Des Moines, Iowa
October 14 and 15, 1954

A meeting of the State Board of Education was held in the Board's office in the State Office Building in Des Moines, Iowa, on October 14 and 15, 1954.

PRESENT:
All sessions: Mrs. Archie, Mrs. Brooks, Mr. Hagemann, Mr. Hamilton, Mr. Plock, Mr. Rider, Mr. Stevens, and Mr. Strawman, members of the State Board of Education; Mr. Dancer, Mr. Gernetzky, and Mr. Walsh, members of the Finance Committee; Miss Lenihan, assistant secretary; Provost Davis and Assistant Business Manager Jolliffe, of the State University; Provost Jensen and Business Manager Platt, of the Iowa State College; Dean Nelson and Business Manager Jennings, of the Iowa State Teachers College; Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf; and Superintendent Spear and Business Manager Wynn, of the State Sanatorium.

October 14, only: President Hilton, of the Iowa State College; and President Maucker, of the Iowa State Teachers College.

ABSENT:
All sessions: Mr. Fredricksen, member of the State Board of Education; President Hancher, of the State University; and Superintendent Overbeay, of the Iowa Braille and Sight-Saving School.

October 15, only: President Hilton, of the Iowa State College, and President Maucker, of the Iowa State Teachers College.

President Rider in the chair and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on October 14, 1954, when the Board met at 3 p. m.: (Committee meetings began at 5:30 a. m.)

EXECUTIVE SESSION. The Board resolved itself into executive session at 3 p. m. The Board arose from executive session at 4:15 p. m., and resumed regular business.
October 14-15, 1954 - General or miscellaneous

DINNER - RECESS. President Rider stated that officers and members of various committees of the Iowa Farm Bureau Federation would be guests of the Board at a dinner in the Fort Des Moines Hotel at 5:45 p.m.; and at 4:45 he recessed the meeting until 9 a.m., October 15, 1954.

October 15, 1954

The following business relating to general or miscellaneous matters was transacted on October 15, 1954:

APPROVAL OF MINUTES. On motion, the minutes of meetings of the State Board of Education were corrected and approved, as follows:

Meeting held July 8 and 9, 1954.
Meeting held August 5 and 6, 1954.
Meeting held September 9 and 10, 1954.

APPROVAL OF MINUTES - FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University
Iowa State College
Iowa State Teachers College
Iowa School for the Deaf
Iowa Braille and Sight-Saving School
State Sanatorium

March, April and May, 1954
February, March and April, 1954
May, June, July and August, 1954
May, June, July and August, 1954
April and May, 1954
May, June, July and August, 1954

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT, SEMINAR AT SPRINGBROOK STATE PARK - IOWA LAKESIDE LABORATORY. Provost Davis discussed the report made to the Committee on Educational Coordination of the Third Annual Interinstitutional Seminar held at Springbrook State Park, July 23-24, 1954, and stated that the Committee is cognizant of the action taken by the State Board of Education on December 5, 1952, relative to Iowa Lakeside Laboratory and that some headway is being made toward carrying out the recommendations that were approved at that time.
October 14-15, 1954 - General or miscellaneous

BUILDING AND BUSINESS COMMITTEE - PROCEDURES. At the meeting held on June 8-9, 1954, the entire matter regarding the authority to be granted to the Building and Business Committee and the Finance Committee relative to construction and business matters and the procedures to be followed by those committees was referred to the Chairman of the Building and Business Committee and the Finance Committee to study and draft a resolution to be submitted to the State Board of Education for adoption.

Secretary Dancer reported that the Finance Committee had asked the Institute of Public Affairs to review matters pertaining to business and construction and to assist in drafting recommendations and he submitted for study and consideration prior to the next meeting the initial report which makes recommendations covering capital improvements only.

BOARD MEETINGS - PROCEDURES. The Finance Committee reported that because Board members and executives have expressed concern over the increasing amount of time consumed by routine matters at Board meetings it seemed that some revision of procedures should be considered, and it submitted an analysis of the program being followed compared with the following program suggested:

First day - morning session
1. Full board meets to consider State Sanatorium matters.
2. Full board meets to consider Iowa School for the Deaf matters.
3. Full board meets to consider Iowa Braille and Sight-Saving School matters.

Only the executives of the three smaller institutions need be present at the morning session. This makes a half day available to the 9 executives of the larger institutions for other pressing demands.

First day - afternoon session
4. Full board meets to consider matters affecting all or several of the institutions, i.e., those listed in the general section of the docket.

This is the only session when the full contingent of 27 persons need be present.
Full board meets to consider matters affecting Iowa State Teachers College.

Five executives of the three smaller institutions need not be present the second day.

Full board meets to consider Iowa State College matters.

Three executives of the Iowa State Teachers College need not be present.

Second day - afternoon session

7. Full board meets to consider State University of Iowa matters.

Three executives of the Iowa State College need not be present.

The total number of man days of labor saved using the proposed meeting procedure rather than the previous one is 13.25.

Naturally, the scheduling of the institutions' appearances could be changed or rotated. Experience will show what is the schedule most favorable to everyone. It should also be understood that any or all of the administrative officials are welcome to attend all or any part of the meetings.

One might wonder if the functions of the Faculty Committee and the Building and Business Committee have been abolished. They have not been. But they have been changed. You have perhaps noted that under the proposed meeting procedure all matters are brought up before the full Board once. Under the old system matters come before half of the Board members twice—many times in the same form before the committee as before the Board. This is outright duplication and when the Board is pressed for time—as it always is—it cannot afford the luxury of hearing the same things twice. Under the proposed system only those matters which are so complex or controversial as to require special investigation are sent to the Committees. This allows the committee to spend all of its limited time on a few matters worthy of additional attention. Very well, but when will the committees meet?

When a matter has been referred to a committee that committee may meet as follows:

1. In the evening after Board has recessed for the day—or,
2. In the morning before the Board reconvenes for that day—or,
3. In the afternoon following final adjournment—or,
4. Hold the matter over until the afternoon or morning just before the next Board meeting—or,
5. Arrange for special meetings in between Board meetings.
In a nutshell then, the advantages of the proposed system over the present system are:

(1) saves the time of top personnel who can devote the time saved to other pressing problems;

(2) eliminates duplication and time spent of the same Board members hearing the same thing twice and of the executives presenting the same matters twice to the same people;

(3) eliminates busy personnel sitting idly by during long periods of time and the resulting embarrassment—both to the Board and the executives;

(4) improves the efficiency of the standing committees by cutting down their tedious work, freeing them to devote more time to fewer and more important problems;

(5) makes more time available for the discussion and study of broad educational policies.

Mrs. Brooks moved that the proposed procedure for conducting business be tried out at the December meeting. The motion was seconded by Mr. Plock and passed.

DORMITORY FINANCING. Mr. Hagemann reported that conferences had been held on September 8, 1954, and October 13, 1954, with representatives of the agencies financing the dormitory program and that definite assurance had been given that arrangements could be made for borrowing funds for the following, subject to agreement on terms, but the agencies felt that further study should be given to the financing of the new women's dormitory at the State University before they could make commitments:

Westgate Dormitory at the Iowa State College;
Linden Hall, Iowa State College;
Addition to Hillcrest Dormitory at the State University.

LIBRARY BOOKBINDING CONTRACT - CANCELLATION. At the meeting held on September 9-10, 1954, Business Manager Platt, of the Iowa State College, recommended that the contract for bookbinding with Hertzberg Craftsmen, Des Moines, Iowa, be cancelled because that firm is going out of business, and requested authority to
place orders for binding on the basis of quotations. (See Board minutes of March 12, 1946.)

The contract with Hertzberg Craftsmen is for bookbinding at the State University and the Iowa State Teachers College, as well as the Iowa State College, and the business managers of those institutions concurred with the recommendation of Business Manager Platt.

Mr. Hagemann moved that the contract for bookbinding with Hertzberg Craftsmen, Des Moines, Iowa, be cancelled and that the State University, the Iowa State College, and the Iowa State Teachers College be authorized to place orders for bookbinding on the basis of quotations. The motion was seconded by Mr. Strawman and passed.

MEMBERSHIP DUES. On motion, authority was granted for payment of membership dues for 1954-1955 as follows, subject to approval by the Executive Council of Iowa:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Council on Education</td>
<td>$75.00</td>
</tr>
<tr>
<td>Iowa Council for Better Education</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

FACULTY MEMBERS - EXPERT WITNESSES. Provost Davis discussed the problems resulting from the increasing use of faculty members as expert witnesses in law suits. At the suggestion of the Faculty Committee, the executives of the institutions concerned were requested to bring in recommendations which would govern the amount of time a faculty member might be released from his regular duties in order to testify as an expert witness.

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - IOWA TV SCHOOLTIME - BUDGET. Secretary Dancer reported that at a meeting of the Iowa Joint Committee on Educational Television held on October 11, 1954, a budget of $6,450.00 for the Iowa TV Schooltime program for 1954-1955 was approved; and he stated that this
would not be the entire budget of the Iowa Joint Committee on Educational Tele­
vision for 1954-1955, although it would be the major part. On motion, the
budget for the Iowa TV Schooltime program for 1954-1955 was approved.

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - STATE EDUCATIONAL TELEVISION
SYSTEM - REPORT. Secretary Dancer reported that the Iowa Joint Committee on
Educational Television, after several meetings and considerable study, was recom­
mending that legislation be introduced at the next session of the legislature
to provide for a state system of educational television facilities as follows:

Plan 2-C
Installing adequate studio and field type pickup equipment at Iowa City
and Cedar Falls. Installing field type pickup equipment at Des Moines.
Constructing studios at Cedar Falls, Iowa City and Des Moines. Installing
maximum powered transmitter at Iowa City. Using AT&T facilities to
broadcast on basis of 5-8 hours daily, seven days per week, from any of
four studios through transmitters at Ames and Iowa City.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 - Schedule B-1</td>
<td>$232,200</td>
</tr>
<tr>
<td>2 - Schedule B-2</td>
<td>77,280</td>
</tr>
<tr>
<td>1 - Schedule A</td>
<td>100,000</td>
</tr>
<tr>
<td>3 - Schedule C</td>
<td>105,000</td>
</tr>
<tr>
<td>1 - Schedule H</td>
<td>364,285</td>
</tr>
<tr>
<td>Capital cost</td>
<td>$878,765</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Schedule L (double for 2 years)</td>
<td>411,648</td>
</tr>
<tr>
<td>2 - Schedule J (double for 2 years)</td>
<td>169,376</td>
</tr>
<tr>
<td>1 - Schedule K (double for 2 years)</td>
<td>1,400,000</td>
</tr>
<tr>
<td>Operational costs for two years</td>
<td>1,981,024</td>
</tr>
<tr>
<td>Total for Biennium</td>
<td>$2,859,789</td>
</tr>
</tbody>
</table>

Mr. Dancer stated that the Iowa Joint Committee on Educational Television
is also making plans for the organization of a Citizens Committee to handle the
promotion of the foregoing plan.

The report was received.

NEXT MEETING. The next meeting of the State Board of Education will be held at
the State University, Iowa City, Iowa, on November 4, 5 and 6, 1954.
Elizabeth Danes, research assistant professor in the Department of Ophthalmology, College of Medicine, salary increased from \$4,250 to \$5,500 a year, twelve months' basis, effective as of September 1, 1954, payable from the American Cancer Grant Account Q246.

Dr. Robert B. Michener, physician in Student Health Services, salary increased from \$6,540 to \$6,900 a year, twelve months' basis, plus insurance programs, effective as of September 15, 1954, and his name transferred from line 6 to line 9 of the budget of Student Health Services.

Glen E. Clasen, assistant superintendent of the University Hospitals, salary increased from \$10,500 to \$11,100 a year, twelve months' basis, plus insurance programs, effective as of October 1, 1954, the sum of \$450 needed to pay this increase to be transferred from Account D202, Unused Salaries.

FEE SCHEDULE. Upon the recommendation of Provost Davis and the Faculty Committee the following schedule of fees, revised in accordance with the Board's action of August 5, 1954, were approved effective with the academic year 1955-1956 and the 1956 summer session:

<table>
<thead>
<tr>
<th>College</th>
<th>Fees per Semester 1954-1955</th>
<th>Fees to be Effective September 1955</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resident</td>
<td>Non-Resident</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>$78</td>
<td>$188</td>
</tr>
<tr>
<td>Commerce</td>
<td>78</td>
<td>188</td>
</tr>
<tr>
<td>Dentistry</td>
<td>128</td>
<td>238</td>
</tr>
<tr>
<td>Education</td>
<td>78</td>
<td>188</td>
</tr>
<tr>
<td>Engineering</td>
<td>83</td>
<td>193</td>
</tr>
<tr>
<td>Graduate</td>
<td>78</td>
<td>128</td>
</tr>
<tr>
<td>Law</td>
<td>98</td>
<td>208</td>
</tr>
<tr>
<td>Medicine</td>
<td>128</td>
<td>283</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>88</td>
<td>198</td>
</tr>
<tr>
<td>Nursing (1st 2 years)</td>
<td>78</td>
<td>78</td>
</tr>
<tr>
<td>Degree Program (2nd 2 years)</td>
<td>26</td>
<td>26</td>
</tr>
<tr>
<td>Supplemental Nursing</td>
<td>78</td>
<td>78</td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>63</td>
<td>63</td>
</tr>
</tbody>
</table>

*Effective September 1956 under Board Minutes December 11, 1953
Practical Nursing Summer Session - Increased to \$30.00 (Now \$24.50)
Summer Session - All Colleges 53 53 65 65
Independent Study Unit (Summer Session) Now \$5.00 per s.h. Increased to \$6.25 per semester hour
Social Work Fee A fee is now charged of \$20.00 per semester in addition to regular fees for students doing Field Work. This fee was abolished for the number of students involved is small and its collection is a nuisance. V.A. will not pay this fee for P.L. 345 and P.L. 16 veterans.
October 14-15, 1954 - State University

Projected Registration
Now $4.00 per s.h. Increased to $5.25 per semester hour

Saturday Class
Now $5.00 per s.h. Increased to $6.25 per semester hour

Physical Therapy
(9 months)
Present rate is $212 for nine months Increased $48.00 to $260.00

Linotype Operation and Care
Present rate $231 for 17 weeks and $168 for 12 weeks Increased to $255 for 17 weeks and to $186 for 12 weeks

Orthopedic Surgery
Now $312 per year Discontinued as there is no demand except from doctors who come under regular programs in residency.

Field Geology
Now approved at $50 but fee has not been used for several years Discontinued as students are now registered for regular Summer Sessions

Correspondence Fees
First registration fee $2.00 No change in $2.00 fee
$6.00 per s.h. for Iowa enrollments Changed to $7.00 and $9.00 per s.h.
$8.00 for non-Iowa enrollments

Lakeside Laboratory
Now $31.25 per term Increased to $35.00 per term

Summer Session Workshop Fee
Now based on $6.25 per s.h. Increased to $7.50 per semester hour

University High School & Elementary School
Present rates are:
$10.00 per sem. University Elementary School Increased to:
$5.00 Summer Term (Elem. School only) $13.00 per sem.
$12.50 University High School - Residents of Iowa City School Dist. $6.50
$37.50 Non-residents $16.50

Private Music
Present fees:
$15.00 per sem. for wind, string bass, percussion $50.00 per semester
$30.00 per sem. for piano, voice, violin, cello, viola No Change

Two $30 courses taken simultaneously change to $30 per sem. per course for all private instr.
October 14-15, 1954 - State University

FMO children - $7.50 Increased to $15.00

Applied Music (For regular students) No increase as students will pay the regular $43 per academic year increase

Speech Clinic No increase as students will pay the regular fees for the most part including the recently approved increase
Psychology Clinic
V.A. Psychology

Child Welfare Research Station
Present fee:
A.M. pupils Increased to $25.00 per year
P.M. pupils Increased to $25.00 per year
Summer term pupils Increased to $6.50 per summer term

No change in food or juice fee

STEAM DISTRIBUTION AND REPLACEMENTS - MEDICAL RESEARCH CENTER UTILITY IMPROVEMENTS, CONTRACT II, STEAM DISTRIBUTION. The Building and Business Committee submitted the following report:

The following persons representing the Building and Business Committee of the State Board of Education met in Old Capitol, State University of Iowa, Iowa City, Iowa, at 2:00 p.m., Wednesday, September 15, 1954, for the purpose of receiving bids for Medical Research Center, Utility Improvements - Contract II Steam Distribution.

Present: Mr. Dancer, Mr. Gernetzky, and Mr. Walsh, members of the Finance Committee; and Business Manager Ambrose and Superintendent Horner of the State University.

Steam Distribution and Replacements - Medical Research Center, Utility Improvements, Contract II Steam Distribution - Public Hearing. Superintendent Horner reported that a public hearing was held in his office at 1:00 p.m. as advertised, for the purpose of hearing objections to the plans, specifications, and contract forms for Steam Distribution and Replacements - Medical Research Center, Utility Improvements - Contract II Steam Distribution; that present were Superintendent Horner and members of his staff; and that no objections were filed and no objectors appeared.

Steam Distribution and Replacements - Medical Research Center, Utility Improvements, Contract II Steam Distribution - Bids. The following bids for Steam Distribution and Replacements - Medical Research Center, Utility Improvements - Contract II Steam Distribution, were opened and read:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Check</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan Plumbing &amp; Heating Company, Inc., Davenport, Iowa</td>
<td>$5,200</td>
<td>$102,843.00</td>
</tr>
<tr>
<td>Carstens Brothers, Ackley, Iowa</td>
<td>$6,250</td>
<td>112,787.00</td>
</tr>
<tr>
<td>Hunger Construction Company, Ottumwa, Iowa</td>
<td>$6,000</td>
<td>117,650.00</td>
</tr>
</tbody>
</table>
It was recommended that Ryan Plumbing & Heating Company, Inc., with a base bid of $102,843.00, be awarded the contract.

On motion, the report was approved and the action ratified.

STEAM DISTRIBUTION AND REPLACEMENTS - MEDICAL RESEARCH CENTER, UTILITY IMPROVEMENTS, CONTRACT II, STEAM DISTRIBUTION - CONTRACT. The Building and Business Committee reported that after a poll of the members by the secretary it had awarded the contract for Utility Improvements, Contract II, Steam Distribution, for the Medical Research Center, to the low bidder, Ryan Plumbing and Heating Company, Inc., Davenport, Iowa, on the basis of that firm's bid of $102,843.00, subject to approval and the allocation of funds by the Budget and Financial Control Committee, and the secretary was authorized to sign the contract when a satisfactory surety bond has been filed.

On motion, the report was approved and the action of the Building and Business Committee was ratified.

IOWA MEMORIAL UNION, UNIT #3 - CABINET WORK, FURNITURE, CARPETS AND DRAPERIES - BIDS. The Building and Business Committee submitted the following report:

The following persons met in the Old Capitol at the State University, Iowa City, Iowa, at 2 p.m., September 28, 1954: Dr. Earl Harper, F. W. Ambrose and George L. Horner, all of the State University.

Business relating to the State University was transacted as follows:

Iowa Memorial Union, Unit #3 - Cabinet Work, Furniture, Carpets and Draperies - Public Hearing. Superintendent Horner reported that as advertised a public hearing was held in his office at 1 p.m., September 28, 1954, for the purpose of hearing objections to the plans, specifications, and contract forms for the Cabinet Work, Furniture, Carpets and Draperies for Unit #3 of the Iowa Memorial Union; that present at the hearing were Superintendent Horner and members of his staff; and that no objectors appeared and no objections were filed.

Iowa Memorial Union, Unit #3 - Cabinet Work, Furniture, Carpets and Draperies - Bids Received. At 2 p.m. the following bids for Cabinet Work, Furniture, Carpets and Draperies for Unit #3 of the Iowa Memorial Union were received and opened:
October 14-15, 1954 - State University

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Certified Check</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FURNITURE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Armstrong Furniture Company, Martinsburg, W. Va.</td>
<td></td>
<td>$26,890.00</td>
</tr>
<tr>
<td>Younkers, Des Moines, Iowa</td>
<td></td>
<td>36,071.00</td>
</tr>
<tr>
<td>W. D. MacKenzie Company, Cedar Rapids, Iowa</td>
<td></td>
<td>44,431.65</td>
</tr>
<tr>
<td>Smulekoff's Furniture Company, Cedar Rapids, Iowa</td>
<td></td>
<td>41,511.74</td>
</tr>
<tr>
<td><strong>CARPETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smulekoff's Furniture Company, Cedar Rapids, Iowa</td>
<td></td>
<td>14,822.38*</td>
</tr>
<tr>
<td>L. Jones &amp; Company, Inc., New York, New York</td>
<td></td>
<td>14,880.23</td>
</tr>
<tr>
<td>McLeod Brothers, New York, New York</td>
<td></td>
<td>17,350.50</td>
</tr>
<tr>
<td>W. D. MacKenzie Company, Cedar Rapids, Iowa</td>
<td></td>
<td>15,029.12**</td>
</tr>
<tr>
<td>*Alt. $15,631.13</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>No bid Item C-17</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>DRAPERIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smulekoff's Furniture Company, Cedar Rapids, Iowa</td>
<td></td>
<td>A 2,975.10*</td>
</tr>
<tr>
<td>Morris Fabric Mart, Brooklyn, New York</td>
<td></td>
<td>3,220.00</td>
</tr>
<tr>
<td>W. D. MacKenzie Company, Cedar Rapids, Iowa</td>
<td></td>
<td>3,717.40</td>
</tr>
<tr>
<td>*B $359.20</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CABINET WORK</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Behrens Store Equipment Company, Denver, Colorado</td>
<td>$2,900.00</td>
<td>$57,770.00</td>
</tr>
<tr>
<td>Brooklyn Cabinetworks Corp., Brooklyn, New York</td>
<td>3,397.50</td>
<td>67,950.00</td>
</tr>
<tr>
<td>Jaeger Manufacturing Company, Des Moines, Iowa</td>
<td>2,883.25</td>
<td>57,665.00</td>
</tr>
<tr>
<td>Modern Store Fixture Company, Providence, Rhode Island</td>
<td>No check</td>
<td>62,500.00*</td>
</tr>
</tbody>
</table>

*Received late.

The bids were referred to officials of the State University and the Memorial Union for analysis and recommendations regarding the awarding of contracts.

On motion, the report was approved and the action ratified.

LEASE - LEONARD CURTIS. Upon the recommendation of the Building and Business Committee, Mr. Hagemann moved that the Business Manager of the State University be authorized to lease from Leonard Curtis a section of his greenhouse 24 feet by 100 feet for the period of one year, beginning October 15, 1954, at an annual rental of $200.00, for the purpose of storing campus flowers during the winter. This section is on the east end of the south side of the large green-
house known as Curtis Greenhouse, located on the east side of Highway 218 at the south edge of the city limits of Iowa City, Iowa.

The motion was seconded and on roll call the vote was, as follows:

Aye: Mrs. Archie, Mrs. Brooks, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mr. Fredrickson and Mr. Flock.

The chairman declared the motion passed.

PURCHASE OF PROPERTY. Mr. Hagemann reported that Assistant Business Manager Jolliffe had discussed with the Building and Business Committee the need for the following properties:

- Koser Property, the south 30 feet of Lot 8, Block 91;
- Norris Property, the north 20 feet of the south 50 feet of Lot 8, Block 91;
- Coast Property, at the corner of Church and Clinton streets;

and that a recommendation would be made at a later date.

NEW GOLF COURSE - "FINKBINE FIELD" - CONSENT TO TRANSFER. The Building and Business Committee reported that the Board in Control of Athletics had requested that the new golf course be designated "Finkbine Field", and the following Consent to Transfer of Trust Benefits was submitted:

WHEREAS E. C. Finkbine and W. O. Finkbine previously gave a sum of money to the State University of Iowa for the purchase of property to be used for educational, physical education and recreational purposes, and pursuant thereto the University purchased the golf course property which has since then been named and known as "Finkbine Field".

AND WHEREAS the University is now building a new golf course to replace the old one which has become unsuitable because of the development of highways and other projects adjacent thereto and the University desires to name the new golf course "Finkbine Field" in lieu of the former tract.

AND WHEREAS Mrs. W. O. Finkbine is the surviving widow of W. O. Finkbine, Robert Finkbine is the only heir in law of E. C. Finkbine.
NOW THEREFORE, we the undersigned hereby consent and agree that the new golf course be named and called "Finkbine Field" in honor of the former gift and benefit to the University created by E. C. Finkbine and W. O. Finkbine, under the same terms as originally provided for the first "Finkbine Field", the decedents of said donors to have the privilege and right to use the same without payment of dues.

IN WITNESS hereof we have affixed our signature this


Upon the recommendation of the Building and Business Committee, the Consent to Transfer of Trust Benefits was accepted and the new golf course was designated "Finkbine Field".

PSYCHOPATHIC HOSPITAL - BUDGET INCREASE. Upon the recommendation of President Hancher, as submitted by Provost Davis, and to meet in part increasing demands for services throughout the state, authorization was granted to increase the budget of the Psychopathic Hospital by $13,250.56 for the year 1954-1955 (from $426,000 annually to $439,250.56 annually). The funds to cover this increase are available from balances on June 30, 1954, and the change will not increase the total budget ceiling for the biennium inasmuch as the first year of operation was actually at a level below the proposed revised budget.

BUDGET FOR 1954-1955 - INCREASE IN CEILING. Upon the recommendation of President Hancher, as submitted by Provost Davis, and in consideration of

(1) an increased enrollment of approximately 608 students which resulted in the need for additional teaching staff and general expense totaling $80,795; and

(2) an estimated increase in student fees of $40,000 together with $41,385 of unallocated balances on hand, a combined total of $81,385 in funds available for allocation;

it was voted to increase the biennial ceiling of the Budget for Salaries,
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Support and Maintenance, and Miscellaneous Purposes (Fund A) by $80,795 and to add the increase to Contingency Account A850 to reimburse it for emergency allocations made for increases in staff and general expenses, with the understanding that a report is to be made to the State Comptroller in accordance with the provisions of Section 12, Chapter 6, 55th G. A.

STEAM DISTRIBUTION AND REPLACEMENTS - TUNNEL REPAIRS AT MECHANICAL ENGINEERING

- CHANGE ORDERS. Upon the recommendation of the Building and Business Committee authority was granted for issuing the following change orders to the contract with the Ryan Plumbing and Heating Company for Tunnel Repairs at Mechanical Engineering:

Change Order No. 1, dated September 14, 1954, for miscellaneous piping changes at an addition of $459.88 to the contract price.

Change Order No. 2, dated September 15, 1954, for furnishing and installing construction and connections as shown on plan entitled "Building Connections and Anchor Construction in Corner of Steam Tunnel at Mechanical Engineering Laboratory, State University of Iowa, dated September 10, 1954", at an addition of $6,814.00 to the contract price. (This extra was contemplated in the original specifications as it was impossible to determine the work at time of bidding due to existing construction obscuring conditions at the site.)

BOILER GENERATOR - BOILER #6, POWER PLANT PIPING CHANGES - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted for issuing Change Order #1, dated September 10, 1954, to the contract with Carstens Brothers for Power Plant Piping Changes, Boiler #6, Boiler Generator, covering the moving of 8" header valve to isolate boilers and welding in supporting beams at an addition of $257.33 to the contract price.

CHEMISTRY BUILDING FIRE DAMAGE - TOILET PARTITIONS AND PAINTING, MECHANICAL AND ELECTRICAL WORK - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order #1, dated
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September 27, 1954, to the contract with Carstens Brothers for Mechanical and Electrical Work, Toilet Partitions and Painting - Chemistry Building Fire Damage, covering the replacement of the distilled water line with plastic pipe, fittings, and stainless steel valves at an addition of $3,301 to the contract price.

REMODELING TO IMPROVE CARE AND TREATMENT OF POLIO AND PEDIATRIC PATIENTS (GENERAL HOSPITAL ADDITION AND CHILDREN'S HOSPITAL REMODELING) - ELEVATOR - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order #1 to the contract with Westinghouse Electric Corporation for the elevator for the General Hospital Addition and Children's Hospital Remodeling covering a deduction of $202.00 from the contract price for allowance on elevator cab.

ADDITION TO HILLCREST DORMITORY (SECTION B) - PLANS AND SPECIFICATIONS. The Building and Business Committee reported that it had approved the plans and specifications for the Addition to Hillcrest Dormitory (Section B) and had authorized the publication of a notice of public hearing and an advertisement for bids to be received on November 3, 1954. On motion, the report was approved and the action ratified.

QUIT CLAIR DEY - DEY PROPERTY. At a meeting on May 10, 1947, the State Board of Education authorized the purchase of property from Marvin Hull Dey and the Dey Estate, with life estate on certain described premises to Marvin Hull Dey, Harriet H. Dey and Urania C. Dey; and that action was approved by the Executive Council of Iowa on May 16, 1947.

Mr. Hagemann submitted the following quit claim deed and, upon the recommendation of the Building and Business Committee, moved that it be accepted:
KNOW ALL MEN BY THESE PRESENTS:

That Urania C. Dey, single, of the County of Johnson and State of Iowa for the consideration of one dollar and other valuable consideration in hand paid by The State University of Iowa do hereby sell, assign and Quit-Claim to said State of Iowa for the use and benefit of the State University of Iowa, heirs and assigns all my interest in the following described Real Estate, situated in the County of Johnson and State of Iowa, to-wit:

The east 280 feet of: Commencing at the Southeast corner of Out Lot 31 in Iowa City, Iowa, according to the recorded Plat thereof, running thence North on the West line of Clinton Street 150 feet, thence west parallel with Fairchild Street 330 feet, thence South parallel to Clinton Street 150 feet, thence east on the North line of Fairchild Street 330 feet to the place of beginning.

Also the east 220 feet of: Beginning at a point on the west line of Clinton street 150 feet north of the southeast corner of Out Lot 31 in Iowa City, Iowa, according to the recorded plat thereof, running thence north along the west line of Clinton street 170 feet to the south line of Church Street, thence west along the south line of Church street 330 feet, thence south parallel with the west line of Clinton street 170 feet, thence east parallel with Fairchild street 330 feet to the point of beginning, the same being the north 170 feet of that part of said Out Lot 31 lying between the west line of Clinton street and the east line of Capitol street.

It being the purpose and effect of this deed to terminate and release the life estate and all the terms and obligations thereof reserved to Marvin Hull Dey, Harriet E. Dey and Urania C. Dey in the deeds from said parties and others to the State of Iowa for the use and benefit of the State University of Iowa, dated May 28, 1949 and recorded on page 561 of Book 182 and page 165 of Book 205 of the Deed Records of Johnson County, Iowa, said Marvin Hull Dey and Harriet E. Dey now being deceased, and the said grantee hereby relinquishes all her rights in and to above described premises.

In witness whereof I have set my hand this 13th day of September, 1954.

(Signed) Urania C. Dey

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mrs. Brooks, Mr. Hagomann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mr. Fredricksen and Mr. Plock.

The chairman declared the motion passed.
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REMODELING TO IMPROVE CARE AND TREATMENT OF POLIO AND PEDIATRIC PATIENTS
(GENERAL HOSPITAL ADDITION AND CHILDREN'S HOSPITAL REMODELING) - FEDERAL FUNDS
- COMMITMENT. Secretary Dancer reported receipt of an approved copy of the
Memorandum of Agreement (Part 4, Project Construction Application) signed by
Lewis H. Hoyle, M.D., Acting Regional Medical Director, signing for Leonard
A. Scheele, Surgeon General, between the State University of Iowa Hospital,
Iowa State Department of Health, and the Department of Health, Education, and
Welfare, definitely committing federal funds in the amount of $169,488.56 to
the University of Iowa Hospital Project, Remodeling to Improve Care and Treat­
ment of Polio and Pediatric Patients. (Project No., Iowa - 48-1953) Mr.
Dancer also reported that the five contracts for the construction of the
project had been approved by the United States Public Health Service.

PSYCHOPATHIC HOSPITAL - TRANSFER OF FUNDS - BALANCE, APPROPRIATION 54th G. A.
Secretary Dancer reported that the Governor and the State Comptroller had
refused to approve the request to transfer $40,190.28, the balance in the
appropriation made by the 54th General Assembly for Salaries, Support, Mainten­
ance and Miscellaneous Purposes, Psychopathic Hospital, for the purpose of
making repairs, replacements, alterations, and purchasing equipment for the
Psychopathic Hospital. (See Board minutes of July 8-9, 1954.)

On motion, the matter was referred to Mr. Strawman to discuss with the
State Comptroller.

MEDICAL RESEARCH CENTER - PLANS AND SPECIFICATIONS. Upon the recommendation
of the Building and Business Committee, the preliminary plans and specifica­
tions prepared by Tinsley, Higgins, Lighter and Lyon, as associate architects,
for the Medical Research Center were approved and authority was granted for
them to proceed with the preparation of the final plans and specifications.
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subject to approval by the Budget and Financial Control Committee.

IOWA MENTAL HEALTH AUTHORITY - STATE PSYCHOPATHIC HOSPITAL. Secretary Dancer reported that many individuals, organizations and communities are interested in the permanent legalization of the Iowa Mental Health Authority, originally established by House Joint Resolution 10, passed in 1947 by the 52nd General Assembly; and that these groups after discussion and consultation with the Governor, the State Comptroller, and other state agencies, had agreed that the State Psychopathic Hospital should be authorized to act as the Iowa Mental Health Authority, provided such a step meets with the approval of the State Board of Education. Mr. Dancer stated that legislation is being proposed which would provide that:

1. The State Psychopathic Hospital at Iowa City, Iowa, through its Director, would be authorized to act as the "Iowa Mental Health Authority."

2. There would be created an advisory Mental Health Committee for the State of Iowa, which committee would consist of the Director of the State Psychopathic Hospital at Iowa City, Iowa, the Director of Mental Institutions under the Board of Control of the State of Iowa, the Commissioner of Health of the State of Iowa, one member of the Board of Control designated by said Board, and one practicing psychiatrist representing the private mental hospitals in the state to be appointed by the Governor.

3. It would be the duty of the Advisory Mental Health Committee to formulate the policies for carrying out the provisions of Public Law 487, 79th Congress, and the disbursement of funds appropriated by the State of Iowa for the Iowa Mental Health Authority, and said Committee shall advise the Iowa Mental Health Authority as to the projects to be undertaken under said law and the disbursement of all funds made available under said law.

4. The Iowa Mental Health Authority shall disburse any funds in connection with the mental health program under the supervision of the Comptroller of the State of Iowa.

The Board indicated that it had no objection to the proposed legislation.
STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on October 14, 1954:

TOTAL REHABILITATION OF PATIENTS - LABORATORY READMISSIONS - POLICY CHANGES.

Upon the recommendation of Superintendent Spear and the Faculty Committee the following policy changes were approved:

1. Total rehabilitation within the Sanatorium. That in certain cases, probably very few, the patient remain in the State Sanatorium until his rehabilitation is complete and he is ready to take a job in a new occupation. Tuberculosis is a pauperizing disease, and many patients on leaving the Sanatorium have to begin to work immediately in order to support their families and thus will take any job opportunity that is available although the job may not be in keeping with their pulmonary condition.

2. Laboratory readmission for evaluation of patients on drug therapy. That patients who have had a negative sputum for several months on modern drug therapy yet who have open cavitation be readmitted at the time of check-up for three days for laboratory studies which would include careful examination of the sputum by cultural methods. Some of the patients on the drugs with cavitation will turn positive and be a public health menace, and it is with this thought in mind that the program of readmission of a patient whose disease is most likely to reactivate and become infectious is being established.
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APPOINTMENT. Upon the recommendation of Superintendent Spear and the Faculty Committee, Dr. Mary Godfrey Horan was appointed pathologist at an annual base salary of $6,300 and full maintenance, with the understanding that she is to work half time with half maintenance, effective as of October 1, 1954.

COMPLETION OF SECOND FLOOR AND BASEMENT OF ADDITION TO BUILDING 52, PATIENTS' WING ADDITION - GENERAL CONSTRUCTION - ACCEPTANCE. The Building and Business Committee reported that on October 4, 1954, Everett Witt, representing the Architects, Albert Betz, Physical Plant Superintendent of the State Sanatorium, and Webb Hall, representing the Contractors, had inspected the Completion of Second Floor and Basement of Addition to Building 52, Patients' Wing Addition, and found that the general contractor, Ringland-Johnson Company, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the general construction work of the Completion of Second Floor and Basement of Addition to Building 52, Patients' Wing Addition, was accepted as of this date, October 14, 1954, from Ringland-Johnson Company and payment of the final estimate in accordance with Chapter 573, 1954 Code of Iowa, was authorized.

COMPLETION OF SECOND FLOOR AND BASEMENT OF ADDITION TO BUILDING 52, PATIENTS' WING ADDITION - PLUMBING AND HEATING - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order No. 2 to the contract with Puth-Schultz Company for plumbing and heating in the Completion of Second Floor and Basement of Addition to Building 52, Patients' Wing Addition, covering a deduction of $89.00 from the contract price for omitting the painting of all pipe covering.
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SEWAGE DISPOSAL PLANT - ALLLOCATION OF FUNDS. Secretary Dancer reported that on September 15, 1954, the Budget and Financial Control Committee allocated $50,000 from the General Contingent Fund, Chapter 39, 55th G.A., for repairs and alterations to the Sewage Disposal Plant at the State Sanatorium. (See Board minutes of May 7-8, 1953.)

SEWAGE DISPOSAL PLANT - ENGINEERING SERVICES. The Building and Business Committee reported that the Stanley Engineering Company, Muscatine, Iowa, had been employed to provide engineering services for the Sewage Disposal Plant on a fee basis as follows:

a. For plans and specifications and general supervision of construction, but excluding resident supervision and inspection, a percentage of construction cost in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Construction Cost</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>First $15,000</td>
<td>10%</td>
</tr>
<tr>
<td>Remainder</td>
<td>6%</td>
</tr>
</tbody>
</table>

Construction cost is defined as the total cost of the Project, exclusive of the cost of engineering, legal service, land and right-of-way and Board's overhead.

b. For resident supervision and inspection, a fee equal to the labor cost of such personnel to the Engineers during the period they are required on the project, plus forty per cent (40%) of such cost, plus living and traveling expenses allowed and paid for by the Engineers. The rate paid and expense allowance shall be subject to the approval of the Board.

Mr. Hagmann moved that the action of the Building and Business Committee be ratified and that the contract dated October 12, 1954, with the Stanley Engineering Company to provide engineering services for the improvements to the Sewage Disposal Plant be ratified. The motion was seconded and passed.
The following business relating to the Iowa State College was transacted on October 14, 1954:

RESIGNATIONS. Upon the recommendation of President Hilton and the Faculty Committee the following resignations were accepted:

- Frank Kerekes, assistant dean of the Division of Engineering and professor of Civil Engineering, effective as of September 30, 1954, to become dean of the academic program, Michigan College of Mining and Technology, Houghton, Michigan.
- Everette N. Hong, associate professor of Economics and Sociology (Industrial Economics), effective as of September 15, 1954.
- Arthur L. Hooker, assistant professor of Botany, effective November 10, 1954, to take a position with the United States Department of Agriculture at Madison, Wisconsin.
- Jesse W. Henderson, instructor in the Iowa Veterinary Diagnostic Laboratory, effective as of September 30, 1954, to accept a position in Texas.

LEAVES OF ABSENCE. Upon the recommendation of President Hilton and the Faculty Committee the following leaves of absence were granted:

- T. A. Bancroft, professor and head of the Statistics Department, for the period October 13, 1954, through December 12, 1954, without salary, to accept an assignment from FAO, United Nations, to India.
- Durwin M. Hanson, assistant professor, Engineering Extension Service, for the period October 1, 1954, through December 11, 1954, without salary, to pursue full time graduate study toward a Ph.D.
- Charles S. Gwynne, professor in the Department of Geology, for the period December 16, 1954, through March 15, 1955, without salary, due to the illness of his wife.

PROMOTIONS, SALARY INCREASES, AND TRANSFERS. Upon the recommendation of President Hilton and the Faculty Committee the following promotions, salary increases and transfers were made:
the period from March 1, 1955, to February 28, 1958:

NE 1/4 of SW 1/4, Section 17, less 5 acres for roads and buildings, and
the E 1/2 of the SW 1/4, Section 8, less 1 acre for buildings, all in
Township 83 N, Range 24 W, Story County, Iowa, total 114 acres;

the terms of the lease being:

$22 per acre cash rent, total of $2,508 payable on or before November 1 of
each year. Parties of the first part agree: To grant access to water tank on
North 40 acres and furnish water for livestock and furnish fencing material as
mutually agreed upon to keep fences in good repair. It is mutually understood
and agreed that the North 40 is to be maintained in grass and that a minimum of
20 acres of the South eighty shall be in forage crops unless mutually agreed
otherwise. It is further mutually understood and agreed that party of second
part has the right to lease this land for an additional two years beginning
March 1, 1958, at the same or a lesser rate than above and under the same terms
and conditions as above. It is also mutually agreed that the party of second
part has the right of first refusal in the event that party of first part of-
fers this land for sale.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mrs. Brooks, Mr. Hagemann, Mr. Hamilton, Mr. Plock,
Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mr. Fredricksen.

The chairman declared the motion passed.

ADDITION TO FRILEY-HUGHES DORMITORY - CHANGE ORDER. Upon the recommendation
of the Building and Business Committee authority was granted to execute Change
Order No. 5 to the contract with the W. A. Klinger Company for the construction
of the Addition to Friley-Hughes Dormitory covering the following:

1. Miscellaneous additional quarry tile floor and base in the existing
dining room, including floor and base in walk-in refrigerators,
cutting and patching where equipment was installed, and curbs and
gutters; also patching around new openings in ceramic tile walls
in old serving line areas, Add $3,294.51

2. Washing and painting of ceilings and walls at rear entry way
between existing kitchen and dining hall Add 138.06

3. Wallpapering in Room 116, including grass cloth paper,
other rooms papered instead of painted Add 0.00
For room 116, only Add 108.00

Total Addition $3,540.57