

Contact: John Nash

PROPOSED BOARD POLICY MANUAL REVISIONS
CHAPTER 2.3

Action Requested: Approve proposed revisions to the Board's *Policy Manual* that:

- insert the Annual Facilities Report into the *Policy Manual* and reorganize sections accordingly.
- add Design-Build Bridging agreements to the Feasibility Study agreement section, allowing institutions to negotiate Design-Build Bridging agreements under \$200,000, just like Feasibility Study agreements.

Executive Summary: The Annual Facilities Report is not implemented into the *Policy Manual*. In addition, current policy does not provide institutions that latitude to negotiate Design Build Bridging agreements under \$200,000, as Feasibility Study agreements are.

Proposed Revisions

2.3.1.A Duties and Responsibilities of the Board of Regents include:

- i. Review of campus master plans.
- ii. Approval of the Annual Facilities Report, which includes the annual:
 - Five-Year Capital Plans with next fiscal year's capital appropriation requests
 - Facilities Governance Report
 - Institutional Roads Program

~~Approval of five-year building programs and capital appropriation request(s).~~

- iii. Approval of financing of capital projects.
- iv. Review of energy conservation plans and facility stewardship. ~~capital issues.~~
- v. ~~Receipt and/or approval of annual governance reports.~~

2.3.8.B.iv Use of Consultants for Feasibility Studies and Design Build Bridging

Institutions are authorized to use consultants (typically design professionals) to conduct feasibility studies and strategic planning or Design Build Bridging agreements related to university facilities for the purpose of establishing the feasibility, concept, and/or scope for capital projects, provided the study does not include the preparation of construction documents.

- a. For feasibility study and Design Build Bridging agreements with a total anticipated cost of less than \$200,000, including reimbursables, the institution shall determine the process for selection of the consultant or negotiate with the consultant.

- b. For feasibility study ~~and Design Build Bridging~~ agreements with a total anticipated cost of \$200,000 or more, including reimbursables, the institution shall advertise its need for services and ~~form~~ an institutional committee ~~shall to~~ evaluate the firms' submittals, ~~and determine a~~ short list ~~of~~ firms to be interviewed and interview the short list firms.
- c. The institution's chief business officer or designee shall approve the selection and agreement for feasibility ~~study or Design Build Bridging agreements~~ with a total anticipated cost of less than \$200,000.
- d. The Board Office shall approve the selection and agreement for feasibility ~~studies~~ ~~study or Design Build Bridging agreements~~ with a total anticipated cost of \$200,000 or greater. The institution shall include a description of the selection process and the rationale for selection of the consultant.