

Des Moines, Iowa
November 9 and 10, 1955

A meeting of the State Board of Regents was held in its office in the State Office Building, Des Moines, Iowa, on November 9 and 10, 1955, and in the Fort Des Moines Hotel the evening of November 9, 1955.

PRESENT:

Members of the State Board of Regents	
Mrs. Archie	All sessions*
Mrs. Brocks	All sessions
Mr. Fredricksen	No session
Mr. Hagemann	All sessions
Mr. Hamilton	All sessions
Mr. Flock	All sessions
Mr. Rider	No session
Mr. Stevens	All sessions
Mr. Strawman	All sessions
Members of the Finance Committee	
Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions*
State University of Iowa	
President Hancher	All sessions
Provost Davis	All sessions*
Business Manager Jolliffe	All sessions
Director Jordan	All sessions
Iowa State College	
President Hilton	All sessions
Provost Jensen	All sessions*
Business Manager Platt	All sessions
Iowa State Teachers College	
President Maucker	All sessions
Dean Nelson	All sessions*
Business Manager Jennings	All sessions
Iowa School for the Deaf	
Superintendent Berg	November 9
Business Manager Geasland	November 9
Iowa Braille and Sight-Saving School	
Superintendent Overbeay	November 9
State Sanatorium	
Superintendent Spear	November 9
Business Manager Wynn	November 9
Secretary to Secretary Lenihan	All sessions

*Excused from the session on the 10th to attend Governor's Conference on Education.

November 9 and 10, 1955 - General or miscellaneous

The Board met at 3:30 p.m., November 9, 1955, with Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee which began at 10 a.m.)

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on November 9, 1955:

CHAIRMAN. In the absence of President Rider Mr. Plock was elected chairman of the meeting.

RECESS. At 5 p.m., Chairman Plock recessed the meeting and stated that the Board would reconvene at 7:30 p.m. in the Fort Des Moines Hotel.

Evening Session, November 9

The following business relating to general or miscellaneous matters was transacted the evening of November 9, 1955:

APPROVAL OF MINUTES. On motion, which was seconded and passed, the minutes of the following meetings of the State Board of Regents were corrected and approved

Meeting held September 8 and 9, 1955

Meeting held October 13-14-15, 1955

APPROVAL OF MINUTES - MEETINGS OF THE FINANCE COMMITTEE. On motion, which was seconded and passed, the minutes of the following meetings of the Finance Committee were approved:

State University	May, July and August, 1955
Iowa State College	July and August, 1955
Iowa State Teachers College	July and August, 1955
Iowa School for the Deaf	July and August, 1955
State Sanatorium	July and August, 1955
Iowa Braille and Sight-Saving School	July and August, 1955

November 9 and 10, 1955 - General or miscellaneous

DUPLICATION OF COURSE OFFERINGS - STUDY - REPORT OF COMMITTEE ON EDUCATIONAL COORDINATION. At the meeting held on June 24, 1955, the Committee on Educational Coordination was requested to make a further and major study of duplication in the course offerings of the State University, the Iowa State College, and the Iowa State Teachers College, and to report back to the Board.

As a part of the survey it is making about duplication in course offerings the Committee on Educational Coordination submitted a tabulation of degrees granted in the several major lines by the State University, the Iowa State College, and the Iowa State Teachers College during the period from July 1, 1950, through June 30, 1955, indicating possible duplication; and Dean Nelson, chairman, stated that as the survey progressed other reports would be submitted.

USE OF FACILITIES - INCREASED ENROLLMENTS. At the meeting held on January 13-14, 1955, the executives were requested to file reports with the Secretary of the State Board of Regents regarding their plans for the use of facilities during the period of increasing enrollments. (See also Board minutes of February 10-11, 1955, and September 8-9, 1955.)

President Hancher, President Hilton and President Maucker reported about the studies being made of the use of facilities for educational and institutional purposes.

PREPARATION TO MEET THE INCREASING ENROLLMENTS - HOUSING AND CLASSROOM FACILITIES - AVAILABLE FACULTY - RESTRICTION OF ENROLLMENT. At the meeting held on September 8 and 9, 1955, the study to be made of anticipated enrollments, housing facilities, the usage and need for classroom facilities, available faculty members, the possible necessity of restricting enrollments, and other matters which may be necessary to enable the institutions to meet the demands which will be made upon them in the foreseeable future, was referred to the presidents of

November 9 and 10, 1955 - General or miscellaneous

the State University, the Iowa State College, and the Iowa State Teachers College for their recommendations with regard to the scope and conduct of the study.

President Maucker stated that representatives of the three institutions of higher learning and Mr. Gernetzky and Mr. Walsh of the Finance Committee met in Toledo, Iowa, on November 7, 1955, and among other things discussed the study to be made of enrollments, facilities, faculties, etc., and agreed that because most of the items outlined in the Faculty Committee recommendation which was adopted by the Board on September 9, 1955, are also included in the questions of the Taxation Study Committee, the latter should have a higher priority; and that, therefore, the presidents were not ready to make recommendations with regard to the scope and conduct of the study initiated by the State Board of Regents.

IOWA TAXATION STUDY COMMITTEE - INFORMATION REQUESTED. President Maucker reported that representatives of the three institutions of higher learning and Mr. Gernetzky and Mr. Walsh of the Finance Committee met in Toledo, Iowa, on November 7, 1955, and agreed on procedures for answering questions raised by the Iowa Taxation Study Committee, as follows: (See Board minutes of October 13-15, 1955.)

"These questions were treated under a series of headings as follows:

A. Income

1. Point #1 in Johnson letter of October 10 - agreed would present fee income, not including VA payments, broken down to show income assigned to student activities and income used in support of general operations - responsibility of individual business managers.
2. Point #2 in Johnson letter of October 10 - Agreed that Platt would check with Murray and Jolliffe with Johnson regarding income (whether or not to include VA payments) and educational expenditures (whether or not to include expenditures for service items) and let the rest of us know when an agreement had been reached. It will then be up to each business manager to get the necessary information for his particular institution.

3. Reliability of income figures in report by Council of State Governments (Johnson inquiry listed in Walsh memo of October 4) - Agreed the business managers would have to study the Council of State Governments report and then agree on answer to this question.
4. Comparisons with other states regarding relation of income to general operating budget (Molison question in October 4 memo by Walsh) - Agreed again that business managers would have to study Council of State Governments report and compare notes at later date.
5. Percent of income from non-resident students (Second part of Boudreaux question in October 4 memo by Walsh) - Each business manager to be responsible for figures in his institution with assistance of registrars in determining numbers of non-resident students.
6. Increase in requests for financial assistance by students (Item #6 in Johnson letter of October 17) - Agreed business managers would prepare a brief statement on this point on the basis of opinions gathered from various members of each staff. Agreed also that they would point out other factors which confuse the picture at the present time.

B. Costs

1. Comparative data on operating costs (Point #3 in Johnson letter of October 10) - Agreed Jolliffe would send the data he is collecting from other states to Platt and that Jennings would seek similar information from other states with respect to colleges comparable to ISTC. In this connection there is the question by Johnson on page 2 of the October 4 memo by Walsh which we did not discuss in much detail. We did agree that we would have to study the table on page 86 of the Council of State Governments report before we could do much to answer this question.
2. Per pupil legislative appropriation at ISTC - Up to ISTC men to get the answer.
3. Relation of tuition to per pupil cost (Johnson question on first page of October 4 memo by Walsh) - Agreed to answer by reporting auditor's figures on per pupil costs for the recent years during which that figure has been published, and using the portion of the individual student fee which goes for support of the general education operation - up to the business manager in each institution to prepare same.

C. Enrollment

1. Assumptions regarding predictions (Item #1 in Johnson letter of October 17) - Beard to write paragraph and submit it to other two registrars.
2. Percentage of non-resident students (first part of Boudreaux question, page 1 of October 4 memo by Walsh) - McCarrel to collect data from three institutions.
3. Iowa residents attending out-of-state institutions and so forth (Item 4, page 2, of Johnson memo of October 17) - Gowan to prepare answer for all three institutions.

November 9 and 10, 1955 - General or miscellaneous

D. Utilization of instructional facilities.

This is point #2 in Johnson's letter of October 17 - - - - We agreed to initiate study at each institution on the basis of the station type of analysis with room capacities estimated by judgment rather than by formula, and with additional estimates for our own use as to how room capacities might be increased if possible. We also agreed that we would operate initially on the basis of a week of 44 hours. We stressed the fact that there should be clearance among three institutions as we begin to get data collected, so that we might secure a reasonable degree of similarity in our analysis and might insure careful interpretation of the data.

E. Duplication of offerings and organization.

This is point #3 in Johnson's letter of October 17 - It was agreed that the Interinstitutional Committee will prepare a statement regarding duplication in majors and duplication in terms of departments, institutes, or other administrative sub-divisions of the institutions.

F. Feasibility of expansion of junior colleges or development of branch units of the three schools.

1. This is a combination of Conn's inquiry, page 2 of the Walsh memorandum and point #5 in Johnson's letter of October 17 - We agreed that President Hancher would prepare a written statement along lines of his presentation at our meeting, stressing the questions to be raised if junior colleges were to be expanded. This statement will be exchanged with the other two institutions. It was our basic point of view that we should help the Board of Regents to understand the implications of this suggestion and perhaps to undertake a study, preferably in conjunction with the State Board of Public Instruction, to get factual data concerning the present status of junior colleges in Iowa and the potentialities for expansion as well as the problems inherent in such a development.
2. We did not discuss in detail the matter of increased extension work or the establishment of branch units.

G. Borrowing procedure of the State Board of Regents.

This is point #7 in Johnson's letter of the 17th. It was decided that it was up to the Finance Committee to answer this question.

H. Board plan for financing capital outlay.

This is point #8 in Johnson's letter of October 17 - It was agreed that work has to be done by Ambrose and Davidson to bring this plan up to date. It will be up to the Board to decide on the suggestion about an independent appraisal.

November 9 and 10, 1955 - General or miscellaneous

I. Adequacy of preparation of incoming students.

This is based on the statement made by Boudreaux, page 2 of the Walsh memorandum. It was not a question, but we agreed that all of us should be on the lookout for information that might help overcome the impression that a very large proportion of our students fail scholastically.

J. Expansion of public schools to include 14 grades.

Oppedahl question in Walsh memo - enough said. We did decide that a footnote to the junior college discussion, when the latter is prepared, would be perhaps an appropriate response to this question.

K. Effect of fee increases on future enrollments.

This is Boudreaux question, page 2 of Walsh memo - we did not decide on a basis for action. Since the question calls for prophecy, this failure to act on our part leaves us with something to do at our next meeting."

On motion, which was seconded and passed, the progress report relative to questions submitted by the Iowa Taxation Study Committee was accepted.

IOWA TAXATION STUDY COMMITTEE - PLAN FOR FINANCING CAPITAL IMPROVEMENTS -

APPRAISAL. Point #8, in the letter Robert H. Johnson, member of the Iowa Taxation Study Committee, wrote on October 17, 1955, is as follows:

"8) Finally, the sub-committee, as well as the whole Committee, is seriously interested in further study of the Board's proposal to finance classroom and other physical plant expansion through bond issues secured by pledged tuition and fee income. To this end it is proposed that we obtain an independent appraisal of the plan from an advisory group of three 'financial experts!' It is our suggestion that this group be selected as follows: one member by the Board of Regents; one member by the Taxation Study Committee; and the third member selected by the first two."

Mr. Hagemann moved that the Board concur with the suggestion that an advisory group of three financial experts be named to appraise the proposal of the State Board of Regents to finance the construction of capital improvements through bond issues secured by pledged tuition and fee income; and that the Finance Committee be instructed to ask the person chosen by the Board as its appointee to such an advisory group if he would be available for appointment.

November 9 and 10, 1955 - General or miscellaneous

PROXIES - POLICY. It was moved by Mr. Hagemann, seconded by Mr. Hamilton and passed, that the Finance Committee and the institutional treasurers be authorized to take such action on requests for proxies on securities under their custody as seems appropriate; that in cases where there is a contest for control of the management of a corporation, or in other unusual circumstances, such requests be submitted to the State Board of Regents for decision; and that proxies be signed by the Secretary of the State Board of Regents or the institutional secretary or treasurer involved.

PROXY - JOHN F. MURRAY ENDOWMENT FUND - R. H. MACY & COMPANY, INC. Mr. Hagemann moved that the Secretary be authorized to vote as recommended by the management of R. H. Macy & Company, Inc., and return the proxy for stock held by the State Board of Regents as Trustee of the John F. Murray Endowment Fund. The motion was seconded by Mr. Strawman and passed.

USE OF CAMPUS FACILITIES - OUTSIDE GROUPS. Some of the executives submitted reports regarding the use of campus facilities by outside groups, and others reported that statements were in the process of preparation. (See Board minutes of October 13-15, 1955.)

Action regarding the formulation of policies governing the use of campus facilities by outside groups was deferred until the reports of all executives have been submitted.

VACATIONS FOR STATE EMPLOYEES. Mr. Gernetzky reported that the Iowa State Employees Association had filed a petition in the Polk County District Court asking an interpretation of House File 101, 56th General Assembly (Chapter 74), and that the Court found, as a Conclusion of Law, as follows:

November 9 and 10, 1955 - General or miscellaneous

"1. That under the provisions of House File 101 of the 56th General Assembly, which is now Chapter 74 of the Laws of the 56th General Assembly, any State employee who has or will have ten years or more of service in 1955 is entitled to three weeks vacation with pay.

"2. That any State employee who collectively but not continuously has or will have ten years or more of service in 1955 is entitled to three weeks vacation with pay."

Mr. Gernetzky stated that the Attorney General of Iowa had withdrawn the opinion dated May 19, 1955, relative to vacations for state employees. (See Board minutes of June 23-24, 1955.)

IOWA COLLEGE PRESIDENTS ASSOCIATION - REPORT. President Hancher reported about the expanding program of the Iowa College Presidents Association relative to the needs of higher education within the State of Iowa.

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - BUDGET FOR 1955-1956. Mr. Hagemann moved that the budget for 1955-1956 of the Iowa Joint Committee on Educational Television be approved as follows:

Department of Public Instruction, 50%		\$2,050
State Board of Regents, 50% pro rated		
State University	\$820	
Iowa State College	820	
Iowa State Teachers College	<u>410</u>	<u>2,050</u>
Total budget for 1955-1956		\$4,100

The motion was seconded by Mr. Strawman and passed.

GOVERNOR'S CONFERENCE ON EDUCATION. Mr. Strawman moved that Mrs. Archie be appointed as the delegate of the State Board of Regents to the Governor's Conference on Education, to be held in the Kirkwood Hotel, Des Moines, Iowa, on November 10, 1955, with the understanding that she is to be accompanied by the members of the interinstitutional Committee on Educational Coordination and Mr. Walsh, member of the Finance Committee. The motion was seconded by Mr. Hagemann and passed.

November 9 and 10, 1955 - General or miscellaneous

WHITE HOUSE CONFERENCE ON EDUCATION. Secretary Dancer reported that Mrs. Archie had been appointed by Governor Hoegh as a delegate to the White House Conference on Education in Washington, D.C. during the week beginning November 28, 1955.

On motion, which was seconded and passed, Secretary Dancer was instructed to request the Executive Council of Iowa to authorize payment of any of her necessary traveling expenses in excess of the allowance for that purpose from other sources.

November 10, 1955

The following business relating to general or miscellaneous matters was transacted on November 10, 1955, when the Board reconvened in its office at 9:30 a.m.

EXECUTIVE SESSION. The Board resolved itself into executive session at 9:30 a.m. The Board arose from executive session at 10:30 a.m. and resumed regular business.

IOWA COMMITTEE ON SECONDARY SCHOOL AND COLLEGE RELATIONS. The following members of the Iowa Committee on Secondary School and College Relations met with the Board at 10:30 a.m., and discussed at length the duties and activities of the Committee:

Professor Daryl Pendergraft, Chairman, 1955-1958, Iowa State Teachers College;
Ted McCarrel, Secretary, Director of Admissions and Registrar, State University;
Marshall R. Beard, Registrar, Iowa State Teachers College;
Arthur M. Gowan, Registrar and Examiner, Iowa State College;
Professor J. E. McAdam, State University;
Professor Barton Morgan, Iowa State College.

The Committee distributed statistical information about enrollments and copies of Bulletin No. 5, which contains historical data about the Committee as well as the requirements for admission to the three institutions of higher education, and the standards and policies of the Committee for accrediting

November 9 and 10, 1955 - General or miscellaneous

non-public high schools and junior colleges in Iowa in conjunction with the State Department of Public Instruction; and answered questions of Board members regarding qualifications of students entering the institutions, the restriction of enrollments and effect if that were done, and certification of public school teachers.

EXECUTIVE SESSION - REPORT - MIDWESTERN UNIVERSITIES RESEARCH ASSOCIATION. Mr. Plock reported that in executive session President Hancher and President Hilton discussed the activities of the Midwestern Universities Research Association (MURA). (See also Board minutes of January 14-15, 1954, February 11-12, 1954, "Cosmotron Project".)

IOWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION - STATE WIDE EDUCATIONAL TELEVISION. Mr. Strawman moved that the State Board of Regents cooperate with the State Department of Public Instruction, and others, in efforts to secure state wide educational television. The motion was seconded by Mrs. Brooks and passed.

NEXT MEETINGS. The next meetings of the State Board of Regents were scheduled to be held in its office in Des Moines, Iowa, as follows:

December 8 and 9, 1955
January 12 and 13, 1956.

November 9 and 10, 1955

ICWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on November 9, 1955:

BUDGET AND FINANCIAL CONTROL COMMITTEE - VISIT. Mr. Hamilton stated that Superintendent Berg had reported to the Faculty Committee that the Budget and Financial Control Committee had visited the Iowa School for the Deaf on October 25, 1955, and copies of the presentation he submitted to the Committee were distributed.

ENROLLMENT. Mr. Hamilton stated that Superintendent Berg had reported the enrollment in the Iowa School for the Deaf, as of the end of October, 1955, as follows:

Deaf students	323
Deaf-blind students	<u>16</u>
Total	339

November 9 and 10, 1955

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on November 9, 1955:

REWIRING (MAIN BUILDING) - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee the plans and specifications prepared by Smith, Voorhees, Jensen, Silletto and Associates, Des Moines, Iowa, for Rewiring the Main Building were approved, and authority was granted to publish the necessary notice of public hearing and advertisement for bids to be received on December 5, 1955.

REINFORCING SUB-BASEMENT (MAIN BUILDING) - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee the plans and specifications prepared by Smith, Voorhees, Jensen, Silletto and Associates, Des Moines, Iowa, for reinforcing the sub-basement of the Main Building were approved, and authority was granted to publish the necessary notice of public hearing and advertisement for bids to be received on December 5, 1955.

COLD STORAGE AREA AND EQUIPMENT - REPAIRS, REPLACEMENTS AND ALTERATIONS - CONTRACT. The Building and Business Committee reported that on October 28, 1955 the Finance Committee received and opened bids for repairs, replacements and alterations to the Cold Storage Area.

Upon the recommendation of the Building and Business Committee the contract for repairs, replacements and alterations to the Cold Storage Area was awarded to the low bidder, Kep's Refrigeration Company, Cedar Rapids, Iowa, on the basis of that firm's bid of \$1,481.00. (Payment to be made from funds transferred. See Board minutes of September 8-9, 1955; and Budget and Financial Control Committee approval of 9/22/55.)

November 9 and 10, 1955 - Iowa Braille and Sight-Saving School

MAJOR REPAIRS - OUT BUILDINGS - FINAL REPORT. The Building and Business Committee reported that Superintendent Overbeay had stated that major repairs to out buildings had been completed and that he had submitted the following final report: (See Board minutes of April 14 and 15, 1955.)

Income

Allocation from 55th G.A.		
Steam Distribution Header and Building		
Control Account 7-2-6-1-55	\$1,865.82	
Project Account 7-2-6-1A-55	<u>1.134.18</u>	
Total Allocation to Outbuildings Repair		
Project account 7-2-6-1B-55	\$3,000.00	
From Sale of Used Lumber	<u>62.50</u>	
Total Available for Project 7-2-6-1B-55		\$3,062.50

Expenditures

Peterson-Huston Co.	lumber and materials	\$1,243.75	
Vinton Lumber Co.	lumber	362.32	
Ellis-McDowell Co.	cement and lumber	62.52	
John Raitt	labor to lay walls	319.00	
V. H. Banse	sand	84.25	
E. Cohn & Sons	channel iron for doors	51.60	
Vinton Welding Co.	channel iron & labor to		
	cut	41.80	
Terry-Durin Co.	wire and electric supplies	6.06	
S.S.M. & E. Fund	labor of school personnel		
	erecting building	<u>891.20</u>	
Total Expenditures			\$3,062.50

Upon the recommendation of the Building and Business Committee the report was accepted.

SUPERINTENDENT'S HOME AND FURNISHINGS - HEAT OUTLETS. Upon the recommendation of the Building and Business Committee authority was granted for the installation of five heat outlets in the basement of the Superintendent's home at a cost of \$38.50, payment to be made from balances in the allocation for Superintendent's Home - Driveways, Water Heater, and Miscellaneous.

November 9 and 10, 1955

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on November 9, 1955:

REPAIRS, REPLACEMENTS OR ALTERATIONS - REMODELING MEDICAL LABORATORY. Upon the recommendation of the Building and Business Committee the project, Remodeling Medical Laboratory (Remodeling basement rooms of Medical Admission Wing), at an estimated cost of \$24,000.00, was approved; Dane D. Morgan and Associates, Burlington, Iowa, was appointed architect for the project; and \$24,000 was allocated to the project from the appropriation made by the 56th General Assembly for Repairs, Replacements or Alterations at the State Sanatorium. (Equipment which will be purchased will be paid from the appropriation made for equipment.)

TUBERCULOSIS MENTAL PATIENT PROBLEM. Mr. Hamilton stated that Dr. Spear had reported to the Faculty Committee that Dr. Leon J. Galinsky, Chairman of the Committee on Tuberculosis in State Institutions, Iowa Trudeau Society, had submitted to him a copy of the minutes of a conference held on October 17, 1955, relative to a continuing tuberculosis control program for the state institutions; had stated in a letter dated October 20, 1955, that deliberations had reached a point of developing the mechanism for operation in a particular situation, and had requested comments from Dr. Spear.

The Faculty Committee recommended to the Board that the representatives of interested groups be invited to study unusual problems, incident to the control of tuberculosis throughout the state.

Under the rule regarding new business the recommendation was laid over for thirty days.

November 9 and 10, 1955

STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on November 9, 1955:

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hancher were made:

Clyde M. Berry, associate professor in the Department of Hygiene and Preventive Medicine and associate director of the Institute of Agricultural Medicine, College of Medicine, for a three-year term, at a salary of \$11,000 a year plus insurance programs, twelve months' basis, effective December 1, 1955, salary payable from Account Q 923, Institute of Agricultural Medicine.

Thomas H. McCorkle, assistant professor in the Department of Hygiene and Preventive Medicine, College of Medicine, for a three-year term, at a salary of \$7,000 a year, plus insurance programs, twelve months' basis, effective January 1, 1956, salary payable from Account Q 923, Institute of Agricultural Medicine.

PURCHASE OF PROPERTY - JOHN A. SCHNEIDER. Secretary Dancer reported that on October 24, 1955, the Executive Council of Iowa approved the action taken by the State Board of Regents on September 8, 1955, authorizing the purchase of property from John A. Schneider.

PURCHASE OF PROPERTY - HENRY CORSO - ROSE HUDACHEK - MARGARET E. WALLEN.

Secretary Dancer reported that on October 31, 1955, the Executive Council of Iowa approved the actions taken by the State Board of Regents on October 14, 1955, authorizing the purchase of property as follows:

From Henry Corso	225 North Madison Street, Iowa City, Iowa
From Rose Hudachek	407 South Madison Street, Iowa City, Iowa
From Margaret E. Wallen	403 South Madison Street, Iowa City, Iowa

MARGARET AMY SLAWSON ESTATE - DEED. The Building and Business Committee reported receipt of an Executor's Deed, dated August 1, 1955, to the following described property as partial settlement of the estate of Margaret Amy Slawson:

(See also Board minutes of September 8 and 9, 1955.)

November 9 and 10, 1955 - State University

The North One-half of Northeast Quarter of Northwest Quarter of Section 6, Township 29 South, Range 26 East; and

The South One-half of Northeast Quarter of Northwest Quarter of Section 6, Township 29 South, Range 26 East, all in Polk County, Florida.

On October 31, 1955, the Executive Council of Iowa approved the request of the State Board of Regents for authority to accept the deed.

Mr. Hagemann moved that the deed to the aforesaid property be accepted.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mrs. Brooks, Mr. Hagemann, Mr. Hamilton, Mr. Plock, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mr. Fredricksen and Mr. Rider.

The chairman declared the motion passed.

BOARD IN CONTROL OF ATHLETICS - STADIUM PRESS BOX - ARCHITECTURAL SERVICES. Mr. Hagemann stated that the Board in Control of Athletics had reported to the Building and Business Committee that it had employed Charles Altfillisch, Decorah, Iowa, as architect, at a fee of 1 1/2% of the estimated cost, and the Division of Planning and Construction of the Physical Plant Department of the State University as associate architects to develop preliminary plans and cost estimates for a new stadium press box.

Upon the recommendation of the Building and Business Committee the report was accepted.

HILLCREST DORMITORY DINING ROOM ADDITION - ARCHITECTURAL SERVICES. Upon the recommendation of the Building and Business Committee, the firm of Tinsley, Higgins, Lighter, and Lyon, Des Moines, was employed as associate architects for the Hillcrest Dormitory Dining Room Addition to work in association with the Division of Planning and Construction of the Physical Plant Department of

November 9 and 10, 1955 - State University

the State University, on a basic fee basis of 5% to be negotiated by officials of the State University.

SALE OF PROPERTY. Upon the recommendation of the Building and Business Committee authority was granted for the sale of the house and garage at 203 Halley Street, Iowa City, Iowa, and the Business Manager of the State University was instructed to advertise for bids.

MEDICAL RESEARCH CENTER - EMERGENCY DIESEL GENERATOR - CONTRACT. The Building and Business Committee reported that on October 26, 1955, a public hearing was held about the Emergency Diesel Generator to be installed in the Medical Research Center, and the Finance Committee received and opened bids. (See Finance Committee minutes of October 26, 1955.)

Upon the recommendation of the Building and Business Committee the contract for the installation of an Emergency Diesel Generator in the Medical Research Center was awarded to the lowest bidder, Martin Roasa, Cedar Rapids, Iowa, on the basis of his Bid #2 of \$12,798.00, subject to approval by the Budget and Financial Control Committee, and the Secretary of the State Board of Regents was authorized to sign the contract when a satisfactory surety bond has been filed.

QUADRANGLE - CONVERSION TO BOARDING DORMITORY - DINING HALL COMPLETION - CONTRACTS. The Building and Business Committee reported that on October 26, 1955, the Finance Committee had held a public hearing and received and opened bids for the Dining Hall Completion, Quadrangle Conversion to Boarding Dormitory. (See Finance Committee minutes of October 26, 1955.)

Upon the recommendation of the Building and Business Committee the contracts for the Dining Hall Completion, Quadrangle Conversion to Boarding Dormi-

November 9 and 10, 1955 - State University

tory, were awarded to the low bidders, as follows, and the Secretary of the State Board of Regents was authorized to sign the contracts when satisfactory surety bonds have been filed:

Interior Finishing Contract to Viggo M. Jensen & Company,
Albert Lea, Minnesota, on the basis of that firm's bid, as follows:

Base bid	\$124,537	
Less Alternate #1, special clothes rack	\$1,106	
Less Alternate #3, modern fold doors,	<u>3,408</u>	<u>4,514</u>
Contract price		\$120,023

Electrical contract to Cedar Rapids Electric Supply Company,
Cedar Rapids, Iowa, on the basis of that firm's base bid 13,743

Plumbing, Heating and Ventilation contract to Garstens Brothers,
Ackley, Iowa, on the basis of that firm's base bid 84,890

QUADRANGLE - CONVERSION TO BOARDING DORMITORY - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised project budget was approved for the Quadrangle - Conversion to Boarding Dormitory:

Estimated Cost:

Planning and Supervision		\$ 10,000
Equipment and Furnishings		116,212
Construction		
a. General Contract - Viggo M. Jensen	\$244,990	
b. Interior Finishing - Viggo M. Jensen	\$124,537	
Less Alt. #1 - special clothes rack	1,106 -	
Less Alt. #3 - Modern fold doors	<u>3,408</u> -	120,023
c. Electrical - Cedar Rapids Electric Supply Co.	13,743	
d. Plumbing, Heating & Ventilation, Garstens Brothers	84,890	
e. Miscellaneous orders	<u>55,642</u>	519,288
Contingencies		<u>11,000</u>
Sub-Total		656,500
Less Sales Tax Refunds		<u>4,500</u>
Net		<u>\$652,000</u>
<u>Source of Funds:</u>		
Dormitory borrowings		\$652,000

November 9 and 10, 1955 - State University

IOWA STATE HISTORICAL SOCIETY - REPORT ON BUILDING SITE. Section 7, Chapter 5, 56th General Assembly, makes an appropriation for the erection of a centennial building at Iowa City, Iowa; and Section 8, of Chapter 5 is as follows: "The centennial building shall become the permanent home of the state historical society of Iowa and may be located on a suitable site on the campus of the state university agreed upon by the board of curators of the society and the state board of education."

Mr. Hamilton stated that President Hancher had reported to the Faculty Committee the progress of discussions between representatives of the State University and the State Historical Society with reference to a site for the proposed Centennial Building, as follows:

That, to date, the following sites have been suggested by the State University:

1. A 4th and 5th floor addition to the present Library.
2. The Shambaugh property at 219 North Clinton Street, subject to the consent of the heirs and with the addition of adjoining property to be purchased by the Society.
3. The site of the present Laundry Building on North Gilbert Street, or the adjoining properties at 404 and 406 Iowa Avenue, or both.

That the Society has suggested a site on the northwest corner of the Old Finkbine Field, and that the University has offered to consider that location but has requested more specific information as to location and area.

That, in addition to the above, President Hancher has proposed for further study by both the University and the Society the following sites:

1. The southwest corner of College and Madison Streets (south of the Library).
2. The southeast corner of College and Madison Streets (south of the Communications Center and not on the campus).
3. The south end of the area which was formerly the site of Old Iowa Field, facing on Burlington Street.

That President Hancher had offered to inspect various possible sites with Superintendent William J. Petersen at an early date.

UNIVERSITY HOSPITAL - SETTLEMENT OF UNPAID ACCOUNT - IRENE BROWN. The Building and Business Committee reported that Irene Brown, through her attorneys, Newman,

November 9 and 10, 1955

Newman & Redfern, Cedar Falls, Iowa, had requested that the University Hospitals accept payment of \$1,500 in full settlement of the charges incurred during her hospitalization, although the total hospital account is \$2,036.82; and that a part of the memorandum dated October 27, 1955, submitted by Glen E. Clasen, Associate Superintendent of the University Hospitals is as follows:

"Irene Brown and her parents are of limited means and are unable to pay any of the account until a settlement is reached with the insurance carrier. It appears that Miss Brown will be totally disabled for the balance of her life, and, therefore, she will be quite dependent on the proceeds of any settlement she receives.

"The attorneys have experienced considerable difficulty in settling this case because of the low insurance limits and the substantial medical bills which have been incurred, in and around Cedar Falls as well as in the University Hospitals. There is also a serious question of liability and for that reason a court case would involve a gamble. Settlement with the insurance companies is a current possibility and some reasonable adjustment on the part of the University Hospitals could facilitate this settlement.

"In view of the foregoing information the University Hospitals recommends that a \$1,500 settlement be accepted."

Mr. Hagemann moved that the Attorney General of Iowa be requested to secure the approval of the Executive Council of Iowa for settlement of the University Hospitals account due from Irene Brown for \$1,500.00, and the motion was seconded and passed.

BOARD IN CONTROL OF ATHLETICS - PRACTICE FIELD FENCING AND METAL BUILDINGS - ACCEPTANCE. The Building and Business Committee reported that final inspection of the Practice Field Fencing and Metal Buildings was made on November 3, 1955 by Mr. Horner for the Board in Control of Athletics and Mr. Summers for the contractor, the Cedar Rapids Steel Building Company; that they had found the work completed in accordance with the plans and specifications and contract documents; and that the Board in Control of Athletics had accepted the work from the Cedar Rapids Steel Building Company and authorized payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa.

Upon the recommendation of the Building and Business Committee the report was accepted.

November 9 and 10, 1955

IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on November 9, 1955:

FEES - CONSERVATION CAMP. Upon the recommendation of the Building and Business Committee and President Maucker the following fees for the Conservation Camp were approved, effective as of September 1, 1955:

Fees for undergraduate students - \$22.50 for 3 weeks (5 credits).

Fees for graduate students - \$27.00 for 3 weeks (5 credits).

An additional \$2.50 charge for industrial arts materials if that program is continued.

CAMPUS LABORATORY SCHOOL, UNIT B - ELECTRICAL CONTRACT - ACCEPTANCE OF WORK.

The Building and Business Committee reported that representatives of the Iowa State Teachers College, the architects, and the contractor had inspected the electrical work in the Campus Laboratory School, Unit B, and found that it had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the electrical work in the Campus Laboratory School, Unit B, was accepted from the contractor, the Hub Electric Company, Waterloo, Iowa, as of this date, November 9, 1955, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

CAMPUS LABORATORY SCHOOL, UNIT B - GENERAL CONSTRUCTION, COMPLETION OF -

ACCEPTANCE OF WORK. The Building and Business Committee reported that representatives of the Iowa State Teachers College, the architects, and the contractor, had inspected the Campus Laboratory School, Unit B, and had found that the contractor, Jens Olesen and Sons, had substantially completed the general construction work for the completion of Unit B in accordance with the plans and specifications and contract documents.

November 9 and 10, 1955 - Iowa State Teachers College

Upon the recommendation of the Building and Business Committee the completion of the general construction of the Campus Laboratory School, Unit B, was accepted as of this date, November 9, 1955, from the contractor, Jens Olesen and Sons Construction Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized subject to approval by the bonding company, the United Pacific Insurance Company of Tacoma, Washington.

MARRIED STUDENTS' HOUSING. Upon the recommendation of the Building and Business Committee the preliminary sketches and plot plans prepared by E. E. Cole, Superintendent of the Physical Plant, for a married students' housing project consisting of 12 duplexes (2-bedroom units), estimated to cost \$210,000.00, were approved and authority was granted to apply for federal funds for the construction of the project with the understanding that, before the application is filed, the financing of the project will be discussed by the Finance Committee and College officials with lenders who are presently financing dormitory projects.

VETERANS ADMINISTRATION - CLAIM - REVERSION OF FUNDS, 54TH G.A. APPROPRIATION. The Building and Business Committee reported that, of the unexpended balance of the appropriation made by the 54th General Assembly for the Iowa State Teachers College, the State Comptroller had not reverted approximately \$130,000 pending settlement with the Veterans Administration of its claim for overpayment of tuition; that at a meeting held on May 13-14, 1954, the Board authorized the Iowa State Teachers College to settle the claim for \$90,387.86, covering the period March 4, 1946, to May 22, 1950; and that it now seemed as though the Veterans Administration would have no further claims.

November 9 and 10, 1955 - Iowa State Teachers College

Upon the recommendation of the Building and Business Committee, the Finance Committee was authorized to notify the State Comptroller that the balance of \$39,925.95 remaining in the appropriation made by the 54th General Assembly for the Iowa State Teachers College should revert to the General Fund of the State.

November 10, 1955

The following business relating to the Iowa State Teachers College was transacted on November 10, 1955:

PURCHASE OF LAND - EXECUTIVE SESSION. Chairman Plock reported that in executive session President Maucker was authorized to negotiate for prices on land needed by the Iowa State Teachers College. On motion, the action taken in executive session was approved and ratified.

November 9 and 10, 1955

ICWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on November 9, 1955:

RESIGNATIONS. Upon the recommendation of the Faculty Committee the following resignations submitted by President Hilton were accepted:

Charles S. Dorchester, professor of Agronomy, effective December 31, 1955, to retire.

Walter H. Wellhouse, professor of Zoology and Entomology, effective as of October 31, 1955, because of health.

John L. Holmes, director of the Testing Bureau and assistant professor, effective November 15, 1955, to accept a position with Hughes Aircraft, California.

Wayne F. Keim, assistant professor of Botany, effective December 31, 1955, to accept a position at Purdue University.

LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee and President Hilton, Forest C. Dana, professor of General Engineering, was granted a leave of absence without salary for the period December 16, 1955, through March 15, 1956, to travel abroad.

SALARY INCREASES, TRANSFERS AND PROMOTIONS. Upon the recommendation of the Faculty Committee the following salary increases, transfers, and promotions submitted by President Hilton were made:

Earl O. Heady, professor of Agricultural Economics and Rural Sociology, salary increased from \$11,200 (\$3,500 Agr.; \$7,700 AES), twelve months' basis, plus annuity, to \$11,700 (\$3,500 Agr.; \$8,200 AES), twelve months' basis, plus annuity, effective December 1, 1955.

William E. Larson, associate professor of Agronomy (Soils), Agricultural Experiment Station, salary increased from \$7,040 (\$1,000 AES; \$6,040 USDA), twelve months' basis (Civil Service), to \$7,570 (\$1,000 AES; \$6,570 USDA), twelve months' basis (Civil Service), effective as of July 1, 1955.

November 9 and 10, 1955 - Iowa State College

Walter L. Hungerford, from assistant county extension director, Buchanan County, Agricultural Extension Service, at a salary of \$5,200 a year, twelve months' basis, to assistant county extension director, Chickasaw County, Agricultural Extension Service, at a salary of \$5,400 a year, twelve months' basis, effective as of November 1, 1955.

Duane Michelsen, from engineering assistant grade 2, Institute for Atomic Research, at a salary of \$4,740 a year, twelve months' basis, to engineering assistant grade 3, Institute for Atomic Research, at a salary of \$5,040 a year, twelve months' basis, effective as of November 1, 1955.

APPOINTMENTS. Upon the recommendation of the Faculty Committee the following appointments submitted by President Hilton were made:

Franklin P. Gardner, associate professor of Agronomy (Farm Crops), at a salary of \$7,200 (\$5,400 Agr.; \$1,800 AES), twelve months' basis, plus annuity, effective January 1, 1956. Replacement for Mr. Dorchester.

Robert W. Lichtwardt, associate in Botany, Agricultural Experiment Station, at a salary of \$5,500 (Trusts & Specials), twelve months' basis, effective as of October 1, 1955.

Shih Kung Liu, associate in Chemistry, Industrial Science Research Institute, at a salary of \$5,000 (Trusts & Specials), twelve months' basis, effective as of October 12, 1955.

DEATH. Mr. Hamilton stated that President Hilton had reported to the Faculty Committee the death on October 25, 1955, of Jay W. Merrill, associate professor, Agricultural Extension Service.

HOME ECONOMICS ADDITION. The following resolution was submitted:

WHEREAS, the 56th General Assembly appropriated \$950,000 for a Home Economics Addition; and

WHEREAS, a part of the appropriation act, Section 3, Chapter 5, 56th General Assembly, provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interest of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$950,000 for a Home Economics Addition on the campus of the Iowa State College is for the best interest of the state.

November 9 and 10, 1955 - Iowa State College

2. That the project be approved on the basis of the following description and estimate of cost:

The plans provide for a three story addition to be constructed at the west end of the present Home Economics Building. The addition will provide classroom, laboratory and office space for three departments: Home Economics Education, Household Equipment and Textiles and Clothing. A total of 21 classrooms, 8 laboratories, storage rooms for equipment, and office space for 54 staff members will be provided. The classrooms are to be primarily for use of all of the departments of the Home Economics Division, but will be made available for the scheduling of classes of other divisions when not in use by Home Economics. In addition a large lecture-type classroom to seat approximately 180 is contemplated which will also be available for general College use.

Space vacated in the present building by the departments which are to occupy the new wing will be available for needed expansion of the departments of Foods and Nutrition, Institution Management and Home Management. It will be at least 1958 before this expansion can take place, however.

Following is a preliminary estimate of cost of the project:

Construction contracts	\$750,000
Equipment	100,000
Physical Plant expense, including supervision, utility connections, lighting fixtures, shades and blinds, builders risk insurance, landscaping, etc.	37,500
Architect's fees	37,500
Contingencies	<u>25,000</u>
Total estimated cost	\$950,000

3. That the firm of Smith, Voorhees, Jensen, Silletto & Associates, Des Moines, Iowa, be employed as architects for the project on a fee basis of 5% of the cost of construction, less a credit of 0.1% for preliminary sketches furnished by owner, and that the Secretary of the State Board of Regents be authorized to sign the contract.

4. That the Budget and Financial Control Committee be requested to approve the project on the basis of the preliminary sketches, project description and estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

NEW MEN'S DORMITORY. Upon the recommendation of the Building and Business Committee the preliminary plans for the construction of a new men's dormitory of 600 bed capacity, estimated to cost \$1,800,000, were approved; the construction schedule for completion of the project was advanced to the Fall of 1957; the

November 9 and 10, 1955 - Iowa State College

firm of Brooks-Borg, Des Moines, Iowa, was employed as architects on a fee basis of 5% of the cost of the work less a credit of one-tenth of one per cent (0.1%) for preliminary drawings furnished by the owner, and the Secretary of the State Board of Regents was authorized to sign the contract; and the Finance Committee and officials of the Iowa State College were authorized to negotiate satisfactory arrangements for financing.

ADDITIONS TO PRESENT WATER FILTRATION PLANT - WATER TREATMENT PLANT ADDITION - ACCEPTANCE. The Building and Business Committee reported that final inspection had been made of the Water Treatment Plant Addition (Additions to Present Water Filtration Plant) by Ben W. Schaefer, Superintendent of the Physical Plant Department of the Iowa State College, and a representative of the contractor, and that they had found the general construction work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the general construction of the Water Treatment Plant Addition was accepted as of this date, November 9, 1955, from the contractor, Lippert Brothers, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

FRILEY-HUGHES ADDITION - PAVING OF BEYER COURT AND PARKING AREA - ACCEPTANCE. The Building and Business Committee reported that Ben W. Schaefer, Superintendent of the Physical Plant Department of the Iowa State College, and a representative of the contractor had inspected the paving of Beyer Court and parking area, Friley-Hughes Addition, and had found that the W. A. Klinger Company had completed the work in accordance with the plans and specifications and contract documents.

November 9 and 10, 1955 - Iowa State College

Upon the recommendation of the Building and Business Committee the paving of Beyer Court and parking area, Friley-Hughes Addition, was accepted as of this date, November 9, 1955, from the contractor, W. A. Klinger Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

INSTALLING ADDITIONAL FIRE HYDRANTS - ACCEPTANCE. The Building and Business Committee reported that Ben W. Schaefer, Superintendent of the Physical Plant Department of the Iowa State College, and a representative of the contractor had inspected the installation of additional fire hydrants and had found that the contractor, the Douglas Construction Company, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the installation of additional fire hydrants was accepted as of this date, November 9, 1955, from the Douglas Construction Company and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

ARMORY - ARMORY REMODELING - ALLOCATION OF ADDITIONAL FUNDS. The Building and Business Committee reported that on November 2, 1955, the Budget and Financial Control Committee had approved the actions taken by the State Board of Regents on October 14, 1955, relative to the Armory Remodeling and had allocated to the project the following funds:

Appropriation made by the 56th G. A., Armory	\$150,000
From the General Contingent Fund, Chapter 43, 56th G.A.	<u>52,500</u>
Total allocation	\$202,500

STANTON MEMORIAL CARILLON FOUNDATION - TRANSFER OF FUNDS. The Building and Business Committee reported that on September 27, 1955, Margaret Stanton Kirshman, President of the Stanton Memorial Carillon Foundation, had written to the State Board of Regents as follows, relative to the E. W. Stanton Memorial Carillon Fund:

November 9 and 10, 1955 - Iowa State College

"Request is herewith made that the above fund (E. W. Stanton Estate Fund) now in the possession of J. F. Hall, Treasurer of Iowa State College, be turned over to J. F. Hall as Treasurer of the Stanton Memorial Carillon Foundation, a non-profit corporation organized December 31, 1954 under the laws of the State of Iowa.

"The Stanton Memorial Carillon Foundation was organized by the Trustees of the Edgar W. Stanton Estate to carry out the provisions of the Last Will and Testament of the said Edgar W. Stanton with reference to the creation of a suitable memorial on the campus of Iowa State College to Margaret McDonald Stanton and Dean Edgar W. Stanton. As you know, there is in existence on the campus of the College the Stanton Memorial Carillon which is housed in the Campanile. The present purpose of the Foundation is to enlarge the carillon and to cooperate with the administrative officers of Iowa State College in the promotion of the physical improvements of the Campanile.

"The first annual meeting of the Foundation was held at Ames, Iowa, April 11, 1955, Margaret Stanton Kirshman, one of the Trustees of the Estate of Dean Edgar W. Stanton, presided, and Dr. E. MacD. Stanton, the other Trustee under the Will of Dean Stanton, was also present. Others present included A. H. Pickford, Alma K. Larson, Lindley Finch, Wallace E. Barron, Mrs. L. R. Hillyard, Clay W. Stafford, J. F. Hall, M. I. Evinger, and Jeanette K. Stoddard. Dr. Hilton, President of the College, met informally with the group.

"Steps have been taken by the Foundation to secure a fifty-two key practice clavier instrument and the matter of ordering additional bells for the carillon is being considered.

"In order to implement these plans it will be necessary for the Foundation to receive from the Treasurer of the College the Stanton Memorial Carillon Funds being held for the aforementioned Trustees by the College.

"Your cooperation in this matter will be greatly appreciated and will facilitate the contemplated improvements to the Carillon and Campanile."

Upon the recommendation of the Building and Business Committee the funds now held by the Iowa State College in the endowment fund and designated as the "E. W. Stanton Estate Fund" are to be transferred to the Stanton Memorial Carillon Foundation, a non-profit corporation organized under the laws of the State of Iowa to carry out the provisions of the will of Edgar W. Stanton.

VETERINARY DIAGNOSTIC LABORATORY - SUPPLEMENTARY PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following supplementary

November 9 and 10, 1955 - Iowa State College

project budget for Repair and Remodeling of Old Portions of Veterinary Quadrangle was approved, subject to the allocation of funds and approval of the balance of the project by the Budget and Financial Control Committee: (See Board minutes of December 9-10, 1954.)

Funds available:

Appropriation made for Veterinary Diagnostic Laboratory, Chapter 8, 55th G. A., balance \$40,573.35

Estimated cost:

Repairs and remodeling of Rooms 125, 126, and 128, Veterinary Quadrangle	\$15,400.00*	
Installation of hydraulic lift and overhead trackage for transport of cadavers	7,673.35**	
Replacement of present overloaded electric panels and feeders with adequate wiring and circuit breaker panels, paint touch-up	7,920.00	
Installation of false ceiling over concourse	3,650.00	
Installation of concrete floor fill, doors, lighting, painting, and miscellaneous repairs to concourse to develop a Gross Anatomy Laboratory	<u>5,930.00</u>	
Total estimated cost		40,573.35

* Approved by Budget and Financial Control Committee, June 1955

** Approved by Budget and Financial Control Committee, October 1955

REPAIRS, REPLACEMENTS, ALTERATIONS AND EQUIPMENT - VETERINARY. The following resolution was submitted:

WHEREAS, the 56th General Assembly appropriated \$15,000 for Veterinary Repairs, Replacements, Alterations, and Equipment; and

WHEREAS, a part of the appropriation act, Section 3, Chapter 5, 56th General Assembly, provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interest of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$15,000 for Repairs, Replacements, Alterations and Equipment in Veterinary Buildings on the campus of the Iowa State College is for the best interest of the state.

November 9 and 10, 1955 - Iowa State College

2. That the project be approved on the basis of the following description and estimate of cost:

The west wing of the Veterinary Quadrangle was once the portion of the Building that accommodated the Veterinary Clinics. Many of the rooms and spaces were animal rooms and were completely unfinished, were inadequately heated and lighted, and were without services so that full use for classrooms and laboratories could not be made of them. In general, this project consists of rehabilitation and remodeling these rooms in order to bring them up to a usable standard. The work includes repair of structural portions of the building, replacement and repair of windows and doors, installation of new concrete floor topping, new lighting, heating, laboratory service lines, laboratory equipment and painting.

The following is a detail and cost estimate of the work to be undertaken:

Rooms 210, 211, 216 and unnumbered storage room between 210 and 211 - Construction of partitions, installing concrete floor topping, heating, lighting, laboratory service lines, laboratory benches, plumbing and painting	\$ 7,400.00
Rooms 217 and 218 - Concrete floor topping, heating, lighting, laboratory benches, service lines and painting to convert these rooms to graduate laboratories	4,200.00
Rooms 130, 131, 134 and 135 - Install new concrete floor topping, replace and repair windows and doors, install new heating and lighting, laboratory sinks and painting	<u>3,400.00</u>
Total	\$15,000.00

It is proposed to follow the usual procedure on this work as on other minor remodeling and rehabilitation jobs; that is, to do the job with Physical Plant forces rather than by contract. Under this plan of procedure job orders for the three separate projects as estimated above will be issued to the Physical Plant Department, and labor and materials will be charged directly to these orders. Experience has indicated that this type work can be done more economically by College forces than by contract.

3. That the Physical Plant Department of the Iowa State College be designated as architect-engineer for the project.

4. That the Budget and Financial Control Committee be requested to approve the project on the basis of the project description and estimate of cost; to authorize the Physical Plant Department of the Iowa State College to purchase the necessary materials for the project and to do the work with its own forces; and to allocate to the project the \$15,000 appropriated by the 56th General Assembly for Veterinary Repairs, Replacements, Alterations, and Equipment.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

November 9 and 10, 1955 - Iowa State College

SALE OF PROPERTY. The Building and Business Committee reported that Mrs. Emma Edwards had requested that a small lot adjacent to property owned by the Edwards Coal Company be sold to the individuals who comprise the partnership of the Edwards Coal Company.

Upon the recommendation of the Building and Business Committee, Business Manager Platt was authorized to secure from Mrs. Edwards an offer for the small triangular lot adjoining the Edwards property, and report back to the Committee.

SALE OF LAND - ANKENY FARM. The Building and Business Committee reported that Business Manager Platt had stated people had requested that two tracts of land, one consisting of one acre, and the other of two acres, both of which are a part of the Ankeny Farm, be sold to them. It was the consensus that the land should not be sold.

DORMITORY FINANCING - AMENDMENT TO SECOND SUPPLEMENTAL LOAN AGREEMENT. The following Amendment to Second Supplemental Loan Agreement submitted by Bankers Life Company, covering an increase of \$100,000 in the commitment for the construction of Linden Hall at the Iowa State College, was submitted:

WHEREAS, the parties hereto made a certain written agreement designated as SECOND SUPPLEMENTAL LOAN AGREEMENT dated as of the 15th day of March 1955, providing, among other things, that the Board would borrow and Bankers Life Company would lend the sum of \$1,900,000.00 for the construction of a dormitory facility at Iowa State College at Ames, Iowa, known as Linden Hall; and it is desired to amend said SECOND SUPPLEMENTAL LOAN AGREEMENT as hereinafter provided.

NOW, THEREFORE, it is mutually agreed by the parties hereto that said SECOND SUPPLEMENTAL LOAN AGREEMENT shall be and hereby is amended as follows:

1. The authorized borrowing from Bankers Life Company for Linden Hall at Iowa State College at Ames, Iowa, expressed therein as \$1,900,000.00 is amended to \$2,000,000.00.
2. The figure "\$2,289,500" where the same appears on page 2 of said SECOND SUPPLEMENTAL LOAN AGREEMENT in the paragraph captioned "ISSUANCE OF NOTES" is amended to read \$2,389,500".

November 9 and 10, 1955 - Iowa State College

3. The time for take down of the borrowed funds for Linden Hall is extended to July 1, 1957.

Except as herein modified, said SECOND SUPPLEMENTAL LOAN AGREEMENT between the parties hereto as hereinabove referred to is hereby ratified, approved and confirmed.

The Lenders other than Bankers Life Company join herein for the sole purpose of indicating their assent to the increase in said loan by Bankers Life Company and they assume no liability for the making of said loan.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed in five identical parts, each of which is an original, all as of the _____ day of _____, 1955.

Mr. Hagemann submitted the following resolution regarding the foregoing Amendment to Second Supplemental Loan Agreement and moved its adoption:

RESOLVED, that the Amendment to Second Supplemental Loan Agreement between the Iowa-Des Moines National Bank, the Central National Bank and Trust Company, the Merchants National Bank and the Bankers Life Company, and the State Board of Regents be approved and adopted; and

BE IT FURTHER RESOLVED, that the President and the Secretary of the State Board of Regents be and they are hereby authorized and empowered and directed to execute said Amendment to Second Supplemental Loan Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and any and all other instruments or actions necessary or proper to evidence and carry out the terms of said Amendment to Second Supplemental Loan Agreement may be executed and taken by any one of the following:

Carl Gernetzky, Chairman, Finance Committee, State Board of Regents;
Arthur Weldon Walsh, member, Finance Committee, State Board of Regents;
David A. Dancer, Secretary, Finance Committee, State Board of Regents;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and

BE IT FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution to whom it may concern.

The motion was seconded and passed and the chairman declared the resolution adopted.

November 9 and 10, 1955 - Iowa State College

ANKENY FARM - GAS SERVICE - AGREEMENT BETWEEN NORTHERN NATURAL GAS COMPANY, IOWA POWER AND LIGHT COMPANY AND STATE OF IOWA. Secretary Dancer reported that on October 31, 1955, the Executive Council of the State of Iowa approved the action taken by the State Board of Regents on September 9, 1955, authorizing the execution of an agreement for gas service by and between the Northern Natural Gas Company, the Iowa Power and Light Company, and the State of Iowa.

November 10, 1955

The following business relating to the Iowa State College was transacted on November 10, 1955:

STATION WOI-TV - BUDGET FOR 1955-1956. Chairman Plock reported that in executive session on November 10, 1955, President Hilton had submitted the projection of the WOI-TV budget for 1955-1956 shown on the following page, and that it had been approved.

On motion the action taken in executive session was approved and ratified.

STATION WOI-TV - POLICY GOVERNING OPERATION. Chairman Plock reported that on November 10, 1955, in executive session, the following resolution was unanimously adopted and supersedes all other statements which may be in conflict:

WHEREAS, Station WOI-TV, Iowa State College, has operated since its establishment in 1950 as an educational, non-profit station; it was the first regularly licensed television station owned and operated by any educational institution in the United States; and WOI-TV, like its sister station WOI (AM), operates on a frequency set aside for commercial broadcasting; and

WHEREAS, WOI-TV has operated entirely without tax-appropriated funds from the State of Iowa, depending for its support upon income from affiliations with national television networks and sale of advertising time; and

PROJECTION OF WOI-TV BUDGET, 1955-1956

	<u>Expense</u>				<u>Income</u>
	<u>Salary</u>	<u>Wages</u>	<u>Other</u>	<u>Total</u>	
July (actual)	\$18,238	\$16,046	\$23,097	\$57,383	\$ 61,219 (actual)
August (actual)	17,746	14,378	29,524	61,649	52,049 (actual)
September (actual)	17,233	14,275	24,698	56,206	21,287 (actual)
October (actual)	16,042	11,901	18,500 (est.)	46,443	35,000 (estimate)
November (estimate)	14,827	11,593	17,500	43,920	35,000 (estimate)
December (estimate)	14,000	11,000	16,500	41,500	35,000 (estimate)
January (estimate)	14,000	6,800	15,000	35,800	35,000 (estimate)
February (estimate)	14,000	6,800	14,000	34,800	35,000 (estimate)
March (estimate)	14,000	6,800	14,000	34,800	35,000 (estimate)
April (estimate)	14,000	6,800	14,000	34,800	35,000 (estimate)
May (estimate)	14,000	6,800	14,000	34,800	35,000 (estimate)
June (estimate)	14,000	6,800	14,000	34,800	35,000 (estimate)
				<u>\$516,901</u> (estimate)	<u>\$449,555</u> (estimate)

Estimated deficit 67,346

Original budget as approved by Board 500,907

Balances available to meet deficit:

WOI-TV, 201-13-09, June 30, 1955

balance 73,916

Kinescope Revolving, 202-00-54,

September 30 balance 13,388

Radio Revolving, 202-00-68,

September 30 balance 4,009

\$91,313

In addition to the above balances, a reserve has been set up for the income tax liability.

607

November 9-10, 1955 - Iowa State College

WHEREAS, Iowa State College, the first applicant for a TV station in the State of Iowa, became the sole source of television service to Central Iowa and the "pilot plant" for educational television throughout the world; its policy of limited-commercial, non-profit operation has permitted WOI-TV to offer a wide range of programs, locally and nationally produced, to a maximum number of people; and it has afforded new opportunities for education and enlightenment to thousands previously untouched by the more conventional methods of distributing educational services; and

WHEREAS, coincident with carrying out its educational objectives, WOI-TV has been responsible for establishing television itself in Central Iowa, creating both for itself and for other TV stations later established a large and devoted audience, and such pioneering by WOI-TV has also resulted in the development of a television sales and service business in Central Iowa exceeding \$100,000,000 in volume; and

WHEREAS, the principal objective of television at Iowa State College is to further the educational program of the institution both on the campus and to all people in the State; and

WHEREAS, experience gained during the past five and one-half years has justified the College's faith in use of the television medium as a means of extending the facilities and resources of the College to the public; and experience has also opened new and challenging opportunities for use of television in support of the on-campus educational program of the College; and

WHEREAS, there is evidence to indicate that WOI-TV can play an increasingly important role in total development of television by providing trained personnel for its industry; further developing, producing and distributing significant educational programs; and in pursuing research in the new medium; now, therefore,

BE IT RESOLVED, that in order to serve the people of Iowa with educational television a source of regularly recurring income must be available to WOI-TV from other than state appropriated funds, because no appropriations for the current biennium were made and future support by the State cannot be predicted; and

BE IT FURTHER RESOLVED that, in the absence of other sources for its continued operation, WOI-TV be authorized:

- 1) To continue its non-profit educational operation;
- 2) To accept contracts with networks which may, based on their own judgment, desire to have WOI-TV as an affiliate;
- 3) To accept programs and advertising for all legitimate products, services, or sponsors with the continued exception of wine, beer, or other alcoholic beverage; reserving the right, however, to reject advertising which in its opinion is otherwise unsuitable for telecasting; and

November 9 and 10, 1955 - Iowa State College

BE IT FURTHER RESOLVED that, in accepting any program or advertising account, WOI-TV must retain the right of control and ability to cancel for good and sufficient reason; and

BE IT FURTHER RESOLVED, that it shall be the continued policy of the College to the extent of its resources to cooperate with television broadcasting everywhere in making its educational programs and resources available for broader use.

On motion, the action taken in executive session was approved and ratified.

ADJOURNMENT. The meeting adjourned at 12 noon, November 10, 1955, so Board members could attend the Governor's Conference on Education.


David A. Dancer, Secretary