

**BOARD OF REGENTS
STATE OF IOWA
REGENT MERIT SYSTEM**

Class Title: Paramedic

Class Code: 7212

Pay Grade: 409

GENERAL CLASS DESCRIPTION:

Under direct supervision of an Emergency Medicine Department Staff Physician, Nurse Manager or designee, assists with basic emergency patient care services in the Emergency Treatment Center.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

1. Assists registered nurses, physicians and physician assistants in the delivery of patient care, with regard to patient condition and age.
2. Performs patient care related to oxygen therapy and monitoring, cardiac monitoring (acquiring and interpreting 12-lead EKGs, cardioversion and defibrillation), vital signs, specimens (i.e. blood, urine or sputum) and properly packaging and sending to specimen control.
3. Initiates IVs and venipuncture samples as well as bedside glucose monitoring.
4. Assists with hemorrhage control, spinal immobilization and splinting.
5. Under the direction of a medical doctor, registered nurse, or physician assistant administers routine oral, rectal, sublingual, nasal, topical, otic, ophthalmic, inhalation, intraosseous and injectable medications not requiring a high level of skill or nursing judgment; administers ACLS emergency IV medications.
6. Provides psychological support to the patient and family based on assessed needs.
7. Notifies Nurse Manager/designee of any pertinent changes in patient condition or disposition; report unusual incidents, complaints or concerns to Nurse Manager or designee, as appropriate.
8. Performs related and routine clerical tasks pursuant to performing the aforementioned duties.
9. Other duties as assigned.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed nor is it intended that related duties cannot be required.

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KNOWLEDGE, SKILLS, AND ABILITIES:

1. Knowledge of ACLS procedures.
2. Knowledge of drug and medical terminology.
3. Knowledge of most common emergency drugs and their uses and usual doses.
4. Knowledge of institutional and unit policies, processes, and forms.
5. Knowledge in the operation and location of equipment of the ground transport vehicle.
6. Ability to perform ACLS, procedures.
7. Ability to perform patient care as delegated.
8. Ability to transport monitored patients.
9. Ability to use a computer.
10. Ability to maintain and stock inventory.
11. Ability to alter work schedule to meet unit/patient needs.
12. Ability to maintain effective working relationships.
13. Ability to communicate effectively with staff, students, patients and the public.
14. Ability to follow oral and written instructions.
15. Ability to treat patient issues with confidentiality.
16. Ability to complete an assignment under time-sensitive and highly stressful situations while maintaining composure and focus.
17. Ability to complete an assignment and follow-through with a problem to solution within the scheduled period.
18. Ability to recognize own errors and those of others and check with appropriate source for clarification of problems.
19. Ability to preceptor EMT and Paramedic students.

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MINIMUM ELIGIBILITY REQUIREMENTS:

1. Graduation from high school, and
2. Current paramedic certification by the Iowa Department of Public Health, Bureau of Emergency Medical Services, and
3. Current course completion card in Basic Cardiac Life Support for Healthcare Provider by the American Heart association, and
4. Current course completion card in Advanced Cardiac Life Support by the American Heart Association, and
5. Minimum one (1) year advanced life support field experience as an emergency response paramedic, or current ER experience with a history of advanced life support field experience.

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REVISION EFFECTIVE: October 21, 2013