

Contact: Andrea Anania

**APPROVAL OF NON-TUITION-RELATED MISCELLANEOUS FEES FOR 2009 – 2010**

**Action Requested:** Approve the proposed changes to non-tuition-related miscellaneous fees for the 2009-2010 academic year as illustrated on pages 2 and 3.

**Executive Summary:** Board approval is required prior to implementation of all fees. In addition, the Administrative Rules Committee must approve changes to the application fees since they are specified in the Iowa Administrative Code.

At its April meeting, the Board:

- ♦ Received the report on proposed non-tuition-related miscellaneous fees for the 2009 – 2010 academic year. The proposals brought forward this month for approval remain the same; no additional changes are requested. A comprehensive list of all fees may be found on pages 4 – 7 and university justifications for the changes may be found on pages 8 – 12.
- ♦ Authorized the Executive Director to file the notice of intent to amend the Iowa Administrative Code regarding application fees as illustrated below. The Notice of Intended Action to amend the Administrative Rules was filed on May 13, 2009. The Board Office will continue the Administrative Rules process.

	<u>Current</u>	<u>Proposed</u>
University of Iowa		
♦ Undergraduate International Student	\$60	\$85
♦ Graduate/Professional International Student	\$85	\$100
♦ Non-Degree Students – <i>NEW</i>	\$0	\$40
Iowa State University		
♦ Undergraduate Domestic Student	\$30	\$40
♦ Graduate Domestic Student	\$30	\$40
♦ Graduate International Student	\$70	\$90
University of Northern Iowa		
♦ Non-Degree Students – <i>NEW</i>	\$0	\$40

- ♦ Asked if the miscellaneous fees docket item could be presented at the same meeting as when tuition and mandatory fees are presented. The Board Office and institutional personnel are working together on this issue and will present a recommendation at a later date.

**Background:** Miscellaneous fees include both tuition-related and non-tuition-related fees. Tuition-related fees have been presented with the Board's annual discussion of tuition and mandatory fees (December) and include items such as continuing education courses and workshops. These fees are in lieu of tuition. Non-tuition-related fees have been presented in the spring. Non-tuition-related fees include items such as graduation fees and private music lessons. Students pay only the miscellaneous fees that apply to them. These fees are in addition to tuition.

Regent Policy Manual §8.04: (1) requires that the Board review and approve all new institutional or college-wide fees of over \$1 per semester and all departmental fees over \$10 per semester; and (2) encourages the three universities to work together to establish common titles and amounts for miscellaneous fees. Some differences in fee titles and amounts may remain because of the unique nature of some programs and services at each institution.

Iowa Code §262.9(18) requires the Board to take action no sooner than 30 days after notification of the proposed fee changes to presiding officers of each student government organization at each affected institution. Written notification of the proposed non-tuition-related miscellaneous fees was mailed to the student government president at each of the universities on April 24, 2009.

Iowa Administrative Code §681-1.7 requires that application fees be modified through the Iowa Administrative Rules process.

**PROPOSED NEW FEES AND ADJUSTMENTS TO FEES FOR 2009 - 2010**

Fee Type	Actual 2008-2009	Proposed 2009-2010	Dollar Change	Percent Change
<b>UNIVERSITY OF IOWA</b>				
Application Fees*				
♦ Undergraduate International Student	\$60	\$85	\$25	41.7%
♦ Graduate/Professional International Student	\$85	\$100	\$15	17.6%
♦ Non-Degree Students	\$0	\$40	\$40	NEW
Applied Music Fees				
♦ Arts and Cultural Events Fee (per semester)				
♦ College of Liberal Arts and Science	\$10	Mandatory Fee	--	DELETE
Background Check Fee – Students/Patient Care	\$100	\$50	-\$50	-50.0%
Dentistry Fees (DDS Students)				
♦ Instrument Management System Fee				
♦ Class of 2009 – First Year	\$6,500	\$6,850	\$350	5.4%
♦ Class of 2009 – Second Year	\$4,350	\$4,600	\$250	5.7%
♦ Class of 2009 – Third Year	\$3,250	\$3,400	\$150	4.6%
♦ Class of 2009 – Fourth Year	\$1,075	\$1,150	\$75	7.0%
♦ Graduate Student	\$0	\$2,800	\$2,800	NEW
♦ Laboratory Supplies Fee (1 <sup>st</sup> and 2 <sup>nd</sup> year)	\$1,625	\$1,700	\$75	4.6%
Graduation Fee	\$60	\$65	\$5	8.3%
ID Card Replacement Fee	\$20	\$25	\$5	25.0%
New Student Programs/Matriculation Fees				
♦ Undergraduate International Student Orientation (additional program)	\$0	\$120	\$120	NEW
Placement Services Fees (PSF) – Career Center Employment Expo	\$5 - \$30	\$32	\$2 - \$27	NEW (replaces all PSF fees below)
Placement Services Fees (By College)				
♦ Business and Liberal Arts				
♦ Campus Interview Sign Up	\$12			DELETE
♦ Job Bulletin – Student (3 months)	\$6			DELETE
♦ Job Bulletin – Student (6 months)	\$12			DELETE
♦ Job Bulletin – Alumni (3 months)	\$12			DELETE
♦ Job Bulletin – Alumni (6 months)	\$25			DELETE
♦ Reference File – Alumni	\$20			DELETE
♦ Reference File – Student	\$12			DELETE
♦ Student Resume Fee	\$20			DELETE
♦ Nursing				
♦ Campus Interview Sign Up	\$12			DELETE
♦ Job Bulletin – Student (3 months)	\$6			DELETE
♦ Job Bulletin – Student (6 months)	\$12			DELETE
♦ Job Bulletin – Alumni (3 months)	\$12			DELETE
♦ Job Bulletin – Alumni (6 months)	\$25			DELETE
♦ Reference File – Alumni	\$20			DELETE
♦ Reference File – Student	\$12			DELETE
♦ Student Resume Fee	\$20			DELETE
R•E•A•C•H Program Fees				
♦ Two-Year Program Fee (entering fall 2009) – Resident (covers 2009 - 2010 and 2010 – 2011)	\$25,500	\$26,571	\$1,071	4.2%
♦ Two-Year Program Fee (entering fall 2009) – Non-Resident (covers 2009 - 2010 and 2010 – 2011)	\$51,000	\$54,876	\$3,876	7.6%
Thesis Fees				
♦ Masters	\$100	\$145	\$45	45.0%
♦ Ph.D., Doctorate of Musical Arts (DMA)	\$175	\$220	\$45	25.7%
♦ Essay Fee – DMA	\$120	\$165	\$45	37.5%
Transcript Fees				
♦ First and Additional Copies	\$13	\$15	\$2	15.4%

\* Requires changes to the Iowa Administrative Code.

**PROPOSED NEW FEES AND ADJUSTMENTS TO FEES FOR 2009 – 2010 (continued)**

Fee Type	Actual 2008-2009	Proposed 2009-2010	Dollar Change	Percent Change
<b>IOWA STATE UNIVERSITY</b>				
Application Fees*				
♦ Undergraduate Domestic Student	\$30	\$40	\$10	33.3%
♦ Graduate Domestic Student	\$30	\$40	\$10	33.3%
♦ Graduate International Student	\$70	\$90	\$20	28.6%
Degree Audit Fee (additional copy)	\$3	\$0	-\$3	DELETE
Graduation Fee	\$40	\$50	\$10	25.0%
ID Card Annual Maintenance Fee (non-students/non-employees)	\$10	\$15	\$5	50.0%
ID Card Replacement Fee	\$20	\$25	\$5	25.0%
Key/Access Card Replacement Fee	\$20	\$25	\$5	25.0%
New Student Programs/Matriculation Fees	\$140	\$190	\$50	35.7%
Publication Fees				
♦ Doctoral Dissertation Publication Fee	\$55	\$65	\$10	18.2%
♦ Master's Thesis Publication Fee	\$45	\$55	\$10	22.2%
Registration Fees				
♦ Required Enrollment Fee for Graduate Students	\$718	\$748	\$30	4.2%
Study Abroad Fees				
♦ Administrative Fee	\$95	\$105	\$10	10.5%
♦ Program Fee	\$360	\$500	\$140	38.9%
Transcript Fees				
♦ First and Additional Copies	\$12	\$15	\$3	25.0%
♦ Special Handling Charge (early transcript; partial transcript)	\$0	\$5	\$5	NEW
Veterinary Medicine Mobile Computing Fee	\$1,886-\$2,500	\$2,500	--	ELIMINATE RANGE
<b>UNIVERSITY OF NORTHERN IOWA</b>				
Application Fees*				
♦ Non-Degree Students	\$0	\$40	\$40	NEW
Applied Music Fees				
♦ Instrumental Rental (per instrument)	\$31	\$33	\$2	6.5%
Developmental Course Fees				
♦ Minimum Fee	\$462	\$480	\$18	3.9%
Employer Reimbursement Deferred Billing Fee	\$0	\$25	\$25	NEW
Graduation Fee	\$40	\$50	\$10	25.0%
Immunization Record Late Fee	\$0	\$30	\$30	NEW
New Student Programs/Matriculation Fees	\$125	\$157	\$32	25.6%
Placement Services Fees (By College)				
♦ Education				
♦ Alumni User Fee (annual)	\$20	\$0	-\$20	DELETE
Price Laboratory School Fees (annual rates)				
♦ K-12 Fee	\$543	\$566	\$23	4.2%
♦ Nursery School Program Fee	\$1,412	\$1,471	\$59	4.2%
Publication Fees				
♦ <del>Doctoral Dissertation Microfilm Fee</del> — Doctoral Dissertation				TITLE CHANGE
Transcript Fees				
♦ First and Additional Copies	\$12	\$15	\$3	25.0%

\* Requires changes to the Iowa Administrative Code.

Non-Tuition-Related Miscellaneous Fees	SUI			ISU			UNI		
	2008-2009	2009-2010	% Change	2008-2009	2009-2010	% Change	2008-2009	2009-2010	% Change
<b>Account Review Fee (per hour)</b>	--	--	--	\$10	\$10	0.0%	--	--	--
<b>Additional Billing Statement Fee</b>	--	--	--	\$5	\$5	0.0%	--	--	--
<b>Admission / Tuition Deposit Fees</b>									
MBA	\$300	\$300	0.0%	--	--	--	--	--	--
DDS	\$500	\$500	0.0%	--	--	--	--	--	--
JD - first deposit April 1	\$250	\$250	0.0%	--	--	--	--	--	--
JD - second deposit June 1	\$150	\$150	0.0%	--	--	--	--	--	--
MD	\$50	\$50	0.0%	--	--	--	--	--	--
DPT (Physical Therapy)	\$300	\$300	0.0%	--	--	--	--	--	--
PharmD	\$250	\$250	0.0%	--	--	--	--	--	--
Physician Assistant (Carver College of Medicine)	\$400	\$400	0.0%	--	--	--	--	--	--
Veterinary Medicine Advance Payment	--	--	--	\$500	\$500	0.0%	--	--	--
<b>Application Fees (non-refundable)</b>									
Undergraduate Domestic Student	\$40	\$40	0.0%	\$30	\$40	33.3%	\$40	\$40	0.0%
Undergraduate International Student	\$60	\$85	41.7%	\$50	\$50	0.0%	\$50	\$50	0.0%
Graduate Domestic Student	--	--	--	\$30	\$40	33.3%	\$30	\$30	0.0%
Graduate International Student	--	--	--	\$70	\$90	28.6%	\$50	\$50	0.0%
Veterinary Medicine	--	--	--	\$60	\$60	0.0%	--	--	--
Re-Entry Fee	\$20	\$20	0.0%	--	--	--	--	--	--
PharmD Student	\$100	\$100	0.0%	--	--	--	--	--	--
Graduate/Professional Domestic Student	\$60	\$60	0.0%	--	--	--	--	--	--
Graduate/Professional International Student	\$85	\$100	17.6%	--	--	--	--	--	--
Non-Degree Students	\$0	\$40	NEW	--	--	--	\$0	\$40	NEW
<b>Applied Music Fees</b>									
<b>Academic Year University Students</b>									
Group Sessions (4 or more, per credit)	--	--	--	--	--	--	\$49	\$49	0.0%
Instrumental Rental (per instrument)	--	--	--	--	--	--	\$31	\$33	6.5%
Private Lessons, one course (non-majors)	\$180	\$180	0.0%	--	--	--	\$117	\$117	0.0%
Private Lessons, one course (majors)	\$180	\$180	0.0%	--	--	--	\$196	\$196	0.0%
Private Lessons, two courses (majors)	\$290	\$290	0.0%	--	--	--	--	--	--
Private Music Instruction (one credit)	--	--	--	\$150	\$150	0.0%	--	--	--
Private Music Instruction (two credits)	--	--	--	\$190	\$190	0.0%	--	--	--
<b>Summer Session</b>									
Private Lessons, one course (non-majors)	\$100	\$100	0.0%	--	--	--	--	--	--
Private Lessons, one course (majors)	\$100	\$100	0.0%	--	--	--	--	--	--
<b>Arts and Cultural Events Fee (per semester)</b>									
College of Liberal Arts and Science	\$10	Mandatory Fee	DELETE	--	--	--	--	--	--
<b>Background Check Fee - Students/Patient Care</b>	\$100	\$50	-50.0%	--	--	--	--	--	--
<b>Catalog Sales Fee</b>	\$10	\$10	0.0%	\$5	\$5	0.0%	\$5	\$5	0.0%
<b>CLEP Score Report Fee</b>	\$5	\$5	0.0%	--	--	--	--	--	--
<b>College of Nursing Fees</b>									
Nurse Practitioner Lab Fee	\$100	\$100	0.0%	--	--	--	--	--	--
Student Professional Liability Insurance Fee	\$15	\$15	0.0%	--	--	--	--	--	--
<b>Cooperative Education Placement Fee</b>	--	--	--	--	--	--	\$15	\$15	0.0%
<b>Copyright Fees</b>									
Doctoral Dissertation and Master's Thesis (optional)	--	--	--	\$65	\$65	0.0%	\$65	\$65	0.0%

<b>NON-TUITION RELATED MISCELLANEOUS FEES</b>									
<b>Actual 2008-2009 and Proposed 2009-2010</b>									
Non-Tuition-Related Miscellaneous Fees	SUI			ISU			UNI		
	2008-2009	2009-2010	% Change	2008-2009	2009-2010	% Change	2008-2009	2009-2010	% Change
<b>Dentistry Fees (DDS Students)</b>									
American Student Dental Association Dues	\$72	\$72	0.0%	--	--	--	--	--	--
Instrument Management System Fee									
Class of 2006 -- First Year	\$6,000	\$6,000	0.0%	--	--	--	--	--	--
Class of 2006 -- Second Year	\$4,000	\$4,000	0.0%	--	--	--	--	--	--
Class of 2006 -- Third Year	\$3,000	\$3,000	0.0%	--	--	--	--	--	--
Class of 2006 -- Fourth Year	\$1,000	\$1,000	0.0%	--	--	--	--	--	--
Class of 2007 -- First Year	\$6,300	\$6,300	0.0%	--	--	--	--	--	--
Class of 2007 -- Second Year	\$4,200	\$4,200	0.0%	--	--	--	--	--	--
Class of 2007 -- Third Year	\$3,150	\$3,150	0.0%	--	--	--	--	--	--
Class of 2007 -- Fourth Year	\$1,050	\$1,050	0.0%	--	--	--	--	--	--
Class of 2008 -- First Year	\$6,500	\$6,500	0.0%	--	--	--	--	--	--
Class of 2008 -- Second Year	\$4,350	\$4,350	0.0%	--	--	--	--	--	--
Class of 2008 -- Third Year	\$3,250	\$3,250	0.0%	--	--	--	--	--	--
Class of 2008 -- Fourth Year	\$1,075	\$1,075	0.0%	--	--	--	--	--	--
Class of 2009 -- First Year	\$6,500	\$6,850	5.4%	--	--	--	--	--	--
Class of 2009 -- Second Year	\$4,350	\$4,600	5.7%	--	--	--	--	--	--
Class of 2009 -- Third Year	\$3,250	\$3,400	4.6%	--	--	--	--	--	--
Class of 2009 -- Fourth Year	\$1,075	\$1,150	7.0%	--	--	--	--	--	--
Graduate Student	\$0	\$2,800	NEW	--	--	--	--	--	--
Laboratory Supplies Fee (1st and 2nd year)	\$1,625	\$1,700	4.6%	--	--	--	--	--	--
Professional Liability Insurance (4th year)	\$30	\$30	0.0%	--	--	--	--	--	--
<b>Deferred Billing Administrative Fee - fall and spring</b>	\$20	\$20	0.0%	\$20	\$20	0.0%	\$20	\$20	0.0%
<b>Deferred Billing Administrative Fee - summer sessions</b>	\$15	\$15	0.0%	\$20	\$20	0.0%	\$20	\$20	0.0%
<b>Degree Audit Fee (additional copy)</b>	\$5	\$5	0.0%	\$3	\$0	-100.0%	--	--	--
<b>Departmental Exam for Credit Fee (per exam)</b>	\$50	\$50	0.0%	\$100	\$100	0.0%	\$50	\$50	0.0%
<b>Developmental Course Fees</b>									
Fee Range	--	--	--	\$160-468	160-468	0.0%	--	--	--
Minimum Fee	--	--	--	\$462	\$480	3.9%	\$462	\$480	3.9%
<b>Diploma Replacement Fee</b>	\$45	\$45	0.0%	\$25	\$25	0.0%	\$25	\$25	0.0%
<b>Dual Degree Fee for MPH/DVM Students</b>	\$1,000	\$1,000	0.0%	--	--	--	--	--	--
<b>Duplicate Check Fee</b>	--	--	--	\$30	\$30	0.0%	\$30	\$30	0.0%
<b>Employer Reimbursement Deferred Billing Fee</b>	\$35	\$35	0.0%	\$35	\$35	0.0%	\$0	\$25	NEW
<b>Fax Fee (for sending official documents)</b>	\$7	\$7	0.0%	\$7	\$7	0.0%	\$7	\$7	0.0%
<b>Financial Aid A/R Reissue Check Fee</b>	\$10	\$10	0.0%	--	--	--	--	--	--
<b>Graduation Fee</b>									
Late Fee for Applying After Deadline	\$60	\$65	8.3%	\$40	\$50	25.0%	\$40	\$50	25.0%
	\$20	\$20	0.0%	--	--	--	--	--	--
<b>ID Card Annual Maintenance Fee (non-students/non-employees)</b>	--	--	--	\$10	\$15	50.0%	--	--	--
<b>ID Card Replacement Fee</b>	\$20	\$25	25.0%	\$20	\$25	25.0%	\$25	\$25	0.0%
<b>Immunization Record Late Fee</b>	--	--	--	--	--	--	\$0	\$30	NEW
<b>Installment Payment Plan Fee</b>	--	--	--	\$50	\$50	0.0%	--	--	--
<b>International Students and Scholars (Administrative Fees)</b>									
English Proficiency Examination	\$30	\$30	0.0%	--	--	--	--	--	--
Semester	\$60	\$60	0.0%	--	--	--	--	--	--
Summer	\$30	\$30	0.0%	--	--	--	--	--	--
<b>Key/Access Card Replacement Fee</b>	--	--	--	\$20	\$25	25.0%	--	--	--
<b>Late Payment of Fees and Charges</b>	--	--	--	1%	1%	0.0%	--	--	--



<b>NON-TUITION RELATED MISCELLANEOUS FEES</b>									
<b>Actual 2008-2009 and Proposed 2009-2010</b>									
Non-Tuition-Related Miscellaneous Fees	SUI			ISU			UNI		
	2008-2009	2009-2010	% Change	2008-2009	2009-2010	% Change	2008-2009	2009-2010	% Change
<b>Refund Schedule Fees</b>									
Before the First Day of Class	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%
First Week	90.0%	90.0%	0.0%	90.0%	90.0%	0.0%	90.0%	90.0%	0.0%
Second Week	75.0%	75.0%	0.0%	75.0%	75.0%	0.0%	75.0%	75.0%	0.0%
Third Week	50.0%	50.0%	0.0%	50.0%	50.0%	0.0%	50.0%	50.0%	0.0%
Fourth Week	25.0%	25.0%	0.0%	25.0%	25.0%	0.0%	25.0%	25.0%	0.0%
<b>Refund Schedule Fees for Reduced Load (reduction of hours)</b>									
First Two Weeks	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%
After Second Week	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Registration Fees</b>									
Automated Change (Day 10 onward) [effective 8-1-03]	\$10	\$10	0.0%	--	--	--	--	--	--
Drop/Add (per day beginning with the 6th class day and thereafter)	--	--	--	--	--	--	\$10	\$10	0.0%
Change (Day 6 of classes and later)	--	--	--	\$10	\$10	0.0%	--	--	--
Doctoral Post Comprehensive	\$70	\$70	0.0%	--	--	--	\$70	\$70	0.0%
Doctoral Post Prelim	--	--	--	\$70	\$70	0.0%	--	--	--
Late	--	--	--	--	--	--	\$20	\$20	0.0%
Day 1 - 5	\$30	\$30	0.0%	--	--	--	--	--	--
Day 6 - 10	\$60	\$60	0.0%	--	--	--	--	--	--
Day 11 - 15	\$100	\$100	0.0%	--	--	--	--	--	--
Graduate Continuing Scholar	--	--	--	--	--	--	\$50	\$50	0.0%
Undergraduate & Grad. Students -- 1st Week of Classes	--	--	--	\$20	\$20	0.0%	--	--	--
Graduate Students -- 2nd Week of Classes	--	--	--	\$50	\$50	0.0%	--	--	--
Graduate Students -- 3rd Week of Classes	--	--	--	\$100	\$100	0.0%	--	--	--
Masters Final	\$70	\$70	0.0%	--	--	--	--	--	--
Required Enrollment Fee for Graduate Students	--	--	--	\$718	\$748	4.2%	--	--	--
<b>Reinstatement Fee</b>	\$25	\$25	0.0%	--	--	--	--	--	--
<b>Restricted Enrollment Fee (per occurrence)</b>	--	--	--	--	--	--	\$25	\$25	0.0%
<b>Returned Check Fee</b>	\$30	\$30	0.0%	\$30	\$30	0.0%	\$30	\$30	0.0%
<b>Returned Direct Debit Fee</b>	\$30	\$30	0.0%	\$30	\$30	0.0%	\$30	\$30	0.0%
<b>Senior Fee (optional)</b>	--	--	--	\$2	\$2	0.0%	--	--	--
<b>Sponsored International Student Fee</b>	--	--	--	5% of fees	5% of fees	0.0%	--	--	--
<b>Student Class Schedule Replacement Fee</b>	--	--	--	--	--	--	--	--	--
<b>Student Counseling Service Fee</b>									
Late / No-Show Appointment Fee	--	--	--	\$10	\$10	0.0%	\$15	\$15	0.0%
<b>Study Abroad Fees</b>									
Academic Year	--	--	--	--	--	--	\$480	\$480	0.0%
Administrative Fee	\$350	\$350	0.0%	\$95	\$105	10.5%	--	--	--
Non-UI Sponsored Program Participants	--	--	--	--	--	--	\$120	\$120	0.0%
One Semester	--	--	--	--	--	--	\$360	\$360	0.0%
Program Fee	--	--	--	\$360	\$500	38.9%	--	--	--
Summer Session	--	--	--	--	--	--	\$150	\$150	0.0%
<b>Thesis Fees</b>									
Doctorate	--	--	--	\$100	\$100	0.0%	\$35	\$35	0.0%
Masters	\$100	\$145	45.0%	\$100	\$100	0.0%	\$25	\$25	0.0%
PhD, Doctorate of Musical Arts (DMA)	\$175	\$220	25.7%	--	--	--	--	--	--
Essay Fee - DMA	\$120	\$165	37.5%	--	--	--	--	--	--
Master's Thesis Publication Fee (hard copy) <sup>1</sup>	\$20	\$20	0.0%	--	--	--	--	--	--
Electronic Essay & Graduate Publication Fee for Dr. of Musical Arts students <sup>1</sup>	\$65	\$65	0.0%	--	--	--	--	--	--
<b>Transcript Fees</b>									
First and Additional Copies	\$13	\$15	15.4%	\$12	\$15	25.0%	\$12	\$15	25.0%
Special Handling Charge (early transcript; partial transcript)	\$25	\$25	0.0%	\$0	\$5	NEW	--	--	--
<b>Veterinary Medicine Mobile Computing Fee</b>	--	--	--	\$1,886 - \$2,500	\$2,500	ELIMINATE RANGE	--	--	--

<sup>1</sup> Publication fees, per universities' requests, are located in different sections of this table.

<sup>2</sup> For FY 2009, \$300 of this amount will be credited toward tuition.

The University of Iowa proposes to:

**Establish:**

- ♦ **Application Fees – Non-Degree Students** to help offset processing costs. Non-degree students are not currently assessed an application fee. Non-degree students include high school students taking University courses (the University will comply with Iowa Code §261E.7, the Post Secondary Enrollment Options Program); visiting students enrolling in regular courses or study abroad programs; students working on teaching certification or prerequisite coursework for professional colleges; and students taking courses for pleasure. These applications may take as much processing and staff time as applications submitted by degree-seeking students. All require transcript evaluation; residency determination; correspondence; follow up; adviser assignment; and registration assistance. Many require transfer course evaluation as well as departmental/college approval.

The University reports that the Office of Admissions processed nearly 2,300 non-degree applications during the past year. Several hundred non-degree applications are anticipated to be added to this processing load from the Consortium of Universities for International Students study abroad program, which was formerly administered by the University of Kansas. Through this program, undergraduate and graduate students from participating universities study abroad in Italy. Students must apply and be admitted to SUI as non-degree students.

- ♦ **Dentistry Fees (DDS Students) – Instrument Management System Fee – Graduate Student** to cover the costs associated with their instrument usage. The College of Dentistry currently charges DDS students; graduate students also utilize the instruments for their clinical experiences.
- ♦ **Student Programs/Matriculation Fees – Undergraduate International Student Orientation (additional program)** to allow the University's Office of International Students and Scholars (OISS) to continue to provide and expand upon transition assistance services to new undergraduate, international students.

The OISS orientation program addresses the unique legal and cross-cultural issues encountered by international students and takes place prior to the standard undergraduate orientation and academic advising program, which is required of all new undergraduates.

If approved, this fee would be charged to all new undergraduate degree-seeking students in an "F" or "J" immigration status.

- ♦ **Placement Services Fees (Career Center Employment Expo)** by consolidating two existing fees (Campus Interview Sign Up Fee and Student Resume Fee) into one. The Employment Expo is an online recruiting system designed to connect students and alumni with employers. The system allows students to upload resumes/cover letters, search and apply for jobs and internships, and research organizations; and employers to post full-time jobs/internships, search student resumes, and manage interview schedules. Undergraduate students can also access the **Iowa Career Exploration Network** to connect with over 500 professionals across the country. The fee will allow students to use the system and will be good for three years after graduation.



*(University of Iowa continued)*

**Increase:**

- ◆ **Application Fees (non-refundable) – Undergraduate International Student** to support the processing of applications from international students, which has increased by 200% in the last two years. International admissions evaluation is labor-intensive and costs much more to process than domestic-student applications.
- ◆ **Application Fees (non-refundable) – Graduate/Professional International Student** to support the processing of applications from international students, which has increased by 200% in the last two years. International admissions evaluation is labor-intensive and costs much more to process than domestic-student applications.
- ◆ **Dentistry Fees (DDS Students) – Instrument Management System Fee – Class of 2009** and the **Laboratory Supplies Fee (1<sup>st</sup> and 2<sup>nd</sup> year)** to meet the cost of providing the services.
- ◆ **Graduation Fees** to meet the rising labor costs associated with the degree application process and associated software costs, as well as rising costs for the Registrar's Office to hold commencement ceremonies at alternative venues due to the unavailability of Hancher Auditorium.
- ◆ **ID Card Replacement Fees** to offset the increased costs associated of production.
- ◆ **New Student Programs/Matriculation Fees** to help cover the increased costs associated with providing orientation services to new freshmen and transfer students and their parents during a thirteen-week period each summer. Each of the five Student Academic Support (SAS) departments invests considerable staff resources to introduce new undergraduates to the University and help students enroll in a first-semester schedule consistent with their goals.
- ◆ **REACH Program Fees (Realizing Educational and Career Hopes) – Two-Year Program Fees for Residents and Non-Residents** to remain equivalent with tuition for resident and non-resident undergraduates rates for FY 2010 as approved by the Board in December 2008.

REACH is a two-year certificate program for young adults (18 - 25 years old) with multiple learning and cognitive disabilities in its 1<sup>st</sup> year of operation. Eighteen students currently are enrolled and it is anticipated that up to 24 new students will be enrolled in the Fall of 2009.

The University reports that first-year students are experiencing significant growth and success, and are making steady progress toward goals related to integrated residence hall living, academic and social skills, community life, and career development—all of which will positively affect their future employability. The goal for REACH to become a leader in post-secondary education of students with multiple learning and cognitive disabilities requires that each of its educational goals are firmly established.

The ability of REACH to provide the necessary educational programming to meet the diverse, complex needs of students with multiple disabilities hinges on sufficient resources, especially highly qualified, dedicated staff. Typical economies of scale that might apply to undergraduate education costs, for instance, do not apply to REACH.

Although REACH staff has had a steep learning curve this year, it is essential for the staff to not be further over-extended and quality programming jeopardized. This means the hiring of additional staff to teach and advise as well as coordinate and participate in student evening and weekend activities.

*(University of Iowa continued)*

- ♦ **Thesis Fees (Masters; Ph.D./Doctorate of Musical Arts (DMA); and Essay Fee – DMA** to support staff that conduct comprehensive reviews of all theses preparation, workshops each semester, and hands-on tutorials for students requiring additional thesis preparation assistance. Staffing costs have increased and currently exceed the annual revenue generated by the fee.
- ♦ **Transcript Fees (First and Additional Copies)** to cover the increased costs associated with the production of academic records; all three universities are proposing the same amount.

**Eliminate:**

- ♦ **Placement Services Fees (By College) – Business and Liberal Arts as well as Nursing** because the Career Center has discontinued charging students and alumni the Job Bulletin fee and the Reference File fee and because two existing fees (Campus Interview Sign Up Fee and Student Resume Fee) were consolidated into the Career Center Employment Expo into one as described above.

**Decrease:**

- ♦ **Background Check Fees – Students/Patient Care** to bring the fee more in line with the actual cost; the current fee is consistently higher than the actual expense.

**Delete:**

- ♦ **Applied Music Fees (Arts and Cultural Events Fee)**; it is now considered a mandatory fee as approved by the Board in December.

Iowa State University proposes to:

**Establish:**

- ◆ **Transcript Fees – Special Handling Charge (early transcript; partial transcript)** to encourage students to project their transcript needs and process orders in a timely fashion.

**Increase:**

- ◆ Three non-refundable **Application Fees (1) Undergraduate Domestic Student; (2) Graduate Domestic Student; and (3) Graduate International Student** to cover the increased costs of managing a larger number of applications and the related required technology. These increases require changes to the Iowa Administrative Code.
- ◆ **Graduation Fees** to cover personnel costs associated with graduation evaluation and commencement-related activities
- ◆ Three card fees **(1) ID Card Annual Maintenance Fee (non-students/non-employees); (2) ID Card Replacement Fee; and (3) Key/Access Card Replacement Fee** to support the production of a more technologically advanced card.
- ◆ **New Student Program/Matriculation Fees** to help offset increased operating costs, such as staff salaries, printing and postage, facilities rental and food charges, family session programming, and expenses for summer orientation student counselors.
- ◆ Two **Publication Fees (1) Doctoral Dissertation Publication Fee; and (2) Master's Thesis Publication Fee** to meet the price increase of ProQuest/UMI, ISU's vendor that provides thesis microfilming, web access and distribution, archiving, and publication in Dissertation Abstracts International. This fee is in addition to the thesis fee.
- ◆ **Registration Fees – Required Enrollment Fee for Graduate Students** at the same 4.2% rate as for resident undergraduate students approved by the Board in December 2008.
- ◆ The **Study Abroad – Administrative Fee** to help cover the increased costs to administer study abroad programs.
- ◆ The **Study Abroad – Program Fee** to help cover the increased costs to promote the existing study-abroad programs and develop new ones; assist with the cost of site visits; and support further program evaluation and student advising.
- ◆ **Transcript Fees – First and Additional Copies** to cover the increased costs associated with the production of academic records; all three universities are proposing the same amount.

**Eliminate:**

- ◆ **Degree Audit Fees (additional copy)** because degree audits are now available on demand through ISU's on-line portal for confidential student information.
- ◆ The fee range for the **Veterinary Medicine Mobile Computing Fee** and replace it with a set fee to better represent the actual costs of providing each student with a laptop computer and software.

The University of Northern Iowa proposes to:

**Establish:**

- ◆ **Application Fees – Non-Degree Students** to help offset processing costs. Non-degree students are not currently assessed an application fee. Non-degree students include high school students taking University courses (the University will comply with Iowa Code §261E.7, the Post Secondary Enrollment Options Program); visiting students enrolling in regular courses or study abroad programs; students working on teaching certification or prerequisite coursework for professional colleges; and students taking courses for pleasure. These applications may take as much processing and staff time as applications submitted by degree-seeking students. All require transcript evaluation; residency determination; correspondence; follow up; adviser assignment; and registration assistance. Many require transfer course evaluation as well as departmental/college approval.
- ◆ **Employer Reimbursement Deferred Billing Fee** to cover the manual process to provide information on student bills to individuals (UNI would already have written consent from the student.)
- ◆ **Immunization Record Late Fees** to encourage students to submit their immunization records by the tenth day of the first term in which they are enrolled to ensure accurate filing of vaccination records with the Iowa Department of Public Health.

**Increase:**

- ◆ **Applied Music Fees – Instrument Rental (per instrument)** fee to maintain instruments; costs for repair and upkeep continue to increase.
- ◆ **Developmental Course Fees – Minimum Fee** to remain equivalent with tuition for two credits at the resident undergraduate rate for FY 2010 as approved by the Board in December 2008. This fee is for courses offered through the Division of Continuing Education and covers faculty salaries for those offering the instruction.
- ◆ **Graduation Fees** to cover the increased costs of staging commencement ceremonies, including providing diplomas and diploma covers, salaries, and postage.
- ◆ **New Student Programs/Matriculation Fees** to cover the inflationary costs associated with delivering programs and for meals at orientation, which had been charged separately.
- ◆ **Two Price Laboratory School Fees (1) K-12 Fee; and (2) Nursery School Program Fee** at the same 4.2% rate as for resident undergraduate students approved by the Board in December 2008.
- ◆ **Transcript Fees – First and Additional Copies** to cover the increased costs associated with the production of academic records; all three universities are proposing the same amount.

**Eliminate:**

- ◆ **Placement Services Fee – Education – Alumni User Fees** because Career Services no longer provides education credential placement services.

**Rename:**

- ◆ **Microfilm Fee – Doctoral Dissertation** to **Doctoral Dissertation** for consistency in establishing common titles as indicated in the Board's Policy Manual.