

The State Board of Regents met at Iowa State University on Wednesday, April 20, 1983, at the University of Iowa, and on Thursday, April 21, 1983, at Iowa Braille and Sight Saving School.

	<u>April 20</u>	<u>April 21</u>
Members of the State Board of Regents:		
Mr. Brownlee, President	All Sessions	All Sessions
Mrs. Anderson	All Sessions	All Sessions
Dr. Harris	Arr. 1:15 p.m.	All Sessions
Mrs. Jorgensen	All Sessions	All Sessions
Mr. McDonald	All Sessions	All Sessions
Mrs. Murphy	Excused	Excused
Mr. Neu	All Sessions	All Sessions
Mr. Nolting	All Sessions	All Sessions
Mr. Wenstrand	All Sessions	Excused
Mr. Stork, appointee	All Sessions	All Sessions
Office of the State Board of Regents:		
Executive Secretary Richey	All Sessions	All Sessions
Director Barak	Excused	
Director McMurray	All Sessions	All Sessions
Ms. Peters, Secretary	All Sessions	All Sessions
State University of Iowa:		
President Freedman	All Sessions	
Vice President Bezanson	All Sessions	
Vice President Remington	All Sessions	
Associate Vice President Small	All Sessions	
Acting Assoc. Vice President Mahon	All Sessions	
Assistant to President Mears	All Sessions	
Director Jensen	All Sessions	
Iowa State University:		
President Parks	Exc. 2:50 p.m.	
Vice President Christensen	Exc. 2:50 p.m.	
Vice President Hamilton	Exc. 2:50 p.m.	
Vice President Moore	Exc. 2:50 p.m.	
Assistant Vice President Madden	Exc. 2:50 p.m.	
University of Northern Iowa:		
President Kamerick	Exc. 2:28 p.m.	
Provost Martin	Exc. 2:28 p.m.	
Vice President Stansbury	Exc. 2:28 p.m.	
Asst. Director Grimes	Exc. 2:28 p.m.	
Iowa School for the Deaf:		
Superintendent Giangreco	Exc. 2:23 p.m.	
Business Manager Kuehnhold	Exc. 2:23 p.m.	
Iowa Braille and Sight Saving School:		
Superintendent DeMott	All Sessions	All Sessions
Business Manager Berry	All Sessions	All Sessions

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Wednesday, April 20, 1983.

President Brownlee announced that Regent Murphy was recovering from eye surgery and was excused. He welcomed Mr. Frank Stork, whose term on the Board of Regents would begin in May. The appointments of Mr. Stork, Mr. Charles Duchen, and Regent Percy Harris had been confirmed by the Senate on April 11.

APPROVAL OF MINUTES. President Brownlee said the minutes of the last meeting had just been distributed. Approval was deferred until board members had time to read them.

LEGISLATIVE REPORT--1983 SESSION. The report covered key legislative action and reviewed legislation introduced since the last board meeting through April 13. Because of the legislative funnel process bills, with the exception of Appropriations, Finance, and Ways and Means bills, had to be reported out of committee in the opposite house by a certain date. A large number of bills which the board was following were subsequently dropped off the calendars to the committee of origin. The Board Office noted that all bills listed in its summary report on which action had not been completed during the 1983 Session would carry over to the 1984 Session.

The report reviewed the Regent legislative program. Concerning the first issue, operating appropriations, the Senate side of the Joint Subcommittee on Education Appropriations took action on April 8 to report out an education appropriations bill. The Governor's recommendations were reported out with the following exceptions: (1) the Regents' fuel request and funding level was reduced by \$917,000; and (2) an additional \$39,000 was added to the Agricultural Experiment Station and \$61,000 to the Cooperative Extension Service program to account for inflation. The Senate Subcommittee then shifted \$520,000 of the Regents' fuel funding to the Area Community Colleges' budgets. Mr. Richey noted that the reduction in the fuel bill was primarily due to their estimates of price growth being more optimistic than ours.

Mr. Richey said there had been some developments with respect to additional block grant funds for Specialized Child Health Services at University Hospitals and Clinics. He understood the Governor was reviewing this for the possibility of an amended recommendation giving the programs a net appropriation and using known funds to finance the program the first year of the biennium.

President Brownlee hoped, since funding was for the first year of the biennium only, that something could be worked out so other funds would become available when these were exhausted. He told board members that at the invitation of some legislators, Regent Neu and he had gone to Des Moines for a hearing and had tried to establish some understanding on this matter.

Other parts of the Regent legislative program briefly noted in the report included the appropriation for the Iowa State University Water Resources Research Institute and salary policy.

A fifth issue of the Board of Regents legislative program concerned the Governor's program on High Technology. H.F. 100 is a bill that establishes an Iowa High Technology Commission. As reported out by the Committee on Appropriations to the House Calendar on April 5, it appropriates \$2 million to the commission for the biennium to fund projects.

President Brownlee read from the text of the bill the words:

The commission shall: (1) promote, develop, and coordinate education and research development programs in the fields of advanced technology. (2) Seek to improve the quality and quantity of graduates from institutions of higher education . . . provide incentives to attract and retain superior faculty members at the institutions of higher education . . .

President Brownlee asked if there were comments on this bill and the assumption of these duties by the High Technology Commission. He said that while there was a danger that the Regents might appear to be jealous of their authority, he felt current language could lead to problems in the future. President Freedman said the language did seem to raise questions concerning the authority of the Board of Regents. President Parks had the same concerns.

Regent Neu pointed out that there was another side to this issue. The High Technology Commission could be an ally of the Regents in the area of research where support is needed.

President Freedman noted that the language of the bill did direct the commission to be concerned with institutions of higher education rather than industry. However, the problem was the extent to which the commission would choose to support the programs at the universities that were not Regent choices. It would have the authority to make decisions that might be counter to what the board might decide. The programs that attracted the interest of the commission might be different than the balance the Board of Regents would strike among the institutions.

Regent Anderson said her concern was for the future. It was possible the commission would be the recipient of future appropriations in this area that would otherwise have come to the Board of Regents.

President Brownlee agreed that this could develop into a serious problem of governance. The board endorsed the concept but wished to hedge against an invasion of policy-making authority in the future. He asked if board members would agree to let the Board Office and the legislative liaison people look at the situation and see if it would be possible to modify the language. The board concurred.

Mr. Richey continued with a brief update of various bills of interest to the Regents. He noted that the Regents were proposing an addition to the appropriations request. The Executive Council had been asked to pay \$29,000 for a special assessment on property adjacent to the University of Northern Iowa. Since the amount was over \$20,000, the Executive Council had exercised its discretion not to pay and said it should be in an appropriations bill.

H.F. 509 was expected to carry over to the 1984 Session. This bill, a proposal of the Iowa Coordinating Council for Post-High School Education, requires the registration of out-of-state institutions offering programs in Iowa.

The Legislative Report reviewed several new bills. S.F. 470 is a bill that provides that in civil actions brought by the state or in certain judicial review actions, the court shall award fees and other expenses to the prevailing party, if the party is not the state, unless the court finds the award is disqualified because of circumstances listed in the bill. The award will include fees and expenses incurred in a prior administrative proceeding as well. The award will be paid from the state general fund, unless the court finds that the state agency acted in bad faith by initiation of an action deemed frivolous or without merit, in which case the agency shall pay the award from its own funds. It requires agencies to report annually to the General Assembly the number, nature, and amount of any such awards. The bill would apply only to proceedings initiated after July 1.

Several amendments had been filed to the bill by the Board Office primarily involving exemptions in the bill. One exemption currently in the bill was that the court shall not make an award if it finds that the proceeding involved the Iowa Merit Employment Commission. An amendment had been drafted to include in that exemption a proceeding involving the Regents Merit System.

S.F. 471 amends the Comptroller's powers and duties to require the Comptroller to adopt rules specifying the form and contents for invoices submitted by a vendor to a department. The requirements apply to acceptance of an invoice by a department, the General Assembly, and the courts. A department, the General Assembly, or the courts shall not impose additional or different requirements on submission of invoices than those contained in rules of the Comptroller. The bill was examined to determine whether the language was such to include by implication the application of the new rules to the Regent institutions. Mr. Richey said the Regents had not been able to get the amendments thought necessary.

Mr. Richey noted that there was some question as to the effect on the Regents of S.F. 244. This bill relates to the care given under workers' compensation medical benefits. The bill requires employers to select and maintain a panel of physicians who are not employees of the employer and who are reasonably accessible to the employees of the employer.

An amendment was filed at the suggestion of the University of Iowa and the Board Office to allow physicians on the staff of University Hospitals and Clinics who agree to participate to be included on a panel of the state or any of its agencies. This had not yet been passed.

In answer to a question from Regent Neu, Mr. McMurray said there had been no action on the bill to expand the scope of collective bargaining.

President Brownlee told the board that the Senate had passed the comparable worth bill (H.F. 313) with only four dissenting votes. There had been several amendments. He read from the bill as revised:

Section 1. It is the policy of this state that a state department, board, commission or agency shall not discriminate in the employment or pay between employees on the basis of gender by paying wages to employees at a rate less than the rate at which the employer pays wages to employees of the opposite gender for work of comparable worth. . . . Section 2. A study shall be conducted . . . The study shall compare jobs under the Iowa merit system to determine equitable compensation relationships between and among job classes predominantly held by women, jobs predominantly held by men. . . in the Iowa Merit System.

Mr. Richey said it seemed clear now that the bill covered the Merit System, without the broader implications in the bill as before. Regent Anderson asked if the original had specifically used the words "predominantly held by women . . . men." Vice President Bezanson said the bill discussed last month did not use those words. He believed this language had narrowed the scope, but there was still uncertainty about the application of the bill for faculty and professional and scientific employees.

Regent Anderson expressed concern about lack of Section 3 (which had been omitted from this version of the bill) which had stated there would be no implementation until funding was appropriated by the legislature. Vice President Bezanson said he believed the effect remained the same even without Section 3. The intent was to make Section 1 effective immediately, but the readjustment of pay scales would be delayed until the Legislature had approved a report and appropriated funds to meet the costs of implementation.

President Brownlee said he assumed the board's previous instructions still stood with the institutions to study this bill and, if any amendments appeared necessary, they would contact him.

Regent Anderson said it appeared that the only Regent concern was how the bill would affect faculty and professional and scientific personnel.

It would put the Regents in an incredibly difficult position if they said they wanted to exempt the Board of Regents from this policy. She did not think there was the same problem with faculty as there is with secretaries and mechanics, for example. She thought it would be much better to leave the bill along until time for implementation of the policy. President Brownlee said he assumed all of those caveats were in the instructions to the universities.

Vice President Bezanson reiterated that the universities' conflict was not with the principle but how it would apply in areas in which there is no pay structure.

President Brownlee asked if there were objections to studying this new bill so if there was some serious problem it could be corrected. There were none.

MOTION: President Brownlee stated that the Legislative Session--1983 Report was accepted by general consent of the board.

REPORT ON MEETING OF THE COLLEGE AID COMMISSION. It was recommended that the board receive the report.

The Iowa College Aid Commission met on April 12. The Commission affirmed its decision of November 5, 1982, to terminate its agreement with Hawkeye Bancorporation after considering the evidence presented in the hearing the Commission held on January 4, 1983. This decision would not prevent Hawkeye Bancorporation from obtaining new guarantee agreements with the College Aid Commission in the future. Mr. Richey noted that this decision is being appealed by the firm, and a stay is in force until that appeal is heard by the courts.

The Commission also voted to solicit requests for proposals from various organizations to handle the service responsibilities for the Guaranteed Student Loan Program. The contract was currently with United Student Aid Funds. The existing contract would expire in the fall of 1983.

SCHEDULE FOR PUBLIC HEARING, REGENTS MERIT SYSTEM PAY PLAN REVISIONS. It was recommended that the board schedule a public hearing on the Merit System Pay Plan and related revisions for Wednesday, May 18, 1983, at 8:00 p.m., on the campus of the University of Northern Iowa, with the understanding that the president of the board is authorized to reschedule the hearing if necessary.

The Board Office noted that Chapter 19A of the Code and the rules of the Regents Merit System require the annual public hearing on proposed revisions. A hearing in May would enable the board to act on final recommendations for revisions to be effective July 1, and would allow time for the required submission of revisions to the State Merit Commission and the Executive Council of Iowa, prior to implementation. This schedule would give the institutions adequate time to reflect the pay plan in their final budgets.

The president of the board customarily appoints a committee of board members to hold the hearing with the understanding that all members are welcome to attend. Regents Anderson and Harris agreed to assume this duty.

REVISION OF POLICY FOR INSURANCE OF BUILDING AND CONTENTS. It was recommended:

1. That the edited board property and liability insurance policy be approved for inclusion in the Regents Procedural Guide, Chapter VIII (Purchasing) and Chapter VII (Business Procedures).
2. That the option to obtain insurance on buildings and building contents through a broker be retained in a qualified form as noted.

The Board of Regents approved a revised purchasing policy chapter at the January 1983 board meeting. An exception to that blanket approval was that the section on the purchasing of insurance would remain in its present form until further review by business officers and Board Office staff could take place. That review had taken place.

The Board Office explained that there are two methods of purchasing insurance through Regent procurement procedures. The first method is the traditional competitive bidding. The second method, or alternate method, allows the selection of a professional insurance broker who, in turn, would select an insurer.

At the February board meeting, Regent Brownlee questioned the second method. Regent Murphy expressed interest in the criteria for selection of a broker under the second method. Additional questions were asked concerning the origins of this alternate method and extent of its use.

It was reported at the February board meeting that the insurance broker option was developed as a result of student unrest during the late 1960s and early 1970s. The alternate insurance purchasing method appeared to be useful at a time when obtaining student resident hall insurance was most difficult.

Subsequent to the February board meeting, a survey of Regent institution risk managers confirmed that only once in recent memory had an insurance broker been used to purchase building and content insurance. The University of Northern Iowa reported the initial insurance policy on the UNI-Dome was established through a professional broker.

The Board Office and Regent institutions proposed that the option to purchase building insurance and building content insurance through a broker should be retained as Regent policy.

Mr. Richey noted that a proposed addition to the policy would be that the selection of an insurance broker would be brought to the board for action regarding the proposal. In answer to a question from President Brownlee,

Mr. Richey said current language in the Procedural Guide made it clear that the Regents ordinarily use competitive bidding and that use of a broker is the alternate method.

In response to Mrs. Murphy's concerns on the selection of brokers, Mr. Richey said that selection is crucial to the process. Brokers selected must be highly competent. Criteria would be based on each individual case, with the specifics written in such a way that the broker would represent only the interests of the Board of Regents. The board would be in the mainstream of the selection process.

After a brief discussion regarding the wording of the proposed policy, the board and Board Office agreed on the following revision for Chapter VIII (Purchasing), Section 14d, of the Procedural Guide:

In circumstances where the best interests of the state seem to dictate, the selection of a professional insurance broker of conventional insurance for buildings and contents is endorsed in principle by the board. In such circumstances, the proposed selection of a professional insurance broker shall be brought to the board for action. The circumstances and the proposed criteria for selection of a professional insurance broker shall be included in any requested action.

The Board Office reported that the Board of Regents had long administered its own risk management program under the authority established in the Code of Iowa, Chapter V 17A. This statutory basis, as it appears in the Procedural Guide, would be moved to Chapter VII as a separate section without change from its present location in the Purchasing chapter of the Procedural Guide.

Effective July 1, 1980, risk management authority of the board became shared by statute with the Department of General Services. A proposed amended version of that found in the current Procedural Guide acknowledged shared risk management. The proposed revision also noted that risk management on Regent revenue producing facilities, which are required to carry insurance under a bond covenant, are the sole responsibility of the board.

Finally, as an addition to the policies and procedures relating to risk management already found in Chapter VII, Business Procedures, of the Procedural Guide, the Board Office proposed to add the outline of building insurance considerations previously located in the Purchasing chapter of the Procedural Guide. Edits had been made for clarification. The property coverage was clarified to read as coverage of 90 percent co-insurance on a replacement cost basis. Insurance requirements under bond covenants may dictate otherwise.

The Board Office recommended that the Regent liability and property insurance policies and procedures be modified, edited, and relocated as described above.

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MOTION:

Mrs. Anderson moved that the proposed revisions of board property and liability insurance policy be approved for inclusion in the Regents Procedural Guide, Chapter VIII (Purchasing) and Chapter VII (Business Procedures) as noted; and that the option to obtain insurance on buildings and building contents through a broker be retained in a qualified form as noted. Mr. McDonald seconded the motion and it passed unanimously.

NEXT MEETINGS. Next meetings as currently scheduled were as follows:

May 19	University of Northern Iowa	Cedar Falls
June 8-9		Des Moines
June 14-16		Des Moines
July 21	Iowa State University	Ames
August	NO MEETING	
September 15	University of Iowa	Iowa City
October 20	Iowa School for the Deaf	Council Bluffs
November 17		Des Moines
December 15	University of Northern Iowa	Cedar Falls
January 19, 1984	Iowa State University	Ames
February 16		Des Moines
March 15	Iowa State University	Ames

President Brownlee then asked board members and institutional executives if there were any additional items to be raised for discussion pertaining to the general docket.

CONFERENCE FOR WOMEN IN HIGHER EDUCATION. Regent Anderson reported further on a conference planned by the Iowa Coordinating Council for Post-High School Education. Tentatively scheduled for October 6-7, 1983, the conference would emphasize the advancement of women in lower and middle administration in higher education. A subcommittee which included Vice President Christensen, Mr. Barak, Regent Anderson, and representatives of other sectors of postsecondary education had agreed to request their respective boards to endorse and sponsor this conference under the umbrella of the Coordinating Council.

MOTION:

Mr. Wenstrand moved that the Board of Regents sponsor the proposed conference for women in higher education. Mr. Nolting seconded the motion and it passed unanimously.

There were no further matters for discussion pertaining to the general docket.

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, April 21, 1983.

APPROVAL OF MINUTES. The minutes of the March 31, 1983, meeting of the board were approved as distributed by general consent of the board. President Brownlee stated that any additions or nonsubstantive corrections could be turned in to the secretary.

UTILITY REFUNDS. President Brownlee had an additional item for the general docket. The Regents had received a letter dated April 20 from State Comptroller Ronald Mosher regarding reversion of utility refunds received by the Regent institutions. It was the position of the Board Office and the institutions that those refunds belonged to the universities. The letter from Mr. Mosher stated that it was his judgment that provisions of the Code required that all such reimbursements pertaining to prior year expenditures were to be reverted if they were received in a subsequent year.

Mr. Richey suggested that the board request an opinion from the Office of the Attorney General as to the legal course of action in this matter. He noted that this was important not only in the present instance but as a guide for future actions. The board agreed to seek this opinion.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the general docket. There were none.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Wednesday, April 20, 1983.

SALE OF \$7,500,000 DORMITORY REVENUE BONDS, SERIES 1983 (STATE UNIVERSITY OF IOWA). In February, the board approved the purchase of property located at 1110 North Dubuque Street, Iowa City, known as The Mayflower Apartments, for a purchase price of \$6,500,000 from the Mayflower Venture, a partnership, subject to financing. The transaction was to be financed through sale of Dormitory Revenue Bonds in the amount of \$7,500,000. The purchase price of \$6,500,000 would be supplemented with an additional \$1,000,000 proposed to be utilized for making certain repairs and improvements in the building necessary to bring the facility up to residence hall standards.

The board took action at its March meeting leading to sale of bonds through passage of resolutions authorizing and providing for the issuance of the bonds and directing the advertisement and sale of the bonds.

President Brownlee called the meeting to order at 1:00 p.m., Central Standard Time, on April 20, 1983. The roll being called there were present S. J. Brownlee, president, in the chair, and the following named board members: Anderson, Jorgensen, McDonald, Neu, Nolting, and Wenstrand. Members Harris and Murphy were absent.

President Brownlee stated that the meeting was for the purpose of receiving bids on sale of \$7,500,000, Dormitory Revenue Bonds, Series 1983, of the State Board of Regents of the State of Iowa.

President Brownlee requested the filing of all sealed bids. After making a second and third call for the filing of sealed bids, President Brownlee announced the closing of receipt of sealed bids.

President Brownlee requested anyone who intended to file an open bid to qualify by filing with the Executive Secretary a good faith check made out to the Treasurer, State University of Iowa, in the amount of \$150,000. President Brownlee asked the Executive Secretary if anyone had qualified for open bidding. After making a second and third call for the filing of open bids, President Brownlee announced the closing of qualifying for open bidding. No open bids were received.

President Brownlee then directed Executive Secretary Richey to open the sealed bids. He introduced Mr. Richard Pavia of Speer Financial, Inc., the board's bond consultants, who would read the sealed bids.

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Mr. Pavia reported that two sealed bids had been received. The bids were as follows:

<u>Bidders</u>	<u>Price</u>	<u>Coupon</u>	<u>Rates</u>	<u>Net Interest</u>
E. F. Hutton & Company, Inc. - Des Moines and	100.0000	1985-1987	9.00 %	7.7991%
Merrill Lynch White Weld Capital Markets Group-Mpls. &		1988-1991	8.00 %	\$8,093,558
Dain Bosworth Incorporated - Minneapolis - Jt. Mgrs.		1992-1998	7.70 %	
Dougherty, Dawkins, Strand & Yost-Minneapolis	AWARDED	1999-2003	7.80 %	
Blyth Eastman Paine Webber, Inc. - New York				
United Central Bank of Des Moines, N.A.-Des Moines				
Hawkeye Bancorporation - Des Moines				
John Nuveen & Co., Inc. - Chicago and	100.0147	1985-1990	9.10 %	7.9239%
Dean Witter Reynolds, Inc. - New York and		1991	8.70 %	\$8,223,032
Securities Corporation of Iowa - Cedar Rapids and		1992-1995	7.60 %	
Shaw, McDermott & Co. - Des Moines and		1996	7.70 %	
R. G. Dickinson & Co. - Des Moines and		1997	7.80 %	
Juran & Hoody, Inc. - St. Paul and		1998-2003	7.90 %	
Blunt Ellis & Loewi, Inc. - Chicago and				
Becker & Cowrie, Inc. - Chicago and				
Piper, Jaffray & Hopwood, Inc. - Minneapolis - Jt. Mgrs.				
Robert W. Baird & Co., Inc. - Milwaukee				
William R. Hough & Co. - St. Petersburg, FL				
Underwood, Neuhaus & Co., Inc. - Houston				
Chiles, Heider & Co., Inc. - Omaha				
Geo. B. Gibbons & Company, Inc. - New York				

Mr. Pavia said the bids had been calculated. He told the board there had originally been four potential bidders. However, one of the bidders (Morgan Guaranty Trust Company, etc.) had been successful bidder on two issues that morning and had withdrawn from this sale. Another bidder, Harris Trust and Savings Bank, had folded its account for the present and foreseeable future because it was not competitive. Mr. Pavia stated that, in any event, the low bid was very good. He noted that the market is firm, there are many bonds for sale, and these bonds are long bonds (13.8 years as opposed to 10 years for last month's hospital revenue bonds). All of these were factors which would contribute to a higher rate than the previous month's sale. He had no hesitation in recommending board acceptance of the bid of 7.7991 percent by E. F. Hutton & Company.

MOTION:

This being the time and place fixed by published notice, the board took up for consideration the matter of bids for the purchase of \$7,500,000 Dormitory Revenue Bonds, Series 1983, of said board. After all sealed bids had been opened, the results thereof were incorporated in a resolution entitled, "Resolution

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providing for the sale and award of \$7,500,000 Dormitory Revenue Bonds, Series 1983, and approving and authorizing the agreement of such sale and award," which was introduced and caused to be read. Mr. Nolting moved that said resolution be adopted, seconded by Mrs. Anderson, and the roll being called the following voted:

AYE: Anderson, Jorgensen, McDonald,
Neu, Nolting, Wenstrand, Brownlee

NAY: None

ABSENT: Harris, Murphy

Whereupon the president declared said resolution duly adopted and signed his approval thereto.

MOTION:

Mrs. Jorgensen moved that all certified checks submitted by bidders, except for that of the best bidder, be returned. Mr. McDonald seconded the motion and it passed unanimously.

MOTION:

Mr. Neu moved that the firm of Laventhol & Horwath, Chicago, Illinois, be employed as bond auditor. Mr. Wenstrand seconded the motion and it passed unanimously.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes were ratified by general consent of the board.

POST-AUDIT REVIEW ON THE PH.D. IN LINGUISTICS AT THE UNIVERSITY OF IOWA. It was recommended that this be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office explained that section 6.05 of the Regents Procedural Guide states that all new or expanded programs will be subject to a post-audit after five years of existence. The Ph.D. degree program in Linguistics had now been in existence for five years, and this report reflected the program's response to the Regents' post-audit review questions..

MOTION:

President Brownlee stated that the post-audit report on the Ph.D. in Linguistics was referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

POST-AUDIT REVIEW ON THE BACHELOR OF ARTS DEGREE IN DANCE AT THE UNIVERSITY OF IOWA. It was recommended that this item be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

As with the program in Linguistics (above), the B.A. degree in Dance had now been existence for five years, and this report reflected the program's response to the Regents' post-audit review questions.

MOTION:

President Brownlee stated that the post-audit review on the Bachelor of Arts degree in Dance was referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

REPORT ON THE OPERATION OF THE PHASED RETIREMENT POLICY FOR 1982-83. It was recommended that the board receive the report.

The Board Office reported that in December 1981 the board approved a phased retirement incentive policy for tenured faculty at the University of Iowa to become effective July 1, 1982. The policy was subsequently approved for professional and scientific staff members at the University of Iowa and for Iowa State University tenured faculty and professional and scientific staff. The aim of the policy is to assist senior faculty and staff in the transition from work to retirement and to enhance the vitality of the university and promote flexibility in staffing needed to achieve its mission.

Under the phased retirement program, at his or her request and with the approval of the university and the board, a faculty or professional and scientific staff member may reduce the percent of time worked from full- to half-time directly or over a five-year period. During the five-year phasing period, participation in group insurance and retirement plans continue at the same levels which would have prevailed had the participant continued a full-time appointment. In addition, for the first four years of the five year period salary received will reflect the reduced appointment plus an additional 10 percent of the salary the person would have received on a full-time basis.

At its meeting in May 1982, the board approved the university's request for phased retirement for six members of the university faculty. The university reported that the cost of the phased retirement incentives for the six participants totaled \$38,982 and ranged from \$5,566 to \$8,561. Released funds, i.e., the difference between compensation received by the six participants and the compensation they would have received had they remained full-time, amounted to \$87,546, which was used as needed to replace the institutional responsibilities of the faculty members.

The university reported that responses from faculty participants and their departments to the first year of implementation of phased retirement

was positive, and that as the program continued it was expected to result in increased opportunities for enhancing the flexibility and vitality of university programs.

Vice President Remington noted two accelerated plans, which changed the phased retirement schedules originally approved by the board.

In answer to questions by Regent Jorgensen concerning the released funds, Vice President Remington said replacement costs could increase, because the senior professors who retire are replaced by entry-level faculty members and, in five years, there could be some closing of that gap. He told her that most commonly the released funds would be kept within the department of the person retiring.

MOTION: President Brownlee stated that the report on the operation of the phased retirement policy for 1982-83 was accepted by general consent of the board.

PHASED RETIREMENT PLANS. It was recommended that the board approve phased retirement for the six faculty and professional and scientific staff members as proposed in the university's request:

Armen, Sven, Professor, Department of English
Cox, W.A., Dean of Records and Convocations
Iknayan, Marguerite, Associate Professor, Department of French and Italian
Jordison, Richard, Senior Architect
Mayhew, Roy M., Materials Supervisor, Department of Pathology
Piro, H.W., Job Analyst, Personnel Services

The university reported that the six proposed new participants in phased retirement satisfied all the conditions for eligibility established by the board in December 1981. The cost of phased retirement incentives for the six participants, based on current salary and benefit levels, would be \$28,914 for 1983-84. Salary funds in the net amount of \$54,781, based on current levels, would be freed by the reductions in appointment time and would be used to fund replacements for institutional and other responsibilities.

Associate Vice President Small commented that with respect to professional and scientific personnel, phased retirement has permitted departments to make orderly transitions, retaining the accumulated wisdom of the person retiring while new staff learns. Phased retirement is working out in fact as was intended in theory.

Regent Nolting said that, as one who had originally opposed this program, he was pleased it was working.

MOTION:

Mr. Nolting moved that the board approve phased retirement for the six faculty and professional and scientific staff members as proposed in the university's request. Mrs. Jorgensen seconded the motion and it passed unanimously.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION APPROVAL. It was recommended that the board approve the addition of the new classification "Coordinator of Group Sales - Cultural Affairs" to the University of Iowa professional and scientific classification and pay plan in grade 6 (\$15,400-\$24,420).

The Board Office explained that the university proposed the new classification to permit it to develop and manage its group sales program for the Iowa Center for the Arts. Some work regarding group sales presently was handled on a part-time basis by regular box office and other staff. The organization of duties and responsibility for group sales into one position would facilitate the development of the program. In addition to duties concerning group sales, the incumbent in the new classification would serve as staff liaison with the Hancher Guild, a volunteer support organization. Funding for the new position would come from earned income.

MOTION:

Mr. Wenstrand moved that the board approve the addition of the new classification "Coordinator of Group Sales - Cultural Affairs" to the University of Iowa professional and scientific classification and pay plan in grade 6 (\$15,400-\$24,420). Mrs. Anderson seconded the motion and it passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for April 1983 had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contracts:

University Theatre Addition

Award to: General:	Story Construction Co., Ames, Iowa	<u>\$3,378,000.00</u>
	Mechanical: L.A. Fulton & Sons, Inc., Urbandale, Iowa	<u>\$ 732,200.00</u>
	Electrical: Meisner Electric, Inc., Newton, Iowa	<u>\$ 957,653.00</u>

The Board Office reported that this project came in about 6 percent below budget. The three awards totaled \$5,067,853, as compared to the construction component of the budget of \$5,368,000. Furthermore, the contingency component of \$302,450 remained intact. The board was reminded that any budgetary savings in both this project and the Communications Facility project would be utilized for equipment purchases on

both facilities. Mr. McMurray said the amount to be released for equipment was still to be determined, and might be available in May or June.

University Hospital School--Reconstruction of Entrance Drive--Contract I
-- Storm Sewer

Award to: Knowling Bros. Contracting Co., Iowa City, Iowa \$70,718.50

The executive secretary utilized Form B in awarding this contract, because an irregularity was noted in that the apparent low bidder failed to submit specified EEO information with the bid. This irregularity was waived since this information was furnished by the bidder prior to the contract being awarded.

The board was requested to approve the following new projects:

Medical Research Center--Remodel Laboratories--354-357A

Source of Funds: University of Iowa Foundation Gifts \$178,400.00

The project remodels 986 square feet and creates two team-type research laboratories for the Department of Pathology out of four small single person laboratories. The Physical Plant Department was selected as engineer and inspection supervisor.

Hancher Auditorium--Replace Roof

Source of Funds: General University Building Repairs \$238,500.00

The Physical Plant Department was selected as engineer and inspection supervisor.

Regent Harris noted that when Hancher Auditorium was constructed in 1972, the roof was obviously expected to last longer than ten years. He asked what happened. Acting Associate Vice President Mahon said the Hancher roof was one of a series of roofs, installed beginning in the late 1960s, that the university has had to replace. The university had now changed to a single membrane roofing technique which it believed would be more successful.

Regent Anderson asked why flat roofs were used in this climate. Vice President Bezanson said there were both structural and cost reasons, and it had to be accepted that frequent replacements might be necessary. He felt that in the economic trade-off, flat roof use still had the advantage in spite of repair and replacement expenditures. President Brownlee suggested that it was more a matter of aesthetics and what people were accustomed to than cost.

Macbride Hall--Exterior Refurbishment

Source of Funds: General University Building Repairs \$142,000.00

The Physical Plant Department was selected as engineer and inspection supervisor.

Museum of Art--Air Conditioning Renovation

Source of Funds: General University Building Repairs \$196,500.00

The Physical Plant Department was designated as inspection supervisor.

Jessup Hall--Remodeling Suite 111

Source of Funds: General University Building Repairs \$193,000.00

The Board Office reported that this suite is occupied by the Vice President for Academic Affairs. The remodeling would result in seven private offices, a conference room, a reception area, space for four clerical stations, and a work room. A total of 2,800 square feet was involved. Heating, ventilating, and air conditioning (HVAC) system modifications would also be made.

The Physical Plant Department was selected as inspection supervisor. In March the board selected the architect, whose fee calculated to be 9.7 percent of the construction budget of \$155,000.

University Hospitals--Dietary Kitchen Renovation--Phase I

Source of Funds: University Hospital Building Usage Funds \$1,604,535.00

The University Architect's Office was selected as inspection supervisor.

In March the board granted permission for the university to negotiate a contract for architectural services with Hansen Lind Meyer, P.C., Iowa City, Iowa, on this project. Those negotiations had been completed and resulted in a contract for full architectural services utilizing the Standard Form of Agreement under which the architectural firm would provide for basic services at a fixed fee of \$63,320 plus reimbursables not to exceed \$20,000. The Board Office recommended approval of this architect's agreement.

Iowa Memorial Union--Union Bookstore Expansion

Source of Funds: Loan from Income from Treasurer's Temporary Investments (to be repaid from bookstore revenues in three annual interest-free installments) \$216,000.00

The Physical Plant Department was selected as inspection supervisor. The board previously selected the engineering consultant on the project whose maximum fee of \$11,574 calculates to 7.7 percent of the estimated construction component of \$150,000.

University Hospitals--Whole Body CT Scanner Replacement Project--Boyd Tower

Source of Funds: University Hospitals Building Usage Funds \$155,085.00

The University Architect's Office was selected as inspection supervisor.

The board was requested to ratify selection of Hansen Lind Meyer, P.C., Iowa City, Iowa, to provide final design services on the project on a fixed fee basis for basic services of \$9,725 plus reimbursable expenses not to exceed \$700.

President Brownlee asked if this remodeling project meant University Hospitals was going to get a new CT scanner. Acting Associate Vice President Mahon believed that was the case; the application had been taken through the appropriate health agencies.

Mayflower Apartments--Repairs and Improvements

Source of Funds:	Acquisition Fund--Dormitory Revenue	
	Bonds, Series 1983	\$500,000
	Dormitory Improvement Reserves	<u>630,000</u>
	TOTAL	<u>\$1,130,000.00</u>

The Board Office said this portion of the project, utilizing approximately 50 percent of the funds available from the bond sale for this purpose, would include those work items necessary to bring the Mayflower into compliance with safety codes, the correction of deferred maintenance items that could be completed during the coming summer, and would begin the general refurbishing of the public areas and living units.

The replacement of the mechanical system would be undertaken in the summer of 1984 after completion of engineering studies. The university now anticipated a total construction project of \$1,800,000.

The board was requested to approve selection of CPMI, Des Moines, Iowa, as project architect. The contract called for a fixed fee of \$92,500 and reimbursables of \$7,500. The scope of basic services included the preparation of construction documents for future projects within the aforementioned total scope of \$1,800,000 in improvements. The Physical Plant Department was selected as inspection supervisor.

The board was requested to take appropriate action on the following additional consultant contracts:

College of Law Building

The university requested permission to negotiate a contract for construction administration services with Shive-Hattery & Associates, Iowa City, Iowa. The contract would come back to the board at a later date. Selection of this firm followed solicitation of expressions of interest from five Iowa engineering firms capable of providing the required services.

University Theatre Addition

The board was requested to approve a contract with Shoemaker & Haaland, Professional Engineers, Coralville, Iowa, for contract administration and quality control activities associated with the construction of the University Theatre Addition. The agreement was in standard form, and services would be provided on an hourly rate basis to a maximum of \$283,425. The Board Office recommended approval.

Field House--Roof Modifications

The board was requested to approve a contract for design services with Terry A. Shuck, Structural Engineers, Des Moines, Iowa, for the design development phase of design services only directed at resolving the structural problems in the Field House. Cost would be on an hourly rate basis to a maximum of \$23,490. Approval was recommended by the Board Office.

University Hospitals--Rheumatology Staff Offices, General Hospital

Ratify selection of Pierce King Architect and Associates, Iowa City, Iowa, to provide full-range architectural services on an hourly rate basis to a maximum of \$5,503.50. A project budget would be brought to the board upon completion of the preliminary study.

University Hospitals--Nuclear Medicine Remodeling--General Hospital

Ratify selection of Marke-Schardein & Associates, Bettendorf, Iowa, to provide a preliminary study of structural engineering services with fee on an hourly basis to a maximum of \$900.

Field House Remodeling

Approve an increase in compensation of \$10,552 in the contract with Bussard/Dikis Associates, Ltd., Des Moines, Iowa, for the cost of adding the roof replacement on the Field House to the overall remodeling project.

Carver-Hawkeye Sports Arena--Site Development

Approve an increase in compensation for additional engineering services provided by Shive-Hattery & Associates, Iowa City, Iowa, of a maximum of \$12,500 for work provided during the construction phase on sidewalk and parking lot contracts.

Macbride Hall Remodeling--Phase 4--"Iowa Hall"

Approve payment of additional architectural services of \$525 to McConnell Steveley Anderson, Cedar Rapids, Iowa, for additional services provided at the request of the university on increasing the size of air conditioning unit for the museum project.

Dental Science Building--Oral Surgery Seminar Room Renovation

Ratify selection of Harvey W. Henry, Coralville, Iowa, to provide full-range architectural services on an hourly rate basis to a maximum of \$2,551. The project budget would be brought back to the board at a later date.

University Hospitals--South Pavilion--Steam Line Revisions

Ratify selection of Shive-Hattery & Associates, Iowa City, Iowa, to provide engineering services on making necessary revisions to the main steam line which runs adjacent to the South Pavilion--Phase B addition. The fee would be on an hourly rate basis to a maximum of \$6,480.

University Library--Improve HVAC System

Ratify selection of Frank Pulley Associates, Inc., Des Moines, Iowa, to provide final design services and limited construction observation and project quality control with fees on an hourly basis to a maximum of \$24,167.

College of Law Building

Approve payment of \$6,698.61 to Gunnar Birkerts & Associates, Birmingham, Michigan, for additional architectural services requested by the university.

Alumni Center Addition

Approve payment of \$24,280 to Abramovitz Harris Kingsland, New York, New York, for additional architectural services done at the university's request.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for April 1983; ratify award of construction contracts made by the executive secretary; approve the new projects; approve the negotiations for consultant services; ratify and approve the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mr. McDonald seconded the motion and it passed unanimously.

PURCHASE OF PROPERTY. It was recommended that the board approve the purchase of property located at 2 Riverside Court, 5 Riverside Court, and 7 Riverside Court, Iowa City, Iowa, for a purchase price of \$90,600 from Kevin Gleaves and Sandra Gleaves.

The Board Office reported that this property consists of an irregular shaped lot with approximately 15,000 square feet of land. At this time, the university would be acquiring 9,000 square feet of that land and three of the four houses located on the overall parcel. The owner would retain the fourth house, located at 317 Riverside Drive, and about 6,000 square feet of land. The purchase price of \$90,600 was based on two appraisals, those being for \$86,000 and \$90,600. The university and the board have the right of first refusal for acquisition of the fourth parcel in the event of sale by the owner, with price to be determined by appraisal process.

It is the intent of the university to use the property for future campus development. The age and general condition of the houses call for removal from the site. After acquisition, attempts would be made to sell the houses for relocation, or the structures would be razed.

Funds for this purchase were available from unexpended balances of Income from Treasurer's Temporary Investments, which is the normal method utilized to fund such purchases at the University of Iowa. The Board Office noted that this property purchase would also require the approval of the Executive Council of Iowa.

STATE UNIVERSITY OF IOWA
April 20, 1983

MOTION:

Mr. Neu moved that the board approve the purchase of property located at 2 Riverside Court, 5 Riverside Court, and 7 Riverside Court, Iowa City, Iowa, for a purchase price of \$90,600 from Kevin Gleaves and Sandra Gleaves. Mr. Nolting seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Neu, Nolting, Wenstrand,
Brownlee

NAY: None

ABSENT: Murphy

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the State University of Iowa. There were none.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Wednesday, April 20, 1983.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes for March 1983 were ratified by general consent of the board.

PROMOTION AND TENURE RECOMMENDATIONS. It was recommended that the board approve the faculty promotion and tenure actions at Iowa State University.

The university submitted two corrections to its promotion and tenure recommendations. It added the name of Michael Martone, English Department, College of Sciences and Humanities, to receive promotion to Associate Professor with tenure; and corrected the listing for Joedy Colletti of the College of Agriculture. Rather than "tenure as an Associate Professor," Mr. Colletti received "tenure as an Assistant Professor."

Mr. Richey reminded the board that in June it would have the annual tenure report covering the previous academic year. Regent Jorgensen felt that, if the board was supposed to be watching tenure, it should evaluate the previous year before the issue came to the board for the subsequent year. She said it was not her concern about who gets promoted, but to look very seriously at figures within departments. For the board to do this the report needed to be more timely than one year later. Mr. Richey said it would be possible to have the report sooner after the end of the academic year, in December for example, rather than the following June.

Regent Anderson asked how the numbers of the present tenure and promotion actions compared with those of a year ago. Vice President Christensen said total promotions were fewer and tenure was about the same. Regent Anderson asked if there was any effort on the part of the universities to recognize the expectation of declining enrollment; Dr. Christensen said that there was. The university was not trying to limit the persons who had earned tenure and promotion, but it did appoint more and more people to adjunct and temporary positions. He said each year the university was putting more money into temporary teaching funds to take care of crisis situations. In answer to a question from Regent Harris, Dr. Christensen said adjunct appointments have a one-year contract with one-year notice, but they can continue indefinitely. Regent Harris asked if this created a morale problem. Dr. Christensen thought not. In fact, some staff prefer adjunct appointments. Tenure-track appointments have certain departmental requirements such as publishing and advising. Also, a decision as to whether they would be retained must be made after no more than seven years. Adjunct appointments have no such time restrictions.

Regent Harris asked if the university felt it received the same quality of teaching from those individuals as from those on tenure track. Vice President Christensen said the answer to that was emphatically, yes. These faculty are not involved in research, but as far as instruction is concerned, there are the same expectations. They can be released for lack of ability.

President Brownlee said it was his understanding that the institutions come to the board differently with their tenure proposals. The University of Iowa and the University of Northern Iowa include theirs in their personnel registers. He asked if there were objections to putting it on the docket in the same way as Iowa State University did. There were no objections from the institutions. He then asked if they could present the report on the previous academic year in December as the board was requesting. The institutions agreed to do this.

President Brownlee stated that the board would consider this a new policy: a December summary of the previous year's actions (although there would still be a report this June), and the new promotion and tenure actions would be docketed in April in the format used by Iowa State University.

MOTION:

Mrs. Anderson moved that the board approve the faculty promotion and tenure actions at Iowa State University and request that future tenure reports be docketed in December and April. Mr. Wenstrand seconded the motion and it passed unanimously.

APPROVAL OF ADDITIONAL TITLE TO PROFESSIONAL AND SCIENTIFIC CLASSIFICATION SYSTEM. It was recommended that the board approve the addition of a title "Advising Assistant" to the Iowa State University Professional and Scientific Classification System in pay grade 2 (\$14,688-\$20,844).

The Board Office explained that Iowa State University proposed establishment of the position title of Advising Assistant in order to relieve faculty of the more routine academic advising responsibilities, including the counseling of non-majors, thereby enabling the faculty to advise the increasing numbers of majors in large enrollment programs. The new title would be used first in the Department of Industrial Engineering and Engineering Operations.

The proposed pay grade was determined by application of the university point count evaluation system. Existing resources were available in the budget of the Department of Industrial Engineering to fund the new title.

MOTION:

Mr. Nolting moved that the board approve the addition of a title "Advising Assistant" to the Iowa State University Professional and Scientific Classification System to pay grade 2 (\$14,688-\$20,844). Mrs. Anderson seconded the motion and it passed unanimously.

POST-AUDIT REVIEW IN THE DEPARTMENT OF FAMILY ENVIRONMENT'S B.S. DEGREE PROGRAMS OF FAMILY SERVICES, FAMILY RESOURCE MANAGEMENT, AND HOUSING AND THE NEAR ENVIRONMENT AT IOWA STATE UNIVERSITY. It was recommended that the post-audit review of these programs be referred to the Inter-institutional Committee on Educational Coordination and the Board Office for review and recommendation.

The Board Office reported that these programs have now been in existence for five years, and this report reflects the programs' response to the Regents' post-audit review questions.

MOTION: President Brownlee stated that the post-audit review in the Department of Family Environment's B.S. degree programs of Family Services, Family Resource Management, and Housing and the Near Environment was referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

PROPOSED ADMINISTRATIVE NAME CHANGES. It was recommended that the request to change the name of the graduate major in Institution Management to a major in Hotel, Restaurant, and Institutional Management; and to change the name of the graduate major in Industrial Education to a major in Industrial Education and Technology at Iowa State University be referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation.

This request follows the recent approval by the Board of Regents of name changes in the units in which these programs are housed. This change would bring the program names in line with the name of the units in which they are housed.

MOTION: President Brownlee stated that the name changes were referred to the Interinstitutional Committee on Educational Coordination and the Board Office for review and recommendation by general consent of the board.

APPROVAL OF PROPOSED ADMINISTRATIVE CHANGES. It was recommended that the board approve the proposed administrative changes in the College of Veterinary Medicine at Iowa State University.

Iowa State University's College of Veterinary Medicine proposed administrative changes in order to "strengthen" the College of Veterinary Medicine in its teaching, research, and service responsibilities in veterinary clinical sciences, continuing education, and international programs. The proposed changes included (1) the title "Head of the Department of Veterinary Clinical Sciences and Director of Clinical Programs" to "Director of

Veterinary Clinical Programs, Continuing Education and International Veterinary Medicine"; (2) the title "Associate Director of the Teaching Hospital" to "Chair of the Teaching Hospital"; and (3) the title "Associate Director of Professional Programs" to "Chair, Department of Veterinary Clinical Sciences."

The Board Office stated that these proposed changes appeared to be in the best interests of the college and the university and recommended that they be approved.

Vice President Christensen told the board that the dean's office had been looking for the last two years at ways to categorize functions more effectively. The university believed these changes would be effective.

MOTION: Mr. McDonald moved that the board approve the proposed administrative changes in the College of Veterinary Medicine at Iowa State University. Mr. Neu seconded the motion and it passed unanimously.

ALLEE RESEARCH CENTER AT NEWELL, IOWA, LEASE RENEWAL. It was recommended that the board approve the lease with Newell Post 193, American Legion, for the use of 128.88 acres located in Buena Vista County by the university for the period beginning March 1, 1983, and ending February 28, 1988, at an annual rent of \$100 per acre.

The Board Office explained that the university received in 1958 a 160-acre tract of land in accordance with the will of the late George M. Allee. Under the terms of the will, the 160 acres are used for defined research purposes, and the area is known as the George M. Allee Experimental Farm.

Under Mr. Allee's will, an additional tract of 128.88 acres was bequeathed to the Newell Post 193 American Legion with the specific provision that the university have first option to rent the land. The university has exercised this option at all times since the Post received the land.

The university reported the rent of \$100 per acre per year was a fair and equitable rent.

MOTION: Dr. Harris moved that the board approve the lease with Newell Post 193, American Legion, for the use of 128.88 acres located in Buena Vista County by the university for the period beginning March 1, 1983, and ending February 28, 1988, at an annual rent of \$100 per acre. Mr. Wenstrand seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen,
McDonald, Neu, Nolting,
Wenstrand, Brownlee
NAY: None
ABSENT: Murphy

CITY OF AMES ELECTRIC INTERCHANGE AGREEMENT WITH IOWA STATE UNIVERSITY. The university reported that at the September 1982 Board of Regents meeting, the university presented a proposal for the approval of an electric power purchase agreement between the university and Iowa Power and Light Company. The university's motivation for this proposal was that significant amounts of surplus power are available in Iowa at a very favorable cost. It hoped to save an estimated \$250,000 per year and contribute to reducing plant emissions, thus increasing compliance with Department of Environmental Quality (DEQ) standards. The city of Ames raised a number of concerns about the university directly entering into an agreement with Iowa Power. Subsequently an interim agreement with the city was approved for the purchase of economy energy between October 6 and December 31, 1982. The agreement provided power at costs substantially equal to those under the original Iowa Power proposal. During this period it was hoped that satisfactory negotiations could be completed for the long-term purchase of power.

The university and city were unable to arrive at an interchange agreement that was acceptable to both the city and university. Consequently, the interim agreement was allowed to lapse on December 31, 1982.

The university said that at the present time, it was obtaining economy power through the city at a rate that approximated the proposed participation power and energy rates from Iowa Power. The university had also passed its most recent set of emission tests, thus reducing the pressure for equipment modifications.

The university indicated a willingness to carry out further discussions with the city. However, at the present time there appeared to be an impasse with no immediate resolution in sight.

Since the city was currently making available economy power at substantial cost savings, and since the university believed the existing interchange agreement was satisfactory in other respects, it did not believe it appropriate to take further action. The university noted that as long-term planning proceeded, it might be appropriate to review alternatives at some time in the future. It had indicated to the city that it would be happy to continue to discuss these matters. The board would be kept informed as to the status of the negotiations.

USDA FOREST SERVICE GREENHOUSE--TITLE TRANSFER. It was recommended that the board:

1. Approve the termination of the lease agreement between Iowa State University and the United States of America, originally entered into on March 23, 1966, and further agree to accept donation of the Forestry Greenhouse that has been erected on this site.
2. Authorize the executive secretary to execute the lease termination document on behalf of the board after the exact date of the transfer has been mutually agreed to between representatives of the university and the Forest Service.

The university stated that in 1966, the Board of Regents approved a lease agreement between the university and the federal government for the lease of a tract of land to construct forestry greenhouses. This was part of a cooperative research effort between the College of Agriculture, the Agriculture and Home Economics Experiment Station, and the USDA.

During the 17 years that the greenhouses had been in use under these operating arrangements, the university and the Experiment Station utilized the facilities and absorbed the majority of the operating costs. During the past two years the Experiment Station and the U.S. Forest Service representatives had been discussing the possibility of title transfer of the facility to the university. As a result of retirements of some personnel and some change in research focus, it appeared appropriate for the university to assume title to these greenhouses in order to utilize them without having to be concerned about compliance with federal regulations.

The university noted that the proposed transfer of title would not involve any direct financial obligations although the university would be assuming responsibility for the maintenance and upkeep of the greenhouse facility. From a practical point of view this would not involve any cost increases since the university had assumed that obligation under the cooperative arrangements for the past several years.

MOTION:

Mr. McDonald moved that the board (1) approve the termination of the lease agreement between Iowa State University and the United States of America, originally entered into on March 23, 1966, and further agree to accept donation of the Forestry Greenhouse that has been erected on this site; and (2) authorize the executive secretary to execute the lease termination document on behalf of the board after the exact date of the transfer has been mutually agreed to between representatives of the university and the Forest Service. Mr. Neu seconded the motion. Upon the roll being called, the following voted:
AYE: Anderson, Harris, Jorgensen,
McDonald, Neu, Nolting, Wenstrand,
Brownlee
NAY: None
ABSENT: Murphy

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for April 1 through April 21, 1983, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contract:

Utilities--Campus Improvements--Steam Tunnel Piping Improvements

Award to: Capital City Boiler & Machine Works, Inc., Des Moines, Iowa
\$195,369.75

The Board Office said the university had also submitted a revised project budget that showed this award and which reduced the current budget from \$1,336,000 to \$1,272,600.

The budget showed that there was approximately \$467,000 reserved for future contracts and referred the board to the original 1979 list. From that list, projects not undertaken included:

South Campus--Condensate Return System Improvements	\$112,000
Campus--Steam Main Improvements	234,000
Steam Tunnel Lighting Improvements	57,000
Primary Electrical Distribution System Improvements	84,000
Campus--Electrical Vault Improvements	200,000

The Board Office urged the university to undertake these projects on a somewhat faster schedule than had been apparent to date; Vice President Moore said this was consistent with the university's plans.

The board was requested to approve the additional revised project budget:

Flood Control Levee

The board approved a project and a budget of \$39,000 in July 1981. The final engineering design approved by the Natural Resources Council required additional work not contemplated at the onset of the project (as outlined in material submitted by the university). The university, therefore, requested an increase in the budget of \$21,500 resulting in a new project budget of \$60,500. The budget would be funded by Residence Hall Parking Account for \$9,000 (same as before) and Overhead Reimbursement for Use of Facilities for \$51,500 (plus \$21,500 from the earlier budget).

The board was requested to approve the following new projects:

Friley Hall Renovation--Phase IV

The Board Office reported that the university undertook a phased project in 1977 to upgrade Friley Hall, the largest dormitory on campus, in six to eight phases. Three phases had been completed.

The university was now ready to embark on Phase IV which would involve renovating 67 student rooms, three house dens, four bathrooms, a post office receiving area, stairwell exit changes, and renovation of non-student room space on the first floor to meet existing life and fire safety codes. Student rooms would be provided for the handicapped along with a new entrance ramp. Also anticipated was the renovation of the courtyard adjacent to the building.

The university noted its intent to use the same approach used successfully on Phase III to engage both a contract architect and a contract construction manager and to prequalify bidders based on previously demonstrated ability to perform. This process is in a large measure due to the limited amount of time in which the remodeling could be carried out. The rooms would not be vacated prior to March 9, 1984, and must be ready for student occupancy by August 11, 1984.

The university also requested permission to negotiate for design services with Brooks, Borg & Skiles, Des Moines, Iowa, and for construction manager services with Story Construction Co., Ames, Iowa. An initial project budget would be presented when design and construction management service agreements were presented to the board.

Veterinary Medicine Animal Resource Station--Animal Shelter and Storage Building

Source of Funds: Animal Resource Station \$6,500.00

Two small buildings would be constructed on the Animal Resource Station. The buildings would be constructed using university forces with engineering, design, and construction supervision provided by the Agricultural Experiment Station--Engineering Services.

Athletic Facilities--Softball and Track Storage Buildings

Source of Funds: Athletic Council \$24,000.00

These buildings, to be constructed at the track and softball field complex, were described in material submitted by the university. The university would design the buildings and follow normal purchasing procedures for any work not done by university forces.

Agronomy--Agricultural Engineering Research Center--Tillage Research and Equipment Storage Building

Source of Funds: USDA--Agricultural Research Service \$120,000.00

The Board Office noted that the university intended to negotiate an agreement with USDA-ARS for construction of the building on state property. It assumed such an agreement would come to the board for approval.

MacKay Hall--Renovation for Institution Management

Source of Funds: 69th G.A. Revenue Bonds (Fire Safety
Improvements) \$150,000
Income from Treasurer's Temporary
Investments 350,000
\$500,000.00

This project would renovate 10,200 square feet on the ground floor of MacKay Hall for the Institution Management Department. In addition, fire safety improvements in the portion of the building being renovated would be part of the project. Phase I of the building air conditioning system is also part of the project. The project would be designed by the Physical Plant with construction carried out by competitive bidding.

The board was requested to ratify the following consultant contracts:

Utilities--Heating Plant--Emission Monitoring Plan

Ratify selection of Burns and McDonnell Engineering Company of Kansas City, Missouri, to undertake a monitoring plan in association with federal environmental permit requirements for proposed replacement of Boiler #1 in the heating plant. Compensation would be on an hourly rate basis to a maximum of \$4,800.

The Board Office noted that the university has two other engineering contracts with this firm on heating plant projects. The firm's location is advantageous to the university on this contract, in that it is directly accessible to the federal Environmental Protection Agency's regional office in Kansas City.

Utilities--Friley Hall--Chilled Water Extension

Ratify selection of Brooks, Borg & Skiles, Architects and Engineers, Des Moines, to provide engineering services on connecting the central chilled water system to the Phase I, II, and III remodeled areas at Friley Hall. Compensation would be on an hourly rate basis to a maximum of \$7,000. The university noted its intent to accomplish the connections either through a negotiated contract change order to the outstanding contract with Baker Mechanical under which the chilled water is brought from the central plant to Friley Hall or by competitive bidding, whichever would prove to be most economical. The university indicated that the internal connections to Friley Hall would cost approximately \$60,000 funded by Dormitory System Surplus.

MOTION:

Mr. Nolting moved that the board approve the Register of Capital Improvement Business Transactions for the period of April 1 through April 21, 1983; ratify award of construction contract made by the executive secretary; approve the revised project budgets, approve the new projects; approve negotiations for architectural and construction manager services; approve the use of university plant labor; ratify consultant contracts; and authorize the executive secretary to sign all necessary documents. Dr. Harris seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to Iowa State University. There were none.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Wednesday, April 20, 1983.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for the period of March 18 through April 7, 1983, had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contract:

Sabin Hall--Convert Theatre to Offices
Award to: Huff Construction Company, Waterloo, Iowa \$59,059.00

The Board Office noted that excellent bids were received. This project would convert the former Little Theatre in Sabin Hall to 10 offices, a reception area, and a work room for the Department of Economics. The originally approved budget for the project included \$118,000 for construction out of a total project budget of \$160,000 funded by Building Repairs.

The board was requested to approve the following construction contract:

Physics Building--Window Replacement
Award recommended to: Paul G. Christensen Construction Co.,
Cedar Falls, Iowa \$108,000.00

The Board Office said this had been referred to the board because there were two unusual circumstances or irregularities on the project. The first involved award recommendation to the second low bidder. The low bidder, L.A.S. Construction Co., Inc., Janesville, Iowa, submitted a bid of \$106,996. It was recommended that this bid be disqualified because, first, specifications require that bid security shall be in an amount of at least 5 percent of the bid. Based on the bid submitted by L.A.S. Construction, bid security should have been at least \$5,349.80. Actual bid security submitted was \$550. Second, specifications state that bid security shall be only a cash deposit, a certified check, or a bid bond. This bidder submitted security which did not fit into any one of those three categories, in that it was some form of credit union draft made out to dual payees. Since the Board Office had never seen this type of instrument used as bid security, it had asked the university to determine whether or not it provided the same amount of security as a certified check. Anything less than that level of security would automatically

disqualify it. Mr. McMurray said that after investigation it was found that this type of instrument would have been subject to stop-payment by several different parties. According to banking personnel, the Regents might be receiving different types of financial instruments for bid security in the future. The Board Office would study this situation.

Regent Harris asked if this was the first time this company had ever dealt with the Regents. Mr. McMurray said that it was. The next day, however, this firm bid on another project and this time followed correct procedures. He noted that, because of the marketplace conditions, the Regents were now getting as prime bidders some that would formerly have been subcontractors, which perhaps accounted for the unfamiliarity with bidding procedures.

The Board Office said the second reason this contract award was referred to the board was because award could not be made within the approved project budget. The board approved a budget of \$110,000 for the project at its March meeting. The university now submitted a revised project budget totaling \$123,000 with the increase also funded by Building Repairs. Evidently, the original budget was understated for the scope of work being undertaken. Nine bids were received, any of which would have required a revision in the project budget prior to award.

The Board Office recommended rejection of the apparent low bidder as being non-responsive to the specifications on bid security, award of contract as shown above, and approval of the revised project budget.

The board was requested to approve the following additional revised project budget:

UNI-Dome--Additional Office Space

The university has an active project that would construct an office area over and upon the existing west offices and restrooms in the UNI-Dome. This budget was originally established at \$145,000. Because of the competitive market, the space was constructed at a considerably lower cost than initially planned.

The university now requested permission to expand the project to provide similar type space on the east side of the UNI-Dome to office inter-collegiate athletic staff currently located in the West Gym and the Physical Education Center--Phase I. When done, the space in those two buildings would be freed for classroom and office space for the School of Health, Physical Education, and Recreation.

The university requested that the project budget be reestablished at \$196,000 to allow a subproject to be carried out on the east side of the UNI-Dome. The project would be bid separately. Source of funds was Building Repairs.

The board was requested to approve the following new projects:

UNI-Dome--North Parking Lot Improvements

Source of Funds:	Reserve Parking Fund	\$165,000	
	Residence System Surplus Funds	<u>150,000</u>	
			<u>\$315,000.00</u>

According to detailed material submitted by the university, this project would asphalt a gravel lot which contains 1,150 parking spaces and install a permanent lighting system. The Board Office said the participation by the residence system is based on use of a portion of the lot 24 hours a day by students housed primarily in Bender and Dancer dormitories.

Residence System--Fire Safety Deficiency Corrections

Source of Funds:	Residence System Surplus Funds		<u>\$143,000.00</u>
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The State Fire Marshal has undertaken two full inspections of all residence buildings at the university. The improvements recommended in 1979 were now basically complete. This project would undertake the improvements recommended in the 1981 inspection. The Board Office said the university was to be commended for its active response to State Fire Marshal recommendations on fire safety.

Campanile--Renovate Carillon

Source of Funds:	Chapel Funds	\$25,900	
	Campanile Fund	12,700	
	Student Building Fund	<u>11,400</u>	
			<u>\$50,000.00</u>

The project updates the carillon in accordance with the latest standards and specifications of the Guild of Carillonneurs. Two of the three funds mentioned above would be depleted with this project and those accounts would then be terminated. The use of a portion of the Student Fees Building Fund was unanimously approved by the University of Northern Iowa Student Association, as indicated in a resolution submitted by the university.

Steam Line Repairs--1983

Source of Funds:	Building Repairs		<u>\$34,000.00</u>
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Demolish Old Administration Building

Source of Funds:	Building Repairs		<u>\$130,000.00</u>
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This project was originally contained as a subproject to the Communication Arts Center--Final Phase project in the Board of Regents capital request. In passage of Senate Concurrent Resolution 13 by the Senate, an amendment was inserted which, in effect, foreclosed using those funds for demolition of the Old Administration Building.

During the month of March, the university seriously examined its plans to demolish the Old Administration Building. On March 9, the Campus Planning Advisory Committee voted unanimously to proceed with the demolition of that building. On March 28, the Faculty Senate voted unanimously to endorse the Campus Planning Advisory Committee's recommendation.

The Board Office urged the university to proceed with plans for demolition so the building would be removed from the campus before the start of school in the fall.

The board was requested to ratify the following consultant contract:

UNI-Dome--North Parking Lot Improvements

The board was requested to ratify selection of Brice, Petrides & Associates, Inc., Waterloo, Iowa, to provide full-range professional engineering services on the aforementioned project with fees to be on an hourly basis to a maximum of \$14,000. This fee is 5.2 percent of the estimated construction budget. The university presented detailed justification for selection of this firm.

MOTION:

Dr. Harris moved that the board approve the Register of Capital Improvement Business Transactions for the period of March 18 through April 7, 1983; ratify award of the construction contract made by the executive secretary; reject apparent low bidder as non-responsive to the specifications on bid security and award the construction contract to the second low bidder; approve the revised project budgets; approve the new projects; ratify the consultant contract; and authorize the executive secretary to sign all necessary papers. Mr. Wenstrand seconded the motion and it passed unanimously.

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion for the University of Northern Iowa.

President Kamerick informed the board that the university had received word that the North American Review had again (for the second time in three years) won the prestigious National Magazine Award for Outstanding Achievement in Fiction. President Brownlee expressed congratulations on behalf of the board.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Wednesday, April 20, 1983.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for March 1983 were ratified by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for April 1983 had been received, was in order, and was recommended for approval.

The board was requested to ratify executive secretary award of the following construction contract:

1983 Road Improvements

Award to: R.D. Blue Construction, Inc., Council Bluffs, Iowa \$109,065.00

The board approved this project in February. The base bid work, totally funded from the State Parks and Institutional Roads Fund, would widen the basic road system of the school to a minimum roadway width of 25 feet. Alternates had been budgeted at \$55,000 but, because of excellent bids received, could be accomplished for closer to \$18,645. These alternates would resurface 44 existing parking stalls on Bell Drive, construct 24 new stalls next to those, and construct a new parking area of 25 stalls at the south end of the drive leading to the garage building. The parking project would be funded from current year Building Repairs.

The Board Office noted that a Form B was utilized in awarding this contract because the apparent low bidder failed to submit specified EEO information with the bid. This irregularity was waived by the executive secretary since the bidder submitted the information prior to award of contract.

Mr. McMurray told the board that on March 25 the school had the biennial inspection of the State Fire Marshal. Nine buildings were inspected. Six buildings had no orders, and there were only minor orders on the other three. Those were being complied with. He said this was a very favorable inspection by the State Fire Marshal.

MOTION:

Mrs. Anderson moved that the board approve the Register of Capital Improvement Business Transactions for April 1983; ratify award of the construction contract made by the executive secretary, and

authorize the executive secretary to sign all necessary documents. Mr. Wenstrand seconded the motion and it passed unanimously.

APPROVAL OF TENANT PROPERTY RENTAL SCHEDULE. It was recommended:

- a. That the board approve the proposed tenant property rental schedule for July 1, 1983, to June 30, 1985, except that the property known as Valley View Drive shall be rented on a month-to-month basis only; and
- b. That the board approve the use of the "Dwelling Unit Rental Agreement" for rental of the properties.

The Board Office reported that all units covered by the proposed schedule were rented to ISD staff. At its meeting of June 10, 1982, the board had requested that ISD provide data on the fair market rental value of the units, the value of the service rendered by the occupying staff-tenants, and the rents proposed for the period beginning July 1, 1983. ISD had provided data on rental rates of units as nearly comparable to those it is renting as it could. The school provided a list of the types of activities undertaken by the staff who live in the units and a list of the conveniences and inconveniences for the tenants as a result of living on campus. ISD indicated that when the service received from the tenants and the inconvenience to the tenants of on-campus living was balanced against the economic benefit received by the tenants from the rent consideration and other conveniences, the proposed rents were fair and equitable. The Board Office concurred.

ISD recommended that the rents in the units be frozen for the next two years at last year's rates. Because that rate was considered to be fair and equitable by ISD, the Board Office recommended approval of the rental schedule for the next two years.

The period of the lease of the residence at 2810 Valley View was recommended for a month-to-month basis. Mr. McMurray explained that the school had made a decision to place this property on the market. If the board had no objection, it would begin the process of getting assessments and taking bids on the property.

Concerning the seconded recommended action (b), the Board Office noted that in the past years the board had approved the use of the "Dwelling Unit Rental Agreement" form developed by the Iowa State Bar Association in renting these properties. Since there had been no problems associated with the use of this form, approval of its use was recommended.

MOTION:

Mr. Wenstrand moved that the board (a) approve the proposed tenant property rental schedule for July 1, 1983, to June 30, 1985, except that the property

IOWA SCHOOL FOR THE DEAF
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known as 2810 Valley View Drive shall be rented on a month-to-month basis only; and (b) that the board approve the use of the "Dwelling Unit Rental Agreement" for rental of the properties. Mr. Nolting seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen,
McDonald, Neu, Nolting, Wenstrand,
Brownlee

NAY: None

ABSENT: Murphy

President Brownlee then asked board members and institutional executives if there were additional matters to be raised for discussion pertaining to the Iowa School for the Deaf. There were none.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, April 21, 1983.

The meeting began with a brief tour of the library area of Iowa Braille and Sight Saving School. After an introduction by Superintendent DeMott, various staff members explained their work.

Bruce Armstrong told the board that the past summer IBSSS had presented a new program on computers with the assistance of Iowa State University. Student response was extremely favorable. He added that there had been 21 summer school students from public schools in Iowa. After this exposure to IBSSS, 6 of these students felt they could get a better education at IBSSS and had enrolled in the school.

Greg Robinson said he was part of a team that evaluated about a dozen students per year. These evaluations can take one or two days or longer. The school provides a wide range of professionals to assess all skills of a student, with the emphasis on strengths displayed by the student. This is one of the services IBSSS offers as a resource center.

Luanne Langstraat demonstrated mobility aids and answered questions concerning costs of those aids from board members.

Brenda Armstrong reported that the school had conducted Low-Vision Clinics for the past four years; for the past two years they had been open to public school students, another example of service provided free of charge to residents of Iowa. These clinics stress the use of technological aids for reading.

Ron Fistler demonstrated the process of copying a book in a large-print format for the use of visually impaired students. In answer to questions from board members, he explained that most of the requests come from the Area Education Agencies. Accounts were kept and the AEAs informed of costs, but there was no reimbursement. Work done for the Iowa Commission for the Blind was billed and paid for.

Mr. Richey asked if this could be done more efficiently on a regional basis. Mr. Fistler said a general catalog was checked for each order to see if the title was already available. He noted, however, that a factor even more important than cost was time. Most orders received were emergency orders. IBSSS could reproduce a book more quickly and, in most cases, more economically, than other sources.

Regent Anderson asked how many students were in the state that would meet the definition of visually impaired used for admission to IBSSS. Superintendent DeMott said that, according to Department of Public Instruction figures, there were between 250 and 300 including the 70 enrolled at IBSSS, making a potential of 230 students besides those at the school. The school had served between 100 to 150 of these students. Regent Anderson asked if services to these students were costed separately in the IBSSS budget. Superintendent DeMott said some functions had been organized to do this kind of accounting, but it was not possible in every instance.

REGISTER OF PERSONNEL CHANGES. The actions in the Register of Personnel Changes of February 20 to March 19, 1983, were ratified by general consent of the board.

RESIGNATION OF ADMINISTRATOR. The board was requested to accept the following resignation:

Bruce Armstrong, Director of Education, effective June 24, 1983. Mr. Armstrong resigned his position to complete work toward a doctoral degree.

MOTION: President Brownlee stated that the resignation of Mr. Armstrong was accepted, with regret, by general consent of the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. The Board Office reported that the final register for April 1983 had been received, was in order, and was recommended for approval.

The board was requested to approve the following new project:

Outdoor Education Environment Project--Two Physical Fitness Trails
Source of Funds: Gifts and Grants \$17,500.00

The Board Office explained that in February 1980, the board approved the resource center program concept at the school. Two major facilities were presented then: (1) construction of a track called an "all weather motor development facility," which had an estimated cost at that time of \$120,000; and (2) provision for a natural exploration environment.

The latter project was later initiated by the board in February 1981 when \$5,000 was allocated to plant 100 to 200 trees. Source of funding was the Pitt Plumber Account, an unrestricted trust fund.

The school was now ready to embark on this second project and proposed the installation of two physical fitness trails: one a walking trail for handicapped students and the other a wheelchair exercise course for blind and physically handicapped persons.

The project would be funded by two grants and from unrestricted trust funds. Installation of both courses would be by school staff. The Board Office recommended approval of the project.

The board was requested to ratify the following consultant contracts:

Service Building Addition

Ratify selection of Shive-Hattery & Associates, Cedar Rapids, Iowa, to provide initial engineering services on an hourly rate basis to a maximum of \$1,000 for the purpose of determining elevations and placement of a proposed new door in the south side of the Service Building. The engineering services and, potentially, the construction cost would be funded from balances in the Service Building Addition capital project account.

The board was informed that this budget had also been charged \$1,642 for a purchase order issued to Johnson Controls on a bid basis. The school determined, after going through a complete heating season with the addition in place, that additional work was needed to coordinate the new system with the one in place.

Eaves Project

Ratify selection of Shive-Hattery & Associates, Cedar Rapids, Iowa, to provide a survey of eaves on six buildings on an hourly rate basis to a maximum of \$3,800. The engineering firm would provide a written report on the condition of present eaves, measurements of each building, a study and recommendation for the best type of repair, listing of cost, and life expectancy on the Main Building, Palmer Hall, Rice Hall, Childrens' Cottage, Annex, and the Gymnasium. Project budgets would be brought to the board for approval at a later date.

Mr. Brownlee asked for information about the cistern cave-in. Mr. Berry told the board that early one recent morning a very large hole was discovered, right on a much-used sidewalk between two buildings. It was determined that the sidewalk was over an old cistern that had collapsed. Mr. Berry said there were several cisterns near the Main Building, placed there for fire safety when the building was constructed. The school would now try to find the rest of them and fill them in to prevent another cave-in. He did not as yet know how many there were, their locations, or what technology would be used to locate them.

MOTION:

Mrs. Anderson moved that the board approve the Register of Capital Improvement Business Transactions for April 1983; approve the new project and budget; ratify the consultant contracts; and authorize the executive secretary to sign all necessary documents. Mr. Nolting seconded the motion and it passed unanimously.

EXECUTIVE SESSION. President Brownlee said that as a part of its meetings the board was undertaking a continuing evaluation of the institutional administrators. He proposed that board members and Mr. Stork enter into executive session under Chapter 28A.5(1)(i) of the Code for the purpose of evaluating Superintendent DeMott. Mr. Nolting moved that the board

enter into executive session. Mrs. Jorgensen seconded the motion. Upon the roll being called, the following voted:

AYE: Anderson, Harris, Jorgensen, McDonald, Neu, Nolting, Brownlee

NAY: None

ABSENT: Murphy, Wenstrand

Having voted by at least a two-thirds majority, the board entered into executive session beginning at 11:10 a.m. and arose therefrom at 11:45 a.m.

ADJOURNMENT: The meeting of the State Board of Regents adjourned on Thursday, April 21, 1983, at 11:45 a.m.


R. Wayne Richey, Executive Secretary