

MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Amendments to Iowa Administrative Code
Date: December 1, 2004

Recommended Actions:

1. Approve adoption of amendment to the Iowa Administrative Code §681, Chapter 9.
 2. Authorize the Executive Director to file the appropriate documents.
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Executive Summary:

Iowa Administrative Code Revisions The Board is asked to approve the adopting of an amendment proposed to Chapter 9.

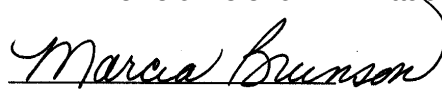
Chapter 9 – Tuition Notification In September 2004, the Board approved filing notice to amend Chapter 9 of the Regents Administrative Rules relating to timing of changes in tuition and mandatory fees.

The Eightieth General Assembly enacted 2004 Iowa Acts, House File 2418 which eliminated the month by which the Board must make the decision about increases in tuition or mandatory fees.

Formerly, the statute required that the Board make the final decision about tuition or mandatory fees increases for a fiscal year in November of the previous fiscal year.

When these changes were initially filed, a period for public comment was established. The comment period ended November 2, 2004. No comments were received.

The proposed amendment is shown in Attachment A and the rule after the revision is shown in Attachment B.


Marcia R. Brunson

Approved: 
Gregory S. Nichols

**CHAPTER 9
POLICIES, PRACTICES, AND PROCEDURES**

681 – 9.6(262) Notification to students on increases in tuition, fees or charges.

9.6(1) Not less than 30 days prior to action by the board on any proposal to increase tuition, fees, or charges at one or more of the institutions of higher education under its control, the board of regents shall send written notification of the amount of the proposed increase and a copy of the ~~docket~~ memorandum relating to the proposed increase to the elected president of the government of the student body at ~~the~~ each affected ~~institutions~~ institution . The materials shall be sent to the person identified by each institution as the student government president and ~~mailed~~ transmitted to the student government office listed in each university directory.

The final decision on the increase in tuition for a fiscal year shall be made ~~no later than the~~ at a regular meeting held in November of the preceding fiscal year. The regular meeting held in November will be held in Ames, Cedar Falls, or Iowa City which is to be held in one of the three universities' cities but is not and will not to be held during the period in which classes have been suspended for Thanksgiving vacation a university holiday or break.

9.6(2) If a proposal to increase tuition, fees, or charges at one of the universities is increased ~~over~~ from the previous ~~month~~ meeting's written proposal, or a new fee or charge is proposed, student leaders shall be sent copies of the ~~docket~~ agenda materials, and an additional 30 days' notice to students will be scheduled prior to board action on that portion of the proposal.

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The final decision on the increase in tuition for a fiscal year shall be made at a regular meeting which is to be held in one of the three universities' cities but is not to be held during a university holiday or break.

9.6(2) If a proposal to increase tuition, fees, or charges at one of the universities is increased from the previous meeting's written proposal, or a new fee or charge is proposed, student leaders shall be sent copies of the agenda materials, and an additional 30 days' notice to students will be scheduled prior to board action on that portion of the proposal.