

Des Moines, Iowa
December 10 and 11, 1953

A meeting of the State Board of Education was held in its office in the State Office Building, Des Moines, Iowa, on December 10 and 11, 1953.

PRESENT: All sessions: Mrs. Archie, Mrs. Brooks, Mr. Fredricksen, Mr. Hagemann, Mr. Rider, Mr. Stevens, and Mr. Strawman, members of the State Board of Education; Mr. Dancer, Mr. Gernetzky, and Mr. Walsh, members of the Finance Committee; Miss Lenihan, assistant secretary; President Hancher, Provost Davis, and Business Manager Ambrose, of the State University; President Hilton, Provost Jensen, Dean Gaskill, and Business Manager Platt, of the Iowa State College; President Maucker, Dean Nelson, and Business Manager Jennings, of the Iowa State Teachers College; Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf; Superintendent Spear and Business Manager Wynn, of the State Sanatorium; and Superintendent Overbeay, of the Iowa Braille and Sight-Saving School.

ABSENT: All sessions: Mr. Hamilton and Mr. Plock, members of the State Board of Education.

President Rider in the chair and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on December 10, 1953:

DINNER - IOWA VETERINARY MEDICAL ASSOCIATION. The Board met at 9:30 a.m. in its office in the State Office Building. President Rider stated that at 5:45 p.m. the State Board of Education would entertain officers, members of the Executive Board, and committee members of the Iowa Veterinary Medical Association and some members of the staff of the Iowa State College at a dinner in the Fort Des Moines Hotel.

RECESS. President Rider recessed the meeting and requested those present to proceed with committee business until later in the afternoon when the Board would convene for an executive session.

EXECUTIVE SESSION. The Board convened at 3:30 p.m., and resolved itself into executive session. The Board arose from executive session, and President Rider recessed the meeting until 9 a.m., December 11, 1953.

December 11, 1953

The following business relating to general or miscellaneous matters was transacted on December 11, 1953:

APPROVAL OF MINUTES - MEETING HELD OCTOBER 22-24, 1953. On motion, the minutes of the meeting of the State Board of Education held on October 22, 23 and 24, 1953, were corrected and approved.

APPROVAL OF MINUTES - FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University	August and September, 1953
Iowa State College	August and September, 1953
Iowa State Teachers College	September and October, 1953
Iowa School for the Deaf	October and November, 1953
Iowa Braille and Sight-Saving School	September, 1953
State Sanatorium	June, September and October, 1953

STRAYER SURVEY REPORT - COMMITTEE ON LIBRARY COORDINATION. Consideration was given to that section relating to an interinstitutional Committee on Library Resources of the Report of a Survey of the Institutions of Higher Learning in the State of Iowa, made by Dr. George D. Strayer and submitted to the State Board of Education on October 19, 1950, pages 49 to 52, inclusive.

The Committee on Educational Coordination submitted the following report and recommendation:

"At the last meeting of the Committee on Educational Coordination we discussed the item on the Board docket of September 10-11, 1953: Consideration of the recommendation that an inter-institutional committee on Library Resources be established:

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"We should like to suggest that if such a committee is set up it should be a sub-committee of the Committee on Educational Coordination. Our reasons, briefly, are: (1) as the work of such a committee progresses it would involve matters associated with curricula, research programs, and other matters which are the responsibility of our committee; and, (2) we can visualize an eventual plethora of autonomous committees reporting directly to the Board, and we feel a more efficient arrangement would obtain if reports were made to our Committee

"Our suggestion is made in the interest of efficient utilization of the Board's time, and in encompassing the functions of coordination by our Committee which we believe the Board intended."

The following resolution was submitted:

WHEREAS, in Chapter 2 of the "Report of a Survey of the State Institutions of Higher Learning, made under the direction of Dr. George D. Strayer, the recommendation was made that an interinstitutional Committee on Library Coordination be created to work closely with and report directly to the Committee on Educational Coordination; now, therefore,

BE IT RESOLVED, that the State Board of Education hereby authorizes and creates a continuing interinstitutional sub-committee of the Committee on Educational Coordination, the sub-committee to be known as the Sub-Committee on Library Coordination; and,

BE IT FURTHER RESOLVED, that the membership of the Sub-committee on Library Coordination shall consist of the librarian of the State University, the Iowa State College, and the Iowa State Teachers College; and,

BE IT FURTHER RESOLVED, that the powers and duties of the Sub-committee on Library Coordination shall be as follows:

1. To organize and name its chairman.
2. To meet regularly from time to time to consider matters in connection with the coordination of library resources.
3. To consider such other related matters as might be referred to the sub-committee by the Committee on Educational Coordination.
4. To submit reports and recommendations to the Committee on Educational Coordination to be handled in the same manner as reports and recommendations of that Committee are handled.

On motion, the foregoing resolution was adopted.

TELEVISION MAJORS AND COURSES. President Hilton requested that the item relating to majors and courses in television at the Iowa State College be dropped from the docket, with the understanding that the Committee on Educational Coordination will restudy the matter and report later. (See Board

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minutes of June 26-27, 1952, and December 3-5, 1952.) On motion, the request was granted.

FEDERAL SOCIAL SECURITY COVERAGE - EXEMPTION FROM INCOME TAX. At the meeting held on October 24, 1953, Business Manager Ambrose stated that, according to a ruling dated October 6, 1953, by the Regional Attorney of the Department of Health, Education and Welfare, Kansas City, Missouri, it appeared that for the employees of the institutions to be eligible for Federal Social Security, the Internal Revenue Bureau must withdraw its ruling regarding exemption under Section 101(6) of the Internal Revenue Code; and that while a ruling which would disturb the tax exemption of the institutions is not wanted the employees of the institutions should not be excluded from coverage by Federal Social Security.

Mr. Ambrose reported that on November 8, 1953, R. V. Dunlap, Chief of the Exempt Organizations Branch of the United States Treasury Department, Washington, D. C., had written a letter to the Iowa State College modifying the previous ruling, as follows:

"In a ruling dated December 27, 1946, it was held that as an instrumentality of the State of Iowa you are not subject to Federal income tax and are not required to file income tax returns. On October 4, 1948, this ruling was extended to include a ruling holding that you are entitled to exemption from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code.

"Upon further consideration it is now our conclusion that since you are an instrumentality of the State of Iowa you are not an organization within the contemplation of section 101(6) of the Code. Accordingly, our ruling of October 4, 1948, is revoked.

"Contributions made to you are deductible by the donors in computing their taxable net income in the manner and to the extent provided by section 23(o) and (q) of the Code.

"Bequests, legacies, devises, or transfers, to or for your use are deductible in computing the value of the net estate of a decedent for estate tax purposes in the manner and to the extent provided by sections 812(d) and 861(a)(3) of the Code. Gifts of property to you are deductible in computing net gifts for gift tax purposes in the manner and to the extent provided in section 1004(a)(2)(A) and 1004(b)(1) of the Code.

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"Your status for Federal employment tax purposes will be made the subject of a separate communication.

"Our ruling of December 27, 1946, as extended is modified to conform to this ruling.

"The District Director of Internal Revenue, Des Moines, Iowa, is being advised of this action."

SALARY INCREASE. Secretary Dancer reported that on October 22, 1953, the Executive Council of Iowa denied the request of the State Board of Education for a change in the salary range classification for Position No. 500.2, Job Title, Member of Finance Committee II, in the State of Iowa Classification and Compensation Plan, to provide for a salary increase.

FINANCE COMMITTEE - CHAIRMAN. On motion, Carl Gernetzky was appointed chairman of the Finance Committee, effective immediately.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE - BIDS. Mr. Gernetzky reported that bids for public liability and property damage insurance covering motor vehicles belonging to institutions under the supervision of the State Board of Education would be received and opened in the Board's Office in the State Office Building, Des Moines, Iowa, at 2 p.m., December 23, 1953.

RESOLUTION - TUITION INCREASE - YOUNG REPUBLICANS OF THE STATE UNIVERSITY.

Secretary Dancer submitted the following resolution that had been adopted on November 19, 1953, by the Young Republicans of the State University:

WHEREAS, recommendations have been made that tuition rates be raised at the State University of Iowa, Iowa State College, and Iowa State Teachers College so as to better equate the rates of tuition and fees between tax supported educational institutions and privately endowed educational institutions, and

WHEREAS, the Young Republicans of the State University of Iowa believe that the tax supported educational institutions were created so as to afford the maximum education with the minimum of expense to the young people of the State of Iowa who are unable to meet the higher tuition rates of privately endowed educational institutions, and

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WHEREAS, the present tuition rates at the State University of Iowa are already among the highest rates charged in comparison with other Western Conference tax supported educational institutions, and

WHEREAS, a majority of the presently enrolled students at the State University of Iowa are forced to take part or full time employment in order to meet tuition payments, book fees, and subsistence requirements to enable them to continue with their education, and

WHEREAS, the tradition of the State University of Iowa has been to provide a chance for education to many who would otherwise be denied because of un-available facilities in privately endowed educational institutions, it is therefore

RESOLVED, that the Young Republicans of the State University of Iowa oppose any plan for the raising of tuition and fee rates at the State University of Iowa, Iowa State College, and Iowa State Teachers College, and it is further

RESOLVED, that copies of this resolution be sent to the Governor of the State of Iowa, the Iowa State Board of Education, the Budget and Financial Control Committee of the State Legislature, and to the President of the State University of Iowa.

On motion, the resolution was ordered placed on file.

FUTURE BUILDING PROGRAM. If institutional reports are ready, the needs for educational and residential buildings to meet the demands which will occur with future increased enrollments will be discussed and considered at the February meeting of the State Board of Education.

NEXT MEETINGS. President Rider scheduled the next meetings of the State Board of Education as follows:

January 14 and 15, 1954	Iowa State College, Ames, Iowa
February 11 and 12, 1954	Board Office, Des Moines, Iowa

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on December 11, 1953:

DEAF-BLIND DIVISION - MAXIMUM ENROLLMENT FOR 1954-1955. The Faculty Committee reported that Superintendent Berg had discussed the advisability of increasing the maximum number of out-of-state pupils to be enrolled in the deaf-blind division of the Iowa School for the Deaf for the year 1954-1955, and would submit a written report and recommendation to the members of the Board prior to the January meeting.

MEETING - NATIONAL STUDY COMMITTEE ON EDUCATION OF DEAF-BLIND CHILDREN. Superintendent Berg reported that the National Study Committee on the Education of Deaf-Blind Children would meet at the Iowa School for the Deaf on January 25, 26, and 27, 1954, and he invited the members of the Board and the Finance Committee to attend the meeting.

TEACHER ADVISORY COMMITTEE - REPORT. Superintendent Berg reported about meetings of the Teacher Advisory Committee during the first semester of the year 1953-1954.

COUNCIL BLUFFS GAS COMPANY - INCREASED RATES. Business Manager Geasland reported that on November 14, 1953, the Council Bluffs Gas Company had notified the Iowa School for the Deaf that effective December 27, 1953, the rates for interruptible gas service would be increased according to a new rate schedule submitted with the letter of notification, in accordance with Section 9 of a contract dated December 21, 1950; and, upon the recommendation of the Building and Business Committee, the new rate schedule for gas service was accepted.

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IN-SERVICE TEACHER TRAINING PROGRAM - AGREEMENT WITH STATE UNIVERSITY. Superintendent Berg reported about the In-Service Teacher Training Program being established at the Iowa School for the Deaf in cooperation with the State University of Iowa, for which the State University will give credit; submitted a report of the teachers enrolled for the courses; and stated that the formal agreement being worked out probably will be completed so it can be submitted to the Board for approval at the January meeting.

IN-SERVICE TEACHER TRAINING PROGRAM - REQUEST OF MRS. JOAN MEAD. Superintendent Berg submitted copies of correspondence with Mrs. Joan Mead regarding her enrollment for courses in the In-Service Teacher Training Program and her request to pay a fee only for the number of hours for which she will receive graduate credit, and stated that he had discussed the matter at considerable length with the Finance Committee and with the Faculty Committee.

A part of a letter Mrs. Mead wrote to Superintendent Berg on December 9, 1953, is as follows:

"According to my interpretation of our contract I can not see that I am violating it in any way whatsoever by not paying for all the in-service teacher training. However, our interpretations of the contract seem to differ. If you are still of the same opinion, don't you think it would be only fair that I be given an opportunity to present my side of the case to the Board in person (or to let some other person represent me to them) rather than by letter?"

The Faculty Committee recommended that the requests of Mrs. Joan Mead be denied, and that President Rider so advise Mrs. Mead.

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STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on December 11, 1953:

DEATHS. President Hancher reported the following deaths:

Eugene A. Gilmore, President Emeritus and Professor Emeritus of the College of Law, on November 4, 1953.

Dr. N. G. Alcock, Professor Emeritus of Urology and long time head of the Department of Urology, College of Medicine, on December 10, 1953.

RESIGNATIONS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following resignations were accepted:

Wendell R. Smith, professor and head of the Department of Marketing, College of Commerce, effective February 5, 1954, to accept a position in industry.

Dan H. Cooper, associate professor in the College of Education, effective February 5, 1954, to accept a position at Purdue University.

LEAVE OF ABSENCE - EXTENSION. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the leave of absence previously granted Richard L. Holcomb, associate professor in the Institute of Public Affairs, was extended for one week from November 1 to November 7, 1953, without salary or insurance.

LEAVE OF ABSENCE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, a leave of absence without salary or insurance was granted to Melvin Gottlieb, assistant professor in the Department of Physics, for the academic year 1954-1955 in order that he may be engaged in research on "Project Matterhorn" in the James Forrestal Laboratory at Princeton, New Jersey.

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SALARY ADJUSTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following salary adjustments were made:

Dr. Woodrow W. Morris, associate professor in the College of Medicine, salary increased from \$7,000 to \$8,000 a year, twelve months' basis, plus insurance programs, effective as of November 1, 1953, one-half to be paid from College of Medicine Administration Account 1520 and one-half from the University Hospitals Psychology Program Account.

Dr. Gerhard Hartman, Superintendent of University Hospitals, salary increased from \$11,500 to \$12,700 a year, twelve months' basis, plus insurance programs, effective as of November 1, 1953.

Salaries of the following assistant football coaches increased as indicated, twelve months' basis, effective February 1, 1954, payable from athletic revenues:

Robert Flora	from \$8,200 to \$8,700
Chalmers Elliott	from \$8,000 to \$8,700
Archie Kodros	from \$6,800 to \$7,500
Henry Piro	from \$6,500 to \$7,500

HEAD FOOTBALL COACH - FOREST EVASHEVSKI - CONTRACT. Upon the recommendation of President Hancher and the Board in Control of Athletics and with the approval of the Faculty Committee, Forest Evashevski, head football coach, was granted a ten-year contract at the same salary of \$15,000 a year, twelve months' basis, effective February 1, 1954.

FEE INCREASE - GRADUATE COLLEGE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the Graduate College thesis fee deposit was increased from \$25 to \$30 and made non-refundable, with the understanding that every thesis will be microfilmed and thus made available on a permanent basis.

FEE - STUDENT HEALTH AND HOSPITALIZATION SERVICE - COLLEGE OF NURSING. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the student health and hospitalization service for the second semester, 1953-1954 and the 1954 summer session was extended to those students

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registered in Practical Nursing who signify their desire to pay a fee of \$10 for the second semester and \$5 for the summer session for this coverage.

STUDENT FEES - COLLEGE OF NURSING. Upon the recommendation of President Hancher, and with the approval of the Faculty Committee, the following changes in student fees in the College of Nursing, effective with the beginning of the academic year 1954-1955, were made:

<u>Four Year Program</u>	<u>Present Fee</u>	<u>Fee 1954-1955</u>
First two years	\$78 per semester	\$78 per semester
Summer session, first two years	53	53
Last two years	26 per semester	26 per semester
Summer session, last two years	none	6
Field practice, second semester senior year	10	none
Non-resident tuition, first two years	none	none*

*A non-resident tuition of \$50 for the first two years of the four-year program was approved, effective with the beginning of the academic year 1956-1957.

<u>Practical Nursing</u>		
Regular semester	\$37 per semester	\$63 per semester
Summer session	18.50	24.50
<u>Three Year Program</u>		
First semester	\$46	\$46
Remaining semester	26	26

BUDGET INCREASE - STATE BACTERIOLOGICAL LABORATORY. Upon the recommendation of President Hancher, and with the approval of the Building and Business Committee, the total expense budget of the State Bacteriological Laboratory for the year 1953-1954 was increased from \$222,300 to \$239,338 because of an estimated increase in fees received from \$24,000 to \$41,038, with the understanding that a report will be filed with the State Comptroller in accordance with Section 12, Chapter 6, 55th G. A.

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REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING HELD NOVEMBER 24, 1953. The Building and Business Committee submitted the following report:

A sub-committee of the Building and Business Committee of the State Board of Education met in the Old Capitol at the State University of Iowa, Iowa City, Iowa, at 2 p.m., Tuesday, November 24, 1953.

Present: Mr. Strawman, member of the Building and Business Committee; President Hancher, Business Manager Ambrose, and Superintendent Horner, of the State University; and Mr. Gernetzky, Mr. Walsh, and Mr. Dancer, members of the Finance Committee.

The following business pertaining to the State University of Iowa was transacted:

Chemistry Building Repairs - Public Hearing. Mr. Horner, Superintendent of the Division of Planning and Construction, Physical Plant Department, State University of Iowa, reported that a public hearing was held as advertised in his office at 1:30 p.m., Tuesday, November 24, 1953 for the purpose of hearing objections to the plans, specifications and contract forms for the Chemistry Building Repairs project.

No objections were filed and no objectors appeared.

The report was accepted, and actions approved and ratified.

Chemistry Building Repairs - Bids. At 2 p.m., the following bids for Chemistry Building Repairs were opened:

<u>Bidder</u>	<u>Bid Check</u>	<u>Base Bid</u>
McCreedy Construction Company Iowa City, Iowa	\$ 3,000	\$ 59,275
Burger Construction Company Iowa City, Iowa	2,225	44,500
R. H. Wildman Company Iowa City, Iowa	2,500	48,500
Viggo M. Jensen Company Albert Lea, Minnesota	2,800	54,564
Conner Brothers Sigourney, Iowa	2,500	49,613
Weitz Company Des Moines, Iowa	3,500	56,840

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Chemistry Building Repairs - Award of Contract. It was agreed that a recommendation be made to the State Board of Education that the contract for Chemistry Building Repairs be awarded to the low bidder, Burger Construction Company, Iowa City, Iowa, on the basis of their bid of \$44,500.00.

Chemistry Building Repairs - Bid Checks. Mr. Horner was instructed to return immediately the bid checks filed by the following:

McCreedy Construction Company
Viggo M. Jensen Company
Weitz Company

The remaining bid checks are to be returned by Mr. Horner after a contract has been executed by the Burger Construction Company and a satisfactory performance bond furnished.

Chemistry Building Repairs - Budget and Financial Control Committee. Secretary Dancer was directed to file with the Budget and Financial Control Committee a report of the bids received and to request authority to award the contract to Burger Construction Company. A request for an allocation of \$44,500.00 from the General Contingent Fund is also to be made of the Budget and Financial Control Committee to meet the cost of the contract.

On motion, the report of the Building and Business Committee was approved and the actions of the sub-committee ratified.

CHEMISTRY BUILDING REPAIRS -AWARD OF CONTRACT. Upon the recommendation of the Building and Business Committee, the contract for Chemistry Building Repairs was awarded to the low bidder, the Burger Construction Company, Iowa City, Iowa, on the basis of that firm's bid of \$44,500, subject to approval by the Budget and Financial Control Committee; and the Secretary of the State Board of Education was authorized to sign a contract when a satisfactory surety bond has been filed. (Payment is to be made from funds allocated by the Budget and Financial Control Committee for this purpose from the General Contingent Fund, Order No. 6-55, 12/7/53.)

BOILER GENERATOR - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications for the purchase and installation in the Heating Plant of a Boiler Generator (Steam Generating

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Equipment and Associated Devices, Boiler 6) were approved, and the Secretary of the State Board of Education was authorized to publish the necessary notice of public hearing and the advertisement for bids, subject to approval by the Budget and Financial Control Committee.

ADDITION TO MEMORIAL UNION - RESOLUTIONS - FINANCING, TRANSFER OF TITLE TO SITE AND LEASE. Secretary Dancer reported that on November 30, 1953, the Executive Council of Iowa approved the resolutions adopted by the State Board of Education at a meeting held on December 3, 4 and 5, 1952, relating to the financing of the Addition to the Iowa Memorial Union, the transfer of title to the Iowa Memorial Union Corporation for land to be used as a site for Unit Three of the Iowa Memorial Union, and a proposed ten-year lease for Unit Three between the Iowa Memorial Union Corporation and the State Board of Education.

ADDITION TO MEMORIAL UNION, UNIT THREE - LEASE. Secretary Dancer reported that on November 30, 1953, the Executive Council of Iowa had approved the following proposed lease to be entered into by and between the Iowa Memorial Union, a Corporation, and the State of Iowa by the State Board of Education for the use and benefit of the State University of Iowa:

LEASE

This agreement of lease is entered into this _____ day of _____, 1953 by and between the Iowa Memorial Union, a Corporation, as Lessor and the State of Iowa by the Iowa State Board of Education for the use and benefit of the State University of Iowa, as Lessee, upon the following terms, covenants, and conditions:

1.

The Iowa Memorial Union Corporation proposes to erect an addition to the Iowa Memorial Union building in Iowa City, Iowa, to be known as Unit No. 3, and the above-named Lessee has caused to be transferred to the Iowa Memorial Union the real estate on which the same is to be located, the same being legally described as:

That part of Lot 2 not occupied by the present Memorial Union Building (approximately the South 20 feet); all of Lots 3 and 4; all of the alley running North and South through Block 99,

South of said Union Building; The East 65 feet of Lot 5, the East 65 feet of the South 30 feet and the East 25 feet of the North 50 feet of Lot 6; and the East 25 feet of approximately the South 20 feet of Lot 7; all in Block 99, in the original town of Iowa City, Iowa,

Lessor to give possession of and to lease said building unit to the Lessee until the rentals retire the indebtedness incurred for the construction of said unit, and to then deed and convey said building to the Lessee, all as authorized and provided in minutes number 1, 2 and 3 of the Iowa State Board of Education adopted on Dec. 4 and 5, 1952, which are hereby made a part hereof as Exhibits "A", "B", and "C".

2.

The Lessor, as soon as said building unit is completed, shall effect the discharge and release of all mechanics liens and costs of construction of said building, and shall have the power and authority to execute a good and sufficient first mortgage covering said unit and the land on which it is located to any bank, insurance company, or other lending institutions approved by the Lessee, for the costs of construction of said building unit, and to pledge the rents and profits from said building under this lease to the payment of said mortgage; Lessor shall also assign said rentals to said mortgage holder, and the Lessee shall pay all rentals directly to said mortgage holder for the retirement and satisfaction of said mortgage indebtedness.

3.

As the rentals are applied by the Lessee on the mortgage indebtedness as provided in paragraph 2 above, Lessee shall acquire and become the owner of a corresponding right title and interest in said building, and when the entire amount of the mortgage has been paid and satisfied in full, the Lessee shall become the absolute owner of said building, and the Lessor shall execute and deliver a good and sufficient warranty deed conveying said building and real estate on which it is located.

4.

Lessee agrees to pay a rental for said building unit, beginning on date of the completion of the building computed on the basis of \$8.50 per semester per student enrolled during the academic year, and \$4.00 per student enrolled during the summer session, payments to be made on May 1, August 1, and December 1 of each year, to be paid out of the "Union fund" of the State University of Iowa, which fund shall be limited to rents and profits derived from said building unit, assessments made to students for the use of said building, and gifts, bequests, or other funds received by the University for said purpose. Whenever the mortgage indebtedness has been completely paid and the mortgage satisfied as set out above herein, said rental payments shall cease and Lessee have no further obligation therefor.

5.

During the terms of this lease, the Lessee shall, to the extent that rents and profits or other funds are legally available therefor, maintain said building in a good and proper state of repair, and may make such additions, alterations or improvements thereon as is necessary and advisable, all to be done under the authority of the Iowa State Board of Education and the University in the same manner as other improvements on the campus.

6.

The mortgage for the construction costs as provided for in paragraph 2 hereof shall bear interest at a rate of not to exceed four and one-half ($4\frac{1}{2}$) % per annum, payable May 1, August 1, and December 1 of each year, and all of the terms and provisions of said mortgage to be approved by the Iowa State Board of Education before the same are executed, and the amount of the construction costs and the letting of the contract and the details of construction all to be subject to approval of the Iowa State Board of Education.

7.

The construction cost mortgage when executed as provided in Paragraph 2 and approved as provided in Paragraph 6 shall be a good and valid first mortgage on said building unit and the land upon which it is located as described in Paragraph 1 hereof, prior and paramount to the rights of the Lessee hereunder.

8.

Whenever the Lessee is able to negotiate with the holder of the construction cost mortgage as above described herein to assume the balance due thereon and obtain a good and sufficient release of the Lessor from said note and mortgage, the same shall be effected and the Lessor shall thereupon deed and convey said building unit and the land on which it is located to the Lessee subject to the balance due on said mortgage assumed by the Lessee.

9.

The Lessor shall not without the written consent of the Lessee suffer the demised premises or any erection or improvements thereon or the estate of the Lessee in the same at any time during the said term to become subject to any lien, charge, or incumbrance whatsoever, other than a mortgage as herein provided, it being hereby expressly agreed that the Lessor shall have no authority expressed or implied, to create any lien, charge, or incumbrance, other than the mortgage, as herein authorized, upon the demised premises or the improvements thereon or upon the estate of the Lessee in the same.

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<u>Bidder</u>	<u>Check</u>	<u>Base Bid</u>
<u>Mechanical Contract</u>		
Conditioned Air Corp. Des Moines	9,000	176,850
Charles Harris Plumbing Co. St. Paul	9,000	179,510 (-) 7,100 (Telegram)
Carstens Brothers Ackley	10,000	189,456
Ryan Plbg. & Htg. Co., Inc. Davenport	10,000	191,281
<u>Temperature Control Contract</u>		
Barber-Colman Co. Rock Island	770	15,360
Johnson Service Co. Des Moines	800	15,110
Minneapolis-Honeywell Cedar Rapids	750	13,400
Powers Regulator Co. Des Moines	800	15,482"

Business Manager Ambrose called attention to the bid of \$179,510 filed by the Charles Harris Plumbing Company, St. Paul, Minnesota, for the Mechanical Contract and stated that, although the specifications stated that "No oral, telephonic or telegraphic proposal will be accepted", the Charles Harris Plumbing Company sent a telegram stating that the amount of its bid should be reduced \$7,100; and that the Iowa Memorial Union, Incorporated, and the State University officials felt that the telegram should not be considered.

ADDITION TO IOWA MEMORIAL UNION - AWARDING OF CONTRACTS. The Building and Business Committee reported that the Iowa Memorial Union, Incorporated, had disqualified the telegraphic amendment to its bid filed by the Charles Harris Plumbing Company and had awarded contracts for the construction of Unit Three, Iowa Memorial Union, to the low bidders as follows, subject to approval by the State Board of Education:

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<u>Contract</u>	<u>Contractor</u>	<u>Contract Price</u>
General Construction	Tunicliff Construction Company, Davenport, Iowa	\$591,600.00
Electrical	Cedar Rapids Electric Supply Company, Cedar Rapids, Iowa	34,843.00
Plumbing, Heating and Air Conditioning	Conditioned Air Corporation, Des Moines, Iowa	176,850.00
Temperature Control	Minneapolis Honeywell Company, Cedar Rapids, Iowa	13,400.00
	Total, all contracts	<u>\$816,693.00</u>

Mr. Hagemann moved that the action of the Iowa Memorial Union, Incorporated, awarding contracts for the construction of Unit Three of the Iowa Memorial Union be approved and ratified. The motion was seconded by Mrs. Archie and passed, with Mr. Stevens and Mr. Fredricksen voting "no".

ADDITION TO HILLCREST DORMITORY - ARCHITECTURAL SERVICES, SETH J. TEMPLE & ARTHUR TEMPLE - OFFER OF ESTATE TO SELL DOCUMENTS. At the meeting held on February 12, 1953, Business Manager Ambrose reported that the Attorney for the Estate of Seth J. Temple & Arthur Temple of Davenport, architects employed for the Addition to Hillcrest Dormitory, had submitted the offer of the Estate to sell all rights in the documents for the deferred unit to the State University for \$15,000, and Business Manager Ambrose was instructed to inform the Attorney for the Estate that the Board felt the documents should be turned over without the payment of an additional sum.

At the meeting held on May 8, 1953, Business Manager Ambrose informed the Board that the documents for the Addition to Hillcrest Dormitory would be made available to the State University by the Estate of Seth J. Temple and Arthur Temple at no additional cost.

Business Manager Ambrose reported that Sloan Hutchinson, Attorney for the Estate of Seth J. and Arthur Temple, was now requesting payment of \$1,000 for the rights in the documents for the Addition to Hillcrest Dormitory.

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Upon the recommendation of the Building and Business Committee, the State University was authorized to pay the Estate of Seth J. and Arthur Temple \$1,000 for all property rights in the plans and specifications for the Addition to Hillcrest Dormitory and Hillcrest Dining Hall, payment to be made from Dormitory Funds.

GENERAL HOSPITAL REMODELING, 5th AND 6th FLOOR TOWER SECTION - ACCEPTANCE. The Building and Business Committee reported that final inspection of the work indicated had been made by representatives of the State University and the contractors on the following dates, and that it was found that the contractors had completed the work in accordance with the plans and specifications and contract documents:

<u>Work, General Hospital Remodeling</u>	<u>Contractor</u>	<u>Date</u>
Temperature Control	Barber-Coleman Company	10/23/53
Plumbing, Heating & Ventilation	Climate Engineers, Inc.	11/12/53

Upon the recommendation of the Building and Business Committee, the Temperature Control and the Plumbing, Heating and Ventilation, General Hospital Remodeling, 5th and 6th Floor Tower Section, was accepted as of this date, December 11, 1953, from the Barber-Colman Company and Climate Engineers, Inc., respectively, and payment of the final estimates in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

COMPLETION OF HOSPITAL-SCHOOL AND EQUIPMENT - CHANGE ORDERS. Upon the recommendation of the Building and Business Committee, the following change orders to contracts for the Completion of the Construction of the Hospital-School for Severely Handicapped Children were authorized, subject to approval by the Budget and Financial Control Committee:

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<u>Change Order</u>	<u>Contract</u>		<u>Amount</u>
No. 1	Floor covering, Blackman Decorators, Inc.	add	\$396.00
No. 1	Electrical work, Russell Electric Company	add	78.00
No. 1	General construction, R.H. Wildman Company		
	Miscellaneous additional costs	\$1,212.00	
	Miscellaneous deductions	<u>1,798.00</u>	
		Net deduction	586.00
No. 1	Plumbing and Heating, Carstens Brothers	add	428.00

IOWA MEMORIAL UNION - PRELIMINARY SERVICES - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to execute Change Order No. 1 to the contract with Carstens Brothers, Ackley, Iowa, for the construction of Preliminary Services to the Iowa Memorial Union, covering the relocation of the main trunk sewer pump at an addition of \$1,440.00 to the contract price.

PARKLAWN - ELECTRICAL WORK - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to execute Change Order No. 2 to the contract with the Cedar Rapids Electric Supply Company, Cedar Rapids, Iowa, for the electrical work in Parklawn, covering additional wiring required for kitchen units in 53 apartments at an addition of \$2,650.00 to the contract price, payment to be made from Dormitory Funds.

RETIREMENT PLANS - REPORT. Business Manager Ambrose stated that he had mailed Board members copies of an analysis of the retirement plan elections made by the 1,445 persons at the State University eligible for the new retirement plans in 1953-1954.

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BOARD AND ROOM RATES - INCREASE. Upon the recommendation of the Building and Business Committee, the State University was authorized to increase the rates for board and room in dormitories \$25.00 for an academic year, effective with the beginning of the 1954 Summer Session.

LAKESIDE LABORATORY - USE OF APPROPRIATION. The 55th General Assembly made the following appropriation for the State University of Iowa: "For Lakeside Laboratory, \$3,300."

The purposes for which the appropriation for Lakeside Laboratory could be used were discussed, and the Building and Business Committee reported that officials of the State University had recommended that it be used to finance the rebuilding of three old buildings at the site of the Laboratory into one unit. On motion, the matter was referred to the Finance Committee to discuss with the Budget and Financial Control Committee.

STATE BACTERIOLOGICAL LABORATORY - TRANSFER OF FUNDS. Mr. Walsh reported that on November 25, 1953, the Governor and the State Comptroller approved the transfer of \$16,000 from the appropriation to the State Bacteriological Laboratory for Salaries, Support, Maintenance and Miscellaneous to the fund for Repairs, Replacements, Alterations and Equipment. (See Board minutes of October 22-23-24, 1953.)

IOWA MEMORIAL UNION - UTILITY SERVICES. Upon the recommendation of the Building and Business Committee, authority was granted for the construction of Utility Services to the Iowa Memorial Union at an estimated cost of \$75,000.00, to be paid from Union funds, and the Division of Planning and Construction of the Physical Plant Department, State University of Iowa, was designated as architect for the project.

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STEAM DISTRIBUTION AND REPLACEMENTS. The following resolution was submitted:

WHEREAS, the 55th General Assembly made an appropriation of \$255,000 for Steam Distribution and Replacements at the State University of Iowa; and

WHEREAS, a part of the appropriation act, Section 3 of Chapter 7, 55th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education with the approval of the joint legislative Budget and Financial Control Committee that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the construction of the following projects at the State University of Iowa are for the best interests of the state:

- a. Installation of new steam mains in the tunnel from the Power Plant to the Library, estimated cost \$ 95,000.00
- b. Rebuilding of the steam distribution center in the Mechanical Engineering Laboratory, estimated cost 55,000.00

2. That the Division of Planning and Construction of the Physical Plant Department, State University of Iowa, be designated as architects for the projects.

3. That the Budget and Financial Control Committee be requested to approve the projects and the designation of the Division of Planning and Construction as architects, with authority to proceed with the preparation of plans and specifications and to advertise for bids.

Mr. Hagemann moved that the resolution be adopted. The motion was seconded and passed.

BEQUEST OF JABEZ E. JONES. President Hancher reported that Jabez E. Jones, Scranton, Iowa, had made a bequest to the College of Medicine of the State University of Iowa of from \$80,000 to \$85,000 for cancer research and that a more detailed statement about the bequest would be submitted at a later date.

December 10-11, 1953

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on December 11, 1953:

UTILITY IMPROVEMENTS - SEWAGE AND WATER SYSTEM IMPROVEMENTS - CHANGE ORDER.

Upon the recommendation of the Building and Business Committee, the Stanley Engineering Company was authorized to issue Change Order No. 3 to the contract with L. C. Luethye, Incorporated, for Sewage and Water System Improvements, covering the extension of water mains an additional 370 feet from the tower site and the installation of a fire hydrant in the area near the dairy barn, with the understanding that unit costs are to be at the contract rate and that there will be an addition of \$1,347.50 to the contract price.

ELEVATED WATER STORAGE TANK - PUBLIC HEARING - BIDS - REPORT. The Building and Business Committee submitted the following report:

The following persons met in the office of the Superintendent, State Sanatorium, Oakdale, Iowa, at 2:00 p.m., Wednesday, November 25, 1953:

Mr. Walsh and Mr. Dancer, of the Finance Committee of the State Board of Education; Superintendent Spear, Business Manager Wynn and Albert Betz, Superintendent of the Physical Plant, all of the State Sanatorium; and Engineer Parizek of the State University of Iowa.

Superintendent Spear presided, and Mr. Dancer acted as secretary of the meeting.

The following business pertaining to the State Sanatorium was transacted:

Elevated Water Storage Tank - Foundations for Tower - Public Hearing. Superintendent Spear reported that at 1:30 p.m. a public hearing was held in his office as advertised, for the purpose of hearing objections to the plans, specifications and form of contract for Elevated Water Storage Tank and Foundations for Tower. No objections were filed and no objectors appeared.

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Elevated Water Storage Tank - Foundations for Tower - Bids. At 2 p.m. the following bids for Elevated Water Storage Tank and Foundations for Tower were opened:

	<u>Pittsburgh- Des Moines Steel Co. Des Moines</u>	<u>Chicago Bridge & Iron Co. Chicago</u>	<u>W.E. Caldwell Co. Louisville, Kentucky</u>
TOWER CONSTRUCTION			
Bid Security	\$2,500	\$2,500	No check with bid. Mailed separate.
A. Base Bid	\$41,370	\$43,600	\$44,880
* Deduction	\$130/ft.	2,000	
** Deduction	\$400	625	no bid
B. Alternate No.1	Deduct \$820	no bid	no bid
* Deduction	\$160/ft.		
** Deduction	\$400		
C. Alternate No.2	Deduct \$3420	no bid	no bid
* Deduction	\$160/ft.		
** Deduction	\$400		
FOUNDATIONS FOR TOWER		<u>Viggo M. Jensen Co. Albert Lea, Minn.</u>	<u>C. W. Boltz Indianola, Iowa</u>
Bid Security		\$ 450	\$ 500
Base Bid		\$8,307	\$8,556

* For changing height of tower to 85 ft.
** For omission of tower lighting.

Foundations for Tower - Bids Rejected. It was the consensus of the meeting that a recommendation be made to the State Board of Education that all the bids received on construction of foundations for tower be rejected and the bid checks filed by the bidders returned to them.

Elevated Water Storage Tank - Negotiations for Contract. It was agreed that Mr. Parizek and Mr. Wynn should negotiate a contract with the low bidder, Pittsburgh-Des Moines Steel Company, for a suitable tank to cost not to exceed \$38,000 and report to the Building and Business Committee as soon as possible.

Elevated Water Storage Tank - Bid Checks. Mr. Wynn was requested to return immediately the bid check filed by W. E. Caldwell Company. The remaining bid checks are to be returned as soon as a contract is executed and performance bond filed.

On motion, the report was approved and the actions ratified.

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ELEVATED WATER STORAGE TANK - FOUNDATIONS FOR TOWER - BIDS REJECTED. Upon the recommendation of the Building and Business Committee, the bids received on November 25, 1953, for the construction of foundations for the tower were rejected.

ELEVATED WATER STORAGE TANK - CONTRACT AWARDED. Upon the recommendation of the Building and Business Committee, the contract for the Elevated Water Storage Tank was awarded to the low bidder, the Pittsburgh-Des Moines Steel Company, on the basis of the bid filed November 25, 1953, as follows:

Base Bid	\$41,370.00
Less Alternate No. 1 and other deductions totaling	3,520.00
Contract Price	<u>\$37,850.00</u>

(On December 7, 1953, the Budget and Financial Control Committee approved the awarding of the contract to the Pittsburgh-Des Moines Steel Company and allocated \$37,850 of funds appropriated by the 55th General Assembly for the Elevated Water Storage Tank.)

ADDITION TO BUILDING 52, COMPLETION OF SECOND FLOOR AND BASEMENT - PLANS AND SPECIFICATIONS. Secretary Dancer reported that on December 7, 1953, the Budget and Financial Control Committee approved the plans and specifications for the Completion of the Second Floor and Basement of the Addition to Building 52, Patients' Wing, and authorized the advertisement for bids.

CORN CRIBS. Secretary Dancer reported that on December 7, 1953, the Budget and Financial Control Committee approved the action of the State Board of Education authorizing the purchase of 2 metal corn cribs and the construction of a cement platform for each, and allocated \$818.00 for the project. (See Board minutes of October 22, 23, 24, 1953.)

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on December 11, 1953:

RESIGNATIONS. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, the following resignations were accepted:

Richard W. Husband, professor of Psychology, effective December 31, 1953, to accept a better position.

Lloyd M. Reid, county extension director, Clayton County, Agricultural Extension Service, effective as of October 31, 1953, to accept employment with the Production and Marketing Administration, United States Department of Agriculture.

Richard Cech, assistant professor, Agricultural Extension Service, Information Service, effective as of October 16, 1953, to accept a position as public relations director for the Chicago Pure Milk Association.

Aldon H. Jensen, assistant professor of Animal Husbandry, effective December 31, 1953, to accept a position at the University of Illinois.

LEAVES OF ABSENCE. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, the following leaves of absence without salary were granted:

Maurice Griffel, assistant professor and associate chemist, Institute for Atomic Research, for the period from November 1, 1953, through June 30, 1954, to take post-doctoral work at Johns Hopkins University in spectroscopy of uranium compounds at low temperatures.

Wayne R. Moore, assistant professor of General Engineering, for the period January 1, 1954, through June 30, 1954, in order to assist with Operations Analysis project in Japan, for which the College is the standby unit.

Charles S. Gwynne, professor of Geology, from December 16, 1953, through March 15, 1954, due to the illness of his wife and upon the advice of her physician that she not remain in Ames during the winter months. Dr. Gwynne has been an employee of the Iowa State College since 1927.

Fannie Gannon, associate professor of Home Management, Agricultural Extension Service, from November 1, 1953, through April 30, 1954, due to illness.

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F. F. Riecken, professor of Agronomy, for the period January 7, 1954, through March 6, 1954, to accept an assignment in India with the Technical Cooperation Administration sponsored by the United States Department of Agriculture.

PROMOTIONS, SALARY INCREASES AND TRANSFERS. Upon the Recommendation of President Hilton and with the approval of the Faculty Committee, the following promotions, salary increases and transfers were made:

Robert M. Collins, from instructor of Farm Operations to assistant professor of Farm Operations, and salary increased from \$5,000, eleven months' basis, to \$5,100, twelve months' basis, plus annuity, effective January 1, 1954.

Griffith J. Buck, assistant professor of Horticulture, salary increased from \$5,100 (\$2,381 Agriculture; \$2,719 AES), twelve months' basis, plus annuity, to \$5,600 (\$2,600 Agriculture; \$3,000 AES), twelve months' basis, plus annuity, effective January 1, 1954.

George R. Beal, from assistant professor of Economics and Sociology to associate professor of Economics and Sociology, with no change in salary, effective January 1, 1954.

Robert M. Stewart, from instructor and associate of Physics to assistant professor of Physics, and salary increased from \$4,600 (\$2,300 Science; \$2,300 Trusts and Specials), eleven months' basis, to \$5,200 (\$2,600 Science; \$2,600 Trusts and Specials), twelve months' basis, plus annuity, effective January 1, 1954.

F. E. Nelson, professor of Dairy Industry, salary increased from \$7,700 (\$2,614 Agriculture; \$5,086 AES), twelve months' basis, plus annuity, to \$8,200 (\$2,800 Agriculture; \$5,400 AES), twelve months' basis, plus annuity, effective January 1, 1954.

William D. Shrader, from assistant professor of Agronomy (Soils) to associate professor of Agronomy (Soils), Agricultural Experiment Station, with no change in salary, effective January 1, 1954.

Wayne R. Moore, assistant professor of General Engineering, salary increased from \$5,200, nine months' basis, plus annuity, to \$8,400, twelve months' basis, plus annuity, effective January 1, 1954, through June 30, 1954, in order to participate in Operations Analysis project in Japan. This salary will be paid from the Air Force contract which is dispensed by the College, and when the assignment is completed Mr. Moore will return to his original salary.

Ralph L. Freeman, from assistant professor to associate professor of Mechanical Engineering, with no increase in salary, effective December 16, 1953.

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APPOINTMENTS. Upon the recommendation of President Hilton and with the approval of the Faculty Committee the following appointments were made:

William F. Kenkel, assistant professor of Economics and Sociology at a salary of \$5,000 a year, twelve months' basis, plus annuity, effective December 16, 1953.

George H. Bowen, assistant professor of Physics for one year at a salary of \$6,000 (\$4,000 Science; \$2,000 Trusts & Specials), twelve months' basis, plus annuity, effective January 1, 1954.

Felix T. Hach, physician, College Hospital, at a salary of \$7,200 a year, twelve months' basis, effective from January 1, 1954 through June 30, 1954.

Sanford N. Hotchkiss, assistant professor of Psychology, at a salary of \$5,000 a year, twelve months' basis plus annuity, effective January 1, 1954.

Ralph W. Hansen, associate in Agricultural Engineering, Agricultural Extension Service, at a salary of \$5,000 a year, twelve months' basis, effective as of December 7, 1953.

Gerald W. Fox, professor and head of Physics, at a salary of \$13,200, twelve months' basis, plus annuity, payable from Trusts and Specials, Project 2530, effective December 1 through December 31, 1953. This will complete the term of service of Dr. Fox with the Air Force project in Japan.

DEATH. President Hilton reported the death on November 16, 1953, of Frank E. Lough, shop mechanic in the Ames Laboratory, Institute for Atomic Research.

REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD NOVEMBER 10, 1953.

The Building and Business Committee submitted the following report:

The following persons met in Beardshear Hall, Iowa State College, Ames, Iowa, at 2:00 p.m., Tuesday, November 10, 1953:

Business Manager Platt, Professor Leonard Wolf, and Superintendent Schaefer, all of the College, and Mr. Dancer and Mr. Walsh of the Finance Committee of the State Board of Education.

The following business pertaining to the Iowa State College was transacted:

Equipment for Science Building - Public Hearing. Mr. Platt reported that at 1:30 p.m. a public hearing was held in his office as advertised, for the purpose of hearing objections to the plans, specifications and form of contract for Equipment for Science Building. Present at the hearing were Mr. Platt and Mr. Schaefer. No objections were filed and no objectors appeared.

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Equipment for Science Building - Bids. At 2:00 p.m. the following bids for Equipment for Science Building were opened:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alt. "A" Deduct</u>	<u>Alt. "B" Deduct</u>	<u>Alt. "C" Deduct</u>
Sheldon Equipment Co. Muskegon, Michigan Bid Ck. \$12,850	\$257,000.00	\$12,750.00	\$14,433.00	\$13,588.00
Hamilton Manufacturing Co. Two Rivers, Wisconsin Bid Ck. \$12,125 Cash \$600	252,950.65	13,255.80	14,100.00	13,650.00

The bids were turned over to Mr. Platt and Professor Wolf for analysis and recommendation as to award of contract.

On motion, the report was approved and the actions ratified.

EQUIPMENT FOR SCIENCE BUILDING - AWARDING OF CONTRACT - ALLOCATION OF FUNDS

FOR MISCELLANEOUS EQUIPMENT. Secretary Dancer reported that a poll by letter on November 17, 1953, had resulted in the members of the Building and Business Committee approving the recommendations of a committee of the Iowa State College consisting of the Dean of the Division of Science, the Heads of the Departments of Bacteriology, Geology, Zoology and Entomology, and Business Manager Platt, and

- (1) Awarding the contract for the Equipment for the Science Building, for which bids were received on November 10, 1953, to the low bidder, the Hamilton Manufacturing Company, on the basis of its bid of \$252,950.65, less Alternate A, \$13,255.80, or a net contract amount of \$239,694.85, subject to the approval and allocation of funds by the Budget and Financial Control Committee; and
- (2) Authorizing the use of the balance of the \$250,000 appropriated for Equipment for the Science Building, \$10,305.15, for the purchase of miscellaneous items such as laboratory stools, desks and chairs, classroom seating, and office furniture, on the basis of quotations to be solicited by the Purchasing Agent of the Iowa State College, subject to the approval and the allocation of funds for that purpose by the Budget and Financial Control Committee;

and that on December 7, 1953, the Budget and Financial Control Committee had approved the foregoing actions and allocated the funds, as requested.

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On motion, the report was approved and the actions of the Building and Business Committee ratified.

SEWAGE DISPOSAL PLANT - CITY OF AMES - IOWA STATE COLLEGE - FINAL SETTLEMENT.

Business Manager Platt submitted the following report and recommendation regarding final settlement with the City of Ames for the cost of constructing the Joint Sewage Disposal Plant of the City of Ames and the Iowa State College:

The 55th General Assembly adopted Senate Joint Resolution 4 to provide for final settlement of the cost of constructing the joint sewage disposal system of the City of Ames and Iowa State College. Senate Joint Resolution 4 provided an appropriation of not to exceed \$190,000 for the purpose of paying the balance of the College's share of the construction cost when final distribution of cost was determined.

In accordance with the contract between the City of Ames and the State Board of Education, distribution of the cost of construction of the sewage disposal plant and sewers was to be based on the proportionate quantities of sewage contributed to the system by each party. At the time the 55th General Assembly was in session, it was impossible to make the distribution of costs. The City of Ames had presented its statement of cost and records of flow measurements to the College but preliminary checks of the metering equipment by the College indicated that possibly the meter which registered the College flow was incorrect. An accurate check of the meter could not be made in time for the 55th General Assembly to make an exact appropriation.

For background history of this undertaking, there is attached a copy of a memorandum dated March 6, 1953, in which the history of this project is reviewed up to the time of the passage of Senate Joint Resolution 4. (See Board minutes of April 11, 1952, February 12, 1953, and March 19-20, 1953.)

It was determined by the City and the College that an accurate calibration of the metering equipment could be made only by constructing a measuring tank. Details of this device were agreed upon and plans were prepared by the City. Bids were received and a contract in the amount of \$6,450 was awarded for the construction of the tank in June, 1953. Upon completion of the tank, a series of tests were made through the months of September, October, and November of 1953. ***** The results of the tests indicated that the metering equipment registers uniformly about 125,000 gallons per day too high. If the corrections indicated by the calibration are applied to the flow as recorded in 1951, the percentage of total flow contributed by Iowa State College was 39.2% as compared to 45.4% shown by the meter readings. In 1952 the College percentage of flow was 39.6% as compared to 45.9% indicated by the meter readings.

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It appears that the 1951 readings should be disregarded because of periods during that year when the meters were inoperative or undergoing adjustment and tests. While the contract between the City and the College provides for final settlement based upon the first year's operation after completion of the plant, it is more realistic to use the second year's operating experience as the basis for settlement. A tabulation of meter readings and corrections for the two years is appended hereto.

An audit of the City's construction account was made by the Chief Accountant of Iowa State College to ascertain that all expenses to be shared by the parties were in accordance with the contract. The City and the College have reached agreement as to the total cost to be shared. In summary, the audit indicated the following total cost of the project:

Total expenditure for construction of sewage plant and outlet sewers	\$1,199,671.94
Deductible items of cost in which the College does not participate	<u>18,461.16</u>
Cost of plant and sewers	\$1,181,210.78
Cost of measuring pit, 1953	<u>6,450.00</u>
Net cost to be shared	\$1,187,660.78
College portion, 39.62%	470,551.20
Amount advanced to date by College	<u>376,000.00</u>
Balance due City from College	\$ 94,551.20

On the basis of the calibration tests it appears that the amount owed to the City in final settlement is \$94,551.20.

Upon the recommendation of the Building and Business Committee, Mr. Hagemann moved that the State Board of Education authorize payment to the City of Ames of \$94,551.20 from funds appropriated by Chapter 294 (S.J.R. 4), 55th General Assembly, in full settlement of the Board's contractual obligations on the construction phase of the Joint Sewage Disposal Plant, and authorize the Secretary of the Board to request the Budget and Financial Control Committee to allocate funds appropriated by Chapter 294, 55th G. A. for the purpose of making said payment. The motion was seconded and passed.

SECOND ADDITION TO GENETICS BUILDING - ACCEPTANCE. The Building and Business Committee reported that Ben W. Schaefer, Superintendent of the Physical Plant Department, Iowa State College, and representatives of the contractors had inspected the Second Addition to the Genetics Building and found that the

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contractors had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the work indicated was accepted as of this date, December 11, 1953, from the following contractors for the construction of the Second Addition to the Genetics Building and payment of the final estimates in accordance with Chapter 573, 1950 Code of Iowa, was authorized:

<u>Work</u>	<u>Contractor</u>
General construction	James Thompson & Sons
Plumbing and heating	Puffett Plumbing Company
Electrical	Munn Electric Company
Air Conditioning	Iowa Sheet Metal Contractors, Inc.

RESOLUTION - CLASSIFIED SECURITY INFORMATION. At the request of the Department of Defense, Chicago Air Procurement District, the following resolution was submitted:

Be it resolved that no classified security information or material will be brought before the Iowa State Board of Education and its Finance Committee or will be discussed by said Board or Committee while any member or members who have not been formally cleared for access to such classified material or matter are present. The members of this Board and Finance Committee, and each a United States citizen, who have not been formally cleared and who will not be given access to classified security information or material until such time as they are formally cleared are:

Dwight G. Rider, President
Richard H. Plock
Vincent B. Hamilton
Roy E. Stevens
Harry H. Hagemann
Mrs. Willard D. Archie
Clifford M. Strawman
Mrs. Frank G. Brooks
C. L. Fredricksen
David A. Dancer, Secretary

Members of the Finance Committee of the State Board of Education:
Carl Gernetzky, Chairman
David A. Dancer, Secretary
A. E. Walsh

Mrs. Archie moved that the foregoing resolution be adopted. The motion was seconded by Mr. Hagemann and passed.

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EXECUTIVE SESSION. The Board resolved itself into executive session at 1:15 p. m. The Board arose from executive session at 2 p. m., and resumed regular business.

WOI-TV - INCOME TAX LIABILITY. Secretary Dancer reported about the work being done by the Attorney General's Office regarding the case involving the liability of the Iowa State College for the payment of tax on the income of Station WOI-TV, and he submitted a copy of a letter dated November 23, 1953, that Attorney General Leo A. Hoegh had mailed to attorneys general in other states requesting their assistance.

WOI-TV - INCOME TAX LIABILITY - EMPLOYMENT OF TAX ACCOUNTANT. Business Manager Platt reported that Attorney General Hoegh had been advised of the employment of Sidney B. Smith as tax accountant on the basis outlined in the minutes of October 22-23-24, 1953, and the arrangements made with Mr. Smith for an audit to determine the liability for the payment of tax on the net income of Station WOI-TV.

VETERINARY DIAGNOSTIC LABORATORY - ARCHITECT - PLANS AND SPECIFICATIONS.

Secretary Dancer reported that on December 7, 1953, the Budget and Financial Control Committee approved the construction of the Veterinary Diagnostic Laboratory and the employment of Dougher, Rich and Woodburn, Des Moines, Iowa, as architects for the project on the basis outlined in the minutes of the Board meeting held on October 22-23-24, 1953.

Upon the recommendation of the Building and Business Committee, Dougher, Rich and Woodburn, Architects, were authorized to proceed with the preparation of plans and specifications for the Veterinary Diagnostic Laboratory.

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UNITED STATES ATOMIC ENERGY COMMISSION - CONTRACT. The Building and Business Committee recommended approval of a supplementary agreement to Contract W-7405 Eng. 82 covering payment for the use and operation of the College owned Synchrotron, the basis of payment to be \$40,000 for the fiscal year 1953-1954 for a minimum of 1,600 hours operation; and, on motion, the supplementary agreement was approved.

RETIREMENT PLAN - SUBSTITUTE PLANS - REVISION OF POLICY. Business Manager Platt submitted the following report and recommendation:

In the operation of the Teachers Insurance and Annuity Association retirement plan, the Iowa State College has had some difficulty with staff members and their insurance agents who desire to substitute retirement-type insurance policies for the standard TIAA contract. In cases where the employee is young, it may be to his advantage to propose a substitute for the TIAA since he can purchase both retirement and insurance coverage for approximately the same cost as retirement alone under TIAA. The typical insurance policy, however, does not contain restrictions as to loan privileges, cash surrender rights, assignment, etc., that the TIAA contract provides, hence a retirement-type insurance policy is not as firm with respect to availability of income at the time of retirement as the TIAA contracts. This feature of the TIAA was one of the reasons for its adoption by the Board for the retirement plans of the three institutions.

Under rulings of the Attorney General and policies of the Board, the Iowa State College must accept substitute policies if they meet the requirements of the plan. In order to insure that such substitute policies meet the requirements, the Attorney General has stated that we may lay down certain specifications which must be met by such substitute plans if they are to be accepted.

The Insurance and Annuity Committee of the Iowa State College is recommending that Paragraph VII of the College's plan adopted by the Board in 1944 be modified by substituting a new Paragraph VII which conforms to the rulings of the Attorney General with respect to acceptance of substitute plans. The new Paragraph VII is almost identical with Section E of the State University retirement plan, and uniformity of our plans in this respect appears to be desirable.

The Building and Business Committee recommended that the following be substituted for Paragraph VII in the Retirement Plan of the Iowa State College as adopted by the State Board of Education in 1944:

VII. Substitution of Retirement Annuity Contracts with Other Companies in Lieu of Contracts with the Teachers Insurance and Annuity Association.

The State Board of Education has determined that the T.I.A.A. contracts contain the desired provisions to provide for staff retirement.

Retirement annuity contracts with other companies may be substituted, in whole or in part, in lieu of contracts with the Teachers Insurance and Annuity Association under the following conditions:

1. The substitute contract shall be with a company organized and operated in the United States.
2. The substitute contract shall contain the same irrevocable provisions as the T.I.A.A. contract in the following respects:
 - a. Contract loan privileges shall be denied.
 - b. The exercise of cash surrender privileges shall be denied.
 - c. Options for settlement of annuity contracts shall be at least as good as those provided in T.I.A.A. contracts.
 - d. The date for beginning of annuity payments shall conform to the retirement age policy of the College.
 - e. Assignment or pledge of the contract shall be prohibited.
3. The total combined premium payment by both the participant and the College as herein provided shall be applied as premiums for retirement annuity contracts and shall be in an amount sufficient to provide guaranteed annuity benefits of no less value under the substitute contracts at the time of the substitution, and thereafter, as would be guaranteed under a contract with the Teachers Insurance and Annuity Association on the basis of the combined premium payments required under the College Retirement Plan. In no event shall the premium payments by the College exceed the premium contribution by the College as provided in this plan; any additional premiums shall be paid by the participant.
4. The College premium contribution on any premium's due date shall be limited to the amount of College contribution actually earned during the period of College employment immediately preceding the premium due date.
5. In the event that a person who has substituted a contract with some company other than T.I.A.A. is temporarily absent from the College without pay because of illness or any other reason, the College will resume premium payments on the substitute contract after that person has been reinstated on the College payroll, only on the condition that the substitute contract is in full force and effect at that time. Any premiums required for this purpose shall be paid in full by person involved.

On motion, the recommendation was adopted.

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ADDITION TO SCIENCE BUILDING - ARCHITECT'S FEE. Upon the recommendation of the Building and Business Committee, the Iowa State College was authorized to pay the balance of the fee due Tinsley, Higgins and Lighter for architectural services on the Addition to the Science Building on the following basis:

To compute the fee of 5% of the total contract cost less 1/10 of 1 per cent credit for preliminary sketches, less the amount previously paid on the completion of the plans and specifications, which computation produces \$11,042.25 as the balance of the fee due Tinsley, Higgins and Lighter.

EASEMENTS - MADELINE DENBY - POWERS ESTATE - H. L. AND LORIS BALLANTYNE.

Secretary Dancer reported that on November 23, 1953, the Executive Council of Iowa approved the actions taken by the State Board of Education at the meeting held on October 22-23-24, 1953, authorizing the execution of deeds of right-of-way with Madeline Denby, the Powers Estate, and H. L. and Doris Ballantyne.

WOI-TV - POWER SOURCE - CONTRACT. Secretary Dancer reported that on November 23, 1953, the Executive Council of Iowa approved the action taken on October 23, 1953, authorizing a license agreement and contract with the Fort Dodge, Des Moines and Southern Railway Company to provide electric energy and for the construction of necessary transmission lines, facilities and equipment by the Railway Company, and which grants to the Company a revocable license for the location of a substation on College property and the installation of a pole line across College land, the agreement to be for a period of five years from November 23, 1953, with provisions for renewal and cancellation.

WOI-TV - NETWORK AFFILIATION AGREEMENTS. At the meeting held on September 11, 1953, the State Board of Education authorized WOI-TV to contract with those

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networks which may, based upon their own judgment, desire to have WOI-TV as an affiliate; and, in line with that policy, further authorized WOI-TV to continue to sign contracts with those networks which may elect to stay with WOI-TV.

Mr. Hagemann moved that the following contracts be approved:

1. Contract with the Columbia Broadcasting Company for a two-year extension from February 16, 1954, subject to a six months' cancellation clause.
2. Automatic extension for one year from February 21, 1954, of the contract with the DuMont Television Network, subject to a three months' cancellation clause. The present contract with the DuMont Television Network provides for automatic renewal for one year if no notice is given by either party three months prior to expiration.

The motion was seconded by Mr. Stevens and passed.

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ICWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on December 11, 1953:

SUMMER SESSION, 1955 - LENGTH. Upon the recommendation of President Maucker and with the approval of the Faculty Committee, the length of the regular summer session of 1955 was changed from 10 weeks to 8 weeks, with probably a two or three week post session with a small staff to supervise independent work by graduate students and possibly one or two workshops for undergraduates, with the understanding that fees will approximate those charged for the regular quarter of the academic year.

President Maucker stated that he anticipates that the staff will be paid at the rate of 20% of the salary for the preceding academic year, with additional compensation for those who serve in the post-session.

ADMISSION REQUIREMENTS. President Maucker stated that the College Senate had recommended that the basic selective admissions policy of the Iowa State Teachers College remain unchanged but that the catalog statement be reworded to remove, if possible, the misunderstanding found among school people and prospective students that only students in the upper half of the high school graduating classes are admitted; and he submitted the following suggested changes in the Statement of Admission Policies which had been approved by the Attorney General on December 8, 1953:

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It is proposed that the following statement be substituted in the January, 1954, issue of the catalog for Section II, Admission Policies and Requirements (beginning 4th line from bottom of p. 40 to end of paragraph D, pg. 42) of the catalog issued in January, 1953, and approved in the minutes of the Iowa State Board of Education of October 20, 1951.

A. Admission Policies for Undergraduate Students.

As a professional school for the education of teachers, the Iowa State Teachers College recognizes an obligation to prospective students, to the public schools, and to the state to consider carefully each applicant for admission. The college recognizes that scholarship, health, character, personality, and potential leadership qualities are all essential factors in the development of a good teacher and all these factors are considered by the Admissions Committee in determining an applicant's fitness for admission.

Students are, of course, encouraged to visit the campus prior to admission to discuss their prospective college program. If sufficient evidence is not available for the Admissions Committee to make a decision in a specific case, an applicant may be invited to come to the campus for an interview or additional information may be requested. It may be necessary in some instances for the college to deny admission to an individual who does not give reasonable promise as a college student and as a prospective teacher.

Each candidate for admission will fall into one of the following categories:

1. Graduate of approved high school - a Graduate of an approved high school who meets the requirements of health, personality, character, and potential leadership will be admitted if it appears from his certificate of high school credits, scores on standardized tests, and other pertinent information that he is competent to do college work.
2. Graduate of unapproved high school - A graduate of an unapproved high school will be admitted if he meets the requirements of health, personality, character, and potential leadership qualities and if he demonstrates competence to do college work by satisfactory scores on standardized tests administered by the college and is recommended as a good prospective teacher by the appropriate school officials.
3. Applicants who are not high school graduates. An applicant who is not a high school graduate may be admitted if he meets the requirements of health, personality, character, and potential leadership qualities and if he demonstrates, through standardized tests and statements of school officials or faculty members of this college, his competence to do college work. This provision is made in recognition of the fact that the background which is essential to pursue satisfactory study at the college level may be acquired independently as well as by the usual and generally more satisfactory method of attending high school. Occasionally, a student with unusual ability, who is physically, mentally, and socially more mature than

the typical high school student, may find that his educational needs will be more satisfactorily met in college than in high school. Such a student must be at least seventeen years of age.

4. Transfer students from other colleges. An applicant who has taken work at another accredited college who meets the requirements of health, personality, character, and potential leadership qualities will be admitted if he has an average or better-than-average scholarship record in the college previously attended. In exceptional cases a student with a below-average record in another college may be admitted on probation if it is demonstrated that an improved quality of work may be expected in the future.

5. Special cases. A person who does not wish to become a candidate for a degree or to have this institution recommend him for a teaching certificate and who does not meet the entrance requirements may be admitted as a special student to pursue such subjects as he is competent to undertake. Evidence of adequate educational background and approval of the Dean of the Faculty are required of such applicants.

B. Admission Requirements for Graduate Students

A graduate of a college or university accredited by the American Association of Colleges for Teacher Education or by the North Central Association of Colleges and Secondary Schools or a corresponding regional agency will be granted admission to graduate study if his application for admission has been approved by the registrar. A graduate of a college or university that is not accredited may, in certain cases, be granted conditional admission. For a more detailed description of the policies and procedures of admission to graduate study see page _____ of this bulletin. (See 1954 catalog.)

Upon the recommendation of the Faculty Committee, the foregoing Changes in the Statement of Admission Policies at the Iowa State Teachers College were adopted. (See Board minutes of October 20, 1951.)

CATALOG CHANGES. Upon the recommendation of President Maucker and with the approval of the Faculty Committee and the Committee on Educational Coordination the following were approved for inclusion in the 1954 Catalog of the Iowa State Teachers College:

96:112	Modern Europe to 1870 to	96:312
96:113	Modern Europe since 1870 to	96:313
92:356	Labor Problems to	92:555
50:353	Stage Costuming to	50:453
50:358	Stage Make-up to	50:458
90:5	Social Science Seminar-England	9 quarter hours

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INCREASES IN MUSIC FEES. Upon the recommendation of President Maucker and with the approval of the Faculty Committee, the following increases in music fees were authorized:

1. The fee for one thirty-minute lesson per week for one quarter (10 lessons) increased for sub-college students from \$10.00 to \$15.00, effective September 1, 1954.
2. The fee for one thirty-minute lesson per week for one quarter (10 lessons) for non-college adults increased from \$15.00 to \$20.00, effective September 1, 1954.
3. The fee for college students to remain unchanged, \$10.00 per thirty-minute lesson per week for one quarter (10 lessons).

GENERAL FEE. President Maucker discussed with the Board the feasibility of increasing the general fee.

USE OF FACILITIES. President Maucker stated that the Iowa State Teachers College may be requested to allow the use of its gymnasium and perhaps some additional classroom facilities for the Iowa State Educational Association District Convention on Friday, October 15, 1954.

On motion, President Maucker was authorized to grant permission for the use of facilities if requests are received from the officers of the Northeast District of the Iowa State Educational Association, if the department heads whose facilities are affected can make them available.

HUMANITIES COURSE FOR ADULTS. President Maucker reported that the humanities course which was discussed with members of the State Board of Education at the October, 1953, meeting, was in its fourth week with 42 adults enrolled and that the community response was highly gratifying.

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CAMPUS LABORATORY SCHOOL - STAGE CURTAINS AND ACCESSORIES. The Building and Business Committee reported that although other firms were requested to submit quotations the only bid submitted for stage curtains and accessories for the auditorium and the little theatre in the Campus Laboratory School was as follows:

Hughes Home Furnishings, Cedar Falls, Iowa	\$1,920.00
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Upon the recommendation of the Building and Business Committee, the contract for stage curtains and accessories for the auditorium and the little theatre in the Campus Laboratory School was awarded to Hughes Home Furnishings, Cedar Falls, Iowa, on the basis of that firm's bid of \$1,920.00.

CAMPUS LABORATORY SCHOOL - VIGGO M. JENSEN COMPANY - CLAIM OF HERRICK REFRIGERATOR COMPANY. Mr. Hagemann reported that the Herrick Refrigerator Company and Viggo M. Jensen Company, contractor for the construction of the Campus Laboratory School, had agreed on a settlement of the claim filed by the Herrick Refrigerator Company; that, upon petition by the Plaintiff, the suit brought against the State Board of Education had been dismissed with prejudice; and that payment of the final estimate due Viggo M. Jensen Company could be completed, so far as the effect of this claim is concerned.

CAMPUS LABORATORY SCHOOL - UNIT B - ARCHITECT'S FEE. The Building and Business Committee recommended that the fees of Tinsley, Higgins and Lighter, for architectural services for Unit B of the Campus Laboratory School be figured on the same basis as for Unit A; that is, that they be determined by taking 5% of the final cost of Unit B after construction is completed, deducting what has been paid the architect for services on Unit B, and then paying the firm the difference, with the understanding that there will be no charge by the architect for revisions that have been made in the plans and that the 5% paid the architect on the additional cost of construction occasioned by the revisions in the

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plans will adequately compensate Tinsley, Higgins and Lighter for services in making the revisions.

On motion, the recommendation of the Building and Business Committee was approved.

CAMPUS LABORATORY SCHOOL - UNIT B - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications for Unit B of the Campus Laboratory School were approved and the Secretary of the State Board of Education was authorized to publish the necessary notice of public hearing and to advertise for bids, subject to approval by the Budget and Financial Control Committee.

VETERANS ADMINISTRATION - CLAIM. Business Manager Jennings reported that on December 4, 1953, he had conferred with representatives of the Veterans Administration relative to its claim for overpayment and would have a report to make to the Board at the January or February, 1954, meeting.

ENROLLMENT - STAFF. President Maucker submitted a report of the enrollment and the size of the staff for the fall quarter, 1953, compared with the fall quarter of 1952.

AMERICAN ASSOCIATION OF COLLEGES FOR TEACHER EDUCATION - PARTICIPATION IN STUDY OF TEACHER EDUCATION AND RELIGION. President Maucker submitted the following report:

The American Association of Colleges for Teacher Education, of which ISTC is a member, has recently launched a five-year study of teacher education and religion, subsidized in part by a grant from the Danforth Foundation. I am at present serving as a member of an eight-man committee of the AACTE to guide and direct this study.

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The purpose of the study will be to find ways and means of preparing teachers more effectively than we have in the past to be able to explain to their students the role of religion wherever it is intrinsic to the teaching of the regular school subjects. The committee has stated the purpose of the study as follows:

"To discover and develop ways and means to teach the reciprocal relation between religion and other elements in human culture in order that the prospective teacher, whether he teaches literature, history, the arts, science, or other subjects, be prepared to understand, to appreciate and to convey to his students the significance of religion in human affairs."

This is essentially a curriculum project and it is hoped that it will result in improved syllabi, units of instruction, and other teaching materials which may be made available for use in teacher education institutions throughout the country.

We have just received formal notice (under date of December 4) that we have been chosen as one of 16 in-centers in this study. Others include such institutions as New Haven State Teachers College (associated in this study with Yale University), New York University, Ohio State University, the University of Kentucky, Southern Methodist University, Northern Texas State Teachers College, George Peabody College, Macalester College in St. Paul and state colleges or state teachers colleges at Oswego, New York; Greenville, North Carolina; Troy, Alabama; Kalamazoo, Michigan; Pittsburg, Kansas; Tempe, Arizona; and Monmouth, Oregon.

If we accept the invitation to serve as one of the pilot centers, we will be expected to devote some staff time to committee work and to individual experimentation in the teaching and evaluation of various courses. I am sure we will wish to use some travel expense funds to send members of our staff to workshops and other meetings held in connection with the study. We would be the recipient of the services of consultants provided by the central committee and at least one member of our staff would be invited with expenses paid to a meeting in Chicago in February, 1954, a workshop in New York in the summer of 1954 and perhaps subsequent meetings not as yet planned. Materials developed on our campus might be published by the Association and disseminated throughout the country.

It is anticipated also that we would serve to some extent as a regional center, inviting other institutions in the state of Iowa and adjacent territory to confer with us, to observe our efforts and to assist us in developing materials and evaluating their effectiveness. We would secure the benefit of close association with the staffs in the other pilot centers. We are already working along these lines in our Humanities courses and in certain electives in religion; we believe we might be able to make a significant contribution in what is recognized to be a difficult, but extremely important, field.

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I have conferred with Dean Nelson, the heads of our English and social science departments, the head of the humanities staff, our curriculum coordinator and our director of religious activities. They react favorably. I plan to explore the matter more thoroughly with the staff to see for sure that there is a sufficient degree of interest and willingness to devote extra time and energy to the project to justify our being included as a pilot center.

Upon the recommendation of President Maucker and with the approval of the Faculty Committee, the Iowa State Teachers College was authorized to participate with the American Association of Colleges for Teacher Education in a study of teacher education and religion, provided President Maucker finds there is sufficient interest on the part of the staff.

SEMINAR IN ENGLAND - ASHRIDGE COLLEGE. President Maucker submitted the following report and recommendation:

We are interested in sponsoring a social science seminar in which a group of 30 to 40 teachers and prospective teachers will devote the summer of 1955 to study and travel in Europe. The members of the department of social science have unanimously endorsed this project and have agreed to cooperate in making it a success. The plan in brief is for two members of this department to organize, publicize, and provide the leadership and part of the instruction for the project. Through a cooperative arrangement with Ashridge College in England, the group would study social, political, and economic problems of Great Britain and meet in seminars with leading British authorities in these fields. Following five weeks at Ashridge College, the group would devote two to three weeks to a tour of several countries in Europe. The students would begin their study some months before leaving this country and instruction would be continued on the ship while enroute to and from Great Britain.

It is our plan to offer 9 quarter hours credit in social science for the summer's study. Both graduate and undergraduate students (of junior and senior status) are eligible. It is our plan to have each student pay approximately \$950 for the complete course and tour. This amount would include, in addition to the travel expenses and the cost for the instruction and board and room at Ashridge College, the normal fee for 9 hours of work at this college and a prorated amount sufficient to pay the travel expenses of the two staff members who accompany the group. The college expense would be for the salaries of the two professors, which will be between one-half and three-fourths of the ordinary summer salary for an eight-weeks session and the cost of publicity for the project. The success of a similar project conducted by Western Michigan College of Education leads us to believe that this proposal has much merit.

Upon the recommendation of the Faculty Committee, President Maucker was authorized to include the Social Science Seminar in the plans of the Iowa State Teachers College for the summer of 1955 and to negotiate a contract with Ashridge College, subject to approval by the Finance Committee.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on December 11, 1953:

VISIT OF BUDGET AND FINANCIAL CONTROL COMMITTEE - REPORT. Superintendent Overbeay reported about the visit of the Budget and Financial Control Committee at the Iowa Braille and Sight-Saving School on December 2, 1953.

BOYS' DORMITORY - HEATING SYSTEM. The Finance Committee stated that at the January meeting a report would be made about the failure of the heating system in the Boys' Dormitory and the actions taken. (See Board minutes of October 23, 1953.)

REPAIR OF INSTITUTION ROADS - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted for issuing Change Order No. 1 to the contract with Diesch Constructors, Waterloo, Iowa, for the repair of institution roads, covering an additional 299.6 square yards of concrete pavement at an addition of \$700.00 to the contract price, subject to approval by the Budget and Financial Control Committee.

REPAIR OF INSTITUTION ROADS - ACCEPTANCE. The Building and Business Committee reported that representatives of the Iowa Braille and Sight-Saving School and the contractor had inspected the Repair of Institution Roads and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the Repair of Institution Roads was accepted as of this date, December 11, 1953, from Diesch Constructors, Waterloo, Iowa, and payment of the final estimate in accordance with Chapter 573, Code of 1950, was authorized.

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GIFT. Upon the recommendation of the Building and Business Committee, a gift of \$53.00 received by the Iowa Braille and Sight-Saving School from Robert R. Purdy of Odebolt, Iowa, was accepted. The gift was made in memory of Mrs. Elizabeth Purdy, the money to be used "for books or in any way which will be of most benefit."

BEQUEST- EUDORA F. MCGREGOR. A part of the last Will and Testament dated October 17, 1916, of Eudora F. McGregor, who died in Newton, Iowa, in 1918, is as follows:

"Item V. Upon the death of both my said husband and son I direct my said Trustees, after paying all the just debts including the expenses of the last sickness and funerals of my said Husband and Son, in case either does not leave sufficient property to pay same, to turn over all that remains of my property to the State of Iowa, in trust, for the purposes hereinafter set forth.

"The said State of Iowa, as trustee, shall keep said funds invested in safe securities and use all of the net income therefrom except what may be necessary to keep the burial places of my husband, son, father, mother and myself in good condition; towards the musical education of a worthy blind boy who shall have completed with honor all the course provided and furnished by the State in the particular or specific musical subject which said blind boy shall have chosen for his vocation. It being my intention that said fund shall be used as far as possible to enable some worthy blind boy who, but for such bequest, would be unable to pursue his course further than is provided by the State of Iowa, to procure such additional musical education as in the judgment of the Board of Trustees herein created shall be necessary to properly fit him for such vocation.

"The details as to the manner by which the beneficiary of the said fund is to be determined and the method by which the musical education is to be obtained is to be left to the discretion of my Trustees and their successors and the Superintendent of the College for the Blind or the majority of them."

On August 6, 1951, on the application of M. J. Carey, the surviving Trustee of the Trust of Eudora F. McGregor, for an order directing him as to the mode and manner in which the trust property should be turned over to the State of Iowa, R. G. Yoder, Judge, Sixth Judicial District, ordered:

"It Is Further Ordered that by accepting the net proceeds from the Trust the State of Iowa, by its Executive Council, agrees to carry out the provisions of said Last Will and Testament of Eudora F. McGregor, deceased, by and

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through the State Board of Education and its successors and the Superintendent of said School (Iowa Braille and Sight-Saving School) and his successors;"

Secretary Dancer reported that he had received Trustee's check No. 1281 in the amount of \$27,000.00 made out to the order of the State Board of Education; and that on November 5, 1953, J. G. Patterson, Judge of the Sixth Judicial District, in the District Court of Iowa in and for Jasper County, Iowa, had issued the following order:

"It Is Therefore Ordered, Adjudged and Decreed that the acting trustees herein transfer the property of this Trust to the State of Iowa in trust by executing all instruments and doing all things necessary to make complete and absolute assignment and transfer of the said property to the State, in trust, as provided in the Will of Eudora F. McGregor, deceased, and that upon the completion of the said transfer the said acting trustees shall immediately close this Trust in the District Court in and for Jasper County."

It was moved that the bequest of Eudora F. McGregor, deceased, be accepted in accordance with the terms of her last will and testament and Court Orders relative to the Trust. The motion was seconded and passed.

HEATING AND POWER PLANT IMPROVEMENTS - TURBO-GENERATOR AND AUXILIARIES - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, the Brown Engineering Company was authorized to issue Change Order No. 1 to the contract with the Commonwealth Electric Company for the Turbo-Generator and Auxiliaries, Division II, Heating and Power Plant Improvements, covering the installation of an 8" exhaust line from the turbo-generator unit, including all labor and materials, at an addition of \$1,240.00 to the contract price, subject to approval by the Budget and Financial Control Committee, payment to be made from funds appropriated by the 53rd General Assembly.

SUPERINTENDENT'S HOME - PLANS AND SPECIFICATIONS - COST. Secretary Dancer reported that on December 7, 1953, the Budget and Financial Control Committee approved the construction of a Superintendent's Home and authorized the

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employment of Norman Hatton & Associates, Cedar Rapids, Iowa, as architects to prepare the final plans and specifications, with the following condition: "That the Superintendent's Home be provided with brick veneer, and that the equipment and furnishings shall not exceed the total cost of \$35,000.00."

The Building and Business Committee recommended that the Secretary execute the contract with Norman Hatton and Associates for architectural services for the Superintendent's Home and that the firm be notified to proceed with the preparation of final plans and specifications. On motion, the recommendation was approved.

ADJOURNMENT. The meeting adjourned at 4 p. m., December 11, 1953.


David A. Dancer, Secretary