

The State Board of Regents met at the Sheraton Inn, Des Moines, Iowa, on Thursday and Friday, April 10-11, 1975. Those present were:

	<u>April 10</u>	<u>April 11</u>
Members of State Board of Regents:		
Mrs. Petersen, President	All Sessions	All Sessions
Mr. Bailey	All Sessions	All Sessions
Mr. Baldrige	All Sessions	Exc. 12:15 p.m.
Mr. Barber	All Sessions	All Sessions
Mr. Brownlee	All Sessions	All Sessions
Mrs. Collison	All Sessions	Exc. 1:25 p.m.
Mr. Shaw	All Sessions	All Sessions
Mr. Slife	Exc. 2:30 p.m.	All Sessions
Mr. Zumbach	All Sessions	Exc. 1:00 p.m.
Office of State Board of Regents:		
Executive Secretary Richey	Excluded	Excused
Mr. Barak	All Sessions	
Mr. Caldwell	Arr. 2:30 p.m.	Arr. 11:30 a.m.
Mr. McMurray	All Sessions	All Sessions
Mr. Rasmussen	Arr. 2:30 p.m.	Arr. 11:30 a.m.
Mr. Volm	Arr. 9:00 a.m.	Arr. 1:00 p.m.
Pauline Van Ryswyk, Secretary	All Sessions	All Sessions
State University of Iowa:		
President Boyd	All Sessions	Exc. 1:05 p.m.
Executive Vice President Chambers	All Sessions	Exc. 1:05 p.m.
Vice President Brodbeck	All Sessions	Exc. 1:05 p.m.
Vice President Jolliffe	All Sessions	Exc. 1:05 p.m.
Assistant Vice President Small	All Sessions	
Acting Director McQuillen	All Sessions	Exc. 1:05 p.m.
Iowa State University:		
President Parks	All Sessions	Exc. 1:45 p.m.
Vice President Christensen	All Sessions	Exc. 1:45 p.m.
Vice President Hamilton	All Sessions	Exc. 1:45 p.m.
Vice President Moore	All Sessions	Exc. 1:45 p.m.
Assistant Vice President Madden	All Sessions	Exc. 1:45 p.m.
University of Northern Iowa:		
President Kamerick	All Sessions	All Sessions
Provost Martin	All Sessions	All Sessions
Vice President Stansbury	All Sessions	All Sessions
Dean Travis	All Sessions	All Sessions
Vice President Voldseth	Arr. 11:15 a.m.	
Director Kelly	All Sessions	All Sessions
Iowa School for the Deaf:		
Superintendent Giangreco	All Sessions	All Sessions
Business Manager Geasland	All Sessions	All Sessions
Iowa Braille and Sight Saving School:		
Superintendent Woodcock	All Sessions	All Sessions
Business Manager Berry	All Sessions	All Sessions
Office for Planning & Programming:		
Ms. Gerstenberger	Morning only	Morning only

GENERAL

The following business pertaining to general or miscellaneous items was transacted on Thursday, April 10, 1975.

COMMITTEE ON EDUCATIONAL COORDINATION.

A. Educational Radio Network. Vice President Martin presented the board with information regarding the feasibility of an educational radio network in Iowa. The board was requested to present a proposal for a planning grant to the Corporation for Public Broadcasting. This grant would provide \$25,000 for planning activities which the committee, recently established by the board to study the feasibility of an educational radio network in Iowa, believes are quite consonant with its charge. The grant will require some general statements of intentions about eventual plans but these would not, of course, be commitments. He said the committee would like the Board Office to administer the grant if that is acceptable to the board. He noted that the committee met last week and elected Dr. Caldwell as executive secretary and Mr. John van der Linden as chairman.

Vice President Martin reported that the grant would enable the hiring of an administrative assistant for a one-year period who probably would be housed in the IEBN office.

MOTION:

Mr. Baldrige moved the board approve submittal of a proposal for a planning grant to the Corporation for Public Broadcasting, which would provide \$25,000 to enable initiation of planning activities. Mr. Slife seconded the motion.

Vice President Martin reported that Mr. Don Larson of WOI was present to answer any questions.

Vice President Martin commented that the committee is attempting to enlist the assistance of a Washington law firm which specializes in this area to determine what frequencies might be available in the western part of the state. He said the committee wants those sites or frequencies identified which are available and then insure that they will be available if and when the network is developed.

Regent Collison asked whether use of the transmitter at Red Oak would determine the location in any manner. Mr. Larson said it may be logical to locate transmission apparatus with IEBN television throughout the state. It is not known at this point but the grant will allow further research on the matter. He noted if there is no frequency there a temporary site may have to be developed.

Vice President Martin commented that someone will have to sign on behalf of the Board Office in case Mr. Richey is not available. He noted a very

strict deadline must be kept. President Petersen reported that Mr. McMurray is acting head at this time.

VOTE ON MOTION: The motion passed with all ayes.

Regent Baldrige requested Mr. McMurray send a copy of the minutes of the Radio Network Feasibility Committee to Representative Wally Horn who expressed quite an interest in this.

B. Request for a Revision on the Academic Planning Timetable. The board was requested to approve requested changes in the academic planning timetable.

The Board Office reported that the University of Iowa has indicated that it is having difficulty maintaining the timetable for long-range academic planning tasks that was approved by the board in September 1974. President Boyd has requested that the Interinstitutional Committee on Educational Coordination modify its original timetable.

The committee is now proposing that the original timetable be revised by changing the due date for task No. 3 for March 1975 to September 1975 and adjusting the rest of the timetable accordingly.

MOTION: Mr. Baldrige moved the board approve the requested changes in the academic planning timetable. Mr. Barber seconded the motion and it passed unanimously.

The Board Office encouraged the committee and the institutions to accelerate the timetable if at all possible when the staffing situation improves since the reason for the revision is related to staff turnover. Mr. Martin noted that the committee would now revise the timetable and present the complete document to the board.

C. Report on the Work of the Committee on Extension Service Cooperation and Proposed Changes by the State Extension Council. President Petersen noted that both the Committee on Extension Service Cooperation and the State Extension Council were requesting changes in the Procedural Guide so discussion was taken up simultaneously. Initial discussion started with Vice President Martin presenting an oral report regarding the work done of the Committee on Extension. He reported that the extension committee has been most cooperative and received a number of assignments from the board and education committee. He reported that the board has received the minutes of its last meeting which summarized deliberations on various matters. He noted that Dean Zenor was present for discussion.

Vice President Martin commented regarding developments toward a Regential Bachelor of General Studies Degree. He noted that the education committee asked that this matter be revived in light of circumstances of the Iowa Commonwealth College proposal. He reported this matter will be brought back to the board at a later date.

Regent Collison said she is most interested that work not be held up in order to validate any of the planning involved for the Iowa program under Title I. She wanted to know the condition of the twice rescinded funds. Dean Zenor responded that funds are available and noted that Iowa's amount is \$204,000. He reported that these Title I programs will go ahead. Regent Collison asked whether there is any money available for administrative purposes. Dean Zenor said \$25,000 is available for the entire state for Title I administrative purposes. Regent Collison recommended some kind of center or development office for continuing education which would allow the extension council to interpret both the study by the Higher Education Facilities Commission by pinpointing areas that need to be developed and establish counseling kinds of services for the new student of continuing education. Dean Zenor commented that this probably would not be possible under the regular Title I grants. He noted that all money is presently allocated. He added, however, that special grants could be available in that 10% of the Title I available appropriations can be used for special grants. He noted that an application for supplemental funding is being prepared. Regent Collison asked Dean Zenor whether he felt the committee would be receptive to doing that kind of administrative work to more firmly establish continuing education rather than having it totally dependent upon state funds. Dean Zenor reported that he would assume the committee would be very receptive but added he would bring it to the committee the next day. Regent Collison said she sees this as a time when the board should take advantage of the studies being done and not lose another two years for funding. She said she hopes the board's special needs askings include some continuing education funds. Dean Zenor then reported that a comprehensive report on extension activities is being developed and hopefully by the next meeting will be ready for presentation to the board.

Regent Collison requested Dean Zenor ask the committee to include a study on the establishment of institutes and graduate credentialing. Dean Zenor said he will be presenting that to the committee.

Regent Bailey asked whether these studies would be dovetailing or would be compatible with the Iowa Commonwealth College. He asked whether the Regents could receive criticism for going it alone rather than by a cooperative method. Dean Zenor reminded Regent Bailey that the Iowa Commonwealth College concept was never approved by the area community colleges or the Regents. Regent Bailey added, however, that the Regents authorized a study which presumably will be carried out under the auspices of the Higher Education Facilities Commission. He said he is well aware of the fact that the Iowa Commonwealth College concept is certainly not dead in the minds of the private institutional officials. Dean Zenor said he felt what was being done now would have to be done anyway.

President Petersen said she felt the study is general in nature and is necessary for continuing education in general. Regent Bailey said that it should be made evident that this is compatible with the Iowa Commonwealth College endeavor.

Regent Zumbach said he understands that the State University of Iowa is proceeding with a two-plus-two non-traditional degree to the end that there be developed a plan for a Regential non-traditional bachelor's degree program but asked why the University of Northern Iowa and Iowa State University couldn't work together with SUI on this matter. Dean Zenor said this will be brought back to the committee but noted that the State University of Iowa has much more material on this than the other two universities.

Regent Baldrige asked Dean Zenor whether some kind of a timetable could be established by the committee the next day as to when it hopes to get an external degree program started, such as in the fall of such and such a year. He asked whether a target date could be made available. Dean Zenor responded the committee will try to work on that. President Boyd suggested these new efforts be reported to the coordinating council at an early date.

President Petersen then turned the discussion toward the changes proposed by the State Extension Council in the Procedural Guide. The board was requested to approve the changes proposed by the State Extension Council in sections 1.11, 1.12 and 6.12(B) of the Procedural Guide, which are as follows:

AMEND Section 1.11 of the Board of Regents Procedural Guide to read as follows:

1.11 Committee-on-Extension-Service-Cooperation
State Extension and Continuing Education Council

- A. The Committee-on-Extension-Service-Cooperation *State Extension and Continuing Education Council* makes its reports and recommendations through the Committee on Educational Coordination.
- B. The committee council is composed of two members from each of the three institutions. Members are nominated by the presidents and appointed by the board for three-year terms. Members are eligible for reappointment. At least one committee council member from each institution will, at the time of appointment, have administrative responsibility for the conduct of extension/*continuing education* work. The chairmanship of the committee council rotates among the three institutions on an annual basis.
- C. The duties of the committee council are as follows:
 1. Prepare-an-inventory-of-the-extension-resources-at-each-institution, review-existing programs, and make recommendations for any needed improvements.

- Review the extension/continuing education resources and existing programs at the institutions and make recommendations for needed improvements.*
2. *Survey Review the continuing and emerging problems of the people of Iowa with which extension/continuing education services should be most concerned.*
 3. Make recommendations concerning expanded cooperative efforts and coordination to meet the problems studied.
 4. Make recommendations concerning the establishment and operation of new programs or the discontinuance of a program.
 5. *Carry out the appropriate purposes of Title I of the Higher Education Act of 1965 and such other federal programs as may be assigned to it for administration by the board. Fiscal and administrative responsibilities relating to Title I of the Higher Education Act of 1965 are hereby assigned to the University of Iowa.*
 - a. Develop state plans which will allocate responsibilities among the three state institutions, other institutions of higher education, and appropriate state agencies in ways which will make fullest possible use of all competencies existing within the state.
 - b. Organize state advisory committees to participate in the drafting of state plans in order that all institutions, state agencies, or other qualified organizations may participate to the fullest extent possible.
 6. Prepare an annual report for presentation to the board at a stated time which will include a review of extension/continuing education accomplishments through the efforts of the individual extension/continuing education services and through cooperative endeavors. (October 4-6, 1962, pp. 180-181; October 14-15, 1965, pp. 107-108; November 11-12, 1965, pp. 160-161; March 10-11, 1966, p. 362)

AMEND Section 6.12 of the Board of Regents Procedural Guide to read as follows:

6.12 Extension/Continuing Education and-Off-Campus Services

A. *Extension/Continuing Education Services Defined.* Extension/continuing education services are those activities by which the instruction, research, and service functions of an institution are shared with citizens of the state who are not enrolled as regular students. At-present, These services include such things as off-campus courses and lectures, correspondence study, consultant services, surveys, conferences, and non-credit workshops (both on and off-campus), radio, television, and publication to support and supplement the aforementioned activities.

B. ~~Extension-Courses---Courses-approved-by-the-board for-on-campus-instruction-may-be-offered-as extension-courses,-if-the-institution-desires to-do-so,-without-additional-approval-by-the board---But-no-center-for-off-campus-extension will-be-established-and-no-more-than-five-courses will-be-offered-simultaneously-in-any-one-town, city,-company-or-corporation,-or-^{any}area-communityⁱⁿ except-on-prior-notice-to-the-Committee-on Extension-Service-Cooperation-and-approval-by-the board-of-regents.~~

Courses. Courses approved by the board for on-campus instruction may be offered off-campus through extension/continuing education without additional approval by the board. No center for off-campus extension/continuing education activities will be established except on prior notice to the State Extension and Continuing Education Council and with approval by the board of regents.

C. ~~Committee-on-Extension-Service-Cooperation~~
State Extension and Continuing Education Council
(See Section 1.11)

D. *Cooperation.* Existing cooperation among the three institutions in extension/continuing education services will be broadened and made more continuous. The cooperative efforts and practices will be reviewed periodically and formally by the board to the end that maximum extension/continuing education services will be rendered to the state and its citizens at comparable levels of cost to communities, organizations, industries, or individuals served. The extension/continuing education services of the three institutions will be available statewide. The

three extension/*continuing education* services, through planned cooperative effort, will seek to give the people of Iowa the best possible service at the lowest cost.

- E. New Services. State or Federal enactments, as well as requests from other sources, which suggest opportunities for new extension/*continuing education* services for which campus resources are not available will be brought to the board for decision concerning 1) the creation of campus resources and 2) the campus or campuses on which the resources are to be established.
- F. General. Each of the three institutions of higher learning will have extension/*continuing education* services whose activities will be reviewed periodically and formally by the board.

The extension/*continuing education* services of each institution will be related to on-campus functions authorized by the board. Special competencies in extension/*continuing education* services are to be encouraged at each institution.

The extension/*continuing education* services of the three institutions of higher learning should be provided to the people of the state to the maximum extent consistent with the availability of resources at the three institutions and resident instruction and research commitments of each institution.

Except as herein provided, extension/*continuing education* services which have been authorized by the board are expected to adjust to changing times and conditions without continual referral to the board for approval. (October 4-6, 1962, pp. 179-181)

The Board Office reported that the extension committee proposes several changes to several sections of the guide. These changes generally reflect the changing status of the functions of the committee. The change in title clarifies the changing function of the committee and hopefully will limit some of the present confusion over its name.

In response to question from Regent Bailey, Dean Zenor reported that the committee most always has been operating under the term of "council" so it is only appropriate to officially change the title. Regent Bailey added he feels the term "council" is much more connotative, however,

of an independent body than is the term "committee". Dean Zenor noted the Extension Service Committee has a dual function as the State Extension Council. He added the title State Extension Council has most generally been used as it operates under that name. Dean Zenor continued that this is an exclusive situation to have two names for the same committee, and President Petersen commented that the committee uses one in practice and one on paper. Regent Bailey then withdrew his comments.

Regent Bailey commented regarding the duties of the council as were presented to the board. He noted that under No. 5 it reads, "Carry out the appropriate purposes of Title I of the Higher Education Act of 1965...". He requested the word "appropriate" be deleted because it is difficult to determine who is the judge of such matters. Dean Zenor said he had no objection in eliminating that word from the list of duties.

MOTION: Mr. Barber moved the board approve the changes proposed by the State Extension Council in Sections 1.11, 1.12 and 6.12 (B) of the Procedural Guide. Mrs. Collison seconded the motion and it passed unanimously.

CHANGE IN MOTION: Mr. Barber moved the board delete the word "appropriate" under the "Proposed Changes in the Board of Regents Procedural Guide" No. 5, and Mrs. Collison concurred with the change.

VOTE ON MOTION: The motion passed unanimously.

D. Report on Teaching Improvement and Evaluation. The board was presented with oral reports from representatives from each of the universities regarding teaching improvement and evaluation.

Vice President Martin noted that the three universities will report on teaching improvement and evaluation on different aspects of the theme. He noted the University of Northern Iowa would give the first presentation. He said he envisioned that each speaker would speak 15 minutes and another 15 minutes would be allowed at the end of each presentation for discussion.

Vice President Martin said the thrust of this proposal is a positive one. He added that the university is convinced that it is in the interest of everyone - it benefits the students, faculty members, and the institution as a whole. He noted that the evaluation of tenured faculty is a subject which can be controversial. He noted that he suspected that before an agreement is reached, there will be further revisions than what are proposed now. He then introduced Dr. Roy Sandstrom, Assistant Professor of History and Chairman of the Faculty Welfare Committee, University of Northern Iowa, who gave the first presentation.

After his presentation, board members commented and asked questions. Regent Bailey said he was happy to hear Dr. Sandstrom say he approved of merit type of salary adjustments. Regent Bailey said this has presumably been the approach taken at the institutions for the past several years and he has felt a substantial amount of apprehension that the pressure was in the other direction from members of the faculty. He thought the pressure was to go to a cost-of-living type of increase at least in the main and maybe leaving a little for merit. Regent Bailey expressed his feeling that philosophy is basically detrimental to the quality of the institutions and that merit is most desirable from the standpoint of preservation of quality. He asked Dr. Sandstrom whether he could advise the board that the faculty at UNI feels the same as he does.

Dr. Sandstrom responded that there is a compression problem involved. Whenever you receive less money than the cost of living, you have people needing more and more money to keep up. To talk about merit increases is really imprecise in that when you now get a salary increase you are making less money in terms of purchasing power than before. He said that, somehow, faculty purchasing power has to be protected in general, but if monies are distributed to the university on the basis of merit, that is proper. He said he feels the total purchasing power of the university is preserved by the individuals receiving merit increases and not cost-of-living increases.

Regent Shaw said purchasing power cannot be preserved in days like these. He noted that the Gross National Product is down about 5%. He noted that 1% of our Gross National Product is going for environmental expenditures which we don't see at home and can't put it on the table; and when you put it all together, you have about 7% less for consumption on the average dollar. Dr. Sandstrom said the faculty realize that the American economy is not as hardy as it once was, but some people can ride with inflation better than others. Regent Shaw said he realizes the situation, but if we were realistic, we all would be taking a 5% pay cut and prices would remain level.

Dr. Sandstrom commented he feels the university is losing ground with other state systems, salary-wise, and is not competing effectively. He said that can't help but hurt the professional development program when you bring along good faculty and then they get an offer from another state system.

The next speaker was Dr. Ed Lewis, Assistant Vice President for Academic Affairs and Professor of Psychology at Iowa State University. He reported on a relatively new program at Iowa State which emphasizes improvement of undergraduate instruction. He noted that the Iowa State University Alumni Achievement Fund granted the university \$5,000 to start this program in 1971 as a pilot project. In 1973 it was agreed that this grant would be made on an annual basis. He stated that peer review procedure is used all the way along for grants at Iowa State University. He said the program has averaged about 10 grants a year and has averaged about \$500 per grant. He pointed out the university uses six criteria in determining whether a grant should be allowed for a certain project. They included: 1) applicability of the project to the university instructional program, 2) clarity and purpose, 3) complete evaluation

of the project, 4) how original it seems to be, 5) why it is necessary that there be funding outside the department for the project, 6) whether the budget is realistic to the nature of the project.

Dr. Lewis presented the board with three specific projects which have been to the advantage of the university to present grants. Those projects were only a few of the many projects going on at the university. They included instructional innovation and improvement in prenatal development, awareness of prospective teachers of the needs of youth from urban inner-city areas, training for graduate teaching assistants. He reported that while not all the projects have been highly successful, most of them have worked out well. The attitude of the faculty to the program has been positive because they get the opportunity to do things that they wouldn't be able to do otherwise.

In response to question from Regent Collison on the screening committee, Dr. Lewis commented that at the college level there is a faculty committee appointed by the dean and the chairman of that committee is the college's representative to the council on instruction. He noted that teaching faculty review the proposals. Regent Collison asked whether these committees change from year to year. Dr. Lewis responded they do change, but over time.

Regent Collison asked whether there is any effort to maintain a representative to represent women on that review committee. Dr. Lewis responded affirmatively in that both college and university level committees try to maintain women on the committees. Regent Collison noted that, last time there were improvement leaves granted, there were no women among the list of 29. Vice President Christensen reiterated that no women applied at that time for funds. Dr. Lewis added that the university has had many applications from women for faculty improvement grants, but many of them have not been granted.

Regent Bailey commended the university for having an alumni achievement fund. He noted its funds are obviously being well used.

Vice President Philip G. Hubbard of the University of Iowa was the next speaker. He reported the university has three primary reasons to evaluate teaching: 1) to give the faculty member information and improve performance, 2) to determine what kinds of resources are needed to validate improvement of his or her performance, and 3) assists in making administrative decisions about contract renewal, tenure, promotions, etc. He noted there are regular intervals at which time the administration feels evaluation should be done. He noted that participants in the evaluation of teaching at the State University of Iowa include peers. He noted the criteria which the deans of the faculties sends out to the departments and deans as part of the background information for the faculty state that teaching is to be evaluated first, and only when it has been shown that a person's teaching is satisfactory and the other criteria considered sufficiently great is it sent forward for promotion, etc. He noted the process must be done formally and made part of the record.

He reported that he would like to emphasize the evaluation of teaching or the perceptions of teaching by students. He noted the university has spent several years defining a system of student perceptions of teaching.

Vice President Hubbard reported that evaluation of teaching and learning are different. He noted that evaluation provides assistance to the faculty overall.

Vice President Hubbard commented one of the university objectives is to enable the faculty member to have time to think, reflect, plan, and implement new ideas. He said if the faculty could have a summer, for example, to develop a new course, new materials, master new techniques, this would prove to be very valuable to the university.

Mr. Hubbard noted that evaluations at the University of Iowa are done somewhat differently than at Iowa State and University of Northern Iowa. He reported that at SUI evaluations are made by a council on teaching. The committee considered this such a high priority item that the university has asked for money from the federal government for improvement of postsecondary education in terms of evaluating what the university has done.

President Petersen asked Mr. Hubbard whether he had any idea of the budget figure he would like for funding of a summer improvement program. Mr. Hubbard noted that the university receives support from the Iowa Foundation and the general educational fund. He noted that this year \$58,000 was required for the 21 faculty improvement projects. He reported it includes salaries, money for doctorates, money for reproduction and purchase of tapes, etc.

Regent Baldrige commented he feels the public thinks this board looks at research and scholarship way ahead of teaching and, by Mr. Hubbard's remarks, it sounded the opposite. He requested the members of the board be provided with written notes of each of the above speakers so that each member could defend Mr. Hubbard's position to those who are critical of the board. President Petersen reported that could be done in addition to the official minutes.

Vice President Hubbard commented that the university faculties want concrete support of these leaves. President Boyd noted that the board rejected these requests in the university special needs asking. Regent Baldrige asked whether the institutions now feel the leave program is completely inadequate. Vice President Hubbard responded affirmatively.

President Petersen stated, in behalf of the board's previous action, that just because a particular proposal is not included in the budget

request does not mean the proposal is bad, but it is a matter of the board's priorities at the time. President Boyd said he understands that, but said he is concerned that the impression seems to be given in the institutions that there is something wrong in that the leave program is never viewed in a very positive light. He said there tends to be a negative factor in terms of how much this costs. He said the real question is how much it costs not to do it. He said the board should approach this from a positive standpoint. He noted a sabbatical program is not being referred to but, instead, work assignments. He said he feels this is the sine qua non of the whole university operation. President Petersen said she agreed that the positive aspects of this must come through.

Regent Collison commented that we are perhaps moving into a new era, making the funding process a bit more realistic. She noted that before this time the state depended greatly on federal funds. She said she hoped the board would consider this request more now, than it has in the past.

President Parks agreed emphatically with President Boyd's statements in that the board has placed somewhat of a negative aura in faculty improvement leaves. He noted, however, that, for years, the faculty administration would ask the legislature for a sabbatical leave program and this was never approved. He said that the faculty improvement program is now in existence and is more permissive.

President Petersen said, hopefully, the board will be able to expend its faculty improvement programs if more funds become available. She noted that at the time when the board was in the greatest budget restrictions every effort was made, both by the institutions and by the board, to protect those funds for development.

Regent Shaw commented that, for many years after World War II, there was such a high degree of mobility that you had a pretty good chance of losing faculty and maybe then there wasn't too much advantage in investing a substantial amount of time and money in faculty improvement leaves. Now mobility is way down, and so the faculty performance is apt to change. He said he feels the lower mobility we have now gives an added incentive to engage in these leaves.

President Petersen thanked those who gave the reports on faculty improvement and said she considers faculty development to be a very productive program.

NCHEMS INFORMATION BASE PROPOSAL. The Board Office reported that on

Thursday, April 3, the Iowa Coordinating Council for Post-High School Education held its monthly meeting in the Grimes Building. Some of the highlights of the meeting are described below:

- The council referred a proposal from the Data Gathering Committee to establish an Information Base for post-secondary education in Iowa to the respective segments for their recommendation.
- The council heard a presentation by Howard Sokol of SUI on the ECS model consumer protection legislation.
- The council favorably reviewed proposal for several new courses for the area schools and the ISU master's program in Industrial Administration.
- The council's Committee on Tuitions had no report but one was promised by next month.
- The Nominations Committee chaired by Mr. Baldrige submitted its nominations for the council's officers for next year. The nominations were as follows:

1. For Chairman: Robert Benton
2. For Vice-Chairman: Willard Boyd
3. For Secretary-Treasurer: Charles Moench

A brief report of the April 3 meeting was presented members of the board. Regent Baldrige commented that President Boyd will be the Vice Chairman of the committee for next year. Regarding the consumer protection bill he reported that Iowa's existing laws provide adequate protection except in perhaps two areas: (1) the quality of some specialized training programs and (2) financing arrangements. He noted that no action was taken by the council and nothing is contemplated in this session in the way of consumer protection. Regent Baldrige reported that any formal consumer protection legislation would apply to Regents insititutions as well as the other state institutions.

The board was requested to approve the proposal by the Data Gathering Committee of the Iowa Coordinating Council for Post High School Education to pursue the cooperative development of a state-level information base as proposed by NCHEMS.

The Board Office reported that the Iowa Coordinating Council for Post High School Education at its April meeting referred to the four segments of Iowa's postsecondary education a proposal by its Data Gathering Committee to cooperate with the National Center for Higher Education Management Systems to establish a pilot information base for postsecondary education in Iowa. A copy of the Data Gathering Committee's proposal and the full NCHEMS proposal was provided to all board members.

The Board Office reported that the executive and legislative branches of government in Iowa have shown a strong determination to establish some

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kind of meaningful data base for postsecondary education. The Iowa Coordinating Council for Post High School Education has recognized this need and has expressed on a number of occasions its interest in providing comparable information on all of postsecondary education. The Data Gathering Committee is now recommending to the Coordinating Council a proposal by NCHEMS for Iowa to participate in a unique and important pilot project to develop an information base for postsecondary education. The proposal has been favorably reviewed by key persons in the executive and legislative branches in Iowa. There are good indications that the proposal, if approved by the Coordinating Council, and if Iowa is selected by NCHEMS as a pilot state, will be at least partially funded by state appropriations. This is the first indication that state government will provide funds for the development of such a system.

The Board Office reported that this proposal gives educators in Iowa an opportunity to be instrumental in developing an information base that may well be adopted nationally. It would be ironic if the Regents and/or the Coordinating Council would decline this proposal only to find that in a few years they were forced to utilize an information base at full cost, that was developed by other states in cooperation with NCHEMS. If delay is the tactic, it may well be a costly one. Educational leaders would probably be remiss in their responsibilities if they fail to cooperate constructively in the development of an information base/system thus forcing governmental leaders to impose an information system on postsecondary education. Not only would this be unwise in our relations with state government but it could lead to undesirable results as decisions with long-range impact on postsecondary education will be made on the basis of data systems developed by non-educators. This situation would be even more tragic if the decisions were made by a Commission on Postsecondary Education that was developed because the various segments on postsecondary education as reflected in the Coordinating Council could not voluntarily provide for the information needs of state officials.

President Kamerick commented that he appointed the Data Gathering Committee some time ago. He said as he recalls the deliberations of the Coordinating Council at the time a data gathering committee was discussed he felt there was a desire that something be prepared for this session of the legislature. He noted that there was particular concern on the part of the private schools of Iowa that something be done because they were interested in seeing the tuition grant program increased. President Kamerick said he would like a little longer time to study this NCHEMS proposal before committing the University of Northern Iowa to it. He noted that there is an enormous amount of work involved to this proposal.

Regent Baldrige responded by saying that if Iowa desires to be in the five state consortium, NCHEMS has to know by the first of May. President Kamerick asked whether the schools realize what's being requested by NCHEMS involvement.

President Petersen reported that the details of the proposal are not fast but are open to negotiations as to what the overall national advisory committee should be or even if there should be one. She reported that NCHEMS desired five states to present a model for all states. Regent Baldrige said Iowa has a unique opportunity in that it may have the opportunity to develop this model the way it would like to see it. He said he sees this as an opportunity to influence what comes out of this in a very unique way. President Kamerick continued to express his reservations and Regent Baldrige commented that his points were very well taken although he sees it in a different way.

Regent Zumbach asked what would happen if Iowa would get involved and whether it could back out if need be. Mr. McMurray reported that the recommendation before the board at this time is primarily to enter into a discussion to see whether the proposal itself is a workable concept. He said the board is not committing itself to enter into an agreement with NCHEMS at this point. He said there are two actions the board could take: (1) go ahead and enter into cooperative discussions or (2) not go ahead with cooperative discussions. He said he feels the latter of the two is not the best course for the reasons stated earlier.

Regent Zumbach asked what resources will be needed in the next biennium. Regent Baldrige said the legislature is to provide funds for the study. He said when this five-state proposal comes back and comes to the campuses for study and analysis Iowa would have an opportunity to formulate this in a way that it might become a model for the whole country.

Mr. McMurray noted that both statewide costs as well as costs to the institutions clearly are items upon which the institution has expressed concern and an item which needs further discussion. He added that the Governor's Office has indicated strong interest in this proposal and said arrangements could be made relative to funding on a statewide level. President Petersen commented that indirect institutional costs could be substantial and the board would be kidding itself if it thinks they won't be. Regent Zumbach asked whether money should be requested at this point. Mr. McMurray said it is premature to make that decision and the board will have another opportunity to discuss that. President Petersen said the size or shape of the project is not yet known, either. Regent Baldrige said he sees the discussion of today a matter of whether the board wishes to express interest in this proposal.

Executive Vice President Chambers said he feels the board should distinguish between a reporting system in terms of uniformity as opposed to a management information system. He reviewed briefly what's being said about a management information system. He said it is said that a management information system will make the universities better. Management information systems are the missing link. We must be spending too much in higher education and a management information system will save the universities thousands of dollars. By generating massive data we will be able to make better decisions, have uniformity, compatibility. A management information system will be of value to the public at large, state legislators, government boards, constituents, federal government, faculty and student groups. In response to these

supposed arguments for a management information system, Mr. Chambers said the board should ask the following questions: Do we need to spend hundreds of thousands of dollars to be qualified as accountable? Are we inefficient today? Where and how does a management information system consider the effectiveness of quality? Will more data make us more efficient? He said we have known for over 100 years that the difference in cost per student depends on varying factors and must we spend hundreds of thousands of dollars to determine that? He questioned whether we really want uniformity and compatibility in higher education throughout America so that everyone must be alike. He asked whether the board is actually striving for an economic model. He summarized a management information system as having the "buy now, pay later" trend and he said the costs can be extremely high. Regent Baldrige responded in saying these thoughts have been expressed at the Coordinating Council meetings. There are extreme reservations on this in higher education but it now has reached the point particularly through the interest of so many state groups that the feeling is that if you don't do it voluntarily it is going to be imposed on Iowa. He said a committee was appointed to make a recommendation and now it has come up with this five-state consortium proposal which seems to him to have possibilities.

Executive Vice President Chambers said he would like to distinguish between a system that reports and a system that is used for decisions based on useful printouts of data. He said it makes a difference as to how one approaches a particular problem. He said he is suggesting that what's being proposed here goes considerably beyond reporting. He added he feels that reporting would only be a byproduct.

President Parks commented that a couple years ago the board was told if that a 1202 commission was absolutely essential and now it can't even get funded. He said people were misreading that trend and noted that the trend toward NCHEMS may be the same. He said if you don't believe in something you should oppose it rather than going along with it.

Mr. Barak commented that what's being proposed here is an information base. Technically it is not the same as an information system. It could later be used in conjunction but for the moment it is just an information base for postsecondary education. He noted also that later this month a meeting will be held in Denver regarding the subject and representatives from Iowa will attend where differences of opinion will be aired on the matter. He said that whoever goes will need all these concerns written out so that he or she can express the board's concerns adequately.

Regent Shaw supported the general tenor of Mr. Chambers' remarks by saying he didn't see any reason why Iowa couldn't provide the necessary information desired through both public and private sectors within a relatively simple format. He said to participate actively and volunteer to go ahead and be a leader in national reporting systems and national accountability systems may involve an inadvisable expenditure of funds and may ultimately tie all education in to some of the worst situations. He said the board knows, for example, that Connecticut has already got a 7% sales tax and is not able to fund its public service. He added that New York City is almost bankrupt. He suggested Iowa take care of its own problems to make sure its system works before trying it on a national basis.

Vice President Moore commented that the board must consider for what purposes are the data being collected. What kind of savings in terms of cost effectiveness analysis will this data provide? He said that question was a valid one 20 years ago and the storage capability of computers was considerably more limited than at present. In fact, the process of storing data was just emerging. He said that now the storage of data capabilities have multiplied 100 times and people have begun to think that it is pretty easy to ask for something. He added that in many ways it is easy to ask for data but when you do, it is not cheap. He noted that a sentence of ten words can cost \$10,000. He said the question of what purpose is the data going to serve is very important.

Another point made by Vice President Moore was that priorities must be dealt with first. He said it is a little unfortunate that when we appeal to the state legislature for more money because we have more students by actual count that we have to engage in long arguments about what the enrollment will be five to ten years from now rather than dealing with what it will be next year. He said he regrets that these priorities sometimes get somewhat twisted around. He also commented regarding cost estimates and said that faculty have to teach extra classes because there is a lack of funding for more instructors. He said these are serious questions the board must consider.

Regent Baldrige stressed he is not an advocate against the institutions in this matter. He stated the council was asked by the legislature to supply comparable data and the effort was a dismal failure. He said a committee was appointed to study this and the committee's recommendation was that the board express interest in this five-state proposal for an information base. He said if this is objectionable to the institutions he is not going to be an advocate but then we need to come back with a substitute. He said he didn't think this can be dropped. Vice President Moore took objection to Regent Baldrige's use of the work "dismal" failure and said that the Regents are the most advanced in reporting data on a consistent basis.

President Petersen stated that the board has contributed a significant amount of leadership to the survival and growth of the Coordinating Council. She said that she agrees with Regent Baldrige's remarks but wondered if there is some way in which the board can protect the very vital things he was talking about and yet allow the Coordinating Council to meet the demands upon it for information across the segmental lines that is comparable.

Regent Baldrige commented that it is extremely difficult in many instances to get comparable data. He noted that through the years the legislature has been concerned about the appropriations for various segments, private colleges, area schools, Regents and the whole educational dollar. It was noted that a study was done in 1970 where information was to be uniform but Mr. Barak reported that nothing was found which was done alike in all four segments.

A question was raised as to what should be done if this proposal is not favored by the board. Mr. McMurray reported that on April 1 a bill was introduced in the legislature to establish a commission for Iowa postsecondary education with a significant senate sponsorship. One of the primary duties of the commission would be to develop a comprehensive plan and data reporting system. He said that in the minds of some members of the Iowa Senate that would be the answer to this.

Regent Shaw suggested the board take the position that the Iowa process is crucial enough and the time schedule tight enough that Iowa should go ahead and plan to develop the kind of information the legislature feels is important within the state on a uniform basis.

Regent Slife commented that if you are going to have some kind of a five-state effort you are still going to have to get some kind of standard information. He noted there are no experts available top down.

Regent Slife commented that he knows Iowa hasn't been able to establish a uniform base so far but given "x" number of dollars it may be able to try to develop something statewide rather than five-state.

Regent Bailey asked whether we have any assurance that a national type of document or criteria is going to be what the Iowa legislature wants and whether it will meet Iowa's needs. He said that in order to accomplish our purpose we should have consultation with the Legislative Fiscal Director's Office, State Comptroller's Office, etc.

Regent Baldrige commented that there has been foot dragging on this matter for longer than three-four months. Regent Bailey said that three or four months should not be condemned since otherwise it is going to take five years. He said that to acknowledge defeat at this time is not proper.

Regent Baldrige commented that when he first started on the board this matter was being talked about and the feeling was that the Coordinating Council could undertake it so the legislature backed off. He noted that foot dragging has been going on longer than three-four months. He noted that there is consistent pressure for a uniform base to be established within Iowa. If we don't go the NCHEMS direction we must come up with some other way of doing it. The Coordinating Council has no other way to go. Regent Bailey and President Petersen stated they disagreed in that there is an option for a different approach. President Petersen said she wouldn't completely rule out Iowa's doing this independently. Regent Baldrige said then that Iowa should go directly to NCHEMS for guidance. He said he feels that the five-state proposal was considered primarily because of cost breaks. Regent Bailey asked whether there has been any assurance given that a five-state proposal would do any more than an independent study.

President Kamerick commented that all of us feel that we are measuring something quantitative and we don't feel qualitative aspect can be left out. He said most of us doubt it is really adaptable to institutions of

higher education and yet legislators will insist on those kind of measures. He said we are being asked to provide something and we are flinching at providing information borrowed from other areas of endeavor which we don't think measure what other institutions of higher education do. He said the dilemma is probably not solvable but suggested a possibility of trying to live with the problem so that if there is an information base developed for the whole state it should be funded by the legislature. He said he didn't feel the institutions should be asked to pick up these rather enormous costs that are involved. He said that as he understood Regent Baldrige's earlier comments the board would not be committing itself if it approved the proposal but he feels that the board would be committing itself to something. Regent Baldrige added this is a very "iffy" thing at this point.

Vice President Moore brought up a different aspect of the base proposal by saying that if the proposal is perfected in several years and the legislature says it would like to have, for example, a complete report on Iowa's parking system operation and it wasn't previously in the system. He said that could be built in the system but it won't go in automatically. He noted that the approach to perfect quality is expensive.

Mr. Barak commented that he understands the proposal to mean that each state can vary its programs in that each can have some programs that other states don't have. The only thing they are looking for is where they do have the same kinds of things in states that are compatible. There is some flexibility in there.

Mr. Barak noted the distinction between the word "system" and "base" and said that when you work with systems in terms of programs you can get locked into something. A base is flexible to meet programs changes. He noted that Mr. Ethan Towne of the Legislative Fiscal Director's Office has sat in on almost all of the Data Gathering Committee's meetings and has reviewed all the previous efforts.

President Petersen said she sees several alternatives: (1) turn down this request and indicate to the Coordinating Council for the reasons expressed that the board feels it is a bad idea, (2) indicate to the Coordinating Council that we would like it to continue to explore this possibility for answering the needs that have been presented by the legislative committees with the known reservations of the board and (3) we can indicate to the Coordinating Council that we recognize the need for supplying compatible data and that we would like to cooperate but that we would like the Coordinating Council to explore other alternatives for meeting that need. Regent Slife suggested a fourth alternative in that the board should try to convince the legislature that it is asking for something that is going to be worse than useless. Regent Baldrige said that the board has tried to convince the legislature of that. Regent Slife added that the legislature has got a horrendous problem of trying to decide where to put this and has to make its own kind of judgments. Regent Baldrige noted that considerable effort has been made along this line. Regent Slife added he is not advocating that position, it is an option.

President Boyd commented that there seems to be a notion that by the gathering of data some miracle will occur. What should really be designed is a kind of communication so that the institutions and the legislature gain a better understanding of their representative roles. He said he is afraid this data gathering misleads people as to how well one is understanding an institution by generalizing and abstracting things. He said there comes a time in data gathering when you have got to determine whether the cost is worth the effort. He said there is no question that the capacity to store this information is inexhaustible and said he would like to cut down on computer costs. He recommended the board be economical in how it approaches this subject and realize that in the final analysis there is going to have to be a judgment made. He commented that one of the objectives of NCHEMS is to get to the departmental executive a mathematical model as to how to operate a department. He stressed, however, that you can not operate a department on a mathematical model. He noted the expense figure and by that time there would be some errors as to how refined can you refine this. He said he is not in favor of canned data gathering.

President Boyd expressed concern that this is a predetermined model. He said the question is can there be diversity or must there be uniformity. He noted that the whole advisory committee does not represent people directly involved in the institutions.

Vice President Christensen commented that a few years ago NCHEMS held a meeting to review the information exchange program they were proposing and he attended. As a result of that meeting the universities of our types avoided the program. The reason is that the information being gathered did not recognize fully the teaching, research, and service mandates that our types of institutions have. He said the board should recognize the universities' total mission.

Regent Baldrige said he feels there should be an alternate program since the institutions don't seem to approve of this proposal. Regent Bailey agreed with Regent Baldrige.

MOTION:

Mr. Shaw moved the board request the Data Gathering Committee of the Coordinating Council to explore the possibilities of establishing a statewide program independent of what is going on in the rest of the country and to come up with cost figures. Mr. Slife seconded the motion.

Regent Zumbach asked who would do the work and President Petersen said the board is asking the Coordinating Council's Data Gathering Committee to come back with another proposal that would be just for the state of Iowa and to explore the possibilities of a data base for the state of Iowa designed uniquely for Iowa and what it would cost to do that.

Regent Zumbach asked how that would get done. He said maybe there aren't a lot of manpower requirements but part of the problem last time was that there was no one on the payroll to get the job done. Regent

Slife said the committee is being asked to put a dollar sign on this. President Petersen said the resources will be available -- if it can be done on a five-state basis, it should be able to be done on a one-state basis.

Regent Shaw commented that he has great faith in the state but doesn't feel we are really going to determine whether this goes on nationally or not.

President Petersen asked whether the committee is prohibited on a consultive basis from using NCHEMS in the development of a program. Regent Shaw said the committee has a clean slate to work with. President Petersen said she suggested the Coordinating Council request the necessary funds for the Data Gathering Committee.

Regent Brownlee said he has a little difficulty seeing how this particular course answers any of the concerns expressed by the institutions unless they have some objections to NCHEMS. He said he feels the proposal calls for a superboard to do the job. Regent Baldrige said he feels Regent Brownlee's point was well taken and noted the original proposal is supposed to have the flexibility to do what Iowa wants.

Regent Brownlee asked whether a superboard concept is being discussed in addition to data gathering. President Petersen concurred that the Coordinating Council would then be alleviated of its funding responsibilities.

President Boyd said he appreciated Regent Brownlee's point but added that the private sector is going to be a problem no matter what the situation is. How that is handled he didn't know but he said he feels the Department of Public Instruction and the state agencies can be directed to do anything even in the absence of the superboard. He said he would like to see some very hard discussion to see what's felt to be missing.

Regent Bailey requested the board sit down with the Legislative Fiscal Director's Office and work out jointly what's going to be accepted as a basic information need in making the final determination of the proposal.

SUBSTITUTE MOTION:

Mr. Brownlee moved the board approve the proposal by the Data Gathering Committee of the Iowa Coordinating Council for Post High School Education to pursue the cooperative development of a state-level information base as proposed by NCHEMS. Mr. Baldrige seconded the motion.

President Petersen noted that the motion has state funding built into it because of support of the executive and legislative branches.

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President Petersen noted the concern expressed by the institutions and board members and said she will alert the Data Gathering Committee to report all of its progress in negotiating and working on this cooperative development.

Regent Brownlee reemphasized that he agrees and understands the sentiments of the institutions and will take a long, hard look at this when it comes back before the board.

Regent Bailey said he is concerned that the board satisfies the legislature. President Petersen commented she has visited with Mr. McMurray and Mr. Barak and it is their intent in working with this that the development of this proposal meet the needs of the state. She said that thought is uppermost.

Mr. McMurray commented the Data Gathering Committee is set up right now with interests expressed by all Regents institutions and the legislative and executive branches of the state. He said all viewpoints and concerns are being shared. Regent Bailey commented that is good but if the board gets mixed up with four other states, Iowa may be in a minority of 20%.

President Boyd said it might be affirmative and fruitful to have the closest kind of cooperation possible involving the institutions and the Board Office. He stressed that this must be kept a team effort. President Petersen recommended there be a person designated by each institution that could be used as a resource person. Mr. Barak said there is a representative from the University of Iowa and Iowa State University but not one yet from the University of Northern Iowa. President Boyd said he wasn't talking about a representative of the Data Gathering Committee. He requested Executive Vice President Chambers of the State University of Iowa work with Mr. Richey on this matter. Suggested persons from Iowa State and University of Northern Iowa were Vice President Moore and Vice President Stansbury.

President Petersen said she was proposing not only the technical people but also some advisory people be used for input from the university administration levels.

Regent Shaw noted the board will again look at this matter but added he is still not at all anxious about being one of the five pilot states. He said he assumed that if the motion recommended by NCHEMS is approved that is in effect reserved. President Petersen said it is reserved because when the proposal comes back to the board we will have an opportunity to say go or no go.

Regent Brownlee said he understands this will come back before the board from the committee for its ultimate decision as to how this is shaping up. Mr. McMurray stated some matters are still subject to negotiation.

Regent Bailey asked if there is any idea as to how much this proposal will cost. President Petersen said the estimate of direct costs are still open to negotiations. She said it would probably involve \$133,000

to \$140,000 direct cost to the state. She noted that would not include indirect costs which would be substantial and could be two to three times more to the institutions. She said the board does not know that for certain until it sees what's negotiated by the other segments in our own state and with NCHEMS, other four states, etc. She noted Iowa maybe wouldn't be selected to be one of the five.

Regent Collison said we will try to discover what this means to our state and we will want to show some kind of cooperative effort toward making whatever we do something that will be useful to Iowa. She said if the board can communicate this she didn't believe that we will leave the impression that we are going ahead in order to get in on the model essentially. She said she would vote for the motion on that basis, only.

Regent Zumbach asked when the board can expect a report back on this. Mr. Barak reported in one month NCHEMS is going to be selecting the five states to be involved. President Petersen added the whole next year will be the time of selecting the elements. Regent Zumbach asked when the board has to make the final decision as to whether to go or not to go with NCHEMS. Mr. McMurray responded May or June at the latest.

VOTE ON SUBSTITUTE MOTION: The motion passed with Shaw voting nay.

VOTE ON MOTION AS SUBSTITUTED: The motion carried with Shaw voting nay.

President Petersen said she hoped the institutions will make known in the next few days or next week their specific concerns about the various elements of this.

Vice President Martin said he feels there should be some involvement of faculty in this project since much of the data collecting comes from faculty. He said he knows that all those in administration have a feeling we are being rather bureaucratic and divorced from front-line action.

President Petersen encouraged the institutions to respond to Mr. Barak in detail of their concerns at an early date. President Boyd said he is hopeful that dialogue would be satisfactory. President Petersen replied affirmatively. President Petersen said she expects Mr. Barak to use the institutional people as designated to obtain insight and advice on this as it unfolds.

REPORT ON MEETING OF BOARD OF DIRECTORS OF THE UNIVERSITY OF MID-AMERICA. President Petersen requested President Parks present a brief report on the recent meeting of the University of Mid-America Board of Directors.

President Parks reported the meeting was held March 21 at Lincoln, Nebraska. One of the things done at this meeting was approval of several contractual agreements between the University of Mid-America and Nebraska. He said that hopefully and probably one of the new courses being produced will be a course of world food problems assuming that proper funding can be

had from companies and foundations the university is currently working with. He noted that proper staffing of UMA is very important.

President Petersen added that while there wasn't a large number of advisers able to come to that particular meeting, several things surfaced. First, if non-traditional kinds of education are to succeed, it is going to require commitment by the states and by the institutions involved. To make it work we have to put forth not only resources but also organizational work and compromise because, if it is going to succeed and serve a large number of people, we are going to have to work with mechanisms in Iowa that will allow our other institutions to participate with what comes forward. She noted that anything the University of Mid-America does will affect and include other institutions in any given state.

President Parks added that there is every intention to invite more institutions, if this is successful, to be a part of this and benefit from it. He said it is hoped that the University of Mid-America will be ready for operation in 1976.

REPORT OF MEETING OF HIGHER EDUCATION FACILITIES COMMISSION. Regent Bailey presented the board with an oral report of the Higher Education Facilities Commission meeting. He stated that the commission gave general approval to House File 331 which would extend the tuition grant program to part-time students taking at least six semester hours, or the trimester equivalent. The amount of the grant for part-time students would be one-half that for full-time students. He noted that this year there were 1,000 more applicants for the tuition grant program than last year. He noted there were 12,700 applicants. President Parks added that that figure relates to number of applicants and not those who are eligible. Regent Bailey also reported that 61% of state scholars apply for monetary awards. He noted also that HEFC had taken no position on proposed state scholarship program changes inasmuch as the legislature has not requested the HEFC's views on this subject.

Regent Bailey commented regarding the Iowa Commonwealth College and the proposed HEFC study related thereto, which would determine the need for continuing education in Iowa and the areas of that need, and commented that it probably will go forward because Congress apparently has overridden the President to withhold funds. Finally, he noted the final report on the student financial aid study should be available in May.

REPORT ON MENTAL HYGIENE COMMITTEE. Regent Collison presented an oral report on the Mental Hygiene Committee. She reported the Mental Health Authority has now received a fourth quarter funding. This moved the committee to confirm its future stance on Senate File 181 which asks for a contingency funding for the expanded role of the Iowa Mental Health Authority. She reported that there is now a funding bill draft for the House and also one in the Senate for 1975-76. She said she is sure the committee will be monitoring that as it goes on through the legislature.

Regent Baldrige commented the new mental health center in his area has proved to be invaluable in his community.

DORMITORY BUDGETS FOR 1975-76. The board was requested to: 1) accept the revised report on dormitory budget estimates for 1975-76 for the University of Iowa and Iowa State University, and 2) request that the University of Northern Iowa's budget be submitted at the May board meeting.

The Board Office reported that revised estimates of occupancy increases provide sufficient revenues in 1975-76 to meet increased operating expenditures, debt service costs, and reserve fund requirements without a rate increase for the University of Iowa and Iowa State University. Occupancy increases at the University of Northern Iowa are not expected to provide enough revenues to cover increased costs. As a result, the University of Northern Iowa proposes to investigate further cost savings measures during April and submit a proposed budget for 1975-76 at the May meeting of the Board of Regents. Information pertaining to each of the university dormitory systems operations was presented to the board in additional material.

MOTION: Mr. Brownlee moved the board: 1) accept the revised report on dormitory budget estimates for 1975-76 for the University of Iowa and Iowa State University and, 2) request that the University of Northern Iowa's budget be submitted at the May meeting. Mr. Baldrige seconded the motion.

Regent Zumbach asked whether there will be an adjustment in the rates for three students being in a room at Iowa State University. He asked whether that is equitable when Vice President Moore responded negatively since they are two-man rooms. Vice President Moore continued by saying the rooms originally were three-man rooms. President Petersen reported they have been flexible in their usage.

Regent Shaw asked how the revised budgets for the universities compared to those originally presented a year ago. President Parks noted that would be interesting to check out.

VOTE ON MOTION: The motion passed with all ayes.

IMPLEMENTATION OF THE ADMINISTRATIVE PROCEDURES ACT. The board was requested to approve portions of the Procedural Guide for submission as departmental rules.

The Board Office reported that last session the Iowa General Assembly passed House File 1200 "A Bill creating an Iowa Administrative Procedure Act." This act was intended to provide a minimum procedural code for the operation of all state agencies when they take action affecting the rights and duties of the public.

Compliance with this section requires that all state agencies take the following steps by July 1, 1975, the effective date of this statute:

1. Prepare a description of the agency which describes how it conducts its business;
2. Identify "rules of practice" (both formal and informal) which apply to the public (i.e., basic rules and procedures to tell those outside an agency how to deal with the agency). This information tells the public what forms it has to use, what procedures, how to appeal and to whom, etc.;
3. And prepare an index of all policies, rules, interpretations (except criteria or guidelines for internal use). This index must be by name and subject and include the following:
 - (a) general policies and rules;
 - (b) case by case precedents.

President Petersen reported that to do this in an orderly fashion we need to get some of these started in the process and we will probably have another batch of these items that need to be filed at the next meeting or in June.

In order to comply with this statute the Board Office is proceeding to implement all three of the steps outlined above. Item 1 is being drafted and Item 3 will be prepared when all the rules of practice have been identified. In order to get as many of these rules as possible adopted before July 1, the following rules of practice have been selected from the Regents Procedural Guide and are presented to the Regents for approval so that they may be submitted as departmental rules:

1. Equal Employment Opportunity
(Section V, items 5.01 through 5.05)
2. Purchasing
(Section VIII, items 8.01, 8.02, 8.05, 8.06, 8.07, 8.08, 8.09, and 8.10)
3. Uniform Rules of Personal Conduct
(Section X, 10.06)

President Petersen reported that this is first of a series of actions.

MOTION: Mr. Bailey moved the board approve the portions shown above of the Procedural Guide for submission as departmental rules.
Mr. Zumbach seconded the motion.

Regent Zumbach asked who is making sure the Regents are in complete compliance with this entire act. Mr. Barak responded that Mr. Howard Sokol of the University of Iowa and Professor Arthur Bonfield of the University of Iowa College of Law are working with the Board Office in that regard.

VOTE ON MOTION: The motion passed with all ayes.

FEDERAL FUNDS. The board was requested to seek a contingency appropriation to replace federal funds losses for 1975-76 in the amount of \$4.3 million with state funds for the programs as set forth in Exhibit B revised April 9, 1975 and for Title I and Title VI programs at Iowa School for the Deaf and Iowa Braille and Sight Saving School.

The Board Office reported that the Board Office recommendation is based on the following policies:

1. State funds would be requested to replace additional losses of federal funds for programs for which replacement funds previously were requested and included in the Governor's recommendation. Previous decisions on health-related educational programs would stand.
2. Federal funds losses for health-related educational programs for 1975-76 would be calculated on the basis of 1972-73 funding, except where advance planning had called for programs to peak at a time later than 1972-73 which would include the special improvement grant and capitation grant in the College of Medicine and the veterinary medicine capitation grant.
3. Federal funds losses for non-health-related educational programs and student aid for 1975-76 would be calculated on the basis of 1974-75 funding. Adoption of 1974-75 as the base year for non-health-related educational programs and student aid is to provide a more current basis for determination of losses and to avoid reinstituting programs which may have been discontinued for a year or two.
4. A program is determined to be a health-related program on the basis of the funding agency. A program is considered to be a health-related program if funded by the Public Health Service, Bureau for the Education of the Handicapped, Social and Rehabilitation Service, or Veterans' Administration (clinical investigatorship). All other programs are considered to be non-health-related.
5. Scholarships in the Professional Nurse Traineeship program at the University of Iowa and in the Speech Pathology training grant program at the University of Northern Iowa are to be considered along with other categories of student aid.

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6. Only a minimum amount of funding would be requested from the contingency for federal funds losses for student aid which would be concentrated on the work-study program. The reason for this policy is the generally unsettled condition of federal funding for student aid and the 21% increase in the federal administration's budget as applicable for student aid in 1975-76 over 1974-75, as explained further below.
7. Federal funding for research would be monitored from year to year to insure continuation of this vitally important activity but funds would not be requested for 1975-76.

Dr. Caldwell of the Board Office reported that at its March meeting the board reviewed the estimated federal funds losses for 1975-76 and requested that the information be submitted to the Governor, State Comptroller and legislature as a preliminary report. The preliminary report estimated federal funds losses for 1975-76 may amount to \$6.7 million. The information with a few revisions has been brought back to the board to develop a recommendation to the Governor, State Comptroller and legislature. The revisions include reinstatement of programs deleted last year in the board request or the Governor's recommendation for such items as the mobile dental unit, the simulation project in dentistry, the alcoholism training program, the professional nurse traineeship scholarships, the social work practice program at the University of Iowa and the emergency employment program at the University of Northern Iowa. Last year the board approved only health-related educational programs for replacement of federal funds losses with state funds, except for the National Science Foundation Institutional Support Grant and the Upward Bound Program at the University of Northern Iowa. This study of the federal fund losses for 1975-76 includes not only the health-related educational programs but also the non-health related educational programs, student aid, and research.

Dr. Caldwell reported that basically the policy followed was to follow the state policy used last time for health-related projects with 1972-73 as the base year. He reported that non-health related projects 1974-75 was chosen as the base year. He noted that the problem on research funding is that there is considerable fluctuation in funding because of the project nature of research programs. The project may be funded at a high level and then phased out. He said if you look at the awards over the past three years and compare it with an average it appears that the level at which awards are made are at or above the average in the case of all three institutions. He noted it seemed difficult to make a recommendation for support from the contingency fund for research.

Regent Collison said she read an article in the Chronicle that mentioned the fact that it looks like the increase for research funds may be headed for a decrease. Dr. Caldwell reported that the State University of Iowa and Iowa State University have estimated an 8.5% reduction in grants coming from HEW. He said it is something that has to be watched.

In response to a question from Regent Collison, Dr. Caldwell noted that the institutions have estimated as best they can from the information they can get what their projections will be for 1975-76 funding.

Regent Zumbach asked when they cut down on research whether a project will be able to be completed first. Assistant Vice President Madden commented that generally speaking a project is completed for that particular year it is in. He said that probably three years would be the outside length most projects are funded but even when they make a tentative agreement it is subject to changes. He said Iowa State University has never had to drop a project in the middle of a period. He noted there have been some problems involved but not major ones. He noted that there have been a number of projects terminated before the most fruitful portion has been completed but President Petersen added that is the exception rather than the rule. Assistant Vice President Madden stated that generally projects are phased out in an orderly way.

President Petersen said we do see a changing pattern of funding from the federal government. It is in a state of flux rather than a state of stability at the moment. She noted that the research function is an important one to our institutions and our state. She noted that on the basis of the facts that the board now has there is no real substantial reason for requesting state support for this.

Dr. Caldwell commented regarding student aid by stating that this area is one that we should not attempt to augment. The insured federal loans, with the money market coming down, may become more available. He said the college work study program seems to be tapering off a bit as far as the federal budget is concerned and the figures the institutions have provided indicate some reduction in that program.

Dr. Caldwell added there is one point that should be made and that is that Congress has passed an emergency workstudy appropriation of \$119.8 million. He said the House has passed this but noted he does not know how it stands in the Senate. He said he feels the board should give consideration to some student aid because of the possible fluidity of this situation in connection with federal budgeting.

Dr. Caldwell reported that the figure pertaining to the State University of Iowa health-related education increased slightly by \$35,000 as a consequence of additional funding for capitation and offset by funds coming in. He noted the non-health related figure dropped by \$129,000 through taking out fellowship money. At Iowa State University there was an oversight in carrying figures forward from Exhibit D so that is revised. He noted the total recommendation comes to \$4.3 million.

The changes in figures from the earlier Board Office recommendations were noted by Dr. Caldwell. An explanation to the revisions follows:

College of Dentistry

A. Institutional Support Grant
D2a Simulation Project

Recission money released.

This program was deleted for 1974-75 state funding in Board request and Governor's recommendation. The institution has maintained this program with other funds as a high priority program. Only faculty salaries are requested.

D2 Capitation

This program is recommended on the basis of coordination of special needs requests to capitation expectations.

College of Medicine

A. Institutional Support

Recission money released.

H. State Services for Crippled Children

This program, not a part of the university, has been federal-ly funded for many years. Support is provided in 1974-75 for College of Medicine faculty salaries in the amount of \$249,437 which has been augmented by 12% to \$279,370 in the request herein. The Board Office recommends board consideration of this item but recognizes that it is somewhat similar in nature to the Hospital School request which was handled as a special need.

College of Nursing

A. Capitation

Recommended on same basis as capitation for College of Dentistry.

College of Pharmacy

A. Capitation

Recommended on same basis as capitation for College of Dentistry.

College of Liberal Arts

A13 Urban Growth

Deleted in favor of a higher priority program which would otherwise be eliminated by the 1974-75 base year policy (See Graduate College - item C.)

Graduate College

C. NSF Institutional Grant

Funding has been used for computer center. Program recommended on basis of substitution for urban growth.

College of Education

5. Education Charge Fellowship
6. Higher Education Personnel
8. Pre-Service Teacher Education

Delete Fellowship Support
Delete Fellowship Support
Delete Fellowship Support

Revised 4-9-75

	1974-75	Board Office Recommendation 1975-76	
		4-4-75	4-9-75
University of Iowa			
Health Related Education	\$1,448,699	\$2,099,229	\$2,134,758
Non-Health Related Education	-	300,965	171,917
Student Aid-Work Study	-	55,824	55,824
Research	-	-	-
Total - SUI	<u>\$1,448,699</u>	<u>\$2,456,018</u>	<u>\$2,362,499</u>
Iowa State University			
Health Related Education	\$ 204,653	\$ 860,101	\$ 860,101
Non-Health Related Education	-	730,144	906,195
Student Aid-Work Study	-	126,016	126,016
Research	-	-	-
Total - ISU	<u>\$ 204,653</u>	<u>\$1,716,261</u>	<u>\$1,892,312</u>
University of Northern Iowa			
Health Related Education	\$ 3,145	\$ 855	\$ 855
Non-Health Related Education	48,860	27,902	4,235
Student Aid-Work Study	-	1,707	1,707
Research	-	-	-
Total - UNI	<u>\$ 52,005</u>	<u>\$ 30,464</u>	<u>\$ 6,797</u>
All Universities			
Health Related Education	\$1,656,497	\$2,960,185	\$2,995,714
Non-Health Related Education	48,860	1,059,011	1,082,347
Student Aid-Work Study	-	183,547	183,547
Research	-	-	-
Grand Total - All Universities	<u>\$1,705,357</u>	<u>\$4,202,743</u>	<u>\$4,261,608</u>

Dr. Caldwell reported that the recommended amount is about two and a half times that needed so far for 1974-75 and 40% above the full amount of \$3 million provided as a contingency for 1974-75. The recommendation of \$4.3 million may also be compared with the special needs request of \$5.3 million and Governor's recommendation of \$3.8 million for 1975-76. Recommended programs must enjoy a higher priority rank than those programs deleted from the board request and not included in the Governor's recommendation in order to qualify for funding from the contingency fund.

The \$4.3 million recommended may also be compared with the amount of \$4.4 million needed for 1975-76 for educational programs if based on 1972-73 awards and \$6.4 million based on the year of maximum award for each individual program. These figures increase to \$6.6 million and \$10.6 million, respectively, when student aid and research are included

as well as the educational programs. A summary of the 1975-76 losses according to the two bases are as follows:

	1975-76 Loss Based On 1972-73 Award		1975-76 Loss Based On Maximum Award	
	4/4/75	4/9/75	4/4/75	4/9/75
<u>Education Programs</u>				
University of Iowa	\$4,211,502	\$3,832,345	\$5,424,405	\$5,045,740
Iowa State University	2,143,066	2,143,066	2,888,558	2,838,550
University of No. Iowa	98,890	98,898	153,725	153,725
Subtotal - Educ. Programs	\$6,453,466	\$6,074,309	\$8,466,688	\$8,038,031
Less 1974-75 Contingency				
Funds Applied	\$1,705,357	\$1,705,357	\$1,705,357	\$1,705,357
Net Needed from 1975-76 Contingency	\$4,748,109	\$4,369,452	\$6,761,331	\$6,382,674
<u>Student Aid</u>				
University of Iowa	\$1,015,421	\$1,015,421	\$1,201,481	\$1,201,481
Iowa State University	1,039,054	1,039,054	1,224,546	1,224,546
University of No. Iowa	159,728	159,728	171,212	171,212
Subtotal - Student Aid	\$2,264,203	\$2,264,203	\$2,597,239	\$2,597,239
<u>Research</u>				
University of Iowa	-	-	\$1,475,000	\$1,475,000
Iowa State University	-	-	163,873	163,873
University of No. Iowa	-	-	-	-
Subtotal - Research	-	-	\$1,638,873	\$1,638,873
Total - Educational Programs, Student Aid and Research as Needed for 1975-76 Contingency	\$7,012,312	\$6,633,655	\$10,997,443	\$10,618,786

President Petersen asked members of the board if there were questions on the changes. She added it is her understanding that these changes have been worked out with the institutions. Executive Vice President Chambers indicated the recommendations are acceptable.

Dr. Caldwell reported that Iowa State University veterinary medicine capitation grant has been changed to \$622,000 on the basis of earlier discussion. He noted this program has been in effect for many years and would have been considered even as a non-health related grant for this year. Assistant Vice President Madden reported that the Iowa State figure changes are acceptable to the university.

Dr. Caldwell, commenting on UNI losses, said he didn't feel the veteran's cost of instruction program should go in the starting base and remain there for an extended period of time because of its temporary

nature. He added he doesn't know the number of veterans involved or the scope of the program.

Vice President Stansbury commented that this is a special program sponsored by the federal government based on how many veterans are in school. He said the University of Northern Iowa is qualified to have such a program because of the number of veterans that come to UNI. He said the university finds it to be one of its excellent programs. He noted that the loss of federal funds is eminent. He spoke in favor of this project for the next several years. He added that funding comes in to the university on a per head basis at present. He said he doesn't think the President's budget currently has any funds in it. President Kamerick stated that this program was organized by the federal government to encourage veterans to go to college. You had to increase your veteran enrollment by a certain percentage and then it would be funded as overhead. The general idea was to set up a counselling service particularly for the veteran making the transition to civilian life. He requested the state of Iowa pick up this loss and keep this office available. President Petersen said she heard no objection to increasing the University of Northern Iowa request by \$23,667 and allowed that to be included.

MOTION:

Mrs. Collison moved the board request that a contingency appropriation be provided to replace federal funds losses for 1975-76 in the amount of \$4.3 million with state funds for the programs as set forth in Exhibit B revised April 9, 1975 and for Title I and Title VI programs at Iowa School for the Deaf and Iowa Braille and Sight Saving School. Mr. Zumbach seconded the motion and it passed with all ayes.

President Petersen reported that this will need to be brought forward to the executive branch and legislative committee and may require additional hearing time if the committee wants additional information. Mr. McMurray reported that this information will be transmitted to the executive branch tomorrow.

COMMENCEMENTS. Board members were reminded of the spring commencement dates at each of the institutions. Members of the board were asked to inform Mr. McMurray of their intent to attend by April 8. The commencement dates are recorded in the March 1975 minutes.

BOARD OFFICE PERSONNEL REGISTER. There were no items on the Board Office Personnel Register for the month of March 1975.

SEMI-ANNUAL REPORT OF REGENTS PURCHASING COMMITTEE. A report was presented the board which was the second in a series of semi-annual reports by the Regents Purchasing Committee. Statistical information covers the period from July through December 1974 while the narrative information covers the period from October 1974 through March 1975. The next report will come to the board in October and will have statistical information for the last six months of fiscal year 1974-75 and narrative information from April through September 1975.

Mr. McMurray reported that the Board Office is extremely pleased with the fine job which the purchasing committee has done with savings involving large amounts of dollars. President Petersen emphasized that the committee should be commended for its performance in this regard particularly in a very difficult time for purchasing and in getting contracts and negotiating.

In response to a question, Mr. McMurray reported that the purchase agreement with Hewlett-Packard was renewed for an additional year. This agreement covers any purchases of the computer equipment outlined in the agreement made by Board of Regents institutions and the Department of Public Instruction area schools. The agreement represents an excellent example of cooperation and potential price saving for any computer item purchased although there is no commitment made to purchase any items under the contract. He reported the agreement operates with a sliding discount scale.

COOPERATIVE PLANNING BETWEEN THE AREA EDUCATION AGENCIES AND THE IOWA SCHOOL FOR THE DEAF AND IOWA BRAILLE AND SIGHT SAVING SCHOOL. The board was requested to accept the proposed tentative guidelines as shown below:

Proposed Guidelines for
Area Education Agencies/Residential Schools Interface

This report presents some proposed guidelines that were developed at a meeting with representatives of the Department of Public Instruction (Area Education Agencies), Iowa School for the Deaf, Iowa Braille and Sight Saving School and the Board Office.

These guidelines are based on the conclusion of these representatives that the development of the Area Education Agencies is complementary rather than a duplication of the programs of the Iowa School for the Deaf and Iowa Braille and Sight Saving School. Indeed the AEA's may result in the identification of more students in need of the services of the residential schools as well as new and expanded functions for the residential schools. This conclusion is confirmed by the experience in Oregon a few years ago where similar developments resulted in an increase of residential students.

It was also recognized that there needs to be a healthy flow of students between the AEA's and the residential schools to meet the needs of many students whose proper educational development depends upon such an exchange. In order to maximize the complementary roles of the two organizations the following guidelines are proposed as suggested starting points.

1. Consideration should be given to the establishment of a "Review Committee" for the determination of the placement of certain sensory impaired students including, but not limited, to the multi-impaired. Such a committee would consist of representatives from the Department of Public Instruction, Iowa Braille and Sight Saving School, Iowa School for the Deaf, the Area Education Agencies (AEA), the public schools, the parents and possibly someone from the Board Office. Referrals to the committee will come from the AEA directors of special education.
2. Consideration should also be given to diversifying the function of the residential schools (i.e., ISD, IBSSS) to meet the needs of the multi-impaired student. Such consideration should include the possibility of year-round programs and other seasonal activity to supplement the activities of the public schools and Area Education Agencies.
3. Consideration should also be given to the complementary and supplemental aspects of the residential schools and area education agencies such as the pooling of staff resources and facilities.
4. Finally, the AEA's should be discouraged from establishing their own residential facilities except in the possible case of low incidence profoundly handicapped students.

Hopefully these guidelines, if adopted by the respective boards, would lead to more formal procedures to insure the orderly growth and development of both the AEA's and the residential schools, resulting in the effective utilization of existing facilities and resources in addition to the improvement of educational opportunities for Iowa's sensory impaired students.

The Board Office reported that at the House Appropriations Subcommittee on Education hearing on March 25 Representative Patchett asked if there was a future need for the Iowa School for the Deaf and Iowa Braille and Sight Saving School in view of the legislation regarding impaired students as related to the area education agencies and in view of the vocational rehabilitation programs. It was indicated at the hearing that these questions should be directed to Messrs. Woodcock and Giangreco when they are present for questioning by the subcommittee.

The tentative guidelines are under consideration pending further study and are presented to the board for the purposes of information and discussion.

Superintendent Woodcock reported that consideration should be given to diversifying the function of the residential schools to meet the needs of the multi-impaired student. He noted that Iowa School for the Deaf and Iowa Braille and Sight Saving School would then be prepared to meet the needs of the multi-impaired and offer consultive services. He noted this means that if a student is blind and starts

out in a public school for two years and through a review committee a look is taken at the student's program and if it is determined that this student needs an intensified period of time of learning this committee would facilitate a transfer. He noted that in the public school blind students get an average of one and a half hours of braille a week whereas in most residential schools they get one and a half hours of braille on a daily basis. He noted it would be impossible for most area education agencies to employ, for example, orientation mobility instructors so instructors from the braille school could go out for a period of time and assist classroom teachers. He noted that these proposed guidelines would make the residential schools contracting kinds of agencies.

Mr. McMurray said he felt the proper action of the board would be to accept this as an information item at this time rather than adopt it since it has not been before the Board of Public Instruction. He noted the board will find this information useful in the upcoming legislative hearing for Iowa School for the Deaf and Iowa Braille and Sight Saving School. He noted that the supposed conflict that existed between the role of the area education agency and the two Regents schools was a matter of intense interest in House File 501 for the Iowa School for the Deaf. He noted that the meeting held to draft the guidelines was very amiable and so this should remove most if not all of the objections which have surfaced on that particular bill.

Superintendent Woodcock reported that he would distribute information to the board later in the day which was prepared at Iowa Braille and Sight Saving School regarding the problems of the number of students seeking admission to the school and the difficulties the school has in meeting those needs because of the staffing ratio and the impact on the school budget.

Regent Bailey commented that no. 4 of the proposed guidelines concerns him in that it states "the AEA's should be discouraged..." Superintendent Woodcock reported that that statement was not to be part of the policy but is a conversation statement. He noted that it was noted by the Department of Public Instruction representative that if any of the area education agencies would apply for funds to establish their own residential facilities they probably wouldn't get the funding.

Superintendent Woodcock commented that the AEA's may result in the identification of more students in need of the services of the residential schools as well as new and expanded functions for the residential schools. This conclusion is confirmed by the experience in Oregon a few years ago where similar developments resulted in an increase of residential students.

Regent Collison brought up discussion regarding no. 1 of the proposed guidelines by reading it to the board. She said it should be pointed out that the board does have a case review committee for the multi-handicapped. She added that this is aimed toward sensory impaired students including, but not limited to the multi-impaired. Superintendent Woodcock commented that if a family was being denied admittance of a child this committee would be the one to take care of such a problem.

Mr. McMurray reported that there are actually two case review committees: (1) interagency case review committee and (2) an interinstitutional Regents case review committee. Superintendent Woodcock commented that the interagency case review committee of the school would take care of admitting students.

Superintendent Giangreco commented that a multi-handicapped unit has been put up at Illinois School for the Deaf and it has resulted in an increase of over 100 students in that particular population of the school.

In absence of objections President Petersen accepted the report on the proposed guidelines for Area Education Agencies/Residential School Interface.

PROPOSED RULES AND REGULATIONS REGARDING THE RECORDS MANAGEMENT ACT (HOUSE FILE 363). The board was requested to approve and file the following rules and regulations in accordance with Chapter 304 of the Code of Iowa.

Pursuant to the authority of Chapter 304, 1975 Code of Iowa, the following rules of the State Board of Regents are hereby adopted.

Chapter 7

Records Management

7.1(262) Records Management. The board of regents' office and each institution governed by the board of regents shall develop internal rules and regulations for the economical, efficient, and systematic management of its records. Each institutional and board office records management system shall be approved by the board of regents when found by the board to be consistent with the objectives of Chapter 304, 1975 Code of Iowa.

7.2(262) Records System. Each system shall incorporate the following:

1. Procedures dealing with records of transaction of the official business of the institution or board office, including design handling, maintenance, filing, storage and security.
2. Procedures dealing with utilization of space, equipment, and supplies to carry out subsection 1.
3. Schedules for retention of records, and the form in which they are to be retained, either in offices or archives.
4. Schedules for destruction of records and the method to be used.
5. Standards for reproduction of records.

7.3(1) Implementation. The president, superintendent, and executive secretary will each formulate the standards required by 7.1(262) for the respective institution and the board office and will forward to the board of regents for approval. Changes proposed to approved procedure will be formulated and approved in the same manner.

7.4(262) Public Inspection. The system governing the records management procedure for each institution and the board office shall be available for public inspection at the respective institution and the office of the executive secretary, State Board of Regents, Grimes State Office Building, Des Moines, Iowa 50319.

Mr. Maxwell complimented Iowa State University on their records management program. He said he had had the opportunity to review five-six other programs throughout the country and he said he feels that Iowa State's program far exceeds anything going on in the country.

Mr. McMurray pointed out that each institution is free to develop its own program under this rule. He also noted that there were now no objections to the recommended action as the problems at the last meeting had been resolved.

MOTION: Mr. Baldrige moved the board approve and file the above rules and regulations in accordance with Chapter 304 of the Code of Iowa. Mr. Brownlee seconded the motion and it passed with all ayes.

NEXT MEETINGS.

May 8-9	Iowa School for the Deaf	Council Bluffs
June 26-27	University of Iowa	Iowa City
August 14-15	University of Northern Iowa	Cedar Falls
September 11-12	Iowa State University	Ames
October 16-17	Board Office	Des Moines

INFORMATION ITEMS.

A. Second National Conference on Open Learning and Non-Traditional Studies. It was reported that Designing Diversity '75 is a conference planned to provide an open forum for educators to explore the current state of non-traditional learning and for assessing the opportunities and challenges ahead. The conference is being planned jointly by the University of Mid-America, the Joint Council on Educational Telecommunications and the Council for the Progress of Non-Traditional Study. It will be held June 17-19, 1975 in Washington, D.C. President Petersen recommended members of the board indicate their desire to attend this to Mr. McMurray so appropriate arrangements can be made.

B. Regional Conference -- "Non-Traditional Study: Threat, Promise or Necessity?" The board was informed of a conference to be held at Drake University in Des Moines on May 20-21, 1975. It was reported that more detailed information on this conference will be furnished to members of the board at a later date. President Petersen again requested members of the board to indicate their desire to attend the conference to Mr. McMurray so appropriate arrangements can be made.

EXECUTIVE SESSION. President Petersen reported that there were several matters requested for executive session. The matters included a personnel matter at Iowa State University, a personnel matter at Iowa School for the Deaf, three personnel matters dealing with the University of Northern Iowa, and a matter to be discussed concerning strategy for negotiations between employees and employers.

On roll call vote whether the board should resolve itself into executive session, the vote was as follows:

AYE: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Zumbach, Petersen.

NAY: None.

ABSENT: Slife.

The board having voted in the affirmative by at least a two-thirds majority, resolved itself into executive session at 4:10 p.m. and arose therefrom at 6:45 p.m.

The following information pertaining to general or miscellaneous items was transacted on Friday, April 11, 1975.

MINUTES OF MEETING OF MARCH 13-14, 1975. The minutes of the March 13-14, 1975 meeting were approved as distributed.

LEGISLATIVE PROGRAM, 1975 SESSION. The board was presented a report on the activities of the 1975 legislature. A number of exhibits were presented to the board which attempted to give a summary of all actions taken by the legislature on matters which affect or could affect Board of Regents institutions. Mr. McMurray presented the board with an addition and one correction to the Board Office memorandum. He reported that the position on House File 337-Senate File 312 suggests that the Board Office oppose the bills. He said he would like to amend that recommendation to one of the bills being under study. He reported, in addition, that the bill dealing with coal bids, which is part of the board's legislative program, passed the Senate on Wednesday and is now on its way to the House.

Regent Collison commented regarding the bill regarding discrimination in education. Mr. McMurray reported the Board Office has looked into that issue and it was considered among the institutional personnel involved that it is not really a matter of taking a position as far as the Board of Regents is concerned because we are already covered by federal legislation on this matter. Regent Collison said she feels the board can't really ignore it and say we already comply. Mr. McMurray said this is a little different in that the bill would be a duplication of effort from another state agency rather than not complying or over-complying. Regent Collison recommended the Regents keep this under study. Mr. McMurray concurred.

President Petersen reported that she has been in contact with the sub-committee chairmen and they have indicated they will try and ascertain if there are areas of review to give the Regents enough lead time so that the proper people can attend the hearings. They seemed to feel that nothing had surfaced that they wanted to pursue in any great detail except perhaps a visit to Iowa State University to look at one of the capital project locations. She reported that will be worked out.

President Petersen thanked the board members for their supporting role for the various hearings which they have been attending.

CAPITAL IMPROVEMENT REQUESTS - 1975-77. The board was requested to: (1) approve the revised summary listing of capital projects listed in priority order and (2) accept the report on projected expenditures for capital at various appropriation levels.

The board, at its March meeting, revised its capital request to the 1975 legislature upwards by a net of \$3,070,000. The changes from the original request were as follows:

Additional appropriations for 65th G.A. project	+\$2,667,000
Seed Laboratory construction	+ 628,000
Storm and Sanitary Sewer Renovation and Replacement at SUI	- 225,000

When presentations were made to the appropriation subcommittee on capital the figure of \$4,212,000 was presented as a need to complete projects previously funded. The prior priority list of the board already had three of these projects as its top three priorities. The revised summary listing combines those three priorities with the additional supplemental appropriations requests approved at the March board meeting for projects already under way. The first priority of the board then becomes a \$4,212,000 item composed of eight parts.

The additional amount requested for the Seed Laboratory is added to the original \$800,000 request for that structure at the same priority level in the board's request. The only other change in the priority order or in amounts is a reflection in the reduction of the University of Iowa storm sewer project which also was approved at the March meeting.

The total request now is \$40,970,000. Exhibit B shows what projects would be funded at five different appropriation levels.

Appropriation of \$9 million

The board previously has been apprised, as has the Governor, of how the board would spend a capital appropriation of \$6 million. This column incorporates those decisions reached at the \$6 million level and adds to that level the supplemental request approved at the March board meeting. The only change from what the board viewed previously is a reduction in the amount for minor utility projects at Iowa State University. This listing attempts to follow as closely as possible the board's priorities. The exception to this is the Seed Laboratory which the Governor has indicated his intent to fund in his recommendations.

You will note at the \$9 million level there is no new construction or any major projects carried out with the exception of the Seed Laboratory.

At \$14 million

The board's priorities are carried out at this level by adding the board's first major new structure, that being the Lindquist Center at the University of Iowa for \$5 million. That is the only change between the \$9 million and \$14 million level.

At \$16 million

At this level the board's priorities now can drop down to the next major project, that being \$2 million for Phase I Remodeling of the Quadrangle at Iowa State University.

At \$19 million

The board is now able to move to the next major project, that being the Turbine Generator at Iowa State University for \$3,040,000. A slight reduction (\$40,000) is made in the minor utility projects at ISU under the assumption that part of that work could be picked up hopefully in the turbine generator project.

At \$23 million

The Music Building construction at Iowa State University, \$3,235,000, is added in at this level. In addition there is some additional work that can be done on several other projects.

Exhibit C shows what the institutional allocations would be at the five appropriation levels.

It should be noted that the mini-computer equipment at the University of Iowa is not included in any of these levels at this time, since the purchase of this equipment depends upon receipt of special needs in the operating appropriations. If that were accomplished we assume that the board would wish to fund the capital request for equipment.

This list could be expanded upwards at any appropriation level. Although we like to be optimistic it appears unlikely that the appropriations will exceed \$23 million. On the other side of the coin, the board and the institutions will be facing a very difficult situation if appropriations are significantly less than \$9 million. There is in fact nothing glamorous at the \$9 million level. The allocation of funds at a level below \$9 million probably will mean a significant departure from the board's priority order on its capital askings. Decisions will have to be made strictly on the basis of which projects can be deferred and have the least immediate effect on an institution. We clearly need to continue to press our strong case for a minimal appropriation of \$9 million.

Exhibit A
April 9, 1975

GENERAL
April 10-11, 1975

REVISED
SUMMARY LISTING OF CAPITAL PROJECTS
1975-77
(Listed in Priority Order)
(000's Omitted)

<u>Institution</u>	<u>Project</u>	<u>Project Request</u>
SUI, ISU, UNI	Completion of Projects Previously Funded	\$ 4,212
	A. UNI-Speech/Art Supplemental Appropriation (to offset transfer to Industrial Arts Building)	\$470
	Speech/Art Supplemental Construction	520 ¹
	Speech/Art Movable Equipment	575
	B. SUI-Supplemental Request for Coal-fired Boiler	380 ¹
	C. ISU-Supplemental Request for Steam Generator #4	299 ¹
	Meats Lab Supplemental Construction and Equipment	548 ¹
	Design Center Supplemental Construction	920 ¹
	Design Center Movable Equipment	500
SUI	Lindquist Center - Phase II Construction	5,000
ISD	Remodel & Centralize Food Service Operations	600
SUI	Minicomputer Time Sharing Systems Equipment - Phase I	340
UNI	Arts & Industries Building Remodeling - Phase I	750
ISU	Quadrangle (Old Veterinary Medicine) Remodeling - Phase I	2,000
SUI	Minor Renovations	370
	A. Fire Safety	\$200
	B. Campus Lighting	100
	C. Hospital School	70
ISU	Turbine Generator #3 & Auxiliaries	3,040
ISU	Music Building Construction	3,235
ISU	Library Addition - Phase I & Remodeling Existing Library	5,500
SUI	Calvin Hall Remodeling - Phase II	250
SUI	Miscellaneous Major Alterations	500
ISD	Miscellaneous Campus Alterations	200
	A. Renovation for Two Classrooms - Main Building	\$ 50
	B. Recondition Windows - Main Building	40
		658

<u>Institution</u>	<u>Project</u>	<u>Project Request</u>
ISD (cont.)	C. Tunnel to Infirmary	\$ 60
	D. Replace Elevator - Main Building	50
IBSSS	Main Building Alteracions	\$ 220
SUI	Physical Education (Academic) Facilities Remodeling	550
ISU	Minor Utility Projects	525
	A. Water Treatment & Storage (Heating Plant)	\$150
	B. Steam Tunnels & Condensate Returns	100
	C. Power Factor Improvements	40
	D. Water Well #11	60
	E. Sanitary & Storm Sewers Repairs	175
UNI	Sanitary & Storm Sewers Renovations and Replacements	400
UNI	Electric System Improvements	500
UNI	Speech/Art Building - Phase II Construction	2,700
UNI	Art Movable Equipment	210
ISU	Seeds Laboratory Construction	1,428 ²
SUI	Storm & Sanitary Sewers Renovations and Replacements	500 ³
SUI	Engineering Building Remodeling - Phase I	320
ISU	Beardshear Hall Remodeling	615
IBSSS	Dormitory & Recreation Areas Renovations and Alteracions	135
SUI	Miscellaneous Electrical and Water System Improvements	700
	A. Electrical Renovations - Medical Research Center	\$250
	B. Water Systems Repairs in Eight Buildings	290
	C. 5KV Distribution System Renovations	160
SUI	Steam Distribution - Complete West Side Loop	450
ISD	Vocational Building Addition	350
UNI	Physical Plant Storage Building Addition	250
ISU	Horticulture Space Remodeling & Demolition	1,165
	A. Remodel Horticulture Building	\$560
	B. Remodel Greenhouses	590
	C. Raze Old Horticulture Laboratory	15

<u>Institution</u>	<u>Project</u>		<u>Project Request</u>
ISU	Horticulture Space Additions		\$ 875
	A. Horticulture Building Addition	\$687	
	B. New Greenhouse	188	
UNI	Coal-Fired Boiler & Auxiliaries		<u>3,080</u>
	Total of Capital Projects - 1975-77		<u>\$40,970</u>

SUI - University of Iowa, Iowa City

ISU - Iowa State University, Ames

UNI - University of Northern Iowa, Cedar Falls

ISD - Iowa School for the Deaf, Council Bluffs

IBSSS - Iowa Braille and Sight Saving School, Vinton

1. Revision to request approved March, 1975.
2. Original request was \$800. Revised March 1975 to \$1,428 as type of structure to be constructed has changed.
3. Request reduced by \$225 as SUI has to carry out some of project in current year on an emergency basis utilizing other institutional funds.

PROJECTED EXPENDITURES FOR CAPITAL AT VARIOUS APPROPRIATION LEVELS

(Listed in Board's Project Priority Order)

(000's omitted)

Institution	Project	Project Request	Appropriation				
			at \$9 Million	\$14 Million	\$16 Million	\$19 Million	\$23 Million
SUI-ISU-UNI	Completion of projects previously funded	\$ 4,212	\$4,212	\$ 4,212	\$ 4,212	\$ 4,212	\$ 4,212
SUI	Lindquist Center - Phase II Construction	5,000	-	5,000	5,000	5,000	5,000
ISD	Remodel & Centralize Food Service Operations	600	600	600	600	600	600
SUI	Minicomputer Time Sharing Systems Eqpt. - Phase I	340	-	-	-	-	-
UNI	Arts & Industries Bldg. Remodeling - Phase I	750	500	500	500	500	750
ISU	Quadrangle (Old Veterinary Medicine) Remodeling - Phase I	2,000	-	-	2,000	2,000	2,000
SUI	Minor Renovations	370	370	370	370	370	370
ISU	Turbine Generator #3 & Auxiliaries	3,040	-	-	-	3,040	3,040
ISU	Music Bldg. Construction	3,235	-	-	-	-	3,235
ISU	Library Addition - Phase I & Remodeling Existing Library	5,500	-	-	-	-	-
SUI	Calvin Hall Remodeling - Phase II	250	250	250	250	250	250
SUI	Miscellaneous Major Alterations	500	500	500	500	500	500
ISD	Miscellaneous Campus Alterations	200	100	100	100	100	200
IBSSS	Main Bldg. Alterations	220	220	220	220	220	220
SUI	Physical Education (academic) Facilities Remodeling	550	-	-	-	-	120
ISU	Minor Utility Projects	525	270	270	270	230	525
UNI	Sanitary & Storm Sewers Renovations & Replacements	400	400	400	400	400	400
UNI	Electric System Improvements	500	-	-	-	-	-
UNI	Speech/Art Bldg. - Phase II Construction	2,700	-	-	-	-	-
UNI	Art Movable Eqpt.	210	150	150	150	150	150
ISU	Seed Laboratory Construction	1,428	1,428	1,428	1,428	1,428	1,428
SUI	Storm & Sanitary Sewers Renovations & Replacements	500	-	-	-	-	-

<u>Institution</u>	<u>Project</u>	<u>Project Request</u>	<u>Apprpr. at \$9 Million</u>	<u>\$14 Million</u>	<u>\$16 Million</u>	<u>\$19 Million</u>	<u>\$23 Million</u>
SUI	Engineering Bldg. Remodeling - Phase I	\$ 320					
ISU	Beardshear Hall Remodeling	615					
IBSSS	Dormitory & Recreation Areas Renovations & Alterations	135					
SUI	Misc. Electrical & Water System Improvements	700					
SUI	Steam Distribution - Complete West Side Loop	450					
ISD	Vocational Bldg. Addition	350					
UNI	Physical Plant Storage Bldg. Addition	250					
ISU	Horticulture Space Remodeling & Demolition	1,165					
ISU	Horticulture Space Additions	875					
UNI	Coal-Fired Boiler & Auxiliaries	<u>3,080</u>					
	TOTAL of Capital Projects - 1975-77	<u>\$40,970</u>	<u>\$9,000</u>	<u>\$14,000</u>	<u>\$16,000</u>	<u>\$19,000</u>	<u>\$23,000</u>

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Exhibit C

Projected Institutional Allocations for
Capital at Various Appropriations Levels
(\$000)

University of Iowa	\$ 9,360	\$ 1,500	\$ 5,500	\$ 6,500	\$ 6,500	\$ 6,620
Iowa State University	20,650	3,965	3,965	5,965	8,965	12,495
University of Northern Iowa	9,455	2,615	2,615	2,615	2,615	2,865
Iowa School for the Deaf	1,150	700	700	700	700	300
Iowa Braille and Sight Saving School	355	220	220	220	220	220
TOTAL	\$40,970	\$ 9,000	\$14,000	\$16,000	\$19,000	\$23,000

President Petersen suggested that planning funds for the Lindquist Center be included at the \$9 million appropriation level. Mr. McMurray said that will be done.

President Petersen said what this really does is maintain the list of priorities as we originally had them except adds to the first priority and follows the same kind of logic in the various appropriation levels.

Regent Collison asked a question on the mini-computer request. She noted that the mini-computer equipment at the University of Iowa is not included in any of these levels at this time, since the purchase of this equipment depends upon receipt of special needs in the operating appropriations. She said she feels this is of special importance to the board in view of its capital asking. Mr. McMurray commented the Board Office's assumption here is if the special needs and operating costs are funded the priorities of the board would lead to capital funding. President Boyd said he would like to think that would be what would happen. He noted not all of that special need is tied to capital. He added that if it is not in capital it should not necessarily show it is out of special needs. President Petersen concurred.

MOTION

Mr. Baldrige moved the board: (1) approve the revised summary listing of capital projects listed in priority order and (2) accept the report on projected expenditures for capital at various appropriation levels. Mrs. Collison seconded the motion and it passed unanimously.

President Petersen reported that this will be forwarded to the legislative committee with an appropriate cover letter and indication will be made that if it requires additional information or testimony that the board would be happy to clarify any matters.

PRESENTATIONS ON FACULTY SALARIES OF UNIVERSITY OF NORTHERN IOWA.

President Joe Hohlfeld, President, UNI-IHEA introduced Associate Professor Lynn Schwandt of the UNI Faculty Welfare Committee; Charlie Nadler, field director for IHEA; and Jim Sutton, executive secretary of IHEA.

President Hohlfeld reported that there are three ways of demonstrating the salary plight of faculty at the University of Northern Iowa: (1) by comparison with the cost of living, (2) by comparison with comparable universities in contiguous states, and (3) by comparison with universities within the Regents system. He proposed using all three methods. He reported that the UNI faculty has lost 27.9% of its buying power. He noted that that means that UNI faculty members have lost more than one-quarter of their salaries to inflation and this figure does not include inflation between February and July of this year. When the final report on the consumer price index is available, faculty loss to inflation could easily approach one-third. He pointed out that no academic group has lost more to inflation than UNI faculty. Inflation has hit them more than any of the other Regents institutions. He noted that the salary issue was no longer in the Regents power to make further adjustments but is now up to the legislature.

President Hohlfield said he believes the Regents system is in need of a renewed commitment to excellence. He said he believes that the Regents system on all three campuses needs a new reward system for faculty. Each faculty member should be rewarded for what he or she does best. The present approach, which demands minimum competency in three areas, generally insures that the highest rewards of professional life will go to those whose interests lie outside the classroom. There is also the grave risk that people will be encouraged to perform at minimal levels on three criteria rather than excelling on one. He noted it is statistically improbable that a faculty member will be excellent at research and service and teaching, although individual exceptions can be cited.

Associate Professor Schwandt commented that the Governor has reduced the allocation for salaries than what was presented to him. He asked the board rectify the situation.

President David Crownfield of the American Association of University Professors addressed himself to the matter by stating that it must be determined what kind of dollar difference is appropriate to reflect the difference in function of the other institutions compared to the University of Northern Iowa. He said he feels there are methods of analysis and comparison which produce objectivity in this matter. He reported he has the 1973-74 figures which indicate the percentage increase that would be required to put Iowa State and the University of Northern Iowa in third place is approximately one third of the percentage increase required to put the University of Northern Iowa in third place with comparable institutions. He said he has reached the conclusion that if the University of Northern Iowa salaries are adjusted with respect to its positive mission in teacher education, the figure needed is substantially in excess of \$1 million. He urged the board to find some means to obtain approximately \$1 1/4 million in additional salary catch-up money over and above the 10% increase projected for next year in the Governor's budget for all three universities.

Assistant Professor of Philosophy at UNI and Vice President David L. Morgan of the University of Northern Iowa Chapter, American Federation of Teachers, Local 1894, was present for discussion. Mr. Morgan reported that since its inception in 1968 the UNI Federation of Teachers has supported the principles of equal pay for equal work and equal pay for comparable work and it welcomes and supports all efforts to make this principle a reality in the operation of all the Regents institutions. He pointed out that the salary situation at UNI is made all the more grave by the failure even to maintain pay standards already operating as of 1970 and by the failure to develop equitable pay standards within the institution. He pointed out the failure to set UNI salaries at a level commensurate with the often discussed goal of "third place" on the so-called eleven institution comparison list.

Mr. Morgan noted that by next fall inflation since 1970 will have eaten into faculty money at a rate of 33.6%. He reported the faculty will require an average increase of \$2,033 to recoup fully the 1970 level. He reported the situation at the University of Northern Iowa warrants immediate unambiguous salary relief. The complexity of the total salary matter must not become a means for endless debate which denies or postpones this relief.

He reported the American Federation of Teachers proposes an across-the-board increase of \$2,500 for each faculty member for next year. This amount would go far towards retrieving the 1970 pay standards for the university and elevating its position on the eleven institution comparison list. More importantly, it brings needed relief to those faculty members at the lower end of the pay scale such as women and faculty in those colleges whose averages are lagging behind. The recommended \$2,500 increase is an important first step in rectifying the salary situation at UNI. He added, however, that it is also imperative to establish a schedule of salary floors within each rank with appropriate recognition of training level and experience. He stressed that the federation feels that it is a floor schedule that is needed and the floors should be set so as to raise the salaries of those at the lower end of the pay scale. He noted that no one on the UNI faculty is overpaid but many are underpaid.

In closing, Mr. Morgan briefly spoke on the matter of finances. He noted it is not within the power of the Board of Regents to change Iowa's tax laws, but it is within its power as the trustees of five state institutions to call loudly and longly for such overdue tax reform. President Petersen then told Mr. Morgan that discussion on taxes at this meeting was not applicable to this particular discussion.

Regent Baldrige asked how many members are in each organization represented today. President Hohlfeld reported that IHEA represents the total faculty at the university and there are 508 members. President Crownfield of the AAUP commented that at last count there were 80 paying members of AAUP. He noted the number of those in the organization, however, should have no bearing on the earnestness of the request. Speaking for the A.F.T. Mr. Morgan reported the federation has 50 members and much support.

In response to a question from Regent Baldrige, Mr. Hohlfeld reported that the functions of the three universities are different. He referred to the pay grades across the institutions and noted that the University of Northern Iowa has been ranked quite low in the eleven-state comparisons.

President Petersen commented that the assignment of teaching assistants to the teaching function is primarily part of their training and not necessarily a financial desire to get the teaching done. A response was given that that fact is realized but the large proportion of undergraduate teaching done by teaching assistants isn't going to be quite the same quality as by experienced faculty members. President Petersen said the experience argument is true but she said she would make no apology for the teaching assistants in the fact that they are thoroughly supervised by the full faculty people who are responsible for those courses and who do have a responsibility to guide those courses and to instruct and help the teaching assistants. She said she feels some of the best teaching goes on because teaching assistants are available to allow faculty members to split up large sections into discussion groups and lab groups, etc. so they can have some small group contact within that discipline.

Mr. Morgan said he has been a teaching assistant and it is a means of training but it is not a secret to most people that it also functions as a form of cheap labor. He said he feels that often times teaching assistants are exploited as a way of cutting expenses at the universities. Mr. Crownfield commented that he has taught quite large classes during his 11 years of teaching at UNI and has never had the benefit of teaching assistants to break up those large classes. He said if he would have had assistance he could have spent his time doing other things than teaching such as writing for publications, appearing at national meetings, etc. He said he feels the board has given him another kind of assignment, then, in that he has never been given assistance. He reported that he has not been paid as well as his colleagues at the other universities. He stressed that University of Northern Iowa faculty are not paid comparably to what faculty are paid at the other two universities. He said he didn't feel the other universities' faculty are overpaid but said he feels that UNI faculty ought to be supported at a level appropriate for the job the board asks them to do.

Mr. Sutton recommended the board meet with the University of Northern Iowa faculty regarding priorities which could produce more input than a few selected representatives can provide on this subject. He asked the board to consider that possibility. Regarding the matter of teaching assistants, he agreed fully that they often make up by their enthusiasm what they lack in experience. He noted the problem here is not one of malice but one of the Title I education act's failing to get funded by the federal government.

President Petersen noted that the board was faced with priorities and did not honor all the requests that came forward to it in any area-- salaries, student aid, special needs, RR & A, etc. and the board, while it recognized needs, did not consider in any way that it was solving any one of those needs completely. She noted that it is a deep concern of the board that the faculty at all of the Regents institutions receive adequate salaries and the matter of ongoing inflation is also recognized. In addition she said the board did attempt in a variety of ways to solve the faculty parity problem at UNI by increasing the base for faculty salaries in the last biennium. She said that in this particular request the board has tried to recognize the vast panorama of needs and place them in the proper priority order. She stated that the board can not revise the list of priorities and support the solution of a particular problem over and above the rest of those needs because those needs have been set in a priority order and she said she feels that request is a balanced kind of request in trying to make progress in each area.

Mr. Morgan said he thinks that there is more concern in motion for teacher salaries in the Iowa legislature right now than in the Board of Regents. He said he feels the legislature is inviting the board to make more aggressive steps toward increasing faculty salaries. President Petersen responded that the board's request to the legislature has come forward from the institutions. She noted the request must be a balanced request from the institutions to the legislature. She noted the board is responding to the concerns brought forward from the institutions. Mr. Crownfield said he is confident that the board is trying to solve this problem as soon as possible.

Mr. Crownfield reported that Bill Lang, Professor of History at UNI and former Academic Vice President, told him yesterday that in the early 1960's just after the teacher's college became the State College of Iowa salaries at that institution were approximately equal on the average to those at SUI. Since then UNI has become a median university and stands a long way behind. He noted that something in the process of evaluating priorities over the 12-15 years in between is systematically working to UNI's disadvantage.

President Petersen said the board will continue to resist comparisons of salaries within the Regents system because it does not feel that is appropriate. She said the board does feel it is appropriate to compare the institutions with their own particular league of institutions. She said she wanted it to be absolutely clear that the board has never considered historically comparing the institutions one against the other in its system.

Mr. Hohlfield commented that there have been no implications in anything he has said about the way the university faculty were compared at the University of Northern Iowa but noted that the end result comes out the same.

Regent Slife noted that all three of the UNI organizations which have made presentations have recognized indifference to that. He noted that they have all recognized and addressed themselves to the salary problems. Regent Slife noted that it is proper to get UNI at the same level as others in its league with regard to faculty salaries and noted the board has made an effort to recognize that catching up was necessary.

Regent Shaw said the board is sympathetic with the loss of earning power and noted that these are very difficult times for everyone. He said he feels the board would be making a mistake if it would definitely acknowledge that there is some disparity here at UNI. He said he feels the board should examine this much more carefully than it has to determine whether UNI is less well off than the other institutions. He recommended the board reconsider the selection of the eleven universities involved in the league. He said he is not taking issue with this but the comparable institutions were changed two or three years ago. He noted that the board may regret the fact on the surface that faculty are leaving UNI and going into other kinds of work but in a sense it helps facilitate the transition of the university over into areas where the demand is greater.

Regent Shaw commented that tenure has typically been easier to obtain at the University of Northern Iowa than for Iowa State, for example, and stated that all these factors have to be taken into account before the board makes a snap judgment. He noted he has an open mind on the subject. He said maybe the reason that the legislative opinion is different from the Regents' is because the board is and has been closer to the facts and closer to these distinctions. He stressed that he has a completely open mind on the subject but said this has to be analyzed in some considerable depth.

Regent Slife said he agreed with much of what Regent Shaw said but noted he was disappointed in that Regent Shaw thought the eleven state comparable institutions may not have been appropriately selected. Regent Slife said

he does not feel that is an open question. He said he felt that the comparison for UNI was felt to be on a parity with the others. Regent Shaw said he didn't mean to infer that the selection was a wrong one. He said the approach depends on whether you pick this group or that group. He said the results of a comparison depends on which group you select. He added that he didn't want it inferred that the eleven state institutions aren't a good guidepost. President Petersen noted it is not a scientific instrument but it does tell the board something about relative levels.

President Kamerick commented that he drew up the eleven state institutions and presented them to the board. He noted that there was some disagreement at the time on those represented. He said he believed the board acted at that time and noted that some of those schools were at a higher academic level substantially beyond UNI at the time. The board did, however, approve the recommendations with that understanding. He said this could be opened up again for discussion but stated the board did take that action in full recognition of those facts.

Mr. Crownfield noted that Professor Maucker, former UNI president, at one time discussed that you determine whether the eleven state comparison is valid by taking other legitimate criteria to see if they are comparable, and they are. According to an article in The Chronicle of Higher Education last fall Iowa ranked among the last of the states in increase in support of higher education during the boom of the previous decade. On the way up the university has been sure of the level of support necessary to keep even with the boom. Now that the boom is leveled off the university does not want a comparison used at its disadvantage. Thirdly, he noted the difference of percentage of full professors at UNI. He noted that UNI differs in that it has fewer full professors than associate professors according to AAUP 1973-74 figures. The University of Northern Iowa has more people at the two lower ranks than the two upper ranks.

It was reported to the board that instructors at the Waterloo Public School are earning more money than faculty at the University of Northern Iowa who have more experience, besides.

Mr. Morgan said he would like to see the board more aggressive regarding salaries than it has been.

Mr. Sutton commented that while it may be true that UNI faculty can get tenure faster it is probably much more difficult to get to professor status. He recommended the board consider that aspect of the matter.

Mr. Morgan expressed disappointment that the board could not meet in Cedar Falls this meeting as had been originally planned. He urged the board consider having an informal session with the faculty of the University of Northern Iowa. President Petersen noted that the board from time to time meets on the various campuses and she has spent several evenings with some groups from the University of Northern Iowa. She reported that when the board is on the campuses it is most willing to spend some time talking with groups. She noted the board will be coming to the University of Northern Iowa in the future but noted the

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meeting was held in Des Moines this month because the legislative hearing processes are going on and it proved to be more convenient for everyone involved.

Mr. Crownfield supported the suggestion of Mr. Morgan but said that the next time the board meets in Cedar Falls will be August 14-15 which will be during vacation time so it will be impossible to meet with the faculty at that time. He emphasized it would be better to have the board meet at a different time. President Petersen said the board will then meet at the University of Northern Iowa in November or December.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the general portion of these minutes. There were no additional matters brought up for discussion.

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on Thursday, April 10, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of March 1975 were ratified by the board.

The following action was reported:

Thomas S. Hulme from Field Service Director, Field Consultant, State Services for Crippled Children, Account No. MO54, salary \$16,920, twelve payment basis, effective March 1, 1975 to \$17,820 on twelve payment basis effective March 1, 1975.

BUILDING NAME. The board was requested to approve Halsey Gymnasium as the name for the east side gymnasium in honor of Dr. Elizabeth Halsey.

The university reported that Elizabeth Halsey was head of the Department of Physical Education for Women from the time she came to the university in 1924 until her retirement in 1955. She established the graduate program for women in physical education at a time when advanced study in the field was possible at only three other universities in the United States. She also set up the first recreation education program at the university.

MOTION: Mr. Bailey moved the board approve Halsey Gymnasium as the name for the east side gymnasium in honor of Dr. Elizabeth Halsey. Mrs. Collison seconded the motion and it passed with all members voting aye.

HYGIENIC LABORATORY DEPARTMENTAL RULES. The board was requested to approve the revised Iowa Departmental Rules for Iowa State Hygienic Laboratory.

The Board Office reported it has compared the revised rules to the recently passed legislation amending Chapter 262, Code 1975, and they seem compatible.

IOWA DEPARTMENTAL RULES

1975

STATE BOARD OF REGENTS

Pursuant to the authority of Chapter 263 of the Code, the Iowa Departmental Rule appearing on page 893, 1973 IDR, is amended by striking Chapter 5 and inserting the following new chapter:

CHAPTER 5

STATE HYGIENIC LABORATORY

GENERAL REGULATIONS

5.1(263) Scope of services

5.1(1) Scientific. The laboratory provides analytical services primarily in the areas of communicable disease control and in the assessment of environmental quality.

5.1(2) Consultative. The professional staff of the laboratory is available for consultative assistance to persons with interest or involvement in public health.

5.1(3) Training. Facilities and staff of the laboratory are available for the training of laboratorians, environmentalists and public health specialists as the need arises through workshops, seminars and individualized instruction.

5.2(263) Specimens examined

5.2(1) Classification. This being the state public health and environmental laboratory, specimens submitted to it should have a direct or probable significance to public health, medical management, or the quality and preservation of the environment.

5.2(2) - Who may submit specimens

- a. Licensed physicians, osteopathic physicians and other licensed practitioners may submit specimens for the diagnosis and control of communicable or other diseases in which such tests are required by the state department of health.
- b. Veterinarians may submit specimens involving diseases of animals which are communicable to humans.
- c. State department of health may submit specimens necessary in the conduct of its fundamental responsibilities. Other programs, services and studies may be negotiated on a contractual basis.
- d. State department of environmental quality may submit specimens necessary in the conduct of its fundamental responsibilities relative to municipal water supplies. Other programs, services and studies may be negotiated on a contractual basis.
- e. Other state agencies, institutions and municipalities may submit specimens, generally under a contractual arrangement if the submission is to be of a regular and routine nature.
- f. Local departments of health may submit specimens when performing official functions of state regulatory agencies. The examination of other specimens necessary in the support of locally directed programs are provided only with prior clearance and cost negotiations.

- g. Private individuals may submit specimens to determine the suitability and safety of private water supplies only when collected and received according to conditions prescribed by the laboratory and accompanied by the appropriate fee.
- h. Privately owned industries and businesses may submit specimens for environmental studies by prior arrangement with the laboratory on a fee basis.
- i. Public schools may submit specimens at the discretion of the school nurse, consulting physician, principal or upon recommendations of the local department of health.

5.3(263) Charges

5.3(1) Specimens examined free of charge:

- a. specimens submitted relating to diseases communicable from human to human, from animals to human, provided such examinations are required by rules of the state department of health.
- b. specimens submitted under statutory authority by state agencies or designees of state agencies which are involved in investigations or episodes challenging the health of the public or the quality of the environment.
- c. any specimen when there is probable cause that a direct threat to public health exists.

5.3(2) Specimens for which fees are charged:

- a. specimens submitted under no statutory authority which are part of special investigations or surveillance programs and where there is no direct threat to the public health or environmental quality.
- b. specimens submitted for the submittor's private information, such as well water samples.
- c. specimens submitted by private concerns and municipalities which are considered to be product quality control measures and, therefore, a cost of doing business.
- d. specimens not covered by statute, by rules of the state department of health, by rules of the department of environmental quality or in this subrule, may be examined and charged for at rates to be determined by the state board of regents subject to any limitations imposed by law.

MOTION:

Mr. Brownlee moved the board approve the revised Iowa Departmental Rules for Iowa State Hygienic Laboratory. Mr. Bailey seconded the motion and it passed unanimously.

JOHN F. MURRAY ENDOWMENT FUND. The board was presented the changes in the investment portfolio for quarter ending March 31, 1975. The board was asked to accept the report and ratify the changes.

MOTION:

Mr. Bailey moved the board accept the report and ratify the changes. Mr. Zumbach seconded the motion and it passed unanimously.

The report is on file at the Board Office.

LAURENCE R. FAIRALL ESTATE. The board was requested to accept a report on the estate of Laurence R. Fairall. Mr. Fairall willed that after nominal specific bequests the residue of the estate is given to establish the Laurence R. Fairall Testamentary Trust in the form of a tax exempt "charitable remainder annuity trust."

Mr. Elwin T. Jolliffe was nominated as executor and Mr. Jolliffe and the State Board of Regents were nominated as trustees of the LRF Testamentary Trust.

A letter from William V. Phelan, attorney, of the Schulman, Phelan, Tucker, Boyle & Mullen law firm of Iowa City to Mr. Jolliffe briefly enumerated and described procedure to close the estate and to initiate the trust which is on file at the Board Office.

President Petersen noted a letter will be written in appreciation for these funds which will be used to provide ten or more annual scholarships at the University of Iowa in journalism, creative writing and diplomatic service and for the annual funding of a lecture by an author of national reputation.

VOTE ON MOTION: The motion passed unanimously.

President Petersen said she feels this particular arrangement is very challenging and a very satisfactory way of donating funds to the university and added she hopes this is an example for other people.

LAW AREA STORM SEWER AND NORTH SANITARY SEWER SYSTEM. The board was requested to approve the projects, preliminary plans and budgets and designate the Physical Plant Department as architect and inspection supervisor for both of these projects.

The Board Office reported that these two projects are emergency construction projects needed to handle spring runoff and replace deteriorated sewers. The preliminary budgets and project descriptions are included in the university's exhibits which are on file at the Board Office. Initiation of these projects at this time is required to meet an emergency situation. The Law Area Storm Sewer is near collapse and the North Sanitary Sewer System is failing structurally and has inadequate capacity. Undertaking the projects has enabled the University of Iowa to reduce by \$225,000 its capital asking to the legislature for Storm and Sanitary Sewers Renovation and Replacement. The request was revised during the March board meeting to \$500,000.

LAW AREA STORM SEWER
UNDERNEATH HIGHWAY 6/218, CRANDIC RAILROAD
PRELIMINARY BUDGET

Planning, Surveys, Soil Borings	\$ 2,500
Engineering	10,000
Construction	126,000
Construction Management	9,000
Contingencies	<u>12,500</u>
Total	<u>\$ 160,000</u>

Source of Funds:

City of Iowa City	\$ 28,800
Veterans Administration Hospital	28,800
Income from Treasurer's Temporary Investments	<u>102,400</u>
	<u>\$ 160,000</u>

PROJECT DESCRIPTION

The proposed project will provide a replacement for a combination 4' x 3' box culvert and two 24" vitrified clay pipes which carry storm water underneath Highway 6/218, the Crandic Railroad tracks and the Law School property. A 1973 study indicated that this segment was near collapse with an attendant injury potential.

The proposed project consists of the construction of approximately 500 feet of a 48" reinforced concrete pipe which will intercept the 4' x 3' box culvert on both sides of Highway 6/218, Crandic Railroad. The construction has been planned to minimize interference with traffic on the highway and the operation of the railroad.

NORTH SANITARY SEWER SYSTEM
FROM NEWTON ROAD TO HIGHWAY 6/218

PRELIMINARY BUDGET

Planning, Soil Borings, Surveys	\$ 2,800
Engineering	11,300
Construction	141,600
Construction Management	10,000
Contingencies	<u>14,300</u>
Total	<u>\$180,000</u>
Source of Funds:	
Veterans Administration Hospital	\$ 36,000
University RR & A	50,000
Income from Treasurer's Temporary Investments	<u>94,000</u>
	<u>\$180,000</u>

PROJECT DESCRIPTION

The proposed project involves construction of a new sanitary sewer of approximately 1,700 feet running from Newton Road to Highway 6/218, along the north side of University of Iowa Parking Lot #30. During a 1974 televised study of the sewer system, the sewer was found to be failing structurally.

The proposed sewer will replace the section of the system which is facing impending structural failure and inadequate capacity.

MOTION:

Mrs. Collison moved the board approve the project, preliminary plans and budget and the Physical Plant Department as architect and inspection supervisor for the Law Area Storm Sewer underneath Highway 6/218, Crandic Railroad, and North Sanitary Sewer System from Newton Road to Highway 6/218. Mr. Zumbach seconded the motion and it passed unanimously.

STUDENT FEE--PROPOSAL BY IOWA STUDENT PUBLIC INTEREST RESEARCH GROUP.
Discussion regarding both the State University of Iowa and the University of Northern Iowa's ISPIRG requests was taken up simultaneously.

The Board Office reported that at the April 1974 meeting the Regents acted to approve a negative check-off approach for ISPIRG at Iowa State University and the University of Northern Iowa. The action with regard to UNI was subject to review at the end of a year's time. Prior to that time the board had favored only "opting-in" (positive check-off).

The University of Northern Iowa is now requesting board approval for a two year (1975-77) agreement with the UNI student chapter of ISPIRG, stipulating that the positive check-off method of financing be employed. The UNI ISPIRG chapter has requested the negative, opt-out method of financing.

The university administration of the State University of Iowa does not favor the opt-out (negative check-off) for ISPIRG or any other program. The administration continues to believe that tuition should be held as low as possible and that any addition to tuition should be through an opt-in process upon individual student initiative. Moreover, the administration feels that a question of consumer protection is involved.

President Petersen requested that discussion center initially on general discussion regarding ISPIRG and pointed out that later the board will consider each university's specific request. President Boyd said he had no disagreement with this procedure but noted that there are two different situations involved here. He commented he has been accurately quoted in the Daily Iowan of Iowa City but has been inaccurately quoted elsewhere. He said his position has been inaccurately reflected as being that he feels that he doesn't see that ISPIRG gives students anything for their money. He said that he has never said that and, in fact, has opted in by contributing. He noted that he didn't feel that the people at the State University of Iowa feel he is hostile to this so that is not the issue but wanted to make that clarification.

Mr. Curt Wiley of the SUI ISPIRG chapter apologized to President Boyd and noted that he is a senior at the university. He requested to speak on the matter.

Mr. Wiley reported that three years ago the Board of Regents gave endorsement to the creation of ISPIRG. It has involved over 1,000 students. Today the board is faced with two decisions: (1) the continuation of the funding mechanism at the University of Northern Iowa and (2) the decision on the establishment of a negative check-off system at the University of Iowa for ISPIRG. He said that from ISPIRG's experience with other groups across the nation that it can develop on two bases: (1) high level of professional research and (2) broad base of student participation. He noted that ISPIRG wants to develop broad participation by the student body. He noted the chapter feels it has had this for the past three years. The students, through their elected representatives at the University of Northern Iowa have expressed their desire to continue the funding mechanism. At the State University of Iowa students had an all-campus referendum which gained a clear majority of those in favor of the opt-out funding mechanism. He said he understands that President Boyd may raise questions as to that funding mechanism at the State University of Iowa. He reported, however, that the system has been implemented at Iowa State University with apparently little administrative difficulty. He noted that ISPIRG representatives have talked with officials at the State University of Iowa who say if the proposed mechanism is accepted there will be very little trouble with implementation.

Mr. Wiley brought up another point about the cost of administrating this proposal by ISPIRG. He said ISPIRG pays for any administrative costs. He noted the real issue before the board is not one of negative or positive check-off. He said we all know the difference in the monetary reserves in the two systems but the real issue is if you want ISPIRG to effectively continue. He said the chapter can not continue effectively without a negative check-off. He requested the board approve the opt-out method of financing for both the University of Northern Iowa and the State University of Iowa.

Mr. Wiley then introduced Mr. Gregory S. Sieleman, chairperson, UNI ISPIRG. Mr. Robert Rhudy, executive director of ISPIRG, was also introduced along with Mr. Frederick Blackledge, Des Moines attorney, who has served ISPIRG on a number of issues and has volunteered to serve today in discussion.

President Petersen noted that the board has received a substantial quantity of correspondence regarding the ISPIRG issue and she pointed out she has also had several personal contacts on this matter. All of these contacts were supportive of the program of ISPIRG. She complimented the manner in which the young people were about rationally organizing their arguments and for their persuasive efforts. She said she feels that the kinds of projects they have sponsored have been the kind that have underscored and maybe even triggered public interest in a number of very important issues. She noted that even though some of the persons who have contacted her don't necessarily agree with ISPIRG's point of view they have been very complimentary of the work that has been done and the caliber of material which has been produced.

Regent Slife asked Mr. Wiley whether the opt-out system is the only system efficient enough to provide the level of support that is needed to provide continuation of ISPIRG. Mr. Wiley said the negative

check-off system can provide the funding base needed for the organization.

Regent Slife said he has no desire to see ISPIRG discontinued and added he feels it is an effective program. He asked a hypothetical question by inquiring if the board continues the negative check-off and more and more students actually exercise their right not to participate what would happen. He asked whether Mr. Wiley is in essence stating that he wants the board to maintain ISPIRG one way or another through a mandatory fee system. Mr. Wiley responded negatively by saying a student has a chance to vote. He said if the organization doesn't show that the students do support it at the level deemed necessary by the group, the system can be taken away. If the ISPIRG program isn't appealing, students won't support it.

Regent Bailey asked Mr. Wiley whether negative check-off is accepted on most campuses throughout the nation. Mr. Wiley said there is a broad range of funding mechanism views. He said he is not saying that the funding base determines the activities of the organization but there is a relationship there in the fact that you can coordinate activities to involve students in widespread participation with negative check-off. Regent Bailey continued by asking whether most institutions insist on an opt-in type of arrangement or whether most permit either mandatory or opt-out arrangements. Mr. Rhudy reported that there are mandatory systems in some schools in Indiana and Michigan. He said he feels that the negative check-off system is probably the most frequently used system throughout the United States. He emphasized the service ISPIRG can provide through negative check-off. He noted that a staff person has been provided through ISPIRG to facilitate programs that are interested in starting themselves. He said he feels that a service is needed to proceed to have uniform access to the ISPIRG experience and right now the group is not able to do that.

Mr. Wiley showed the board signatures of those persons petitioning for negative check-off or mandatory refundable systems for ISPIRG. He noted that the petitions indicated that 47% of the student body at the State University of Iowa supported a strong form of negative check-off.

Regent Barber said he doesn't see the issue as to whether ISPIRG will continue or not. He said he thinks the board is not necessarily supportive of the individual results but is in sympathy with the group's efforts. He said he feels that maybe the real issue is whether or not ISPIRG can sell itself on its own merits and justify in the minds of the student body that the organization is worth paying for and if it isn't, then the group has got to reorganize and do a better job.

Mr. Wiley noted the group wants to "effectively" continue. He said the group can operate as a statewide organization and coordinate its activities with one staff member but he didn't feel the organization can do it "effectively." He said he didn't think the organization can gain broad student participation at a funding level at the bottom line. Regarding the selling of ISPIRG, he reported that the State University of Iowa ISPIRG group may be able to make positive check-off

work effectively but he didn't think that the group should be strictly a public relations organization. The group wouldn't have time to research on various public interest issues; it would be out every semester doing public relations work. If the negative check-off system would be implemented at the University of Iowa there should be an educational format before the students are asked to make a decision on ISPIRG. ISPIRG would take advantage of that because it wants more people to know about the organization and it would provide the students with the safeguard. He said, however, if the group did public relations work through the year on a continual basis, he felt the total effectiveness of the organization would be down.

Regent Barber said the same principle could be applied to the Salvation Army. It could be doing a better job if it would have negative check-off, also. He noted, however, that it justifies its support and earns funds through the givers. He said he feels the ISPIRG group should be able to do that. He said the group has to sell itself and if it has a good product it should want to do that.

Mr. Rhudy noted that the University of Iowa has Cambus, student legal services, etc. funded by mandatory fees as well as through option fees. He said ISPIRG doesn't see itself as a group of politicians or professional fund raisers. A person that doesn't want to participate in the program doesn't have to participate in it. Mr. Wiley added that he has an analysis of groups receiving option fees and many of the groups on optional fees do so as a secondary funding source.

Mr. Blackledge said we all should know the psychology involved here. When a student registers the primary issue at that time isn't ISPIRG. Students are not concerned with looking down a long list of items and trying to find out whether or not they support them. If every university program had to be supported by a positive check-off, half of the programs would not even have options. He said students have demonstrated their support for the negative check-off and there are mechanisms to protect the fact that if students do not go for it anymore there are ways to take that funding away. He said, though, to make ISPIRG bear the burden to get students to check that little box is too great a burden and would cost half of the organization's funding to meet.

Regent Shaw expressed similar thoughts as those of Regent Barber. He said the issue is not whether ISPIRG survives or not. He noted that many of the activities are supported wholly on a volunteer basis. The organizations survive because people are convinced that the work being done is important work being done effectively. He said he doesn't see the issue today as one of ISPIRG survival. He noted that there is a psychological factor involved. He commented that Iowa State University did not even know who its members were. You have to have a "known" body of supporters. He said he has material from the collegiate association at the State University of Iowa and it believes that all negative check-off systems feed upon ignorance. Mr. Rhudy responded the students have not felt this overwhelming opposition to which Regent Shaw alluded. He said he feels that most of the students still support negative check-off.

Regent Shaw commented that 40% of the organization's money was raised under one system and only 5% was raised when persons voluntarily contributed to the system. He said obviously there are a lot of people who aren't functioning in this. He said he didn't think the board could ask the rest of the organizations on campus to exist on an opt-in system.

Regent Zumbach said he is bothered that the board is perhaps going to force people to pay for something indirectly for something in which they don't believe. He noted this is particularly repulsive if it involves political kinds of activities. There are many organizations on many of Iowa's campuses that are just as political as ISPIRG and the board is supporting those with mandatory fees. He noted that in a university community many campus organizations are in the minds of students and none of them will receive the support of the majority of the student body. In student activities you should have a broad range of organizations. He noted he sees ISPIRG in that category. He added he wouldn't be terribly dissatisfied if the organization asked for mandatory fees. He said he sees it as a very valuable experience in the university community. He said if the board accepts the idea that it does not want people to pay for things that they do not believe in because of the political aspect, many other organizations would be lost and at the same time very valuable experiences would be lost. He said he sees these organizations as learning and academic experiences. He said he doesn't have a great deal of difficulty supporting negative check-off for those reasons.

Regent Collison said she would agree that negative check-off is not an enrollment decision for that student. She said this is a way of participating in an activity without becoming directly involved. She said she doesn't see this as a moral issue.

Regent Bailey said he has problems distinguishing the case here involved from that of other campus student groups which have been brought out in discussion. In many instances other groups are supported by mandatory fees which are then divided or allotted by the student government. He said it seems to him that what is involved here is a student group which is supported by a majority of students on campus as far as the mode of collecting the desired allocation of funds is concerned. Regarding the concept that it is not right to have people required to support functions that they don't believe in, he noted that our tax structure is an example, for some people refuse to pay taxes which go to support a war and have to go to prison as a result. He said he didn't think the board could use the argument that under no circumstances that will happen. In many instances you don't have the recourse of saying give me my money back.

Regent Bailey noted that \$72 of the fees paid by the students are classified as student fees as opposed to tuition. That doesn't mean all \$72 is allocated by students or to student groups but a certain amount is allocated by the students according to their own desires and judgments. He noted that many groups require mandatory fees and probably 97% of the student body doesn't support some of those groups.

President Petersen said the board needs to be clear in its thinking on the difference between the activities of the various organizations supported by student fees and ISPIRG. There is a significant difference. All the student organizations and activities are primarily through the university. Those are activities going on on the campus for those campus people. The ISPIRG activity, while some of it is directed to services on the campus, does a portion of the work elsewhere which is directed toward something not related to the university but extends toward state or national goals.

Regent Bailey said he would be pleased to have some more detailed information on organizations receiving funds. He said if he is not mistaken the gay liberation group is supported by mandatory student fees and that that group certainly isn't limited to the campus in its activities. He further indicated that he is of the opinion that the same is true of a number of other groups.

Mr. Rhudy said he sees the ISPIRG's primary service on the campus as that of creating student involvement. He then listed several names of groups receiving funds through mandatory fees, a number of which do not limit their activities to the University of Iowa campus.

Regent Shaw commented he feels that ISPIRG has the option of going to the student council and competing with all those other organizations and getting what it can financially. He said if the board approved a separate vehicle for ISPIRG's funding mechanism it would have to vote the same way on every one of the organizations which Mr. Rhudy listed. He said if the board would give such a funding mechanism to one organization it would have to do the same for the others.

Regent Zumbach said that perhaps some kind of device should be developed to go forward and receive approval from the state body on the campus and have some criteria set up so that there is some kind of mechanism so that students who want to put the idea forward would know the channels. He suggested in the area of student activities that one of the primary things of importance is student opinion in the area. They are the closest ones to the situation. President Boyd said there is no question that students are the closest ones to the situation and should be involved and noted that clearly ISPIRG is a student organization because to qualify for an opt-in policy that point is reflected.

Regent Slife said he feels it is unfortunate that the board has two different situations involved here. He noted he would vote differently on the two questions.

President Petersen then directed discussion of the ISPIRG proposals be separated to discussion of the State University of Iowa and the University of Northern Iowa. The board's attention was directed to the University of Iowa's proposal initially.

President Boyd introduced Mr. Ray Rezner, president of the student senate at the University of Iowa. He noted Mr. Wiley may wish to make additional comments, also.

Mr. Wiley noted that there is no reason why the system can't be uniform on both campuses. He said students have demonstrated their support for negative check-off and want this system. He noted that

a couple years ago the students were asked point blank regarding negative check-off and 59% of them supported it. The student senate on two occasions has endorsed opt-out for ISPIRG, he added.

Mr. Rezner commented that there is an explanation why the SUI student association voted on this on two separate occasions. After the referendum there was a general vote by the student association which passed a resolution in favor of the ISPIRG proposal. Then there was further discussion and as time progressed and the administrations made some arguments against the possibility of expanding negative check-off, it was decided that this should be reconsidered to see if it still supported ISPIRG in light of some potential arguments. He noted that this sort of proposal or system is to be operated under senate auspices so there is some control. He noted there have been some comments as to the effect this might have to the entire fee structure of the university. He said he didn't fear that other organizations would be affected. It wouldn't be that much of a problem, he felt, if it were to occur. He said you wouldn't have every organization inside the university saying it would want an opt-out system.

Regent Shaw commented that sometimes these things become so important that you have the possibility of involving the entire governance system.

Mr. Wiley again noted that he has signatures from much of the student body which prove that students do want opt-out funding.

Mr. Blackledge commented that he felt that whatever the referendum determined that that particular funding mechanism should be supported. He stressed that the referendum at the University of Iowa indicated student support for negative check-off.

Regent Collison asked President Boyd whether the collegiate association council usually speaks just on academic matters. President Boyd responded that this is a problem vastly overaccentuated. He said he likes to think that the whole university is academic and all students are interested in all aspects of the university. He said he tends to think of the university in all of those ways as being an academic institution.

MOTION: Mr. Slife moved the board continue with the existing funding mechanism for ISPIRG at the University of Iowa which would maintain the present positive check-off approach. Mr. Baldrige seconded the motion.

SUBSTITUTE MOTION: Mrs. Collison moved the board allow the State University of Iowa ISPIRG students to use their own method for check-off which would incorporate the negative check-off system. Mr. Zumbach seconded the motion.

VOTE ON SUBSTITUTE MOTION: The motion failed with Bailey, Collison and Zumbach voting aye.

VOTE ON ORIGINAL MOTION: The motion carried with Collison and Zumbach voting nay.

President Petersen requested the board consider the University of Northern Iowa's proposals next.

MOTION:

Mr. Slife moved the board continue the existing funding mechanism for ISPIRG which would maintain the present negative check-off method of financing for the organization at the University of Northern Iowa for two years (1975-77). Mr. Baldrige seconded the motion.

Vice President Stansbury requested members of the board make a change in the proposed agreement presented by himself and Mr. Sieleman of the ISPIRG group. He requested that no. 8 which reads "That a student must turn in an ISPIRG card checked and signed to officially register" be changed to read "That a student must turn in an ISPIRG card either checked and signed or blank to officially register." He stated that the university feels that the issue involved here is on the check-off and not on the work done by ISPIRG. He noted that the university has had this past year a cooperative arrangement worked out with Mr. Sieleman and it has been found that the arrangement has proven that many things can be worked out together. He noted that the university administration does believe, however, that the opt-in method of financing should be implemented as a matter of principle. He reported that the UNI administrative council at a March 17, 1975 meeting, voted 20-0 to support the positive check-off or opt-in method of financing ISPIRG. The unanimous vote was apparently based on the feelings expressed during the course of the administrative council discussion that the negative check-off system has created some misunderstanding and ill will among a few individual students and the positive check-off system is more consistent with good consumer protection principles. It was reported that the negative check-off system represents a precedent which the university may be reluctant to extend to other organizations and groups which might request it. Vice President Stansbury noted that other worthy organizations have indicated interest in receiving the same privileges as ISPIRG. An opt-in system would seem to be more desirable if a number of organizations and/or services are listed. This would seem to be of particular importance when a rather large majority is moved to vote against contributing in two successive semesters, as with ISPIRG.

Vice President Stansbury reported that the university administration considers ISPIRG to be eminently worthy of continued support and assistance but goes on record as favoring the positive check-off system of financing the organization.

Vice President Stansbury commented that the degree of student support of ISPIRG at UNI is not easily gauged. The number of students donating to ISPIRG has fallen considerably short of one-half of the residence school enrollment.

Vice President Stansbury commented on other student organizations that receive mandatory fees. He noted that group of organizations varies considerably from those at the University of Iowa. He noted that at the University of Northern Iowa most fees have a commitment on bonding and there is a small amount that does go to the student senate. He said he believes Mr. Sieleman has done a good job of presenting his case and the organization and the university have been

cooperatively working this past year but the university feels this matter should involve opt-in for funding rather than opt-out.

Mr. Sieleman of the UNI ISPIRG commented that he feels it is very unfortunate that the Iowa City organization was not given the opportunity to have negative check-off. He said he feels the trial period of one year at the University of Northern Iowa for negative check-off has proven to be effective. He noted that any organization can start out good but to maintain your credibility and respectability you have to continue the programs already initiated and expand into new programs.

Regent Bailey commented that he feels that it is clearly demonstrated that the negative check-off does work because while a majority of the students supported the concept, only 31% supported ISPIRG with funds in the second semester.

Vice President Stansbury suggested a neutral position on this matter. He noted that it has been made clear that uniformity among the three universities is not required. He suggested that when a student registers that there be a form attached or on the registration asking the student whether he or she wishes to support or not support ISPIRG. He recommended this be returned with the registration materials. That would be a neutral position and may represent a compromise.

Mr. Sieleman reported that this same proposal was brought forward to the board last year and is not what the students want. He then introduced the president of the student body at the University of Northern Iowa, Mr. O.J. King.

Mr. King urged the board listen to the students' comments and feelings on this matter. He said the only hope for ISPIRG to consider itself an intricate part of higher education is if the board continues ISPIRG funding at the University of Northern Iowa on an opt-out basis. He reported that is the statement the UNI student association stands on now. He stressed that students have too long felt that they were not participants in student issues and he said he feels that student issues should be decided by students but does not preclude outside inputs.

Regent Barber supported Mr. King in that students should be involved in the decision-making process. In response to Vice President Stansbury's proposed compromise he said he thought that recommendation seemed to be a fair one. He asked what would happen if the student, however, would fail to return the card indicating ISPIRG preference or lack of interest. Vice President Stansbury noted that would be required as part of the registration process.

Regent Collison reaffirmed her vote on this issue to make students more responsive to their own mechanics of implementing decisions which the student government makes. She said she feels it is especially important here because we all recognize the worth of ISPIRG and in affirming the student government's ability to make their collection fees work the board is also reaffirming its confidence in them.

Mr. Sieleman said he went through the registration process at the university on Wednesday and turned in the card blank with regard to the ISPIRG issue and the lady at the scheduling office took a blank card to mean "yes" for ISPIRG funding. He said the "yes" box on the registration card is not needed. He noted that if a student has to sign something and put his student number on it the student definitely has to make a decision and requested the board consider this.

Regent Shaw expressed concern with the feelings of Regent Collison that students should be able to decide on this matter. He said he doesn't think the board can delegate its powers to students. President Petersen said that is really not the issue before the board. She noted the motion before the board would continue the funding mechanism which has been in operation on a trial basis at the University of Northern Iowa for one year. She noted this motion would put negative check-off funding for ISPIRG in existence for two years at the University of Northern Iowa.

VOTE ON MOTION: The motion passed with Barber, Brownlee and Shaw voting nay.

President Parks commented that at Iowa State University it has been shown time after time that the negative check-off system for ISPIRG is not contrary to the students' principles and if and when it does become contrary, then this matter will come to the board for a different system. He said that out of experience rather than theory, the system has worked out pretty well at Iowa State University.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Assistant to the Executive Secretary McMurray reported the Register of Capital Improvement Business Transactions for the period March 3 - March 28, 1975 had been filed with him, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
University Hospitals - East Wing HVAC Renovation - Phase I	Universal Climate Control, Inc., Iowa City, Iowa	Mechanical	\$ 139,000.00
Roy J. Carver Pavilion Access Roadways and Woolf Avenue Signalization	Gordon Russell, Inc., Iowa City, Iowa	Demolition and Earthwork	Base Bid 43,072.00 Alt. E 3,300.00+ (46,372.00)
Roy J. Carver Pavilion Access Roadways and Woolf Avenue Signalization	R.M. Boggs Co., Inc., Iowa City, Iowa	Utilities	Base Bid 54,320.00 Alt. A 6,890.00+ Alt. B 30,970.00+ Alt. C 24,130.00+ (116,310.00)

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Roy J. Carver Pavilion Access Roadways and Woolf Avenue Signali- zation	Iowa Road Builders Co., Des Moines, Iowa	Paving and Mis- cellaneous	Base Bid \$144,479.00 Alt. F <u>3,600.00+</u> (148,079.00)
Roy J. Carver Pavilion Access Roadways and Woolf Avenue Signali- zation	Shay Electric Service, Inc., Iowa City, Iowa	Electrical	Base Bid 22,411.40 Alt. D 4,755.00+ Alt. F <u>19,870.00+</u> (47,036.40)

The board was requested to reject all bids on the Hawkeye Drive Apartments - Heating System Improvements Project. Bids were received on March 24. The low bid plus alternates was \$91,476. This compares to a construction budget of \$50,100. The university intends to proceed with a restudy of the project. Bid tabulation was presented to the board for information purposes.

Mr. McMurray reported regarding the Roy J. Carver Pavilion Access Roadways and Woolf Avenue Signalization that there are four contract awards recommended. The total of awards now granted, with approval of the above, is \$357,797.40. This is \$68,000 over the construction budget. He distributed a revised project budget totaling \$526,416 which is a budget increase of \$160,416 over the preliminary budget for this project. The addition of \$160,416 will come from two sources: (1) Treasurer's Temporary Investments at \$98,416 and (2) Hospital Improvement Funds at \$62,000. He noted the reason for this budget increase is that there are a number of additions to the project. He noted that the Woolf Avenue Signalization has been combined into this overall project. The State Highway Commission has agreed to this combination and the Institutional Road Funds will support the combined project up to a total of \$33,000.

The following revised project budgets were then recommended for approval:

Roy J. Carver Pavilion Access Roadways and Woolf Avenue Signalization

Source of Funds: Treasurer's Temporary Investments and Hospital Improvement Funds	<u>\$526,416.00</u>
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The reason for this budget increase involves more than increased cost in construction but it involves a number of additions to the project itself.

University Hospitals - East Wing HVAC REnovation - Phase I

Source of Funds: University Hospitals Building Usage	<u>\$120,000.00</u>
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The university reported that the original estimate was too low because of failure to adequately recognize the complexity of the project and the scheduling of the work to maintain service functions in the area during construction.

IOWA STATE UNIVERSITY

The following business pertaining to Iowa State University was transacted on Thursday, April 10, 1975.

REGISTER OF PERSONNEL CHANGES. The March personnel register contained the following appointments:

Allen F. Lochman as Cooperative Extension Director,
Class A, Department 620-30-31, March 1, 1975 to
June 30, 1975, salary at \$14,000.

Tom Needham as Cooperative Extension Director,
Class A, Department 620-30-31, March 1, 1975 to
June 30, 1975, salary at \$11,000.

The register contained the following resignation:

Barbara B. Mathias, Executive Director, YWCA,
Class B, Department 206-83-25, effective
February 28, 1975, salary at \$6,354.

The actions reported in the Register of Personnel Changes for the month of March were ratified by the board.

ESTABLISHMENT OF DEPARTMENT OF MATERIALS SCIENCE AND ENGINEERING. The board was requested to approve the merger of the Department of Metallurgy and the Department of Ceramic Engineering into a single Department of Materials Science and Engineering effective July 1, 1975.

The Board Office reported that this merger is proposed to improve communication among materials-oriented faculty and possibly reduce duplication of courses. It may also broaden the instruction in materials and expand choices available for students. These reasons would seem to be consistent with good management practices.

MOTION:

Mr. Bailey moved the board approve the merger of the Department of Metallurgy and the Department of Ceramic Engineering into a single Department of Materials Science and Engineering effective July 1, 1975 and commend the university for making this proposal. Mrs. Collison seconded the motion and it passed unanimously.

ESTABLISHMENT OF A DEPARTMENT OF AGRICULTURAL STUDIES. The board was requested to approve the establishment of a Department of Agricultural Studies.

The Board Office reported that normally the establishment of new departments would be referred to the Interinstitutional Committee on Educational Coordination for review and recommendation. In this instance, however, the request concerns a longtime existing department which has somehow never been approved by the board. Hopefully, in the future, there will be no need for the retroactive approval of departments.

MOTION: Mr. Bailey moved the board approve the establishment of a Department of Agricultural Studies. Mrs. Collison seconded the motion and it passed with all ayes.

APPOINTMENTS. The board was requested to approve the following appointments:

Mr. David R. Wilder as Head of the Department of Materials Science and Engineering for an initial five-year period, effective July 1, 1975. Salary as budgeted.

Dr. Julius O. Kopplin as professor and chairman of the Department of Electrical Engineering, College of Engineering, for a five-year period beginning July 1, 1975. Salary \$34,000 for a 12-month period plus fringe benefits.

Dr. James A. Olson as professor and chairman of the Department of Biochemistry and Biophysics for the period August 1, 1975 to June 30, 1980. Salary \$30,000 for a 12-month period plus fringe benefits.

Donald R. Benson as professor and chairman of the Department of English for the period July 1, 1975 to June 30, 1978, salary as budgeted, 12-month basis, plus fringe benefits.

Dr. David C. Edwards as professor and chairman of the Department of Psychology, College of Sciences and Humanities, for the period July 1, 1975 to June 30, 1980. Salary as budgeted, 12-month basis, plus fringe benefits.

Regent Bailey asked whether the appointment of a chairman would be initiated or largely determined by the faculty of the particular department involved. Vice President Christensen reported that the faculty of the department involved does make the recommendations.

Regent Baldrige asked whether the normal term for chairmen is five years. Vice President Christensen responded affirmatively but noted that Iowa State has a dual system with "heads" and "chairmen." He noted the normal term for a chairman is five years.

MOTION: Mr. Baldrige moved the board approve the appointments as shown above. Mr. Brownlee seconded the motion and it passed unanimously.

TRAFFIC AND PARKING REGULATIONS - 1975-76. The board was requested to approve revisions to the traffic and parking regulations of Iowa State University to be effective September 1, 1975.

The Board Office reminded the board that board procedures require that it approve all traffic and parking regulations of the university before they become effective. The changes for Iowa State, after board approval, will be filed as departmental rules. The University of Iowa and the University of Northern Iowa were reminded to examine their traffic and parking regulations to determine whether there are any changes planned for 1975-76 which will require filing as departmental rules.

MOTION: Mr. Zumbach moved the board approve revisions to the traffic and parking regulations of Iowa State University to be effective September 1, 1975. Mr. Bailey seconded the motion and it passed unanimously.

Copies of the revisions and a summary of changes in those rules when compared to existing rules are on file in the Board Office.

FORT DODGE - AREA EXTENSION OFFICE LEASE. Vice President Moore reported that negotiations aren't complete for this lease, but stated a clause is included in the lease which states that "If and when the aggregate of building services and protection costs increase or decrease by more than 10% of the 1974 base cost for the same basic services and protection, a rental adjustment will be allowed." He noted that all the other terms are identical to other leases the board has approved. He also noted the rate is competitive.

A proposed rental adjustment clause is shown below. The university is attempting to have this clause included in each rental agreement.

PROPOSED RENTAL ADJUSTMENT CLAUSE

Said rental to be subject to adjustment as follows: If and when the aggregate of building services and protection costs increase or decrease by more than 10% of the 1974 base cost for the same basic services and protection, a rental adjustment will be allowed. Building services and protection costs are defined to include and are limited to only those real estate taxes due and payable in 1974, annual building insurance, electric power, water and sewer, heating fuel and trash hauling services.

The landlord and the tenant agree to a proportional adjustment in that portion of the rent which represents the individual tenant's share of the aforementioned costs, based upon a ratio of net occupied square feet by the tenant to the total net square feet in the cost base. Such increased or decreased rent will be effective on the first January 1 following the calendar year in which the aforementioned costs have exceeded the 1974 base cost by more than 10%.

Documentation of such cost changes shall be furnished by the landlord in writing with copies of bills and receipts verifying such costs and with calculations showing proportionate cost allocations within the total space involved, not later than thirty-one (31) days following the January 1 on which the rate adjustments will become effective. Any subsequent rental adjustments upward or downward will be calculated as above described in which calculations the base year will be that year in which the most recent rental adjustment due to this rental adjustment clause, took effect.

In the event that a rental adjustment negotiation under the circumstances described above cannot be made to the satisfaction of either party, that party may, at its own discretion, submit notice of cancellation of lease, which cancellation will become effective ninety (90) days following the date of notice of cancellation.

MOTION:

Mr. Bailey moved the board approve lease for space for the area extension office in Fort Dodge. Mr. Zumbach seconded the motion.

Discussion was brought up concerning the last paragraph of the lease which referred to rental adjustment negotiations. Regent Shaw commented on the last paragraph which reads as follows:

APPROVAL OF RESOLUTION FOR THE SALE OF THE ALBIA FARM PROPERTY. The board was requested to approve a resolution to complete the sale of the Albia farm property. Mr. Moore went over the resolution with the board.

Mr. Moore reported that 250 agencies were contacted regarding this sale of property and noted that most of those were within Iowa. He noted he is satisfied that a broad listing of agencies was obtained.

Mr. Moore noted the resolution and stated the appraisals have been received by the university. He reported that statement is not quite true in that they will be in the Board Office Monday. An offer has been received and conditions of the offer are written in the resolution.

He reported in response to question that the university wanted the property occupied by the buyer upon approval of the sale by the State Executive Council. The buyer intends to farm this property in anticipation of approval and issuance of state patent and realizes his risk. He reported in response to a question that the size of the farm is 546 acres. Regent Bailey questioned whether the board was permitted to list such properties rather than taking bids. Mr. McMurray responded that Section 262.10 of the Code permits sale of real estate in such manner and under such terms as the board may prescribe.

MOTION:

Mr. Bailey moved the board approve the resolution for the sale of the Albia farm property. Mr. Slife seconded the motion and on roll call the following voted:

AYE: Bailey, Barber, Brownlee, Collison, Shaw, Slife, Petersen.

NAY: None

ABSENT: Baldrige and Zumbach.

The motion carried.

RAZING OF COBURN HOUSE. The board was requested to authorize Iowa State University to raze the Coburn House. This house is contained on the university's "to be razed" list. There is 4,672 gross square feet and 3,481 net assignable square feet. The house was constructed in 1888. The university requested this action because of the advanced age of the building and the expensive renovation which would be required to make the building suitable for any useful academic purpose.

MOTION: Mrs. Collison moved the board authorize Iowa State University to raze Coburn House. Mr. Barber seconded the motion and it passed unanimously.

The Board Office commended the university for its action to raze structures such as Coburn House which have outlived their useful purpose or which have become too expensive to maintain or to renovate.

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION AND PAY PLAN - CONSULTING AGREEMENT. The board was requested to approve, subject to the availability of funds, the engagement of the firm of Booz, Allen and Hamilton to develop and install a position classification and salary program for professional and scientific employees of Iowa State University.

The Board Office reported that the general approach outlined in an agreement presented to the board and related material is professionally sound and consistent with the February directive from the board. Specific amounts of the program such as salary structure and evaluation technique, will be developed in the course of the study. Specific cost information was not presented in the material presented; however, the possibility of a cost reduction of 10 to 15% of the maximum price of \$74,000 is noted, should Booz, Allen and Hamilton be selected to perform similar services for the University of Northern Iowa. The consulting firm suggests that such a reduction be made in a subsequent formal amendment to the contract.

In view of the possibility that the same firm would be selected to do the studies for Iowa State University and the University of Northern Iowa, President Petersen recommended that discussion occur jointly regarding the two items. The recommended action for the University of Northern Iowa as proposed by the Board Office as identical to that of Iowa State University.

The contract presented for approval by the University of Northern Iowa is, with the exception of parties and cost, essentially identical to that proposed for Iowa State University. No cost breakdown was made of the charges and estimated time for the consultant's staff for various phases of the program. However, when the UNI proposal (\$50,000 maximum involving approximately 175 employees in 130 positions) is compared with the ISU proposal (\$74,000 maximum covering approximately 1,000 employees in 400 positions), it is clear that the number of employees is not a controlling factor.

President Petersen commented that the appropriate action would be "subject to funding." She asked whether the hourly rates are going to be incorporated in the agreements. Assistant Vice President Madden reported that he will incorporate them in the agreement if desired. Vice President Stansbury stated that 550 to 750 hours are being referred to at the University of Northern Iowa at an average of \$57 an hour. He said that figure is based on an adjustment of 10% rather than 15%. He said he felt the university should get to 15%. Mr. Madden stated Iowa State University's proposal was

for 950-1,100 professional man hours at an average of \$52 per hour.

Regent Bailey said he wonders what the explanation is that the hourly rates proposed are seemingly higher at the University of Northern Iowa than at Iowa State University. President Petersen noted that the man hours involved would be more. Regent Slife added that once the framework is established the slotting of individual jobs is of lesser importance.

Vice President Stansbury expressed hope that the firm of Booz, Allen and Hamilton, if hiring is approved, would send persons to the institutions who have experience in the area of the institutions. He reported that the firm has indicated persons would be sent who are familiar with education.

Assistant Vice President Madden commented that, hopefully, a single officer can head the study on both campuses. He noted that probably a different associate will have to work in each place because of the amount of work that needs to be done. He noted that the costs of Booz, Allen and Hamilton are very competitive with the other organizations the universities have consulted and added that this is a reasonable package if both universities hire the same consulting firm.

MOTION:

Mr. Bailey moved the board approve, subject to the availability of funds and other details being worked out satisfactorily, the engagement of the firm of Booz, Allen and Hamilton to develop and install a position classification and compensation program for the professional and scientific employees of Iowa State University and the University of Northern Iowa and encouraged the universities to work toward a 15% potential cost reduction of the combined actual time and reimbursable expenses incurred. Mr. Slife seconded the motion and it passed unanimously.

President Petersen reported that the motion is subject to the availability of funds and refinement of the amount of discount along with some working out of the details of the projects.

VETERINARY MEDICINE FACILITIES - ANIMAL RESOURCES STATION. The board was requested to approve two contracts for design service.

The university requested approval of two contracts for design services on this project as follows:

1. A contract with Norvel H. Curry, Engineer, Ames, to provide engineering services for the site development and structures designed for the Ames farm work. The project is expected to cost approximately \$905,000. Maximum compensation to the engineer is set at \$50,000 or 5.5% of the total project cost.
2. An agreement has been negotiated with Lynch-Payne-Champion-Bernabe, Inc. of Des Moines to provide architectural services for the new building on the Veterinary Medicine Research Institute grounds. This project is expected to cost \$350,000 with maximum compensation to the architect set at \$20,000 or 5.7% of the project cost.

The Board Office reported that both of these architects' fees appear to be in line with recent charges for this size project. At the March meeting the board approved a budget of \$1,255,000 for this project, funded by 64th G.A. academic revenue bond proceeds. The division of project costs is \$905,000 - Animal Resource Station on the Ames farm; \$350,000 - Additions to V.M.R.I.

At the March meeting the university requested authority to negotiate for design services under established board procedures. Part of those procedures, as set forth in Section 9.12 of the board's Procedural Guide, is "C. The Executive Secretary of the board shall notify the Office of the Iowa Chapter of the American Institute of Architects that a project architect is to be selected." This was not done on either one of these contracts. The Board Office contacted the university after the March board meeting and was informed that, because of the nature of the work to be carried out, the university would be negotiating with a single architect on each of the projects. There would be no competition on either project.

The Board Office reported that the university should explain to the board why established board procedures were not followed on these projects. There is a brief explanation on the reason for the sole consideration of the Lynch firm in that this firm provided the architectural services for the original animal isolation building on the V.M.R.I. site. There is no information given in the docket item as to why Norvel Curry was the only firm contacted on the Ames farm work. In response, Vice President Moore noted that Norvel Curry has done engineering service for the university before and was found to be satisfactory. He noted that there are certain times when solicitation by the university is not desired if a firm desired is already in mind. He noted this action would not occur for a significant project, but in cases like the university library, the same architectural firm who did the original design would be used. He said he feels it would probably be inappropriate to indicate at the time authority to negotiate was requested that a single firm was to be contacted. He said he feels the Procedural Guide addresses itself in the sense that this is not a bidding situation but is, instead, a matter of where the university has to make judgments as to whether the firm is capable and whether it has the time to do the job.

Vice President Moore reported that when the university requests approval for design services that means engineering services or architectural services. He noted that in this case the bulk of the project will be for engineering services.

President Petersen said the principle of the matter is one of importance. She said she feels that when an institution comes forward with some device that is different than carrying out the established procedures it should identify those devices so it is absolutely clear. It would give the board an opportunity to respond if it doesn't feel the changes were appropriately made within policy. Vice President Moore agreed with President Petersen by stating, if such a similar case would occur in the future, the university will identify it at the time it asks for an architect rather than the time the university asks for authority to seek one. President Petersen also recommended the university be in early communication with the appropriate Board Office staff person so that the Board Office is aware of this and can notify the board. Vice President Moore expressed consent.

MOTION: Mr. Barber moved the board approve two contracts for design services for the Veterinary Medicine Facilities - Animal Resources Station with Norvel H. Curry and Lynch-Payne-Champion-Bernabe, Inc. under the terms shown above. Mr. Slife seconded the motion.

Regent Bailey asked regarding the cost for the firms per day and asked what the definition of a day is. Vice President Moore said it may be more preferable to go to an hourly definition of payment. He said he will work toward better clarification.

VOTE ON MOTION: The motion passed with all ayes.

Regent Bailey asked whether the universities consult with each other as to good and poor architects for the others' future reference. President Petersen noted that is done.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Assistant to the Secretary McMurray reported that the Register of Capital Improvement Business Transactions for the period March 14, 1975 through April 11, 1975 had been filed with him, was in order, and recommended approval.

The following purchase order for equipment was recommended:

Veterinary Medicine Facilities - Phase I - Movable Equipment

Source of Funds: Academic Revenue Bond Proceeds \$881,800.00

Mr. McMurray reported that inquiries were sent to 635 vendors and that this actually involves 257 awards. He noted this involves 104 different vendors. He commended the university for its splendid job of explaining any unusual circumstances such as single bid situations or instances where it has taken other than the low bid. He said adequate justification was taken in each of the instances involved. The university purchasing department was commended.

Mr. McMurray reported the university evidently tapped a great deal of sources as far as expertise is concerned. Vice President Moore commented secretarial and clerical help of the university were also involved. He added that Professor Frank Ramsey of the College of Veterinary Medicine performed a prodigious task in doing this. He noted that certain prices are being held open till April 15 and that Mr. McMurray didn't get that document until well into the middle of this week, but he spent most of last evening in order to get board approval at this meeting so that the orders could go in before the bids expired. Mrs. Petersen expressed sincere appreciation to him for the board for his efforts on this matter.

The following construction contract was recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AWARD</u>
Coal Preparation	Advanced Building Systems, Inc., Ames,	General	Base Bid \$77,277.00 Less tax ref. -966.00 \$76,311.00

The following new projects were recommended for approval:

Gilman Hall Addition Roof Replacement

Source of Funds: University RR & A \$50,000

Armory - Partial Roof Replacement

Source of Funds: University RR & A \$30,500

Beardshear Hall Roof Replacement

Source of Funds: University RR & A \$43,500

Bessey Hall Roof Replacement

Source of Funds: University RR & A \$28,000

McKay Hall Addition Roof Replacement

Source of Funds: University RR & A \$26,500

South 16th Street Paving

Source of Funds: University Parking Fines \$25,000

The Board Office reported regarding this latter project that the university plans to pave a two-lane access road from Elwood Drive to the entrance of the new Veterinary Medicine Facilities. The city of Ames intends to pave South 16th Street to U.S. 69 along with an additional two lanes from Elwood Drive to the entrance of the Veterinary Medicine Facilities. The university will either have the city of Ames bid the university portion of the project or the university will bid its share separately.

MOTION:

Mr. Slife moved the board approve the Register of Capital Improvement Business Transactions for the period March 14, 1975 through April 11, 1975; the purchase orders be awarded; the construction project as shown above be approved; the new projects be approved; the executive secretary be authorized to sign all necessary documents. Mr. Brownlee seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the Iowa State University portion of the docket. There were no additional matters brought up for discussion.

UNIVERSITY OF NORTHERN IOWA

The following business pertaining to the University of Northern Iowa was transacted on Thursday, April 10, 1975.

CAPITAL PROJECT HEARINGS. President Petersen called the meeting to order at 11:00 a.m., Central Daylight Time, April 10, 1975, and the roll being called, there were present Mary Louise Petersen, president, in the chair, and the following board members: Bailey, Baldrige, Barber, Brownlee, Collison, Shaw, Slife, Zumbach.

President Petersen stated that this was the day, time and place set for a hearing on the proposed plans and specifications and proposed form of contracts for the following three projects: (1) Campus Lighting Improvements, (b) Library - Phase II - Landscaping, (3) Physical Education Building - Expansion of Locker and Training Facilities on the campus of the University of Northern Iowa.

President Petersen inquired whether there were any present who wished to register objections concerning either the proposed plans and specifications or proposed form of contract on any of the three projects. President Petersen then inquired whether the executive secretary had received any written objections to the project. There being no objections, the president declared the public hearing closed.

The following business pertaining to the University of Northern Iowa was transacted on Friday, April 11, 1975.

REPORT AND PROPOSED AGREEMENT. ISPIRG. See State University of Iowa section, these minutes, for discussion and action.

UNIVERSITY OF NORTHERN IOWA DORMITORY DINING RATES, 1975-76. The discussion pertaining to this item is found under the general portion of these minutes under "Dormitory Budgets for 1975-76."

PROFESSIONAL AND SCIENTIFIC CLASSIFICATION AND PAY PLAN - CONSULTING AGREEMENT. The discussion regarding the University of Northern Iowa's professional and scientific classification and pay plan was taken up at the time of consideration of the Iowa State University plan. Action for both universities is recorded under that portion of these minutes.

REGISTER OF PERSONNEL CHANGES. The action reported in the Register of Personnel Changes for the month of March 1975 was ratified by the board. It was noted that the register included one promotion from assistant professor to associate professor effective August 20, 1975.

HONORARY DEGREE: The board was requested to approve the recognition of Mr. James Hearst, Professor of Creative Writing, UNI, by conferring upon him the honorary degree, Doctor of Literature (Litt.D.)

MOTION: Mr. Brownlee moved the board recognize Mr. James Hearst, Professor of Creative Writing, UNI, by conferring upon him the honorary degree, Doctor of Literature (Litt.D.). Mr. Slife seconded the motion.

President Petersen underscored the board's appreciation for Mr. Hearst's work and President Kamerick noted that this recognition has strong university support.

VOTE ON MOTION: The motion passed unanimously.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Assistant to the Executive Secretary McMurray reported that the Register of Capital Improvement Business Transactions had been filed with him, was in order, and recommended approval.

The following construction contracts were recommended for approval:

<u>PROJECT</u>	<u>AWARDEE</u>	<u>TYPE OF CONTRACT</u>	<u>AMOUNT</u>
Noehren Hall - Interior Painting and Repairs	J. A. Dutcher Cedar Falls, Iowa	Painting	\$20,350.00
Library - Phase II - Landscaping	Youngblut Construction Company Washburn, Iowa	Concrete work	\$11,134.00
Library - Phase II - Landscaping	Platt's, Inc. Waterloo, Iowa	Plantings	\$14,080.78
Steam Supply Line	Hurst Excavating, Inc. Waterloo, Iowa	Mechanical	\$42,400.00

The following new projects were recommended for approval:

West Campus Storm Sewers (1975) \$150,000.00

Source of Funds: 1975-77 Capital Askings

This work is urgently required in the summer of 1975 and if the work is not funded in the 1975 legislature the design work will be reimbursed from the UNI-Dome contingency funds. This project is one of four contained in the board's request of \$400,000 for storm sewer work at the university.

Signalization of Hudson Road

Source-of Funds: -1975 and 1976 Institutional Roads - Design Funds	\$ 4,000
1976 Institutional Roads - Construction Funds	\$32,000

Regarding the recommendation for approval of the Steam Supply Line for UNI-Dome, Mr. McMurray recommended the board waive a slight irregularity in that the bid and the EEO form had been signed by different persons of the firm.

MOTION: Mr. Slife moved the board approve the Register of Capital Improvement Business Transactions for the period of March 7 to April 8, 1975; the construction contracts as shown above including the waiver of the irregularity; the two new projects as listed above; the executive secretary be authorized to sign all necessary documents. Mr. Barber seconded the motion and it passed unanimously.

TUITION RATES FOR 1975-76. The board was requested to approve the fee schedule as submitted by the University of Northern Iowa with a revision to increase the Iowa Lakeside Laboratory fee per session to \$130.00 to become effective fall semester 1975. Mr. McMurray said he is not sure of the status of the Lakeside Lab fee but noted if this action were taken, it would be effective for all three institutions because it is a joint institutional venture. President Petersen recommended that since the other institutions were not present that fee be deferred. Vice President Stansbury concurred with President Petersen.

The Board Office reported that the fee schedule as submitted complies with action of the board at its June 27-28, 1974 meeting to increase tuition rates for full time resident students and at its February 13-14, 1975 meeting to eliminate the overload fee for students taking in excess of 18 hours per semester and the non-resident differential fee for non-resident students taking less than five semester hours during the regular semester.

MOTION: Mr. Slife moved the board approve the fee schedule to become effective fall semester 1975 as submitted by the University of Northern Iowa. Mr. Bailey seconded the motion and it passed unanimously.

ACCOUNTS RECEIVABLE (STUDENTS) BILLING SYSTEM. The board was requested to approve a revised installment payment plan and billing system for student tuition and fees and room and board to be effective with the fall session 1975.

The proposed billing system would bill students in equal installments on the 20th or near the 20th of August, September, October, and November for the first semester and January, February, March and April for the second semester for tuition and fees and residence halls room and board. The full amount for each summer session would be billed at the nearest billing period following summer registration. Payment of each installment would be required within fifteen days after the billing date, otherwise registration would be cancelled. The students would be readmitted within seven days after cancellation upon payment of indebtedness and a \$10 reinstatement fee. Reinstatement after the seven day grace period would require special administrative permission.

The Board Office reported that the present billing system included assessment of a \$5 late payment of penalty which has not been imposed because of advice that it would be usurious. The proposed billing system follows the same pattern as that adopted by the board for the University of Iowa excepting for a grace period of seven days rather than ten days at the University of Iowa.

MOTION: Mr. Brownlee moved the board approve the revised installment payment plan and billing system for student tuition and fees and room and board to be effective with the fall session 1975. Mr. Bailey seconded the motion and it passed unanimously.

SPECIAL SECURITY OFFICER. The board was requested to commission the following:

Larry Siems as permanent special security officer at the University of Northern Iowa. Mr. Siems began his employment at the university on April 22, 1974 and has completed training courses at the Iowa Law Enforcement Academy.

MOTION: Mr. Bailey moved the board commission Larry Siems as permanent special security officer at the University of Northern Iowa. Mr. Barber seconded the motion and it passed unanimously.

ENGINEERING CONTRACT. The board was requested to approve a rate change in contract for miscellaneous engineering services with Todd, Hedeem & Associates, Waterloo, Iowa.

The University of Northern Iowa has retained in recent years, with Board of Regents approval, a continuing contract for engineering services for small miscellaneous projects with the firm of Todd, Hedeem & Associates. The rate currently in effect was established in January 1970. The current rates and new proposed rates are listed below:

CURRENT RATES

Registered Engineer	\$17.00 per hour
Technician	12.00 per hour
Draftsman	8.50 per hour
Secretary	6.60 per hour
Telephone Calls	Actual Cost
Reproduction	Actual Cost

PROPOSED RATES

Registered Engineer	\$19.50 per hour
Technician	14.00 per hour
Draftsman	9.00 per hour
Secretary	7.00 per hour
Telephone Calls	Actual Cost
Reproduction	Actual Cost

The arrangement has proven to be of considerable value to the University in providing flexibility in the accomplishment of minor projects and general consultative advice. This arrangement is also complimentary to the university staff in that it allows the Director of Engineering Services to more efficiently make work task assignments for his staff.

Regent Bailey noted that the increase in rates is about 15% in the five years since the current rates were established and said that he feels this is reasonable.

MOTION: Mr. Bailey moved the board approve a rate change in contract for miscellaneous engineering services with Todd, Hedeem & Associates. Mr. Barber seconded the motion and it passed unanimously.

RESOLUTIONS SETTING PUBLIC HEARINGS.

A. Resolution on Heating Plant #1 - Stack Repair. The board was requested to adopt a resolution for a public hearing by the board on plans, specifications, and form of contracts for the project Heating Plant #1 - Stack Repair on May 8, 1975 at 11:00 a.m., CDT, at Iowa School for the Deaf, Council Bluffs, Iowa.

MOTION: Member Slife introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications, and form of contracts for Heating Plant #1 - Stack Repair on the campus of the University of Northern Iowa, and for a notice to contractors of bidding thereon." Member Slife moved that said resolution be adopted, seconded by Member Barber, and after due consideration thereof by the board, the president put

the question and, upon roll being called,
the following voted:

AYE: Bailey, Barber, Brownlee, Slife,
Petersen.

NAY: None.

ABSENT: Baldridge, Collison, Shaw, Zumbach.

Whereupon the president declared the reso-
lution duly adopted.

B. Resolution for Heating Plant #1 - Repairs to Coal Handling Equipment. The board was requested to approve a resolution providing for a public hearing on proposed plans, specifications and form of contracts for the Heating Plant #1 - Repairs to Coal Handling Equipment on May 8, 1975 at 11:00 a.m., CDT, at Iowa School for the Deaf, Council Bluffs, Iowa.

MOTION:

Member Slife introduced and caused to be read the resolution hereinafter set out entitled, "Resolution providing for a notice of hearing on proposed plans, specifications, and form of contracts for Heating Plant #1 - Repairs to Coal Handling Equipment on the campus of the University of Northern Iowa, and for a notice to contractors of bidding thereon." Member Slife moved that said resolution be adopted, seconded by Member Barber, and after due consideration thereof by the board, the president put the question and, upon roll being called, the following voted:

AYE: Bailey, Barber, Brownlee, Slife
Petersen.

Nay: None.

ABSENT: Baldridge, Collison, Shaw, Zumbach.

Whereupon the president declared the
resolution duly adopted.

HUDSON ROAD SIGNALIZATION. The board was requested to: (1) approve a design agreement between the Iowa State Highway Commission under which the University of Northern Iowa is authorized to design and construct the project Hudson Road Signalization, and direct that this agreement be transmitted to the Highway Commission for its approval and (2) approve an agreement for engineering services with Brice Petrides and-Associates, Inc. of Waterloo to carry out the necessary design work on the project.

The university reported that the board at the November meeting approved the 1975-79 institutional roads program. Two signals are to be installed under this project as early as possible in calendar year 1976. The remaining two signals will be installed when Hudson Road is widened to a four-lane highway. Design and engineering agreements are requested for approval at this time so that the installation of the first two signals may be designed, bid, and awarded for construction as early as possible in 1976.

MOTION:

Mr. Brownlee moved the board: (1) approve a design agreement between the Iowa State Highway Commission under which the University of Northern Iowa is authorized to design and construct the project Hudson Road Signalization, and direct that this agreement be transmitted to the Highway Commission for its approval and (2) approve an agreement for engineering services with Brice Petrides and Associates, Inc. of Waterloo to carry out the necessary design work on the project. Mr. Shaw seconded the motion and it passed unanimously.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the University of Northern Iowa portion of the docket. There were no additional matters brought up for discussion.

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on Friday, April 11, 1975.

REGISTER OF PERSONNEL CHANGES. The Register of Personnel Changes for the month of March 1975 was ratified by the board.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Assistant to the Executive Secretary McMurray reported the Register of Capital Improvement Business Transactions for the month of March 1975 had been filed with him, was in order, and recommended approval.

The register contained notations that all contracts on the girls' dormitory addition and the architect's contract on the 1974 improvement project were completed. Notice was given that the final report on the girls' dormitory addition is delayed pending final purchase of movable equipment. A final report on the 1974 projects is pending settlement of a controversy existing between the general contractor and the school over replacement of draperies in the west wing boys' dormitory project.

Regarding the west wing boys' dormitory project, Superintendent Giangreco reported that a check for \$11,000 on the 1974 project, which involved the bathroom renovations in the west dormitory, is being held until settlement is made by Butler Construction Company on the drapery question. The draperies involved were installed in the west dormitory rooms in the 1973 project. The draperies have fallen apart, due to a problem in fireproofing them, and the school and the architect are trying to work out a settlement with Butler Construction Company. During this period of negotiation, the school is holding up other funds due Butler.

Superintendent Giangreco reported that the cost to replace the draperies has now doubled since they first were installed. It would cost \$10,000 to \$12,000 to replace them. He said replacement is necessary but the school does not wish to replace them with the same type of draperies, due to the problem involved.

Mr. McMurray reported that this problem was reported to the Board Office fairly recently. The Board Office has been in contact with the architect.

Regent Collison asked if there is a statute of limitations regarding claims on a contract to which President Petersen responded there is not.

MOTION:

Mrs. Collison moved the board approve the Register of Capital Improvement Business Transactions for the month of March 1975 and the executive secretary be authorized to sign all necessary documents. Mr. Barber seconded the motion and it passed unanimously.

EASEMENT AGREEMENT BETWEEN LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT OF COUNCIL BLUFFS AND IOWA SCHOOL FOR THE DEAF. The Board Office reported that the Board of Directors of Lewis Central Community School District of Council Bluffs, Iowa, is proposing an easement agreement with the Iowa School for the Deaf for the purpose of constructing a new sanitary sewer line. The proposed line, which would begin at the Lewis Central Junior High School, would run across the central campus of Iowa School for the Deaf. The line would connect with ISD's primary sanitary sewer which is located on the north side of the campus. This line, in turn, ties into the sanitary sewer system of Council Bluffs.

Mr. McMurray informed the board that this is to inform the board what's transpiring and to determine if the board has any objections to entering into discussions with Lewis Central Community School District.

Mr. Geasland showed the route of the proposed sanitary sewer system. He reported that Iowa School for the Deaf's sanitary sewer system has adequate capacity at the present time but if an easement agreement were reached, it would provide at no extra cost to the institution a much needed replacement to its present system.

Mr. Geasland noted that the school district is requesting a 30-foot wide strip of land during construction and 10 feet of land afterwards. He said one problem presented is that the easement should give ISD authority to hook into the new line. He also brought up a possible problem regarding capacity of the sewer system. He noted the easement doesn't mention anything about who gets permission from the city on the matter and neither does it say anything about who pays the fee. President Petersen said that if these details can be worked out, the joint venture will be to the advantage of the School for the Deaf. Regent Bailey commented that one way to alleviate the problem about capacity would be to tie the size of the new line to existing capacity needs only.

In absence of objections, President Petersen reported that the Board Office will begin discussions with officials of Iowa School for the Deaf, Lewis Central Community School District and the Attorney General's Office in order that an easement may be prepared at an early date.

President Petersen asked board members and institutional executives if there were additional matters to be discussed under the Iowa School for the Deaf portion of the minutes. There were no additional matters brought up for discussion.

IOWA BRAILLE AND SIGHT SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight Saving School was transacted on Friday, April 11, 1975.

REGISTER OF PERSONNEL CHANGES. The actions reported in the Register of Personnel Changes for the month of March 1975 were ratified by the board.

AGREEMENT WITH UNIVERSITY OF IOWA RECREATION PROGRAM - RECREATION INTERN. The board was requested to approve an agreement between Iowa Braille and Sight Saving School and the State University of Iowa Recreation Education Program. This agreement sets forth the rule, responsibilities, and rights of the University of Iowa Recreation Education Program and the Iowa Braille and Sight Saving School, and of any student enrolled at the university while completing an internship experience to the IBSSS.

The Board Office reported that this agreement is consistent with other similar agreements entered into by the Regent institutions. It appears to provide adequate safeguards to both institutions and does not involve monetary remuneration.

MOTION: Mrs. Collison moved the board approve an agreement between Iowa Braille and Sight Saving School and the State University of Iowa Recreation Education Program. Mr. Baldrige seconded the motion.

Superintendent Woodcock expressed the pleasure of IBSSS over this agreement.

VOTE ON MOTION: The motion passed unanimously.

CHANGE IN POLICY RELATED TO FACULTY-SCHOOL RESPONSIBILITIES. The board was requested to approve changes to "Faculty-School Policy." The Board Office reported that IBSSS is proposing one addition to its policy regarding family-school responsibilities. This change involves the addition to part I of the policy of the following statement: "Exceptions will be considered upon written recommendation from medical, psychological or social services resources." The purpose of this change is to allow some flexibility so that students, upon the recommendation of medical or other specialists, can be admitted to the residential program. The following portion of the policy is herewith reproduced for board members' information.

- I. Students who live in the Vinton Community School District will reside at home and will be day students. Transportation for the school day will be provided by parents or the Vinton Community School buses. Arrival and departure should coincide with the school day.

Day students will be provided noon meals at no cost.

Day students are eligible to participate in all school functions (including the Recreation Program). Transportation to and from IBSSS for out-of-school functions will be the responsibility of parents.

Exceptions will be considered upon written recommendation from medical, psychological or social services resources.

Superintendent Woodcock reported that all those students living within a given radius are expected to live at home. The school has had one or two situations where it seemed in the best interest that a student have the school for a resident environment as the basic family ties were disintegrating. He said the school doesn't want the door open entirely so it is asking for an exception in the policy to consider medical, psychological or social services resources.

MOTION: Mr. Baldrige moved the board approve the suggested change to "Faculty-School Policy."
Mr. Slife seconded the motion.

Regent Collison asked if the school, in changing this policy, would create anything that would assume delinquency on the part of the child. She asked whether a court procedure would be better invoked here. Superintendent Woodcock said he didn't think any problem in that regard would arise. He said the school does not want to take on custodial responsibilities for that child. Regent Collison noted she is looking to protect the child. Superintendent Woodcock reported that this situation is one where social interaction is impossible in the home, and at the school evening recreational activities are made available. Regent Collison said she didn't want this particular situation to lead to another situation and reminded Superintendent Woodcock that this is a delicate balance.

VOTE ON MOTION: The motion passed unanimously.

ENROLLMENT INCREASE - SPECIAL NEED. Superintendent Woodcock reported to the board on recent developments concerning pre-school enrollees. He stated that this is not a request for funds or change in the school's askings, but added, if current askings are found to be inadequate, a request will come before the board.

Superintendent Woodcock reported that seven pre-school students are currently being worked with at the school, but due to the large enrollment next year will not be able to enroll without severely overloading the present population of the pre-school level. He commented he realizes that there has been a drop in enrollment over the past several years, but added that 1973 statistics showed that 20% of the students in braille and sight saving schools had special problems in addition to blindness. He noted that Iowa's school

currently has 36% of its students with such problems. He noted that in 1973 3% of the students had some form of orthopaedic involvement which involved wheel chairs, braces, etc. and in 1975 20% of the students exhibit orthopaedic problems. He said that in 1973 13% of the students had emotional problems whereas in 1975 that percentage has more than doubled. He said the ratio between students coming in and going out is eight out, two in. He said due to these facts, seven students will not be able to be enrolled at IBSSS next year. He noted that the tragic part of not enrolling a student at the appropriate time is that "need" of the student increases. When they do enroll, they are starting from even a different point than they are now. He said he didn't know what the solution to this matter is at present but suggested this be discussed at a legislative hearing to give awareness to meeting the needs of the multi-impaired children. He noted that the school is not holding on to students who can and should be in community schools.

President Petersen asked if the school wanted to serve these students next year. Mr. Woodcock noted this suggestion was presented to a group last week to review and to come back with some alternative solutions, if possible.

Superintendent Woodcock reported that the school has traditionally had a group of students and a group of aides. He suggested a teacher be a programmer for students and almost all the work could then be done by aides regarding pre-academic types of things but that was not placed in as high a priority position as he desired.

Superintendent Woodcock said he has discussed this with Business Manager Berry and they feel there are certain kinds of cutbacks the school could make. He said the school would like to enroll these students if a way is found to be possible.

Mr. Woodcock said the report, which was distributed to members of the board last evening, recommended maximum additional need of \$51,600. He said he was hopeful, however, that the figure could be brought down to \$36,000 to \$38,999 and still put in some innovative types of things. He said the school has the challenge in looking back over its projections for next year to see if some other things can be cut back. He said the education program must not decrease in quality but other items could change in dollar amounts.

It was reported by Mr. Woodcock that this matter really jelled and intensified last week. He reported that this dilemma was not known at the time of budget preparation.

Regent Brownlee stressed emphatically that students' needs must be met and although the program and budget are important, the primary consideration should be to see that these seven students are admitted one way or another. He said no student should be excluded for any reason. He stated that he felt it was important

that the board have an iron-clad policy on admitting these students and that no student who has a need to attend IBSSS should be excluded. Regent Slife agreed that no student should be excluded for budgetary reasons.

Regent Collison noted that this type of matter may come up time and time again and expected increases should be planned.

Superintendent Woodcock reported that these students are coming through what would be a normal enrollment channel but their needs are entirely different than the enrollment population in the past. He noted that one of the school's problems is getting the ground work taken care of in enrolling students. He noted that the state needs better pre-schools to alleviate some of these problems.

Regent Bailey asked Regent Brownlee whether he favored admitting children regardless of whether funds are available and regardless of their impact on other students. President Petersen said the board has the opportunity to obtain funds. Regent Brownlee added that, if there are handicapped children who need to be admitted, the board should always be prepared to admit them and then meet the budgetary problems some way. He said that he feels the board can never make a policy that they just can't be admitted. Regent Bailey expressed some disagreement in that he didn't think one child, for instance, should upset training for possibly 100. Regent Brownlee said he didn't feel that would be the case and we should be ready to admit any child who needs to be there.

President Petersen noted that going back to ask for supplementary funds is not unusual in the history of the board. Mr. McMurray added that is true in that there is precedent for it. He added that in some ways a supplemental request of this type is not unlike enrollment growth requests for the universities.

President Petersen said it would be appropriate to authorize Superintendent Woodcock to work in consultation with the Board Office to arrive at a figure which can be presented to the legislature to review the school's budget and enrollment projections as well as the various alternatives that have come forward from the school. She said if the board wants to put a ceiling on that figure that would be appropriate. She reported that a \$35,000 figure may be appropriate, depending on consultative review. Regent Brownlee reiterated that there are a number of ways to get the needed funds but we cannot exclude children from the school.

MOTION:

Mr. Slife moved the board authorize Superintendent Woodcock to work in consultation with the Board Office to arrive at a figure which can be presented to the legislature which is reasonable after review of the school's budget and enrollment projections as well as a review of the alternatives that have come forward from the school. Mrs. Collison seconded the motion and it passed with all ayes.

Superintendent Woodcock expressed appreciation for the board's responsiveness for these pupils.

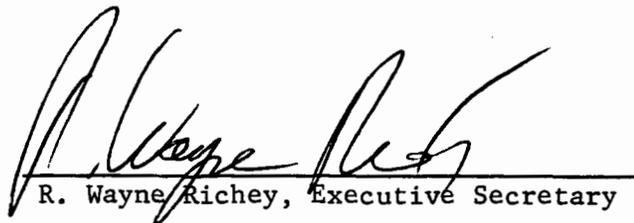
MAIN ADMINISTRATION BUILDING STAIR COLUMNS. Superintendent Woodcock reported that construction of the stair columns has started and proceeding very nicely with a few minor problems. He noted that when digging was started an old cistern was discovered 14 feet in diameter and 21 feet deep and full of water. He said it is surmised that at one time it was part of the school's fire system. He added that the building was built before indoor plumbing. He said the new foundation will be possibly built on a foundation of sand. He noted the front porches renovations are virtually complete.

OPEN HOUSE. Superintendent Woodcock reported that the school held an open house last Sunday which was circulated widely in the newspapers. He reported the afternoon was very successful in that more than 1,000 persons came to the school. President Petersen thanked him and the school for the public relations effort. Superintendent Woodcock added that all the work was done by the IBSSS staff.

REGISTER OF CAPITAL IMPROVEMENT BUSINESS TRANSACTIONS. Assistant to the Executive Secretary McMurray reported there were no items on the register for the month of March 1975.

President Petersen asked board members and institutional executives if there were additional matters to be brought up for discussion under the Iowa Braille and Sight Saving School portion of the docket. There were no additional matters brought up for discussion.

ADJOURNMENT. The meeting adjourned at 2:00 p.m., Friday, April 11, 1975.


R. Wayne Richey, Executive Secretary