

The State Board of Regents met at the Grimes State Office Building, Des Moines, on Thursday and Friday, April 12 and 13, 1973. Those present were:

	<u>April 12</u>	<u>April 13</u>
Members of State Board of Regents:		
Mr. Redeker, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldridge	All Sessions	All Sessions
Mrs. Collison	All Sessions	All Sessions
Mr. Perrin	All Sessions	All Sessions
Mrs. Petersen	All Sessions	All Sessions
Mr. Shaw	All Sessions	All Sessions
Mr. Wallace	All Sessions	All Sessions
Mr. Zumbach	All Sessions	All Sessions
Appointees to State Board of Regents:		
Mr. Barber	All Sessions	All Sessions
Mr. Brownlee	All Sessions	All Sessions
Mr. Slife	Arr. 1:00 p.m.	All Sessions
Office of State Board of Regents:		
Executive Secretary Richey	All Sessions	All Sessions
Mr. Coffman	All Sessions	All Sessions
Mr. McMurray	All Sessions	All Sessions
Sharon Sass	All Sessions	All Sessions
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
University of Iowa:		
President Boyd	All Sessions	All Sessions
Vice Provost Hardin	All Sessions	All Sessions
Provost Heffner	All Sessions	All Sessions
Vice President Jolliffe	All Sessions	Exc. 12:00 noon
Director Strayer	All Sessions	All Sessions
Mary Jo Small	All Sessions	All Sessions
Vice Provost Chambers	All Sessions	All Sessions
Iowa State University:		
President Parks	All Sessions	All Sessions
Vice President Christensen	All Sessions	All Sessions
Vice President Hamilton	All Sessions	All Sessions
Vice President Moore	All Sessions	All Sessions
University of Northern Iowa:		
President Kamerick	All Sessions	All Sessions
Business Manager Jennings	All Sessions	All Sessions
Provost Martin	All Sessions	All Sessions
Director Kelly	All Sessions	All Sessions
Iowa School for the Deaf:		
Superintendent Giangreco	Exc. 2:40 p.m.	Excused
Business Manager Geasland	Exc. 2:40 p.m.	Excused
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	Exc. 2:40 p.m.	Excused
Business Manager Berry	Exc. 2:40 p.m.	Excused

GENERAL

President Redeker called the meeting of the State Board of Regents to order at 9:10 a.m., Thursday, April 12, 1973. Mr. Steven Zumbach, who is fulfilling the term of Mr. McCartney, was introduced to the Board by President Redeker. Although not scheduled to join the Board until July 1, Mr. S. J. Brownlee and Mr. Stanley Barber attended the meeting at the invitation of the Board to familiarize themselves with policies and procedures. Regent Slife attended the meetings beginning Thursday afternoon.

The following business pertaining to General or Miscellaneous items was transacted on Thursday, April 12, 1973.

APPROVAL OF MINUTES. The minutes of the March 8-9, 1973 meeting were approved as corrected.

COMMITTEE ON EDUCATIONAL COORDINATION. Chairman Martin distributed a book Faculty Tenure, A Report and Recommendations by the Commission on Academic Tenure in Higher Education (Jossey-Bass, Inc., Publishers), and noted that this report would be considered and discussed on the various campuses. A report on the book and tenure, generally, will be submitted later this year.

PRELIMINARY APPROVAL OF PHYSICIANS ASSISTANT PROGRAM, UNIVERSITY OF IOWA.

The University reported: On February 11, 1973 the AMA Council on Medical Education awarded preliminary approval to the Physician's Assistant Program at the University of Iowa. This action was taken upon the recommendation of the Joint Review Committee on Educational Programs for the Assistant to the Primary Care Physician which is composed of representatives of the American Academy of Family Physicians, the American Academy of Pediatrics, the American College of Physicians, and the American Society of Internal Medicine.

Among the recognized strengths of the program are the thoughtful planning of the Advisory Committee and its identification of program objectives, the selection of

quality students, and the extensive experience of principals of the program in the delivery of primary care.

It is recommended that the program give further attention to the possible inadequacy of current facilities, as presently scheduled, to accommodate the planned complement of 50 students in each class.

As is customary for programs receiving preliminary approval, the program will be resurveyed within three months of the graduation date of the Program's first class.

The Board expressed pleasure in the preliminary approval.

Regent Bailey questioned Vice Provost Hardin as to the time of graduation of the first physicians assistants.

Dr. Hardin replied that graduation would be a year from now.

APPOINTMENT TO REGENTS COMMITTEE ON EDUCATIONAL RELATIONS. The Board was requested to approve the appointment of Dr. Clifford McCollum to the Regents Committee on Educational Relations for the coming fiscal year. Dr. McCollum would replace Dr. Daryl Pendergraft who has served with distinction for a number of years and who has asked to be relieved of the appointment.

In absence of any objection, President Redeker declared the above appointment approved.

REPORT ON REGENTS MERIT SYSTEM CLASSIFICATION PLAN. The Board was requested to approve a report by the Regents' Merit Coordinator including proposed changes, procedures and courses of action. The following report is the result of efforts to follow through on the Board's directive to seek employee in-put regarding job classification under the Merit System. It was noted that this process will continue and that additional comments and recommendations are being prepared and will be mailed soon. In addition,

comprehensive study covering all aspects of the Merit System (including classification) from the viewpoint of affirmative action and equal employment opportunity is in process. A report to the Board is planned for early fall.

The Coordinator reported, in part:

At its February meeting the Board directed that employees be given the opportunity to make recommendations regarding the Merit System Classification Plan. In follow-up on this directive, meetings were held at the University of Iowa on March 5 and 6, at Iowa State University on March 12, 14, 16 and 23, at the University of Northern Iowa on March 8, at the Iowa School for the Deaf on March 15, and at the Iowa Braille and Sight Saving School on March 7.

Copies of class descriptions were made available to employees, announcements of the meetings were made ahead of time, and meetings were scheduled so that interested employees could attend. In addition it was noted that employees who did not attend a meeting but wanted to make recommendations, or employees who did attend but wanted to make further comments, should do so in writing directed either to their Resident Director or the Merit Coordinator. It should be mentioned that a procedure slightly different from that noted above was followed at UNI, where a letter was directed to all nonacademic employees, informing them of meetings scheduled with the Merit Coordinator and members of the University Clerical, Physical Plant and Student Services Committees. The letter encouraged employees to direct questions and suggestions to members of those committees, who would relay them to the Merit Coordinator.

Attendance at the meetings varied from institution to institution, and there was no consistent relationship between the size of attendance and the number of questions and comments regarding job classification. In fact a large number, if not the majority of questions concerned pay and other aspects of personnel and Merit System administration.

Recommendations regarding classification that were made at the meetings or in writing before and after the meetings have been reviewed by the Interinstitutional Personnel Committee. A report on this employee input and our recommendations regarding such, follows. This report is divided into two sections. The first concerns general recommendations, i.e., recommendations that would be applicable to all or a number of classes. The second covers recommendations concerning specific classes. We plan to notify employees of any changes that will be proposed, prior to submission to the Board. It should be recognized that the proper and continuing administration of any classification plan will require revision, regardless of how painstakingly it was prepared, and suggest that the procedure of notifying employees prior to the submission of proposed changes, continue to be followed.

I

(The first five of the points which follow were initially submitted to the Board in statements from the University of Iowa Employees Association (UIEA) in January and February.)

1. It is alleged that the proposed descriptions will eliminate the possibility of promotion for workers presently employed at the University

of Iowa. (Specific mention is made of Clerk, Stenographer, Cook, Food Worker, Laboratory Technician and Secretary classes.) Response: In each of the categories noted, there are a number of classes which make up a class series (e.g., there are four levels of clerk, three levels of steno, etc.). This in itself facilitates promotion based, of course, on the duties and responsibilities of the job. In addition and to the extent feasible, provision is made for promotion from one series to another. For example, experience as a stenographer could qualify an employee for promotion to a higher level class in the secretary series, however a clerk could not qualify for a steno position until he or she attained the required typing skill. Also, it might be noted that provision will be made (in conjunction with the pay plan) so that under regulations to be specified, the status of trainee or apprentice can be used in relation to various classes. Training and apprenticeship programs are, of course, additional means for advancement.

It is further stated that the descriptions have been written in such a manner as to make the heaviest current workloads and responsibilities in each classification the normal level in the future. Response: It should be emphasized that class descriptions are not intended to be position descriptions, and that the list of characteristic duties and responsibilities contained in a class description is neither exhaustive nor restrictive. (This will be discussed again under another item in this report.) While classification is primarily concerned with the preponderance of duties, it is recognized that incidental or if you will, "lighter" tasks may be performed on a regular or irregular basis. Classes have been established on the basis of the existing organization of work. They will not cause any change in present workloads and responsibilities, nor will they result in any general down-grading of positions.

2. It is stated that the proposed classifications will result in a general down-grading of positions (as a result of over-stratification). Response: With similar logic it could be said that the proposed classifications will result in a general up-grading of positions, however we believe neither will be the case. Although final proof or judgement must await completion of the allocation of positions to classes, we can indicate that our purpose was to establish that number of classes, based on the existing organization of work, that would provide for the recognition of similarities between jobs as well as for the recognition of meaningful differences, and facilitate the proper reflection of similarities and differences in terms of minimum qualifications and pay. Also, attention was given to striking a proper balance between establishing "career ladders" on one hand, and the need, on the other hand, to guard against establishing an excessive number of classes that could impede upward mobility.
3. The allegation is made that custodian classes are written to "provide the rationale for a totally bogus division of labor on the basis of sex". Response: In fact the different classes were established to reflect differences in duties and responsibilities, and are open, as are all classes, to either sex.
4. It is stated that the numerical designation of classes in a series (e.g. Clerk I, II, III, etc.) provides the false impression that there is a possibility of promotion to higher classifications. Response: Many employees have in the past been promoted to higher level jobs and it is

expected that this will continue. A recommendation that the title of Custodian III be changed, has been effected. The new title is Lead Custodian.

5. It is stated that "the entire area of job descriptions and responsibilities can only be resolved satisfactorily through collective bargaining between the University of Iowa and unions of workers." This point is elaborated in a letter which requests the joint development of individual position descriptions by the Personnel Office, department heads or supervisors, and employees who may choose a person or group to represent them. It is further stated that "written criteria must be developed for slotting people into classifications (and that) employees and their representatives must be consulted in this process." Response: It is recognized that there is no intention to become involved in collective bargaining regarding the development and implementation of the classification plan. There is serious danger involved in negotiating with "employee representatives" until elections have been conducted to decide whether employees in a determined unit want union representation, and if so, which organization they want to represent them. For this and other reasons collective bargaining is presently prohibited by Board policy. In addition, the propriety of union involvement in the "entire area of job descriptions and responsibilities" is questioned because of the direct relation of position descriptions and job classification to the generally acknowledged management functions of organizing and assigning work, which involves the mission and organizational structure of the institution. We agree that the allocation of positions into classes requires knowledge of the positions in question and written criteria. Position descriptions or like information has or is being obtained from employees, subject to review by their supervisors. Allocation of positions into classes will be performed by personnel officers subject to review by department heads or supervisors, and the employee. If the employee (or a department head) is not satisfied with the classification into which his or her position has been allocated, he or she may appeal such in accordance with established procedures, and at that time the employee may elect to be assisted by a representative of his or her choice.

6. Some concern was expressed, as it was at the February meeting, that class descriptions would be improperly used as position descriptions. To allay this fear it was recommended that a "disclaimer" statement explaining that class descriptions are not intended for use as position descriptions be formulated and made applicable to all class descriptions. To further reduce the possible misuse of class descriptions, it was recommended that the words "performs related duties as assigned" be stricken from all descriptions. Response: We accept the first recommendation and propose the following: The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of the duties that are performed by employees in positions allocated to the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed, nor is it intended that related duties cannot be required. We believe that the statement "performs related duties as assigned" helps emphasize that class descriptions are not position descriptions--that the list of characteristic duties is neither exhaustive nor restrictive but only generally descriptive and we, therefore, recommend that it be retained.

7. Similar concern about the "list of characteristic duties and responsibilities" was inherent in a recommendation that would totally eliminate that section of all class descriptions. Response: We believe that the concern about the possible misuse of the Characteristic Duties and Responsibilities section of class descriptions will be substantially lessened by the inclusion of the "disclaimer statement" noted above. We recommend that the lists of characteristic duties and responsibilities be retained because of their descriptive value as specific examples of the kinds of work performed.
8. It was recommended that typing tests now administered by the personnel offices be eliminated because no tests are required for other types of machines whose operation may be required on a job. Response: Typing tests are given because of the widespread need for typists. If other machines requiring a similar skill were used as commonly as typewriters, we would, to the extent feasible, recommend performance tests on those machines also. In addition, if centrally administered typing tests were eliminated, it is quite probable that performance tests would be required by many employing departments. In the interests of fairness and uniformity, and efficiency, we recommend continuation of the typing tests as now administered.
9. A recommendation was made to increase the minimum acceptable typing score from 40 to 50 words per minute. Response: Two points might be noted: that applicants frequently type better on the job than under test conditions, and that applicants with higher typing scores would generally rank higher in terms of total test score and, therefore, would be eligible for employment before lesser skilled applicants. The 40 wpm requirement was established on the basis of the knowledge and experience of the institutions' personnel directors and no change is recommended.
10. Comments were made that class descriptions were too general - that there should be more classes. Comments were also made that descriptions were too specific - that there should be fewer classes. Response: As noted previously, our purpose was to establish that number of classes, based on the existing organization of work, that would provide for recognition of similarities and meaningful differences and facilitate the proper reflection of similar jobs and different jobs in terms of minimum qualifications and pay. We recognize that certain additional classes are needed, and we are developing them. We further recognize that in the process of allocating positions to classes, we may find some positions that do not fit any existing class. This would require establishment of additional class description(s). It is likewise possible that additional classes may be required as a result of an employee or department appeal.
11. The suggestion was made that all physical plant jobs be organized into several levels of tradesmen, or into three even broader groups, namely skilled, semi-skilled, and unskilled. Response: Although we initially considered these approaches, and do agree to re-examine the matter after July 1, we recommend that we proceed with the classes

as proposed (i.e., a class for carpenter, for electrician, etc.). These classifications are in accord with the requirements of our Merit Rules and have historical precedence in terms of existing classes used by the institutions.

12. The recommendation was made that the number of characteristic duties and responsibilities contained in the class descriptions be made more uniform because the disparity that now exists might be incorrectly interpreted as having a relationship to the importance of the class. Response: We agree to review class descriptions with regard to the recommendation. It should be noted, however, that some variance in the number of characteristic duties listed is inherent in the classes themselves, but that variances should not be related to the worth or importance of a class. Any changes which might be made in this regard would have no material effect on the allocation of positions to classes or on the allocation of classes to pay grades.

II

The following employee recommendations concern specific classes. It is recommended that some be accepted and some be rejected. Some are still being investigated.

Recommendations were made that separate classes be established under the following titles:

1. Glazier: This work is performed in the same shops and by the same men who paint. We believe the work is properly recognized in the painter classification, and recommend against establishment of a separate class.
2. Wallwasher: We recommend that this work is properly covered under the class of custodian and do not recommend establishment of a separate class.
3. Principal Engineering Research and Development Machinist: Classes in this series are presently being developed.
4. Automatic Typewriter Operator: The proposal for a separate class or classes for MTST operators is not recommended. The task of operating a power typewriter should not necessarily be a controlling factor in the classification of a position. That is not to say that it should be ignored, but only that it should be considered along with other factors.
5. Ambulance Mechanic, Plumber and Steamfitter: Recommendations are being investigated.
6. High Voltage Electrician: We recommend that this work is adequately covered under the class of Electrician. (It should be repeated that class descriptions will not be used as the basis for example, for requiring an electrician to perform high-voltage work.) Classification plans presently in use at the University do not involve separate classes.
7. House Mechanic: This is being done.
8. It was recommended that a separate series of classes be established under the titles of Technical Typist I, II, and III. It is said that

medical as well as other technical fields could be included in this new classification. Response: We find that many typing jobs involve, in varying degrees, "technical" typing related to specialized fields. We believe these duties can be properly recognized within the classes already proposed, and do not recommend establishment of a separate series.

9. A recommendation was made that separate descriptions be established for jobs under the Physical Plant Miscellaneous Services Shop. Response: The concerns on which this recommendation was based have been resolved, and the recommendation was withdrawn.

The following recommendations are in the process of being investigated.

10. A recommended revision in the description for Water Plant Operator.
11. A recommendation that the Laboratory Technician IV class description be revised to eliminate the requirement of supervision (exercised).
12. That the minimum qualifications for Power Plant - Assistant Chief Operator be reviewed.
13. That a third level of cook or a fourth level of Food Service Worker be added.
14. That one level of Keyentry Operator be eliminated.
15. That the distinction between Bus Driver I and II be clarified.
16. That the class description for Laborer be revised to include more typical duties in greater detail.
17. That all class descriptions covering office support positions be reviewed for clarity and appropriateness.
18. That class descriptions for housekeeping and dining service positions be revised to place more emphasis on positions in student food areas and less on hospital food operations.
19. That the class title of Housekeeper be retained.

Finally, it was recommended that employees be informed of the procedures involved in classification, reclassification and requests therefor, and appeals. It is agreed that this be done.

MOTION:

Mr. Wallace moved that a "disclaimer" statement reading as follows be inserted on all class descriptions: "The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of the duties that are performed by employees in positions allocated to the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position

include every duty listed, nor is it intended that related duties cannot be required." The motion was seconded by Mrs. Petersen, and it passed unanimously.

Mr. Volm also pointed out that there is no sex discrimination involved in employment in any of the classes. Regent Collison expressed concern that job availability in some instances is based on individual strength and could discriminate against women. Executive Secretary Richey pointed out that women have the choice of heavy or light work. If they are qualified, they will be hired.

Mr. Volm stated that a pay plan has not yet been established for the system. Regent Collison asked if there will be an opportunity for further discussion when the pay plan is adopted. Executive Secretary Richey stated that there will be a public hearing on it prior to the Board's adoption.

Regent Collison expressed concern over the lack of communication between employees and personnel directors.

Mr. Volm responded by stating that personnel officers in the institutions are in regular contact with their employees.

Executive Secretary Richey pointed out that the Board does have a policy requiring the institutions to meet and confer with employees and employee organizations concerning matters of interest to them.

Regent Collison emphasized the need for discussion between employee groups and personnel officers.

Mr. Volm in response to question from Regent Petersen discussed allocations of numbers of positions distributed throughout various classifications. A pay level will be devised attaching pay level to every classification. First, it must be decided how many positions are in each classification. When this is done, there will be a

pay plan which indicates total budget for the Merit System of the State Board of Regents.

MOTION:

Mrs. Collison moved that formal meetings between the resident directors, employees, and personnel represented in the employees associations along with supervisors and any people that want to have an input be set up. Further, that a moderator grounded in management systems conduct the meeting in an impartial manner to insure that all persons have an ample opportunity to express their concerns on the proposed pay plan. Mr. Baldrige seconded the motion. The motion passed with Petersen voting Nay.

Regent Collison felt such forums would be beneficial to all concerned employees. The forums would be an opportunity for open discussion with no limitations.

Regent Bailey pointed out that in our present policy there is no requirement that the institutions at specified points in time call for meetings. Mr. Richey commented that as he understands it, the forums would be further implementation of present Board policy on meeting and conferring with employees.

MOTION:

Mrs. Petersen moved that the Board approve the report by the Regents' Merit Coordinator including proposed changes, procedures and courses of action. Mr. Perrin seconded the motion, and it passed unanimously.

SEMI-ANNUAL REPORT ON EQUAL EMPLOYMENT COMPLIANCE BY VENDORS AND CONTRACTORS. The report stated in part on work being done in the area of vendor and supplier compliance. Also reported on was contractor compliance.

The Compliance Office has always maintained that long-range goals be established by each craft in each area. This office, in order to try and answer the question as to what standard should be used to determine compliance, consulted with contractors, contractor associations, unions and minority group persons.

During the November, 1972 report to the Board, we reported that contractors, contractor associations and labor unions had rejected area proposals and in turn were conducting a series of meetings in order to determine what course of action should be taken throughout the state of Iowa regarding affirmative action. As a result of these meetings a "Statewide Plan" has been proposed and is scheduled for implementation on June 1, 1973.

In keeping with Presidential Executive Order 11246 as amended to Executive Order 11375, we now disassociate ourselves with "hometown" plans and the pending "statewide plan" for increasing the representation of minorities into the building trades. Executive Order 11246 puts the full responsibility in achieving equal employment and affirmative action goals upon the contractor. The Compliance Office will confine its activities to projects at Regents' institutions and will take the necessary measures in order to insure the employment of minority group persons on these projects.

We are receiving inquiries from other State agencies regarding the operations of the Compliance Office. In that we maintain files for 2,057 vendors, suppliers and contractors.

Vendors and Suppliers	1,572
Contractors	<u>485</u>
TOTAL	2,057

These agencies could avail themselves of this information. This would eliminate the necessity of employers having to provide the same basic information to other governmental agencies.

Merit Employment. We are working very closely with the Regents' Merit Coordinator, advising of merit procedures which might be considered conflicting with the intent of civil rights legislation.

A complete report is on file in the Board Office.

Mr. Maxwell stated that it is very difficult to take affirmative action on state civil

service. Mr. Maxwell said that under the original entry in the state it is considered the sixth source for people to come to for employment. Having studied the Merit System for nine months, Mr. Maxwell still finds it to be very complex.

Mr. Richey stated that specific suggestions from Mr. Maxwell will be implemented into a report which will be submitted to the Board in the fall.

Mr. Maxwell expressed concern as to the accuracy of information regarding minority employment throughout the state. He stated that statistical reports misrepresent the actual number of minority persons working in Iowa. He also expressed concern over hiring policies as regards the disabled.

President Redeker noted that we should not place all the responsibility for hiring minority persons on the contractor. The contractor must be provided with lists of minority persons available for employment. Regent Wallace stated compliance responsibility rested with this Board and contracts should be awarded only to those qualified.

The Board thanked Mr. Maxwell for his efforts and for bringing these problems to their attention.

LEGISLATIVE REPORT. The Board was presented a summary of legislative action relating to the Board of Regents' legislative program at which might be the mid-point in the session. All actions reported were as of April 6. A complete copy of this report is on file at the Board Office.

Executive Secretary Richey stated in addition to the legislative report that the Governor's supplemental budget included \$925,000 for the 1973-75 biennium for residence family practice programs in various locations throughout the state and \$2.5 million for steam generation equipment for Iowa State University.

ADMISSION RULES AND REGULATIONS. The Board Office reported: The 1973 Legislature adopted and the Governor signed legislation lowering the age of majority from 19 to 18 effective July 1, 1973. Because of this action the following changes in the admission requirements contained in the Iowa Departmental Rules are necessary. It was noted that last year the age was changed in these regulations from 21 to 19. This change lowers it again, in line with legislative action, from 19 to 18 years of age.

The Board was informed that age was removed last year from the parietal rules and therefore no action is needed this year. Freshman and sophomore status are determined by academic standing and not by age.

Changes involved are:

Pursuant to the authority of section 262.9 of the Code, and to reflect the reduction in the age of majority in Iowa from 19 years of age to 18 years of age upon the effective date of Senate File 82, July 1, 1973, the following amendments to Chapter 1, State Board of Regents Rules, appearing in 1973 Iowa Departmental Rules are hereby adopted:

Item 1. Page 856, 1.4(2), line 4, strike the figure "19" in two places and insert the figure "18".

Item 2. Page 857, 1.4(4). The catchwords are changed to read:
Students over 18 years of age and married students under 18 years of age.

Item 3. Page 857, 1.4(4), lines 2, 3, 16, 17, strike the figure "19" and insert the figure "18".

Item 4. Page 857, 1.4(5), line 5, strike the figure "19" and insert the figure "18".

The foregoing amendments become effective as provided in Chapter 17A of the Code after filing in the Office of the Secretary of State.

MOTION:

Mr. Wallace moved that the Board approve the above changes and authorize the Executive Secretary to sign the rules request on behalf of the Board and to forward the required copies to the Legislative Departmental Rules Review Committee for action. Mr. Perrin seconded the motion. The motion carried unanimously.

BOARD OFFICE PERSONNEL REGISTER. There were no transactions for March, 1973.

NEXT MEETINGS.

May 10-11	Iowa School for the Deaf	Council Bluffs
June 15	Special meeting for hearing on Regents Merit Pay Plan unless the legislature has not acted on appropriations by June 8, in that event the public hearing would be held on June 22.	Des Moines
June 28-29	University of Iowa	Iowa City
July 26-27	Iowa State University	Ames
No August meeting.		

Regent Petersen suggested a seminar on Wednesday afternoon (May 9) prior to the next Board meeting at Council Bluffs. Taking advantage of the fact that most all the Board members arrive the day before the Board meeting, it was proposed that both new and old Board members tour the Iowa School for the Deaf on that date. This would be a good opportunity for the new members to learn about the institution. A time suggested to begin the tour was 2:00 p.m.

President Redeker recommended to Dr. Giangreco, Superintendent of the Iowa School for the Deaf, that he send out a mailing to Board members defining the areas to be covered and they can then respond to see if enough would come to make it worthwhile.

Executive Secretary Richey added that a report on the school prior to the tour would be helpful to new Board members and appointees.

BOARD POLICY ON COMMISSIONING OF SPECIAL SECURITY OFFICERS. The Board was requested

to clarify whether point 6 of the Board policy on Special Security Officers (shown below) is in effect, as interpreted by the Board Office, and, if it is determined to be part of the policy, instruct Iowa State University to comply.

The complete Board policy on special security officers as interpreted by the Board Office, which will be incorporated in the new issue of the Procedural Guide, is as follows:

- A. The Board may authorize any institution under its control to commission one or more of its employees as special security officers. Special security officers shall have the powers, privileges, and immunities of regular peace officers when acting in the interests of the institution by which they are employed. The Board shall provide as rapidly as practicable for the adequate training of such special security officers at the Iowa law enforcement academy or in an equivalent training program, unless they have already received such training. (Section 262.13, 1973 Code)
- B. To effect the above action, the following obtains:
 - 1) Each institution under the Board of Regents shall recommend to the Board the name of each security officer to be commissioned as a special security officer. The institutions shall include detailed information concerning the law enforcement training of each officer so recommended.
 - 2) Any campus security personnel designated as special security officers shall have received basic recruit training at the Iowa Law Enforcement Academy or have the equivalent of such training.
 - 3) Designated special security officers shall be permitted to carry firearms only upon express authority of the President or his delegated authority in assignments of extreme danger.
 - 4) Each institution shall take appropriate measures to insure that its security personnel receive adequate law enforcement training commensurate with their assignment as rapidly as practicable.

Except for compelling reasons, security personnel shall not be eligible for basic recruit training at the Iowa Law Enforcement Academy until employed for six months as a security officer at a Regent institution.

- 5) Institutions under the Board of Regents may recommend to the Board names of employees to be designated as temporary special security officers. All such designations shall extend no longer than one year after such designation by the Board or, if earlier, upon the successful completion of a course of training at the

Academy or an equivalent training course approved by the Board. No employee shall be eligible for renewal of a temporary designation.

- 6) All requests for special security officer status must be brought to the Board for appointments, whether such requests be for regular, temporary or a change from temporary to regular status. (March 13-14, 1969, p. 337; December 9-10, 1971, pp. 323 and 357)

Only point six of the above policy is in question.

MOTION:

Mr. Shaw moved that all requests for special security officer status must be brought to the Board for approval, whether such requests be for regular, temporary, or a change from temporary to regular status. Mr. Wallace seconded the motion.

Regent Perrin questioned how detailed the approval of security officers should be. He said that the Procedural Guide which the Board and institutions are following does not have a word to say about the special security officers. He indicated that it is very important to update the Procedural Guide. "We have a matter of procedure rather than a matter of principle," remarked Regent Perrin.

Executive Secretary Richey stated that the revised Procedural Guide is scheduled for issuance at an early date. Mr. Richey stated, however, that we have to know the Board's policy in regard to special security officers before it can be published.

In response to a suggestion by Regent Perrin on Board approval of the "Guide", Regent Shaw commented that it would be better to set Board policy when the need arises rather than set a particular time of year to change Board policy. This point was agreed upon.

VOTE ON MOTION:

The motion passed unanimously.

APPEAL OF RESIDENCE CLASSIFICATION FOR DAGMAR SPISAK.

MOTION:

Mr. Wallace moved the Board grant resident status to Dagmar Jill Spisak at the University of Iowa as recommended by the Registrar's Committee on Coordination. Mrs. Collison seconded the motion.

Mr. Gowan, Dean of Admissions and Records, ISU, was present. He reported that the Registrar's Committee had recommended resident status be granted to Ms. Spisak. He went on to state that a regulation that is hard and fast could cause legal difficulty. He stated the facts of any case should be considered rather than rely entirely upon rigidly applied rules.

Regent Zumbach stated we do need some criteria to determine residency rules exceptions for students.

Regent Shaw expressed concern that classifying Dagmar Jill Spisak as a resident might encourage other non-resident students at the state's universities with similar circumstances to appeal their cases.

Mr. Gowan stated that this is the first case where the Registrar's Committee on Coordination has not agreed with the action of the local review committee. In this instance, the committee after review, determined this person was in the state for dual purposes.

Regent Wallace stated that a precedent can be set only for identical sets of circumstances.

Regents Shaw and Bailey, however, expressed fear that the Board would be setting a precedent it may later regret.

VOTE ON MOTION:

The motion passed with Bailey and Shaw voting Nay.

APPEAL OF RESIDENCE CLASSIFICATION FOR DOUGLAS GRAY WILHIDE. The Board having complete file before it acted as follows:

MOTION:

Mrs. Petersen moved the Board deny the appeal and affirm recommendation of the Registrar's Committee on Coordination that his status remain as non-resident. Mr. Baldrige seconded the motion, and it passed unanimously.

EDUCATIONAL MEETINGS AT STATE INSTITUTIONS. A Board member suggested that an informal meeting be held at each of the institutions for the benefit of the new Board members and also for present members. Suggestions are to be submitted to Executive Secretary Richey as to the best time for the institutions and Board members to attend these meetings. President Parks suggested a second meeting be held on each campus relative to physical layout, etc.

EXECUTIVE SESSION. President Redeker announced that there would be a brief Executive Session to discuss two personnel matters. On roll call vote whether the Board should resolve itself into Executive Session, the vote was as follows:

AYE: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach, Redeker.

NAY: None.

ABSENT: None.

The Board having voted in the affirmative by at least a 2/3 majority, resolved itself into Executive Session at 3:10 p.m., and arose therefrom at 5:20 p.m.

The following business pertaining to General or Miscellaneous items was transacted on Friday, April 13, 1973.

REQUEST BY ASSOCIATED UNIVERSITY WOMEN. Representatives from the Associated University Women at The University of Iowa and University representatives included Dr. Celia

General
April 12-13, 1973

Foxley, Donna Sooby, Sara Segal Loevy, Gracia Gilbert, Lynette Clark, Lori Cannon, and Mildred Lavin.

TO: State Board of Regents
FROM: Associated University Women
DATE: April 2, 1973

President Willard Boyd has stated that, "The ultimate responsibility for equal employment opportunity and the Affirmative Action Program lies with the State Board of Regents and the President of The University of Iowa." (Preliminary Affirmative Action Program of The University of Iowa, October, 1972.) The Associated University Women believes that the attached proposals will serve the State Board of Regents in carrying out this charge, not only at The University of Iowa but at all Regents' institutions. The proposals, in themselves, do not fulfill all of the needs of the women and minorities employed by the Regents' institutions; they function only as a foundation for effective affirmative action programs.

We ask the State Board of Regents to consider that:

(1) the \$100,000 budgeted by The University of Iowa for a matched-pair study was immediately spent in equalizing the salaries of only 114 faculty women and did not meet any of the salary needs of other women employed at the University;

(2) a \$506,000 class action suit has been filed against The University of Iowa on behalf of maids employed by that institution for salary equalization and retroactive pay;

(3) the salaries of nurses' aides had to be equalized with those of orderlies at University of Iowa Hospitals and Clinics and retroactive pay for one year was ordered;

(4) the Equal Employment Opportunity Commission has heard and will continue to hear sex discrimination grievances of women faculty members currently employed by The University of Iowa;

(5) the American Nurses' Association has filed charges with the Equal Employment Opportunity Commission against TIAA-CREF for discrimination against women and names The University of Iowa in its suit;

(6) the U.S. Department of Health, Education and Welfare has directed in its letter of findings that The University of Iowa carry out specific corrective measures to assure equal employment opportunities and affirmative action policies and practices.

The Associated University Women believes, therefore, that the modest proposals attached provide an economical means for the State Board of Regents to demonstrate that it is acting in good faith in complying with the United States Department of Health, Education and Welfare. Such action could eliminate additional court settlements costly to the taxpayers of the State of Iowa.

Mrs. Loevy, spokeswoman for the association, went down a list of proposals. (1) AUW proposes that the State Board of Regents publicly support President Willard Boyd in his commitment to the principles of affirmative action.

Mrs. Loevy stated that the Board has been quite supportive of affirmative action in the past and this statement would only reaffirm the commitment.

MOTION:

Mrs. Collison moved the Board approve the following: The President of the University as the chief executive of the University is measured largely by his capacity for institutional leadership, has shown his commitment to mutual understanding based on community of interest and the enlistment of the force of joint action to increase the capacity of the University to solve educational problems.

It is as such a leader your president has chosen two-way communication instead of one-way with strategy planning at the top and handing down of decisions (the situation where nothing goes up but reports).

There is implicit in his acts the clarifying and subscribing to new roles for women, in allowing the proper conditions for them to not only accept but seek responsibility.

In structuring the University for reform he is a model for departmental and individual self-renewal. Mr. Wallace seconded the motion.

Regent Shaw stated to the Board that this proposal is highly controversial. Regent Shaw stated that rather than expressing support on specific acts and policies, the Board should assess overall performance and if a president did not do his job properly, the Board should remove him from office. A similar thought was expressed by Regent Baldrige.

VOTE ON MOTION:

The motion passed with Mr. Shaw and Mr. Baldrige voting Nay.

(2) AUW proposes that the Board establish an affirmative action subcommittee or similar mechanism to assist the State Board of Regents in responding to the affirmative action needs of the Regents' institutions (e.g. as specified in the letter of findings, February 2, 1973, from the Department of Health, Education and Welfare to President Willard Boyd).

Mrs. Loevy requested a subcommittee which would be a very flexible type of committee that could help out with all the Regents' institutions. She indicated that the committee would not necessarily need to be composed of Regent members. Mrs. Loevy

told the Board members that they would have the best idea of who should be on the committee and how it should function.

Regent Petersen agreed with Mrs. Loevy on the fact that each institution is unique, many problems are common problems and could be solved by a subcommittee for all.

Regent Wallace expressed his opinion that the Board of Regents doesn't need a subcommittee. He felt that each local case should be established as local situation seems to dictate.

Regent Collison stated that once each university had identified their needs it would seem to be that a good mechanism for reporting efficiently would be through the interinstitutional Committee on Educational Coordination.

In response to question, Executive Secretary Richey stated that the role of the interinstitutional Committee on Equal Employment Opportunity has been restricted primarily to vendors and contractors doing business with the Board or external compliance.

MOTION:

Mrs. Collison moved that special affirmative action officers on the campuses constitute themselves as a subcommittee of the interinstitutional Committee of Educational Coordination. Mrs. Petersen seconded the motion. The motion passed unanimously.

Mrs. Loevy read item 4 and 5 of the AUW proposals requesting the Board to (4) establish an emergency fund to finance the required corrective measures specified in the HEW letter of findings to The University of Iowa and (5) be prepared to allocate sufficient funds to correct additional inequities as they are revealed in future affirmative action studies and as identified by the proposed affirmative action subcommittee of the State Board of Regents and/or the equal employment opportunities officers at the Regents' institutions.

Mrs. Loevy stated that she would hate to see money so tightly allocated at each institution that affirmative action is not implemented because the finances aren't there. Mrs. Loevy suggested to the Board that in every budget there be a reserve fund.

A Board member responded that if we had the money reserve funds would be an excellent idea but right now money is limited.

Regent Petersen responded that AUW can rest assured there are Board members who will follow their concerns in the budget.

MOTION:

Mrs. Collison moved that the Board carefully consider the level of priority given to affirmative action by each institution within each institution's budget. Mr. Perrin seconded the motion. The motion carried unanimously.

President Redeker thanked the Associated University Women representatives for expressing their views to the Board.

REQUEST BY EMPLOYEE ORGANIZATION. The Board was requested to review the following:

Whereas, during the February 8, 1973 meeting of the State Board of Regents, Mr. Bailey of the Board was heard to comment that affected employees must not be too concerned with the action proposed by the Board regarding the Merit Classification Plan; and,

Whereas, this conclusion as to disinterest was based upon the "sparse" turn-out by affected employees for the meeting; and,

Whereas, the State Board of Regents does consider matters of considerable concern to the non-academic staffs of the Regent institutions; and,

Whereas, the members of the non-academic staffs of the Regent institutions neither can afford the loss of pay involved nor have schedules flexible enough to schedule attendance at Regent meetings;

Be it Resolved by the Representative Assembly of the University of Iowa Employees Association (UIEA) that the State Board of Regents institute the following policy, effective immediately:

All employees of the host institution may have the option of attending, without harassment or loss of pay, any portion of a Board of Regents meeting which contains business of interest of importance to said employees.

Mr. Chisholm, Business Manager of Iowa Employees Association, was introduced to the Board. Mr. Chisholm clarified to the Board that the request deals only with the portion of the Regents meeting which has direct bearing on the employees of the institution.

Regent Wallace commented that the policy above should read "some" employees rather than "all" employees of the host institution. Regent Wallace stated that by permitting "all" employees of the host institution to attend the Board meeting at the same time serious problems could occur.

Regent Petersen stated that it would be a good management principle that resource persons when requested by the institution or by the Board of Regents to attend the Board meeting receive compensation and travel allowance to come to that meeting. But in order to keep the institution operating efficiently, persons not requested by the institution to attend as resource people shouldn't be eligible for those travel allowances or compensation. If they can arrange to take a day's vacation without disrupting the institution's work on their own expense, that's another matter.

Regent Perrin stated the main question of the issue is who is going to decide how many people and who and for what purpose people are paid to come to the Board meeting. He stated that some kind of a decision has to be made as to who can come with pay and who doesn't come on pay. Mr. Perrin commented that he felt the head of each institution should make the decision as to who attends the Board meeting. He also

stated that the Board meetings are open to all, but not all can be reimbursed for expenses incurred enroute.

MOTION:

Mr. Perrin moved that resource persons, when requested by the institution to attend a Regents' meeting, are to receive their established rate of compensation and a travel allowance. Persons not requested by the institution to attend as resource persons are neither eligible for travel allowances nor for compensation, except as compensation for a day's vacation at the discretion of the institution. Mr. Shaw seconded the motion, and it passed unanimously.

STATE FUND TO PROVIDE INSURANCE FOR DAMAGE TO PUBLIC BUILDINGS - S. F. 153.

The Board was requested to endorse a state self-insurance program for damage to public buildings, provided that the following features are incorporated:

- (1) Administrative procedures would not increase costs appreciably over the present self-insurance system.
- (2) Language would be adopted to permit but not require coverage of revenue producing facilities to comply with requirements of the bond resolutions.
- (3) Language would be adopted that would prevent use of the insurance fund for other purposes than payment of claims.
- (4) Claims settlement would permit use of funds to be incorporated with other funds for capital improvement projects or to be applied to bond retirement rather than use for direct replacement of a property loss. Claims settlement would permit reimbursement for institutional labor when repair of property is to be performed.
- (5) Coverage would be provided for all hazards.
- (6) Funding of premiums for all state agencies would be provided through one special appropriation.

The Board Office reported:

The Senate Committee on State Government has scheduled a hearing on the subject. The Regents' institutions are providing representatives to attend the hearing. Mr. Madden is to be the spokesman for the institutions at the request of the Board Office and concurrence of the institutions. It is desired that the Board of Regents provide suggestions and guidance on this matter.

The bill creates a state fund to provide insurance for damage to public buildings and fixtures and permanent contents therein belonging to the state and its political subdivisions under the State Commission of Insurance. Townships and school districts have the option of coverage by the state insurance fund. Perils covered are fire, lightning, inherent explosion, wind storm, cyclone, tornado, hail, explosion, riot attending a strike, air craft, smoke, vehicle and at the option of the insured the fund shall have the authority to insure against any other risk of direct physical loss. The bill provides for premiums paid by the insured into the fund. Excessive loss reinsurance with a \$1 million deductible is to be purchased by the Commission. The extension by S. F. 153 to political subdivision requires a different approach than the proposed approach approved previously by the Board of Regents. The Regents' proposal was based on self-insurance of state departments only and was intended to improve efficiency of the administrative system.

The concerns expressed below are reflected in general terms in the features recommended above which are discussed further for each respective item as follows:

- (1) The bill appears to call for administrative procedures for evaluation of properties, assessment of hazards, issuance of policies, settlement of claims, and arbitration that may make costs much higher than the present state self-insurance system. There is concern about the rating system for setting premiums. Also, there is concern that optional commercial insurance would not be permitted. It would seem that the thrust of the bill should be to devise a system which would achieve almost all of the savings of the present system for state governmental property.
- (2) The institutions now purchase commercial insurance for residence halls, athletic facilities, recreation facilities, auditoria and other such as book stores, TV equipment and parking ramps. If the state insurance costs are sufficiently low, it would be desirable to be able to purchase state insurance but a study needs to be made to determine the requirements of the bond resolution to establish that the state insurance would be acceptable.
- (3) A question has been raised whether the Insurance Commissioner should administer the program because the bill proposes purchase of a \$1 million deductible reinsurance contract by his department that also regulates the insurance industry.
- (4) Diversion of insurance funds for other purposes by the state legislature has been experienced in other states. An acceptable insurance program could not permit such a practice. Obviously

such a practice could not be permitted if the insurance were to be suitable for coverage of revenue producing property which have bonded indebtedness.

- (5) Options on use of funds received from settlement of claims are needed because needs change and flexibility for use of funds to most effectively meet the needs is desirable. Option to use institutional labor rather than contracting is needed to accomplish certain types of repair promptly at lower cost.
- (6) Limitations on coverage of hazards by the bill or by the administrative agency would cause serious problems in procurement of insurance for particular hazards not covered. The Board of Regents and the institutions maintain a continuing effort to prevent conditions or activities which would be hazardous to students and staff. Therefore, it would seem that the bill should provide broad coverage.
- (7) Funding for premium payments for all Regents' institutions may amount to over a quarter million dollars which has not been budgeted. The bill applies to all state governmental subdivisions so that premiums must be collected on an equitable basis. It would seem desirable that a separate appropriation be provided to cover all state agency and institutional premiums from departments under the state government to simplify administration of collection and to provide funds which are otherwise unbudgeted.

It has been the experience of the Regents' institutions that state self-insurance has saved money. Therefore, the general concept of extending state self-insurance coverage to governmental subdivisions appears to be laudable providing administrative costs are small.

Mr. Madden was present for the discussion.

MOTION:

Mr. Bailey moved the Board endorse the state self-insurance program for damage to public buildings, provided that the following features are incorporated: (1) Administrative procedures would not increase costs appreciably over the present self-insurance program, (2) Language would be adopted to permit but not require coverage of revenue producing facilities to comply with requirements of the bond resolutions, (3) Language would be adopted that would prevent use of the insurance fund for other purposes than payment of claims, (4) Claims

settlement would permit use of funds to be incorporated with other funds for capital improvement projects or to be applied to bond retirement rather than use for direct replacement of a property loss. Claims settlement would permit reimbursement for institutional labor when repair of property is to be performed, (5) Coverage would be provided for all hazards, and (6) Funding of premiums for all state agencies would be provided through one special appropriation. Mrs. Collison seconded the motion.

Executive Secretary Richey stated that no reference to the Insurance Commissioner's role is included in the motion. Mr. Richey stated that the legislature has established the Insurance Commission as a regulatory body and it is knowledgeable of the functions of the Insurance Commissioner. Therefore, Mr. Richey stated that the decision the Insurance Commissioner makes regarding the forthcoming claims is not of direct concern to the Board.

VOTE ON MOTION:

The motion passed unanimously.

BONDING GOVERNMENTAL EMPLOYEES - S. F. 69. It was recommended that the Board of Regents' position be that Senate File 69 include a provision to permit institutions under the Board of Regents the option of purchasing commercial insurance coverage and that the bill be broadened.

The Board Office noted:

Senate File 69 provides that the Commissioner of Insurance will administer a state bonding fund for the bonding of all public employees required by law to be bonded. The coverage to be provided as set forth in Section 9 is as follows:

"The condition of the bond arising under the provision of this act shall be limited to that of a surety or fidelity bond and shall provide that the public employee, as principal, faithfully and impartially shall discharge and perform the duties of his office or employment, including such duties as are or may be imposed upon him by law, and shall render a true account of all moneys and

property of every kind that shall come into his hands as a public employee, and shall pay over and deliver them according to law."

The bill includes employees in any of the subdivisions of the State who are required to be bonded by law. A "blanket bond" provides coverage automatically as new employees enter employment. It provides for "any person or corporation injured by the default or wrongful act of any public employee may sue the public employee and join the fund as co-defendant".

The report on insurance and risk management in the Regents' institutions revised December 17, 1971, includes total premiums for all Regents' institutions in the amount of \$1,248 for treasurer's bond and \$4,468 for money and security coverage. Present coverage provides for additional risks over that of Senate File 69.

Mr. Madden was present for discussion.

Regent Petersen stated that at this point we do not know the rate of the commercial insurance coverage and therefore we would not know whether it would be to our advantage or not to approve it. Mrs. Petersen further commented, however, by saying she felt it would be in best interest to adopt the recommended action. Position could be that Senate File 69 should permit institutions under the Board of Regents the option of either belonging or not and that, if included, the coverage of the bill should be broadened.

MOTION:

Mrs. Petersen moved that the Board of Regents' position be that Senate File 69 should include a provision to permit institutions under the Board of Regents the option of purchasing commercial insurance coverage and that the coverage of the bill be broadened. Mr. Perrin seconded the motion, and it passed unanimously.

FINANCIAL SITUATION. President Boyd expressed concern to the Board over the potential loss of federal funds and stressed the seriousness of the situation to the members. He said that we are in much more potential serious financial difficulty than at the time of the askings for appropriations. Areas mentioned were student aid and health college support.

General
April 12-13, 1973

Regent Wallace suggested that funds be requested for 1974-75. He said that the Board will know by January 1, 1974 the amount of money we will need.

Executive Secretary Richey stated to the Board that the timing couldn't be worse for initiation of supplemental request at this time since the supplemental budget has just been delivered to the legislature.

Mr. Moore, ISU, stated that there are 3,800 students at Iowa State University receiving federal aid. Assuming that some of them drop out (for example 500) \$300,000 would be lost to the university.

President Redeker asked if it would fulfill some of the needs if in two weeks a formal assessment of potential loss be submitted to the Governor's Office.

Executive Secretary Richey stated that the Governor has received all the available information on the lack of federal funds both verbally and by written communique.

President Redeker thanked Mr. Barber, Mr. Brownlee, and Mr. Slife for attending the Board meeting.

EXECUTIVE SESSION. President Redeker announced that there would be a brief Executive Session. On roll call vote whether the Board should resolve itself into Executive Session, the vote was as follows:

AYE: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach, Redeker.

NAY: None.

ABSENT: None.

The Board having voted in the affirmative by at least a 2/3 majority, resolved itself into Executive Session at 3:40 p.m., and arose therefrom at 4:40 p.m.

THE UNIVERSITY OF IOWA

The following business pertaining to the University of Iowa was transacted on Thursday, April 12, 1973.

RESOLUTION TO CHANGE DATE OF BID OPENING - UNIVERSITY HOSPITALS NORTH TOWER PROJECT. Because weather conditions were such that it was not possible to conduct the bid opening for Phase I - site utilities, excavation, relocation of 570-ton chiller, foundations and first floor slab - University Hospitals North Tower Project, at the time originally set, it was necessary to arrange for a new time and place of bid opening.

MOTION:

Mr. Shaw moved for adoption of the following resolution. Motion was seconded by Mrs. Collison. On roll call, the following voted:
Aye: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach, Redeker.
Nay: None.
Absent: None.
The motion carried.

UNIVERSITY HOSPITALS NORTH TOWER PROJECT RESOLUTION

RESOLUTION providing for a notice to contractors of bidding for Phase I - site utilities, excavation, relocation of 570-ton chiller, foundations and first floor slab - University Hospitals North Tower Project.

WHEREAS the State Board of Regents on the 9th day of March, 1973 adopted a resolution providing for a notice to contractors of bidding for Phase I - site utilities, excavation, relocation of 570-ton chiller, foundations and first floor slab - University Hospitals North Tower Project, fixing the time and place at 2:00 o'clock p.m., CST on the 10th day of April, 1973 in the Old Capitol Building Senate Chamber, in the City of Iowa City, Iowa; and

WHEREAS because of extremely adverse weather conditions on the 10th day of April, 1973 it was necessary to postpone the bidding, and it is therefore necessary to fix a new time and place for bidding;

NOW, THEREFORE, be it and and it is hereby resolved by the State Board of Regents of the State of Iowa to revise Sections 4, 5 and 6 of the resolution adopted on the 9th day of March, 1973 to read as follows:

Section 4. That the 19th day of April, 1973, at 2:00 o'clock p.m., CST, in the MacBride Hall Auditorium at the State University of Iowa, in the City of Iowa City, Iowa, is hereby fixed as the time and place for opening bids on the proposed University Hospitals North Tower Project Phase I construction project referred to in the preamble hereof.

Section 5. That the Secretary of this Board is hereby authorized and directed to advertise for bids for the construction of said proposed University Hospitals North Tower Project - Phase I by publication of a notice at least twice in the "Iowa City Press-Citizen", a legal newspaper published in the City of Iowa City, Iowa, and having a general circulation in said City, and also at least twice in the "Des Moines Register", a legal newspaper published in the City of Des Moines, Iowa, and having a general circulation throughout the State of Iowa, the first of which publications in each newspaper shall be made not less than fifteen (15) days prior to the date set for receiving and opening said bids, all in conformity with Sections 23.18 and 262.34 of the Code of Iowa, 1973. Said notice shall be in substantially the following form:

NOTICE TO CONTRACTORS OF BIDDING ON CONSTRUCTION OF PHASE I -
SITE UTILITIES, EXCAVATION, RELOCATION OF 570-TON CHILLER,
FOUNDATIONS AND FIRST-FLOOR SLAB - UNIVERSITY HOSPITALS NORTH
TOWER PROJECT ON THE CAMPUS OF THE STATE UNIVERSITY OF IOWA.

* * * * *

NOTICE IS HEREBY GIVEN that sealed proposals for the construction of Phase I - site utilities, excavation, relocation of 570-ton chiller, foundations and first-floor slab - University Hospitals North Tower Project on the Campus of the State University of Iowa, in the City of Iowa City, Iowa, will be received by the State Board of Regents of the State of Iowa in the University Architect's Office, 200 Gilmore Hall, at the State University of Iowa, in the City of Iowa City, Iowa, until 1:30 o'clock p.m., CST, on the 19th day of April, 1973, and that all such proposals received by said time will be publicly opened and read at 2:00 o'clock p.m., CST, on the same day in the MacBride Hall Auditorium.

Copies of the proposed plans and specifications, and other contract documents, are now on file in the University Architect's Office, 200 Gilmore Hall, State University of Iowa, Iowa City, Iowa, where they may be publicly inspected by interested parties. A set of such documents may be obtained from Hansen, Lind, Meyer, Architects, 116 South Linn Street, Iowa City, Iowa.

Each proposal must be accompanied by a cash deposit, certified check, or a bid bond in the amount of 5% of the bid.

Checks shall be made payable to the order of the Iowa State Board of Regents, R. Wayne Richey, Executive Secretary. Should the successful bidder fail or neglect to furnish a satisfactory surety bond, refuse to make a contract on the basis of his bid, or fail to meet the requirements of this Notice and the specifications regulating the award, his cash deposit, certified

check, or bid bond may be forfeited as liquidated damages. No bidder may withdraw his proposal for a period of forty-five days after the date set for the opening of bids.

By virtue of statutory authority, the contractor shall give preference to Iowa domestic labor pursuant to the provisions of Chapter 73 of Code of Iowa, 1973.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

The State Board of Regents reserves the right to reject any or all bids and to waive any irregularities therein.

By order of the State Board of Regents this 12th day of April, 1973.

Section 6. That all orders or resolutions, or parts of orders or resolutions, in conflict herewith be and the same are hereby repealed.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of March 1973 were ratified.

SPECIAL SECURITY OFFICER. The Board was requested to approve Special Security Office status for a member of the University Security Department who now is qualified subject to Section 262.13, Code of Iowa, and Regents' Procedural Guide, 4.14.

Dean E. Nezerka has been a member of the University Security Department since November 17, 1971. He graduated from the University of Iowa in 1971. He has six hours of police-related training. He completed the six-week Law Enforcement Academy recruit course on February 17, 1973.

In the absence of any objection, President Redeker declared that Dean E. Nezerka would be commissioned as a permanent Special Security Officer.

APPOINTMENTS. The Board was requested to approve the following nominees as departmental executive officers, College of Liberal Arts:

1. Roger A. Hornsby, Professor, reappointment as Chairman of the Department of Classics for a period of four years.

Professor Hornsby holds the B.S. from Western Reserve and the M.A. and Ph.D. from Princeton. He has served on The University of Iowa faculty since 1954, and has been chairman of the department since 1966.

2. Sydney V. James, Professor, reappointment as Chairman of the Department of History for one year.

Professor James holds three degrees from Harvard. He came to The University of Iowa in 1965 after faculty experience at Brown and the University of Oregon. He has served as chairman of the department since 1970. The limitation of his reappointment to one year is at his request.

3. Sara C. Wolfson, Assistant Professor, appointment as Chairman of the Department of Home Economics for a period of three years.

Professor Wolfson holds the B.S. from Appalachian State University and the M.S. from the University of North Carolina. She has had teaching experience at the University of Houston and the University of Delaware, where she won an award for excellence in teaching in 1967. She has also had experience as a high school teacher of home economics and as a home economist with the Joseph Bancroft Textile Company. She joined our faculty in 1971 and has served as Associate Chairman for 1972-73.

4. Richard R. Goldberg, Professor, reappointment as Chairman of the Department of Mathematics for a period of three years.

Professor Goldberg has degrees from Northwestern and Harvard. After industrial experience as a mathematician with Westinghouse, he served on the faculty of Northwestern University for eleven years, rising to the rank of Professor. He has been a Professor at Iowa since 1968 and Chairman of the Department since 1970.

5. Panayot Butchvarov, Professor, reappointment as Chairman of the Department of Philosophy for a period of four years.

Professor Butchvarov holds the Ph.D. from the University of Virginia. He came to The University of Iowa in 1968 after nine years at Syracuse University. He has served as chairman since 1970.

6. Dee W. Norton, Associate Professor, appointment as Chairman of the Department of Psychology for a period of three years.

Professor Norton holds the B.S. from Illinois State and the M.A. and Ph.D. from Iowa. He has served on our faculty since 1957, after previous experience as a high school teacher of physics and as a professional psychologist in the Air Force Personnel and Training Research Center at Lackland Air Force Base in Texas.

7. Robert V. Hogg, Professor, reappointment as Chairman of the Department of Statistics for a period of four years.

Professor Hogg holds the B.A. from Illinois and both the M.A. and Ph.D. from The University of Iowa. He has been a full-time member of the faculty since 1950, and has been Chairman of the Department of Statistics since its organization as a separate department in 1965.

8. Jerry J. Kollros, Professor, reappointment as Chairman of the Department of Zoology for a period of four years.

Professor Kollros holds two degrees from the University of Chicago. He has been at Iowa since 1946 and has served as Chairman since 1955. He has also served the University effectively as member and officer of the Faculty Senate and Faculty Council and on numerous Senate and University committees.

In absence of any objection, President Redeker declared the above appointments approved.

REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period February 26 through March 30, 1973, had been filed with him, was in order, and was recommended for approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT ITEM</u>	<u>AMOUNT</u>
Site Development - Plantings - Basic Science Building and Dentistry Building	Pleasant Valley Orchard and Nursery, Inc. Iowa City, Iowa	Plantings	\$ 29,949
Hospital School - Install Temperature Control Units	George Kondora Plbg. & Heating, Iowa City	Mechanical	13,575
Well Water Conservation - Physics Bldg. & Quadrangle & Quadrangle Air Cond.	AAA Mechanical Contrac- tors, Inc., Iowa City	Mechanical	189,713

The following purchase orders for equipment (funded by December 1970 sale of academic revenue bonds) were recommended for approval:

Dental Sciences Building equipment, totaling \$56,930.18. Awards to 14 vendors were recommended.

Of the \$56,930.18, \$26,897.44 came to the Board in the nature of formal award of purchase orders; \$30,032.74 came to the Board in the nature of ratification of orders already placed by the University. It was deemed desirable that the University come under the December 1972 procedures relative to purchase of equipment funded from academic revenue bonds. In the future, unless the Board objected, both the University of Iowa and the University of Northern Iowa will follow those procedures.

The following revised project budget was recommended for approval.

AUDITORIUM

BUDGET INCREASE

Revised budget approved 9/15/72	\$ 7,174,082
Revised budget current requested	<u>7,424,082</u>
Increase requested	<u>\$ 250,000</u>

Source of funds: Income from Investment of Bond Sale
Proceeds

EXPLANATION

During the "shakedown" period since the opening of the Auditorium in the fall of 1972, the following items have been identified as necessary to improve the operation of the facility. Many of these items were identified in the inspection report dated 1/26/73 based on the Occupational Safety and Health Administration standards. The income from investment of bond sale proceeds is restricted for use only in the Auditorium project, and cannot be used for any other project. Following is a list of items for which the increase is requested:

- 1) Provide and install catwalks in the space frame to gain access to the ceiling lights over the auditorium and lobby areas \$ 10,000

Presently, the only way to gain access to the lighting fixtures above the auditorium and lobby areas for such maintenance as replacing burned-out lamps is to walk on the plaster ceiling itself. This deficiency was noted by the OSHA inspection report under Physical Hazards item 7.

- 2) Provide and install emergency lighting facilities in the space frame 2,500

This item was noted in the OSHA report under Fire Safety item 4.

- 3) Fabricate and install pitrail at division line between stage and elevators at orchestra level 1,700

Presently, pitrail does not fit into this open space presenting an open area dangerous to audience and working personnel.

- 4) Provide and install sound isolation and absorptive treatment in Recording Studio 2,500

Presently, Recording Studio does not have any sound absorption wall treatment.
- 5) Provide and install grid drop cables \$ 3,000

The grid drop cables were not specified in the original installation. The grid drop cables provide lighting circuits which can be distributed across any point of the stagehouse area.
- 6) Provide and install 208V electrical services on the auditorium stage for the portable bull winch 2,000

The stage area does not have any power source available from which the portable bull winch can be operated.
- 7) Develop plans and remodel the extreme west lobby dead-end corridor to provide first floor storage space and a second floor work office and ticket vault 15,000

The present box office is completely lacking in work space for those ticket handling processes beyond the immediate at-window-sale procedures. The box office does not have sufficient securable storage in which to keep tickets before they are placed on sale and to keep dead-wood tickets and audit stubs required after ticket sales for the state auditors.
- 8) Fabricate and install stage wagons with air bearings 12,500
- 9) Provide and install acoustical treatment to the motor mounts in the spotline winch room 4,000
- 10) Remove greenroom pantry restroom and replace with counter space, shelving and sink 3,500

The space available in the greenroom pantry is insufficient as a pantry. There is no counter space for food preparation or even staging areas for a caterer. Removal of the restroom fixtures and wall would free up wall space to allow for counter space for food preparation and storage.
- 11) Provide and install high frequency loud speakers in the five channel sound distribution speakers 4,525

These high frequency units were deleted from the original installation due to cost compromises. In operation it has become apparent that a severe limitation in sound distribution exists and speech intelligibility is limited for drama without these units.

- 12) Provide and install carpet edging on all exposed carpet ends such as the sides of the aisles in Hancher Auditorium 1,700
- This deficiency was noted in the OSHA report under Physical Hazards item 22.
- 13) Provide and install work lights in the stage left and stage right lighting coves \$ 2,000
- The OSHA inspection report cited this deficiency under Physical Hazards item 35.
- 14) Provide and install stronger stage battens 5,000
- The present battens of the spotline system do not have sufficient strength to maintain adequate rigidity when placed under load with the hanging of scenery and draperies.
- 15) Fabricate and install 14 benches, without backs, at three major entrances 5,000
- 16) Provide and install sewer outfall structure, with riprap, on east side of building complex, west side of river bank 10,000
- 17) Provide engineering services of Physical Plant 2,600
- 18) Provide and install halogen flooding system in DDM Control Room 1,700
- Protection needed for room which contains computer and associated electrical controls for the stage lighting system.
- 19) Provide and install variable line equalization equipment in audio channel of sound reinforcement system 2,000
- Such equipment will allow for more naturalness in voice quality as per recommendation of Paul S. Veneklasen.
- 20) Lay 4" thick concrete slab walkway over air plenum at gridiron next to fire doors 2,500
- Provides sound isolation of air exhaust system and safety walk for personnel.
- 21) Provide final inspection by George Izenour, theatrical stage equipment project designer 2,500
- 22) Provide planning, design, supervision and inspection service by University Architect's Office 5,000
- 23) Perform miscellaneous finishing steps in walls and steel work 1,700

24) Loading dock renovation	7,650
Additional funds to cover necessary preliminary survey for locating utility service lines and storm sewer; adding parking space and security lighting to the area.	
25) Underestimate of sales tax refunds	\$ 17,500
26) 33 Miscellaneous items of less than \$1,500 each	19,950
	(148,025)
27) Equipment:	
Stage drapes	2,932
Linoleum dance floor and storage	1,250
Spotlight and accessories	5,000
Choral bleacher risers	3,700
40' rolling mechanical lift ladder	5,320
Control unit for spotlight console	500
Portable dimmer board assembly	5,300
16 mm film projectors (2)	5,000
35 mm film projectors (2)	14,000
Slide projector	1,500
Film splicer	400
Sound playback tape deck	2,400
Automatic floor scrubber	945
Self-propelled carpet vacuums (2)	800
Floor machine	270
Changeable letter board	500
Typewriter	580
Adding machine	545
Miscellaneous items costing less than \$250 each (Examples: small stage lights, storage racks, hand vacuums, waste disposals, chairs, tables, desks, bulletin boards)	13,514
	(64,456)
28) Reserved for price deviations and other contingencies	37,519
	<u>\$ 250,000</u>

The following new projects were recommended for approval:

OAKDALE ANIMAL HOUSE - REPAIR DOG PENS

PRELIMINARY BUDGET

Engineering and supervision	\$ 3,000
Demolition	5,000
General construction materials	8,500
General construction labor	5,000
Electrical construction	1,000
Sheet metal construction	1,000
Floor covering	9,000
Painting	2,300
Plumbing	1,400
Contingencies	<u>3,400</u>
Total	<u>\$39,600</u>

Source of funds: NIH Grant (X755)

PROJECT DESCRIPTION

The area to be repaired is one in which dogs are held. The capacity is 110 animals. Over the years, there has been repeated deterioration of pen walls and floors due to moisture. This, in turn, has made sanitation and maintenance of health of the dogs very difficult.

The project will include removal of the existing masonry pen walls; replacement of pen walls with structural glazed tile and epoxy grout; installation of structural glazed tile wainscot with epoxy grout on all full-height walls; sandblast floor and installation of an acrylic base monolithic floor surface; painting and miscellaneous work connected with the project.

Since no part of the work exceeds \$10,000 and the coordination with the Medical Laboratories is extremely critical and the entire unit cannot be closed at one time, it is proposed that all the work be accomplished by Physical Plant work forces or by quotation and purchase order, or by a combination of these.

The Physical Plant department is selected as the architect and the inspection supervisor.

INSTALL TEMPERATURE CONTROL UNITS
HOSPITAL SCHOOL

PRELIMINARY BUDGET

Engineering and supervision	\$ 2,300
Construction	15,000
Contingencies	<u>1,500</u>
Total	<u>\$18,800</u>

Source of funds: Hospital School RR & A

PROJECT DESCRIPTION

The project is designed to provide year-round temperature control in the east wing dormitory area for patient comfort during evaluation examination and treatment. Included in the project are removal of existing convectors; installation of combination heating-cooling fan-coil units connected to existing steam lines for heat source and new chilled water lines from the existing 40-ton chiller; installation of pipe covering and associated work.

The Physical Plant department is designated as the architect and inspection supervisor.

MEDICAL LABORATORIES
REMODEL AREA FOR PREVENTIVE MEDICINE

PRELIMINARY BUDGET

Engineering and supervision	\$ 1,500
General construction	8,900
Electrical construction	6,700
Mechanical construction (Plumbing and heating)	4,100
Window air conditioning	2,800
Painting	4,000
Contingencies	<u>2,500</u>
Total	<u>\$30,500</u>

Source of funds: University RR & A

Project Description

The project is designed to update now vacant space in the northeast section of the first floor and three rooms on the second floor to bring the area up to minimum standards for office and lab areas. The project includes removal of laboratory benches and utilities, painting, installation of ceilings and updating of the lighting. Also included is replacement of obsolete and inoperative window air conditioning units and addition of adequate electrical convenience outlets.

Since no part of the work exceeds \$10,000, it is proposed that the project be done by Physical Plant forces.

The Physical Plant department is designated as the architect and inspection supervisor.

MEDICAL LABORATORIES - REMODEL ROOM 180

Preliminary Budget

Engineering and supervision	\$ 3,800
Purchased laboratory fixtures	4,500
Air conditioning units	1,600
Mechanical and electrical work	7,600
General construction	9,600
Contingencies	<u>2,300</u>
Total	\$29,400

Source of funds: University RR&A

Project Description

The project is designed to update a now vacant laboratory to bring it up to minimum standards for such a facility. Included in the project is removal of existing laboratory benches and equipment and replacement with functional equipment, installation of new ceilings and lighting, painting, upgrading the exhaust system for fume hood operation and installation of window air conditioning units.

It is proposed that the work be accomplished with the use of outside contractors selected through the process of quotations and purchase orders with the exception of window air conditioning units to be done by Physical Plant forces.

The Physical Plant Department is designated as the architect and inspection supervisor.

MEDICAL LABORATORIES
ANIMAL QUARTERS AIR CONDITIONING

PRELIMINARY BUDGET

Engineering and supervision	\$ 4,700
Construction	29,800
Contingencies	<u>3,000</u>
Total	<u>\$ 37,500</u>

Source of funds: University RR & A

PROJECT DESCRIPTION

The project is designed to correct deficiencies in the Medical Laboratories Animal Quarters air conditioning and ventilating systems.

Adequate ventilation, air conditioning and heating will be installed utilizing a new two-zone air handler in conjunction with a 40-ton chiller and heating coils to provide year-round temperature and humidity control to meet recognized standards for this kind of facility. The system will provide 100% fresh air makeup in all seasons with approximately twelve air changes per hour. Maximum utilization will be made of the existing duct systems to minimize construction costs.

The Physical Plant department is designated as the architect and inspection supervisor.

MOTION:

Mr. Wallace moved the Board approve the Register of Capital Improvements Business Transactions for the period February 26 through March 30, 1973; the construction contracts as shown above be awarded; the purchase orders for equipment as shown above be awarded; the revised project budget as shown above be approved; the new projects as shown above be approved; the Executive Secretary be authorized to sign all necessary documents. The motion was seconded by Mr. Baldrige, and it passed unanimously.

JOHN F. MURRAY ENDOWMENT FUND. The Board was requested to accept the report and ratify the changes in the investment portfolio for quarter ended March 31, 1973.

Stock Split - \$9,650.00

200 shares of American Greeting Corp. common stock, par value, \$200.00 (\$1 per share), 3 for 2 split - Certificates CC115249 and CC115250. Received 3/19/73.

MOTION:

Mr. Perrin moved the Board accept the above report and ratify the changes in the investment portfolio for quarter ended March 31, 1973. Mr. Shaw seconded the motion, and it passed unanimously.

UTILITIES - BOILER NO. 9 - CONTRACT 7, ASH HANDLING SYSTEM MODIFICATIONS.

The Board was requested to approve the following resolution providing for a notice of hearing on proposed plans, specifications and form of contract for Contract 7 - Ash Handling System Modifications - Boiler No. 9, on the campus of the State University of Iowa and for a notice to contractors of bidding thereon.

MOTION:

Member Petersen introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications and form of contract for Contract 7 - Ash Handling System Modifications - Boiler No. 9 on the campus of the State University of Iowa and

for a notice to contractors of bidding thereon." Member Petersen moved that said resolution be adopted, seconded by Member Perrin, and after due consideration thereof by the Board, the President put the question and, upon the roll being called, the following voted:

Aye: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach, Redeker.

Whereupon the President declared the resolution duly adopted.

RESOLUTION providing for a notice of hearing on proposed plans, specifications and form of contract for Contract 7 - Ash Handling System Modifications - Boiler No. 9 on the campus of the State University of Iowa and for a notice to contractors of bidding thereon.

* * * * *

WHEREAS, it is necessary to furnish utilities services to those academic buildings and other facilities used primarily for instructional and research purposes, including libraries, and such other administrative and service buildings and facilities as are deemed necessary by this Board to provide supporting services to the instructional and research programs and activities on the campus of the State University of Iowa in Iowa City, Iowa, all as contemplated by plans, specifications and detailed drawings therefor as prepared by Stanley Consultants, Inc., of Muscatine, Iowa, engineers retained by this Board, as the same are now on file in the Office of the Secretary of the Board; and

WHEREAS, the estimated cost of constructing said Utilities - Boiler No. 9 as \$1,155,000; and

WHEREAS, a public hearing was held on the 11th day of December, 1970, on Contract 1 - Steam Generating Unit, Contract 2 - Boiler Feed Pump, and Contract 3 - Demolition for Construction of Utilities; bids were taken on said contracts on the 15th day of December, 1970; and construction contracts were awarded on the 14th day of January, 1971; and

WHEREAS, a public hearing was held on the 12th day of August, 1971, on Contract 4 - Controls and Instruments and Contract 5 - General Construction; bids were taken on said contracts on the 23rd day of July 1971; and construction contracts were awarded on the 13th day of August, 1971; and

WHEREAS, a public hearing was held on the 11th day of May, 1972, on Contract 6 - Roof Replacement; bids were taken on said contract on the 18th day of May, 1972; and construction contracts were awarded on the 8th day of June, 1972; and

WHEREAS, it is necessary to fix a time and place of hearing on said proposed plans, specifications and form of contract for Contract 7 - Ash Handling System Modifications and to give notice thereof; and

WHEREAS, it is further necessary to set a time and place to receive bids on said proposed improvement and to advertise therefor;

NOW, THEREFORE, Be It and It Is Hereby Resolved by the State Board of Regents of the State of Iowa as follows:

Section 1. That the proposed plans, specifications and proposed form of contract referred to in the preamble hereof be and the same are hereby adopted.

Section 2. That the 10th day of May 1973, at 11:00 o'clock a.m., CDT, in The Conference Room at the Iowa School for the Deaf in the City of Council Bluffs, Iowa is hereby fixed as the time and place of hearing on said proposed plans, specifications and form of contract as referred to in the preamble hereof.

Section 3. That the Secretary of this Board is hereby authorized and directed to give notice of said hearing on said proposed plans, specifications and form of contract by publication of such notice at least once in the "Iowa City Press-Citizen", a legal newspaper published in the City of Iowa City, Iowa, and having a general circulation in said City, and also in the "Des Moines Register", a legal newspaper published in the City of Des Moines, Iowa, and having a general circulation throughout the State of Iowa, which publication in each newspaper shall be made at least ten (10) days prior to the time of said hearing, all in conformity with Section 23.2 of the Code of Iowa, 1973. Said notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS
AND PROPOSED FORM OF CONTRACT FOR CONTRACT 7 - ASH HANDLING
SYSTEM MODIFICATIONS - BOILER NO. 9 ON THE CAMPUS OF THE STATE
UNIVERSITY OF IOWA.

* * * * *

NOTICE IS HEREBY GIVEN that the State Board of Regents of the State of Iowa will meet in The Conference Room at the Iowa School for the Deaf in the City of Council Bluffs, Iowa on the 10th day of May, 1973, at 11:00 o'clock a.m., CDT, at which time and place a hearing will be held on the proposed plans and specifications and proposed form of contract for Contract 7 - Ash Handling System Modifications - Boiler No. 9 on the campus of the State University of Iowa, in the City of Iowa City, Iowa. At said hearing, interested persons may file objections to said proposed plans and specifications, to the proposed form of contracts or to the cost of said improvement. The proposed plans and specifications and proposed form of contracts are now on file in the Office of the Secretary of the State Board of Regents, State Office Building, Des Moines, Iowa, where they may be inspected by interested parties.

Section 4. That the 22nd day of May, 1973, at 2:00 o'clock p.m., CDT, in Room 202, Lindquist Center for Measurement at the State University of Iowa, in the City of Iowa City, Iowa, is hereby fixed as the time and place for opening bids on the proposed Contract 7 of the Utilities - Boiler No. 9 construction project referred to in the preamble hereof.

Section 5. That the Secretary of this Board is hereby authorized and directed to advertise for bids for Contract 7 - Ash Handling System Modifications - Boiler No. 9 by publication of a notice at least twice in the "Iowa City Press-Citizen", a legal newspaper published in the City of Iowa City, Iowa, and having a general circulation in said City, and also at least twice in the "Des Moines Register", a legal newspaper published in the City of Des Moines, Iowa, and having a general circulation throughout the State of Iowa, the first of which publications in each newspaper shall be made not less than fifteen (15) days prior to the date set for receiving and opening said bids, all in conformity with Sections 23.18 and 262.34 of the Code of Iowa, 1973. Said notice shall be in substantially the following form:

NOTICE TO CONTRACTORS OF BIDDING ON CONTRACT 7 - ASH HANDLING
SYSTEM MODIFICATIONS - BOILER NO. 9 ON THE CAMPUS OF THE STATE
UNIVERSITY OF IOWA.

* * * * *

NOTICE IS HEREBY GIVEN that sealed proposals for Contract 7 - Ash Handling System Modifications - Boiler No. 9 on the campus of the State University of Iowa, in the City of Iowa City, Iowa, will be received by the State Board of Regents of the State of Iowa at the Physical Plant Office, 103 West Burlington Street, State University of Iowa in the City of Iowa City, Iowa, until 1:30 o'clock p.m., CDT, on the 22nd day of May, 1973, and that all such proposals received by said time will be publicly opened and read at 2:00 o'clock p.m., CDT, on the same day in Room 202, Lindquist Center for Measurement.

Copies of the proposed plans and specifications, and other contract documents, are now on file at the Physical Plant Office, 103 West Burlington Street, State University of Iowa, Iowa City, Iowa, where they may be publicly inspected by interested parties. A set of such documents may be obtained from Stanley Consultants, Inc., Stanley Building, Muscatine, Iowa.

Proposals must be accompanied by a cash deposit, certified check, or a bid bond in the amount of 5% of the bid.

Checks shall be made payable to the order of the Iowa State Board of Regents R. Wayne Richey, Executive Secretary. Should the successful bidder fail or neglect to furnish a satisfactory surety bond, refuse to make a contract on the basis of his bid, or fail to meet the requirements of this Notice and the specifications regulating the award, his cash deposit, certified check, or bid bond may be forfeited as liquidated damages. No bidder may withdraw his proposal for a period of forty-five days after the date set for the opening of bids.

By virtue of statutory authority, the contractor shall give preference to Iowa domestic labor pursuant to the provisions of Chapter 73 of the Code of Iowa 1973.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

The State Board of Regents reserves the right to reject any or all bids and to waive any irregularities therein.

Section 6. That all orders or resolutions, or parts of orders or resolutions conflict herewith be and the same are hereby repealed.

QUIT CLAIM DEED FROM CITY OF IOWA CITY FOR VACATED PROPERTY. Board acceptance of the following described deed was requested:

On February 27, 1973 the City Council of Iowa City held a public hearing for the vacation of, and by resolution No. 73-78 authorized the execution of a quit claim deed to the State of Iowa for the use and benefit of the State University of Iowa for the following described property:

"Beginning at a point on the south line of Burlington Street and 525 feet west of the west line of Madison Street; thence west along the south line of Burlington Street to the east bank of the Iowa River; thence north along the east bank of the Iowa River 20 feet; thence east along a line parallel to and 20 feet north of the south line of Burlington Street to a point that is 564 feet west of the west line of Madison Street; thence easterly to a point that is 12.5 feet north of the south line of Burlington Street and 525 feet west of the west line of Madison Street; thence south 12.5 feet to the point of beginning."

Consideration for the above described property is the cost of vacation and disposal in the amount of \$41.61 all to be charged to the Income from Treasurer's Temporary Investments.

MOTION:

Mr. Wallace moved the Board accept the above-referenced deed. On roll call the vote was as follows:

AYE: Bailey, Baldrige, Collison, Perrin,
Petersen, Shaw, Wallace, Zumbach,
Redeker.

The motion carried.

CHANGE IN APPOINTMENT. The Board was requested to approve the following change in appointment:

Ray L. Heffner, Professor of English and Provost, to Professor of English, College of Liberal Arts, effective August 27, 1973, at salary as stated in 1973-74 budget.

President Boyd, U of I, expressed two reasons for reintroducing a professorship in the Department of English. First, because the recent departmental review of the Department of English stresses the great need to strengthen Renaissance Literature, and second, because of Provost Heffner's ability to fill this position with distinction and his desire to do so.

President Boyd expressed sincere appreciation to Provost Heffner by reading a copy of his letter to Provost Heffner thanking him for five years of outstanding administrative service to the institution. Text is as follows:

Dear Ray:

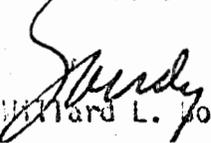
Pursuant to our discussion with Professor Gerber, I have reintroduced a professorship in the Department of English. I do so for two reasons: first, because the recent departmental review of the Department of English stresses the great need to strengthen Renaissance Literature, and second, because of your ability to fill this position with distinction and your desire to do so.

The University of Iowa and I are deeply indebted to you for five years of outstanding administrative service to this institution. You are a person of sensitivity and understanding who fully appreciates the fundamental principles which underlie a great university. During our administrative years together, you have repeatedly demonstrated your constancy and loyalty to Iowa. Your kindness coupled with your perceptiveness has done much to humanize the University. Although these recent years have been trying times in higher education, they have also been exciting and challenging. At all times you have been a vigorous and imaginative colleague who has made enormous contributions to the advancement of Iowa. In partial recognition of your administrative leadership and pursuant to established University policy, I wish to add the title of Provost Emeritus to your professorial designation upon your retirement from active faculty duties many years hence.

I am forever in your debt for all that you have done for Iowa, and I look forward to similarly impressive contributions in your teaching and scholarship.

With deepest appreciation,

Cordially yours,


Willard L. Boyd

MOTION:

Mr. Wallace moved the Board approve the above change in appointment of Ray L. Heffner. Mr. Bailey seconded the motion. The motion passed unanimously.

President Redeker expressed thanks to Provost Heffner for all the help he has given to the Board.

The following business pertaining to the University of Iowa was transacted on Friday, April 13, 1973.

DENTAL SCIENCE BUILDING - WATERMAIN BREAK. Mr. Arthur O. Leff, Special Counsel, the University of Iowa, explained to the Board of Regents the problems arising from the watermain break in the Dental Science Building at the University of Iowa. The following letter explains the matter at hand.

As requested by you, I submit the following report concerning the claim now being made by Rhode Co.:

Rhode was the mechanical contractor on this building and installed the water service inside and through the wall of the building where it was connected to a water line installed by A.A.A. Mechanical.

The main building was constructed by Hawkins-Korsoj, and this included an obligation to compact the area adjacent to the building where there has been excavation and fill. The auditorium has two retractable walls that lower into recesses in the basement.

On October 2, after the water line had been connected but before the building had been accepted, the 8 inch water supply line broke in the wall where it entered the building, flooding the lower floor and immersing all of the electrical and other lifting equipment for raising and lowering the retractable walls.

The building had to be pumped out and drained and the water line rupture repaired, at a cost of over \$3,000 to us. The lifting equipment had to be removed and reconditioned or replaced, which we procured at a cost of between \$27,000 and \$30,000 (not final yet).

The building was accepted in February but \$35,000 was retained both from Rhode and Hawkins-Korsoj to secure the replacement and repair costs.

Rhode claims the break was caused by the settling of the water line outside the building, due to improper compacting of the fill and improper support of the water line at the point of connection, thus blaming Hawkins-Korsoj and A.A.A. Mechanical, who in turn blame Rhode for improper design, lack of proper support and faulty construction of the water line inside the building.

We had Shive Engineering Co. make an investigation and report out. They blamed it on Rhode's failure to properly support the water line inside the building. A.A.A. Mechanical took photos and claim that they show proper support and no settling outside the building, but do show faulty installation by Rhode.

Rhode also took photos and data and submitted them to Green Engineering Co. who made a report agreeing with Rhode, assuming the facts as reported to them.

The general architects, Smith, Hinchman and Gryls, read the various reports and place the blame on settling outside the building - assuming that the reported data are true. They did the schematic design of the building but furnished no specifications for the mechanical installation, nor did they inspect the progress of the work.

We have had a number of meetings between the parties in an effort to fix the blame and settle the responsibility, all to no avail.

Our position has been that since it was Rhode's line that failed, they have the primary responsibility; also that since Hawkins-Korsoj didn't deliver their equipment in proper working condition as called for by their contract, we would withhold the replacement costs from them, and let the two of them fight it out.

All of the parties have construction bonds or insurance so that whoever is at fault will eventually pay the damage. The problem lies in who is to institute proceedings to determine the fault. Arbitration is provided for in our contract and Rhode has demanded that we institute such proceedings. Hawkins-Korsoj and A.A.A. Mechanical have not joined in such a request.

I cannot see any sense in the University paying everyone in full and then having to institute a lawsuit to recover the damages. However, that is one of the alternatives.

The other is to sit tight and withhold the funds from both until they initiate litigation in Court or arbitration to place the liability. Obviously the water line should have lasted more than 2 or 3 months and there has been faulty work somewhere. With all of the conflicting claims and reports, I do not feel we are in any position to favor any of the parties.

I recommend that we sit tight until one of the contractors initiates a lawsuit, or arbitration if applicable.

Mr. Leff reported in discussion that reports from Hawkins, Shive-Hattery and AAA contractors dispute the Rhode report. Question now involves joint arbitration.

MOTION:

Mr. Wallace moved the Board of Regents continue to retain funds from the two contractors involved until some form of litigation determines liability from the watermain break. Mr. Shaw seconded the motion, and it passed unanimously.

REQUEST FOR ABOLITION OF THE PARIETAL RULE. Vice Provost for Student Services Hubbard introduced members of the Protective Association of Tenants and Student Legal Services for and in cooperation with the Association of Residence Halls of the University of Iowa who proposed that the parietal rule requiring freshmen and sophomores to live in the dormitories be rescinded. Representative members of the Association attending the Board meeting included: Dan Rogers, Marc Harding, Craig Karsen, President Demit, Rod Miller, Steven Zerk, Charles Eastham, and Bruce Washburn. They presented data on enrollments, finances, and occupancy rates in an effort to support the proposal.

The Board Office reported:

The parietal rules were adopted early in 1971 in the face of major financial problems in the dormitory system. The initiation of the parietal rules and cost cutting efforts solved the immediate financial problems and allowed dormitory rates to remain constant during the last two years and no rate increase is anticipated for 1973-74. The parietal rules appear to have increased occupancy by freshmen and sophomores more than 400 students based on percentages of occupancy of these classes before and after imposition of the rules. The calculations are 144 for freshmen and 273 for sophomores.

Data provided in the dormitory report at the December, 1972, Board meeting have been supplemented somewhat and are as follows:

<u>Year (Fall)</u>	<u>Occupancy</u>	<u>% of Enrollment Living in University Housing</u>				
		<u>Total</u>	<u>Fresh.</u>	<u>Soph.</u>	<u>Jr.</u>	<u>Sr.</u>
1966	109.1	34.7	74.1	47.4	29.3	10.0
1967	101.3	31.1				
1968	86.7	29.0				
1969	96.1	30.6	73.2	38.3	19.5	6.2
1970	88.6	27.8	66.7	36.4	15.9	6.3
1971	86.4	26.2	69.7	35.4	16.2	6.8
1972	86.7	26.6	71.6	45.5	16.6	6.9

The Board Office is informed that advertising for off-campus rooms and apartments for students is greater this spring than previously experienced. This is indicative of even greater competition which could lead to further decline in occupancy without the parietal rule.

Occupancy rate is affected adversely by lower enrollment in recent years. Freshmen and sophomore fall enrollments have been as follows:

<u>Year (Fall)</u>	<u>Freshmen</u>	<u>Sophomore</u>
1966	3412	3068
1967	3408	2994
1968	3545	2970
1969	3727	3103
1970	3340	3276
1971	2997	3111
1972	2934	2731

Even though the rental rates have not been increased for the 1972-73 fiscal year and costs are estimated to increase over the prior year by approximately \$300,000, the surplus fund is estimated to remain unchanged in the amount of \$1.2 million. The surplus is for the purpose of meeting unanticipated or emergency operational expenses due to unexpected increased costs or reduced revenues from lower occupancy.

The Board Office recommended retention of the parietal rules for freshmen and sophomores and that the Iowa Dormitory System continue its efforts in conjunction with students to improve conditions of living, education, and efficiency.

Mr. Eastham, resident of the dormitory and a law student, stated to the Board that he felt the use of a policy of forced occupancy as a method of insuring the fulfillment of dormitory bond obligations should occur only when it clearly appears that no other reasonable method will produce the same result. He stressed that as long as there is a demonstrable market for dormitory living which, if utilized, provides as many occupants as does the parietal rule, then use of the rule is uncalled for.

Mr. Eastham said that removing the parietal rule may result in a temporary decrease in occupancy until such time as the market can be fully exploited. The concern is the effect removing the rule will have on net revenue.

To encourage students to live in the dorms, Mr. Eastham suggested cooperative living experiences. He also recommended the possible alternative of selling dormitory space to students. Mr. Eastham commented that since no one expects that the parietal rule can be used indefinitely and as enrollment is not expected to substantially increase, relying on the rule now means that when it is eventually abandoned there will be less of a market and less revenue with which to make bond payments. Also he requested administration of the rule so that exemptions could be granted without delay.

Regent members responded to Mr. Eastham their concern that without the parietal rule, that number of students living in the University of Iowa dorms would decline so much that the university would have trouble paying off the bonds which provided the money to build the dorm system.

Mr. Eastham stated in response to the Regents' concern that he didn't feel that occupancy would drop that drastically. Mr. Eastham commented that by making slight and achievable alterations to the dormitories and by tailoring the system more closely to what students will buy students would be more willing to live in the dorms, regardless of the parietal rule.

By way of memo to President Boyd from the University staff, opinions were formulated concerning the abolishment of the parietal rule. The University administration stated that they have not found the position of Protective Association for Tenants and Student Legal Services for and in cooperation with

the Association of Residence Halls to be either fiscally or educationally sound and have rejected the position that the parietal rule be abandoned. Any revenue lost by reduced occupancy as a result of removal of the parietal rule would need to be made up by an increase in the rates for room and board. An estimated amount of \$500,000 deficit would be incurred the first year, which would require a rate increase of approximately \$120 per occupant. University officials reiterated that prior to adoption of the parietal rule in 1971, members of the Associated Residence Halls debated this matter at length and finally endorsed the parietal rule for both freshmen and sophomores in preference to increasing the rates.

The memo to President Boyd stated in response to the students' request for alterations to the dormitories that the residence halls staffs have always worked closely with student representatives in collecting suggestions and implementing those which appeared to make the residence-hall living more attractive. The memo emphasized that the present system has proved attractive not only to freshmen and sophomores who are required to live there but to many upperclass and graduate students who live there voluntarily to benefit from the clean, safe, convenient and generally attractive accommodations, and the balanced diet of well-prepared foods.

The changes which have been made in close cooperation with student representatives are the following:

HOUSING OPTIONS -- air conditioning, refrigerators for rental, full bedding service for rent, room cleaning service, co-ed dormitories, choice of visitation rules; carpeted corridors in five of the nine residence halls; reserve library stations; study halls with carrels; typing rooms; music practice rooms; recreation rooms; and TV rooms, in addition to lounges; special programs on current topics with guests from faculty, staff, Board of Regents, and others; and for next year, assignments according to academic interests (optional).

DINING OPTIONS -- three different boarding plans; meals may be eaten in any of the dining rooms regardless of the hall in which the student lives, special arrangements for early or late meals, sack lunch, sick trays, etc.; expanded serving hours, including extended weekend breakfast hours; a very liberal seconds policy; guest meal tickets without charge to all organized housing units at the rate of two tickets per week, employment opportunities with contract holders given priority, regular meetings between managers and student food committees, change from one board plan to another without charge at the beginning of every semester, snack shops or vending machines available for between meal snacks, choice of menu items at each meal, addition of health food items to regular menu, evening snack break at no charge during final week, availability of salad bars and carbonated beverage machines in dining rooms, offer catering service (within reason) for after-hours meetings, parties, etc.

In addition, a special area has been set aside in one of the newer halls for students who seek especially quiet surroundings. Any student may request transfer to this area on condition that compliance with the conditions of that environment is necessary for continued occupancy of that space.

The opinion of the University officials was that on the substantive issue of whether the parietal rule is needed, the present situation represents a genuine difference of opinion and a different interpretation of facts.

Discussion continued with Mr. Eastham and others following the consensus of the University officials' opinions. Mr. Eastham stated he felt students are interested in getting together and doing daily care maintenance themselves. They would like to rearrange and rent an entire section. Students are interested in having classrooms in the dorm so that they are living and working in the same area.

Regent Petersen questioned Mr. Eastham as to what alternatives there were to keeping the dormitory system operating in the black without the use of the parietal rule.

Mr. Eastham replied that surplus funds of the University and contributions would keep the University in the black.

A Board member pointed out to Mr. Eastham, however, that the surplus fund is for the sole purpose of meeting unanticipated or emergency operational expenses due to unexpected increased costs or reduced revenues from lower occupancy.

The following quote from Paul Speer, bond consultant, states:

"This covenant means that for each fiscal year, projected occupancies and rates must be at levels which will provide sufficient income to pay the anticipated costs of operation and maintaining the system and to maintain the required reserves, without the use of surplus funds to balance the projected budget."

Also, the following letter from bond counsel set out this issue.

April 9, 1973

Elwin T. Jolliffe
Vice President for Business and Finance
State University of Iowa
Iowa City, Iowa 52240

Dear Mr. Jolliffe:

Paul D. Speer has furnished us with a copy of his letter to you, dated April 2, 1973, and has requested that we write this letter to you expressing our views with respect to the obligation of the State Board of Regents to charge rates for the use of the dormitory system at the State University of Iowa sufficient to pay operating and maintenance expenses and to provide and maintain the Sinking Fund and Reserve Fund for the outstanding revenue bonds issued by the Board for the account of that system. As explained to us by Mr. Speer, the question arises in connection with the preparation of the annual budget for the operation of the dormitory system at the University. Section 5.09 of the resolution which was adopted by the Board of Regents on November 15, 1963, in connection with the authorization and issuance of its Dormitory Revenue Bonds, Series 1963, requires that this annual budget be prepared, and similar provisions were made in the resolution adopted by the Board on February 11, 1965, with respect to the Series 1965 Bonds and in the resolution adopted by the Board on November 10, 1966, with respect to the Series 1966 Bonds. As we understand from Mr. Speer, the question you have asked is whether if payments into all required special Funds will be current for the present fiscal year and sufficient

money (now on hand from system revenues in the Surplus Fund) should be set aside into the Sinking Fund and the Reserve Fund to meet the requirements of the resolutions for those Funds for the next fiscal year, the Board could, from a legal standpoint, go along with a schedule of rates and charges which would not comply with the covenants of the Board contained in Sections 5.06 of these resolutions that, so long as any of the bonds remain outstanding, it would "fix, maintain, revise and adjust from time to time such rates, rents, fees and charges for the use of said system as will provide revenues sufficient at all times to pay the reasonable cost of operating and maintaining the system and to provide and maintain the 'Dormitory Revenue Bond Sinking Fund' and the required reserve therefor ***".

From our viewpoint, this is a technical question which necessitates a technical answer. It seems to us that Sections 5.06 of the resolutions contain an unequivocal, out and out covenant and agreement by the Board to continue to charge rates sufficient to pay operating and maintenance expenses and make the required payments into the Sinking Fund and the Reserve Fund so long as any bonds remain outstanding under these resolutions. Accordingly, even though surplus revenues now on hand should be set aside into the Sinking Fund and Reserve Fund to meet the requirements of those Funds for the next fiscal year, we find no language in the resolutions which would excuse a failure to charge rates sufficient, and it seems to us there would be a technical violation of the rate covenant if rates sufficient were not charged. We would not hazard a guess as to what the chances might be of one or more bondholders instituting legal proceedings to enforce the rate covenant under these circumstances, but there are, of course, other practical considerations involved, such as the possible affect of such a move on the credit of the Board of Regents mentioned in Mr. Speer's letter to you.

We trust that the foregoing is responsive to the questions with which you are dealing, but if any further comment is desired, do not hesitate to communicate with us.

Very truly yours,

LLM:EP

MOTION:

Mrs. Collison moved it is the intent of the Board of Regents that parietal rules at the University of Iowa be deleted when the dormitory system is assured of a suitable level of student support and financial support based on a cooperative plan, subject to Board approval, to improve conditions of living, education and efficiency. The motion was seconded by Mr. Baldrige.

Mr. Chambers, U of I, stated that if dorm costs increase, so does the cost of education to the student. Some students will quit and over a period of time much income is lost. Student representatives present expressed the view that a rate increase was preferable to retention of parietals.

Regent Perrin stated he felt the motion was quite general. He emphasized that above all else we cannot risk adding expenses to the general fund. He said we should not add additional risks at least until we are assured of the kind of funding that it is going to take to keep these institutions operating. Mr. Perrin indicated the need for the Board to include in the motion that costs be kept low to encourage more students to live in the dorms.

Regent Collison stated to Mr. Perrin that her motion did not contain any risk element. She also emphasized that the motion does not advocate any type of rate increase. Some discussion began on the desirability and necessity of reviewing 1973-74 dorm rates to determine if, because of recently increased costs, dorm rates should also be raised. President Boyd stated his goal was to hold total costs of attendance for students down.

President Redeker stated the primary option is to provide low cost housing for students and that parietals would be expanded if it meant reduced rates. The dorm system has to be used as a means to make the University more accessible to students on a low cost basis.

AMENDMENT TO MOTION: Mr. Bailey moved to amend by adding language which includes the thought that dormitory costs should be held to the lowest level possible. Mr. Baldrige seconded the motion which passed unanimously.

VOTE ON MOTION AS AMENDED: It passed unanimously.

UNIVERSITY OF IOWA
April 12-13, 1973

CHANGE IN SALARY. President Boyd, responding to an inaccuracy of the press, noted that the salary of Ray L. Heffner would be reduced upon becoming Professor of English, College of Liberal Arts, from Professor of English and Provost.

IOWA STATE UNIVERSITY

The following business pertaining to the Iowa State University was transacted on Thursday, April 12, 1973.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the period of March 1973 were ratified.

APPOINTMENT OF UNIVERSITY ADMINISTRATOR. The Board was requested to approve the following appointment:

Raymond R. Beneke (Professor and Chairman of the Department of Economics in the College of Agriculture and the College of Sciences and Humanities. His salary will be as budgeted, 12 months' basis, plus annuity, effective April 16, 1973, to June 30, 1978, unless reappointed Chairman).

In absence of any objection, President Redeker declared the above appointment approved.

ADDITIONAL STUDENT TEACHING AGREEMENTS FOR THE 1972-73 ACADEMIC YEAR. The Board was asked to approve additional student teaching agreements. Student teaching agreements are being entered into with the following listed school districts. Agreement terms are the same as approved at the Board meetings in July 1972 and January 1973.

Anamosa	Dowling High School
Atlantic	Grinnell-Newburg
Beaman-Conrad	Hawkeye Institute of Technology
Central Webster	Milford
Collins	North Scott
Colo	Norwalk
Denison	West Liberty
Dexfield	Woodward-Granger

MOTION:

Mr. Wallace moved approval of additional student teaching agreements for the school districts set out above. Mrs. Collison seconded the motion, and it passed unanimously.

RESOLUTION DIRECTING THE ADVERTISEMENT AND SALE OF ACADEMIC BUILDING REVENUE BONDS. The Board was requested to adopt a "Resolution directing the advertisement and sale of \$6,185,000 academic building revenue bonds, Series I.S.U. 1973".

The Board took up for consideration the matter of providing for the advertisement and sale of \$6,185,000 Academic Building Revenue Bonds, Series I.S.U.

MOTION:

Whereupon Member Perrin introduced and caused to be read a resolution entitled "Resolution directing the advertisement and sale of \$6,185,000 Academic Building Revenue Bonds, Series I.S.U. 1973", and moved that said resolution be adopted.

Member Baldrige seconded the motion, and after due consideration the President put the question on the motion and, the roll being called, the following voted:

Aye: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach, Redeker.

Nay: None.

Whereupon the President declared the motion duly carried and said resolution adopted.

A complete copy of the above-mentioned resolution is on file in the Board Office with the official copy of the Minutes.

REVISION TO MEMORANDUM OF UNDERSTANDING WITH SOUTH DAKOTA FOR THE TRAINING OF VETERINARY MEDICINE STUDENTS. The Board was requested to approve a revised agreement for training of veterinary medicine students with the Regents of Education of South Dakota. The University reported that the proposed agreement with South Dakota is basically the same as the agreement with Nebraska approved by the Board in April 1972 and the agreement with Oregon approved in March 1973. The agreement provides that Iowa State University will accept six students who are certified by the State of South Dakota for the sum of \$4,000 annually for each student enrolled under the contract. In addition,

each student will pay Iowa State University the registration fee assessed residents of the State of Iowa.

This agreement, and the agreements with Nebraska and Oregon, will not currently increase the number of non-resident veterinary medicine students enrolled at Iowa State University.

MOTION:

Mr. Wallace moved the Board approve the revised agreement for training of veterinary medicine students with the Regents of Education of South Dakota. Mr. Perrin seconded the motion, and it passed unanimously.

CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS REGISTER. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period March 9 through April 13, 1973, had been filed with him, was in order, and approval was recommended for all projects excepting the Marston Hall Project.

The following construction contracts were recommended for approval:

CLASSROOM AND OFFICE BUILDING III
Movable Equipment

Phase I, Group I: Classroom Metal Furniture All-Steel Equipment Co., Aurora, Ill.	\$11,694.67
Phase II, Group I: Office Metal Furniture All-Steel Equipment Co., Aurora, Ill.	87,967.43

Only those groups over \$10,000 have been listed. All the other groups will be listed on the Register in May. This method is being used because of the lack of time to analyze the lower than \$10,000 bids versus the need to get all orders placed as soon as possible so that this building may be occupied in August.

Approval of the following new projects was requested:

LIBRARY ROOF REPLACEMENT
AND RELATED WORK - ORIGINAL BUILDING

Description of Project and Estimated Project Budget

The last major roof work on the original part of the Library was done in 1952, at which time a new five-year bonded roof was installed. This roof remained in fairly good condition until about three years ago. Since that time extensive repair work has become necessary to keep the roof from leaking and damaging the interior of the building.

In addition to roof replacement, certain other related items will be considered as a necessary part of this project. These include removal of two small existing skylights, repair of the large remaining skylight, repair of roof drains and overflows and parapet wall repair.

It is proposed to receive bids for this project with architectural and engineering services performed by the Physical Plant Department.

Estimated costs are as follows:

Related work	\$ 8,000
Roof replacement	17,000
Contingencies and miscellaneous	<u>1,000</u>
	\$26,000

Source of funds:

R. R. & A.	\$26,000
------------	----------

MARSTON HALL - INSTALL HEATING AND COOLING WATER MAINS
AND RELATED EQUIPMENT - FIRST FLOOR SOUTH

Description of Project and Estimated Project Budget

This project entails the installation of hot water heating and chilled water cooling piping and related equipment to serve the south half of the first floor of Marston Hall. It will be carried on in conjunction with general remodeling in the same area.

In the course of remodeling and renovating this building it will often be necessary to make extensive repairs and/or improvements to the existing outmoded mechanical and electrical systems. These improvements require either vacating the rooms involved or sequencing work over a relatively long period of time to accommodate the ongoing functions in the building. Due to the nature of this type of construction, it is impossible to predict with any accuracy the details and complications which could be encountered in the execution of the project. These two factors taken together render it unfeasible to attempt to prepare plans and specifications that would describe the circumstances of the project sufficiently to allow the taking of meaningful and economical bids. Consequently, the work will be performed by our own plant personnel.

Approval of this project is recommended.

Estimated costs are as follows:

Labor	\$18,600
Material	<u>13,500</u>
	\$32,100

Source of Funds:

R. R. & A.	\$32,100
------------	----------

Some questions were raised by the Board Office concerning the Marston Hall project. In reading over the project description it becomes obvious that the course of action suggested by the University is the desirable course. However, question arises as to whether the University can conduct such work with its own plant personnel and still be in compliance with Section 262.34, Code 1973. The Board is aware that part of its legislative program was to increase this limit to \$50,000 which, if passed, would permit more work to be conducted by in-house plant personnel. An interim solution for the University may be to redraw the budget for this project into smaller parcels of \$10,000 or less. The language currently being used by Iowa State University in this project description and budget appears to violate both the letter and the intent of

262.34 pending change in the dollar amount. In discussion, Mr. Moore, ISU, recommended to the Board that the Marston Hall project be discussed next month. President Redeker made a point that the Board Office always should be formally advised on any matters involving Regents' legislative program.

MOTION:

Mr. Wallace moved that the Board approve the Register of Capital Improvements Business Transactions for the period March 9 through April 13, 1973; the construction contracts as shown above be approved; the contract and orders shown above be approved; the new project regarding Library Roof Replacement and related work be approved; the Executive Secretary be authorized to sign all necessary documents. The motion was seconded by Mrs. Petersen, and it passed unanimously.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, April 12, 1973.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the period of March, 1973, were ratified.

SPECIAL SECURITY OFFICER STATUS. The Board was requested to commission:

Darwin Cunningham who successfully completed a six week training course under the authorization of the Iowa Police Academy at Camp Dodge, Iowa. He is a veteran of the United States Army, a conscientious employee, and very interested in police work. He has been employed since March 8, 1972.

MOTION:

Mr. Wallace moved to commission Darwin Cunningham as a permanent Special Security Officer. Mrs. Petersen seconded the motion, and it passed unanimously.

BAKER HALL -- REMOVAL FROM DORMITORY SYSTEM PROPERTIES AND PERMANENT USE ASSIGNMENT TO THE INSTRUCTIONAL PROGRAM. The Board was requested to approve the following resolution concerning abandonment of Baker Hall.

RESOLUTION FOR ABANDONMENT OF FACILITIES

WHEREAS, by its Resolutions of March 12, 1964, November 12, 1965 and January 13, 1967, the State Board of Regents of the State of Iowa authorized the issuance of Dormitory Revenue Bonds and pledged the revenue from the dormitories system of the then State College of Iowa (now University of Northern Iowa) in payment thereof, the terms, covenants and conditions of which are fixed by and appear in said resolutions; and Article Six thereof authorized the abandonment, from time to time, of facilities in said dormitory system no longer economical;

AND WHEREAS, the continued use of Baker Hall for residence purposes on the campus of the University of Northern Iowa is no longer advisable or economical;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the State Board of Regents of the State of Iowa as follows:

1) It is hereby determined that the age of Baker Hall, constructed in 3 phases - 1936, 1938 and 1956, no longer warrants the capital investment necessary to upgrade the wiring and lighting and the major alterations investment needed to construct the type of room arrangements more appealing to present day University students and no longer permits the economical operation thereof for dormitory purposes;

- 2) It is also hereby determined that the net rents, profits and income of the dormitories system at the University of Northern Iowa available for payment into the "Dormitory Revenue Sinking Fund" after giving effect to the abandonment of said residence hall, as shown by the annual audit for the last preceding fiscal year ending June 30, 1972 will be equal to or greater than 1.35 times the maximum annual amount to become due in any succeeding fiscal year for the payment of principal of and interest on any now outstanding bonds issued pursuant to said Resolutions of March 12, 1964, November 12, 1965 and January 13, 1967 and bonds ranking on a parity therewith;
- 3) That said above described Baker Hall be permanently abandoned for dormitory purposes;
- 4) The officials of the University of Northern Iowa are hereby authorized to take the necessary steps to effect the above abandonment of facilities.

The Board Office reported:

Baker Hall was last occupied as a residence hall in 1969-70 with an occupancy of 61%. Since that time it has been used satisfactorily for academic purposes. Rent has been paid by the General University to the Dormitory System. Remodeling expenditures have been derived from Dormitory System funds. It is felt by the University of Northern Iowa and by the Board Office that transfer of the Baker Hall facility from the Dormitory System to the General University would be more appropriate in relation to both function and management responsibility.

Immediate consequences of the proposed action are:

- (a) Transfer of charges for current remodeling projects from Dormitory System Plant funds to Academic Revenue Bond funds in the amount of \$108,500.
- (b) Inclusion of Baker Hall in inventory of academic facilities.
- (c) Savings to the General University budget in the amount of \$35,818 (or \$60,121 if the Board Office rental rate recommendation were adopted).

The proposed resolution would require the Board of Regents to make two determinations as follows:

- (1) That the age of Baker Hall, constructed in three phases - 1936, 1938 and 1956 - no longer warrants the capital investment necessary to upgrade the wiring and lighting and the major alterations investment needed to construct the type of room arrangements more appealing to present day University students and no longer permits the economical operation thereof for dormitory purposes.

- (2) That the net rents, profits and income of the Dormitory System at the University of Northern Iowa available for payment into the "Dormitory Revenue Sinking Fund" after giving effect to the abandonment of said residence hall, as shown by the annual audit for the last preceding fiscal year ending June 30, 1972 will be equal to or greater than 1.35 times the maximum annual amount to become due in any succeeding fiscal year for the payment of principal of and interest on any now outstanding bonds issued pursuant to said Resolutions of March 12, 1964, November 12, 1965 and January 13, 1967 and bonds ranking on a parity therewith.

Regarding the determination of item (1) the alternative of renovating Baker Hall in a way which might draw students back to campus residence from off campus apartments might be considered. A rough estimate of costs in the amount of \$1.2 million includes conversion to 80 apartments and provision of elevators at about a quarter million dollars. Excluded from the rough estimate are air conditioning and parking. It would appear better to make a modest conversion to apartments in another dormitory or on experimental basis rather than to plan for conversion of Baker Hall.

A second alternative would be to continue rental of Baker Hall at the token rate of \$35,818 per year (41¢/gross sq. feet or 62.5¢/net sq. feet). This rate is figured on the basis of past net income but neglects the income from dining services from Baker Hall occupants. A rental rate of \$60,121 has been proposed by this office in the past which was based on prorating the bond retirement and reserve and improvement fund requirements less net income for married student housing according to the minimum design capacity of Baker Hall. The latter technique considers the entire system and does not neglect the effect of dining services on net income.

The third alternative would be to transfer Baker Hall out of the Dormitory System which would make available \$108,500 from the rewiring project for improving dormitories elsewhere in the system. The \$108,500 would be derived from academic revenue bonding if Baker Hall were transferred.

The University will have no use for Baker Hall as a student dormitory in the foreseeable future. Enrollments are not expected to increase, and may even decline further, over the next ten to twenty years. There are almost 500 vacancies in another dormitory (Bartlett) in the current year.

It would seem from all considerations including dormitory occupancy, student needs, condition of Baker Hall, and costs that requirement (1) is satisfied.

Regarding item (2) the net income would have to be equal to or greater than 1.35 times \$789,074, the principal and interest due July 1, 1983, which is the largest amount due in any one year. The product is \$1,065,250 and is exceeded for the "last preceding fiscal year" according to the audit report which shows a net income of \$1,502,979 for year ending June 30, 1972. Requirement (2) is therefore satisfied.

A detailed review of the provisions of the resolutions authorizing the issuance of each of the three series of bonds is provided in the letter from Chapman and Cutler to Wallace C. Caldwell dated January 15, 1973, a copy of which is made part of the official minutes on file in the Board Office.

Board members discussed whether or not it would be profitable to move Baker Hall to the University area. The question arose as to whether the University actually needed this additional building or not.

Regent Perrin added that if the University doesn't really need the building, the condition that the dorm is in has nothing to do with the decision. Further, he questioned whether any transfer of student funds to general operations was involved. He was assured that such was not the case and that the space was needed for general purposes.

MOTION:

Mrs. Petersen moved that the Board approve the above resolution. Mr. Wallace seconded the motion. On roll call vote, the following voted:

AYE: Bailey, Baldrige, Collison, Perrin
Petersen, Shaw, Wallace, Zumbach, Redeker.

NAY: None.

ABSENT: None.

The motion carried.

FARM LEASE: CLARK RENNER, ROUTE #3, CEDAR FALLS, IOWA. The Board was requested to approve a lease of farm land to Mr. Clark Renner on the following basis:

The tillable land in the east 40 acres of the west 60 acres of SW 1/4 of Section 14, Township 89N, Range 14W of 5th P.M., Black Hawk County, Iowa. A total of 31.36 acres (25.76 acres of crop land and 5.6 acres of hay land) @ \$35 per acre. Does not include pasture land north of the creek.

MOTION:

Mr. Perrin moved the Board approve the lease of farm land as described to Clark Renner at the above terms. Mr. Baldrige seconded the motion. On roll call vote, the following voted:

AYE: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach, Redeker.

NAY: None.

ABSENT: None.

The motion carried.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Executive Secretary Richey reported the Register of Capital Improvement Business Transactions for the period March 1 through April 10, 1973, had been filed with him, was in order, and was recommended for approval. The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT ITEM</u>	<u>AMOUNT</u>
Fire Protection Devices - Various Campus Buildings	Paulson Electric Co.	Electric	\$25,778.00
Baker Hall - Rewiring and Lighting Installation	Black Hawk Electric	Electric	\$65,845.00

The Board was also requested to approve these revised or amended budgets:

- (1) Baker Hall - Rewiring and Lighting Installation \$108,500

Source of Funds:

Change To: Academic Revenue Bonding

From: Dormitory Improvement Funds

- (2) Storm Sewer Extensions - 1973

Revised Project Description

The storm sewer described as the "second section" on the original project budget of October 31, 1972, is modified to avoid conflict with other underground utilities, and to extend the area served to include the Physics Building and adjacent area.

Two (2) other short segments of storm sewers are added. Approximately one hundred fifty lineal feet (150 lin.ft.) of sewer, and the necessary inlets will be installed northwest of the intersection of COLLEGE STREET and UNIVERSITY AVENUE to provide drainage which was disrupted by the construction of the four-lane highway. Approximately one hundred lineal feet (100 lin.ft.) of sewer, an inlet and a manhole will be installed on the south campus to correct a surface drainage problem near the site of the proposed Industrial Arts facility.

REVISED PROJECT BUDGET

Estimated Expenditures:	<u>Original Budget</u>	<u>Revised Budget</u>
CONTRACTS	\$41,650	\$50,725
ENGINEERING FEES	6,000	7,800
PHYSICAL PLANT LABOR		1,000
CONTINGENCIES	<u>5,350</u>	<u>4,475</u>
TOTAL	\$53,000	\$64,000

Source of Funds: 63rd G.A. - Utilities Expansion

MOTION:

Mr. Bailey moved the Board approve the Register of Capital Improvement Business Transactions for the period March 1 through April 10, 1973; the contracts shown above be awarded; the revised or amended budgets be approved; the Executive Secretary be authorized to sign the necessary documents. The motion was seconded by Mrs. Petersen and was passed unanimously.

RESOLUTION FOR PUBLIC HEARING - BAKER HALL REWIRING AND LIGHTING INSTALLATION.

The University presented for adoption a resolution setting a public hearing on Baker Hall rewiring and lighting installation.

MOTION:

Member Petersen introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications and form of contract for Baker Hall - rewiring and lighting installation on the campus of the University of Northern Iowa and for a notice to contractors of bidding thereon." Member Petersen moved that said resolution be adopted, seconded by Member

Wallace, and after due consideration thereof by the Board, the President put the question and, upon the roll being called, the following voted:

AYE: Bailey, Baldrige, Collison, Perrin,
Petersen, Shaw, Wallace, Zumbach, Redeker.

NAY: None.

ABSENT: None.

Whereupon, the President declared the resolution duly adopted.

RESOLUTION providing for a notice of hearing on proposed plans, specifications and form of contracts on Baker Hall Rewiring on the campus of the University of Northern Iowa and for a notice to contractors of bidding thereon.

* * * * *

WHEREAS, the State Board of Regents has heretofore found it necessary for the comfort, convenience and welfare of students and staff of the University of Northern Iowa to provide modern lighting and to rewire Baker Hall in order to bring the building up to acceptable lighting standards and to eliminate possible fire hazards, all as contemplated by plans, specifications and detailed drawings therefore as prepared by Gilmore and Doyle, Professional Consulting Engineers, Waterloo, Iowa, as the same are now on file in the Office of the Executive Secretary of the Board; and

WHEREAS, the estimated cost of rewiring said Baker Hall is \$108,500; and

WHEREAS, it is necessary to fix a time and place of hearing on said proposed plans, specifications and form of contracts for Baker Hall Rewiring and to give notice thereof; and

WHEREAS, it is further necessary to set a time and place to receive bids on said proposed improvement and to advertise therefor;

NOW, THEREFORE, Be It and It Is Hereby Resolved by the State Board of Regents of the State of Iowa as follows:

Section 1. That the proposed plans, specifications and proposed form of contracts referred to in the preamble hereof be and the same are hereby adopted.

Section 2. That the 13th day of April, 1973, at 11:00 o'clock A. M., CST, in the South Conference Room, Grimes State Office Building, Des Moines, Iowa, was fixed as the time and place of hearing on said proposed plans, specifications and form of contracts as referred to in the preamble hereof. Said action is hereby ratified and approved.

Section 3. That the Secretary of this Board gave notice of said hearing on said proposed plans, specifications and form of contracts by publication of such notice at least once in the "Cedar Falls Record", a legal newspaper published in the City of Cedar Falls, Iowa, and having a general circulation in said City, which publication was made at least ten (10) days prior to the time of said hearing, all in conformity with Section 23.2 of the Code of Iowa, 1971. Said action is hereby ratified and approved and was substantially in the following form:

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that the State Board of Regents of Iowa will meet at the South Conference Room, Grimes State Office Building in the City of Des Moines, Iowa, at 11:00 AM, CST on April 13, 1973, at which time and place a hearing will be held on the proposed plans and specifications and proposed form of contract for Interior Revisions & Improvements to Baker Hall - Rewiring and Lighting Installation on the Campus of the University of Northern Iowa.

At this hearing interested persons may file objections to said proposed plans and specifications, to the form of contract or to the cost of such improvements. Any objections which may be filed, together with any evidence for or against the same, will be considered by the Board for disposition.

Section 4. That the 6th day of April, 1973, at 2:00 o'clock P. M., CST, in the New Administration Building at the University of Northern Iowa, in the City of Cedar Falls, Iowa, was heretofore fixed as the time and place for opening bids on the proposed Baker Hall Rewiring, construction project referred to in the preamble hereof, and said time and place are hereby ratified and approved.

Section 5. That the Executive Secretary of the Board heretofore advertised for bids for Interior Revisions and Improvements to Baker Hall - Rewiring and Lighting Installation, by publication of a notice in the Waterloo Courier, a newspaper published in the City of Waterloo and having a general circulation in Cedar Falls, in conformity with Section 262.34 of the Code of Iowa, 1973. Said action is hereby ratified and approved. Said notice was substantially in the following form: and has been amended by Addendum #2 to the subject plans and specifications, dated April 3, 1973 to postpone the bid opening until 2:00 P.M. on April 10, 1973 Bid opening was subsequently changed because of weather and following telephone notification of all prospective bidders to 2:00 p.m. on April 11, 1973.

NOTICE TO BIDDERS

1. Sealed proposal for Interior Revisions & Improvements to Baker Hall Rewiring & Lighting Installation, University of Northern Iowa, Cedar Falls, Iowa, will be received by the Iowa State Board of Regents at the Office of the President, Administration Building, University of Northern Iowa, Cedar Falls, Iowa until 2:00 PM, C.S.T., April 6, 1973 and will then be publicly opened and read.
2. Bids shall include furnishing all materials, labor, transportation and equipment to complete Interior Revisions & Improvements to Baker Hall, Rewiring & Lighting Installation, University of Northern Iowa Cedar Falls, Iowa, according to plans and specifications prepared by Gilmore and Doyle, Professional Consulting Engineers, 2101A Falls Avenue, Waterloo, Iowa.

3. Copies of Plans and Specifications and other Contract Documents are on file and open to inspection to those interested, at the Office of R. Wayne Richey, Secretary of the State Board of Regents, in Des Moines, Iowa; the Office of the Department of Physical Plant, University of Northern Iowa, Cedar Falls, Iowa; and at the Office of Gilmore and Doyle, Professional Consulting Engineers, 2101A Falls Avenue, Waterloo, Iowa.
4. Plans and specifications may be obtained from the Office of Gilmore and Doyle, Professional Consulting Engineers, 2101A Falls Avenue, Waterloo, Iowa.
5. Each bid shall be accompanied by a cash deposit, bid bond, or certified check in the amount of at least five percent (5%) of the bid. Check or bid bond shall be made payable to the State Board of Regents, R. Wayne Richey, Executive Secretary.
6. Should the successful bidder fail or neglect to furnish a satisfactory surety bond, refuse to enter into contract on the basis of his bid, or fail to meet the requirements of this notice and the specifications regulating the award, his Bidder's Security may be retained as liquidated damages. No bidder may withdraw his proposal for a period of forty (40) days after the date and hour for the opening of bids.
7. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa. Preference will be given to Iowa domestic labor.
8. The right is reserved to reject any or all bids and to waive irregularities in bids.

Section 6. That all orders or resolutions, or parts of orders or resolutions in conflict herewith be and the same are hereby repealed.

The following business pertaining to the University of Northern Iowa was transacted on Friday, April 13, 1973.

BAKER HALL REWIRING AND LIGHTING INSTALLATION. President Redeker called the meeting to order at 11:00 a.m., C.S.T., April 13, 1973, and the roll being called, there were present Stanley F. Redeker, President, in the chair, and the following names Board members: Bailey, Baldrige, Collison, Perrin, Petersen, Shaw, Wallace, Zumbach.

The President advised that this was the day, time and place set for a hearing on the proposed plans and specifications and proposed form of contract for interior revisions and improvements to Baker Hall - rewiring and lighting installation on the campus of the University of Northern Iowa.

President Redeker inquired whether there were any present who wished to register objections concerning either the proposed plans and specifications or proposed form of contract. No objectors were present.

The President then inquired whether the Executive Secretary had received any written objections to the Project. The Executive Secretary stated that he had not received any such objections. There being no objections, the President declared the public hearing closed.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Thursday, April 12, 1973.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of March 1973 were ratified.

REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. The Board's attention was specifically called to the final report on Main Building Basement Classrooms project. The balance unobligated on the project and which is cash on hand at ISD is \$625.33. This balance will be transferred to the account of Main Building West Dormitory Remodeling project which likewise is a 64th G.A. project. The balance will be combined with balances remaining in that project and will go toward the purchase of drapery materials to cover the wardrobes and toward the purchase of chests of drawers for the rooms - both relatively minor projects which were not completed in the initial remodeling project in the West Dormitory. After the two projects are completed the Main Building West Dormitory Remodeling project also will be final reported.

MOTION:

Mr. Wallace moved the Board approve the Register of Capital Improvement Business Transactions for March 1973, including the final report on Main Building Basement Classrooms project. Mr. Shaw seconded the motion, and it passed unanimously.

HIGHWAY COMMISSION REQUEST FOR LAND. Mr. Geasland reported that the Highway Commission had made preliminary request for land space from the Iowa School for the Deaf in order to widen Highways 275 and 92. Mr. Geasland further stated details will be presented to the Board at a later date.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Thursday, April 12, 1973.

IOWA STATE UNIVERSITY-IOWA BRAILLE AND SIGHT SAVING SCHOOL LANDSCAPE PROJECT. Professor James Sinatra, along with James McCulloh, Leland Breitzkreutz, Rick Allenstein and Don Nowotny, from the Department of Landscape Architecture of Iowa State University, were present for this item. Professor Sinatra commented while giving a slide presentation that for several months the Department of Landscape Architecture at Iowa State University has been cooperating with the Iowa Braille and Sight Saving School in an effort to design new areas at the School aimed at providing blind children with additional outdoor experiences. The concept includes possible construction of a small pond and arrangements of trees and plants of differing textures in a way so as to increase the sensory perception of the students. Slides, graphics and preliminary designs of the students were viewed.

In discussion, Regent Bailey expressed concern over the possible danger of providing a pond for the children. Mr. Woodcock replied that without proper supervision it could be hazardous, but the water level would be only 18" in depth. Mr. Woodcock did indicate some concern, however, over the possibility of creating such an interesting atmosphere that the community children also would be there. Professor Sinatra stated that the children were involved in design and will be involved in landscaping the area. Each child will be permitted to plant a tree, for example. Board members noted the importance of providing some immediate results.

On behalf of the Board President Redeker expressed thanks to Professor

IOWA BRAILLE AND SIGHT SAVING SCHOOL
April 12-13, 1973

Sinatra and students for the work done for IBSSS. President Redeker encouraged Professor Sinatra to keep the Board informed on further progress.

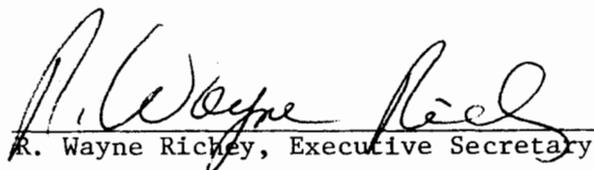
REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel changes for the month of March 1973 were ratified.

REGISTER OF CAPITAL IMPROVEMENTS BUSINESS TRANSACTIONS. There were no items on the March Register.

PURCHASE OF CONSULTING SERVICES. Superintendent Woodcock, IBSSS, requested permission from the Board to employ the Architect-Engineering-Planning firm of Brown, Healey and Bock in Cedar Rapids to a) study the feasibility of removing a section of wall in the Homemaking Department located in Palmer Hall, and b) to sketch the areas as they would appear without the partitions should they be removed and indicate which spaces seem most appropriate for the functions to be performed in this area. Currently the area is being remodeled by the school maintenance staff to develop a more functional center for the teaching of Techniques of Daily Living. The administration and maintenance staff need this professional advice to protect them in the future should a problem develop concerning the removal of the partitions and a professional opinion concerning the utilization of the space. The expenditure of the project would be limited to \$250.00 plus expenses. This would be based on a maximum of ten hours at a maximum of \$25.00 per hour and maximum expenses of \$50.00.

MOTION:

Mr. Perrin moved that the Board approve the above stated request. The motion was seconded by Mr. Baldrige and passed unanimously.


R. Wayne Richey, Executive Secretary