>per semester</u>	\$115*	\$125**
a. Less than 9 hours, per hour	14	14
b. Minimum fee	28	28
B. Summer Session (<u>8 weeks</u>)		
1. Undergraduates	65#	70##
a. Less than 6 hours, per hour	12	13
b. Minimum fee	24	26
2. Graduates	75#	80##
a. Less than 6 hours, per hour	14	14
b. Minimum fee	28	28
II. OTHER FEES		
A. Visitors, by the week (By the course, same as credit hour fee)	6	7
B. Applied Music		
1. Regularly enrolled college students, per one-half hour lesson per week, per semester	20	20
2. All others	40	40
C. Late Enrollment Fee	5	5
D. Change of Registration	2	2
E. Credit by Examination, per hour	3	3
F. Transcripts	1	1
G. Correspondence, extension class and television	12	13
H. Community Class, per credit hour or approximation thereof	9	11

* \$20 is credited to Student Activities
 ** \$22.50 is credited to Student Activities
 # \$13 is credited to Student Activities
 ## \$14 is credited to Student Activities

STUDENT AID SCHOLARSHIP - INCREASE. On motion, which was seconded and passed, the Student Aid Scholarship (fee exemption) at the Iowa State Teachers College was increased from \$80 to \$87.50 a semester, effective September, 1960.

ATHLETIC BOARD. President Maucker stated that at the request of the Chairman of the Educational Policy Committee he had mailed to the members of that

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Committee a statement outlining the composition and status of the Athletic Board at the Iowa State Teachers College; and he distributed copies of the statement to other Board members. Consideration of the report was carried over until the January meeting.

FM RADIO STATION. President Maucker requested permission to establish a 10-watt Frequency Modulation transmitter at the Iowa State Teachers College, if the Iowa State Teachers College Foundation will furnish the necessary funds to purchase the equipment, and providing the Federal Communications Commission will issue a license to the College.

President Maucker stated that the operating cost for a minimum schedule of 18 hours a week (5 p.m. to 8 p.m., Sunday through Friday) is estimated to be \$1,500 a year; and that it is believed the value to the College as a means of keeping the community informed of developments at the College, of providing a highly desirable type of program for students, faculty and townspeople, and of providing an additional outlet for student and faculty performers in drama, speech, and music would warrant the expenditure. Copies were distributed of a statement dated December 7, 1959, prepared by Herbert V. Hake, Director of Radio and TV, outlining the plan under which an FM station would be operated by the College.

Consideration of the proposal was deferred until the January meeting.

DORMITORIES, BOARD AND ROOM RATES - MARRIED STUDENT HOUSING, RENTAL RATES.

On motion by Mr. Noehren, seconded by Mr. Gillette and passed, board and room rates in dormitories and rental rates for married student housing were increased as follows, effective September 1, 1960:

	<u>From</u>	<u>To</u>
Stadium Hall, academic year	\$ 574	\$ 594
Campbell Hall, academic year	600	624
Bartlett, Lawther and Seerley-Baker Halls, academic year	590	610
Married student housing - College Courts, per month	55	57

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NEW DORMITORY FOR MEN - FINANCING. Secretary Dancer and Mr. Gernetzky reported that they had met with James Shaw, of Shaw, McDermott & Company, and Harold Neu, of Neu & Company, on December 8, 1959, regarding the financing of the new Dormitory for Men and the refinancing of the whole dormitory program at the Iowa State Teachers College and that they had indicated they would have suggestions to offer for consideration at the January meeting of the Board.

SURVEY OF POWER PLANT.- GENERATION OF ELECTRICAL ENERGY. At the meeting held on February 13, 1958, the proposal of the Brown Engineering Company for making an analysis of the costs of generating electrical energy at each of the institutions, to determine the economic advantage or disadvantage of generating electrical energy, was accepted. (See Board minutes of April 11, 1957, December 12-13, 1957, January 9-10, 1958, February 13-14, 1958; page 431, Board minutes of June 19-20, 1958; and page 205, Board minutes of December 11-12, 1958.)

Mr. John V. Gebuhr, of the Brown Engineering Company, appeared before the Board and submitted copies of a report entitled "Investigation and Report - Electric Generation Costs - Iowa State Teachers College". The conclusions and recommendations in the report are as follows:

"Conclusions.

"It has been determined that currently (fiscal year 1956-1957) the cost of producing electrical energy at Iowa State Teachers College averages \$0.01035 per kilowatt-hour. The City of Cedar Falls has indicated that it can supply the College with its electrical needs for \$0.012 per kilowatt hour. Based on this figure, generation by the College during the fiscal year resulted in a saving to the State in the amount of \$0.00165 (1.65 mills) per kilowatt-hour, or \$9,000 for the year. While substantial savings for generation are indicated, the amount is not large as compared to the savings in the Heating and Power Plants at the larger institutions, the State University of Iowa and the Iowa State University.

"Further increases in electric load accompanied by corresponding increases in heating load at the College will reduce the cost per kilowatt-hour of generation.

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"Recommendations

"It is recommended that the College continue to generate its electrical energy requirements; and to keep in force its agreement for interchange with the City of Cedar Falls. It is further recommended that continued careful planning toward the purchase of new equipment be exercised in the event that heating and electric loads exceed the firm capability of the present equipment.

"It is also recommended that the College continue the practice of billing activities such as residence halls, Memorial Union and other non-academic users for the power and heat supplied to them from the College power plant. Rates should be established which will produce revenue for the College power plant in excess of the costs of production, but should also be at rates lower than those applicable for equivalent purchased power from outside sources.

"It is recommended that cost accounting of utility services be instituted and that financing of capital improvements for utility services be done by bond issues payable from earnings from the sale of utilities and from annual allocations of College operating funds rather than by lump sum appropriations by the Iowa Legislature as capital improvement needs occur. Present state statutes make no provision for this type of financing. Methods of financing should be studied and legislative authority should be requested."

Upon the recommendation of the Building and Business Committee the report was accepted.

PURCHASE OF LAND - WATERLOO RAILROAD COMPANY. At the meeting held on August 26, 1959, the State Board of Regents adopted a resolution authorizing the purchase of certain described land, consisting of about one-half acre, from the Waterloo Railroad Company at a price of \$100, subject to approval by the Executive Council of Iowa; and on September 14, 1959, the Executive Council approved the action of the Board. (See page 31, Board minutes of 8/26/59; and page 127, Board minutes of 10/8-10/59.)

The Building and Business Committee reported that on November 17, 1959, the Waterloo Railroad Company had written the Business Manager of the Iowa State Teachers College that it could furnish a quit claim deed only conveying title to the property.

Mr. Barlow moved that the State Board of Regents accept from the Waterloo Railroad Company a quit claim deed, except for oil, gas and mineral rights, to

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that part of a 25' right-of-way west of and adjacent to Lot #4, Auditor's Plat #11, Cedar Falls, Iowa, lying between the east line of Tremont Street and a line made by extending the north line of Lot #4 to the west. The motion was seconded, and on roll call the vote was as follows:

Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstadt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

BUDGET FOR 1959-1960 - INCREASE FOR EQUIPMENT. Upon the recommendation of the Building and Business Committee the 1959-1960 budget ceiling and the budget for equipment for 1959-1960 was increased \$10,000, the money to come from income in excess of budget estimates, with the understanding that a report will be filed with the State Comptroller in accordance with the provisions of Section 13, Chapter 5, 58th G.A.

AUDITORIUM, MODERNIZE HEATING SYSTEM - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa State Teachers College and the contractor, the Young Heating Company, had made final inspection of the work under contract to Modernize the Heating System in the Auditorium and found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the work to Modernize the Heating System in the Auditorium was accepted as of this date, December 11, 1959, from the Young Heating Company, Waterloo, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on December 11, 1959:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of November, 1959, were approved and ratified.

LEAVE OF ABSENCE. Upon the recommendation of the Educational Policy Committee and President Hilton, a leave of absence without salary was granted to G. Gordon Ellis, associate professor in the Department of Vocational Education, College of Agriculture, for the period July 20, 1960, to August 20, 1960, to teach a summer session at Oregon State College.

SALARY INCREASES, PROMOTIONS, AND TRANSFERS. Upon the recommendation of the Educational Policy Committee and President Hilton the following salary increases, promotions, and transfers were made:

Karl A. Fox, professor and head of the departments of Economics and Sociology, College of Agriculture and College of Sciences and Humanities, salary increased from \$14,600 to \$15,200, twelve months' basis, effective January 1, 1960.

Charles A. Goetz, professor and head of the Department of Chemistry, College of Sciences and Humanities, and division chief, Ames Laboratory, University base salary increased from \$15,000 to \$15,800, twelve months' basis, with Ames Laboratory base to continue unchanged.

Marr D. Simons, from associate professor to professor in the Department of Plant Pathology, Agriculture and Home Economics Experiment Station, USDA Collaborator, with salary paid by the United States Department of Agriculture, effective January 1, 1960.

Robert M. McCowen, from assistant professor to associate professor, Department of Music, College of Sciences and Humanities, and salary increased from \$7,700 to \$8,000, twelve months' basis, effective January 1, 1960.

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Frank Piersol, from assistant professor to associate professor, Department of Music, College of Sciences and Humanities, and salary increased from \$7,500 to \$8,000, twelve months' basis, effective January 1, 1960.

Homer W. Walker, from assistant professor to associate professor, Department of Dairy and Food Industry, Agriculture and Home Economics Experiment Station, and salary increased from \$7,800 to \$8,300, twelve months' basis, effective January 1, 1960.

APPOINTMENT. Upon the recommendation of the Educational Policy Committee and President Hilton, Edna O'Bryan was appointed professor in the Department of Applied Arts, College of Home Economics, for the period December 1, 1959, to February 29, 1960, at a salary of \$5,700, nine months' basis. Professor O'Bryan has been partially retired, and will substitute for a staff member who is ill and on leave without pay.

ESTABLISHMENT OF DEPARTMENT OF BIOCHEMISTRY AND BIOPHYSICS. Upon the recommendation of the Educational Policy Committee and the Committee on Educational Coordination, authority was granted for the establishment of a Department of Biochemistry and Biophysics at the Iowa State University. (See page 130, Board minutes of October 8-10, 1959.)

PHYSICS, COURT ENCLOSURES (SPECIAL RR&A) - FEDERAL GRANT. Upon the recommendation of the Building and Business Committee authority was granted to file an application with the National Science Foundation for a matching grant of \$55,000 for the Physics Building Court Enclosures (SPECIAL RR&A). (See page 86, Board minutes of September 11, 1959.)

LICENSE AGREEMENT - CITY OF AMES - SANITARY SEWER. The following license agreement was submitted and the Building and Business Committee recommended that it be approved:

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For and in consideration of the payment of One Dollar (\$1.00) and other valuable consideration, and upon the terms and conditions hereinafter set forth, the State of Iowa, hereinafter called the Licensor, does hereby grant and permit the City of Ames, Iowa, hereinafter called the Licensee, its successors and assigns, a license to enter upon certain real estate, described as:

The Southwest Quarter (SW $\frac{1}{4}$) of the Southwest Quarter (SW $\frac{1}{4}$) of Section 34, Township 84 North, Range 24 West of the 5th P.M., all in Story County, Iowa.

and, subject to all terms and provisions of this memorandum of license, to construct and subsequently operate, maintain, repair, replace and remove a 15-inch sanitary sewer upon, under and across the above described land, and located as follows:

Beginning at a point 210 feet East and 187 feet South of the Northwest corner of the Southwest Quarter (SW $\frac{1}{4}$) of the Southwest Quarter (SW $\frac{1}{4}$) of Section 34, Township 84 North, Range 24 West of the 5th P.M., Story County, Iowa; said point being at manhole station 70 + 27.9 of Clear Creek Sanitary Intercepting Sewer, thence North seven degrees fifty-two minutes (7° 52') one hundred eighty-eight (188.0) feet to the North line of said Southwest Quarter (SW $\frac{1}{4}$) of Southwest Quarter (SW $\frac{1}{4}$) Section 34, Township 84 North, Range 24 West of the 5th P.M.

This license is granted subject to the following provisions and conditions:

1. That in the construction of said sanitary sewer, Licensee shall not occupy or use more land than is reasonably necessary for such construction operations;
2. That the Licensee shall construct, operate and maintain said sanitary sewer in a manner consistent with normal and accepted practices of the industry;
3. That the Licensee shall replace or rebuild to the satisfaction of the Licensor any and all damaged parts of all drainage systems, the damage to which shall be occasioned by the construction, maintenance or operation of said sanitary sewer through the premises above described;
4. That the Licensee pay to the Licensor the damages occasioned to growing crops, trees, lawns, shrubbery, paving and fences by the construction, maintenance operation or removal of said sanitary sewer; said damages, if not mutually agreed upon, to be ascertained and determined by three disinterested persons, one of whom shall be appointed by the Licensor, one by the Licensee and the third to be selected by the two appointed as aforesaid, and the written award of such three persons shall be final, conclusive and binding upon the parties hereto;
5. That Licensee will protect, indemnify and save harmless the Licensor from any and all claims, demands, judgments, loss, cost or expense for injury to or death of persons or damage to property of any person whomsoever (including employees and representatives of both parties hereto) in any manner arising

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from or growing out of the negligence of the Licensee, its agents, servants or employees, in the construction, maintenance, repair, existence, use or removal of said sanitary sewer herein permitted;

6. The Licensee shall not transfer or assign this license or any interest or right therein without the written consent of the Licensor, nor shall the consent of the Licensor to such assignment be construed to give the assignee any other or greater or different rights than those hereby given to the Licensee;

7. If the Licensee shall comply with all the terms, covenants and conditions herein contained, then the license or permit herein granted shall continue for a period of one year from date hereof; and thereafter, on the payment of One and no/100 (\$1.00) Dollar to the State Board of Regents by the Licensee on each annual anniversary hereof, the same may be continued automatically from year to year until such time as the Licensor shall give said Licensee one year's written notice prior to any annual termination period, of the desire of said Licensor to sell or to use for its own purposes said premises and because thereof its intention to terminate this license or permit at the expiration of said one year's written notice. If the Licensee shall fail to perform any of the provisions hereof, the Licensor may terminate this license or permit forthwith by giving said Licensee written notice of the conditions said Licensee has failed to perform. Any written notice given hereunder shall be sufficient if addressed to the Licensee, Attention City Manager, at the Municipal Building, Ames, Iowa. This license shall terminate at such time as Licensee no longer uses said sanitary sewer or right-of-way for the transmission of sewage.

8. On the termination of this license for any of the reasons mentioned in the preceding paragraph, said sewer and its appurtenances shall either be removed or left in place at the option of the Licensee. The removal of all or any part of said sanitary sewer shall be done promptly and at the sole expense of the Licensee, and the Licensee shall restore the premises to substantially the condition existing prior to the use thereof by the Licensee. The Licensee shall waive its option unless it removes said sanitary sewer and appurtenances within one (1) year from the date of termination of the license. The Licensee shall have no claim against the Licensor for any loss, expense or damage it may suffer by reason of the termination of this license and the removal of the facilities constructed by authority hereof.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their respective signatures on this 8th day of December, 1959, to triplicate originals by their appropriate officers who are authorized to execute this instrument.

Mr. Barlow moved that the foregoing license agreement be approved and the Secretary of the State Board of Regents be authorized to sign it, subject to approval by the Executive Council of Iowa. The motion was seconded, and on roll call the vote was as follows:

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Aye: Mr. Barlow, Mr. Crabbe, Mr. Drebenstedt, Mrs. Evans, Mr. Gillette, Mr. Noehren, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent or not voting: None.

The chairman declared the motion passed.

POWER PLANT - TURBO GENERATOR, INCLUDING AUXILIARY EQUIPMENT - FOUNDATIONS.

Upon the recommendation of the Building and Business Committee authority was granted to proceed with work in connection with the foundations for the Turbo Generator, Including Auxiliary Equipment, using Physical Plant Department labor and/or quotations on a job order basis; the estimated costs being as follows:

- | | |
|---|---------|
| 1. Removal of old foundations, floors, excavation, sheet piling | \$9,500 |
| 2. Six concrete caissons and concrete base pad | 9,170 |
| 3. Form and pour concrete turbine foundation | 9,100 |

ATOMIC ENERGY COMMISSION - METALS DEVELOPMENT BUILDING - EQUIPMENT - EXTRUSION PRESS. The Building and Business Committee reported that as operating contractor of the Ames Laboratory the Iowa State University would receive bids for and purchase large items of equipment for the Metals Development Building.

Upon the recommendation of the Building and Business Committee the specifications for an Extrusion Press for the Metals Development Building were approved and authority was granted for bids to be received January 12, 1960.

ATOMIC ENERGY COMMISSION - METALS DEVELOPMENT BUILDING - STORM SEWER. Upon the recommendation of the Building and Business Committee the plans and specifications for the construction of a storm sewer to serve the Metals Development Building were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids to be received January 12, 1960.

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Approximately one-half of the cost of the storm sewer, estimated at \$17,000, will be paid by the Atomic Energy Commission and the balance by the Iowa State University, to be paid from funds for Repairs, Replacements, and Alterations.

ADJOURNMENT. The meeting was adjourned at 1:15 p.m., December 11, 1959.

David A. Dancer
David A. Dancer, Secretary