

Ames, Iowa
June 23-24, 1955

A meeting of the State Board of Education was held in Beardshear Hall at the Iowa State College, Ames, Iowa, on June 23 and 24, 1955.

PRESENT:

Members of the State Board of Education	
Mrs. Archie	No session
Mrs. Brooks	All sessions
Mr. Fredricksen	All sessions
Mr. Hagemann	All sessions
Mr. Hamilton	No session
Mr. Plock	All sessions
Mr. Rider	All sessions
Mr. Stevens	All sessions
Mr. Strawman	No session
Members of the Finance Committee	
Mr. Dancer	All sessions
Mr. Gernetzky	All sessions
Mr. Walsh	All sessions
State University of Iowa	
President Hancher	All sessions
Provost Davis	All sessions
Business Manager Jolliffe	All sessions
Iowa State College	
President Hilton	All sessions
Provost Jensen	All sessions
Business Manager Platt	All sessions
Iowa State Teachers College	
President Maucker	All sessions
Dean Nelson	All sessions
Business Manager Jennings	All sessions
Iowa School for the Deaf	
Superintendent Berg	All sessions
Business Manager Geasland	All sessions
Iowa Braille and Sight-Saving School	
Superintendent Overbeay	No session
State Sanatorium	
Superintendent Spear	All sessions
Business Manager Wynn	All sessions
Assistant Secretary Lenihan	All sessions

June 23-24, 1955 - General or miscellaneous

The Board met at 4:30 p.m., June 23, 1955, with President Rider in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee.)

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted the evening of June 23, 1955:

REGIONAL COOPERATION IN HIGHER EDUCATION IN THE MIDWEST. Oral reports were made about activities to date relative to regional cooperation in higher education in the Midwest, and President Hancher stated that a conference on regional education would be held on Mackinac Island, Michigan, on July 25, 1955.

Mr. Plock moved that President Rider designate one or two members of the Board or the Finance Committee to represent the State Board of Regents at the Council of State Government Conference on Regional Education to be held on Mackinac Island, Michigan, on July 25, 1955. The motion was seconded by Mrs. Brooks and passed.

June 24, 1955

The following business relating to general or miscellaneous matters was transacted on June 24, 1955:

APPROVAL OF MINUTES - MEETING HELD APRIL 14-15, 1955. On motion, the minutes of the meeting the State Board of Education held on April 14-15, 1955, were corrected and approved.

APPROVAL OF MINUTES - MEETING HELD MAY 12-13, 1955. On motion, the minutes of the meeting the State Board of Education held on May 12-13, 1955, were corrected and approved.

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APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University	January, March 3 and March 28, 1955
Iowa State College	January, February 8 and Feb. 16, 1955
Iowa State Teachers College	January, February, March, 1955
Iowa School for the Deaf	January and March, 1955. (No February meeting.)
Iowa Braille and Sight-Saving School	January and February, 1955
State Sanatorium	March 2, 1955. (No February meeting.)

LEGISLATIVE REPORT. Mr. Walsh submitted a statement, prepared for distribution to citizen groups, relative to legislation and appropriations in which the State Board of Education was interested and the actions taken by the 56th General Assembly.

After considerable discussion, Mr. Walsh was instructed to make some revisions in accordance with the suggestions of Board members and, after approval by President Rider, to distribute the statement.

VACATIONS FOR STATE EMPLOYEES. Mr. Gernetzky submitted the following opinion of the Attorney General of Iowa, dated May 19, 1955, addressed to the Iowa State Highway Commission, relative to vacations for state employees, and stated that copies had been distributed by mail:

"You present the following question with reference to an interpretation of House File 101, an amendment to Sec. 79.1 Code of Iowa, 1954, insofar as it relates to vacation for state employees:

- 1- On what date would a state employee be entitled to have granted to him the three weeks vacation specified in the statute as amended?
- 2- If an employee with twelve years of continuous service has already taken two weeks vacation, is he entitled to an additional week of vacation because of the change in the statute which became effective by publication on April 22, 1955?
- 3- Does a non-military break in the employer-employee relationship affect the vacation time to be granted to a state employee? Would the situation be different if the break or absence of the employee was due to military induction?

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"The amendment to Sec. 79.1 passed by the 56th G.A. and effective on April 22, 1955 provides as follows:

'All employees of the state, including highway maintenance employees of the State Highway Commission, are granted one week's vacation after one year's employment and two weeks vacation per year after the second and thru the tenth year of employment, and three weeks vacation per year after the tenth and all subsequent years of employment with pay'.

"Answering your first question, the amount of vacation to which an employee is entitled is fixed by his completed years of consecutive service for the State of Iowa. The grant of vacation rights for service during the prior year is made as of the first day of the current year of service. OAG 1942, p.184. The enjoyment of these vacation rights so granted will be taken by the employee during the current year. To cite an example, if an employee has completed ten consecutive years of service for the State of Iowa on April 20, 1955, he would on April 21, 1955 be granted two weeks vacation which he may take at any time during the current year. However, if another employee has completed ten consecutive years of service for the State of Iowa on April 21, 1955, he would on April 22, 1955 be granted three weeks vacation to be taken during the current year, since the grant of vacation rights was made on the effective date of the amendment.

"Referring now to your question number 2, your attention is invited in part to the answer to question number 1 and the further advice that any state employee who has completed ten or more years of consecutive service to the state on or after April 21, 1955, is granted three weeks vacation. If such an employee has taken two weeks vacation since April 21, 1955, he is entitled to an additional week of vacation. If a state employee completed his twelfth consecutive year of state employment on July 5, 1954, irrespective of whether or not he has already taken his two weeks vacation he is not entitled to an additional week of vacation since on July 6, 1954 he was granted two weeks vacation under the provisions of the law then in force. On July 6, 1955 such an employee would be granted three weeks vacation.

"With respect to your question number 3, you are advised that the vacation time to be granted to state employees is based on consecutive years of service. The statute specifically gives to the employee one week's vacation after one "year's employment." It would be a strained construction indeed, which would prescribe the "grant" of a week's vacation to an employee who had worked 52 weeks for the state, which 52 weeks of employment was spread over a five year period. Such was not the intent of the legislature. The requirement for consecutive employment is no less applicable in the case of an employee who works more than one year than it is for one who works just one year. Nor is the situation changed for those who seek three weeks vacation per year as provided for in House File 101, 56th General Assembly.

"The grant of vacation periods to employees based on successively longer periods of service, was provided to serve as an incentive to employees to continue their employment with the State of Iowa with the natural consequences of mutual benefit to both the employer and the employee.

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Any construction which would relieve the necessity for consecutive service as a basis for determining the length of vacation which is granted by the State of Iowa, would destroy the purpose for which the longer vacation period was provided. A non-military break in the employer-employee relationship would destroy the requirement for consecutive service for the purpose of computing vacation rights.

"Sec. 39.38, Code of Iowa 1954, relating to military leave of absence of state employees states:

'All officers and employees of the state, or a subdivision thereof, or a municipality therein, who are members of the national guard, organized reserves or any component part of the military, naval, or air forces or nurse corps of this state or nation, or who are or may be otherwise inducted into the military service of this state or of the United States, shall, when ordered by proper authority to active state or federal service, be entitled to a leave of absence from such civil employment for the period of such active state or federal service, without loss of status or efficiency rating, and without loss of pay during the first thirty days of such leave of absence. The proper appointing authority may make a temporary appointment to fill any vacancy created by such leave of absence.'

"This section specifically provides that state employees shall not lose their status "for the period of such active state or federal service". Thus, if an employee, while employed by the state, is inducted into the military service of "this state or of the United States" and returns to such state employment following his military service, the portion of time spent in the armed forces will count toward the accumulation of vacation benefits. OAG 1946, p. 138."

HOLIDAYS - VETERANS' DAY. Mr. Gernetzky reported that House File 207, as passed by the 56th General Assembly, reads as follows:

"Sec. 1. Chapter thirty-one (31), Code 1954, is hereby amended by adding thereto the following section:

"The governor is hereby authorized and requested to issue annually a proclamation designating the eleventh day of November as Veterans' Day and calling upon the people of Iowa to observe it as a legal holiday in honor of those who have been members of the armed forces of the United States, and urging state officials to display the American flag on all state and school buildings and the people of the state to display the flag at their homes, lodges, churches and places of business; that business activities be held to the necessary minimum; and that appropriate services and exercises be had expressive of the public sentiments befitting the occasion."

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BUDGET - OFFICE OF THE STATE BOARD OF REGENTS. Secretary Dancer submitted the following proposed budget for the office of the State Board of Regents for the year 1955-1956 and, on motion, it was approved:

STATE BOARD OF REGENTS
BUDGET - 1955-1956

SALARIES, SUPPORT, MAINTENANCE AND MISCELLANEOUS

	<u>1954-1955</u>	<u>1955-1956</u>
<u>Income</u>		
Balance Forward	\$ 1,353.00	-----
State Appropriation	\$54,680.00	\$60,855.00
Refunds	4.90	-----
Total	<u>\$56,037.90</u>	<u>\$60,855.00</u>

	Budget <u>1954-1955</u>	Estimated Expenditures <u>1954-1955</u>	Budget <u>1955-1956</u>
<u>Expenditures</u>			
<u>Salaries</u>			
David A. Dancer, secretary of Board and secretary and member Finance Committee	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00
Carl Gernetzky, chairman Finance Committee	5,640.00	5,640.00	6,140.00
Arthur Weldon Walsh, member Finance Committee	5,600.00	5,400.00	5,900.00
Mrs. Carol Bowers, field worker	3,540.00	3,450.00	3,660.00
Helen M. Lenihan, Assistant secretary	3,520.00	3,360.00	3,540.00
Mrs. Inez R. Jolley, stenographer	2,920.00	2,572.00*	3,000.00
Ann Rohn, stenographer	2,800.00	2,740.00	2,830.00
Mrs. Ann Bruning, bookkeeper	2,920.00	2,806.34**	3,000.00
Mrs. Ernestine Conradi, stenographer	2,450.00	2,390.00	2,520.00
Retirement fund & Social Security	<u>1,800.00</u>	<u>1,590.76</u>	<u>1,700.00</u>
Total Salaries	(\$37,690.00)	(\$36,449.10)	(\$39,340.00)

* Part time for 3 months

** Less than full year

<u>Other Purposes</u>			
Board members, per diem and travel	\$11,500.00	\$13,940.75	\$12,000.00
Office travel	4,800.00	3,828.82	4,500.00
Aid for Blind	-----	-----	360.00
President's Office expense	250.00	202.95	300.00
Aid for Deaf	250.00	270.70	300.00
General office supplies & expense	300.00	248.41	250.00
Insurance	50.00	41.06	50.00
Printing, binding, etc.	-----	-----	3,250.00
Unallocated	<u>1,193.00</u>	<u>1,056.11</u>	<u>505.00</u>
Total Other Purposes	(\$18,343.00)	(\$19,588.80)	(\$21,515.00)

Total Salaries and Other Purposes	\$56,033.00	\$56,037.90	\$60,855.00
Estimated balance to revert or allocate for oral day schools		(\$ 1,056.11)	

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INSTITUTIONAL ROADS

	Budget 1954-55	Estimated 1954-55	Requested Annually 1955-57	Budget 1955-56
<u>Income</u>				
Balance Forward	\$ 3,224.80	\$ 3,224.80	-----	
State Appropriation	<u>9,200.00</u>	<u>9,200.00</u>	<u>\$17,800.00</u>	<u>\$12,000.00</u>
Total	\$12,424.80	\$12,424.80	\$17,800.00	\$12,000.00
<u>Expenditures</u>				
State Highway Commission				
Maintenance -				
6th & 13th Streets-Ames	\$ 2,700.00	\$ 2,700.00	\$ 2,500.00	\$ 2,500.00
Maintenance -				
Iowa School for the Deaf	1,150.00	500.00	500.00	500.00
Repair Bridge - Iowa School for the Deaf	100.00			
Story County				
Maintenance - Iowa State College				
Story County	1,500.00	1,500.00	2,000.00	2,000.00
Polk County - Iowa State College				
Ankeny Farm	950.00	341.17	950.00	250.00
Contingent - floods -				
Rain, Snow, frost	2,000.00	419.48*	2,000.00	1,500.00
Major Repairs				
Relocate Road -				
Iowa School for the Deaf, Council Bluffs			1,000.00	1,000.00
Resurface 6th St. - Ames			3,750.00	2,250.00
Resurface 13th St. - Ames			5,100.00	2,000.00
Total Expenditures	\$8,400.00	\$5,460.65	\$17,800.00	\$12,000.00
Estimated balance 6-30-55	\$4,024.80	\$6,964.15		

* Repair Frost Damage by application of crushed rock.

STATE FAIR - EXHIBITS. Upon the recommendation of the Finance Committee, the institutions under the supervision of the Board were authorized to provide for exhibits at the 1955 State Fair.

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DUPLICATION OF OFFERINGS - STUDY TO BE MADE. At the meeting held on January 13-14, 1955, the Committee on Educational Coordination submitted a report (Vocational Work in Home Economics at the Iowa State Teachers College), a part of which reviewed some of the basic issues concerning duplication, and an analysis of areas where duplication occurs, or may occur, with varying effects. (See also minutes of the meeting the Board held on February 10 and 11, 1955.)

Upon the recommendation of the Faculty Committee the Committee on Educational Coordination was requested to make a further and major study of duplication in the course offerings of the State University, the Iowa State College, and the Iowa State Teachers College, and to report back to the Board.

TRAVEL AUTHORIZATION. Upon the recommendation of the Finance Committee, Carol Bowers, Field Worker for Deaf and Blind, was authorized to attend the biennial meeting of the American Instructors of the Deaf to be held at the American School for the Deaf, West Hartford, Connecticut, June 27 to July 1, 1955. (Authorized by Executive Council on May 23, 1955.)

INSURANCE ON BUILDINGS AND CONTENTS. At the meeting held on April 14-15, 1955, the entire matter regarding a survey of the insurance now carried and that which might be legally carried on buildings such as dormitories and other income producing structures provided by gifts, grants, or donations, was referred to the Business Managers Committee on Coordination for study and report back to the Board with recommendations.

Business Managers Jennings, Jolliffe and Platt, and Members of the Finance Committee Gernetzky and Walsh met on June 15, 1955, and discussed insurance on buildings and contents.

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The following suggested policies governing insurance on buildings and contents were recommended:

Property to be Insured

1. Property pledged for indebtedness, either as to income or principal.
2. Property acquired from sources other than state appropriations for which replacement by the State could not reasonably be expected.
3. Property which is essential to produce income for self-supporting activities.
4. Property consigned or loaned if required by consignee or lender.
5. Buildings under construction.

Perils to be Insured

1. Fire, windstorm, lightning and extended coverage.
2. Vandalism and malicious mischief.

Type of Insurance

1. Builder's risk.
2. Property loss - 90% co-insurance or replacement insurance (see explanation on following page.) (Valuations for buildings to be based on valuation appraisals mutually agreeable to the insurers and the institution.)
3. Use and occupancy (for income producing units).

Insurance Companies to be Approved

1. Non-assessable mutual companies licensed in Iowa.
2. Stock companies licenses in Iowa.

Selection of Insurance Company

Insurance should be purchased from the company offering the lowest net cost. Consideration should be given to rates, dividend experience, and financial responsibility. Any changes in present insurers made in compliance with this provision should, where practical, be made upon expiration of present insurance contracts.

Term and Premium Payment Plan

Unless needed for a shorter period, insurance should be purchased for terms of five years, with annual payment of premiums, if possible. Insurance contracts which require purchase of stock or premium deposits should not be purchased.

Explanations of Types of Insurance
on Dormitory Properties

The question of type of insurance best suited to provide adequate protection of the investment in dormitory properties has been given consideration by the Business Managers' Committee on Coordination. The following memorandum is submitted to enable Board members to review this problem:

Co-insurance - At present the three institutions carry 90% co-insurance (fire, lightning and extended coverage) on its dormitory buildings and contents. This means that the institution purchases insurance up to 90% of the depreciated value of a building and assumes the balance of 10% as its own risk. Such insurance carries a low rate, but it requires that each building be insured up to 90% of depreciated value which results in a fairly large dollar value of insurance. In the event of total loss, the insurer pays up to 90% of the depreciated value; but on small losses customarily pays the entire cost of repairs.

Attention is called to the fact that coverage is based on depreciated value which is less than the cost of replacing the building, and in event of a major loss replacement would require borrowing money to supplement the insurer's payment in order to reconstruct. This could become a serious problem in the event an institution is heavily committed in dormitory borrowing, then suffers a large loss. Replacement might require large additional borrowings with no addition in net income available for debt retirement.

In arriving at insurance values, the following example is typical (Lyon Hall, Iowa State College, one of the oldest of the permanent dormitories):

Constructed in 1914 - - - - - Cost \$60,400 - - - - - Capacity 98

Replacement cost:

Engineering News Record cost index 1914 95
Engineering News Record cost index 1954 450

$$\$60,400 \times \frac{450}{95} = \$286,000$$

(check: 98 x \$3,000 per bed = \$294,000)

Depreciation: 40 years at 1% = \$124,000

Present value: \$286,000 - \$124,000 = \$162,000

Insurable value: 90% x \$162,000 = \$145,000

In the event of loss, the maximum that could be recovered from the insurer would be \$145,000; however, the institution needs the housing and in order to rebuild it would have to borrow approximately \$141,000.

Replacement Insurance - Replacement insurance may be purchased to cover the total cost of replacing a loss. This type of insurance is similar to co-insurance in that the insured is required to adjust values to reflect current construction costs, but the coverage is on the full cost of replacement up to the maximum carried. In the event of loss, the insurer pays the lowest of (1) the total amount of the policy, (2) cost of reconstructing the building, or (3) in the event of partial loss the replacement of the portion destroyed. The building must be replaced at the same location and for the same use.

In the event of total loss in the example given above, the insurer would pay up to \$286,000.

Rates on replacement insurance are about 5% lower than on 90% co-insurance, but the larger amount of coverage would make the total annual cost for replacement insurance larger than for co-insurance. The following is an example of the comparative cost for the example above:

90% Co-insurance: \$145,000 at \$0.0687 per \$100 = \$99.62 per year

Replacement Insurance: \$286,000 at \$0.0653 per \$100 = \$186.75 per year

The older a building is, the greater the spread in total cost of insurance since the spread between depreciated value and replacement value is greater. In a relatively new building there would be little difference.

The Committee believes that the Board will desire to consider carefully the question of changing from co-insurance type of coverage to replacement insurance in view of the commitments now being made on the dormitory loans. 4.13

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Mr. Hagemann moved that the foregoing recommended policies governing insurance on buildings and contents be approved in principle, and that the Business Managers continue to study the matter and devise some method of taking bids and securing lower costs, and report back to the Board at the next meeting with the understanding that in the meantime they will continue to purchase insurance at the lowest possible cost on an annual premium basis. The motion was seconded by Mr. Plock and passed.

BUSINESS PROCEDURE - SUMMER INTERIM. The President of the State Board of Regents and the Chairman of the standing committee through which the business would be handled were authorized to transact any business requiring action during the 1955 summer interim between Board meetings, with the understanding that the actions taken would be reported to the Board at the next meeting for ratification.

FACULTY COMMITTEE - TEMPORARY CHAIRMAN. President Rider appointed Richard H. Plock as temporary chairman of the Faculty Committee during the illness of V. B. Hamilton.

DEPOSITORY BANK - STATE BOARD OF REGENTS. Upon the recommendation of the Finance Committee, the Iowa State Bank, Des Moines, Iowa, was designated as the depository for two small trust funds (the John F. Murray Endowment Fund and the Eudora F. McGregor Fund) and for funds withheld from members and employees of the State Board of Regents for income taxes, social security taxes, state retirement taxes, group insurance, and for the purchase of bonds. (The accounts are so small that payment is guaranteed by the Federal Deposit Insurance Corporation.)

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ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS - ANNUAL MEETING. Mr. Plock stated that the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions would be held at Michigan State College, East Lansing, Michigan, October 18 through 22, 1955:

President Rider appointed as delegates to the meeting those members of the Board and the Finance Committee who expect to attend, and asked that they notify Secretary Dancer about their plans so the Executive Council could be requested to authorize payment of traveling expenses.

ICWA JOINT COMMITTEE ON EDUCATIONAL TELEVISION. Secretary Dancer and Director of WOI-TV Hull reported that the Iowa Joint Committee on Educational Television had filed objections with the Federal Communications Commission to the petition of KGTW that the educational reservation for Channel 11 be cancelled and that it be allocated for commercial use.

NEXT MEETINGS. Meetings of the State Board of Regents were scheduled, as follows:

September 8 and 9, 1955 Iowa Braille and Sight-Saving School, Vinton
October 13 and 14, 1955 State University, Iowa City

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IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on June 23, 1955:

ELECTION OF SECRETARY AND TREASURER. Mr. Fredricksen moved that C. E. Geasland be re-elected secretary and treasurer of the Iowa School for the Deaf for the year that will begin July 1, 1955, with the understanding that reports to the Board will be made through the Superintendent of the Iowa School for the Deaf, and the amount of his bond was fixed at \$20,000.00. (See general section of the Board minutes of June 17, 1937. The motion was seconded by Mrs. Brooks and passed.

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - PLANS. At the meeting held on May 13, 1955, the Finance Committee was requested to study the quotations and plans and specifications submitted by contractors for the erection of a dwelling of four two-bedroom apartments, two duplexes, or four single houses, and report its recommendations to the Building and Business Committee. (See Board minutes of April 15, 1955, and May 13, 1955.)

The Building and Business Committee submitted the following report:

Funds Available, 55th General Assembly	\$49,673.07
Estimates from local contractors:	

(A) Four Separate Dwellings

Hansen and Hansen Co.	\$40,000.00
Anderson Construction Co.	45,000.00
Ford Co., National Homes	40,000.00

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(B) <u>Duplex--Two units--two apartments each</u>	
Hansen and Hansen Co.	\$45,000.00
Anderson Construction Co.	49,320.00
Capel, Thomas H.	37,000.00
Wetherell Plan (estimated by contractors)	53,600.00
Ford Co., National Home	45,000.00 or less

(C) <u>Four-plex</u>	
Anderson Construction	48,500.00
Capel, Thomas H.	39,000.00
Hansen and Hansen Co.	40,000.00
Wetherell Plan (estimated by contractors)	38,700.00
Ford Co. National Home	45,000.00 or less

Location and estimated cost for Utility Lines

Location #1 North side of campus, west of Business Managers Dwelling in front of Main Building

Fill to allow proper fall for sewer	\$1,500.00	
Material, pipe, tubing, wiring, etc.	3,484.00	
Labor	<u>2,490.00</u>	\$7,474.00

Location #2, Southeast portion of campus, southwest of Superintendent's Residence and north from Principal's Residence

Material	2,081.69	
Labor	<u>1,040.85</u>	\$3,122.54

Location #3, South corner of campus, south of Engineer's Residence

Material	1,500.00	
Labor	<u>1,000.00</u>	2,500.00

This includes use of septic tanks and individual heating units. Provides for electric power and gas to be run direct from public utility lines and not metered through Power House.

Location #4, South portion of campus about where present greenhouse stands

Razing old greenhouse	500.00	
Material	1,581.69	
Labor	<u>1,040.85</u>	3,122.54

Recommendation

Location #4: Tearing down old greenhouse

Structure: Four-plex

Plan: As submitted by Thomas H. Capel, Council Bluffs, Iowa, who has agreed to make any minor changes in the plans of the four-plex unit and furnish 15 complete copies for \$150.00.

Upon the recommendation of the Building and Business Committee, the plan

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submitted by Thomas H. Capel, Council Bluffs, Iowa, for a four-plex structure estimated to cost \$39,000.00, was accepted at a price of \$150.00, subject to the approval of Wetherell and Harrison, Architects, and the Finance Committee.

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - SITE - GREENHOUSE. Upon the recommendation of the Building and Business Committee, Location #4, on the south portion of the campus about where the present greenhouse stands was selected as the site for the Apartment Building (four-plex), and the razing of the present greenhouse was authorized.

REPLACEMENT OF WORN OUT UNSANITARY SINKS AND TABLES - BIDS. The Building and Business Committee reported that Business Manager Geasland had received quotations for materials for the Replacement of Worn Out Unsanitary Sinks and Tables: (See Board minutes of January, 1955.)

Upon the recommendation of the Building and Business Committee the Iowa School for the Deaf was authorized to purchase materials for the Replacement of Worn Out Unsanitary Sinks and Tables, as follows, with the understanding that the tables and sinks are to be made by the staff in the Engineering Department and the Carpenter Shop and, when possible, the Vocational Department for practical experience in the new metal working shop:

Gate City Steel Company, Omaha, Nebraska

Stainless steel sheets	\$371.53	
Angle iron	27.42	
Steel rivets, screws, etc.	17.00	
Steel galvanized pipe	25.65	
Galvanized sheet metal	<u>100.61</u>	\$ 542.21

Hicks Tinning Company, Omaha, Nebraska

2#'s pure tin		2.50
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Iowa Machinery Company, Des Moines, Iowa		
Faucets, chromard finish	\$ 11.80	
4 bars solder	4.16	
2 gate valves	<u>11.40</u>	\$ 27.36
Globe Machinery Company, Des Moines, Iowa		
Brass plugs		3.70
Smith Machine Shop		
Forming steel sheets		10.00
Farmers Lumber Company, Council Bluffs		
400 sq. ft. 1" whp common (white pine)	\$ 50.00	
24 pcs. 1" x 12" x 14" common (white pine)	<u>42.00</u>	92.00
Cohoe Lumber Company, Council Bluffs		
12 pcs. 1 1/8" x 12" x 14" finish (white pine)	68.88	
24 pcs. 1" x 12" x 14" finish (white pine)	108.48	
Fir panel	42.96	
24 swivel casters	<u>18.00</u>	238.32
Paxton Lumber Company, Des Moines		
Formica and contact bond paste		<u>52.56</u>
Total cost of materials		968.65

REPLACEMENT OF WORN OUT UNSANITARY SINKS AND TABLES - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Replacement of Worn Out Unsanitary Sinks and Tables:

Estimated cost of Project		
Cost of materials		\$968.65
Cost of labor		
Engineer	\$576.00	
Carpenter	<u>200.00</u>	<u>776.00</u>
Total estimated cost		\$1,774.65
Funds available:		
Appropriation, 55th G.A.		\$1,000.00
Balance to be transferred from tax refunds fund (\$1,759.51 now in Tax Refund Account)		<u>774.65</u>
Total funds available		\$1,774.65

CERTIFICATES. Superintendent Berg reported that on June 3, 1955, certificates were granted to teachers completing the two-year in-service teacher training

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program, as follows; and upon the recommendation of the Faculty Committee the action was ratified:

Miss Connie Bryan
Mrs. Eleanor Kleckner

Mrs. Helen C. Sweem
Mrs. Elizabeth Tyndale

TUITION FOR OUT-OF-STATE PUPILS - DEAF-BLIND DIVISION. Mr. Plock reported that, on the basis of a report submitted to Superintendent Berg, the Faculty Committee recommended that the tuition for out-of-state deaf-blind children be increased from \$3,000 to \$3,300 for the academic year, effective August 30, 1955; and, on motion, the recommendation was adopted.

FIRE PROTECTION AGREEMENT - CITY OF COUNCIL BLUFFS. The Building and Business Committee reported that on January 4, 1954, an agreement was executed by and between the City of Council Bluffs, Iowa, and the State Board of Education for fire protection at the Iowa School for the Deaf, as follows:

THIS AGREEMENT, made and executed this 4th day of January, 1954, by and between the City of Council Bluffs, Iowa, a Municipal Corporation, hereinafter known as the City, and the Iowa State Board of Education, hereinafter designated as the Board, being as follows:

That whereas, said City maintains and operates a paid Fire Department and whereas, said Board maintains and operates a school known as the Iowa School for the Deaf, which is located outside the city limits of said City, and

Whereas, said Board desires and deserves fire protection for said Iowa School for the Deaf and said City is ready, willing and able to extend said fire protection to said Iowa School for the Deaf, and

Whereas said City has heretofore passed and adopted an ordinance dated September 5th, 1950, known as Ordinance No. 3259 providing for the Chief of the Fire Department to enter into a contract for fire protection of property outside the corporate limits of said City subject to terms, conditions and charges prescribed by the City Council and the Chief of the Fire Department of said City,

NOW, THEREFORE, IT IS HEREBY AGREED by and between said City and said Board:

1. That commencing July 1, 1953 and for a period of one year from said date, said City agrees to cause its Fire Department and such apparatus as may be necessary, to respond to calls and to make runs to said Iowa School for the Deaf whenever needed or called by a proper representative of said Board or said Iowa School for the Deaf.

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2. That said Board agrees to pay to said City the sum of Three Hundred Dollars (\$300.00) per year for such services, said sum to be paid in such installments or in such manner as said Board may desire, providing however that any and all sums heretofore paid to said City by said Board shall be the property of said City, free and clear of any claim or claim of right on the part of said Board, and that any and all sums paid by said Board to said City since July 1, 1953, shall be applied on the amount due for services under this contract for the period from July 1st, 1953, to July 1st, 1954.

3. It is further understood and agreed that all the terms, conditions and provisions of Ordinance No. 3259 of the City of Council Bluffs, Iowa, shall be applicable to and incorporated in this agreement the same as if fully set out herein.

4. It is further understood and agreed that this agreement shall be automatically renewed on July 1st, 1954, and on July 1st of each and every year hereafter unless terminated by written notice by either party to the other at least thirty (30) days prior to the annual renewal date being July 1st of each year as herein provided.

Upon the recommendation of the Building and Business Committee the foregoing agreement was approved and the execution of it was ratified; and it was renewed for the year that began July 1, 1955.

EASTERN STATES EDUCATIONAL TRIP - MARCH, 1956. Upon the recommendation of the Faculty Committee the Eastern States Educational Trip scheduled for juniors and seniors during March, 1956, is to depend on the attitude of those students during the academic year 1955-1956.

REPORTS. Superintendent Berg stated that the following reports had been mailed to members of the State Board of Education and the Finance Committee:

1. First annual report of the Director of Child Guidance.
2. Sixth annual report of the Principal of the Deaf-Blind Division.
3. First annual report of the Audiologist.

READING WORKSHOP. Superintendent Berg reported that a Reading Workshop is to be conducted at the Iowa School for the Deaf by Mrs. Rachael Davies, assistant

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professor of Speech and Education, Kent University, Kent, Ohio, for the week that will begin August 22, 1955, for and at the expense of 25 faculty members of the School; and that Mrs. Davies will be a guest of the School during the week.

It was the consensus that the faculty should be commended for this display of interest in the work for the deaf.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on June 23, 1955:

COAL FOR 1955-1956. The Finance Committee reported that on June 15, 1955, bids were received for 2,500 tons of coal for the Iowa Braille and Sight-Saving School for the year 1955-1956.

Upon the recommendation of the Building and Business Committee the contract for 2,500 tons of coal was awarded to the low bidder, Thos. J. Mulgrew Company, Dubuque, Iowa, on the basis of that firm's bid of \$7.77 a ton, f.o.b. Vinton, Iowa, for coal from the Will Scarlet Mine located at Stonefort, Saline County, Illinois, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory bond has been filed.

June 24, 1955

The following business relating to the Iowa Braille and Sight-Saving School was transacted on June 24, 1955:

ELECTION OF SECRETARY AND TREASURER. On motion, which was seconded and passed, Lloyd L. Berry was re-elected secretary and treasurer of the Iowa Braille and Sight-Saving School for the year that will begin July 1, 1955, with the understanding that reports to the Board will be made through the Superintendent of the Iowa Braille and Sight-Saving School. (See Board minutes of June 24-26, 1953, fixing the amount of his bond.)

HEATING AND POWER PLANT IMPROVEMENTS - STEAM GENERATOR AND AUXILIARIES, TURBINE GENERATOR AND AUXILIARIES, AND ELECTRICAL EQUIPMENT AND WIRING - ENGINEERING FEES. Upon the recommendation of the Building and Business Committee, authority

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was granted to pay the Brown Engineering Company, Des Moines, additional engineering fees, as follows:

\$19.50 (6% of \$325.00) for Change Order No. 1 to the contract with the Murray Iron Works for Steam Generator and Auxiliaries, payment to be made from Project Account 6-12-3-1-54.

\$74.40 (6% of \$1,240.00) for Change Order No. 1 to the contract with the Commonwealth Electric Company for Turbine Generator and Auxiliaries, payment to be made from balances in the Contingencies Fund, Project Account 6-12-3-1-54.

SUPERINTENDENT'S HOME AND FURNISHINGS - TABLE - CHAIRS - CARPET CUSHION.

Mr. Hagemann reported that Superintendent Overbeay had received quotations on a drop-leaf table, occasional chairs, and rubberized carpet cushion for the Superintendent's Home, and that the Building and Business Committee recommended that purchases be made, as follows:

36"x22" drop leaf table, expandable to 36"x72", with Melamine plastic top, from Chittenden & Eastman Company for \$58.10, payment to be made from allocations for furniture and furnishings, Project Account 8-2-3A-55.

2 occasional chairs from Chittenden & Eastman Company at \$26.00 each, a total of \$52.00, payment to be made from allocations for furniture and furnishings, Project Account 8-2-3A-55.

Rubberized carpet cushion 12' wide and 44' long, from Smulekoff's, Cedar Rapids, Iowa, at a price of \$1.27 a sq. yd., a total of \$74.51, payment to be made from allocations for furniture and furnishings, Project Account 8-2-3A-55.

On motion, the recommendation of the Building and Business Committee was adopted, with Mr. Plock taking no part in the actions involving the firm of Chittenden and Eastman Company.

SUPERINTENDENT'S HOME AND FURNISHINGS - GRAVEL FOR DRIVEWAY. Upon the recommendation of the Building and Business Committee, authority was granted for the purchase of \$46.56 of gravel for the driveway of the Superintendent's Home, payment to be made from funds allocated for Driveway, Water Heater, and Miscellaneous, Project Account 8-2-3A-55.

June 23-24, 1955 - Iowa Braille and Sight-Saving School

REPAIRING PORCHES ON MAIN BUILDING - ACCEPTANCE. The Building and Business Committee reported that the work of Repairing the Porches on the Main Building had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Repairing of the Porches on the Main Building was accepted as of this date, June 24, 1955, from the contractor, the Manchester Construction Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

STORM DAMAGE. Secretary Dancer reported that the Budget and Financial Control Committee had not approved the request of the State Board of Education for the allocation from the General Contingent Fund of \$555.65 to reimburse the Iowa Braille and Sight-Saving School for the repair of storm damage. (See Board minutes of April 14-15, 1955.)

SEATS (MAIN BUILDING - AUDITORIUM). The following resolution was submitted:

WHEREAS, the 56th General Assembly made an appropriation of \$5,000 for Seats (Main Building - Auditorium) at the Iowa Braille and Sight-Saving School; and

WHEREAS, a part of the appropriation act. Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$5,000 to renovate the Assembly (Main Building - Auditorium) - replace seats, purchase new draperies, sand and refinish floors, paint walls and ceiling - is for the best interests of the state. (See Board's request for the appropriation.)

2. That the following project budget of funds appropriated by the 56th G. A. for Seats (Main Building - Auditorium) be approved:

June 23-24, 1955 - Iowa Braille and Sight-Saving School

Appropriation \$5,000.00

Estimated expenditures

Seats, 250	\$2,400.00
Labor to remove old seats downstairs and re- install usable ones in balcony and to sand and refinish main floor and install new seats (School personnel to provide labor and the appropriate School fund to be reimbursed)	550.00
Replaster and paint Assembly	2,000.00
Incidental expenses	<u>50.00</u>

Total estimated expenditures \$5,000.00

3. That authority be granted to proceed with the purchase of the seats and materials for the project and for the plant force of the School to provide the labor.

4. That the Budget and Financial Control Committee be requested to approve the project, Seats (Main Building - Auditorium), the plans, and the project budget and to allocate to the project the \$5,000.00 appropriated by the 56th General Assembly.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

June 23-24, 1955

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on June 23, 1955:

ELECTION OF SECRETARY AND TREASURER. Mrs. Brooks moved that Milo D. Wynn be re-elected secretary and treasurer of the State Sanatorium for the year that will begin July 1, 1955, with the understanding that reports to the Board will be made through the Superintendent of the State Sanatorium. The motion was seconded by Mr. Stevens and passed. (See Board minutes of June 28-29, 1948, fixing the amount of the bond to be filed.)

BUDGET FOR 1955-1956. The Finance Committee recommended that the budget of the State Sanatorium for the year 1955-1956, as submitted by Superintendent Spear, be approved.

Mr. Hagemann moved that the 1955-1956 budget of the State Sanatorium be adopted and that the Finance Committee be authorized to make minor changes and adjustments during the year. The motion was seconded by Mr. Fredricksen and passed. (See Volume 19, Budgets.)

LEASE - CEDAR RAPIDS AND IOWA CITY RAILWAY COMPANY. Secretary Dancer reported that on May 16, 1955, the Executive Council of Iowa approved the action taken by the State Board of Education on February 10, 1955, authorizing the execution of a Lease Agreement for Parking and Driveway Site dated October 1, 1954, by and between the Cedar Rapids and Iowa City Railway Company and the State Board of Education.

COAL FOR 1955-1956. The Finance Committee reported that on June 15, 1955, bids were received for 8,000 tons of coal for the State Sanatorium for the year 1955-1956.

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Upon the recommendation of the Building and Business Committee the contract for 8,000 tons of coal was awarded to the low bidder, the Consumers Consolidated Coal Company, Des Moines, Iowa, on the basis of that firm's bid of \$5.456 a ton, f.o.b. Oakdale, Iowa, for coal from the Patik Mine located at Patik Siding, Mahaska County, Iowa, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory bond has been filed.

SEWAGE TREATMENT PLANT IMPROVEMENTS - CONTRACT. Mr. Hagemann reported that on June 8, 1955, the Finance Committee had held a public hearing and received and opened bids for the Sewage Treatment Plant Improvements. (See Finance Committee minutes of June 8, 1955.)

Upon the recommendation of the Building and Business Committee the contract for the Sewage Treatment Plant Improvements was awarded to the low bidder, R. V. Leary Company, Inc., Des Moines, Iowa, on the basis of that firm's bid, as follows, subject to approval by the Budget and Financial Control Committee:

Base Bid	\$42,761.00
Add, Alternate as specified in Part 9	<u>275.00</u>
Contract price	\$43,036.00

and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

SEWAGE TREATMENT PLANT IMPROVEMENTS - CHANGE ORDER. Upon the recommendation of the Building and Business Committee authority was granted for the execution of Change Order No. 1 to the contract with R. V. Leary Company, Inc., for Sewage Treatment Plant Improvements, covering a deduction of \$720.00 from the contract price because of the equipment selected, subject to approval by the Budget and Financial Control Committee.

June 23-24, 1955 - State Sanatorium

SEWAGE TREATMENT PLANT IMPROVEMENTS - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Sewage Treatment Plant Improvements, subject to approval by the Budget and Financial Control Committee:

Funds available, allocation from General Contingent Fund, Budget and Financial Control Committee Order No. 20-55		\$50,000.00
Estimated cost:		
Contract price, R. V. Leary Company, Inc.	\$43,036.00	
Less Deduction for Change Order 1	<u>720.00</u>	\$42,316.00
Engineering fees and clerk-of-the works		5,000.00
Contingencies	<u>2,684.00</u>	
Total project budget		\$50,000.00

ADDITION TO POWER PLANT AND EQUIPMENT. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$261,750.00 for an Addition to Power Plant and Equipment at the State Sanatorium; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$261,750.00 for an Addition to the Power Plant and Equipment is for the best interests of the state.

2. That the Stanley Engineering Company, Muscatine, Iowa, be designated as engineer for the project, on a fee basis as follows:

First \$ 15,000 of construction cost -	ten per cent (10%)
Next \$285,000 of construction cost -	six per cent (6%)
Remainder of construction cost -	five per cent (5%)

and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the following project estimate of cost be approved:

A. Power Plant Addition, brick building	\$ 45,000.00
B. Power Plant Equipment	156,910.00
C. Heating System	27,700.00
D. Electrical Distribution System	<u>32,140.00</u>
Total estimated cost of project	\$261,750.00

Funds available, House File 588, 56th G. A. \$261,750.00

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$261,750 for an Addition to the Power Plant and Equipment at the State Sanatorium is for the best interests of the state, and to approve the project description and the estimate of costs.

On motion, the foregoing resolution was adopted.

BUILDING 53 - KITCHEN, DINING ROOM AND PATIENTS' ROOM. The Building and

Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$477,000.00 for Building 53 - Kitchen, Dining Room and Patients' Room, at the State Sanatorium; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$477,000.00 for Building 53 - Kitchen, Dining Room and Patients' Room, is for the best interests of the state.

2. That Dane D. Morgan & Associates, Architects, Burlington, Iowa, be authorized to proceed with the completion of preliminary plans for the project.

3. That the project description and the following estimate of cost be approved:

3-floor brick building approximately 90' x 60'	\$337,000.00
Equipment for kitchen	50,000.00
Equipment for dining rooms	10,000.00
Equipment for patients' rooms	5,000.00
Remodeling section of Main Hospital Building for connecting link with Building 53	30,000.00
Contingencies	15,000.00
Architectural fees and clerk-of-the works	<u>30,000.00</u>

Total estimated cost of project \$477,000.00

Funds available, House File 588, 56th G.A. \$477,000.00

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$477,000.00 for Building 53 - Kitchen, Dining Room and Patients' Room, at the State Sanatorium is for the best interests of the state, and to approve the project description and the estimate of costs.

On motion, the foregoing resolution was adopted.

SUPPLEMENTAL AGREEMENT - ELECTRICAL ENERGY - IOWA ELECTRIC LIGHT AND POWER COMPANY. Upon the recommendation of the Building and Business Committee the following supplemental agreement for the purchase of electrical energy for the use of the State Sanatorium was approved, and the Secretary of the State Board of Education was authorized to sign it:

MEMORANDUM OF SUPPLEMENTAL AGREEMENT made in duplicate this 23rd day of June, 1955, by and between the IOWA ELECTRIC LIGHT AND POWER COMPANY an Iowa corporation, hereinafter called the "PRODUCER", and the STATE BOARD OF EDUCATION, STATE OF IOWA, hereinafter called the "CONSUMER".

WITNESSETH:

Whereas, the Producer and the Consumer (formerly the Board of Control of State Institutions, State of Iowa) entered into a certain contract on June 7, 1937, wherein the Consumer agreed to purchase from the Producer and the Producer agreed to sell to the Consumer all alternating current electricity required by the Consumer for lighting, heating and power and purposes incidental thereto in the operation of any and all buildings located at the State Sanatorium at Oakdale, Iowa, and

Whereas, the Consumer and the Producer entered into a Supplemental Agreement on February 7, 1940, whereby the Producer agreed to furnish a special service and transformers for the furnishing of electricity for the X-ray equipment installed and such like additional equipment as may be installed at the Oakdale State Sanatorium.

Now, Therefore, in consideration of the covenants and agreements herein contained the Producer agrees to continue to sell to the Consumer and the Consumer agrees to buy from the Producer all of the Consumers requirements for alternating current electricity at Oakdale Sanatorium:

1. For a period of five years from and after the date above set forth and thereafter from year to year until either party shall give to the other sixty (60) days written notice of a desire to terminate the Agreements entered into on June 7, 1937, and February 7, 1940, as Supplemented and extended herein.

2. That all terms and conditions of the above said contracts not modified or changed hereby shall remain in full force and effect.

IN WITNESS WHEREOF, The parties hereto have caused these presents to be executed by the proper officers duly authorized thereunto and attested by the proper corporate seal or seals on the day and date first above written.

June 23-24, 1955

STATE UNIVERSITY

The following business relating to the State University of Iowa was transacted on June 23, 1955:

COAL FOR 1955-1956. The Finance Committee reported that on June 15, 1955, bids were received for 50,000 tons of coal for the use of the State University for the year 1955-1956.

Upon the recommendation of the Building and Business Committee the contract for furnishing 50,000 tons of coal to the State University of Iowa was awarded to the low bidder, the Consumers Consolidated Coal Company, Des Moines, Iowa, on the basis of that firm's bid of \$7.21 a ton, f.o.b. Power Plant Siding, Iowa City, Iowa, for coal from the Pond River Mine, Hopkins County, Kentucky, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

PROPOSED BUDGET FOR 1955-1956 - SUPPLEMENTAL REPORT. President Hancher submitted the following supplemental report containing additional information about the proposed budget of the State University for the year 1955-1956: (See Board minutes of May 12-13, 1955.)

STATE UNIVERSITY OF IOWA
(Departments exclusive of insurance which is indicated separately)

	<u>1954-55 Printed Budget</u>	<u>1954-55 Estimated Expenditures</u>	<u>1955-56 Proposed Budget</u>
Executive Offices	\$ 43,300.00	\$ 34,841.50	\$ 40,950.00
General Services	424,357.00	430,408.96	486,821.00
General Expense	229,284.00	236,129.35	239,223.00
Student Service	179,904.00	184,111.36	204,756.00
	(876,845.00)	(885,491.17)	(971,750.00)

June 23-24, 1955 - State University of Iowa

(Supplemental Report continued)	1954-55 Printed Budget	1954-55 Estimated Expenditures	1955-56 Proposed Budget
Research & Teaching:			
Liberal Arts	\$2,304,789.00	\$2,399,959.24	\$2,517,031.00
Bureau of Bus. & Econ.Res.	39,050.00	39,055.54	40,725.00
Bureau of Labor Mgt.	25,030.00	25,030.00	25,960.00
Commerce	227,250.00	229,191.34	250,485.00
Education	349,231.00	354,252.48	376,290.00
Engineering	247,554.00	258,292.47	271,598.00
Graduate College	137,529.00	142,570.42	147,660.00
Law	142,615.00	149,415.75	165,895.00
Summer Session	342,085.00	342,085.00	369,731.00
Dentistry	326,234.00	326,720.17	342,230.00
Medicine	1,202,986.00	1,227,677.78	1,279,866.00
Nursing	163,356.00	164,356.00	172,440.00
Pharmacy	74,660.00	76,072.22	87,210.00
Inst. of Public Affairs	52,350.00	53,326.06	55,240.00
Child Welfare	133,045.00	136,262.80	140,863.00
Examination Service	32,920.00	32,920.00	34,500.00
Inst. of Gerontology	2,000.00	3,640.00	7,600.00
Television Teaching	50,620.00	50,620.00	52,630.00
Television Production	25,000.00	35,832.75	26,100.00
Retired Staff	111,175.00	111,175.00	129,377.00
	(5,989,479.00)	(6,158,455.02)	(6,493,431.00)
Extension Division	219,371.00	235,801.26	244,394.00
Libraries	313,819.00	318,595.57	333,020.00
Physical Plant	1,054,417.00	1,062,251.40	1,112,447.00
Scholarships	(26,260.00)	(26,260.00)	(29,500.00)
Premiums on Retirement, etc.	480,257.00	478,984.00	480,257.00
Allowance for tenure changes during year in non-academic staff			12,887.00
Sub-Total	8,934,188.00	9,139,578.42	9,648,186.00
Credits for lapses	-250,000.00	-250,000.00	-250,000.00
Sub-Total	8,684,188.00	8,889,578.42	9,398,186.00
TIAA Adjustment - Provision for			50,000.00*
Supplemental Account	131,432.00	-32,234.44	19,152.00
TOTAL	\$8,815,620.00	\$8,857,343.98	\$9,467,338.00

*If the ceiling of \$6,000 as a base for the computation of premiums on annuity contracts is not increased, \$25,000 of this amount would be allocated to the Graduate College.

June 23-24, 1955 - State University of Iowa

UNIVERSITY HOSPITALS

	<u>1954-55</u>	<u>1955-56</u>	<u>Increase</u>
Salaries	\$3,789,323	\$4,121,418	\$332,095
Wages	119,950	139,775	19,825
General Expense	<u>1,586,773</u>	<u>1,895,529</u>	<u>308,756</u>
	\$5,496,046	\$6,156,722	\$660,676
Est. lapses	<u>-247,246</u>	<u>-250,000</u>	<u>-2,754</u>
Total	<u>\$5,248,800</u>	<u>\$5,906,722</u>	<u>\$657,922</u>

PSYCHOPATHIC HOSPITAL

Salaries	\$ 307,413	\$ 344,619	\$ 37,206
Wages	59,100	60,100	1,000
General Expense	<u>76,065</u>	<u>84,366</u>	<u>8,301</u>
	\$ 442,578	\$ 489,085	\$ 46,507
Est. lapses	<u>-16,578</u>	<u>-22,935</u>	<u>-6,357</u>
Total	<u>\$ 426,000</u>	<u>\$ 466,150</u>	<u>\$ 40,150</u>

STATE BACTERIOLOGICAL LABORATORY

Salaries & Wages (I.C.)	\$ 158,999	\$ 155,118	\$ -3,881
General Expense (I.C.)	54,339	70,590	16,251
	(213,338)	(225,708)	(12,370)
Salaries & Wages (D. M.)	12,352	13,320	868
General Expense (D. M.)	3,648	3,450	-198
	<u>(16,000)</u>	<u>(16,770)</u>	<u>(770)</u>
Total	<u>\$ 229,338</u>	<u>\$ 242,478</u>	<u>\$ 13,140</u>

HOSPITAL SCHOOL

Salaries	\$ 286,212	\$ 308,366.50	\$ 22,154.50
General Expense	<u>67,688</u>	<u>107,183.50</u>	<u>39,495.50</u>
Total	<u>\$ 353,900</u>	<u>\$ 415,550.00</u>	<u>\$ 61,650.00</u>

June 23-24, 1955 - State University of Iowa

COMPARISON OF PROPOSED BUDGET WITH
SECTION III OF BOARD'S LEGISLATIVE
REQUEST

	Board Request	Legislative Committee's Informal Allocation	Proposed Budget
1. Salary and wage adjustments	\$450,000	\$300,000	\$321,798
2. Operation of new plant and additions	12,850	12,850	12,850
3. Research and Graduate College	275,000	242,000	22,440
4. Additional staff and general expense	93,000	93,000	140,000
5. College of Commerce	12,000	12,000	11,500
6. College of Education	30,000	30,000	12,500
7. College of Pharmacy	9,000	9,000	11,200
8. College of Nursing	26,000	26,000	0
9. College of Medicine	35,300	35,300	17,500
10. College of Engineering	8,000	8,000	5,000
11. College of Law	30,000	15,000	22,500
12. Mortuary Science	23,500	0	0
13. Contingent Fund	108,184	0	19,152
Required to offset elimination of contingent fund from base in Section II of request			91,816
Reserve for possible increase of ceiling of TIAA			50,000
Minor increases to various divisions bureaus and colleges			44,894
	\$1,112,834	\$783,150	\$783,150

June 23-24, 1955 - State University of Iowa

Mrs. Brooks moved that the supplemental report of the proposed budget for 1955-1956 be approved and that President Hancher be authorized to proceed with the preparation of the detailed budget on that basis. The motion was seconded by Mr. Hagemann and passed.

June 24, 1955

The following business relating to the State University of Iowa was transacted on June 24, 1955:

RESIGNATIONS. Upon the recommendation of the Faculty Committee and President Hancher the following resignations were accepted:

Robert S. Hoyt, associate professor in the Department of History in the College of Liberal Arts, effective August 10, 1955, to accept a position at the University of Minnesota.

Melvin B. Gottlieb, assistant professor in the Department of Physics in the College of Liberal Arts, effective June 10, 1955, to accept a position at Princeton University.

Dr. Albert J. Soucek, associate professor and head of the Department of Periodontology in the College of Dentistry, effective June 30, 1955, to return to private practice.

Frank N. Sibley, assistant professor in the Department of Philosophy in the College of Liberal Arts, effective August 10, 1955, to accept a position at the University of Michigan.

Dr. Garfield Tourney, assistant professor in the Department of Psychiatry of the College of Medicine and research psychiatrist in the Psychopathic Hospital, effective July 1, 1955. (This is a rejection of an appointment approved by the Board on February 11, 1955.)

Harold C. Crain, associate professor in the Department of Speech and Dramatic Art in the College of Liberal Arts, effective August 10, 1955.

Dr. Douglas W. Eastwood, associate professor in the Department of Surgery in the College of Medicine, effective August 31, 1955, to accept a position at the University of Virginia.

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LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee and President Hancher the following leaves of absence were granted:

Dr. Orville A. Hitchcock, professor in the Department of Speech in the College of Liberal Arts, for the first semester, 1955-1956, without salary or insurance programs, for travel and study in Europe.

Dr. Harry A. Greene, professor in the College of Education and director of the Bureau of Educational Research and Service, Extension Division, from July 1 1955, to June 30, 1956, without salary or insurance programs.

Dr. Eleanor H. Slifer, associate professor in the Department of Zoology in the College of Liberal Arts, for the academic year 1955-1956, without salary or insurance programs, to accept a Fulbright Award for advanced study at the Anti-Locust Research Center in London.

Allan G. Bogue, assistant professor in the Department of History in the College of Liberal Arts, for the academic year 1955-1956 without salary or insurance programs, to accept a grant from the Social Science Research Council.

James F. Gilliam, associate professor in the Department of History of the College of Liberal Arts, for the academic year 1955-1956 without salary or insurance programs, to accept a Guggenheim Fellowship.

Dr. John MacLean Smith, assistant professor of Medicine in the Department of Internal Medicine in the College of Medicine, from July 1, 1955, to August 31, 1955, without salary or insurance programs, for investigation and study of certain aspects of infectuous disease. (See appointment in these minutes.)

Dr. James A. Clifton, assistant professor in the Department of Internal Medicine in the College of Medicine, from July 1, 1955, to June 30, 1956, without salary or insurance programs, to accept a special research fellowship with the United States Public Health Service and the National Cancer Institute at the Evans Memorial Hospital and the Boston University School of Medicine.

Jean H. Baer, associate professor in the College of Nursing, from August 1, 1955, to August 25, 1955, without salary or insurance, to study at Harvard University.

Ruth M. Lundt, assistant professor in the College of Nursing, from July 1, 1955, to August 1, 1955, without salary or insurance programs, to study at Harvard University.

APPOINTMENTS. Upon the recommendation of the Faculty Committee and President Hancher the following appointments were made:

Donald H. Hase, assistant professor in the Department of Geology in the College of Liberal Arts, for a three-year term, at a salary of \$5,000 a year plus insurance programs, nine months' basis, effective September, 1955.

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Eugen Joseph Weber, assistant professor in the Department of History, College of Liberal Arts, for a three-year term, at a salary of \$5,500 a year plus insurance programs, nine months' basis, effective September 1, 1955.

Dr. John MacLean Smith, assistant professor of Medicine in the Department of Internal Medicine, College of Medicine, for a three-year term, at a salary of \$6,000 (P plus 50%) plus insurance programs, twelve months' basis, effective July 1, 1955.

Dr. Robert E. Silha, instructor in the Department of Oral Diagnosis in the College of Dentistry, for one year, at a salary of \$6,600 a year plus insurance programs, twelve months' basis, effective July 1, 1955.

Richard V. Bovbjerg, assistant professor in the Department of Zoology, College of Liberal Arts, for a three-year term, at a salary of \$5,500 plus insurance programs, nine months' basis, effective September 1, 1955.

Richard B. Hervig, associate professor in the Department of Music in the College of Liberal Arts, for an indefinite term, at a salary of \$5,500 plus insurance programs, nine months' basis, effective September, 1955.

Neal E. Glenn, associate professor and head of the Department of Music, University Schools, College of Education, and associate professor in the Department of Music, College of Liberal Arts, for an indefinite term, at a salary of \$6,500 a year plus insurance programs, nine months' basis, effective September, 1955, salary to be payable as follows: Department of Music, \$2,400; University High School, \$2,050; University Elementary School, \$2,050.

Dr. Max Carl Pepernik, assistant professor in the Department of Psychiatry in the College of Medicine and member of the staff of the State Psychopathic Hospital, for a three year term, at a salary of \$6,500 (P plus 50%) plus insurance programs, twelve months' basis, effective July 1, 1955.

Dr. Gwilym S. Lodwick, associate professor in the Department of Radiology in the College of Medicine, for an indefinite term, at a salary of \$8,200 (P plus 85%) plus insurance programs, twelve months' basis, effective July 1, 1955.

Paul N. Welsh, assistant professor in the Department of Philosophy, College of Liberal Arts, for one year, at a salary of \$5,500 plus insurance programs, nine months' basis, effective September, 1955.

Robert B. Leard, visiting assistant professor in the Department of History in the College of Liberal Arts, for one year, at a salary of \$5,200, nine months' basis, effective September 1, 1955.

Carlton M. Singleton, assistant professor in the College of Education, three-year term, at a salary of \$6,150 plus insurance programs, nine months' basis, effective September, 1955.

William Prothro Jolly, instructor in the Department of Internal Medicine in the College of Medicine, for one year, at a salary of \$5,000 plus insurance programs, twelve months' basis, effective July 1, 1955.

Ralph W. Powell, visiting professor in the Department of Mechanics and Hydraulics in the College of Engineering, for one year, at a salary of \$6,000, nine months' basis, effective September, 1955, payable as follows: Mechanics and Hydraulics, A384, \$3,000; Institute of Hydraulic Research, Q896, \$3,000.

Jack F. Culley, associate professor and director of the Bureau of Labor and Management, College of Commerce, for an indefinite term, at a salary of \$9,300 plus insurance programs, twelve months' basis, effective August 1, 1955.

APPOINTMENTS - EMERITUS RANK. Upon the recommendation of the Faculty Committee and President Hancher the following appointments to emeritus rank were made:

Elmer W. Hills	Professor of Business Law
H. Dabney Kerr	Professor of Radiology
T. Z. Koo	Professor of Oriental Studies
Rudolph A. Kuever	Professor of Pharmacy
Jeronimo Mallo	Professor of Romance Languages
Peter P. Laude	Professor of Dental Crown and Bridge
George W. Martin	Professor of Botany
Frederick W. Pownall	Associate Professor of Journalism

CHANGE IN APPOINTMENT AND SALARY. Upon the recommendation of the Faculty Committee and President Hancher the appointment of Gilbert P. Maynard was changed from associate professor to associate professor and head of the Department of Accounting, College of Commerce, and salary increased from \$6,250 to \$7,250 plus insurance programs, nine months' basis, effective September, 1955.

REAPPOINTMENTS. Upon the recommendation of the Faculty Committee and President Hancher the following reappointments were made:

Assistant Professor (with term) to Assistant Professor (indefinite)

Liberal Arts	C. M. Mickey	Sociology
<u>Assistant Professor (3 years)</u>		
Liberal Arts	Alexander Popov	Chemistry
	William R. Bennett	Chemistry
	Sherwood D. Tuttle	Geology
	Allan G. Bogue	History
	Donald D. Klotz	Physical Education
	Wilbur Peterson	Journalism
	Walter S. Dewey	Dramatic Art
	Norma Cross	Music
	Frank Itzen	Social Work
Commerce	Daniel L. Sweeney	Accounting
Medicine	W. S. Jeter	Bacteriology
	Robert L. Dryer	Biochemistry
	C. E. Radcliffe	Dermatology
	R. A. Utterback	Neurology
	E. E. Mason	Surgery

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Institute of Public Affairs	Clayton L. Ringenberg
Child Welfare	Alfred Castenada
Television Teaching	John Mercer
Psychiatry	Dorothy J. Arnold Irwin J. Knopf
Dentistry	G. P. Ivancie
Athletics	Leonard Raffensperger

Assistant Professor (2 years)

Medicine	C. J. Imig Elizabeth Collins	Physiology Occupational Therapy
Nursing	Ruth M. Lundt Marion M. Schrum	
Liberal Arts	Francis T. Cole	Physics

Assistant Professor (1 year)

Medicine	H. F. Hsu Elizabeth Danes G. Peter Arnott	Hygiene and Pre- ventive Medicine Ophthalmology Research Ophthalmology Research
Nursing	Faye M. Kubichek	
Religion	F. P. Bargebuhr	
Liberal Arts	Frank S. O'Connor Hansford Martin Edgar A. List John H.B. Knowlton	Physical Education English German Art

PROMOTIONS. Upon the recommendation of the Faculty Committee and President Hancher the following promotions were made:

Associate Professor (indefinite) to Professor (indefinite)

Dentistry	Donald L. Crissinger	Dental Technology
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Medicine	John R. Carter Robert M. Featherstone James W. Culbertson	Pathology Pharmacology Internal Medicine
Liberal Arts	Stuart Edie Nelson B. Conkwright Harry T. Muhly Edwin N. Oberg Alexandre Aspel Hugh F. Seabury Gordon Marsh	Art Mathematics and Astronomy Mathematics and Astronomy Mathematics and Astronomy Romance Languages Speech Zoology
Education	Paul Blommers Robert L. Ebel	
Engineering	Melvin L. Betterley	Engineering Drawing

Assistant Professor to Associate Professor (indefinite)

Child Welfare	Charles C. Spiker	
Commerce	George S. Peck	General Business
Medicine	Max D. Wheatley Nicholas S. Halmi Reino E. Kallio Hugh H. Keasling Gordon W. Searle Norma M. Hajek Charles H. Read, Jr. John C. MacQueen Bernard I. Lewis David A. Culp	Anatomy Anatomy Bacteriology Pharmacology Physiology Physiology Pediatrics Pediatrics Internal Medicine Urology
Liberal Arts	William L. M. Burke John H. Schulze LeRoy Eyring Richard A. Hoppin Margaret O. Osborn William E. Porter Philip Bezanson Albert T. Luper Robert G. Turnbull George T. Bresnahan Edward B. Nelson George W. Forell Carl A. Dallinger Frederick L. Darley Dorothy H. Sherman LeRoy H. Saxe, Jr.	Art Art Chemistry Geology Home Economics Journalism Music Music Philosophy Physical Education Physics Religion Speech Speech Speech Pathology Zoology
Nursing	Mary Lohr Anna Overland	

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Visiting Associate Professor to Associate Professor (indefinite)

Liberal Arts	Fritz Rohrlich	Physics
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Instructor, or Associate, etc. to Assistant Professor (3 years)

Education	Leonard Feldt Raymond Kehl	Iowa Testing Programs University High School
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Medicine	Robert Richardson George H. M. Thornton	Bacteriology Internal Medicine
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Liberal Arts	Frederick D. Leach William R. Reardon Harold C. Shiffler Ernest F. Andrews Paul Anderson Thomas Ayres Robert H. Allen James H. Murray, Jr. Arnold A. Rogow John B. Ellery Mildred Snider	Art Dramatic Art Dramatic Art Journalism Music Music Physical Education Political Science Political Science Speech Social Work
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Television Teaching Samuel L. Becker

Institute of Public Affairs George B. Mather

Instructor to Assistant Professor (2 years)

Nursing	Marjorie Lyford Virginia Miller
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Instructor to Assistant Professor (1 year)

Liberal Arts	Richard S. Westfall	History
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Medicine	Charles D. Parker	Otolaryngology
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SALARY INCREASES. Upon the recommendation of the Faculty Committee salary increases proposed by President Hancher were authorized with the understanding that they are to be incorporated in the budget of the State University for the year 1955-1956.

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IOWA MEMORIAL UNION, UNIT THREE - OCCUPANCY. President Hancher reported that at a ceremony held in the Iowa Memorial Union on April 28, 1955. B. F. Swisher, President of the Board of Trustees of The Iowa Memorial Union (a corporation) presented Unit III of the Iowa Memorial Union for immediate occupancy and use with the understanding that, upon the discharge by said corporation of all indebtedness incurred in the building and equipping of Unit III, the corporation would present a deed transferring title of Unit III to the State Board of Education for the use and benefit of the State University of Iowa; and that, on behalf of the State Board of Education, Mr. Roy Stevens, a member of the Board, accepted Unit III on the terms indicated.

ELECTION OF SECRETARY. Mr. Plock moved that Elwin T. Jolliffe be re-elected secretary of the State University of Iowa for the year that will begin July 1, 1955, with the understanding that reports to the State Board of Regents will be made through the President of the State University. The motion was seconded by Mrs. Brooks and passed.

ELECTION OF TREASURER. Mr. Plock moved that Flave L. Hamborg be re-elected treasurer of the State University of Iowa for the year that will begin July 1, 1955, with the understanding that in conformity with administrative arrangements at the State University he would be responsible and report to the Business Manager and Secretary and through him to the President of the State University all business having to do with his office or to be transmitted to the State Board of Regents and the Finance Committee thereof. (See General Section of the Board minutes of June 17, 1937, fixing the amount of the bond to be filed.) The motion was seconded by Mrs. Brooks and passed.

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APPROPRIATION, 56th G.A. - EMOTIONALLY DISTURBED OR MENTALLY RETARDED CHILDREN - OPINION OF ATTORNEY GENERAL. Upon the recommendation of the Faculty Committee, the Finance Committee was instructed to request the Attorney General for an opinion on the following questions relative to the appropriation made by Section 9, House File 588, 56th General Assembly for the purpose of improving buildings to provide necessary equipment and facilities for observation, diagnosis, care and treatment of emotionally disturbed or mentally retarded children and for the purpose of research, study and training of such children:

1. Are the provisions of Section 9 of House File 588 within the title of House File 588 so that the appropriation therein contained is constitutional?
2. Assuming Section 9 to be constitutional, by whom is the appropriation provided therein to be requisitioned and by whom is it to be administered?
3. If the appropriation should be ruled to be an appropriation to the State Board of Education for the State University of Iowa, is the University required to utilize the University Hospital as the agency for the expenditure of the fund, even though the University Hospital is not qualified and has no facilities for the handling of mentally retarded children, and even though the Hospital School for Severely Handicapped Children or the Psychopathic Hospital or some other agency established within the University might be the most reasonable and sensible means for utilizing the funds in the manner and for the purposes contemplated by the statute?
4. What is the relation of that portion of Section 9 providing an appropriation of \$130,000 and that portion of Section 9 providing an appropriation of \$30,000?

APPROPRIATION, 56th G.A. - STUDY OF PROBLEMS OF ALCOHOLISM - OPINION OF ATTORNEY GENERAL. Upon the recommendation of the Faculty Committee, the Finance Committee was instructed to request the Attorney General for an opinion on the following questions relative to the appropriation made by Section 53, House File 586, 56th General Assembly, to the College of Medicine for a study of the problem of alcoholism within the State of Iowa:

1. Are the provisions of Section 53 of House File 586 within the title of House File 586 so that the appropriation therein contained is constitutional?

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2. Assuming Section 53 to be constitutional, by whom is the appropriation provided therein to be requisitioned and by whom is it to be administered?

CHESTER A. PHILLIPS SCHOLARSHIP FUND. The Faculty Committee reported that former students, colleagues and friends of Dean Emeritus Chester A. Phillips, College of Commerce, and alumni of the State University collected the sum of \$10,500 to establish the Chester A. Phillips Scholarship Fund in accordance with the terms of the following Deed of Trust, and the Faculty Committee recommended that it be accepted:

DEED OF TRUST

WHEREAS in appreciation of the fine character, outstanding service and achievements of Chester A. Phillips as a member of the faculty and Dean of the College of Commerce at the State University of Iowa, certain former students, colleagues, friends, and Alumni of the University have collected and created a fund to be used for scholarships in the College of Commerce at the University of Iowa, which fund now amounts to the sum of \$_____ and has been collected by George P. Lloyd of Joliet, Illinois, Dean Sidney G. Winter of the College of Commerce, and Professor William J. Burney of the College of Commerce.

NOW, THEREFORE, we the undersigned in behalf of all who have contributed said funds, do hereby grant and convey to the Iowa State Board of Education for the use and benefit of the State University of Iowa, said funds now collected and all funds hereinafter collected and turned over to the University as a part hereof, to be held in trust under the following terms and conditions and for these purposes, to-wit:

1. Said fund shall be known as the Chester A. Phillips Scholarship Fund.
2. The fund shall be used to make available an annual scholarship award or awards to one or more deserving undergraduates of the College of Commerce of the State University of Iowa.
3. A scholarship of no less than \$250.00 may be awarded annually to a deserving undergraduate in the upper 10 per cent of his or her class on the basis of scholastic ability, character, personality, campus activities, and such other factors as the committee deems proper. Additional awards of no less than \$100 may be granted to other deserving undergraduates meeting the above qualifications when sufficient funds are available and the committee deems it advisable to make such awards.
4. Only the income shall be expended for the scholarships, it being the intent to hereby create a perpetual fund that will produce income for the making of annual awards.

5. All subsequent gifts and grants to this fund shall be a part hereof under all of the terms and conditions specified in this deed, except that additional donors may, if they desire, provide for and permit the use of the principal amount added as well as the income.
6. The funds shall be under the supervision and custody of the Treasurer of the State University of Iowa and such portion thereof as is required to be disbursed in the regular academic school year, shall insofar as practicable be kept in cash; the remainder of the fund shall be invested on the authority of the Iowa State Board of Education or its Finance Committee in any common stocks of corporations approved and recommended by the Committee of the College of Commerce appointed under paragraph 7 hereof, or in such other securities as are legal investments for the funds of life insurance companies incorporated and doing business under the laws of the State of Iowa as provided in Section 511.8 of the 1954 Code of Iowa and acts supplementary thereto, except that the restrictions and limitations as to the percentage of funds that may be invested and the requirements of the legal reserve which are applicable to life insurance companies under said Code section shall not be applicable to this fund. The making of investments by the Iowa State Board of Education hereunder shall be and constitute a full compliance within the meaning of subsection 4 of Section 262.14 of the Code of Iowa, and neither the State of Iowa, the State Board of Education, the Finance Committee, the State University of Iowa nor any of the officers or several members thereof, shall be liable or held accountable for any loss incurred in the management or investment of this fund under these provisions. In the event the State University of Iowa has established a group investment of funds that are eligible for the same investments as are authorized under these provisions, the funds in the trust may be included therein and be part of said group investment plan.
7. The awards shall be made by a committee consisting of the Dean and two other members of the faculty of the College of Commerce appointed by the President of the State University of Iowa. The committee shall determine the procedures under which applications for these scholarships may be made. An award (or awards) for any academic year shall be made on or before November 15. No one individual shall be entitled to receive more than one award.
8. In the event a change in name or reorganization of the present College of Commerce takes place, all provisions hereof shall apply to its successor; if there ever ceases to be a College of Commerce at the State University of Iowa or in the event there are no applications for scholarships by persons qualified under the above provisions for a period of ten years or more, or in the event that for any other reason it becomes impossible to use the funds for the purposes set forth above, then said funds and the scholarships provided for herein may be used for the benefit of students at the State University of Iowa in other fields closely related to commerce and business administration and the Iowa State Board of Education shall have the power

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and authority in such event to prescribe the circumstances under which said funds may be used providing, however, that neither the corpus nor income shall ever become or be deemed to be general funds of the State of Iowa or general operating funds for the State University of Iowa, but must always be held and used as trust funds for scholarships to enable worthy students to obtain an education at the State University of Iowa.

IN WITNESS WHEREOF we have hereunto affixed our signatures and executed this Deed of Trust this _____ day of _____, 1955.

Mr. Hagemann moved that the sum of \$10,500 in cash and/or securities be accepted from the Chester A. Phillips Scholarship Fund Committee in accordance with the terms of the foregoing Deed of Trust. The motion was seconded by Mr. Stevens and passed.

COLLEGE OF MEDICINE - INSTITUTE OF AGRICULTURAL MEDICINE. Upon the recommendation of the Faculty Committee and President Hancher authority was granted to establish an Institute of Agricultural Medicine in the College of Medicine of the State University, to be financed by a grant of \$109,000 from the W. K. Kellogg Foundation of Battle Creek, Michigan, payable as follows: during the year 1955-1956, \$37,000; 1956-1957, \$44,000; 1957-1958, \$28,000. (This matter had been discussed in executive session at a previous meeting of the Board, so was not considered to be new business.)

MEMORIAL UNION-LEASE-UNIVERSITY CLUB. Upon the recommendation of the Building and Business Committee, it was moved that the Business Manager of the State University be authorized to sign a renewal lease with the University Club for the north half of the second floor of Unit #2 of the Iowa Memorial Union for a three-year period commencing September 1, 1955, at an annual rental of \$1,000. The motion was seconded and on roll call the vote was as follows:

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Aye: Mrs. Brooks, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Archie, Mr. Hamilton, and Mr. Strawman.

The chairman declared the motion passed.

TENANT PROPERTIES - LEASES. Mr. Hagemann moved that the Business Manager of the State University be authorized to sign leases for tenant properties for the year 1955-1956, effective September 1, 1955, as follows:

		1954-55	1955-56
		Monthly	Monthly
		<u>Rental</u>	<u>Rental</u>
Alley, Louis E. and Mary	308 Grand Avenue	\$ 55.00	\$ 65.00
Allison, Arthur and June E.	132 Halley Street	30.00	30.00
Appleby, Ralph	446 N. Riverside Drive	55.00	65.00
Anderson, Anne R.	21 W. Market Street	55.00	55.00
Bane, Millie	227 E. Park Road	25.00	30.00
Carter, Elizabeth	231 E. Park Road	25.00	30.00
Crumley, Joseph F. and Stacey	221 E. Park Road	55.00	65.00
Davies, Jack and Elizabeth	408 Melrose Avenue	75.00	85.00
Davies, Jack and Estro	323 N. Capitol Street	105.00	115.00
Dvorsky, Florence	133 Park Street	20.00	20.00
Erbe, Wesley and Margaret	30 Byington Road	100.00	110.00
Luxford, Louise	416 Melrose Avenue	70.00	80.00
Schump, Robert and Emily	201 W. Park Road	70.00	70.00
Swanson, A. F. and Mary	10 W. Bloomington	25.00	25.00
Top, Franklin H. and Mary	212 Myrtle Avenue	85.00	95.00
Williamson, Douglas and Beverly	310 Grand Avenue	70.00	80.00
Michaelson, Robert and Florence	412 Melrose Avenue	75.00	75.00
Hanlon, John and Phyllis	20 W. College Street	27.50	27.50
Pinney, Oscar and Ellen	20 W. College Street	32.50	32.50
Pinney, Raymond and Eileen	20 W. College Street	25.00	25.00

The motion was seconded by Mr. Fredricksen and on roll call the vote was as follows:

Aye: Mrs. Brooks, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Archie, Mr. Hamilton, and Mr. Strawman.

The chairman declared the motion passed.

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DORMITORIES - DEY HOUSE. Upon the recommendation of the Building and Business Committee, authority was granted to make alterations and repairs in the Dey House so it may be used as a dormitory to accommodate approximately 24 girls for the fall of 1955, the estimated cost of \$13,000.00 to be paid from Dormitory Funds provided satisfactory arrangements can be made for borrowing that amount.

MACBRIDE HALL - AUDITORIUM RECONDITIONING (MACBRIDE). The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$110,000.00 for Macbride(Macbride Hall- Auditorium Reconditioning) at the State University; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A. provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$110,000 for Macbride Hall, Auditorium Reconditioning, is for the best interests of the state.

2. That the Division of Planning and Construction of the Physical Plant Department, State University of Iowa, be designated as architect for the project and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the project description and the following preliminary project budget be approved:

Appropriation, 56th General Assembly		\$110,000
Estimate of cost:		
Contracts	\$ 95,000	
Architectural and supervision costs	5,000	
Contingencies	<u>10,000</u>	
Total estimated cost		\$110,000

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$110,000 for Macbride Hall Auditorium Reconditioning, at the State University of Iowa, is for the best interests of the state and to approve the project description and the estimate of costs.

On motion, the foregoing resolution was adopted.

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LAUNDRY. The Building and Business Committee submitted the following resolution

WHEREAS, the 56th General Assembly made an appropriation of \$150,000 for a Laundry at the State University; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G.A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$150,000 for a new Laundry Building at the State University is for the best interests of the state.

2. That the Division of Planning and Construction of the Physical Plant Department, State University of Iowa, be designated as architect for the project and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the project description and the following preliminary project budget be approved:

Appropriation, 56th General Assembly		\$150,000
Estimate of cost:		
Contracts	\$135,000	
Architectural and supervision costs	5,000	
Contingencies	<u>10,000</u>	
Total estimated cost		\$150,000

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$150,000 for a new Laundry Building at the State University of Iowa is for the best interests of the state and to approve the project description and the estimate of costs.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

MUSIC, EASTLAWN ALTERATIONS AND EQUIPMENT. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$100,000 for Music (Eastlawn Alterations) at the State University of Iowa; and

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WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$100,000 for Music, Eastlawn Alterations and Equipment, at the State University is for the best interests of the state.

2. That the Division of Planning and Construction of the Physical Plant Department of the State University of Iowa, be designated as architect for the project and authorized to proceed with the preparation of preliminary plans and specifications.

3. That the project description and the following preliminary project budget be approved:

Appropriation, 56th General Assembly		\$100,000
Estimate of cost:		
Contracts	\$ 87,000	
Architectural and supervision costs	3,000	
Contingencies	<u>10,000</u>	
Total estimated cost		\$100,000

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$100,000 for Music, Eastlawn Alterations, at the State University of Iowa, is for the best interests of the state and to approve the project description and the estimate of costs.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

STEAM SERVICES - REPAIRS, REPLACEMENTS, ALTERATIONS, AND EQUIPMENT - FEED WATER SYSTEM REPAIRS, POWER PLANT - CONTRACT. The Building and Business Committee reported that on June 21, 1955, the Finance Committee held a public hearing and received bids for Feed Water System Repairs, Power Plant (Steam Services, Repairs, Replacements, Alterations, and Equipment). (See minutes of the Finance Committee of June 21, 1955.)

Upon the recommendation of the Building and Business Committee the contract for the Feed Water System Repairs, Power Plant, was awarded to the low bidder,

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the Winger Construction Company, Ottumwa, Iowa, on the basis of that firm's base bid of \$118,200.00, subject to approval by the Budget and Financial Control Committee; and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

STEAM SERVICES - REPAIRS, REPLACEMENTS, ALTERATIONS, AND EQUIPMENT - FEED WATER SYSTEM REPAIRS, POWER PLANT - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget for the Feed Water System Repairs at the Power Plant was approved, subject to approval and allocation of funds by the Budget and Financial Control Committee:

Estimated Cost:		
Planning and supervision	\$ 3,000	
Construction cost	118,200	
Contingencies	<u>5,800</u>	
Total estimated cost		\$127,000
Funds available, subject to allocation by Budget and Financial Control Committee:		
56th G.A., for Steam Services - Repairs, Replacements, Alterations, and Equipment (Feed Water System Repairs - Power Plant)	\$120,000	
55th G.A., balance in appropriation for Boiler #6	<u>7,000</u>	\$127,000

UTILITIES - GENERATOR - SURVEY. Upon the recommendation of the Building and Business Committee authority was granted for the employment of Rogers and Schmidt of St. Louis, Missouri, as engineers to make a survey of the electricity production at the power plant, preliminary to approval of the Utilities project for which \$340,000 was appropriated by the 56th General Assembly.

IOWA MEMORIAL UNION BOARD OF TRUSTEES - REPORT. Business Manager Jolliffe submitted a copy of the minutes of a meeting the Iowa Memorial Union Board of Trustees held at 2 p.m., June 11, 1955, containing reports and actions about the following:

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1. Recommendation of the Iowa Memorial Union Advisory Committee about the estimated cost, financing and construction of Units IV, V, VI and alterations to I and II.
2. Request for authorization from the State Board of Education for the completion of negotiations for funds for the construction of Units IV and V or IV, V and VI, for reconstruction in Units I and II, for paving, landscaping and for Guest House parking.
3. Report of construction costs and financing of Unit III.
4. Report of officials of the Iowa Memorial Union.

Upon the recommendation of the Building and Business Committee receipt of the report was acknowledged and it was ordered filed.

BOARD IN CONTROL OF ATHLETICS - CLASSROOM AND OFFICE BUILDING - EQUIPMENT AND FURNISHINGS. The Building and Business Committee reported that the Board in Control of Athletics had authorized the expenditure of not to exceed \$50,000 from athletic funds for equipment and furnishings for the Classroom and Office Building; and, upon the recommendation of the Building and Business Committee, the report was accepted.

QUADRANGLE - CONVERSION TO BOARDING DORMITORY - GENERAL CONTRACT. The Building and Business Committee reported that on June 21, 1955, the Finance Committee held a public hearing and received bids for the general contract for the Quadrangle Conversion to Boarding Dormitory. (See minutes of the Finance Committee of June 21, 1955.)

Upon the recommendation of the Building and Business Committee the contract for the general construction of the Quadrangle Conversion to Boarding Dormitory was awarded to the low bidder, Viggo M. Jensen Company, Albert Lea, Minnesota, on the basis of that firm's base bid of \$244,990.00, subject to the necessary financing, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

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QUADRANGLE - CONVERSION TO BOARDING DORMITORY - REVISED PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following revised budget was approved for the Quadrangle Conversion to Boarding Dormitory, subject to financing arrangements to be made by the Finance Committee and Business Manager Jolliffe: (See also Board minutes of April 14-15, 1955.)

Estimated Cost:

Planning and supervision	\$ 10,000
Equipment and furnishings	157,500
General structural contract, Viggo M. Jensen Company	244,990
Mechanical and finishing	225,000
Contingencies	<u>14,510</u>

Total estimated cost \$652,000

Source of Funds - Dormitory Borrowing:

Convert to boarding dormitory, previously approved	\$500,000
Convert to boarding dormitory, increase requested	<u>135,000</u>
Sub-total	\$635,000
Expanded occupancy, Quadrangle, previously approved	<u>17,000</u>
Total funds necessary	\$652,000

BOARD IN CONTROL OF ATHLETICS - PRACTICE FIELD LIGHTING - REPORT OF BIDS RECEIVED AND CONTRACT AWARDED. The Building and Business Committee submitted the following report of the Board in Control of Athletics of actions taken at a meeting on June 15, 1955, relative to Practice Field Lighting:

Public Hearing. Superintendent Horner reported that as advertised a public hearing was held in his office at 1:30 p.m., June 15, 1955, for the purpose of hearing objections to the plans, specifications and contract forms for Practice Field Lighting for the Athletic Department; that present at the hearing were Superintendent Horner and members of his staff; and that no objectors appeared and no objections were filed.

Bids. Dr. Easton, Dean Winters, Superintendent Horner, and G. R. Parizek were present in the Old Capitol and at 2 p.m., the following bids were received and opened:

<u>Bidder</u>	<u>Certified Check</u>	<u>Base Bid</u>	<u>Alternate</u>
Fandel Electric Co. Cedar Rapids, Iowa	\$1,500	\$26,584	Deduct \$1,856.00
Cedar Rapids Electric Supply Co. Cedar Rapids, Iowa	1,320	26,390	
Robbins Electric Co. Moline, Illinois	1,250	24,512	

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Contract. The contract for Practice Field Lighting was awarded by the Athletic Board to the low bidder, the Robbins Electric Company, Moline, Illinois, on the basis of that firm's low bid of \$24,512.00.

Upon the recommendation of the Building and Business Committee the report and action of the Board in Control of Athletics was accepted.

STEAM DISTRIBUTION AND REPLACEMENTS - MEDICAL RESEARCH CENTER - UTILITY IMPROVEMENTS - CONTRACT II, STEAM DISTRIBUTION - ACCEPTANCE. The Building and Business Committee reported that on April 1, 1955, final inspection was made of Contract II, Steam Distribution, Utility Improvements for the Medical Research Center (Steam Distribution and Replacements), and it was found that the contractor, the Ryan Plumbing and Heating Company, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the work done under Contract II, Steam Distribution, Utility Improvements for the Medical Research Center (Steam Distribution and Replacements), was accepted from the Ryan Plumbing and Heating Company as of this date, June 24, 1955, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

IOWA MEMORIAL UNION, UNIT III - CONTRACTS - ACCEPTANCE OF WORK. The Building and Business Committee reported that the Iowa Memorial Union Corporation had accepted work completed under contracts for Iowa Memorial Union, Unit III, from the contractors indicated, as follows, and had authorized payment of final estimates:

Cabinet Work
General Construction

Jaeger Manufacturing Company
Tunnick Construction Company

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BOARD IN CONTROL OF ATHLETICS - REPORTS OF ACCEPTANCE OF WORK. The Building and Business Committee reported that the Board in Control of Athletics had accepted work completed under contracts for the following projects from the contractors indicated and had authorized payment of final estimates:

New Athletic Field and Running Track	Barker Construction Company
Golf Course Lighting	Robbins Electric Company
Office and Classroom Building:	
General contract	P. L. Caron Company
Plumbing and heating	Carstens Brothers
Electrical work	Cedar Rapids Electric Company
Temperature control	Minneapolis-Honeywell Regulator Co.

and the report was accepted.

REMODELING TO IMPROVE CARE AND TREATMENT OF POLIO AND PEDIATRIC PATIENTS

(GENERAL HOSPITAL ADDITION AND CHILDREN'S HOSPITAL REMODELING) - ELECTRICAL

SERVICES - CONTRACT. The Building and Business Committee reported that on June 21, 1955, the Finance Committee had held a public hearing and received and opened bids for Electrical Services to General Hospital Addition and Children's Hospital Remodeling (Remodeling to Improve Care and Treatment of Polio and Pediatric Patients). (See Finance Committee minutes.)

Upon the recommendation of the Building and Business Committee the contract for Electrical Services to General Hospital Addition and Children's Hospital Remodeling was awarded to the low bidder, the Fandel Electric Company, Cedar Rapids, Iowa, on the basis of that firm's base bid of \$6,979.00, subject to approval by the Budget and Financial Control Committee, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

BOILER GENERATOR - BOILER #6 - ACCEPTANCE OF WORK. The Building and Business Committee reported that on June 17, 1955, final inspection was made of the Boiler Generator Project (Boiler #6) and that it was found that the contracts

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for the following work had been completed by the contractors indicated in accordance with the plans and specifications and contract documents:

<u>Contracted Work</u>	<u>Contractor</u>
Steam Generating Equipment and Associated Devices, Boiler #6	Wickes Boiler Company
Boiler Feed Pumps	Ross Irwin Equipment Company
Combustion Control	Carstens Brothers
Electrical	Fandel Electric Company
Feed Water Control	Carstens Brothers
Boiler #6 Insulation	Central Asbestos Company.

Upon the recommendation of the Building and Business Committee the foregoing work in connection with Boiler Generator, Boiler #6, was accepted as of this date, June 24, 1955, from the contractors indicated and payment of the final estimates in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

GENERAL HOSPITAL - ELEVATOR SHAFT - ACCEPTANCE. The Building and Business Committee reported that on June 17, 1955, the Elevator Shaft in the General Hospital was inspected and it was found that the contractor, Viggo M. Jensen Company, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee the Elevator Shaft in the General Hospital was accepted as of this date, June 24, 1955, from Viggo M. Jensen Company, Albert Lea, Minnesota, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

MEDICAL LABORATORY - CADAVER STORAGE ROOM. The Building and Business Committee recommended the following:

1. The construction of a Cadaver Storage Room for the Medical Laboratory at an estimated cost of \$33,709.60 to be paid from the \$80,000.00 allocated by the Finance Committee on September 10, 1953, for Animal Quarters and Cadaver Storage from the Rockefeller Endowment for Medical Research.

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2. The designation of the Division of Planning and Construction of the Physical Plant Department of the State University as architect.
3. Approval of the plans and specifications and the following preliminary budget:

Estimated cost:	
Planning and supervision	\$ 300.00
Construction	31,909.60
Contingencies	<u>1,500.00</u>
Total estimated cost	\$33,709.60

Funds available:	
Rockefeller Endowment for Medical Research	\$33,709.60

4. Publication of a notice of public hearing and an advertisement for bids to be received and opened on July 21, 1955.

On motion, the recommendations of the Building and Business Committee were approved.

ADMISSION REQUIREMENTS - COLLEGE OF DENTISTRY. Mr. Walsh reported that on June 9, 1955, Dayton Countryman, Attorney General of Iowa, approved as to form and legality the Rules for Admission to the College of Dentistry presented to the State Board of Education at the meeting held on May 12, 1955. On motion by Mr. Plock, seconded by Mrs. Brooks, it was voted that all previous actions concerning admission to the College of Dentistry of the State University of Iowa be rescinded and that, in lieu thereof, the following Rules of Admission to the College of Dentistry of the State University of Iowa, which were approved by the Attorney General of Iowa on June 9, 1955, be adopted:

COLLEGE OF DENTISTRY - ADMISSION REQUIREMENTS

Application for Admissions. All inquiries regarding admission shall be sent to the Director of Admissions and Registrar, University Hall, State University of Iowa. The closing date for applications and credentials will be February 15 for the class to enter Dentistry the following September. Applicants are urged to file the completed application and the necessary official transcripts as soon as possible after October 1, preceding the September in which the student plans to enter Dentistry.

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Admission Requirements. Applicants for admission to Dentistry are encouraged to complete a program leading to a standard bachelor's degree before entering Dentistry. Applicants should consider a combined program between Liberal Arts and Dentistry which would grant a standard bachelor's degree upon the completion of the freshman year in Dentistry. Preference will be given to students who have the bachelor's degree or who have completed the requirements for the degree on a combined program.

General Basis for Admission. The college work outlined below will meet the minimal academic requirements for admission to the College of Dentistry of the State University of Iowa. Each applicant must place on file in the Office of the Director of Admissions, the completed application form and official transcripts from all colleges attended. The record must show the satisfactory completion of a high school program or its equivalent and the completion in a fully accredited college of arts and sciences of at least two full years of work comprising not less than sixty-four semester hours exclusive of credits in Military Science and Tactics and Physical Education. The academic work presented must include the required courses which are listed below.

The sixty-four semester hours or its equivalent must include:

1. Applicants must have satisfied the Communication Skills requirement of the College of Liberal Arts of the State University of Iowa. Applicants who have done their work at other institutions may meet this requirement by presenting six semester hours of credit in English Composition and Rhetoric and two semester hours of credit in Speech.
2. Biology, eight semester hours, of which at least four must be in Zoology with laboratory.
3. Physics, eight semester hours, which must include at least two hours work in a laboratory course.
4. Chemistry, a total of sixteen semester hours, including a minimum of eight semester hours of Inorganic Chemistry, at least twenty-five percent of which must be laboratory hours, and eight semester hours of Organic Chemistry, of which at least twenty-five percent must be laboratory hours.
5. Electives; enough additional arts courses to make the total of two full years of sixty-four semester hours. The electives should be chosen so as to give the applicant a well-rounded educational background.

Scholarship. To be considered by the Admissions Committee of the College of Dentistry, an applicant must have attained for eligibility for September, 1956, a grade point average of not less than 2.3 on all academic work undertaken and an average of not less than 2.3 on the required sciences. The minimum scholastic averages for the class to enter Dentistry in September, 1957 will be 2.5 on the required sciences and 2.5 on all college work attempted. The grade point average is based on the State University of Iowa's marking system in which the grade of "A" is equivalent to 4 points. In computing averages, all college work attempted must be included. The Committee does not look with favor on students repeating courses in the required sciences area unless the course which is repeated was one in which the student received a mark of "D" or "F".

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General Basis for Admission. Fulfillment of the specific requirements for admission listed does not insure admission to the College of Dentistry. From the applicants meeting the minimum requirements, the Admissions Committee will select the applicants who, in their judgment, appear to be the best qualified for the study and practice of Dentistry. The Committee considers the applicants' academic averages, the scores on the required Dental Aptitude Tests and several other factors.

Since the available places in the freshman class of the College of Dentistry are limited, preference will be given applicants who are residents of Iowa under the University's regulations on residence as determined by the University Registrar. If it is found possible to consider a limited number of applicants who are non-residents of Iowa under the University's regulations, preference will be given to applicants having the highest scholastic standing.

Interviews. Personal interviews will be required of applicants for admission to the College of Dentistry. Applicants will be notified when they should appear for the required interviews with members of the Admissions Committee.

Required Dental Aptitude Test. All applicants must complete the dental aptitude tests sponsored by the Council on Dental Education of the American Dental Association. All applicants for admission to the College of Dentistry will, if they meet the minimum requirements for admission, receive an application form from the University for the required tests. The fee for the examination will be \$15.00 and this fee should not be paid until the application for the tests is completed. The single fee of \$15.00 will entitle the applicant to request that his scores be sent to not more than five dental schools. Applicants are requested to submit applications well before the test deadline. Tests are given three times annually and the State University of Iowa is a testing center. Applicants wishing to apply for admission to the State University of Iowa's College of Dentistry are urged to complete the examination in either October or January, as the class is selected early in the spring.

Deposit by Accepted Applicants. Accepted applicants are required to make a deposit of \$50 within two weeks after notification of favorable action on their applications. This deposit is not returnable but is credited toward the first fee payment. The applicant who fails to make the payment within the time specified forfeits his place in the entering class.

Expenses. The inclusive fee for residents of Iowa is \$152.00 per semester. The fee for non-residents of Iowa is \$262.00 per semester.

Physical Examination. Before registration each applicant must present evidence of having satisfactorily passed a physical examination by the University Health Service.

Advanced Standing. Applications for admission with advanced standing are handled as individual cases. No application will be considered in instances of scholastic failure in other institutions.

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Combined Liberal Arts - Dentistry Course. The provision for acceptance, by the College of Liberal Arts, of 30 semester hours of elective credit from any other college of the University makes it possible for the student who enters the College of Dentistry to obtain the bachelor's degree from the College of Liberal Arts upon the successful completion of the freshman year. To take advantage of this plan, the student must fulfill all specific requirements for the bachelor's degree, including the requirements for a major in some department or area of concentration. The successful completion of the last 30 hours in the College of Liberal Arts preceding enrollment in the College of Dentistry satisfies the College residence requirements.

LICENSE AGREEMENT - IOWA-ILLINOIS GAS AND ELECTRIC COMPANY. Mr. Hagemann moved that the action taken on March 18, 1955, granting a right-of-way easement to the Iowa-Illinois Gas and Electric Company, Davenport, Iowa, be rescinded and that in lieu thereof the following license to enter upon real estate owned for the use and benefit of the State University of Iowa be granted, subject to approval of the Executive Council of Iowa, and that the Secretary of the State Board of Education be authorized to sign it:

L I C E N S E

FOR AND IN CONSIDERATION of the payment of the sum of One Dollar (\$1.00) and other good and valuable consideration, and upon the terms and conditions hereinafter set forth, the State of Iowa, hereinafter called the "Licensor", does hereby grant and permit the Iowa-Illinois Gas and Electric Company, an Illinois corporation authorized to do business in Iowa, whose office is located at Davenport, Iowa, hereinafter called the "Licensee", its successors and assigns, a license to enter upon the following described real estate:

Commencing at a point that is 415.3 feet north of the intersection of the north line of River Street and the west line of Riverside Drive in Iowa City, Iowa, thence easterly and at an included angle of 81 degrees 22 minutes 539.2 feet, thence southeasterly and at an excluded angle of 31 degrees 24 minutes approximately 531 feet to the northwest corner of Lot 8, in Block 100 in Iowa City, Iowa, according to the plat of the subdivision of the Lumber Yard and Promenade recorded in Book 1, page 479, Deed Records of Johnson County, Iowa,

and subject to all terms and provisions of the memorandum of license, to construct, operate, maintain, repair, replace, and remove lines for the transmission and distribution of electric energy, and for communication and electrical controls, including the necessary poles, wires, guys, anchors, and other appurtenances, across the above described real estate situated in Iowa City, Johnson County, Iowa.

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It being understood and agreed that the width of the right of way is to be twenty (20) feet and that the grantee shall have the right to place anchors outside the twenty (20) foot strip near the river bank.

This license is granted subject to the following provisions and conditions:

1. That the licensee shall construct, operate and maintain said transmission and distribution line in a manner consistent with normal and accepted practices of the industry.

2. That the licensee shall pay to the licensor the damages occasioned to trees, shrubbery, and other property by the construction, maintenance, or operation of the transmission and distribution line to be constructed; said damages, if any, mutually agreed upon to be ascertained and determined by three disinterested persons, one of whom shall be appointed by the licensor, one by the licensee, and the third to be selected by the two appointed as aforesaid, and the written word of such three persons shall be final and conclusive and binding upon the parties hereto.

3. That the licensee will protect, indemnify, and save harmless the licensor from any and all claims, demands, judgments, costs, loss, or expense for injury to or death of persons or damage to property of any person whomsoever, including employees and representatives of both parties hereto, in any manner arising from or growing out of the construction, maintenance, repair, expressed use or removal of said transmission and distribution line herein permitted, and without regard to whether any acts or means to act of the licensor, or the agents or servants contributed to said injury or damage; provided, however, that this provision shall not be construed to deprive the licensee of the defense of contributory negligence of any claimant.

4. The Licensee shall not transfer or assign this license or any interest or right therein without the written consent of the licensor, nor shall the consent of the licensor to such assignment be construed to give the assignee any other or greater or different rights than those hereby given to the licensee.

5. The rights granted herein shall continue only so long as the premises are used for the operation and maintenance of an electric transmission and distribution line as herein provided.

6. The Iowa-Illinois Gas and Electric Company agrees to change the installation from an overhead installation to an underground installation on the same right of way, or to relocate as overhead any transmission lines located on this right of way upon condition that the State of Iowa for the use and benefit of the State University of Iowa does reimburse the Iowa-Illinois Gas and Electric Company for the depreciated cost of the installation made upon the right of way granted herein, and the depreciated cost of the extension from the interurban line on Templin Road rendered useless thereby, and also pay thirty per cent (30%) of the cost of relocating the new line or thirty per cent (30%) of the underground installation on the location granted herein, or in the alternative provide an easement

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on some other location of University property permitting relocation of the line at a cost comparable to the cost of the extension rendered useless by the relocation; provided, however, that the change may be required only in the event the location granted herein is needed for building purposes or use thereof by the University.

7. If the licensee shall comply with all the terms, covenants, and conditions herein contained, then the license or permit herein granted shall continue for a period of one year from the date hereof and thereafter on the payment of One Dollar (\$1.00) to the State Board of Education by the licensee on each annual anniversary hereof, the same may be continued automatically from year to year until such time as the licensor shall give said licensee one (1) year's written notice prior to any annual termination period of the desire of the said licensor to use for its own purposes said premises and because thereof it is the intention to terminate this license or permit at the expiration of said one (1) year's written notice, and provided further, that the conditions of the preceding paragraph have been complied with by the licensor. If the licensee shall fail to perform any of the provisions hereof the licensor may terminate this license forthwith by giving said licensee written notice of the conditions said licensee has failed to perform. Any written notice given hereunder shall be sufficient if addressed to the licensee at Davenport, Iowa.

8. If the licensor requests the removal of said electric transmission and distribution line the licensee at its sole expense, subject to the provisions of paragraph 6 hereof, shall promptly remove said electric transmission and distribution line from the premises and restore the premises substantially to the condition existing prior to the use thereof by licensee, and if the licensee shall fail so to do the licensor may at its option remove the electric transmission and distribution line, subject to the provisions of paragraph 6 hereof, and restore the premises to a condition substantially similar to that existing on the date of execution hereof. The licensee shall have no claim against the licensor for any loss, expense, or damage it may suffer by reason of the termination of this license and the removal of the electric transmission and distribution line constructed by authority hereof, except for the claim for reimbursement provided for in paragraph 6 hereof.

IN WITNESS WHEREOF, the parties have hereunto affixed their respective signatures on the 24th day of June, 1955, to triplicate originals by their appropriate officers who are authorized to execute this instrument.

The motion was seconded by Mr. Fredricksen and on roll call the vote was as follows:

Aye: Mrs. Brooks, Mr. Fredricksen, Mr. Hagemann, Mr. Plock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Archie, Mr. Hamilton, and Mr. Strawman.

The chairman declared the motion passed.

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CITY OF IOWA CITY - STREET IMPROVEMENTS AND STREET LIGHTING - EASEMENT. The Building and Business Committee reported that the City of Iowa City proposed to make street improvements as follows, and assess the State of Iowa for a part of the cost because of the abutment of the streets on state owned land:

Newton Road Improvement, Riverside Drive to Woolf Avenue
Widening Iowa Avenue and Madison Street
Street Lighting, Newton Road and intersection of Newton Road and Riverside Drive
Street Lighting, Iowa Avenue from Madison Street to Iowa Avenue Bridge

and that in order to make the proposed street improvements it would be necessary to arrange for an exchange of property at the east end of Newton Road, which proposal would be submitted at a later meeting.

It was the consensus that there would be no objection on the part of the State Board of Education to the proposed street improvements.

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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on June 23, 1955:

COAL FOR 1955-1956. The Finance Committee reported that on June 15, 1955, bids were received and opened for 6,000 tons of coal for the Iowa State Teachers College for the year 1955-1956.

Upon the recommendation of the Building and Business Committee the contract for 6,000 tons of coal was awarded to the low bidder, the Carbon Mining and Sales Company, Des Moines, Iowa, on the basis of that firm's bid of \$5.7368 a ton, f.o.b. Normal, Iowa, for coal from the Beard Mine located in Marion County, Iowa, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

June 24, 1955

The following business relating to the Iowa State Teachers College was transacted on June 24, 1955:

ELECTION OF TREASURER. On motion by Mr. Plock, which was seconded by Mr. Fredricksen and passed, James L. Bailey was re-elected treasurer of the Iowa State Teachers College for the year that will begin July 1, 1955, with the understanding that reports to the Board will be made through the President of the Iowa State Teachers College. (See General Section of the Board minutes of June 17, 1937, fixing the amount of the bond to be filed.)

ELECTION OF SECRETARY. On motion by Mr. Plock, which was seconded by Mr. Fredricksen and passed, Philip C. Jennings was re-elected secretary of the Iowa State Teachers College for the year that will begin July 1, 1955, with the

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understanding that reports to the Board will be made through the President of the Iowa State Teachers College.

CHANGE IN APPOINTMENT AND SALARY. Upon the recommendation of the Faculty Committee and President Maucker, the appointment of Dr. V. D. French was changed from acting director of the Health Service to director of the Health Service, effective July 1, 1955, and his salary was increased from \$7,500 (\$6,000 from General Fund and \$1,500 from Student Activity Account) to \$8,500 (\$7,000 from General Fund and \$1,500 from Student Activity Account), twelve months' basis.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee and President Maucker the following leaves of absence were granted:

Dr. Manford Sonstegard, associate professor in the Department of Teaching, for two years, probably from September 1, 1955, to August 31, 1957, without salary, if he receives a firm offer from the United States Office of Education to serve as education advisor to the United States Operations Mission to Ethiopia.

Earl Steininger, instructor in the Department of Teaching, for the 1955-1956 academic year, without salary, to complete requirements for the doctorate at the University of Illinois.

RESIGNATIONS. Upon the recommendation of the Faculty Committee and President Maucker the following resignations were accepted.

Dr. Marguerite Uttley, professor of Geography since 1921, effective as of June 3, 1955. Dr. Uttley is retiring from teaching service.

Dr. Rebecca Baker, assistant professor in the Department of Education, effective September 1, 1955, to join the staff of the University of Wisconsin.

Dr. Clifford McCollum, assistant professor in the Science Department, effective at the close of the current summer session, to join the staff of Teachers College, Oneonta, New York.

DEATH. President Maucker reported the death on April 23, 1955, of Dr. H. Earl Rath, professor of Health Education since 1921.

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CURRICULUM CHANGES FOR 1956 CATALOGUE. Upon the recommendation of the Faculty Committee and President Maucker, and with the approval of the Committee on Educational Coordination, curriculum changes for the 1956 catalogue of the Iowa State Teachers College were adopted, as follows:

1. A revision in the present major in Home Economics and a new major in Home Economics - Vocational.
2. Family Life Education. (The catalogue shall carry a statement indicating courses desirable in order to teach Family Life Education. This shall not constitute a minor nor subject-matter field.)
3. Recommendations from departments of Art, Business Education, Education, Home Economics, Languages, Speech, and Literature, Mathematics, Music, Physical Education, Science, and Social Science.

Action on the following was deferred until the September Board meeting:

1. Adoption of a graduate major in Industrial Arts.
2. New statements for the undergraduate major and minor in Industrial Arts.
3. Recommendations from the Department of Industrial Arts except "21.6, School Buildings - 3 hours", a new course which President Maucker stated had been deleted from the list.

CHANGE FROM QUARTER TO SEMESTER PLAN. President Maucker recommended that the Iowa State Teachers College be authorized to change from the quarter plan to the semester plan of organization, effective at the beginning of the 1957 summer session. He stated that the recommendation originated in a committee of department heads studying the problem of more effective utilization of staff and physical facilities in order "to meet the rising tide of students"; that the administrative officers of the College were convinced that more effective use of staff and a reduction of administrative overhead costs could be made by shifting to the semester system; and that a majority of the faculty were agreed that the College could do a better instructional job on the semester system.

Upon the recommendation of the Faculty Committee the recommendation was carried over until the next meeting.

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Upon the recommendation of the Faculty Committee authority was granted on the basis of the foregoing statement to incorporate into the student activity program of the Iowa State Teachers College a campus carrier radio station, effective July 1, 1955.

VACATION POLICY. Upon the recommendation of the Building and Business Committee and President Maucker the following statement of vacation policy was adopted effective July 1, 1955:

Teaching, Research and Administrative Staff (except Librarians) - 12 months' service.

The above persons are granted a vacation of one month with pay after one year's employment.

Non-academic Staff.

Non-academic staff members, except personnel paid on an hourly basis, are granted one work week's vacation with pay after one year's employment, two work weeks' vacation per year after the second through the tenth consecutive year of employment, and three work weeks' vacation per year after the tenth and all subsequent years of service.

The following administrative regulations apply to both the above groups of employees except as indicated otherwise.

Regular part-time continuous employees on salary are entitled to vacations with pay in proportion to their fraction of service.

Vacations are based on the service year of each employee, and not the calendar or fiscal year. The service year of an employee begins on the initial date of employment of that employee.

A work week is defined as five regular working days. A month's vacation is considered to extend over a calendar month. If not taken all at one time it may not include more than 22 working days.

Any holiday celebrated on a working day within the period of vacation will be granted in addition.

No vacation will be paid until the staff member has completed one full year of employment. Termination of employment before this time cancels all vacation credits. In the event of termination of employment after the completion of the first year of employment, the proportionate part of the vacation earned in a service year will be paid. Non-academic staff employees will be

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paid a proportionate part of three weeks' vacation in the case of termination of employment only after the employee has completed ten full years of service.

Although vacation credit accrues at the end of the service year for each employee, vacations should be allowed at a time convenient to the department head.

Vacation may not be accumulated from year to year. Vacations lapse if not taken within one year after the vacation is earned.

Vacations accumulate during periods an employee is on sick leave with pay at the same rate as during regular working periods.

Leaves of absence without pay, though rarely granted, do not cancel vacation accumulations up to the date of the leave. However, vacations do not accumulate during a leave of absence without pay.

Employees who terminate services for any reason other than to enter military service begin with the same status as a new employee if reemployed.

The extra pay granted employees who enter military service does not replace or nullify entitlement to pay for accumulated vacation.

BUDGET FOR 1955-1956. President Maucker submitted the detailed budget of the Iowa State Teachers College for the year 1955-1956 and stated that it had been approved by the Finance Committee.

Mr. Stevens moved that the detailed budget of the Iowa State Teachers College for the year 1955-1956 be adopted, and that the Finance Committee be authorized to approve minor changes and adjustments during the year. The motion was seconded by Mr. Fredricksen and passed. (See Budgets, Volume 19.)

ADDITION TO BAKER AND SEERLEY HALLS. The Building and Business Committee recommended that, subject to approval of the final plans and specifications by the Finance Committee, authority be granted to advertise for bids and to award contracts for the construction of an Addition linking Baker and Seerley Halls in accordance with the action in the general section of these minutes governing the transaction of business during the summer interim; and, on motion which was seconded and passed, the recommendation was adopted.

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SECTION C OF CAMPUS LABORATORY SCHOOL AND EQUIPMENT. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$597,500 for Section C of the Campus Laboratory School and Equipment at the Iowa State Teachers College; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$597,500 for Section C of the Campus Laboratory School and Equipment at the Iowa State Teachers College is for the best interests of the state.

2. That the architect, Tinsley, Higgins, Lighter and Lyons, Des Moines, Iowa, be authorized to prepare preliminary plans and estimates for Section C of the Campus Laboratory School in accordance with revised sketches prepared by the Iowa State Teachers College and incorporating field house type structure, which involves a basic change in the plans and means that the plans originally accepted by the State Board of Education in 1948 may be discarded.

3. That the project description and the following preliminary project budget prepared by Mr. Higgins be approved:

Estimated Cost:

Building

Gymnasium, 644 cu. ft. at 40¢	\$257,600
Pool, locker rooms, offices and entrance, 336,500 cu. ft. at 75¢	252,400

Equipment

Swimming pool (mechanical)	\$15,000
Swimming pool (other)	1,000
Lockers	7,500
Folding bleachers	8,500
Backstop and other equipment	<u>3,000</u>
	35,000

Architect's fee at 5% (approximate)	27,000
Contingencies	10,000
Site grading	1,500
Superintendence	6,500
Playground and outside equipment	<u>7,500</u>

Total estimated cost \$597,500

Funds available:

Appropriation, 56th General Assembly \$597,500

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4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$597,500 for Section C of the Campus Laboratory School and Equipment is for the best interests of the state, and to approve the project description, the revised plan, and the estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

AREA SOUTH OF HEATING PLANT - TILING, FILLING, GRADING, ETC. Upon the recommendation of the Building and Business Committee, authority was granted to develop the site south of the heating plant for ultimate use as storage, shop and garage area for the Physical Plant Department, in line with recommendations of the campus planning architects, with the understanding that the cost of the project is to be paid from funds appropriated for Repairs, Replacements, or Alterations, 56th G. A., and that each specific proposal for tiling, filling, grading, fencing, etc., as funds permit, is to be submitted to the Finance Committee for approval prior to the beginning of work.

STORAGE COAL. The Finance Committee reported that on May 24, 1955, bids were received and opened for 1,000 tons of storage coal for the Iowa State Teachers College, and that the contract was awarded to the low bidder, the Peabody Coal Company, Chicago, Illinois, on the basis of that firm's bid of \$7.65 a ton, f.o.b. Normal, Iowa, for coal from Sullivan #27 Mine, located in Vigo County, Indiana. On motion, the report was approved and the action of the Finance Committee was ratified.

TUITION - CAMPUS SCHOOL. Upon the recommendation of the Faculty Committee and President Maucker, after he had met with representatives of cooperating school districts on June 15, 1955, the tuition was fixed at \$18 per student as at present for the 1955-1956 school year, \$40 for the 1956-1957 school year, and \$60 for the 1957-1958 school year for all students sent to the Campus School by

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school districts, with the understanding that the situation will be reviewed two years from now; and President Maucker was authorized to notify the school districts accordingly.

FIRE PROTECTION - AGREEMENT WITH CITY OF CEDAR FALLS. Upon the recommendation of the Building and Business Committee, the Business Manager of the Iowa State Teachers College was authorized to sign an agreement with the City of Cedar Falls whereby the College would pay a stipulated sum annually to the City for fire protection furnished the College beginning July 1, 1956, the sum to be determined through continued negotiation with the City officials and approved by the Finance Committee before the agreement is signed.

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IOWA STATE COLLEGE

The following business relating to the Iowa State College was transacted on June 23, 1955:

COAL FOR 1955-1956. The Finance Committee reported that on June 15, 1955, bids were received and opened for 26,000 tons of coal for the Iowa State College for the year 1955-1956.

Upon the recommendation of the Building and Business Committee the contract for 26,000 tons of coal was awarded to the low bidder, the Sinclair Coal Company, Des Moines, Iowa, on the basis of that firm's bid of \$5.1792 a ton, f.o.b. Campus Station, Iowa, for coal from the Pershing Mine located in Marion County, Iowa, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

BUDGET FOR 1955-1956. President Hilton submitted copies of the detailed budget of the Iowa State College for the year 1955-1956, and stated that it had been approved by the Finance Committee. Mr. Hagemann moved that the 1955-1956 budget of the Iowa State College be adopted, and that the Finance Committee be authorized to approve minor changes and adjustments during the year. The motion was seconded by Mr. Plock and passed. (See Volume 19, Budgets.)

WOI-TV - NETWORK CONTRACTS - CONTRACT WITH AMERICAN BROADCASTING COMPANY.

Richard B. Hull, Director of Station WOI-TV, submitted the following memorandum dated June 22, 1955: (See Board minutes of May 12-13, 1955.)

On May 13th last the Board of Education authorized WOI-TV to negotiate a new television affiliation agreement with the American Broadcasting Company, provided the agreement was consistent with previously-stated Board policies.

For most of its five-year history, WOI-TV has been affiliated with all four television networks: ABC, CBS, DuMont and NEC. However, in April, 1954, the NEC agreement was cancelled and the network went to WHO-TV. The CBS agreement was cancelled and will go to KRNT-TV on July 31, 1955.

The American Broadcasting Company, as a result of this latter cancellation and for reasons of business advantage, then sought to negotiate a revised contract which would give that network more and better time on WOI-TV to display its programs.

Since the CBS cancellation means a direct and indirect revenue loss to WOI-TV of more than \$200,000 per annum, it is equally vital for WOI-TV to have this new arrangement with ABC if it is to maintain its program of education, public service, training and research.

We have reviewed the Board statements of policy of January, 1950 and September, 1953 and the terms of the proposed ABC agreement with the following conclusions:

1. The ABC proposal is substantially the same as previous agreements WOI-TV has had with this and other networks. There are two points of difference....
 - a) ABC has first or priority call on any network program choices which WOI-TV makes.
 - b) ABC, in return for this consideration, pays a major share of the monthly A. T. & T. cost of maintaining connection from the ABC network to the WOI-TV control board. (The station has previously borne the entire cost.)
2. The proposal, in our judgment, conforms not only to the final and revised WOI-TV policy statement issued by the Board in September, 1953 but also to the earlier statement of January, 1950.

Therefore we respectfully recommend Board ratification of this new ABC affiliation agreement because:

1. A firm affiliation relationship with ABC is essential to the continued operation of WOI-TV in its present form.
2. It is the most favorable agreement which WOI-TV can obtain in terms of normal affiliation practices as well as consideration of the Ames-Des Moines market value to ABC.
3. The agreement conforms to the Board's WOI-TV policies now in effect.
4. The agreement may be cancelled by either party at any time with a six months written notice. (This provision is the same as those contained in previous agreements.)
5. In terms of the increasing stature of ABC programming accompanied by a notable strengthening of its business position in the industry, WOI-TV can look forward to a less prosperous, yet nonetheless promising fiscal position with a firm ABC affiliation.

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6. It is to the distinct advantage of WOI-TV that the affiliation agreement be ratified and put into effect by July 1, 1955 before the CBS programming service leaves WOI-TV.

Mr. Hagemann moved that Station WOI-TV of the Iowa State College be authorized to enter into an affiliation agreement with the American Broadcasting Company, effective July 1, 1955, in accordance with the terms outlined in the foregoing memorandum. The motion was seconded by Mr. Stevens and passed.

June 24, 1955

The following business relating to the Iowa State College was transacted on June 24, 1955:

RESIGNATIONS. Upon the recommendation of the Faculty Committee and President Hilton the following resignations were accepted:

Grover L. Bridger, professor and head of Chemical Engineering, effective September 15, 1955, to accept a position as director of Agricultural Chemical Research with Davison Chemical Company, Baltimore, Maryland.

Carl N. Sanford, professor of Aeronautical Engineering, effective July 31, 1955, to accept employment with Lockheed Aircraft Company, Marietta, Georgia.

L. A. Underkofler, professor of Chemistry, effective June 30, 1955, to conduct and direct research for Takamine Laboratory, Inc., Clifton, New Jersey.

Richard O. Fischer, Major, United States Air Force, associate professor of Air Science, effective as of June 15, 1955, because of transfer of duty.

Harry E. Goheen, associate professor of Mathematics and Statistics, effective June 30, 1955, due to illness.

William Graham, Major, United States Army, associate professor of Military Science, effective as of June 15, 1955, because of transfer of duty.

Nellie Naylor, associate professor of Chemistry, effective June 30, 1955, to retire.

Deryle N. Seely, Lieutenant Commander, United States Navy, associate professor of Naval Science, effective June 30, 1955, because of transfer of duty.

George L. Stanton, Lieutenant Colonel, United States Air Force, associate professor of Air Science, effective as of June 15, 1955, because of transfer of duty.

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Eugene E. Stish, Major, United States Air Force, associate professor of Air Science, effective as of June 15, 1955, because of transfer of duty.

Herbert Cormack, assistant professor of Physical Education for Men, effective June 30, 1955, to accept a coaching position at Kansas State College.

Warren E. Marley, assistant professor of Industrial Administration, effective as of June 15, 1955, to accept a position more closely related to the area of graduate study concentration.

Glenn H. Miller, assistant professor of Physics, effective June 25, 1955, to accept a position with the Laboratory of Applied Physics, University of Virginia.

Blaine M. Porter, assistant professor of Child Development, effective August 31, 1955, to accept a position at Brigham Young University.

Oliver W. Whitcomb, assistant professor of Veterinary Medicine and Surgery, effective June 30, 1955, to enter private practice.

Charles M. Davis, assistant professor of Electrical Engineering, effective June 30, 1955, to accept employment in industry.

Edgar H. Dewell, associate in Chemistry in the Institute for Atomic Research, effective as of June 17, 1955, to accept a position with the boiler division of Babcock and Wilcox, Akron, Ohio.

Frank R. Parchen, associate in the Veterinary Research Institute, effective June 30, 1955, to accept a position with DuPont Company.

Ray Stewart, producer and associate, WOI-TV, effective July 31, 1955, to become public relations director for the Iowa State Medical Society.

John A. Burton, county extension director, Kossuth County, Agricultural Extension Service, effective as of May 31, 1955, to accept a position with the Iowa Farm Bureau Federation.

Robert B. Miller, county extension director, Dubuque County, Agricultural Extension Service, effective July 31, 1955, to accept a position with the North Iowa Grain Association.

George Stanford, professor of Agronomy (Soils), effective July 8, 1955, to accept a position with the Tennessee Valley Authority.

Richard C. Dove, associate professor of Theoretical and Applied Mechanics, effective July 15, 1955, to accept a position at the University of New Mexico.

LEAVES OF ABSENCE. Upon the recommendation of the Faculty Committee and President Hilton the following leaves of absence were granted:

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Charles C. Bowen, assistant professor of Botany, for the period June 20, 1955, through September 3, 1955, without salary, to complete commitments at Brookhaven Laboratory on USPHS fellowship in accordance with arrangements made when he came to Iowa State College.

Fred W. Lorch, professor and head of the Department of English and Speech, from July 1, 1955, through August 21, 1955, without salary, to continue as Fulbright lecturer at Georg-August University, Gottingen, Germany.

Florence Ehrenkranz, professor of Household Equipment from July 20, 1955, through August 4, 1955, without salary, to participate in family life study tour in Europe and Middle East.

Julia M. Faltinson, assistant to the dean of the Division of Home Economics from July 18, 1955, through August 31, 1955, without salary, to participate in American Friends Service Committee Workshop in Germany.

Gerhard H. Beyer, associate professor of Chemical Engineering, from June 27, 1955, through July 10, 1955, without salary, to participate in General Electric Summer Program for college professors.

Harry E. Heath, Jr., assistant professor of Technical Journalism, from July 21, 1955, through August 26, 1955, without salary, to complete work on doctoral program.

L. Jackson Laslett, professor of Physics and senior physicist, Institute for Atomic Research, from July 1, 1955, through August 26, 1955, without salary, to work at the Brookhaven National Laboratory during the summer.

Richard B. Hull, professor in the Department of Science and director of WOI-AM and FM and WOI-TV, for the period September 1, 1955, through June 30, 1956, without salary, for the purpose of making a study, inventory, and evaluation of the status of educational television in the United States with the Education in Radio and Television Program Center, Ann Arbor, Michigan. (Grant provided by the Fund for Adult Education of the Ford Foundation.)

SALARY INCREASES, TRANSFERS AND PROMOTIONS. Upon the recommendation of the Faculty Committee and President Hilton the following salary increases, transfers, and promotions were made:

Joe E. Legg, county extension director, Jones County, Agricultural Extension Service, salary increased from \$5,700 (\$2,900 Extension; \$2,800 County), twelve months' basis (Civil Service), to \$6,500 (\$2,900 Extension; \$3,600 County), twelve months' basis (Civil Service), effective as of April 1, 1955.

Bruce J. Florea, from county extension director, Osceola County, Agricultural Extension Service, at a salary of \$5,300 (\$2,900 Extension; \$2,400 County), twelve months' basis (Civil Service), to county extension director, Buena Vista County, Agricultural Extension Service, at a salary of \$5,800 (\$2,900 Extension; \$2,900 County), twelve months' basis (Civil Service), effective as of June 1, 1955.

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John Hunter, county extension director, Page County, Agricultural Extension Service, salary increased from \$6,200 (\$3,000 Extension; \$3,200 County), twelve months' basis (Civil Service), to \$6,300 (\$3,000 Extension; \$3,300 County), twelve months' basis (Civil Service), effective July 1, 1955. This increase is entirely from county funds and is in addition to the salary in the printed budget for 1955-1956.

Phyllis J. Alvord, from graduate assistant in Staff Service, Agricultural Extension Service, at a salary of \$1,800 a year, twelve months' basis, to associate in Home Management, Agricultural Extension Service, at a salary of \$5,200 a year, twelve months' basis, effective July 1, 1955.

C. R. Weber, associate professor of Agronomy (Farm Crops), Agricultural Experiment Station, salary increased from \$6,300 (\$1,600 AES; \$4,700 USDA), twelve months' basis (Civil Service), to \$7,230 (\$1,800 AES; \$5,430 USDA), twelve months' basis (Civil Service), effective as of May 8, 1955.

Chalmer J. Roy, from professor and head of the Department of Geology, at a salary of \$9,800 a year, twelve months' basis, plus annuity, to professor and head of the Department of Geology and professor in the Engineering Experiment Station, at a salary of \$9,800 (\$8,800 Science; \$1,000 EES & Trusts & Specials), twelve months' basis, plus annuity, effective July 1, 1955.

Keith M. Hussey, from professor in the Department of Geology, at a salary of \$7,500 a year, twelve months' basis, plus annuity, to professor in the Department of Geology and in the Engineering Experiment Station, at a salary of \$7,500 (\$5,281 Science; \$2,219 EES and Trust & Specials), twelve months' basis, plus annuity, effective as of July 1, 1955.

Leo A. Thomas, from professor in the Department of Geology, at a salary of \$6,800 a year, twelve months' basis, plus annuity, to professor in the Department of Geology and in the Engineering Experiment Station, at a salary of \$6,800 (\$4,788 Science; \$2,012 EES and Trust & Specials), twelve months' basis, plus annuity, effective as of July 1, 1955.

APPOINTMENTS. Upon the recommendation of the Faculty Committee and President Hilton the following appointments were made:

Maurice R. Lambert, assistant professor of Animal Husbandry (Dairy Husbandry), at a salary of \$5,800 (\$3,800 Agr.; \$2,000 AES), twelve months' basis, plus annuity, effective July 1, 1955. (Replaces Dr. Cannon.)

Glendon R. Anderson, assistant basketball coach and instructor, Physical Education for Men, at a salary of \$5,500 (\$2,750 Ed. Support; \$2,750 Athletic Council), twelve months' basis, effective August 1, 1955.

Walter M. Gilbert, assistant professor of Mathematics, at a salary of \$5,100 a year, nine months' basis, plus annuity, effective September 16, 1955.

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Robert L. Hamblin, assistant professor of Economics and Sociology, at a salary of \$5,000 (\$3,750 Science; \$1,250 ISRI), nine months' basis, plus annuity, effective September 16, 1955.

Clayton A. Swenson, assistant professor of Physics and in the Institute for Atomic Research, at a salary of \$7,000 (\$3,500 Science; \$3,500 IAR), twelve months' basis, plus annuity, effective September 1, 1955.

Ralph M. Durham, assistant professor of Animal Husbandry, Agricultural Extension Service, at a salary of \$7,200 a year, twelve months' basis (Civil Service), effective July 1, 1955.

Dean L. Barnes, county extension director of Kossuth County, Agricultural Extension Service, at a salary of \$5,800 (\$2,900 Extension; \$2,900 County), twelve months' basis (Civil Service), effective as of June 1, 1955.

Marvin Julius, county extension director, Humboldt County, Agricultural Extension Service, at a salary of \$5,500 (\$3,000 Extension; \$2,500 County), twelve months' basis (Civil Service), effective as of May 16, 1955.

Richard D. Harper, producer-director (associate), WOI-TV, at a salary of \$5,000 a year, twelve months' basis, effective as of June 1, 1955.

Walter G. Miller, associate in Economics, Agricultural Experiment Station, at a salary of \$5,000 (\$2,500 AES; \$2,500 USDA), twelve months' basis, effective as of May 1, 1955.

Lee G. Burchinal, associate in the Agricultural Experiment Station, at a salary of \$6,000 (Federal funds and Trusts & Specials), twelve months' basis, effective July 1, 1955.

C. Dean Story, assistant professor of Animal Husbandry, at a salary of \$5,500 a year, twelve months' basis, effective July 1, 1955, through June 30, 1956.

Homer W. Walker, assistant professor of Dairy Industry, Agricultural Experiment Station, at a salary of \$5,200 a year, twelve months' basis, plus annuity, effective July 1, 1955, through June 30, 1955.

William R. Millender, assistant county extension director, Carroll County, Agricultural Extension Service, at a salary of \$5,000 a year, twelve months' basis, effective July 1, 1955.

Richard W. Anderson, assistant county extension director, Wayne County, Agricultural Extension Service, at a salary of \$5,200 a year, twelve months' basis, effective July 1, 1955.

Richard D. Warren, assistant county Extension director, Clayton County, Agricultural Extension Service, at a salary of \$5,000 (\$3,800 Extension; \$1,200 County), twelve months' basis, effective July 1, 1955.

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D. Charles McAuliffe, visiting professor of Civil Engineering, at a salary of \$750 for the second term of the 1955 summer session, July 25 to August 31, 1955, to participate as a staff member at the Civil Engineering Surveying Camp.

George Seifert, assistant professor of Mathematics, at a salary of \$5,700 a year, nine months' basis, plus annuity, effective September 16, 1955.

James D. Riley, assistant professor of Mathematics, at a salary of \$5,000 a year, nine months' basis, plus annuity, effective September 16, 1955.

Maurice Griffel, assistant professor and associate chemist, Institute for Atomic Research, at a salary of \$5,906 a year, twelve months' basis, effective July 1, 1955, through August 11, 1955. (Dr. Griffel has been a member of the staff for several years but is leaving shortly for another position. This is to reinstate him in the 1955-1956 budget for the period indicated.)

Irene Beavers, district extension home economics supervisor (assistant professor), at a salary of \$6,000 a year, twelve months' basis (Civil Service), effective July 1, 1955.

DEATHS. President Hilton reported the following deaths:

Ellen Pennell, associate professor of Technical Journalism, on May 22, 1955.

Mrs. Rheda Fontaine, maid, Physical Plant Department, on May 8, 1955.

PROMOTIONS IN RANK. Upon the recommendation of the Faculty Committee and President Hilton the following promotions in rank were made, effective July 1, 1955, for those on "A" basis (twelve months), and September 16, 1955, for those on "B" basis (nine months):

From Associate Professor to Professor

Bartholomew, W. V.	Agronomy
Metcalfe, Darrel	Agronomy
Scholtes, Wayne	Agronomy
Davidson, Donald T	Civil Engineering
Von Tersch, L. W.	Electrical Engineering
Hillyard, L. R	Engineering Administration
Hansen, Robert S.	Chemistry
French, Dexter	Chemistry
Martin, D. S.	Chemistry
Orlovich, Robert S.	English & Speech
Underhill, William	English & Speech
Hussey, K. M.	Geology

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From Associate Professor to Professor (cont.)

Graebner, Norman A.	History & Government
Maple, Clair G.	Mathematics
Vinograde, Bernard	Mathematics
Schmidt, Harry J.	Physical Education for Men
Keller, J. M.	Physics
Sinsheimer, R. L.	Physics
Greenlee, J. A.	Science Administration
Hofstad, Melvin S.	Veterinary Research Institute
Kutish, Francis	Economics & Sociology, Agricultural Experiment Station
Voigt, Adolf F.	Institute for Atomic Research

From Assistant Professor to Associate Professor

Ball, A. Gordon	Economics & Sociology
Bohlen, Joe M.	Economics & Sociology
Mahlstede, J. P.	Horticulture
Balloun, Stanley	Poultry Husbandry
Mills, Jack P.	General Engineering
Moore, Wayne R.	General Engineering
Hollen, Norma	Textiles & Clothing
Saddler, Jane	Textiles & Clothing
Dodd, John D.	Botany
Fritz, James S.	Chemistry
Lowrie, James A.	English & Speech
Palmer, Raymond C.	English & Speech
Kreider, Orlando C.	Mathematics
Lindahl, Clarence H.	Mathematics
Charles, Don C.	Psychology
Hannum, Thomas E.	Psychology
McHugh, Richard B.	Psychology
Schwartz, Frederick	Modern Languages
Hickes, Ellis A.	Zoology & Entomology
Hanway, John	Agronomy, Agricultural Experiment Station
Russell, Wilbert A.	Agronomy, Agricultural Experiment Station
Phillips, Richard	Economics & Sociology, Agricultural Ex- tension Service
Cott, A. E.	Horticulture, Agricultural Extension Service
Rea, Lucille	Textiles & Clothing, Agricultural Extension Service
Roberson, Opal	Textiles & Clothing, Agricultural Extension Service
Chiotti, Premo	Institute for Atomic Research

From Instructor or Associate to Assistant Professor

Arnbal, Carl A.	Engineering Drawing
Rogness, Milton L.	Engineering Drawing
Brown, Robert G.	Electrical Engineering
Nady, Robert M.	Engineering Experiment Station
Fung, Hon Pong	Engineering Experiment Station

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From Instructor or Associate to Assistant Professor (cont.)

Littlefield, Ruth	Child Development
Nelson, George H.	Bacteriology
Yates, Norris W.	English & Speech
Hammer, Charles L.	Physics
Prill, Robert	Agronomy Agricultural Experiment Station
Kern, K. Robert	Information Service, Agricultural Extension Service
Wickersham, Thomas W.	Animal Husbandry, Agricultural Extension Service
Bauriedel, W. F.	Veterinary Research Institute
Zimmerman, W. J.	Veterinary Research Institute
Ludwig, Merritt	WOI-TV, Information Service

CHANGES IN RANK AND TITLE FOR ADMINISTRATIVE POSITIONS. Upon the recommendation of the Faculty Committee and President Hilton, the following changes in rank and title for administrative positions were made, effective July 1, 1955:

Murphy, Glenn	From Professor and Head, Aeronautical Engineering, to Professor and Head, Theoretical and Applied Mechanics
Anderson, E. W.	Professor of Aeronautical Engineering to Professor and Head, Aeronautical Engineering
Faltinson, Julia	From Assistant Professor and Assistant to the Dean, Division of Home Economics, to Association Professor and Assistant Dean, Division of Home Economics
Buchanan, Irene	From Associate Professor and Personnel Officer, Division of Home Economics, to Associate Professor and Placement Director, Division of Home Economics
Schramper, William H.	From Professor in Charge of Industrial Administration, Division of Science, to Professor and Head, Industrial Administration, Division of Science
Kingrey, Burnell W.	From Assistant Professor of Veterinary Medicine and Surgery, to Professor and Head, Veterinary Medicine and Surgery
McClure, Gail A.	From Assistant Professor and Physician, Student Health Service, to Professor and Assistant Director, Student Health Service

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PROFESSORIAL RANK FOR UNITED STATES DEPARTMENT OF AGRICULTURE COLLABORATORS.

Upon the recommendation of the Faculty Committee and President Hilton the following employees of the United States Department of Agriculture stationed at the Iowa State College were given professorial rank and collaborators' privileges in the respective departments of the College:

A. E. Kehr	Professor of Horticulture
Ross B. Baumann	Associate professor of Economics and Sociology
Virgil L. Hurlburt	Associate professor of Economics and Sociology
Marr D. Simmons	Associate professor of Botany and Plant Pathology

SALARY POLICY - AMENDMENT. Upon the recommendation of the Faculty Committee and President Hilton the following recommendation which was adopted by the State Board of Education on May 11, 1948:

"In the case of deans and directors retiring from administrative duties, it is recommended that they be assigned professorships in appropriate departments, and that their salaries be fixed on a nine months' basis, in line with the general level of salaries of the higher paid department heads figured on a nine months' basis."

was amended to read:

"In the case of deans and directors retiring from administrative duties, they are to be assigned professorships in appropriate departments and the deans given the title Dean Emeritus; and their salaries are to be fixed on a nine months' basis in line with the general level of salaries of the higher paid department heads figured on a nine months' basis."

COMMITTEE ON EDUCATIONAL COORDINATION - APPOINTMENT. Upon the recommendation of the Faculty Committee and President Hilton, Provost J. H. Jensen was appointed a member of the Committee on Educational Coordination for the term that will begin July 1, 1955, replacing Harold V. Gaskill.

CURRICULUM CHANGES - 1956-1957 CATALOG. Mr. Plock stated that the Committee on Educational Coordination had approved the curriculum changes for the 1956-1957 catalog of the Iowa State College and, upon the recommendation of the Faculty Committee and President Hilton, they were adopted, effective for the fall of 1955.

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IOWA STATE COLLEGE RESEARCH FOUNDATION - BOARD OF TRUSTEES. President Hilton stated that at its recent annual meeting the Board of Trustees of the Iowa State College Research Foundation elected the following individuals to membership on the Board:

L. E. Slade, Vice President of the Iowa Power and Light Company, Des Moines, Iowa.

George L. Seaton, Assistant Vice President of the Illinois Bell Telephone Company, Chicago, Illinois.

On motion, which was seconded and passed, L. E. Slade, and George L. Seaton were approved as members of the Board of Trustees of the Iowa State College Research Foundation, and President Rider designated Harry H. Hagemann as the member of the State Board of Regents to be a member of the Board of Trustees.

ELECTION OF TREASURER. On motion, which was seconded and passed, J. F. Hall was re-elected treasurer of the Iowa State College for the year that will begin July 1, 1955, with the understanding that reports to the Board will be made through the President of the Iowa State College. (See General Section of the Board minutes of June 17, 1937, fixing the amount of the bond to be filed.)

ELECTION OF SECRETARY. On motion, which was seconded and passed, B. H. Platt was re-elected secretary of the Iowa State College for the year that will begin July 1, 1955, with the understanding that reports to the Board will be made through the President of the Iowa State College.

LEASES - TENANT PROPERTIES. Mr. Hagemann moved that the Business Manager of the Iowa State College be authorized to sign leases for tenant properties for the year July 1, 1955, through June 30, 1956, as follows:

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Name of Property	Tenant	Annual Rate
Agricultural Engr. Res. Farm	Don Langenbacker	\$ 360.00
Agronomy Farm Residence	C. N. Brown	360.00
A. H. Cottage - Middle	Wm. A. Schworm	480.00
A. H. Cottage - North	J. T. Ahart	480.00
A. H. Cottage - South	F. F. Nagle	360.00
Apiary Cottage	Paul Errington	600.00
Atomic Institute Farm	Leon Halterman	360.00
Beef Cattle Nutr. Farm	Charles F. Foreman	480.00
Book Store & Post Office		1200.00
Dairy Cottage - West	Omar Campbell	360.00
Duplex - East	L. M. Graves	360.00
Duplex - West	S. C. Edwards	360.00
Engineer's Cottage	Frank E. Pepin	480.00
Farm Boarding Club	Dwight Evans	360.00
Farm House	Floyd Andre	780.00
Four Apartment House - #1	V. Wayne Spear	480.00
#2	Chelsea McKinley	450.00
#3	Charles Anderson	450.00
#4	Murl Shearer	480.00
Grounds Cottage	John Hamilton	420.00
Herdsman's Cottage	George Edwards	360.00
Horticulture Cottage	Hugo Plant	480.00
Horticulture Farm - North	Frank Childs	360.00
Horticulture Farm - South	Arthur Francis	360.00
Kildee Cottage	H. H. Kildee	600.00
Marston Cottage	Mrs. A. Marston	600.00
Pope Cottage	James H. Jensen	720.00
Poultry Cottage	Charles H. Callahan	360.00
Safford Cottage	J. F. D. Smith	660.00
State Avenue Cottage	Jacob Spencer	360.00
Swine Farm Cottage	T. J. Morrissey	360.00
Swine Farm Duplex - North	M. Eugene Vaughn	360.00
Swine Farm Duplex - South	Lenn G. Foster	360.00
Teamster's Cottage	Alvin J. Dixon	360.00
Templeton Cottage	Guy Francis	300.00
Veterinary Cottage	Wm. John Zimmerman	420.00

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Brooks, Mr. Fredricksen, Mr. Hagemann, Mr. Flock, Mr. Stevens, and Mr. Rider.

Nay: None.

Absent: Mrs. Archie, Mr. Hamilton, and Mr. Strawman.

The chairman declared the motion passed.

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INSTALLING ADDITIONAL FIRE HYDRANTS - CONTRACT. The Finance Committee reported that on June 2, 1955, a public hearing was held, at which no objectors appeared and no objections were filed, and that bids were received and opened for Installing Additional Fire Hydrants. (See Finance Committee minutes.) (For previous actions, see also Board minutes of June 25, 1953, and February 10-11, 1955.)

Upon the recommendation of the Building and Business Committee the contract for Installing Additional Fire Hydrants was awarded to the low bidder, the Douglas Construction Company, Des Moines, Iowa, on the basis of that firm's base bid of \$6,088.83, subject to approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

INSTALLING ADDITIONAL FIRE HYDRANTS - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget for Installing Additional Fire Hydrants was adopted, subject to approval by the Budget and Financial Control Committee:

Funds available, Appropriation, Chapter 7, 55th G. A. \$15,000.00

Estimate of Cost

Base bid, Douglas Construction Company	\$ 6,088.83	
Plus: Unit price bids on additional hydrants, A, B, G, J, K, M, O, P, and S	7,510.45	
Correction of error in omission of connecting piping on Hydrant B, add	<u>793.38</u>	
	\$14,392.66	
Less: Omission of Hydrant I contained in base bid	\$585.45	
Omit Hydrant O, necessitating ad- justment on price bid for Hydrant P	<u>429.37</u>	<u>1,014.82</u>
Net amount of contract		13,377.84
Engineering fees, 5%		668.89
Re-seeding and sodding (Physical Plant)		350.00
Contingencies		<u>603.27</u>
Total estimated cost		\$15,000.00

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DAIRY CATTLE NUTRITION BARN AND LABORATORY - ADDITIONAL WORK - CONTRACT. The Finance Committee reported that on June 2, 1955, a public hearing at which no objectors appeared and no objections were filed, was held and bids were received and opened for additional work on the Dairy Cattle Nutrition Barn and Laboratory, consisting of remodeling of west wing of Dairy Barn, remodeling of maternity barn, and constructing heifer sheds. (See also Board minutes of May 13-14, 1954, and March 17-18, 1955.)

Upon the recommendation of the Building and Business Committee the contract for Additional Work, Dairy Cattle Nutrition Barn and Laboratory, was awarded to the low bidder, W. A. Klinger Company, Sioux City, Iowa, on the basis of that firm's bid, as follows, subject to approval and allocation of funds by the Budget and Financial Control Committee; and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed:

Remodeling of west wing of Dairy Barn, base bid	\$26,037.00	
Less: elimination of feed room and 3 box stalls	<u>1,732.00*</u>	\$24,305.00
Heifer sheds, 2 at unit price of \$8,588	17,176.00	
Less: elimination of lot paving	<u>2,510.00</u>	14,666.00
Paving of Court, 10,332 square feet at 40¢		<u>4,133.00</u>
Net contract price		\$43,104.00

*Change Order No. 1

DAIRY CATTLE NUTRITION BARN AND LABORATORY - ADDITIONAL WORK - PROJECT BUDGET.

Upon the recommendation of the Building and Business Committee the following project budget was approved for Additional Work, Dairy Cattle Nutrition Barn and Laboratory (Remodeling of West Wing of Main Dairy Barn and Construction of Heifer Sheds), subject to approval by the Budget and Financial Control Committee:

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Funds Available

Appropriation, Chapter 7, 55th G. A.	\$250,000	
Less previous allocation for Dairy Cattle Nutrition Laboratory	<u>199,000</u>	
Balance available		\$51,000

Estimated Cost

Contract with W. A. Klinger Company for Remodeling Dairy Barn, constructing 2 heifer sheds, and paving of Court	\$ 43,104	
Electric wiring, by Physical Plant Dept.	5,896	
Plans, supervision and contingencies	<u>2,000</u>	
Total estimated cost		\$51,000

UNITED STATES ATOMIC COMMISSION - CONTRACT SUPPLEMENTS. Upon the recommendation of the Building and Business Committee, President Hilton was authorized to execute supplements to contracts with the United States Atomic Energy Commission as follows:

Supplement No. 5, Contract No. AT(11-1)-107, Radiation Effects, Genetics Department, July 1, 1955, to June 30, 1960.

Supplement No. 1, Contract No. AT(11-1)-59, Project 7, synthesis of organic compounds of boron, Chemistry Department, July 1, 1955, to June 30, 1956.

SOIL TESTING LABORATORY - ADDITION TO POULTRY LABORATORY. Upon the recommendation of the Building and Business Committee the final plans and specifications for the construction of an addition to the Poultry Laboratory, to provide additional facilities for the Soil Testing Laboratory, were approved and the Secretary of the State Board of Education was authorized to publish the necessary notice of public hearing and to advertise for bids.

VETERINARY RESEARCH INSTITUTE - HOLDING ROOM - ADDITION TO STORAGE BUILDING.

At the meeting held on October 14, 1954, the State Board of Education authorized the construction by the Physical Plant Department of a building 16' x 24', to be used by the Veterinary Research Institute as a holding room for isotope-injected animals, at an estimated cost of \$4,000 to be paid from a grant made by the Associated Serum Producers; and on January 14, 1955, a revised cost

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estimate of \$5,100 was approved.

Upon the recommendation of the Building and Business Committee authority was granted for the following, payment to be made from funds provided by the Associated Serum Producers Grant and construction work to be done by Physical Plant Department force account:

1. To increase the size of the Isotope Holding Room from 16' x 24' to 32' x 24', and the estimated cost from \$5,100 to \$9,600.
2. To construct a frame addition 14' x 24' to the Storage Building, at an estimated cost of \$1,485.

LINCOLN WAY WIDENING - REPORT. At the meeting held on June 26, 1953, the President of the Iowa State College was authorized to appoint a committee to work with officials of the City of Ames and the Iowa State Highway Commission regarding any proposed plan for the widening of Lincoln Way; and at the meeting held on May 14, 1954, a report of that committee was submitted. (See also Board minutes of June 8-9, 1954, and May 12-13, 1955.)

The Building and Business Committee reported that on June 6, 1955, the following report and recommendations dated May 24, 1955, was mailed to members of the State Board of Education by B. H. Platt, Business Manager of the Iowa State College:

This report presents the conclusions reached by a committee appointed by the Mayor of Ames which included representatives of the City of Ames, the Iowa Highway Commission and the Iowa State College. Membership of the committee included Mayor Joseph Lawlor; City Manager John Carpenter; Robert McCormick, Design Engineer of the Highway Commission; J. D. Armstrong, alumnus of Iowa State College and a highway contractor; and B. H. Platt, Business Manager, Iowa State College. The committee held many meetings and studied the project extensively during the period January to April 1955.

In the latter part of April a report was made to the City Council and the general plan as proposed meets with its approval. If the State Board of Education concurs, it is proposed that the general plan be presented to the Highway Commission with a request that the project be placed in the Commission's program for urban highway construction for 1956.



Remodel portion of Mechanical Engineering offices for use by Engineering Division counselors (part of Mechanical Engineering staff is to be moved to the Mechanical Engineering Laboratory) \$ 4,000

Total estimated cost \$45,000

Funds available, appropriation 56th G. A. \$45,000

- 4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$45,000 for repairs, replacements, alterations and equipment in Marston Hall, Iowa State College, is for the best interests of the state and to approve the project description and estimate of cost.

On motion, which was seconded and passed, the foregoing resolution was adopted.

REMODELING AND REBUILDING OLD HORSE BARNS FOR A RUMINANT DIGESTION LABORATORY.

The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$50,000 for Remodeling and Rebuilding Old Horse Barns for a Ruminant Digestion Laboratory at the Iowa State College; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

- 1. That the expenditure of \$50,000 for remodeling and rebuilding old horse barns for a Ruminant Digestion Laboratory is for the best interests of the state.
- 2. That N. H. Curry, professor of Agricultural Engineering, be designated as architect for the project and authorized to proceed with the preparation of plans and specifications.
- 3. That the preliminary plan, project description, and the following preliminary estimate of cost be approved:

Funds available, 56th G. A. appropriation \$50,000

Estimated Cost

Utilities	\$15,000	
Building remodeling	20,000	
Equipment	12,500	
Engineering and supervision	1,750	
Contingencies	<u>750</u>	
Total estimated cost		\$50,000

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4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$50,000 for remodeling and rebuilding old horse barns for a Ruminant Digestion Laboratory at the Iowa State College is for the best interests of the state, and to approve the project description and preliminary estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

BEEF CATTLE NUTRITION BARN AND LABORATORY COMPLETION - DEFERRED WORK. At the meeting held on February 10-11, 1955, the State Board of Education approved a project budget for the Beef Cattle Nutrition Barn and Laboratory which contained a statement of deferred work for which funds were requested of the 56th G. A. The 56th General Assembly appropriated \$73,500 for Completion of the Beef Cattle Nutrition Barn and Laboratory, and on May 13, 1955, the Board authorized work totaling \$27,368. (Change orders totaling \$26,328 approved by Budget and Financial Control Committee on June 7, 1955.)

Upon the recommendation of the Building and Business Committee the following additional work to complete the Beef Cattle Nutrition Barn and Laboratory was authorized, subject to approval and allocation of funds by the Budget and Financial Control Committee:

Plumbing and heating (Physical Plant Department)(authorized by Board in resolution adopted 5/12-13/55)	\$ (1,040.00)
2 silos	10,000.00
Equipment	25,350.00
Engineering and Contingencies	500.00
Fencing	4,500.00
Repairs, alterations and miscellaneous work on existing buildings	<u>5,782.00</u>
Total additional work authorized, estimated cost	\$ 46,132.00
Total additional allocation to be requested of Budget and Financial Control Committee (House File 588, 56th G. A.)	\$ 47,172.00

PHYSICAL PLANT SHOPS REPAIRS, REPLACEMENTS, ALTERATIONS AND EQUIPMENT. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$10,000 for Physical Plant Shops repairs, replacements, alterations and equipment, Iowa State College; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$10,000 for repairs, replacements, alterations, and equipment in the Physical Plant Shops is for the best interests of the state.

2. That the Physical Plant Department of the Iowa State College be designated as architects for the project and authorized to proceed with the preparation of plans and specifications.

3. That the following project description and estimate of cost be approved, with the understanding that the work will be done by Physical Plant Department forces by job orders issued to the Physical Plant Department for the various parts of the project, as listed, and that labor and materials will be charged directly to those orders:

Build lumber storage racks in garage spaces formerly occupied by the plumbing and electric shops, to provide for lumber now stored on second floor of old laundry building	\$ 1,000
Rehabilitate second floor of old laundry building for use as a paint shop; light, heat and ventilation	3,500
Connect carpenter shop building by overhead bridge to the relocated paint shop described above	1,500
Rehabilitate present paint shop for furniture repair and cabinet assembly area	500
Provide drafting room and plan storage area on second floor of the Central Stores Building	2,300
Install concrete floors in truck and equipment storage sheds so equipment can be better maintained	<u>1,200</u>
Total estimated cost	\$10,000
Funds available, House File 588, 56th G. A.	\$10,000

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$10,000 for repairs, replacements, alterations, and equipment in the Physical Plant Shops, Iowa State College, is for the best interests of the state and to approve the project description and estimate of cost.

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Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

AGRICULTURAL EXTENSION SERVICE, AGRICULTURAL ANNEX AND MORRILL HALL. The Building and Business Committee submitted the following resolution:

WHEREAS, the 56th General Assembly made an appropriation of \$25,000 for repairs, replacements, alterations, and equipment for Agricultural Extension Service in Agricultural Annex and Morrill Hall, Iowa State College; and

WHEREAS, a part of the appropriation act, Section 3, House File 588, 56th G. A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education, with the approval of the Budget and Financial Control Committee, that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of \$25,000 for repairs, replacements, alterations, and equipment for Agricultural Extension Service in Agricultural Annex and Morrill Hall is for the best interests of the state.

2. That the Physical Plant Department of the Iowa State College be designated as architects for the project and authorized to proceed with the preparation of plans and specifications.

3. That the following project description and estimate of cost be approved, with the understanding that the work will be done by Physical Plant Department forces by job orders issued to the Physical Plant Department for the various parts of the project, as listed, and that labor and materials will be charged directly to those orders:

Morrill Hall:

1st floor north. Rearrange partitions, repair plaster and floors, redecorate, install fluorescent lighting and asphalt tile	\$ 5,700
2nd floor north. Redecorate and install fluorescent lighting and asphalt tile floors	750
3rd floor north. Rearrange partitions, repair plaster, repair heating system, repair floors, redecorate, install fluorescent lights and asphalt tile floors	4,500
Corridors and stairways. Paint walls and repair stair treads	<u>1,700</u>
Sub-total	\$12,650

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Agricultural Annex:

Basement. Install partitions, construct shelving in storage rooms, repair ceilings, cover exposed piping, repair floors, install fluorescent lighting and asphalt tile floors	\$ 6,360
1st floor. Install fluorescent lighting and repaint walls and ceilings	3,665
2nd floor. Install fluorescent lighting and repaint walls and ceilings	<u>2,325</u>
Sub-total	<u>\$12,350</u>
Total estimated cost, entire project	\$25,000
Funds Available, House File 588, 56th G. A.	\$25,000

4. That the Budget and Financial Control Committee be requested to determine that the expenditure of \$25,000 for repairs, replacements, alterations, and equipment for Agricultural Extension Service in Agricultural Annex and Morrill Hall at the Iowa State College is for the best interests of the state and to approve the project description and the estimate of cost.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

JACOB P. ANDERSON BEQUEST. Secretary Dancer reported that on June 13, 1955, the Executive Council of Iowa approved the action taken by the State Board of Education on March 19, 1954, accepting the bequest of Jacob P. Anderson, a former staff member of the Iowa State College, for the use and benefit of the Botany Department of the Iowa State College. (See Board minutes of March 17-18-19, 1954.)

SOUTHERN IOWA PASTURE FARMS, MONROE COUNTY AND DECATUR COUNTY - ACCEPTANCE OF DEEDS FROM UNITED STATES OF AMERICA. Secretary Dancer reported that on June 20, 1955, the Executive Council of Iowa approved the action taken by the State Board of Education on April 15, 1955, accepting from the United States of America deeds to two tracts of land known as (1) Southern Iowa Pasture Farm in

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Monroe County, Albia Farm, 545 acres, and (2) Southern Iowa Pasture Farm in Decatur County, Lineville Farm, 410 acres. (See Board minutes of April 14-15, 1955.)

DORMITORY EXPANSION PROGRAM - MARRIED STUDENT HOUSING. At the meeting held on May 12-13, 1955, Business Manager Platt reported that plans were being formulated for additional married student housing. (See also report, Dormitory Expansion Program - January, 1954.)

Mr. Hagemann reported that Business Manager Platt had submitted to the Building and Business Committee preliminary plans of a duplex for a project for married student housing to consist of 100 units estimated to cost \$650,000.

Upon the recommendation of the Building and Business Committee the project for married student housing was approved, subject to satisfactory financing, and the Business Manager of the Iowa State College and the Finance Committee were authorized to confer with representatives of the Bankers Life Company and the Equitable Life Insurance Company of Iowa about financing the project.

CENTRAL PARKING LOT - SURFACING AND DRAINING. Upon the recommendation of the Building and Business Committee the plans for surfacing and draining the east entrance road, only, to the Central Parking Lot were approved and the Physical Plant Department of the Iowa State College was authorized to proceed with construction at an estimated cost of \$9,000.00, payment to be made from funds appropriated by the 56th General Assembly for Repairs, Replacements or Alterations.

ADJOURNMENT. The meeting adjourned at 4 p. m., June 24, 1955.

David A. Dancer
David A. Dancer, Secretary