

**BOARD OF REGENTS  
STATE OF IOWA  
REGENT MERIT SYSTEM**

**Class Title:** Photo Technician I

**Class Code:** 4211

**Pay Grade:** 403

**GENERAL CLASS DESCRIPTION:**

Under direct supervision, performs work involving the printing of black and white prints.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

1. Exposes, develops and fixes black and white contacts and enlargements.
2. Prepares photo orders for delivery by spotting, sorting, trimming and mounting.
3. Binds slides in cardboard, plastic or glass and inspects for defects.
4. Assists in drying and finishing photos.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Ability to communicate effectively with others.
2. Ability to interpret and follow oral and written instructions.
3. Knowledge of equipment and techniques used in photographic development.

**MINIMUM ELIGIBILITY REQUIREMENTS:**

Ability to read, write and follow instructions.

H:(hr/classdes)4211

**REVISION EFFECTIVE:**

**October 1, 2009**