

MEMORANDUM

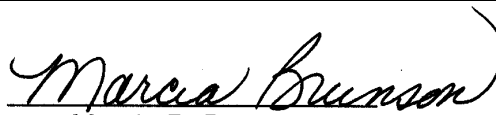
To: Board of Regents
From: Board Office
Subject: Approval of School Calendar for the Iowa Braille and Sight Saving School
Date: June 7, 2004

Recommended Action:

Approve the School Calendar for the Iowa Braille and Sight Saving School for the period of July 1, 2004, through June 30, 2005.

Executive Summary:

- | | |
|---|---|
| <p><u>Policy Manual Requirement</u></p> | <ul style="list-style-type: none"> • In accordance with the <u>Board of Regents Policy Manual</u> §6.12, the Board is asked to approve the school calendar for the Iowa Braille and Sight Saving School. The calendar is attached to this memorandum. |
| <p>Instructional Days</p> | <ul style="list-style-type: none"> • The School proposes to begin its instructional year on August 18, 2004, and conclude the school year on June 1, 2005. Total instructional days for students equal the state mandated 180 days. Most faculty are contracted for 189 days primarily covering the standard school year. • The calendar also reflects the programming provided during the summer months. |
| <p>Holidays</p> | <ul style="list-style-type: none"> • The calendar contains the required number of holidays as mandated by state law, Board of Regents policy, and the applicable collective bargaining agreements. |
| <p>Coordination with local community school</p> | <ul style="list-style-type: none"> • The proposed calendar is aligned as much as possible with the Vinton/Shellsburg Community School District, which cooperates with IBSSS to provide mainstream classroom experiences for IBSSS students. |


 Marcia R. Brunson

Approved: 
 Gregory S. Nichols

Acronyms used in the calendar on the following page:

QPVI – “Quality Programming for the Visually Impaired”
ESY – “Extended School Year”
HB – “Home Bound Busing”
SB – “School Bound Busing”

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July 2004 - June 2005 Iowa Braille School Calendar

Jul 2004						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug 2004						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sep 2004						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Oct 2004						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Nov 2004						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec 2004						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- July
- 5 Holiday - Independence Day
 - 11 - 23 Summer Session
- August
- 11 11 and 12 Summer Institute
 - 17 New Employee Workshop
 - 18 19 and 20 - Employee Workshop
 - 22 Registration - Faculty 1/2 Day
 - 23 First Day of Classes
 - 30 School Picture Day
- September
- 6 Holiday - Labor Day - SB Busing
 - 10 QPVI
 - 22 ICN Vision Mtg
- October
- 1 QPVI
 - 6 HB Busing
 - 7 7-10 Conf. Track Meet
 - Faculty Work Day
 - No School - Fall Vision Conf.
 - 8 Faculty Work Day
 - No School - Fall Vision Conf
 - 29 End of 1st Quarter - 47 days
 - Faculty 1/2 Day 5-9 pm
 - Family Weekend
 - 30 Faculty 1/2 Day 8-Noon
 - Family Weekend
- November
- 1 No School - SB Busing
 - 5 QPVI
 - 24 HB Busing
 - 25 Holiday - Thanksgiving
 - 26 Holiday - Thanksgiving
- December
- 3 QPVI
 - 22 HB Busing
 - 23 No School
 - 24 Holiday - Christmas
 - 27 Holiday
 - 28 No School
 - 29 No School
 - 30 No School
 - 31 Holiday - New Years

- January
- 2 SB Busing
 - 3 Classes Resume
 - 7 QPVI
 - 14 End of 2nd Quarter - 45 days
 - 17 Holiday - Martin Luther King Jr. Day
 - SB Busing
 - 21 and 22 - Wrestling Conf. Meet
- February
- 4 QPVI
 - 24 ICN Vision Mtg
- March
- 4 QPVI
 - 18 End of 3rd Quarter - 44 days
 - 21 No School
 - 22 No School
 - 23 No School
 - 24 No School
 - 25 No School
 - 28 No School - SB Busing
- April
- 1 QPVI
 - 4 Face-to-Face Vision Mtg
 - 28 Apr. 28 - May 1 - Swimming and Forensics Conf. Meet
- May
- 6 QPVI
 - 13 and 14 Prom Weekend
 - 27 End of 4th Quarter
 - End of 4th Quarter - 44 days
 - 28 Faculty 1/2 Day
 - Graduation 11 a.m.
 - 30 Holiday - Memorial Day
 - 31 Faculty Work Day
- June
- 1 Faculty Work Day
 - 12 - 24 Summer Session

Jan 2005						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Feb 2005						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Mar 2005						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Apr 2005						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2005						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jun 2005						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Make-up days, if needed: May 31, June 1, 2 ...

Administration may request Board approval to alter the calendar in order to make up unforeseen lost time.

**Iowa Braille School
2004 - 2005 School Calendar Details**

1. Student Calendar - Quarter and Semester Dates

October 29, 2004	End of First Quarter	47 Days	
January 14, 2005	End of Second Quarter	45 Days	
	End of First Semester		92 Days
March 18, 2005	End of Third Quarter	44 Days	
May 27, 2005	End of Fourth Quarter	44 Days	
	End of Second Semester		<u>88 Days</u>
			180 Days

2. Standard Teacher Calendar

Standard Teacher contracts consist of 189 faculty contract days between August 18, 2004 and June 1, 2005. (190 faculty contract days for new faculty). The nine extra faculty contract days, in addition to instructional days, (10 extra faculty contact days for new faculty) are listed below.

August 17, 2004	1 day (for new faculty only)
August 18, 2004	1 day
August 19, 2004	1 day
August 20, 2004	1 day
August 22, 2004	1/2 day
October 7, 2004	1 day
October 8, 2004	1 day
October 29, 2004	1/2 day (5 – 9 p.m.)
October 30, 2004	1/2 day (8 – noon)
May 28, 2005	1/2 day
May 31, 2005	1 day
June 1, 2005	<u>1 day</u>
	9 days (10 days for new faculty)

3. 2004/2005 Scheduled Paid Holidays for eligible Merit staff, Institutional Officials and P and S

July 5, 2004	Independence Day
September 6, 2004	Labor Day
November 25, 2004	Thanksgiving Day
November 26, 2004	Holiday
December 24, 2004	Holiday
December 27, 2004	Holiday
December 31, 2004	Holiday, New Year's Day
January 17, 2005	Dr. Martin Luther King's Birthday
May 30, 2005	Memorial Day
Two additional unscheduled days are accrued as vacation.	

This calendar follows as nearly as practical, the Vinton/Shellsburg Community School District Calendar.