

Des Moines, Iowa
December 3, 4 and 5, 1952

A meeting of the State Board of Education was held in its office in the State Office Building, Des Moines, Iowa, on December 3, 4, and 5, 1952:

PRESENT

Members of the State Board of Education

Mrs. Archie	All sessions
Mr. Hagemann	Evening, December 3, and December 4 and 5
Mrs. Kyseth	Evening, December 3, and December 4 and 5
Mr. Munger	December 4 and 5
Mr. Rider	December 4 and 5*
Mr. Rupe	December 4, except evening, and December 5
Mr. Stevens	All sessions

Members of the Finance Committee

Mr. Dancer	All sessions
Mr. Gernetzky	All sessions

State University of Iowa

President Hancher	Afternoon December 3, and December 4 and 5
Provost Davis	Afternoon December 3, and December 4 and 5
Business Manager Ambrose	Afternoon December 3, and December 4 and 5

Iowa State College

President Friley	Afternoon December 3, and December 4 and 5
Business Manager Platt	Afternoon December 3, and December 4 and 5

Iowa State Teachers College

President Maucker	December 4 and 5
Dean Nelson	Afternoon December 3, and December 4 and 5
Business Manager Jennings	All sessions

State Sanatorium

Superintendent Spear	Afternoon December 3, and December 4 and 5
Business Manager Wynn	Afternoon December 3, and December 4 and 5

Iowa School for the Deaf

Superintendent Berg	December 4 and 5
Business Manager Geasland	Afternoon December 3, and December 4 and 5

Iowa Braille and Sight-Saving School

Superintendent Overbeay	Afternoon December 3, and December 4 and 5
Assistant Secretary Lenihan	Afternoon December 3, and December 4 and 5

* Conference with Mr. Dancer and Mr. Gernetzky late evening of December 3.

Mr. Rider in the chair on December 4 and 5, 1952, and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

Because a quorum of the Board was not present on December 3, 1952, Mrs. Archie and Mr. Stevens heard reports and recommendations of the executives and business managers about the docketed items, and recessed the meeting until 8:30 p.m. at the Savery Hotel, when Business Manager Jennings completed his report.

December 3-4-5, 1952 - General or miscellaneous

December 4, 1952

The following business pertaining to general or miscellaneous matters was transacted on December 4, 1952:

RECESS - LEGISLATIVE BUDGET HEARING. President Rider recessed the meeting so the Board members, the Finance Committee, the executives and the business managers could attend the Governor's Budget Hearing and present the Board's legislative askings for the biennium 1953-1955 to the Governor and the State Comptroller, with the understanding that the Board would reconvene in its office after the hearing.

December 5, 1952

The following business pertaining to general or miscellaneous matters was transacted on December 5, 1952:

SALARY INCREASE. Mr. Rupe moved that the salary of Helen M. Lenihan, assistant secretary, be increased \$20.00 a month, effective upon approval by the Director of the Division of Personnel in the Office of the State Comptroller. The motion was seconded and passed.

APPROVAL OF MINUTES - MEETING HELD OCTOBER 10-11-12, 1952. On motion, the minutes of the meeting of the State Board of Education that was held on October 10-11-12, 1952, were approved.

MEETING HELD NOVEMBER 2, 1952 - APPOINTMENT OF JAMES H. HILTON. President Rider reported that a special meeting of the State Board of Education was held in the LaSalle Hotel in Chicago, Illinois, at 11 a.m., November 2, 1952, at which the following were present:

Mrs. Archie, Mr. Hagemann, Mr. Hamilton, Mr. Plock, and Mr. Rider, members of the State Board of Education; Mr. Dancer, secretary of the Board and member of the Finance Committee; and Dr. James H. Hilton, Dean of the Division of Agriculture of North Carolina State College, and Mrs. Hilton;

December 3-4-5, 1952 - General or miscellaneous

and that Dean Hilton was offered the presidency of the Iowa State College, effective July 1, 1953, which he accepted.

On motion, the report was approved.

APPROVAL OF MINUTES - MEETING HELD NOVEMBER 11, 1952. On motion, the minutes of the meeting of the State Board of Education that was held on November 11, 1952, were approved.

APPROVAL OF FINANCE COMMITTEE MINUTES. On motion, the minutes of the following meetings of the Finance Committee were approved:

State Sanatorium	August, 1952
Iowa School for the Deaf	September, 1952
Iowa Braille and Sight-Saving School	September, 1952

COMMITTEE ON EDUCATIONAL COORDINATION - MAJORITY AND MINORITY REPORTS -

TELEVISION MAJORS AND COURSES. At the meeting held on June 26-27, 1952, upon the recommendation of the Committee on Educational Coordination, the proposed changes in curricula and courses for the catalogue of the Iowa State College for the year 1953, except those relating to television majors for program directors and station managers, were approved.

A part of the Committee's report dated June 23, 1952, is as follows: (See Board minutes of June 26-27, 1952.)

"At a meeting of the Committee in Iowa City, Iowa, on June 20, 1952, approval of the television majors in the 1953-1954 catalogue material of the Iowa State College was voted. Mr. Davis dissented on two grounds:

- "1. The proposed majors do not seem to him to be in line with the conclusions of the group discussion quoted above (June 23 report); and
- "2. These fields seem rather foreign to the main functions of the Iowa State College, and in view of the need for funds to continue and improve the outstanding work of the College in Agriculture, Engineering, Science, Veterinary Medicine and Home Economics, it seemed to him that it would be better to avoid expanding into new fields not closely related to these major enterprises."

December 3-4-5, 1952 - General or miscellaneous

Majority and minority reports of the Committee on Educational Coordination were submitted, as follows:

Majority Report, submitted by M. J. Nelson and J. A. Greenlee:

COMMENTS CONCERNING PROPOSED MAJOR IN TELEVISION AT IOWA STATE COLLEGE

We believe that a major in television is appropriate as one of the fields of concentration within the curriculum in Science at Iowa State College for these reasons:

1. Students who desire employment in the telecasting industry should be permitted to demonstrate competent background for such work. The commonly accepted criterion of suitable training is the completion of a major in television. During the last week of August 1952, representatives of seventy-five college and public school broadcasters attended a television workshop at Iowa State College. When polled individually, members of the group expressed complete acceptance of this criterion. Therefore, students will suffer if they are not permitted to complete a program appropriately identified with the employment for which they are preparing.
2. The minor in television already authorized by the Board of Education for Iowa State College is founded on the unique staff at WOI-TV now engaged in the heaviest local production schedule in educational telecasting. The staff and station facilities will serve students of television as a laboratory in somewhat the same way as the animal clinic serves students of veterinary medicine. Members of the teaching departments in Science, Home Economics, Agriculture, and Engineering will join the WOI-TV staff in giving formal classes related to television. Thus, the basic framework for the television instructional program is developing uniquely, taking advantage of existing facilities and staff, without the expenditure of funds in an amount which could endanger the leadership of Iowa State College in its special fields.

Therefore, we believe the Board of Education should authorize at this time the formal establishment of a major in television as a field of concentration in the curriculum in Science at Iowa State College.

Minority Report, submitted by Harvey H. Davis:

In considering the proposed television major at Iowa State College, I have been mindful of the pride we all feel in the fact that one of our state institutions has the only educational television station in the country. Naturally we are all interested in making maximum use of the station consistent with the major purposes of the College. I am also mindful of the importance of the work done by the major divisions of our State College. Some years ago when I was looking for a dean of the veterinary college at The Ohio State University, I was told by disinterested authorities that the Iowa College was among the top four in the country. In a somewhat similar context, I was informed that home economics at Iowa State College was also among the best. While I have less objective evidence than on the others, I am sure that agriculture and engineering are strong, and that the fine division of science amply undergirds the other programs and goes on to distinction in its own right at the graduate level.

December 3-4-5, 1952 - General or miscellaneous

To keep the above mentioned divisions in the forefront takes energy, imagination and money. I am furthermore aware that the other two institutions of higher education under the Board's management have their own points of excellence, and that the Board desires to keep a division of labor among the three to the end that the state have the best over-all program which can be secured with the funds available. In view of these considerations, it seems to me that in dealing with the new medium of television each institution should handle the part it could do best in the light of its existing assignments, and that the majors applying to program directors and station managers would not be logically located at the Iowa State College. The program director should clearly be well prepared with a background of dramatics, speech, stage direction and similar items not usually assumed to be included in the State College curriculum. Similarly, station managers should, I think, have a broad background of preparation in business organization, advertising, accounting and labor management which are common to the college of commerce, but again not included in the State College assignment of duties. As was indicated in the general report made by our Committee, I am doubtful about a major in television, at this level, anyway. I think the major should be in commerce for the station manager and in dramatics for the program director. I believe the Board is not greatly interested in technical problems of majors versus minors, so I shall not elaborate on this point.

With reference to other fields that might come up, and to a major in television engineering which is already presented, I would apply the same logic to the other two institutions in discouraging them from taking up parts of the television field which are not geared closely to the functions assigned to them by the Board. It is to be hoped that some sort of state network or other pooling of resources can be devised so that each institution will be able to do that part of the whole task which best fits its resources and major functions.

On motion, the entire matter was referred to the Faculty Committee for consideration and report back to the Board.

COMMITTEE ON EDUCATIONAL COORDINATION - IOWA LAKESIDE LABORATORY. At the meeting held on October 23-24-25, 1952, Dean Nelson, chairman of the Committee on Educational Coordination, stated that a resolution adopted by the members of the Interinstitutional Seminar in Biology in session at the Iowa Lakeside Laboratory, July 11-13, 1952, was endorsed by the Committee on Educational Coordination; and that the Committee suggested that two members be appointed to the advisory board of the Iowa Lakeside Laboratory from each of the three state institutions of higher learning in order that the biological science fields may be adequately represented.

December 3-4-5, 1952 - General or miscellaneous

Mr. Rupe moved that the recommendations of the Committee on Educational Coordination concerning Iowa Lakeside Laboratory be adopted. The motion was seconded by Mr. Hagemann and passed.

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - BUDGET. The following proposed budget for the Iowa Joint Committee on Educational Television was submitted:

BUDGET - IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION

1. Network Information Budget (estimated expenses to be incurred in connection with the work of the Executive Assistants - no salaries included)	\$ 3,700.00
2. Engineers' Report (Jansky & Bailey), 1st phase	3,000.00
3. Engineers' Report (Jansky & Bailey), 2nd phase	2,000.00
4. Kinescopes, October 1, 1952, to January 1, 1953	<u>6,500.00</u>
TOTAL	\$15,200.00

Mr. Munger moved that the budget of \$15,200.00 for the Iowa Joint Committee on Educational Television be approved, with the understanding that 50% is to be paid by the Department of Public Instruction and the other 50% as follows:

State University of Iowa	40% of 50%
Iowa State College	40% of 50%
Iowa State Teachers College	20% of 50%

The motion was seconded by Mr. Stevens and passed.

EDUCATIONAL TELEVISION - GOVERNOR'S CONFERENCE. Mr. Dancer reported that a Governor's Conference on Educational Television would be held in the State House on December 16, 1952.

SICK LEAVE POLICY. The Business Managers Committee on Coordination was requested to study the sick leave policies of the institutions to see if agreement could be reached on a uniform policy for all institutions, and report back to the Board.

December 3-4-5, 1952 - General or miscellaneous

IOWA OLD AGE AND SURVIVORS INSURANCE SYSTEM. Mr. Dancer reported that copies of the statement by Herman B. Lord, chairman of the Legislative Study Committee, about proposed alterations in the present Iowa Old Age and Survivors Insurance System law proposed by the Committee had been mailed to all Board members and executives.

PROPOSED LEGISLATION - PER DIEM FOR BOARD MEMBERS. After some discussion, it was the consensus that Secretary Dancer should confer with the Attorney General of Iowa regarding a proposed amendment to Chapter 262, 1950 Code of Iowa, which would provide per diem for members of the State Board of Education.

PROPOSED LEGISLATION. President Hancher submitted copies of proposed bills, as follows, for introduction to the 55th General Assembly and he stated that all were introduced to the 54th General Assembly at the request of the State Board of Education:

1. A bill designed to give more bodies to the College of Medicine through the State Department of Health.
2. A bill to broaden the investing powers of the State Board of Education.
3. A bill to exempt residents as well as internes at the University Hospital and at the State Sanatorium at Oakdale from the Licensure Act.
4. A bill to make the Hospital Licensure Act advisory only and not mandatory as to hospitals under the jurisdiction of the State Board of Education and the Board of Control.
5. A bill to erect, maintain, and operate self-liquidating buildings and facilities at institutions under the State Board of Education.

Action was deferred until the January meeting of the Board.

EXECUTIVE SESSION. The Board resolved itself into executive session. The Board arose from executive session and resumed regular business.

December 3-4-5, 1952 - General or miscellaneous

NEXT MEETING. The next meeting of the State Board of Education is to be held in the Board's office in Des Moines, Iowa, on Thursday and Friday, January 8 and 9, 1953.

December 3-4-5, 1952

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted the evening of December 4, 1952:

COST OF 40-HOUR WEEK - FUNDS. Business Manager Geasland reported that the minimum cost of a 40-hour week for non-academic employees at the Iowa School for the Deaf would be \$11,200.00 a year at the present wage scale; and he stated that if the plan is to go into effect an amount of \$15,000.00 would be needed for each year of the next biennium.

It was moved, seconded and passed that when the appropriation bill is being considered by the legislature an amendment should be filed to increase the appropriation for the Iowa School for the Deaf sufficiently to put into effect a 40-hour week for non-academic employees at that institution.

SALE OF LAND - IOWA STATE HIGHWAY COMMISSION. Business Manager Geasland reported about negotiations with the Iowa State Highway Commission for the purchase from the Iowa School for the Deaf of approximately 7.1 acres for the construction of U. S. Highway No. 92, and he stated that the Highway Commission had offered \$3,500.00 for the land, including any other damage or fencing that would be necessary as a result of the sale, and had agreed to abandon to the Iowa School for the Deaf approximately 5 acres of the old right-of-way.

On motion, Business Manager Geasland and the Finance Committee were authorized to continue negotiations with the Iowa State Highway Commission for the sale of approximately 7.1 acres for highway purposes at a price of \$3,500.00, providing the Highway Commission will agree to the following:

1. To remove the rock surface of old highway No. 100, which will be abandoned, so as to eliminate any excessive cost in reconditioning the land for farming purposes.

December 3-4-5, 1952 - Iowa School for the Deaf

2. To widen a section of the highway opposite the entrance to the Iowa School for the Deaf so as to allow trucks and cars to pull off the highway and wait for traffic to pass before making entrance through the lane of traffic into the School grounds.

3. To install a yellow flasher light as a caution to all vehicles when passing the School entrance.

4. To correct any drainage problem resulting from the construction of this highway at no expense to the Iowa School for the Deaf.

SALE OF LAND - TOWNSHIP SCHOOL BOARD OF LEWIS TOWNSHIP. Business Manager Geasland reported that he had submitted an option to the Township School Board of Lewis Township to purchase land now belonging to the Iowa School for the Deaf, and that the option had not yet been accepted. (See Board minutes of October 23-24-25, 1952.)

December 3-4-5, 1952 -

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on the evening of December 4, 1952:

LEAVES OF ABSENCE. Upon the recommendation of President Hancher, and with the approval of the Faculty Committee, the following leaves of absence were granted:

Percy Bordwell, professor emeritus of the College of Law, for the academic year 1953-1954, without salary. He will be teaching at Rutgers University.

Dr. T. Lyle Carr, assistant professor in the Department of Internal Medicine of the College of Medicine, for one year without salary or insurance, effective as of November 1, 1952, because of ill health in Dr. Carr's family.

APPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following appointments were made:

Kenneth F. Lampe, temporary instructor in the Department of Pharmacology, College of Medicine, effective February 1, 1953, at a salary of \$5,000.00 a year, twelve months' basis, without insurance programs payable from line 5, Account 1537 while Hugh H. Keasling is on leave of absence.

Dr. Frederick C. Blodi, clinical assistant professor in the Department of Ophthalmology, College of Medicine, effective as of November 1, 1952, and to continue while he is connected with the Veterans Administration Hospital in Iowa City. His salary will be paid by the Veterans Administration.

Dr. Garfield L. Sudar, clinical assistant professor in the Department of Urology of the College of Medicine, effective as of November 1, 1952, and to continue while he is connected with the Veterans Administration Hospital in Iowa City. His salary will be paid by the Veterans Administration.

Miss Etta Rasmussen, associate in Practical Nursing in the College of Nursing, at a salary of \$5,300.00 plus insurance programs, twelve months' basis, effective as of October 23, 1952, and payable from Account 1674 for Practical Nurse Education.

Ann F. Overland, assistant professor in the College of Nursing, for three years effective as of November 10, 1952, at a salary of \$4,200.00 plus insurance programs, twelve months' basis, payable from lines 9 and 15, Account 1670.

Robert A. Edberg, project engineer for the Scoring Machine Project of the Iowa Testing Programs, effective December 15, 1952, at a salary of \$7,800.00 a year, twelve months' basis, without insurance programs. This is a temporary appointment, and the salary is payable from the funds of the Iowa Testing Program,

December 3-4-5, 1952 - State University

NEW POSITION - OFFICE OF REGISTRAR. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the position of Coordinator of Veterans Service and High School Services was created in the Office of the Registrar effective December 1, 1952, at a salary of not to exceed \$6,000.00 plus insurance programs, twelve months' basis, and \$3,875.00 was transferred from Account 1925 to Salary Account 1034 for this position, \$3,500.00 for salary and \$375.00 for insurance programs for the balance of the year.

COLLEGE OF EDUCATION - IOWA TESTING PROGRAM - SCORING MACHINE. President Hancher explained about the work being done by E. F. Lindquist, professor in the College of Education, in connection with the development of a scoring machine, and he recommended that authority be granted in accordance with a proposed contract he submitted for the construction of an electro-mechanical computer of advanced design to accomplish savings in processing state-wide testing in primary, secondary, and higher education, promising opportunities to enlarge areas of fact research as well as mathematical research at the State University.

Mr. Munger moved that the recommendation be approved and that authority be granted as follows:

a. That the President of the State University of Iowa be authorized to execute the contract proposed by Mr. Lindquist and Mr. Rulon providing for the construction of an electro-mechanical computer of advanced design to accomplish savings to the State University in processing state-wide testing in primary, secondary, and higher education, promising opportunities to enlarge areas of fact research as well as mathematical research at the State University, as well as the possibility of revenue to the University from commercial exploitation of the ideas involved.

b. That the President of the State University of Iowa be authorized to execute such ancillary instruments as will be found proper by him to carry out the above contract, such as, but not necessarily limited to

1. The retention of a business adviser or consultant to assist in the development program until such time as the non-Iowa, commercial aspects of the program can be independently established; and

December 3-4-5, 1952 - State University

2. After conferring with Mr. Plock, to request the Attorney General of Iowa for permission to retain such specialized legal counsel as may be necessary in the performance of the Lindquist-Rulon contract.

c. That the free balance in the Iowa Testing Program Fund be encumbered for the achievement of the aforesaid objectives.

The motion was seconded by Mr. Hagemann and passed.

PURCHASE OF PROPERTY - CONDEMNATION PROCEEDINGS - MILLER ESTATE. Secretary Dancer reported that the Attorney General of Iowa had appointed Robert Osmundson, an attorney in Iowa City, Iowa, as special Assistant Attorney General to represent the State Board of Education and the State University of Iowa in the condemnation proceedings to secure title to a $16\frac{1}{4}$ acre tract belonging to the Miller Estate and needed for the use and benefit of the State University. (See Board minutes May 22-23, 1952, June 26-27, 1952, and September 10-11-12, 1952.)

LEASES - TENANT PROPERTIES. It was moved that Business Manager Ambrose be authorized to execute leases as follows:

<u>Tenant Property</u>	<u>Lessee</u>	<u>Rental</u> <u>Per Month</u>	<u>Period</u>
408 Melrose Avenue	Jack and Elizabeth Davies	\$ 75.00	10/10/52-8/31/53
20 W. College, 2nd floor apt.	Raymond Pinney and wife	25.00	10/15/52-8/31/53

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mrs. Kyseth, Mr. Munger, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mr. Hamilton, Mr. Plock, and Mr. Rupe.

The chairman declared the motion passed.

STADIUM REPAIRS - STRUCTURAL AND BRICK WORK CONTRACT.- CHANGE ORDER. Upon the recommendation of the Building and Business Committee Change Order No. 1, dated December 2, 1952, covering an addition of \$1,284.04 to the contract with the R. H. Wildman Company for the structural and brick work of the Stadium Repairs was approved.

December 3-4-5, 1952 - State University

STADIUM REPAIRS - STRUCTURAL AND BRICK WORK AND GUTTERS AND SEWERS - ACCEPTANCE.

The Building and Business Committee reported that on November 24, 1952, J. W. Jenks, for the State University, R. H. Wildman, for the R. H. Wildman Company, and Frank Boyd, for Boyd & Rummelhart Plumbing and Heating Company, inspected the Stadium Repairs and found that the following contractors had completed the work indicated in accordance with the plans and specifications and contract documents:

R. H. Wildman Company	Structural and brick work
Boyd & Rummelhart Plumbing & Heating Company	Gutters and Sewers

Upon the recommendation of the Building and Business Committee, the Structural and Brick Work of the Stadium Repairs was accepted from the R. H. Wildman Company and the Gutters and Sewers of the Stadium Repairs was accepted from Boyd and Rummelhart Plumbing and Heating Company as of this date, December 4, 1952, and payment of the final estimates in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

DISPOSAL OF BUILDING. On motion, Business Manager Ambrose was authorized to dispose of the building at 10 East Market Street, Iowa City, Iowa, formerly occupied by the Iowa Child Welfare Research Station.

GENERAL HOSPITAL REMODELING (Tower Section, 5th and 6th Floor) - PLUMBING AND HEATING CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Change Order No. 2, dated October 27, 1952, covering an addition of \$226.86 to the contract with Climate Engineers, Inc., for plumbing, heating and ventilating, General Hospital Remodeling, was approved; payment to be made from funds for Repairs, Replacements and Alterations.

December 3-4-5-, 1952 - State University

HOSPITAL-SCHOOL FOR SEVERELY HANDICAPPED CHILDREN - ELECTRICAL CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Change Order No. 3, dated November 11, 1952, covering an addition of \$1,175.00 to the contract with the Cedar Rapids Electric Supply Company for electrical work in the Hospital-School for Severely Handicapped Children was approved, subject to approval by the Budget and Financial Control Committee. Payment is to be made from funds appropriated for Capital Improvements.

COAL FOR 1952-1953 - CANCELLATION OF CONTRACT - EMERGENCY COAL - BIDS. Upon the recommendation of Business Manager Ambrose and the Building and Business Committee, the contract with the Shuler Coal Company for coal for the State University for the year that began July 1, 1952, was canceled because the coal shipped under the contract could not be used in the heating plant; Business Manager Ambrose was authorized to purchase coal elsewhere for emergency use; and Secretary Dancer was authorized to advertise for bids for coal to be used at the State University during the balance of the year.

December 5, 1952

The following business relating to the State University was transacted on December 5, 1952:

ELEMENTARY EDUCATION. The following appears in the minutes of the meeting the State Board of Education held on May 9-10, 1951:

"It was the consensus that when the funds, the facilities, and the facilities are sufficient for expanding elementary education at the State University and instituting courses in elementary education at the Iowa State College, without curtailing other necessary programs, the recommendations should be brought to the Board again for further consideration." (See Board minutes of April 12-13, 1951, recommendations of Committee on Educational Coordination.)

President Hancher submitted a Memorandum on Undergraduate Elementary Teacher Preparation at the State University of Iowa, and recommended that the

December 3-4-5, 1952 - State University

State University be authorized to develop a program in elementary teacher training.

Consideration of the recommendation was deferred until the January, 1953, meeting of the Board.

ADDITION TO IOWA MEMORIAL UNION - PLANS AND SPECIFICATIONS. Mr. Higgins, of Tinsley, Higgins and Lighter, Architects, Des Moines, Iowa, presented the preliminary plans for the Addition to Iowa Memorial Union prepared by that firm for the Iowa Memorial Union Corporation, and they were approved.

ADDITION TO IOWA MEMORIAL UNION - FINANCING. Mr. Rupe moved that the following resolution be adopted:

WHEREAS, the Iowa Memorial Union, a corporation organized February 12, 1914, has previously handled all financial transactions in connection with the construction of the Iowa Memorial Union Building; and

WHEREAS, the Iowa Memorial Union Corporation now proposes to construct an addition to the present building and proposes to finance the construction by using funds now available for such construction and pledging the income from rental of the property and the net income of business enterprises operated therein to secure the payment of bonds or other evidence of indebtedness to be issued by the Iowa Memorial Union Corporation on the construction of said addition; and

WHEREAS, the plans for the proposed addition have been presented to the State Board of Education and have been approved; now, therefore,

BE IT RESOLVED, that the plan to build an addition to the Iowa Memorial Union Building and pledge the net income thereof for the retirement of any indebtedness incurred be hereby approved with the understanding that the general progress of the work and the supervision of the addition to the Iowa Memorial Union Building, when completed, will be subject to the authority of the State Board of Education in the same manner as other improvements on the campus, and with the further understanding that whenever the indebtedness shall be extinguished the Iowa Memorial Union Corporation will tender, grant, and dedicate the entire addition to the State of Iowa for the use and benefit of the State University of Iowa.

The motion was seconded by Mr. Hagemann and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mrs. Kyseth, Mr. Munger, Mr. Rupe, and Mr. Rider.

Nay: Mr. Stevens.

Absent: Mr. Hamilton and Mr. Plock.

The chairman declared the resolution adopted.

ADDITION TO IOWA MEMORIAL UNION - LAND - TRANSFER OF TITLE. Mr. Rupe moved that the following resolution be adopted:

WHEREAS, the Iowa Memorial Union, a corporation, proposes to erect an addition to the Iowa Memorial Union building for the use and benefit of the students and faculty of the State University of Iowa; and

WHEREAS, the officers of the Iowa Memorial Union, a corporation, have arranged to borrow, at the rate of interest of four and one-half per cent per annum, payable May 1, August 1 and December 1 of each year, a sum of money sufficient to construct Unit Number 3 of the Iowa Memorial Building, pledging the income from rental and the net income of business enterprises operating therein; and

WHEREAS, the lenders require that title to the property upon which the said Unit Number Three is to be erected, shall reside in the Iowa Memorial Union Corporation; and

WHEREAS, the Iowa Memorial Union Corporation has contracted to transfer title to the proposed Unit Number Three to the State of Iowa for the use and benefit of the State University of Iowa whenever the indebtedness thereon shall be extinguished; now, therefore,

BE IT RESOLVED, that the State Board of Education finds that said property, as a vacant lot, is not necessary for educational purposes and that in consideration of a contract to construct Unit Number Three of the Iowa Memorial Union Building and to transfer title to the entire property known as Unit Number Three of the Iowa Memorial Union to the State of Iowa for the use and benefit of the State University of Iowa whenever the indebtedness thereon shall be extinguished, the State Board of Education is authorized, subject to the approval of the Executive Council of the State of Iowa, to transfer clear title to the Iowa Memorial Union Corporation for the following tract of land upon which Unit Number Three of the Iowa Memorial Union shall be erected:

That part of Lot 2 not occupied by the present Iowa Memorial Union Building (approximately the south 20 feet), all of Lots 3 and 4; the East 50 feet of Lot 5; the South 30 feet of the East 50 feet of Lot 6; and the South 110 feet of the 20-foot alley lying between Lots 3 and 4, and Lots 5 and 6, all in Block 99, original town of Iowa City, Iowa.

The motion was seconded by Mr. Hagemann, and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mrs. Kyseth, Mr. Munger, Mr. Rupe, and Mr. Rider.

Nay: Mr. Stevens.

December 3-4-5, 1952 - State University

Absent: Mr. Hamilton and Mr. Plock

The chairman declared the resolution adopted.

ADDITION TO IOWA MEMORIAL UNION - TEN-YEAR LEASE. Mr. Rupe moved that the following resolution be adopted:

WHEREAS, the Iowa Memorial Union, a corporation, proposes to erect an addition to the Iowa Memorial Union building for the use and benefit of the students and faculty of the State University of Iowa; and

WHEREAS, the officers of the Iowa Memorial Union, a corporation, have arranged to borrow, at the rate of interest of four and one-half per cent per annum, payable May 1, August 1, and December 1 of each year, a sum of money sufficient to construct Unit Number Three of the Iowa Memorial Building, pledging the income from rental and the net income of business enterprises operating therein; and

WHEREAS, the Iowa Memorial Union Corporation has previously financed and constructed Unit No. 1 and Unit No. 2 of the present Union building in a similar manner and has transferred title to such building units to the State of Iowa for the use and benefit of the State University of Iowa; and

WHEREAS, the Iowa Memorial Union Corporation has contracted to transfer title to the proposed Unit Number Three to the State of Iowa for the use and benefit of the State University of Iowa whenever the indebtedness therein shall be extinguished; and

WHEREAS, the functions and facilities to be afforded by the construction of Unit Number Three of the Iowa Memorial Union Building, when completed, are deemed by the State Board of Education to be useful to the University for effectively carrying on its complete educational program; now, therefore,

BE IT RESOLVED that, subject to approval by the Executive Council of Iowa, the Unit Number Three of the Iowa Memorial Union Building in Iowa City, Iowa, be leased from the Iowa Memorial Union, a corporation, for a period of ten years, beginning on the date of the completion of the building, at a rental to be computed on the basis of \$8.50 per semester per student enrolled during the academic year, and \$4.00 per student enrolled during the Summer Session, payments to be made on May 1, August 1, and December 1 of each year of said term and that the said rental funds be paid out of the so-called "Union Fund" of the State University of Iowa, provided, however, that if the indebtedness of the Iowa Memorial Union, a corporation, shall be extinguished prior to the expiration of said term, the rental payments shall cease at that time.

BE IT FURTHER RESOLVED, that the rental payments hereinabove provided for shall be applied by the State University of Iowa, acting as agent for the Iowa Memorial Union, a corporation, in payment of accruing interest and in reduction of the indebtedness of the said Iowa Memorial Union incurred for the purpose of constructing Unit Number Three of the Iowa Memorial Union Building.

December 3-4-5, 1952 - State University

The motion was seconded by Mr. Hagemann and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mrs. Kyseth, Mr. Munger, Mr. Rupe,
and Mr. Rider.

Nay: Mr. Stevens.

Absent: Mr. Hamilton and Mr. Plock

The chairman declared the resolution adopted.

December 3-4-5, 1952

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted the evening of December 4, 1952:

FIRE DAMAGE - TRUCK. Business Manager Wynn reported that on September 17, 1952, a 1937 Chevrolet truck was destroyed by fire, and that it should be replaced.

It was moved, seconded and passed, that Secretary Dancer file a request with the Budget and Financial Control Committee for an allocation of \$2,000.00 from the General Contingent Fund, Chapter 37, Acts of the 54th General Assembly, for the replacement of the Chevrolet truck destroyed by fire.

UTILITY IMPROVEMENTS, HOSPITAL WIRING AND SEWERAGE AND WATER SYSTEM IMPROVEMENTS. Business Manager Wynn reported that satisfactory progress is being made on the contracts with the Commonwealth-Edison Company for the Hospital Wiring and with the Leuthye Company for Sewerage and Water System Improvements.

GROUP MEETINGS AT STATE SANATORIUM - REPORT. Superintendent Spear reported that the following groups had met at or visited the State Sanatorium on the dates indicated:

Johnson County Medical Association; meeting on November 5, 1952.

Student Nurses from Dubuque, Iowa; field trip on November 7, 1952.

Administrative Internes from the University Hospitals; annual visit on November 12, 1952.

Tuberculosis Association; meeting on November 20, 1952.

WOI-TV TELEVISION PROGRAM. Dr. Spear reported that a program by the staff and patients of the State Sanatorium had been televised over Station WOI-TV.

December 3-4-5, 1952

IOWA STATE COLLEGE

The following business pertaining to the Iowa State College was transacted the afternoon of December 4, 1952:

RESIGNATIONS. Upon the recommendation of President Friley and with the approval of the Faculty Committee the following resignations were accepted:

Sam G. Kenzy, associate professor in the Veterinary Research Institute, effective as of November 30, 1952. He has accepted a position at Washington State College, Pullman, Washington.

George E. Stoddard, assistant professor of Dairy Husbandry in the Department of Animal Husbandry and the Agricultural Experiment Station, effective December 31, 1952. He has accepted a position at Utah State Agricultural College.

Louis L. Lewis, chief engineer, Information Service - WOI-AM, FM, TV, effective January 15, 1953. He has accepted a position as consulting television engineer with Radio Corporation of America at Camden, New Jersey.

RESIGNATION - CHANGE IN DATE. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the effective date of the resignation of E. R. Hergenrather, director of the Alumni Achievement Fund, was changed from December 31, 1952, to January 15, 1953, in order to compensate for vacation time accrued since July 1, 1952.

LEAVES OF ABSENCE. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following leaves of absence without salary were granted:

P. C. Tang, associate professor of Statistics, from November 1 through November 30, 1952; a continuation of a leave granted from July 24 through October 31, 1952. Mr. Tang is unable to return from Ecuador until visa matters are cleared with the Bureau of Immigration.

Robert L. Sinsheimer, associate professor of Physics, from January 1, 1953, through June 30, 1953, to pursue advanced study and research at the California Institute of Technology.

December 3-4-5, 1952 - Iowa State College

LEAVE OF ABSENCE - CHANGE IN TERMINATION DATE. Upon the recommendation of President Friley and with the approval of the Faculty Committee the termination date of the leave of absence granted on June 27, 1952, to Walter H. Evans, associate professor of Electrical Engineering, was changed from June 15, 1953, to December 31, 1952. Mr. Evans has found it possible to terminate his assignment with the Hazeltine Electronics Corporation earlier than anticipated.

SALARY INCREASES - PROMOTIONS. Upon the recommendation of President Friley and with the approval of the Faculty Committee the following salary increases and promotions were made:

John A. Nordin, from associate professor of Economics and Sociology at a salary of \$6,300.00 (\$2,700 Science; \$2,100 AES; \$1,500 ISRI), twelve months' basis, plus annuity, to professor of Economics and Sociology at a salary of \$8,000.00 (\$3,500 Science; \$1,900 ISRI; \$2,600 AES), twelve months' basis, plus annuity, effective January 1, 1953.

Elliott S. Clifton, assistant professor of Economics and Sociology, salary increased from \$5,700.00 (\$1,500 Science; \$1,800 AES; \$2,400 USDA) to \$7,000.00 (\$1,500 Science; \$3,100 AES; \$2,400 USDA), twelve months' basis, plus annuity, effective as of December 1, 1952.

Lon D. McGilliard, assistant professor of Animal Husbandry, salary increased from \$5,400.00 (\$1,400 AES; \$4,000 T&S) to \$5,500.00 (\$1,600 AES; \$4,000 T&S) twelve months' basis, plus annuity, effective as of December 1, 1952.

Wayne Scholtes, associate professor of Agronomy, salary increased from \$6,100.00 (\$5,500 Agr.; \$600 AES) to \$7,000.00 (\$6,300 Agr.; \$700 AES) twelve months' basis, plus annuity, effective as of December 1, 1952.

APPOINTMENT. Upon the recommendation of President Friley and with the approval of the Faculty Committee, William S. Monlux was appointed professor of Veterinary Pathology, Division of Veterinary Medicine, at a salary of \$7,200.00 (\$3,600 Veterinary Medicine; \$3,600 Diagnostic Laboratory), twelve months' basis, plus annuity, effective March 1, 1953.

December 3-4-5, 1952 - Iowa State College

GROUP HOSPITALIZATION AND SURGICAL INSURANCE. Business Manager Platt submitted the following report dated December 2, 1952, about Group Hospitalization and Surgical Insurance at the Iowa State College:

IOWA STATE COLLEGE

GROUP HOSPITALIZATION AND SURGICAL INSURANCE

December 2, 1952

For more than twenty years, employees of Iowa State College have had a group hospitalization and surgical insurance plan operating on the basis of full premium payment by the employees. This group was originally formed by the staff in the Agricultural Extension Service and is known as "The Extension Workers Benefit Association". The insurance is carried with the Prudential Company. Benefits under this plan are low; \$5 per day hospitalization, 30 days maximum for one confinement, surgical benefits available only to the employee and not to his dependents, scale of surgical benefits not realistic in light of present charges, etc. For several years the Insurance and Annuity Committee has been plagued with complaints and requests for revision of the plan. The plan is optional and at present the group does not have participation by the required 75 per cent of eligible employees. Cancellation on the part of Prudential could occur at any time due to failure to maintain the required percentage.

The Committee therefore undertook a study of revision of the group hospitalization and surgical plan and reached the conclusion that the staff wanted

- a. Hospitalization benefits of at least \$10 per day
- b. Surgical benefits to dependents as well as employees - maximum \$200
- c. Longer confinement period - 70 days desirable
- d. Generally broader coverage on additional hospital charges and out-patient services.

Since Prudential is the present carrier it was requested to submit a revised plan and a quotation on rates. Also since many staff members now carry Blue Cross-Blue Shield, acquired elsewhere, investigation of this coverage was made. It appeared that there were desirable features in each plan. The Committee therefore decided to submit the two plans to the staff for a vote as to preference. The attached data and questionnaire was furnished to each employee. Prudential and Blue Cross-Blue Shield each had the opportunity to review the statements relative to their coverage and to make any alterations or changes.

A tabulation of the votes received indicated that of the 1360 employees who voted (approximately 2000 eligible)

- 70% favored Blue Cross-Blue Shield
- 20% favored the proposed revision of the Prudential plan
- 1½% favored retention of the present plan
- 2% suggested some other plan
- 5½% expressed no preference

December 3-4-5, 1952 - Iowa State College

Based on the above, it appears that Blue Cross-Blue Shield coverage best satisfies the majority of eligible employees.

No contract between the Board and/or College and Blue Cross-Blue Shield is involved and no premium payment is to be assumed by the College. Contracts are on an individual basis. The College simply acts as a withholding and paying agent and as the central agency for enrolling new employees.

Technically, there is no contract approval required of the Board, but concurrence of the Board in cancellation of the present plan and adoption of Blue Cross-Blue Shield is desired.

On motion, the State Board of Education concurred in the cancellation of the Group Hospitalization and Surgical Insurance Plan carried with the Prudential Insurance Company and the adoption of the Blue Cross-Blue Shield Plan for employees of the Iowa State College.

FRILEY-HUGHES ADDITION - ARCHITECTURAL SERVICES - AMENDMENT TO CONTRACT.

Business Manager Platt recommended that the contract with Brooks-Borg for architectural services for Friley-Hughes Addition be amended to provide for the services of an air conditioning consultant for the dining room addition, the fees to be paid the architects for the services of the consultant to be $7\frac{1}{2}\%$ of the air conditioning contract and the fees to be paid to the architects for coordinating the air conditioning with the building construction to be $1\frac{1}{2}\%$ of the air conditioning contract, a total of 9%, with a clause that not to exceed \$2,000.00 is to be paid if the air-conditioning work is not done.

Mr. Munger moved that the contract with Brooks-Borg for architectural services for Friley-Hughes Addition be amended as recommended by Business Manager Platt. The motion was seconded by Mr. Rupe and passed.

GENETICS BUILDING ADDITION. Upon the recommendation of Business Manager Platt and the Building and Business Committee, Secretary Dancer was authorized to advertise for bids for the construction of an underground concrete radiation pit for research employing radioactive materials estimated to cost \$17,000.00, payment to be made from funds provided entirely by the Atomic Energy Commission.

December 3-4-5, 1952 - Iowa State College

VETERINARY RESEARCH INSTITUTE - CREMATORY. Upon the recommendation of Business Manager Platt and the Building and Business Committee, authority was granted to proceed with the construction of a 12' x 22' metal building for use as a crematory by the Veterinary Research Institute, the estimated cost of \$2,100.00 to be paid from funds provided by a contract with Associated Serum Producers.

TELEVISION COURSES AND CURRICULA, 1953 CATALOG. See general section of these minutes.

AGREEMENT - SOUTHEASTERN IOWA AGRICULTURAL EXPERIMENTAL ASSOCIATION. Secretary Dancer reported that on November 24, 1952, the Executive Council of Iowa approved the agreement between the Agricultural Experiment Station of the Iowa State College and the Southeastern Iowa Agricultural Experimental Association, Conesville, Iowa, as authorized by the State Board of Education at a meeting held on September 10-11-12, 1952.

LEASE - SOIL TESTING LABORATORY - CEDAR RAPIDS CHAMBER OF COMMERCE. Secretary Dancer reported that on November 24, 1952, the Executive Council of Iowa approved the lease with the Cedar Rapids Chamber of Commerce to house the Iowa State College Soil Testing Laboratory. (See Board minutes of October 23-24-25, 1952.)

AGREEMENT - CLARION-WEBSTER SOIL AREA EXPERIMENTAL ASSOCIATION. Secretary Dancer reported that on December 1, 1952, the Executive Council of Iowa approved the agreement by and between the Iowa State College Agricultural Experiment Station and the Clarion-Webster Soil Area Experimental Association. (See Board minutes of October 23-24-25, 1952.)

SCIENCE BUILDING ADDITION - BIDS. Secretary Dancer reported that bids for the Science Building Addition would be received and opened at the Iowa State College, Ames, Iowa, at 2 p.m., December 19, 1952.

December 3-4-5, 1952 - Iowa State College

December 5, 1952

The following business pertaining to the Iowa State College was transacted on December 5, 1952:

SALARY - DR. JAMES H. HILTON. President Rider reported that in executive session the salary of Dr. James H. Hilton as President of the Iowa State College had been fixed at \$18,500.00 a year, effective July 1, 1953.

On motion, the action taken in executive session was approved and ratified.

December 3-4-5, 1952

IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted the afternoon of December 4, 1952:

LEAVE OF ABSENCE. Upon the recommendation of President Maucker and with the approval of the Faculty Committee, Dr. Malcolm Price, professor in the Department of Education, was granted a leave of absence from February 27, 1953, to the end of the winter quarter with the understanding that his salary will be paid for the period from February 27 to March 13, 1953, in lieu of unpaid salary from August 1, 1950, to August 16, 1950, when he pursued the duties of the President of the Iowa State Teachers College after the effective date of his resignation as president. It is understood that this leave may be canceled in case of unforeseen circumstances, such as a change in the international situation, ill health in the family, etc.

CHANGES OF TITLE AND SALARY ADJUSTMENT. Upon the recommendation of President Maucker and with the approval of the Faculty Committee, the following changes of title and salary adjustments were made:

Bertram L. Woodcock, title changed from assistant professor of Safety Education to assistant professor and director of Safety Education, and salary increased from \$4,500.00 to \$4,700.00 for the academic year, effective as of December 1, 1952.

Herbert V. Hake, title changed from Radio Program Director to Director of Radio and Television, with no change in salary at this time.

CAMPUS PLANNING - MORELL & NICHOLS, INC. At the meeting held September 10-11-12, 1952, President Maucker was authorized to employ Morell and Nichols, Inc., Minneapolis, Minnesota, on a per diem basis, plus expenses, to visit the campus for study and consultation, after which the firm would submit a proposal for the use of its services in the development of an over-all campus plan.

December 3-4-5, 1952 - Iowa State Teachers College

President Maucker reported that he had appointed a temporary Faculty Committee on Campus Planning; and that A. R. Nichols of the firm of Morell & Nichols, Inc., had visited the Iowa State Teachers College and had submitted a proposal for furnishing site planning services, a part of which is as follows:

"In view of the gradual progressive nature of this over-all study by your committee and your site planners, we believe that an elastic and flexible arrangement of professional service would be of definite advantage to the college. By such an arrangement, you could call upon us as the need demands and our procedure could be accelerated or delayed in accordance with the progress of the committee. We would be very glad to adapt our services to such a program if it best fits your needs.

"Our billings would be on the basis of time spent by members of the firm, draftsmen and assistants at the following schedule of rates, plus the traveling cost of such consultation trips as you request. The rates shown include all items of cost and overhead and profit. Work would be performed only by request of your office and the arrangement could be terminated at any time your office or board desired. This flexible arrangement under the control of your office and the board is similar to the arrangement we have with many colleges and universities and gives a continuity that they feel is advantageous.

Our schedule for services: (cost, overhead, and profit)

Time of principals: A. R. Nichols, R. W. Law, and	
George Nason II	\$ 6.00 per hour
Senior engineer and senior draftsman	4.80 per hour
Junior engineers and draftsmen	3.75 per hour
Assistants and clerks	2.75 per hour
Blueprints, photos, travel, etc.	Actual cost

"We would be glad under this program to perform such services as are of a designing and consulting nature in order that such portions that can be done by your own Building and Grounds Department can logically be handled that way.

"I suggest that you be authorized to set up an annual budget to get this program under way. I believe a first year budget of \$5,000.00 would permit you to make an excellent showing in this far reaching program. Your control of the budget would permit you to gauge the accomplishment according to the need and logic of the situation."

On motion, President Maucker was authorized to have Morell & Nichols, Inc., submit to him a proposed formal contract as outlined in that firm's proposal for site planning services and the development of a campus plan for the Iowa State Teachers College for presentation to the Board at the next meeting.

December 3-4-5, 1952 - Iowa State Teachers College

SITE PLANNING SERVICES - CONTRACT WITH ROBINSON AND PARNHAM. On motion, President Maucker was instructed to arrange for the cancellation of the contract dated October 10, 1947, with Robinson and Parnham, Des Moines, Iowa, for site planning services. (See Board minutes of January 10-11, 1952, and later dates.)

ACCIDENT INSURANCE. On motion, the request of President Maucker for approval to proceed with a plan under the Horace Mann Insurance Company for accident insurance for college students on an optional basis, with no contribution by the Iowa State Teachers College, was referred to Mr. Hagemann for consideration and report back to the Board.

PURCHASE OF LAND - GOLF COURSE. Business Manager Jennings discussed the need for additional land for the golf course and presented a map showing some property that might be purchased for that purpose. On motion, the matter was referred back to Mr. Jennings to secure further information about the possibility of purchasing the property and the price for which it might be purchased.

AMERICAN LEGION AUXILIARY - GIRLS' STATE. On motion, President Maucker was granted authority to enter into a contract upon approval by the Finance Committee with the American Legion Auxiliary to hold Girls' State on the campus of the Iowa State Teachers College from June 14 to 21, 1953, with the cost of board and room and additional items to be met by the American Legion Auxiliary.

SPONSORSHIP - AGREEMENT OF AFFILIATION - DEPARTMENT OF THE ARMY. President Maucker submitted a recommendation that the Iowa State Teachers College be authorized to approve of Colonel Edward A. Brucher as commanding officer of Type A Strategic Intelligence (Research and Analysis Unit of the Organized Reserve Corps), and that he be authorized to sign an agreement of affiliation with

December 3-4-5, 1952 - Iowa State Teachers College

the authorized representatives of the Department of the Army if such a unit is authorized by the Department of the Army under SR140-320-1 with the Iowa State Teachers College as the sponsoring institution.

On motion, President Maucker was requested to secure additional information concerning the proposed unit and the entire matter was referred to the Finance Committee with power to act.

Adjourned.

David A. Dancer
David A. Dancer, Secretary