

Contact: Joan Racki

**REVISIONS TO THE BOARD OF REGENTS POLICY MANUAL – CHAPTER 9**

**Action Requested:** Approve, as a first and final reading, revisions to the Board of Regents Policy Manual sections 9.07 B and G.

**Executive Summary:** Chapter 9 of the Board of Regents Policy Manual contains Board policies related to property and facilities. The proposed policy changes would make more efficient the approval process for alterations to the residences of institutional heads.

**Background and Analysis:** Current Board policy 9.07G requires specific Board approval for any renovation, modification, or improvement to the official state-owned residence of an institutional head if the cost is estimated at \$10,000 or more. This dollar threshold has been in place for almost twenty years. The proposed revised policy would require approvals consistent with other thresholds outlined in the Chapter except that modifications to the residence of an institutional head exceeding \$100,000 would require specific authorization from the executive director of the Board. All other thresholds for Board Office or Board approvals would remain the same.

The proposed changes are shown on the following page.

9.07 Project Descriptions and Budgets

B. Projects with Budgets of Less than \$250,000

A Project Description and Budget shall be prepared for all capital projects with a project budget of \$100,000 or more. Institutional approval of the Project Description and Budget shall constitute approval of projects estimated to cost less than \$250,000. However, the renovation, modification or improvement to the official state-owned residence of an institutional head requires approval of the executive director of the Board should the project budget exceed \$100,000.

Approved projects with budgets between \$100,000 and \$249,999 shall be reported semi-annually to the Board Office.

There would be no changes to current Sections 9.07 C- F.

~~G. Alterations to the Residence of Institutional Head~~

~~Institutions shall obtain the Board's approval prior to initiating any renovation, modification, or improvement to the official state-owned residence of an institutional head if the cost is estimated at \$10,000 or more. All renovations, modifications or improvements to the residence of an institutional head expected to cost less than \$10,000 shall be reported to the executive director before proceeding.~~