

Ames, Iowa
April 12 and 13, 1962

The State Board of Regents met in Beardshear Hall at the Iowa State University, Ames, Iowa, on April 12 and 13, 1962.

Present:

Members of the State Board of Regents

Mr. Crabbe	No session
Mrs. Evans	All sessions
Mr. Hagemann	All sessions
Mr. Molison	All sessions
Mr. Noehren	All sessions
Mr. Oberhausen	All sessions
Mr. Redeker	All sessions
Mrs. Rosenfield	All sessions
Mrs. Valentine	All sessions

Members of the Finance Committee

Chairman Gernetzky	All sessions
Secretary Dancer	All sessions
Mr. Cottrell	All sessions

Office of the State Board of Regents

Secretary to Secretary Lenihan	All sessions
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State University of Iowa

President Hancher	All sessions
Provost Davis	All sessions
Vice President Jolliffe	All sessions
Director Jordan	All sessions

Iowa State University

President Hilton	All sessions
Vice President Parks	All sessions
Vice President Platt	All sessions
Director Elder	All sessions

State College of Iowa

President Maucker	All sessions
Dean Lang	All sessions
Business Manager Jennings	All sessions

Iowa School for the Deaf

Superintendent Berg	April 12, only
Business Manager Geasland	All sessions

State Sanatorium

Superintendent Spear	All sessions
Business Manager Wynn	All sessions

Iowa Braille and Sight-Saving School

Superintendent Iverson	All sessions
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April 12-13, 1962 - General or miscellaneous

The Board met at 9:30 a.m., Friday, April 13, 1962, with President Hagemann in the chair and Mr. Dancer secretary of the meeting. The Board meeting was preceded by meetings of the Educational Policy Committee and the Building and Business Committee on April 12, 1962.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on April 13, 1962:

SELF-LIQUIDATING PROJECTS - POLICY REGARDING USE. At the meeting held on June 8-10, 1960, a proposed policy regarding the use of self-liquidating projects at the State University of Iowa, the Iowa State University, and the State College of Iowa was submitted. The policy was adopted at the meeting held on July 15, 1960. (See page 482, Board minutes of June 8-10, 1960, and page 2, Board minutes of July 14-15, 1960.)

Mr. Hagemann stated that on December 20, 1961, a memorandum about the policy for sales of services and products (self-liquidating projects) was mailed to Board members; and that the operation of the policy and any questions Board members might have could be discussed at the May meeting.

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the meeting the State Board of Regents held on March 8-9, 1962, were approved.

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the actions taken by the Finance Committee as shown in the minutes of meetings, as follows, were approved and ratified:

April 12-13, 1962 - General or miscellaneous

Iowa State University
State University of Iowa
State Sanatorium
State College of Iowa
Iowa School for the Deaf

February 16, 1962
February 22-23, 1962
February 23, 1962
February 27, 1962
March 14, 1962

SURVEY - EDUCATIONAL LOAD FACTORS AND COSTS. Secretary Dancer stated that Ted McCarrel, who is now chairman of the Committee of Nine, had reported that the Committee had met since the March, 1962, Board meeting and were working towards a more extended study than the one done for 1960-1961.

OFF CAMPUS AND EXTENSION SERVICES - REPORT. Dean Lang stated that the Committee on Educational Coordination expected to be sending within the next few days to Board members and executives its report and recommendations regarding off campus and extension services. (See page 296, Board minutes of March 8-9, 1962.)

INVESTMENTS. Mr. Gernetzky distributed copies of a report of the investments made by the Finance Committee during the month of March, 1962. The report was accepted.

TREASURERS - DEPOSITORY BANKS - ACCOUNT ACTIVITY. Mr. Gernetzky submitted and distributed copies of an Analysis of Bank Account Activity of the various depository banks for the three month period that ended March 31, 1962. President Hagemann stated that the report would be considered at the next meeting.

DORMITORY LOANS - REPORT. Secretary Dancer stated that a report had been prepared showing the status as of January 1, 1962, of all dormitory loans and that copies would be mailed to Board members so the report could be considered at the next meeting.

April 12-13, 1962 - General or miscellaneous

DORMITORY AND OTHER CONSTRUCTION PROJECTS. Ways of expediting the construction of dormitory and other projects during the summer were discussed. It was the consensus that special board meetings should be called when the awarding of contracts would be delayed by waiting for regular meeting dates.

STUDY COMMITTEE ON HIGHER EDUCATION IN IOWA. Mr. Oberhausen stated there was nothing much further to report in regard to the proposal for a new organization to take the place of the Study Committee on Higher Education in Iowa, except that a proposed charter for "The Iowa Association for Higher Education" had been mailed on March 5, 1962, by David B. Cassat, Chairman of the Study Committee on Higher Education in Iowa, to members of the various academic associations of the State of Iowa with the request that the document be studied and judgments be sent to Mr. Cassat not later than April 15, 1962; and that a meeting of the Study Committee on Higher Education in Iowa would be held after that date and a further report made to the State Board of Regents.

SPRING MEETING - ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS - REPORT. Mrs. Evans stated that Mr. Hagemann, Mr. Redeker, and she had attended the Spring Meeting of the Association of Governing Boards of State Universities and Allied Institutions that was held in San Francisco, California, March 19-21, 1962, and she made a report of the meeting and the discussions in the sections she had attended. Mrs. Evans' report was supplemented by short statements of Mr. Hagemann and Mr. Redeker.

GOVERNMENTAL INTER-AGENCY LIAISON COMMITTEE. A part of Chapter 63, Laws of the 59th General Assembly, is as follows:

April 12-13, 1962 - General or miscellaneous

"The Board of control, the board of parole, board of social welfare, board of regents, commissioner of health, department of public instruction, vocational rehabilitation and employment security commission shall meet together annually the first week in April. Such meeting shall be called by the commissioner of health acting as chairman of the annual meeting, for the purpose of coordinating and integrating activities which involve the personnel of two or more divisions, and shall designate one representative from each of their agencies as a member of an inter-agency liaison committee. *****."

Mr. Gernetzky reported that Mr. Cottrell and he had attended as representatives of the State Board of Regents the meeting on April 3, 1962, of the agencies mentioned in Chapter 63, 59th G.A.

Upon the recommendation of the Finance Committee, Doyle R. Cottrell was designated as the representative of the State Board of Regents on the inter-agency liaison committee.

EXECUTIVE ORDER NO. 6, REVIEW OF ORGANIZATIONAL STRUCTURE. Secretary Dancer again called attention to Executive Order No. 6, calling for a review of the organizational structure of state departments in order to suggest possibilities for consolidation and cost reduction. (See page 300, Board minutes of March 8-9, 1962.)

PLANNED LONG-RANGE DEVELOPMENT OF IOWA. Secretary Dancer stated that on April 2, 1962, E. B. Story, Director of the Iowa Development Commission had written, as follows:

"We are enclosing a copy of Governor Erbe's request of March 13, 1962, addressed to Mr. Lou Boudreaux, Chairman of the Iowa Development Commission, in which he asked that the Commission proceed with the preparation of a coordinated plan which will provide to the State of Iowa a unified program of informed guide lines for future development.

"It is the Governor's desire that preliminary recommendations concerning a long-range plan of development of our state be submitted to his office not later than November 15, 1962.

April 12-13, 1962 - General or miscellaneous

"The Commission, in accordance with this letter, is asking the fullest cooperation and participation of your agency in furnishing copies of studies, surveys and reports completed by your department and those now underway which will provide for a well coordinated program of short and long-range planning. Insofar as possible, the Commission would like to have twenty copies of such reports.

"It is imperative that copies of your reports reach our office not later than April 17, 1962. Please mail them to Bernard F. Nowack, Assistant Director, 200 Jewett Building, Des Moines 9, Iowa. Thank you."

Mr. Dancer stated that the Board's Office would take care of the request of the Iowa Development Commission, as well as Executive Order No. 6, and the work under the Governmental Inter-Agency Liaison Committee in the best way it can.

COMMENCEMENTS. Commencements will be held, as follows, and President Hagemann suggested that Board members who can should make arrangements to attend:

Iowa Braille and Sight-Saving School	May 25, 1962	10 or 11 a.m.
Iowa State University	May 26, 1962	8:30 a.m.
Iowa School for the Deaf	May 27, 1962	2:00 p.m.
State College of Iowa	June 8, 1962	10 a.m.
State University of Iowa	June 8, 1962	10 a.m.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held, as follows:

May 10-11, 1962, Iowa School for the Deaf, Council Bluffs, Iowa.
June 14-15, 1962, State University of Iowa, Iowa City, Iowa.

April 12-13, 1962

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on April 13, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa School for the Deaf for the month of March, 1962, were approved and ratified.

BUDGET, 1962-1963. Copies of the proposed budget of the Iowa School for the Deaf had been mailed to Board members prior to the meeting.

On motion by Mrs. Evans, seconded by Mr. Noehren and passed, the budget of the Iowa School for the Deaf for the year 1962-1963 was adopted and the Finance Committee was authorized to approve minor changes and adjustments. (See Budgets, Volume 26.)

RIGHT-OF-WAY - NORTHWESTERN BELL TELEPHONE COMPANY. The Building and Business Committee reported that the Northwestern Bell Telephone Company had requested that it be granted a right-of-way for placing of buried cables to be located within a strip of land one rod wide adjacent and parallel to the west boundary of the Pottawattamie County Road for a distance of about 1020 feet from the north boundary of Highway #92 to the south line of Section 5, Township 74, Range 43 West.

Mr. Noehren moved that the request of the Northwestern Bell Telephone Company be granted, subject to approval by the Attorney General of Iowa and of a proper legal instrument to be submitted to the State Board of Regents at a later meeting.

April 12-13, 1962 - Iowa School for the Deaf

The motion was seconded and on roll call the vote was, as follows:

Aye: Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker,
Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Crabbe.

The chairman declared the motion passed.

SURVEY - WATER SUPPLY AND DISTRIBUTION SYSTEM. Upon the recommendation of the Building and Business Committee, Superintendent Berg was authorized to request the Department of Mechanics and Hydraulics, College of Engineering of the State University of Iowa, to make a survey and recommendations in regard to the water supply and distribution system at the Iowa School for the Deaf.

April 12-13, 1962

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on April 13, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa Braille and Sight-Saving School for the month of March, 1962, were approved and ratified.

ELECTION OF SECRETARY, TREASURER AND BUSINESS MANAGER. Upon the recommendation of the Educational Policy Committee, M. D. Berry was elected secretary, treasurer and business manager of the Iowa Braille and Sight-Saving School for the year that will begin July 1, 1962, at a salary of \$6,600 a year, plus noon meal, with the understanding that reports to the Board will be made through the Superintendent of the Iowa Braille and Sight-Saving School. (See Board minutes of June 24-26, 1953, fixing the amount of the treasurer's bond at \$25,000.)

SALARY FORMULA. Upon the recommendation of Superintendent Iverson and the Educational Policy Committee the following basic salary formula at the Iowa Braille and Sight-Saving School was adopted, with the understanding that it shall be interpreted as a guide for issuing contracts to all teachers and shall not be construed as a binding document between the State Board of Regents and the teaching staff and that it will be put into effect gradually as funds are available:

BASIC SALARY FORMULA

	Class I 60 s.h.	Class II 90 s.h.	Class III 105 s.h.	Class IV B.A.	Class V B.A.+15	Class VI M.A.	Class VII M.A.+ 15	Class VIII M.A. + 30
Beginning	\$3,400	\$3,675	\$3,900	\$4,550	\$4,750	\$4,950	\$5,150	\$5,400
Step 1	3,550	3,825	4,050	4,750	4,950	5,150	5,350	5,600
Step 2	3,700	3,975	4,200	4,950	5,150	5,350	5,550	5,800
Step 3	3,850	4,125	4,350	5,150	5,350	5,550	5,750	6,000
Step 4	4,000	4,275	4,500	5,350	5,550	5,750	5,950	6,200
Step 5	4,150	4,425	4,650	5,550	5,750	5,950	6,150	6,400
Step 6		4,575	4,800	5,750	5,950	6,150	6,350	6,600
Step 7		4,725	4,950	5,950	6,150	6,350	6,550	6,800
Step 8				6,150	6,350	6,550	6,750	7,000
Step 9				6,350	6,550	6,750	6,950	7,200
Step 10				6,550	6,750	6,950	7,150	7,400
Step 11				6,750	6,950	7,150	7,350	7,600
Step 12				6,950	7,150	7,350	7,550	7,800
Step 13						7,550	7,750	8,000
Step 14						7,750	7,950	8,200

Supplementary Salary Formula

Head Coach.....	\$ 500.00 additional
Class A.....A.A.I.B. Certificate.....	200.00 additional
Class AA.....A.A.I.B. Certificate.....	350.00 additional
Class AAA.....A.A.I.B. Certificate.....	500.00 additional

BUDGET FOR 1962-1963. Copies of the proposed budget of the Iowa Braille and Sight-Saving School had been mailed to Board members prior to the meeting.

April 12-13, 1962 - Iowa Braille and Sight-Saving School

On motion by Mr. Molison, seconded by Mrs. Evans and passed, the budget of the Iowa Braille and Sight-Saving School for the year 1962-1963 was adopted and the Finance Committee was authorized to approve minor changes and adjustments. (See Budgets, Volume 26.)

CHILDREN'S COTTAGE ADDITION, 59TH G.A. - PRELIMINARY PLANS. Upon the recommendation of the Building and Business Committee the preliminary plans prepared by Kohlmann-Eckman-Hukill, Cedar Rapids, Iowa, for the Children's Cottage Addition, 59th G.A., were approved and authority was granted to proceed with the preparation of the final plans and specifications.

FIRE PREVENTION (SPECIAL RR&A), 59TH G.A. - PRELIMINARY PLANS. Upon the recommendation of the Building and Business Committee the preliminary plans prepared by Kohlmann-Eckman-Hukill, Cedar Rapids, Iowa, for Fire Prevention (Special RR&A), 59th G.A., were approved and authority was granted to proceed with the preparation of the final plans and specifications.

MAIN BUILDING REPAIRS (SPECIAL RR&A), 59TH G.A. - PRELIMINARY PLANS. Upon the recommendation of the Building and Business Committee the preliminary plans prepared by Kohlmann-Eckman-Hukill, Cedar Rapids, Iowa, for the Main Building Repairs (Special RR&A), 59th G.A., were approved and the architects were authorized to proceed with the preparation of the final plans and specifications.

RENOVATION OF MAIN KITCHEN, 1ST STAGE. Upon the recommendation of the Building and Business Committee a project for the 1st Stage of the Renovation of the Main Kitchen, and the following project description and project budget were approved, subject to the approval and the allocation of funds by the

April 12-13, 1962 - Iowa Braille and Sight-Saving School

Budget and Financial Control Committee, and the firm of Kohlmann-Eckman-Hukill, Cedar Rapids, Iowa, was selected as architect for the project with the understanding that a proposed contract will be submitted at a later meeting:

Project description. All of the food for the School is prepared in the Main Kitchen. The ventilation, control of heating, steam and odors are all extremely poor. Most of the equipment is very old and poorly arranged. A complete renovation of the entire kitchen area as well as replacement of much of the equipment is badly needed. It is estimated the total cost of the project will be approximately \$21,000. \$7,000 to complete the final stage, which primarily will be equipment, should be requested from the 60th G.A.

Funds available:

From balances in appropriations

Rewiring Main Building, 56th G.A.	\$ 509.11	
Reinforcing sub-basement (Main Building), 56th G.A.	11,583.23	
Superintendents Home and Furnishings, 55th G.A.	18.14	
Physical Education Building and Equipment, 58th G.A.	1,671.16	
Superintendent's Residence Garage, 59th G.A.	15.43	
Tuck-pointing Main Building, 59th G.A.	<u>202.93</u>	\$14,000.00

Estimated expenditures:

Building costs	\$10,000.00	
Equipment costs	3,400.00	
Architect's fees	<u>600.00</u>	\$14,000.00

April 12-13, 1962

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on April 13, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State Sanatorium for the month of March, 1962, were approved and ratified.

SALE OF PROPERTY - IOWA STATE HIGHWAY COMMISSION. The Building and Business Committee reported that the Iowa State Highway Commission had requested that 15.4 acres of land belonging to the State Sanatorium be sold to it to be used as a site for a maintenance garage and an equipment yard; and that there were no objections on the part of the officials of the State Sanatorium and the State University of Iowa and the members of the Finance Committee to sell the acreage to the Iowa State Highway Commission at a satisfactory price.

Upon the recommendation of the Building and Business Committee authority was granted to employ an appraiser to appraise the 15.4 acre tract and to negotiate with the Iowa State Highway Commission.

April 12-13, 1962

STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on April 13, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State University of Iowa for the month of March, 1962, were approved and ratified.

RESIGNATIONS. Upon the recommendation of President Hancher and the Educational Policy Committee the following resignations were accepted:

Myrtle Kitchell Aydelotte, professor in the College of Nursing, effective June 30, 1962.

Robert F. Thorne, professor in the Department of Botany, College of Liberal Arts, effective July 1, 1962, to accept a position at the Rancho Santa Ana Botanic Garden and the Claremont (California) University College.

Dr. George R. Barnes, Jr., associate professor in the Department of Radiology, College of Medicine, effective April 30, 1962, to accept a position at Children's Hospital, Los Angeles, California.

Boyd McCandless, professor and director of the Iowa Child Welfare Research Station, effective August 31, 1962, to accept a position at Indiana University.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and the Educational Policy Committee the following leaves of absence were granted:

Alfred B. Heilbrun, associate professor in the Department of Psychology, College of Liberal Arts, and University Counseling Service in the Division of Student Services, from June 12, 1962, through August 8, 1962, without salary or insurance, to serve as a research consultant at Stanford University.

William A. Knoke, professor and head of the Department of Marketing, College of Business Administration, for two years beginning September 1, 1962, without salary or insurance, to accept a position as a member of a special advisory group sponsored by Michigan State University to re-evaluate the undergraduate curriculum of the School of Business Administration at Sao Paulo, Brazil.

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CHANGE IN APPOINTMENT. Upon the recommendation of President Hancher and the Educational Policy Committee the appointment of Donald B. Johnson was changed from associate professor in the Department of Political Science, College of Liberal Arts, to associate professor and chairman, for a three-year term, of the Department of Political Science, College of Liberal Arts, effective September, 1962.

APPOINTMENTS. Upon the recommendation of President Hancher and the Educational Policy Committee the following appointments were made:

Barry J. Anson, research professor, without tenure, in the Department of Otolaryngology and Maxillofacial Surgery, College of Medicine, twelve months' basis, effective September 1, 1962; salary and benefits to be paid by the National Institute of Health.

Albert Y. Badre, professor (indefinite) in the Department of Economics, College of Business Administration, at a salary of \$11,000 plus insurance programs, nine months' basis, effective September, 1962; salary payable from Account A 328, 1962-1963 budget.

H. Sidwell Smith, associate professor (for a three-year term) and acting head, Department of Civil Engineering, College of Engineering, at a salary of \$12,000 plus insurance programs, twelve months' basis, effective September 1, 1962; salary payable from Account A 376, line 1, 1962-1963 budget.

UNDERGRADUATE CURRICULUM IN INDUSTRIAL ENGINEERING. Upon the recommendation of the Educational Policy Committee the proposal for the establishment of an undergraduate curriculum leading to the degree Bachelor of Science in Industrial Engineering was referred to the Committee on Educational Coordination for report and recommendation back to the Educational Policy Committee.

UTILITIES, 58TH G.A. - ELECTRICAL DISTRIBUTION SYSTEM IMPROVEMENTS. The Building and Business Committee reported that quotations had been received for Electrical Distribution System Improvements, Utilities, 58th G.A., and copies of the tabulation of quotations received were distributed.

April 12-13, 1962 - State University of Iowa

Upon the recommendation of the Building and Business Committee, authority was granted to issue purchase orders to firms submitting the low quotations for the items indicated, as follows, subject to approval by the Budget and Financial Control Committee:

Lead covered paper insulated cable, Simplex Wire and Cable Company, Melrose Park, Illinois	\$12,949.60	
Less discount	<u>64.75</u>	\$12,884.85
Oil switches and pot heads, Esco Manufacturing Company, Greenville, Texas		16,790.00
BA 200 disconnecting fuses, Westinghouse Electric Supply Company, Waterloo, Iowa		2,045.00
Metering devices, Sangamo Electric Company, Springfield, Illinois		2,584.60
Splicing kits, Westinghouse Electric Supply Company, Waterloo, Iowa		410.00
Transformers, Esco Manufacturing Company, Greenville, Texas		2,700.00
Phase I, rerouting of electrical feeder cable for Engineering Building Addition		
Manhole, Frantz Construction Company, Iowa City, Iowa		460.00
Cable work, O'Brien Electrical Contractor, Inc., Iowa City, Iowa		<u>1,203.00</u>
Total of purchase orders authorized		\$39,077.45

EQUIPMENT AND MOVING EXPENSE FOR 58TH G.A. BUILDINGS AND ADDITIONS, 59TH G.A. - LIBRARY ADDITION. The Building and Business Committee reported that on April 2, 1962, at the State University of Iowa, Iowa City, Iowa, bids for equipment for the Library Addition, Equipment and Moving Expense for 58th G.A. Buildings and Additions, 59th G.A., were received and opened. Copies of the tabulation of the quotations received were distributed.

Upon the recommendation of the Building and Business Committee, authority was granted to issue purchase orders to firms submitting the low quotations for the items indicated, as follows, subject to the approval and allocation of funds by the Budget and Financial Control Committee:

April 12-13, 1962 - State University of Iowa

Remington Rand Corporation, Des Moines, Iowa, on the basis of that firm's combination bid on A, B and C

A. Library steel bookstacks.)	
B. Wood library tables, wood end panels for bookstacks, wood book trucks, card catalogue cases and wood shelving.)	\$61,209.00
C. Library posture reading chairs.)	

Educational & Institutional Cooperative Service, Inc., Garden City, New York (Low bid did not meet specifications.)

D. Wood office furniture		577.00
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Frohwein Supply Company, Iowa City, Iowa

E. Steel office furniture		6,382.28
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Flxible, Loudonville, Ohio

F. Coin operated lockers for checking	\$7,540.14	
Less: Alternate #1 for stainless steel frames and adjuncts	<u>-1,392.00</u>	6,148.14

Haldeman-Homme, Minneapolis, Minnesota

H. Coat and hat racks		<u>1,439.00</u>
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Total of purchase orders authorized		\$75,755.42
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Upon the recommendation of the Building and Business Committee the bids for Item G, Lounge Equipment, were rejected and authority was granted to write new specifications and request quotations.

EQUIPMENT AND MOVING EXPENSE FOR 58TH G.A. BUILDINGS AND ADDITIONS, 59TH G.A. - LIBRARY ADDITION - REVISED BUDGET. Upon the recommendation of the Building and Business Committee the following revised budget for equipment and moving expense for the Library Addition (Equipment and Moving Expense for 58th G.A. Buildings and Additions, 59th G.A.) was adopted subject to approval by the Budget and Financial Control Committee: (See page 78, Board minutes of September 14-15, 1961.)

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Funds available

Allocation for Library Addition from appropriation made by 59th G.A. for Equipment and Moving Expense for 58th G.A. Buildings and Additions	\$170,000
From balance for Library Addition without Equipment, 58th G.A.	9,142
From balance for Pharmacy Building without Equipment, 58th G.A.	33,858
Total available	\$213,000

Estimated expenditures

Office desks and chairs	\$ 8,144
Cabinets, counters and other millwork	40,868
Movable partitions	58,375
Bookstacks, shelving, tables, chairs and miscellaneous equipment	75,756
Lounge furniture	7,000
Moving expense and relocating partitions, shelving and lighting	22,857
Total estimated expenditures	\$213,000

CITY OF IOWA CITY, IOWA - VACATION OF ALLEY. The Building and Business Committee reported that on March 6, 1962, the City of Iowa City, Iowa, had passed Ordinance No. 2234, a part of which is as follows:

"Section 1. That the alley in Iowa City, Iowa, hereinafter described by and the same is hereby vacated:

East and West Alley in Block 91, O.T.

"Section 2. That the Mayor and City Clerk be and they are hereby authorized and directed and deliver a Quit Claim Deed granting to the State of Iowa for the use of the State University of Iowa the alley described in Section 1 of this Ordinance."

Mr. Noehren stated that the quit claim deed referred to in Ordinance No. 2234 would be submitted at a later meeting for acceptance.

PURCHASE OF PROPERTY - JAKE J. AND PHYLLIS J. ROSKUP. The following resolution was submitted:

WHEREAS, the following described property is needed for the use and benefit of the State University of Iowa:

Legal Description. West sixty (60) feet of Lot 3, Block 3, Parkside Addition.

General Description. The property is located at 125 Halley Street in Iowa City, Iowa, the lot size being 60' x 44'. On the property is a two-story frame house with a full basement. The house is in excellent condition.

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WHEREAS, the property is now available for purchase and is located within the general campus boundaries and is bounded on all sides by property owned by the University. The purchase of this property will complete the purchase by the University of all property on Halley Street; and,

WHEREAS, the Vice President for Business and Finance of the State University of Iowa has reported that the property may be purchased from the owners, Jake J. and Phyllis J. Roskup, at a price of \$17,700; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa under the provisions of Section 262.9, 1958 Code of Iowa, the property described in this resolution and located at 125 Halley Street, Iowa City, Iowa, be purchased from the owners, Jake J. and Phyllis J. Roskup, at a price of \$17,700 to be paid, as follows: \$1,500 down and \$16,200 upon delivery of a deed and a satisfactory abstract of title, payments to be made from the General Endowment Fund of the State University of Iowa.

Mr. Noehren moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was, as follows:

Aye: Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Crabbe.

The chairman declared the resolution adopted.

IOWA MEMORIAL UNION, ADDITION OF UNITS IV, V, AND VI - DECISION OF SUPREME COURT. At the meeting held on June 22-23, 1961, it was reported that in the case of the Iowa Hotel Association, et al, vs. the State Board of Regents, et al, Equity No. 66381, an appeal from the decision of the District Court had been filed by the Plaintiffs with the Supreme Court of Iowa. (See page 431, Board minutes of May 11-12, 1961, and page 512, Board minutes of June 22-23, 1961.)

The Building and Business Committee reported that on April 3, 1962, the Supreme Court of Iowa filed its decision in the case of the Iowa Hotel Association, et al, vs. the State Board of Regents, et al, a part of which is as follows:

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"We conclude, as did the trial court, that there is no clear, plain and palpable violation of the Constitution in the enabling act, Chapter 185, Laws of the Fifty-eighth General Assembly. The proposed construction and the acts of the board of regents and the university administration are constitutional and legal.

"The case is affirmed."

Secretary Dancer stated that the Appellants have 30 days from April 3, 1962, to file a request for a rehearing.

UTILITIES, 58TH G.A. - UTILITY CONNECTIONS TO NEW BUILDING CONSTRUCTION - ELECTRICAL WORK - ACCEPTANCE. The Building and Business Committee reported that on March 15, 1962, representatives of the State University of Iowa and Fandel Electric, Contractor, had inspected the electrical work for the Utility Connections to New Building Construction - Utilities, 58th G.A., and had found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the electrical work for the Utility Connections to New Building Construction - Utilities, 58th G.A., was accepted as of this date, April 13, 1962, from Fandel Electric and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

EQUIPMENT AND MOVING EXPENSE FOR LAW CENTER, 59TH G.A. - ACCEPTANCE OF ELEVATOR. The Building and Business Committee reported that on March 30, 1962, representatives of the State University of Iowa and the Montgomery Elevator Company had inspected the elevator installed in the Law Annex, Equipment and Moving Expense for Law Center, 59th G.A., and had found that the work had been completed in accordance with the plans and specifications and contract documents.

April 12-13, 1962 - State University of Iowa

Upon the recommendation of the Building and Business Committee the elevator in the Law Annex, Equipment and Moving Expense for Law Center, 59th G.A., was accepted as of this date, April 13, 1962, from the Montgomery Elevator Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

UTILITIES, 58TH G.A., PROJECT A6, CONTRACT 4, ASH HANDLING EQUIPMENT - ACCEPTANCE. The Building and Business Committee reported that representatives of the State University, the Stanley Engineering Company, and the contractor, had inspected the Ash Handling Equipment under Contract 4, Project A6, Utilities, 58th G.A., and had found that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Ash Handling Equipment under Contract 4, Project A6, Utilities, 58th G.A., was accepted as of this date, April 13, 1962, from the Allen-Sherman-Hoff Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

PSYCHOPATHIC HOSPITAL ADDITION AND EQUIPMENT FOR EXPANDED PROGRAM OF RESEARCH, TEACHING AND TRAINING, 58TH G.A. - ELEVATOR - ACCEPTANCE. The Building and Business Committee reported that representatives of the State University of Iowa and Kimball Brothers had inspected the elevator, Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training, 58th G.A., and had found that the work had been completed in accordance with the plans and specifications and contract documents.

April 12-13, 1962 - State University of Iowa

Upon the recommendation of the Building and Business Committee the elevator, Psychopathic Hospital Addition and Equipment for Expanded Program of Research, Teaching and Training, 58th G.A., was accepted as of this date, April 13, 1962, from Kimball Brothers, Council Bluffs, Iowa, and payment of the final estimate in accordance with the provisions of Chapter 573, 1958 Code of Iowa, was authorized.

April 12-13, 1962

STATE COLLEGE OF IOWA

The following business relating to the State College of Iowa was transacted on April 13, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the State College of Iowa for the month of March, 1962, were approved and ratified.

LEAVES OF ABSENCE. Upon the recommendation of President Maucker and the Educational Policy Committee the following leaves of absence were granted:

Mary Margaret Schmitt, assistant professor of Teaching, for the 1962-1963 academic year, without salary, to do additional graduate study at Columbia University.

Harold D. Johansen, instructor in Business Education, for the 1962-1963 academic year, without salary, to continue graduate studies at the University of Iowa. (Continuation of present leave.)

RESIGNATIONS. Upon the recommendation of President Maucker and the Educational Policy Committee the resignation of Joseph R. Kupcek, assistant professor of Russian and French, effective August 10, 1962, was accepted. Dr. Kupcek has accepted a position at Southern Illinois University, Carbondale.

RETIREMENT. Mr. Molison stated that President Maucker had reported to the Educational Policy Committee the retirement of staff members, as follows:

George C. Robinson, professor of Government, effective August 31, 1962, with emeritus status. Dr. Robinson became a member of the staff in September, 1922.

Lucile Anderson, associate professor of Teaching, effective July 1, 1962. Miss Anderson began her services in the Department of Teaching in September, 1930.

April 12-13, 1962 - State College of Iowa

CHANGE IN APPOINTMENT. Upon the recommendation of President Maucker and the Educational Policy Committee, the appointment of Ross A. Nielsen was changed from professor of Teaching and head of the Department of Mathematics at the Price Laboratory School to head of the Department of Teaching, effective June 11, 1962, at a salary of \$10,200 for the academic year, plus retirement and insurance benefits. Dr. Nielsen will fill the vacancy caused by the death of Dwight K. Curtis in September, 1960.

PROMOTIONS IN RANK. Upon the recommendation of President Maucker and the Educational Policy Committee the following promotions in rank were made, effective September 10, 1962:

From instructor to assistant professor

Ross O. Armstrong	Educational Research
Robert J. Dalziel	English
Barbara Dorling	Physical Education for Women
Bernard Clausen	Biology
Stanley B. Sheriff	Physical Education for Men

From assistant professor to associate professor

Virgil E. Dowell	Biology
Mrs. Katherine Humphrey	Business Education
Merritt Melberg	Education
Donald R. Whitnah	History

From associate professor to professor

Clifford Herrold	Art
Cecil K. Phillips	Coordinator of Student Teaching
Paul R. Smith	Art
Jan B. Tulasiewicz	Economics
Lawrence Wright	Industrial Arts

ADDENDUM TO 1962 SUMMER SESSION BUDGET. Upon the recommendation of the Educational Policy Committee the addendum to the 1962 Summer Session Budget for non-state supported programs was approved.

April 12-13, 1962 - State College of Iowa

BUDGET FOR 1962-1963. President Maucker reported that copies of the budget of the State College of Iowa for the year 1962-1963, based on summaries presented to the State Board of Regents on March 9, 1962, had been mailed to Board members prior to the April meeting. (See page 325, Board minutes of March 8-9, 1962.)

Mrs. Rosenfield moved that the budget of the State College of Iowa for the year 1962-1963 be adopted, and that the Finance Committee be authorized to approve minor changes and adjustments. The motion was seconded by Mrs. Valentine and passed. (The budget ceiling increase indicated will be reported at a later meeting.)

INCREASED ENROLLMENT - RELEASE OF RETAINED FUNDS. President Maucker stated that the budget for 1962-1963 was based on an enrollment of 4,400 in the fall of 1962; that present enrollment predictions indicated an increase over that figure of possibly 100 or 150 additional students; and that either admissions would have to be denied after the enrollment of 4,400 students or additional funds would be necessary.

A part of Section 14, Chapter 5, 59th G.A., is as follows:

"*****, except that balances not to exceed the following specified amounts may be retained in each fund and used for necessary adjustments of salaries, support, maintenance and equipment with the approval of the state board of regents and the budget and financial control committee:

"*****

"Iowa State Teachers College.....\$50,000"

Upon the recommendation of the Educational Policy Committee the State Board of Regents approved the use of \$25,000 of the retained balance in the fund of the State College of Iowa because of predicted enrollment increases in excess of 4,400, subject to the approval and the release of funds by the Budget and Financial Control Committee.

April 12-13, 1962 - State College of Iowa

HONORS SYSTEM - REPORT. Mr. Molison stated that President Maucker had reported to the Educational Policy Committee that on March 23, 1962, the students at the State College of Iowa had voted against the adoption of a proposed constitution for an honor system. (See page 324, Board minutes of March 8-9, 1962.)

SPECIAL EDUCATION CLASS - EDUCABLE MENTALLY RETARDED CHILDREN. President Maucker requested authority to remodel a portion of the lunch room in Price Laboratory School to house a class of educable mentally retarded children.

Upon the recommendation of the Educational Policy Committee the proposal to establish a class of educable mentally retarded children who are to be assigned by special arrangement with the Cedar Falls Board of Education, the class to be staffed and operated by the Department of Teaching as a part of the regular laboratory school program, was referred to the Committee on Educational Coordination for report and recommendation back to the Educational Policy Committee as to the state's need for such a class for the training of additional special education teachers.

REPORT OF COAL PERFORMANCE AND COSTS - SPECIFICATIONS FOR COAL. The Building and Business Committee reported that a Report of Coal Performance and Costs, State College of Iowa Power Plant, 1961-1962, had been submitted and the following recommendation made by the officials of the State College of Iowa; and copies of the report and recommendation were distributed to other Board members:

We recommend, for the following reasons, that effective with the year 1962-63 the State College of Iowa be allowed to burn coal other than Iowa coal:

1. Under the most favorable conditions when using Iowa coal we can get only 79% of design capacity from our boilers and most of the time it is less than 70%. With limited boiler capacity, this reason alone should dictate the use of better coal.

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2. A study of direct fuel costs for the equivalent 7 months' periods shows that during 1960-61, burning Illinois coal, fuel cost was 44¢ per 1,000 lbs. of steam produced while the cost for 1961-62, using Iowa coal, was 51¢ per 1,000 lbs. of steam.
3. Without a rail siding, it is necessary to truck all of our coal a distance of about $2\frac{1}{2}$ miles, so we should burn a good grade of coal necessitating less trucking.
4. We cannot stockpile Iowa coal for emergencies. By burning better coal, we can stockpile extra coal as conditions demand. By this arrangement, we can burn gas when it is available on short notice.
5. Extensive tests this past year on Iowa coal showed an average analysis of 9,706 BTU's per pound of coal as received and this is 4.2% below the bid analysis.
6. Out of state coal generally comes from a large mine with modern facilities for washing the coal which guarantees a more uniform product. The Iowa coal comes from a small mine and will be crushed mine run, unwashed.
7. Our past experience with coal from Iowa mines is that during periods of heavy snow or extremely wet weather it is difficult for the mines to operate and it sometimes has been impossible to get regular coal deliveries as needed. During the current year, it was necessary to use approximately 1,000 tons of storage coal when the supplier could not make deliveries.
8. Use of Iowa coal nearly doubles the amount we pay out to have ashes hauled.

Mr. Noehren moved that specifications be written so bids will be received for coal most suitable and economical for use in the heating plant at the State College of Iowa, based on past experience. The motion was seconded by Mr. Oberhausen and passed.

STORAGE COAL. The Building and Business Committee reported that on April 4, 1962, the Finance Committee received and opened bids for 1,000 tons of storage coal for the State College of Iowa. A tabulation of the bids received is on file in the office of the State Board of Regents, and copies were distributed to Board members.

April 12-13, 1962 - State College of Iowa

Upon the recommendation of the Building and Business Committee the contract for 1,000 tons of storage coal for the State College of Iowa was awarded to the low bidder, the Sterling-Midland Coal Company, Chicago, Illinois, on the basis of that firm's low bid of \$8.24 a ton f.o.b. Cedar Falls, Iowa, for coal from the Will Scarlett Mine, Williamson County, Illinois, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been received.

ADMINISTRATION BUILDING INCLUDING EQUIPMENT, 59TH G.A. - CONTRACT. Upon the recommendation of the Building and Business Committee a proposed contract with Altfillisch, Olson, Gray & Thompson, Decorah, Iowa, for architectural services for the Administration Building without Equipment, 59th G.A., on a fee basis of 5% of the cost of construction, was approved and the Secretary of the State Board of Regents was authorized to sign the contract.

USE OF FACILITIES - CEDAR FALLS JUNIOR CHAMBER OF COMMERCE. Upon the recommendation of the Building and Business Committee the request of the Cedar Falls Junior Chamber of Commerce to use the Stadium at the State College of Iowa on July 4, 1962, was granted with the understanding that it will provide satisfactory bodily injury, property damage, and liability insurance in the amount of \$100,000-\$300,000.

LEASE - CORY FARM. Mr. Noehren moved that the Secretary of the State Board of Regents be authorized to execute a lease with Elvin Hanson, Ionia, Iowa, for approximately 10 acres of farm land of the property known as the Cory Farm, located in Section 15, Township 94, Range 13, Chickasaw County, Iowa, for the three-year period beginning March 1, 1963, and ending February 28, 1966, at a

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rental of \$35.00 a year. The motion was seconded and on roll call the vote was, as follows:

Aye: Mrs. Evans, Mr. Molison, Mr. Noehren, Mr. Oberhausen, Mr. Redeker, Mrs. Rosenfield, Mrs. Valentine, and Mr. Hagemann.

Nay: None.

Absent: Mr. Crabbe.

The chairman declared the motion passed.

ELECTRIC INTERCONNECTION. The Building and Business Committee reported that an electric interconnection with the City of Cedar Falls, Iowa, would cost about \$93,000 and should be considered when the legislative askings are being prepared. The item was ordered dropped from the docket.

GROUP DISABILITY INSURANCE. The Building and Business Committee reported that the staff vote on group disability insurance was, as follows, and that bids would be received May 1, 1962: (See page 326, Board minutes of March 8-9, 1962.)

Eligible group	438
Ballots cast	402
Ballots - yes	361 (83% of group)
Ballots - no	41

CITY OF CEDAR FALLS - 1962 PAVING PROGRAM. The Building and Business Committee reported that in its 1962 paving program the City of Cedar Falls had incorporated the paving of Dallas Drive from the south curb line of 27th Street to the south curb line of Idaho Road, and that the estimated assessment is \$92.35. The State Board of Regents had no objection to the project.

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STUDENT UNION BUILDING (ADDITION TO AND REMODELING OF COMMONS) - APPLICATION FOR FEDERAL LOAN. Upon the recommendation of the Building and Business Committee authority was granted to file an application for a Housing and Home Financing Agency loan for partial financing of the Student Union Building (Addition to and Remodeling of Commons). (See page 437, Board minutes of May 11-12, 1961, and page 87, Board minutes of September 14-15, 1961.)

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IOWA STATE UNIVERSITY

The following business relating to the Iowa State University was transacted on April 13, 1962:

REGISTER OF PERSONNEL CHANGES. Upon the recommendation of the Educational Policy Committee the actions reported in the register of personnel changes at the Iowa State University for the month of March, 1962, were approved and ratified.

RESIGNATIONS. Upon the recommendation of President Hilton and the Educational Policy Committee the following resignations were accepted:

Duane C. Acker, associate professor in charge of Farm Operation, Department of Animal Science, College of Agriculture, effective June 12, 1962, to accept a position as associate dean of Agriculture, Kansas State University.

Walter R. Woods, associate professor in the Department of Animal Science, Agriculture and Home Economics Experiment Station, effective June 2, 1962, to accept a position at the University of Nebraska.

LEAVES OF ABSENCE. Upon the recommendation of President Hilton and the Educational Policy Committee the following leaves of absence were granted:

Robert S. Allen, professor and chairman of the Department of Biochemistry and Biophysics, College of Agriculture and College of Sciences and Humanities, effective May 18, 1962, through July 31, 1962, without salary, to serve with a survey team in Bolivia as a special consultant for the Public Health Service, National Institutes of Health, Interdepartmental Committee on Nutrition for National Defense.

Wayne S. Cole, professor in the Department of History, Government and Philosophy, College of Sciences and Humanities, effective September 1, 1962, through May 31, 1963, without salary, to accept a Fulbright award to lecture at the University College of North Staffordshire, Keele, England.

W. H. Lancelot, professor in the Department of Vocational Education, College of Agriculture, effective March 1, 1962, through May 31, 1962, without salary, because of ill health.

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Julia M. Faltinson, assistant dean and associate professor, College of Home Economics, effective August 1, 1962, through August 31, 1962, without salary, to serve with "Operation Crossroad", Africa, as group leader on a secondary school project.

Charles H. DePuy, associate professor in the Department of Chemistry, College of Sciences and Humanities, effective January 28, 1963, through June 15, 1963, without salary, to accept an invitation as a visiting professor at the University of Colorado.

Donald E. Sanderson, associate professor in the Department of Mathematics, College of Sciences and Humanities, effective September 1, 1962, through May 31, 1963, without salary, to accept an invitation as visiting professor at Michigan State University.

SALARY INCREASES AND PROMOTIONS. Upon the recommendation of President Hilton and the Educational Policy Committee the following salary increases and promotions were made:

Clarence W. Bockhop, from professor in the Department of Agricultural Engineering, College of Agriculture, at a salary of \$14,000, twelve months' basis, plus annuity, to professor and head of the Department of Agricultural Engineering, College of Agriculture, effective July 1, 1962. The salary adjustment will be shown in the 1962-1963 budget.

Keith M. Hussey, from professor and acting head of the Department of Geology, College of Sciences and Humanities, at a salary of \$11,600, twelve months' basis, plus annuity, to professor and head of the Department of Geology, College of Sciences and Humanities, effective April 1, 1962. Salary adjustment to be shown in the 1962-1963 budget.

William F. Kenkel, appointment as professor in charge of Sociology, Department of Economics and Sociology, College of Sciences and Humanities, at a salary of \$11,000, twelve months' basis, plus annuity, to be extended effective for the period July 1, 1962, through June 30, 1964. Salary adjustment to be shown in the 1962-1963 budget.

Daniel J. Zaffarano, professor and chairman, Department of Physics, College of Sciences and Humanities, and division chief, Institute for Atomic Research, at a salary of \$15,000, twelve months' basis, plus annuity, appointment as chairman of the Department of Physics extended effective for the period July 1, 1962, through June 30, 1965. Salary adjustment to be shown in the 1962-1963 budget.

APPOINTMENTS. Upon the recommendation of President Hilton and the Educational Policy Committee the following appointments were made:

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Ralph E. Lane, professor in the Department of Mathematics, College of Sciences and Humanities, at a salary of \$11,250, nine months' basis, plus annuity, effective September 1, 1962.

Taro Yoshizawa, visiting professor in the Department of Mathematics, College of Sciences and Humanities, at a salary of \$11,000, nine months' basis, effective September 1, 1962, through May 31, 1963.

DEATH. Mr. Molison stated that President Hilton had reported to the Educational Policy Committee the death on March 10, 1962, at age 83, Olive Settles, associate professor in the Department of Textiles and Clothing, College of Home Economics. She had been a member of the Iowa State staff since 1923.

CIVIL ENGINEERING SUMMER CAMP - FEES. Upon the recommendation of President Hilton and the Educational Policy Committee the following fees were established for the seven-week Civil Engineering Summer Camp to be operated in the summer of 1962:

Residents of Iowa	\$ 59.00
Non-residents of Iowa	\$116.00

LINCOLN WAY WIDENING. The Building and Business Committee reported that prior to the Board meeting on April 13, 1962, officials of the City of Ames and the Iowa State University, representatives of the Iowa State Highway Commission, and members of the State Board of Regents looked at the proposed project for widening Lincoln Way where it passes through or abuts property of the Iowa State University. (See page 286, Board minutes of February 8-9, 1962.)

Mr. Noehren moved that the project for the widening of Lincoln Way be approved, with the understanding that a formal resolution will be submitted at a later meeting. The motion was seconded by Mrs. Evans and passed.

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CHILD DEVELOPMENT REMODELING AND ADDITION (SPECIAL RR&A), 59TH G. A. -
CONTRACTS. The Building and Business Committee reported that on April 10,
1962, a public hearing was held in regard to the Child Development Remodeling
and Addition (Special RR&A), 59th G. A.; that no objectors appeared and no
objections were filed; and that bids were received and opened for the project.
(See Finance Committee minutes of April 10, 1962.)

Copies of the tabulation of the bids received were distributed to Board
members.

Upon the recommendation of the Building and Business Committee the
contracts for the Child Development Remodeling and Addition (Special RR&A),
59th G. A., were awarded to the low bidders, as follows, subject to approval
and allocation of funds by the Budget and Financial Control Committee, and the
Secretary of the State Board of Regents was authorized to sign the contracts
when satisfactory bonds have been received:

General construction contract to James Thompson and
Sons, on the basis of that firm's low bid as follows:

Base bid	\$79,600
Add, Alternates No. 1 and No. 2	<u>4,410</u>
Contract price	\$84,010

Mechanical contract to Wolin and Associates, on the basis
of that firm's low base bid 31,580

Electrical contract to Brown Bros., Inc., on the basis of
that firm's low bid as follows:

Base bid	6,754
Add, Alternates No. 1 and No. 2	<u>4,100</u>
Contract price	10,854

CHILD DEVELOPMENT REMODELING AND ADDITION (SPECIAL RR&A) 59th G. A. -
REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business
Committee the following revised project budget was adopted for the Child

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Development Remodeling and Addition (Special RR&A), 59th G. A., subject to approval by the Budget and Financial Control Committee: (See page 546, Board minutes of June 22-23, 1961.)

Funds available

Appropriation, 59th G. A.	\$125,000	
Transfer from appropriation for Library Addition and Equipment, 58th G. A.	<u>13,000</u>	\$138,000

Estimated expenditures

Construction contracts	\$126,444	
Architects, engineers, and supervision	7,500	
Landscaping, walks and fences	2,000	
Builders Risk insurance	500	
Contingencies and miscellaneous	<u>2,500</u>	
	\$138,944	
Less estimated tax refunds	<u>944</u>	\$138,000

BUILDINGS AND IMPROVEMENTS ON NEW AGRONOMY AND AGRICULTURAL ENGINEERING RESEARCH FARM, 59TH G. A. - CONTRACTS. The Building and Business Committee reported that on April 10, 1962, a public hearing was held in regard to Buildings and Improvements on New Agronomy and Agricultural Engineering Research Farm, 59th G. A.; that no objectors appeared and no objections were filed; and that bids were received and opened for the project. (See Finance Committee minutes of April 10, 1962.)

Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contracts for the Buildings and Improvements on New Agronomy and Agricultural Engineering Research Farm, 59th G. A., were awarded to the low bidders, as follows, subject to approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory bonds have been received:

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General construction contract to the Boone Construction Company, on the basis of that firm's low bid as follows:

Base Bid			\$215,292	
Less: Alt. IA1	\$6,976			
Alt. IA2	7,383			
Alt. IA6, 39 frames-\$320	<u>12,480</u>	-	<u>26,839</u>	
Contract price				\$188,454

Metal frames, roofing, siding, etc., contract to Pruden Products Company, on the basis of that firm's low bid as follows:

Base bid			9,902	
Less 6 frames - \$213			<u>- 1,278</u>	
Contract price				\$ 8,624

Mechanical contract to the Proctor Plumbing and Heating Company on the basis of that firm's low bid as follows:

Base bid			\$ 54,785	
Less: Alt. IIA1	\$ 108			
Alt. IIA2	<u>223</u>	-	<u>331</u>	
Contract price				\$ 54,454

Electric contract to the Briteway Electric Company on the basis of that firm's low bid as follows:

Base bid			\$ 18,388	
Less: Alt. IIIA1	\$ 600			
Alt. IIIA2	<u>565</u>	-	<u>1,165</u>	
				\$ 17,723

BUILDINGS AND IMPROVEMENTS ON NEW AGRONOMY AND AGRICULTURAL ENGINEERING RESEARCH FARM, 59TH G. A. - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was adopted for the Buildings and Improvements on the New Agronomy and Agricultural Engineering Research Farm, 59th G. A., subject to approval by the Budget and Financial Control Committee: (See page 548, Board minutes of June 22-23, 1961.)

Funds available

Appropriation, 59th G. A.	\$250,000
Balance in 58th G. A. appropriation for Land and Minor Buildings (Agricultural Experiment Station)	10,275
Funds provided by Iowa Crops and Soils Research Association	<u>20,000</u>
	\$280,275

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Estimated expenditures

Construction contracts	\$269,255	
Engineering and inspection costs	10,000	
Builders risk insurance	500	
Contingencies and miscellaneous	<u>2,775</u>	
	\$282,530	
Less estimated tax refunds	<u>2,255</u>	\$280,275

PARKING LOT IMPROVEMENTS, 1962 - CONTRACT - PROJECT BUDGET. The Building and Business Committee reported that on April 10, 1962, a public hearing was held in regard to Parking Lot Improvements, 1962; that no objectors appeared and no objections were filed; and that bids for the project were received and opened. (See Finance Committee minutes of April 10, 1962.)

Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for Parking Lot Improvements, 1962, was awarded to the low bidder, Nelson & Casey, Inc., Red Oak, Iowa, on the basis of that firm's base bid of \$18,110; the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed; and the following project budget was adopted: (See page 337, Board minutes of March 8-9, 1962.)

Funds available

Parking permit fees	\$19,600
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Estimated expenditures

Construction contract	\$18,110	
Physical Plant Department expense: cleaning sites, utility moving, etc.	<u>1,490</u>	\$19,600

PLANT INTRODUCTION GREENHOUSE ADDITION - CONTRACT - PROJECT BUDGET. The Building and Business Committee reported that on April 10, 1962, a public hearing was held in regard to the construction of a Plant Introduction Greenhouse Addition; that no objectors appeared and no objections were filed;

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and that bids for the project were received and opened. (See Finance Committee minutes of April 10, 1962.)

Copies of the tabulation of the bids received were distributed to Board members.

Upon the recommendation of the Building and Business Committee the contract for the Plant Introduction Greenhouse Addition was awarded to Winandy Greenhouse Constructors, Richmond, Indiana, on the basis of that firm's low bid, including alternates, as follows:

Base bid	\$11,980	
Alternate 1, Cooling System, add	2,940	
Alternate 2, Sash Operators, add	<u>386</u>	
Contract price		\$15,306

the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory bond has been filed; and the following project budget was adopted: (See page 168, Board minutes of November 16-17, 1961.)

Funds available

United States Department of Agriculture Regional Research Funds	\$18,000
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Estimated expenditures

Construction contract	\$15,306	
Physical Plant Department expense: Foundations, walls, etc.	<u>2,694</u>	\$18,000

MECHANICAL ENGINEERING LABORATORY REMODELING, 58TH G. A. - FINAL REPORT.

Upon the recommendation of the Building and Business Committee the following final report in regard to the Mechanical Engineering Laboratory Remodeling, 58th G. A., was accepted:

Source of funds

Appropriation, 58th G. A.	\$50,000.00	
Transfer from appropriation for Hospital Elevators, 58th G. A.	<u>1,757.86</u>	\$51,757.86

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Expenditures (Work performed by Physical Plant Dep't. *)

Wages and employee benefits	\$28,836.01
Supplies and materials	21,001.12
Freight and other expenses	<u>1,920.73</u>
	\$51,757.86

*Work by Physical Plant Department

Ground floor: redecorating and re-lighting classrooms and laboratories in center section. \$2,462.85

Second floor: remodeling west wing to provide raised floor lecture room, conference room, and laboratory space for Engineering Experiment Station. \$19,431.43

Second floor: install partitions, lighting, heating and utilities to provide laboratory areas in east wing. \$17,678.97

Third floor: rehabilitation of offices and classrooms \$ 6,895.60

West wing: rehabilitation of heating and ventilating system in west wing. \$ 5,289.01

Total \$51,757.86

HOSPITAL ELEVATORS, 58TH G. A. - FINAL REPORT. Upon the recommendation of the Building and Business Committee the following final report in regard to the Hospital Elevators, 58th G. A., was accepted:

Funds available

Appropriation, 58th G. A.	\$30,000.00
Returned to State Treasurer for reallocation	<u>2,744.84</u>
Balance available for project	\$27,255.16

Expenditures

Elevator contract	\$19,801.88
*Work performed by Physical Plant Dep't.	
Wages and employee benefits	\$2,509.42
Other expenses	<u>420.55</u>
	<u>2,929.97</u>
	<u>22,731.85</u>

Balance available for reallocation \$ 4,523.31

*Consisting of the following:

Building renovation \$2,500.98

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Electric service	238.50
Painting	130.06
Contingencies	<u>60.43</u>
	\$2,929.97

HOSPITAL ELEVATORS, 58TH G. A. - USE OF BALANCE - MECHANICAL ENGINEERING
LABORATORY REMODELING, 58TH G. A. - HOSPITAL REPAIRS. Upon the recommendation of the Building and Business Committee authority was granted to use the balance of \$4,523.31, Hospital Elevators, 58th G. A., for the following purposes, subject to approval by the Budget and Financial Control Committee:

1. Transfer to Mechanical Engineering Laboratory Remodeling, 58th G. A., to cover the overdraft \$1,757.86

2. Repairs and improvements in Hospital
 - a. Replace all flush valves and self-closing faucets; install lavatory in service room, second floor; install ventilating fan in toilet room, kitchen area; move lavatory from an office to an adjoining closet; estimated cost 1,184.05

 - b. Replace and re-insulate hot water and recirculating pipes in basement and unexcavated area; install new expansion joints and paint new insulation; estimated cost 1,581.40
\$4,523.31

CLASSROOM BUILDING AND EQUIPMENT, 58TH G. A. - TELEVISION SETS. At the meeting held on March 8-9, 1962, all quotations submitted for television sets, Classroom Building and Equipment, 58th G. A., were rejected and the Purchasing Agent was authorized to negotiate for the purchase of acceptable equipment. (See page 338, Board minutes of March 8-9, 1962.)

The Building and Business Committee reported that new quotations had been received for 36 television sets, Classroom Building and Equipment, 58th G. A., and copies of a tabulation of the quotations received were distributed to Board members.

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Upon the recommendation of the Building and Business Committee the low quotation submitted by A. A. Schneiderhahn Company, Des Moines, Iowa, of \$155.00 each for 36 television sets (Zenith, Model J2707) was accepted and authority was granted to issue a purchase order.

ARMORY - HEATING, VENTILATING, PAINTING, ETC., (SPECIAL RR&A) 58TH G. A. - ROOF REPAIRS- REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget and description for Armory - Heating, Ventilating, Painting, etc., (Special RR&A), 58th G. A., Roof Repairs, was approved and authority was granted to proceed with the roof repairs, subject to the approval and allocation of funds by the Budget and Financial Control Committee: (See page 401, Board minutes of April 14-15, 1960.)

Funds available

Appropriation, 58th G. A.	\$118,000	
Less expenditures for heating and ventilating	<u>100,355</u>	
Balance for roof repairs and painting	\$ 17,645	
Transfer from Library Addition without Equipment, 58th G. A.	<u>3,355</u>	\$21,000

Estimated expenditures

Remove and store tile, remove present nailer strips and single layer of felt, apply new felts, flashings and strips for reinstallation of file, re-set tile	\$16,500	
Nailer strips, furnished by Physical Plant Department	3,000	
Contingencies and miscellaneous	<u>1,500</u>	\$21,000

GROUP DISABILITY INSURANCE. The Building and Business Committee reported that the staff vote on group disability insurance was favorable, and that bids would be received on May 1, 1962. (See page 341, Board minutes of March 8-9, 1962.)

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MARRIED STUDENT HOUSING - PAMMEL COURT, REPLACEMENT OF ROOFS - FINANCING.

Upon the recommendation of the Building and Business Committee a project for the replacement of approximately 100 roofs in Pammel Court was approved, with the understanding that the estimated cost of \$40,000 will be paid from Dormitory Funds subject to the consent of lenders; the Physical Plant Department was designated as engineer for the project; and authority was granted to proceed with the preparation of plans and specifications and to request the lenders to approve a partial release of lien to permit financing the project from the net income of dormitories.

GRADUATE DORMITORY - ARCHITECT. Upon the recommendation of the Building and Business Committee a proposed contract with Brooks-Borg, Des Moines, Iowa, for architectural services for the Graduate Dormitory on a fee basis of 4.9% of the cost of construction, plus an additional 2% of the cost of air-conditioning if it is installed, was approved and the Secretary of the State Board of Regents was authorized to sign the contract.

HELSEY HALL ADDITION. Authority was granted to advertise for bids for Helser Hall Addition, with the understanding that contracts will not be awarded until after the case of the Iowa Hotel Association, et al, vs. the State Board of Regents, et al, has been closed. (See page 553, Board minutes of June 22-23, 1961, and page 360, these minutes.)

ADDITION TO HELSEY HALL - GRADUATE DORMITORY - FINANCING. Commitments dated April 11, 1962, of the Bankers Life Company in the amount of \$1,500,000 and of the Equitable Life Insurance Company of Iowa in the amount of \$1,000,000

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at an interest rate of $4\frac{1}{2}$ per cent for financing the construction of the Addition to Helser Hall and the Graduate Dormitory were considered but no action was taken.

ADJOURNMENT. President Hagemann adjourned the meeting at 4 p. m., April 13, 1962.

David A. Dancer
David A. Dancer, Secretary