

**BOARD OF REGENTS
STATE OF IOWA
REGENT MERIT SYSTEM**

Class Title: Carpenter

Class Code: 5061

Pay Grade: 209

GENERAL CLASS DESCRIPTION:

Under general supervision, applies knowledge and skill at the level of a journeyworker to build and repair wooden and related structures, and performs other duties related or incidental thereto.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

1. Constructs, installs, and repairs cabinets, doors, windows, screens, shades, blinds, and other components not available from commercial sources.
2. Constructs partitions and builds and strips concrete forms; insulates walls and installs ceilings; performs demolition work as necessary.
3. Lays tile, linoleum, laminates and various other kinds of coverings on floors and other surfaces; patches, repairs or replaces work and damaged floors; installs counter tops and covers other surfaces; cuts forms and adheres coverings to various shapes and types of surface; and tapes and finishes dry wall.
4. Draws rough layouts and reads and interprets blueprints and drawings.
5. Assists in directing work and training of apprentices and other help.

KNOWLEDGES, SKILLS AND ABILITIES:

1. Knowledge of the principles, methods and techniques used in the carpentry trade.
2. Ability to perform the full range of carpentry tasks independently.
3. Ability to interpret and follow carpentry instructions and specifications such as blueprints, manuals, sketches, and work orders.
4. Ability to operate safely and care for carpentry tools, machines and equipment.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed, nor is it intended that related duties cannot be required.

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5. Knowledge of materials used in carpentry and ability to determine materials needed for the job and prepare cost estimates.
6. Ability to lift or maneuver up to 100 pounds.
7. Knowledge of the occupational hazards and safety precautions of the trade.
8. Ability to erect ladders and work at heights.

MINIMUM ELIGIBILITY REQUIREMENTS:

Four years of experience in the trade, including apprenticeship.

REVISION EFFECTIVE: July 1, 1990