The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed nor is it intended that related duties cannot be required.
i. Routine Oral, Rectal, Sublingual, Nasal, Topical, Otic, Ophthalmic, Inhalation, Intraosseous, Injectable Medications
   ii. ACLS (Advanced Cardiac Life Support) Emergency IV medications
d. Emergency Trauma Care
   i. Cervical Stabilization (manual)
   ii. Extremity Stabilization (manual)
   iii. Extremity Splinting
   iv. Eye Irrigation
   v. Eye Irrigation – Morgan Lens
   vi. Hemorrhage Control
   vii. PASG (Pneumatic Antishock Garment)
   viii. Spinal Immobilization
e. Medical/Cardiac Care
   i. Assisted Delivery
   ii. Cardioversion
   iii. Carotid Massage
   iv. BLS (Basic Life Support) – Manual/Mechanical
   v. Defibrillator - Manual/Automated
   vi. Transcutaneous Pacing

3. Completes Point of Care (POC) testing.

4. Provides psychological support to the patient and family based on assessed needs.

5. Communicates any pertinent changes in patient condition or disposition and report unusual incidents. Performs related and routine clerical tasks pursuant to performing the aforementioned duties.

6. Other duties as assigned.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Knowledge of and ability to perform Advanced Cardiac Life Support (ACLS) procedures.

2. Knowledge of drug and medical terminology.

3. Knowledge of most common emergency drugs and their uses and usual doses.

4. Knowledge of institutional and unit policies, processes, and forms.

5. Ability to perform patient care as delegated.

6. Ability to transport monitored patients.

7. Ability to use a computer.
8. Ability to maintain and stock inventory.
9. Ability to alter work schedule to meet unit/patient needs.
10. Ability to maintain effective working relationships.
11. Ability to communicate effectively with staff, students, patients and the public.
12. Ability to follow oral and written instructions.
13. Ability to treat patient issues with confidentiality.
14. Ability to complete an assignment under time-sensitive and highly stressful situations while maintaining composure and focus.
15. Ability to complete an assignment and follow-through with a problem to solution within the scheduled period.
18. Ability to recognize their own errors and those of others and check with appropriate source for clarification of problems.
19. Ability to precept EMT (Emergency Medical Technician) and Paramedic students.

MINIMUM ELIGIBILITY REQUIREMENTS:

1. Graduation from high school, and
2. Current paramedic certification by the Iowa Department of Public Health, Bureau of Emergency Medical Services, and
3. Current course completion card in Basic Life Support (BLS) for Healthcare Provider by the American Heart Association, and
4. Current course completion card in Advanced Cardiac Life Support (ACLS) by the American Heart Association

REVISION EFFECTIVE: March 1, 2022