

Contact: Andrea Anania

MINUTES OF AUGUST 27, 2012, TELEPHONIC BOARD MEETING

**HOST SITE: BOARD OF REGENTS OFFICE
11260 AURORA AVENUE
URBANDALE, IOWA**

Board Members

Nicole Carroll	Connected
Robert Downer	Connected
Jack Evans	Connected
Ruth Harkin	Connected
Greta Johnson	Connected
Craig Lang	Connected
David Miles	Connected
Katie Mulholland	Connected
Bruce Rastetter	Connected

August 27, 2012

Staff Members

Present at host site: Andrea Anania, Aimee Clayton, Bob Donley, Tom Evans, Keith Saunders, Patrice Sayre

Via Phone

Todd Stewart

Regents Institutions (via phone)

The University of Iowa

Iowa State University

University of Northern Iowa

The corresponding docket memorandum, an integral component of the minutes, is available on the Board of Regents website: <http://www.regents.iowa.gov/>. Copies of the memorandum can also be obtained from the Board Office by calling 515-281-3934.

Call to Order

President Lang called the Board of Regents meeting to order at 1:06 p.m. on August 27, 2012.

Roll Call:

<u>Regent</u>	<u>Carroll</u>	<u>Downer</u>	<u>Evans</u>	<u>Harkin</u>	<u>Johnson</u>	<u>Lang</u>	<u>Miles</u>	<u>Mulholland</u>	<u>Rastetter</u>
Present	x	x	x	x	x	x	x	x	x
Absent									

Presidential Search Process

President Lang read the proposed action items.

- ▶ Accept President Allen’s retirement effective upon the appointment of his successor;

Search process:

- ▶ Approve the duties of the search firm *(as proposed in Attachment 1 in the memorandum)*;
 - ▶ Direct the Board Office, in consultation with the President and President Pro Tem, to develop and distribute an RFP for the executive search firm to lead the recruitment process;
 - ▶ Authorize the Executive Director, in consultation with the President and President Pro Tem, to enter into a contract with an executive search firm following the Board Office review of the proposals received in response to the RFP;
 - ▶ Approve the duties of the search committee *(as proposed in Attachment 2 in the memorandum)*;
 - ▶ Authorize the Board President and the President Pro Tem to appoint a chair (or co-chairs) of the search committee;
 - ▶ Authorize the Executive Director to notify various constituent groups to submit their nominees for the search committee *(as proposed in Attachment 3 in the memorandum)*;
 - ▶ Direct establishment of a UNI-based website and schedule a public forum for the purpose of receiving comments from the university community and constituents regarding the qualities and characteristics of UNI’s next president;
 - ▶ Instruct the search committee and the Board Office to develop a description of the position of the President of UNI, including the qualities, knowledge, skills and abilities required for ratification by the Board;
 - ▶ Direct the University of Northern Iowa to establish a fund to pay all expenses of the presidential search; and
 - ▶ Authorize the President of the Board to supervise the search process and to be the spokesperson for the Board during the search.
- MOVED by MULHOLLAND, SECONDED by CARROLL, to remove and consider separately search process number 6 below: *(as identified in Attachment 3 in the memorandum)*

Authorize the Executive Director of the Board of Regents to notify the various constituency groups, as proposed on Attachment 3, to submit nominations to the Board Office for approval at the September 12 meeting of the Board of Regents.

<u>Regent</u>	<u>Carroll</u>	<u>Downer</u>	<u>Evans</u>	<u>Harkin</u>	<u>Johnson</u>	<u>Lang</u>	<u>Miles</u>	<u>Mulholland</u>	<u>Rastetter</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									

MOTION APPROVED by ROLL CALL.

- A roll call was taken on all proposed action items (*as identified in the memorandum*), excluding search process number 6.

<u>Regent</u>	<u>Carroll</u>	<u>Downer</u>	<u>Evans</u>	<u>Harkin</u>	<u>Johnson</u>	<u>Lang</u>	<u>Miles</u>	<u>Mulholland</u>	<u>Rastetter</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									

MOTION APPROVED by ROLL CALL.

- MOVED by EVANS, SECONDED by DOWNER, to approve all proposed action items (*as identified in the memorandum*), excluding search process number 6.

<u>Regent</u>	<u>Carroll</u>	<u>Downer</u>	<u>Evans</u>	<u>Harkin</u>	<u>Johnson</u>	<u>Lang</u>	<u>Miles</u>	<u>Mulholland</u>	<u>Rastetter</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									

MOTION APPROVED by ROLL CALL.

Discussion was held on the makeup of the Presidential Search and Screen Committee (*as identified in Attachment 3 in the memorandum*).

- MOVED by MULHOLLAND, SECONDED by RASTETTER, to amend Attachment 3 in the memorandum to add one additional Regent to the search committee for a total of three “Members of the Board of Regents nominated by the President and President Pro Tem” and a total of 20 members on the full committee.

<u>Regent</u>	<u>Carroll</u>	<u>Downer</u>	<u>Evans</u>	<u>Harkin</u>	<u>Johnson</u>	<u>Lang</u>	<u>Miles</u>	<u>Mulholland</u>	<u>Rastetter</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									

MOTION APPROVED by ROLL CALL.

- MOVED by EVANS, SECONDED by JOHNSON, to accept all items (*as identified in the memorandum*), including search process number 6, as amended in the previous motion.

<u>Regent</u>	<u>Carroll</u>	<u>Downer</u>	<u>Evans</u>	<u>Harkin</u>	<u>Johnson</u>	<u>Lang</u>	<u>Miles</u>	<u>Mulholland</u>	<u>Rastetter</u>
Aye	x	x	x	x	x	x	x	x	x
Nay									

MOTION APPROVED by ROLL CALL.

- MOVED by CARROLL, SECONDED by HARKIN, to adjourn the meeting. MOTION APPROVED by GENERAL CONSENT.

President Lang adjourned the meeting at 1:26 p.m.