

BOARD OF REGENTS STATE OF IOWA

REGENT MERIT SYSTEM

Class Title: Animal Caretaker II

Class Code: 7612

Pay Grade: 207

GENERAL CLASS DESCRIPTION:

Under general supervision, handles, feeds, and cares for animals and animal facilities in compliance with federal, state, and/or university regulations. Provides functional supervision to other employees as required.

CHARACTERISTIC DUTIES & RESPONSIBILITIES:

1. Performs all the duties and responsibilities of Animal Caretaker I.
2. Performs or assists investigators in technical work of-obtaining tissue, milk, blood, urine and stool samples.
3. Performs treatments as directed by supervisor or veterinary staff. Euthanizes animals, as directed.
4. Maintains breeding colonies, herds, or flocks including mating of animals and care of young.
5. Follows approved SOP for processing incoming animals of each species.
6. Maintains inventories and notifies supervisor of supply needs.
7. Trains, instructs or supervises research staff, Animal Caretaker I's, laborers, and students as directed.
8. In agricultural setting, may milk, dehorn, implant, castrate and inseminate animals. May also maintain farm equipment.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated to the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed, nor is it intended that related duties cannot be required.

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9. In animal facility, sets-up, uses, and maintains specialized laboratory equipment and/or completes USDA forms for procurement of animals as required.
10. Prepare animals for shipping from the university, including shipping container preparation and record keeping.

KNOWLEDGES, SKILLS AND ABILITIES:

1. Knowledge of standard operating procedures for laboratory animal care or livestock care, as applicable.
2. Knowledge of federal, state, and/or university regulations regarding animal care and use in research and teaching.
3. Knowledge of disease transmission, prevention, and control in animals.
4. Knowledge of reproductive characteristics and behavior in the species.
5. Skill in maintaining accurate records.
6. Skill in administering medication and obtaining biological samples.
7. Skill in construction and maintenance of related equipment and facilities.
8. Ability to train and direct the work of other employees.
9. Ability to understand, communicate, and execute oral and written instructions.
10. Ability to recognize changes in conditions of animals and animal room environment, malfunctioning equipment, and unsafe conditions.
11. Ability to lift and/or move 50-100 pounds.
12. Ability to perform physical labor such as restraining animals, loading and unloading supplies and animals, and standing for prolonged periods of time.
13. Ability to work around noise, dust, odors, fumes, and extremes in temperature.

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MINIMUM ELIGIBILITY REQUIREMENTS:

1. Ability to read, write, and follow instructions.
2. Two years experience and/or education in animal care work, or demonstrated ability in the required skills, or

American Association of Laboratory Animal Science full certification as an Assistant Laboratory Animal Technician with a minimum of one year applicable work experience.
3. Possession of a valid state or commercial driver's license, as required.

REVISION EFFECTIVE: October 15, 2001