

**Audit and Compliance Committee  
Board of Regents, State of Iowa  
Minutes  
August 4, 2005  
RiverCenter / Adler Theater  
Davenport, Iowa**

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**Members**

Teresa Wahlert, Chair	Ruth Harkin	President Michael Gartner (ex officio) (absent)
Mary Ellen Becker	Rose Vasquez	President Pro Tem Robert Downer (ex officio)

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**The Audit and Compliance Committee convened at 10:05 a.m.**

Chair Wahlert introduced the new Internal Audit Director, Todd Stewart. Mr. Stewart will begin his duties in late August. His background includes experience in a variety of finance and accounting roles inside and outside the Regent enterprise. Mr. Stewart stated that he is working on getting up to speed with regard to the internal audit program including staffing, the FY 2006 audit plan, and the Regent transformation plan.

**Minutes from May 4, 2005, Committee Meeting**

MOVED by BECKER, SECONDED by HARKIN that the May 4, 2005, minutes be approved.  
MOTION APPROVED UNANIMOUSLY

**Claims and Activity Report and FY 2006 Internal Audit Plan**

Susan Anderson requested that the Claims Activity Report be deferred until November. Information received from the Attorney General's Office was in conflict with information provided from the institutions.

Chair Wahlert recommended delaying the Claims Activity Report and the FY 2006 Annual Internal Audit Plans until the November 2005 meeting.

**State of Iowa Reports**

The Committee received reports relating to the Comprehensive Annual Financial Report and the Single Audit Report. These two reports represent the Iowa state-wide financial statements. The financial activities of the Board of Regents and its institutions are included in these reports. State Auditor David Vaudt stated that the reports contained no material comments related to the Regent institutions.

**Internal Audit Reports**

The Committee discussed several reports with Interim Internal Audit Director, Dick See. Chair Wahlert requested:

- Reissuance of the Data Backup and Business Continuation Planning audit with unresolved issues reported as open and corrective timelines indicated. Todd Stewart will report to the Board in November;
- Development of an enterprise-wide policy with regard to cell phone and Internet usage, as a supplement to the Cellular Phone and Internet Connectivity Practices audit; and
- Additional information and clarification of financial constraint versus risk with regard to the Health Care Information System - Software Change Management audit.

**The Audit and Compliance Committee adjourned at 10:40 a.m.**