

MEMORANDUM

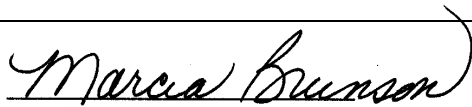
To: Board of Regents
From: Board Office
Subject: Adoption of Administrative Rule
Date: May 10, 2004

Recommended Actions:

1. Adopt amendments to the Iowa Administrative Code §681, Chapters 1 and 2.
2. Authorize the Executive Director to file the adopted rule in the appropriate format.

Executive Summary:

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| Board approval | <ul style="list-style-type: none"> • At its April 2004 meeting, the Board approved filing an amendment to the Board's administrative rules relative to admission fees. |
| Amend rules to remove reference to specific amounts | <ul style="list-style-type: none"> • Specific dollar amounts for the various admission fees have been stated in the rules. Given that these fees may be changed annually and the administrative rulemaking process is quite lengthy, it is impractical to state specific amounts in the rules. • Board policy requires that increases to fees must be taken to the Board twice before approval. Websites and various publications of the universities which are available to prospective students provide listings of the various admission fees. • Text of the rule revision is attached to this memorandum. |
| Notice published | <ul style="list-style-type: none"> • The Notice of Intended Action was published on March 31, 2004. The notice established a comment period ending April 20, 2004, and set the date for a public hearing on that day. |
| Public hearing | <ul style="list-style-type: none"> • The public hearing was held at the Board Office. No written or oral comments were received. |
| Filing | <ul style="list-style-type: none"> • The rule amendment will be filed for adoption following approval by the Board. |


 Marcia R. Brunson

Approved: 
 Gregory S. Nichols

681 – 1.1(262) Admission of undergraduate students directly from high school. Students desiring admission to the University of Iowa, Iowa State University, or the University of Northern Iowa must meet the requirements in this section and also any special requirements for the curriculum, school, or college of their choice.

Applicants must submit a formal application for admission, together with a ~~\$20~~ the appropriate application fee as approved by the state board of regents pursuant to Iowa Code subsection 262.9(18) for U.S. citizens or permanent residents for applicants to Iowa State University and the University of Northern Iowa or a \$30 application fee for applicants to the University of Iowa and a \$50 application fee for foreign students, and have their secondary school provide a transcript of their academic record, including credits and grades, rank in class, and certification of graduation. Applicants must also submit scores from the American College Test (ACT) or the Scholastic Aptitude Test (SAT), or the equivalent, as determined by each university. The Test of English as a Foreign language (TOEFL) is required of foreign students whose first language is not English. Applicants may be required to submit additional information or data to support their applications.

681—1.2(262) Admission of undergraduate students by transfer from other colleges. Students desiring admission to the University of Iowa, Iowa State University, or the University of Northern Iowa must meet the requirements in this section and also any special requirements for the curriculum, school, or college of their choice.

Applicants must submit a formal application for admission, together with a \$20 the appropriate application fee as approved by the state board of regents pursuant to Iowa Code subsection 262.9(18) for U.S. citizens or permanent residents for applicants to Iowa State University and the University of Northern Iowa or a \$30 application fee for applicants to the University of Iowa and a \$50 application fee for foreign students, and request that each college they have attended send an official transcript of record to the admissions office. High school academic records and standardized test results may also be required. The Test of English as a Foreign language (TOEFL) is required of foreign students whose first language is not English.

681—2.27(262) Graduate college.

2.27(1) *Admission.* Admission to the graduate college may be granted to a graduate of an institution in the United States which is accredited by a recognized regional association. For information concerning graduate study in a particular academic discipline, prospective students are invited to correspond with the head of the department in which they wish to study.

Application forms are available from the Office of Admissions, 7 Beardshear Hall at <http://www.admissions.iastate.edu/>. These forms, together with official transcripts, the appropriate application fee as approved by the state board of regents pursuant to Iowa Code subsection 262.9(18) and a statement of quartile rank, should be forwarded to the Office of Admissions at least one month prior to the opening of the quarter in which the student wishes to matriculate. ~~An application fee of \$10 is charged each applicant formally applying for admission to the graduate college.~~ If the undergraduate degree is from Iowa State University or if the student is applying for nondegree admission, no application fee is assessed.

2.27(6) Nondegree admission. A graduate of a university or college in the United States may be granted nondegree admission in order to: (1) transfer graduate credit earned at Iowa State University to other institutions, (2) enroll occasionally in off-campus graduate courses, or (3) take graduate courses without pursuing an advanced degree.

Transfer from nondegree admission to full admission requires submission of complete academic records, recommendation by the department head and the approval of the graduate dean, and payment of ~~an~~ the appropriate application fee as approved by the state board of regents pursuant to Iowa Code subsection 262.9(18) of \$10 by those who do not have an undergraduate degree from Iowa State University.