

**BOARD OF REGENTS
STATE OF IOWA
REGENT MERIT SYSTEM**

Class Title: Athletic Facilities Attendant

Class Code: 5911

Pay Grade: 208

GENERAL CLASS DESCRIPTION:

Under general supervision, directs and aids in the maintenance of indoor/outdoor athletic fields, courses, courts and tracks and setting up for various University events. Performs general maintenance and repair on buildings and equipment. Provides functional supervision to other grounds department staff members and students.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

1. Maintains indoor/outdoor tracks, playing fields; drags and rolls as necessary; applies dirt, sand, cinders, sawdust, fertilizer, etc., as required; sods, sprays, seeds, oils and/or water as appropriate; adjusts, repairs, installs, and replaces, etc. to insure proper preparation of facility.
2. Prepares indoor/outdoor facilities (i.e. layout, marks boundaries, applies top dressings, sets up ticket booths) for intercollegiate and intramural athletic events; sets up and tears down for University events; assists at events as required.
3. Maintains records in layout and preparation of indoor/outdoor athletic facilities; prepares for events upon receipt of schedule; plans long-range work schedules and determines daily work activities.
4. Directs the work of groundskeepers, laborers and/or student assistants.
5. Operates power equipment such as mowers, tillers, sprayers, small trucks, Cushman trucksters, fork lifts, self-propelled scrubber sweepers, and small tractors necessary to maintain athletic facilities.
6. Maintains, repairs, and inventories mechanical and electrical equipment; performs maintenance tasks and facility needs/preparations for daily operations; inspects and services equipment and facilities, perform minor maintenance repairs as necessary and reports major problems.
7. Assists in a variety of duties related to proper maintenance of indoor/outdoor athletic facilities (transporting equipment, shoveling, cleaning, etc.).

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed nor is it intended that related duties cannot be required.

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8. Performs appraisals of the condition and cleanliness of grounds and facilities and initiates requests for corrective action as needed.
9. Responds to calls for emergency services including snow removal as required.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Ability to understand and follow oral and written instructions.
2. Ability to operate and care for equipment necessary to maintain athletic facilities.
3. Knowledge of proper safety techniques to be used in the operation of maintenance equipment.
4. Knowledge of pesticide application, storage, and record keeping as prescribed by state statutes.
5. Knowledge of proper field markings and application techniques for varying athletic events.
6. Ability to provide functional supervision .
7. Ability to communicate effectively, both orally and in writing, with students, staff, vendors and general public.
8. Ability to work in a variety of environments including confined spaces, low light areas, at heights, with exposure to temperature extremes.
9. Ability to work outside during inclement weather and to be on call during emergency situations.

MINIMUM ELIGIBILITY REQUIREMENTS:

1. Two years experience as Groundskeeper or equivalent experience attained elsewhere or a combination of at least one year of groundskeeping experience and indoor/outdoor athletic facility maintenance experience to equal two years total or any combination of related experience and education from which comparable knowledge and ability can be acquired which totals two years.
2. Depending on the specific needs of the university, may be required to have successfully completed commercial certification tests (30T-Ornamental and Turf) for application of pesticides and be eligible to be certified. May be required to successfully complete other commercial certification tests as required.
3. Possession of State Driver's or Chauffeur's license.