

Council Bluffs, Iowa
May 22-23, 1952

The State Board of Education met at the Iowa School for the Deaf, Council Bluffs, Iowa, on Thursday and Friday, May 22 and 23, 1952.

PRESENT:

All sessions: Mrs. Archie, Mr. Hamilton, Mrs. Kyseth, Mr. Munger, Mr. Plock, Mr. Rider, and Mr. Stevens, members of the State Board of Education; Mr. Dancer and Mr. Gernetzky, members of the Finance Committee; Miss Lenihan, assistant secretary; President Hancher, Provost Davis, and Business Manager Ambrose, of the State University; Business Manager Platt and Director of Information Elder, of the Iowa State College; President Maucker, Dean Nelson, and Business Manager Jennings, of the Iowa State Teachers College; Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf; Superintendent Spear and Business Manager Wynn, of the State Sanatorium; and Superintendent Overbeay, of the Iowa Braille and Sight-Saving School.

May 22, forenoon session only: Mr. Rupe, member of the State Board of Education.

May 22, forenoon and afternoon sessions only: Mr. Hagemann, member of the State Board of Education.

May 22, forenoon session only, and May 23: President Friley, of the Iowa State College.

ABSENT:

May 22, afternoon and evening sessions: President Friley, of the Iowa State College.

May 22, afternoon and evening sessions, and May 23: Mr. Rupe, member of the State Board of Education.

May 22, evening session, and May 23: Mr. Hagemann, member of the State Board of Education.

President Rider in the chair, and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business was transacted on May 22, 1952, when the Board convened at ten a.m.

RECESS - COMMITTEE MEETINGS. President Rider recessed the meeting and requested those present to proceed with committee business until called. President Rider reconvened the Board at 4:30 p.m.

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GROUP INSURANCE - IOWA STATE COLLEGE - IOWA STATE TEACHERS COLLEGE - REPORT OF BIDS. The following report was submitted:

The Building and Business Committee of the State Board of Education met in the Board Office, State Office Building, Des Moines, Iowa, at 2:00 p.m., April 17, 1952.

Present: Mr. Rupe and Mr. Stevens, of the Committee; Mr. Hagemann, member of the Board; Mr. Gernetzky and Mr. Dancer of the Finance Committee; President Maucker and Business Manager Jennings of the Iowa State Teachers College; and Assistant to the President Ayres, Business Manager Platt, and Professor H. L. Eichling of the Iowa State College.

Mr. Rupe presided, and Mr. Dancer acted as secretary of the meeting.

Group Life Insurance - Iowa State College, Iowa State Teachers College - Bids.
Bids on group life insurance for Iowa State College and Iowa State Teachers College, submitted by the companies listed below, were publicly opened and read:

Aetna Life Insurance Company Hartford, Connecticut	North American Life and Casualty Company Minneapolis, Minnesota
Business Men's Assurance Company Kansas City, Missouri	The Prudential Insurance Company of America, Newark, New Jersey
Connecticut General Life Insurance Company, Hartford, Connecticut	Washington National Insurance Company Evanston, Illinois
American Mutual Life Insurance Company Des Moines, Iowa	The Travelers Insurance Company Hartford, Connecticut
Continental Assurance Company Chicago, Illinois	The Paul Revere Life Insurance Company Worcester, Massachusetts
Teachers Insurance and Annuity Asso- ciation of America, New York, N.Y.	New England Mutual Life Insurance Com- pany, Boston, Massachusetts
General American Life Insurance Com- pany, St. Louis, Missouri	Northwestern National Life Insurance Company, Minneapolis, Minnesota
Minnesota Life Insurance Company St. Paul, Minnesota	Monarch Life Insurance Company Springfield, Massachusetts
Metropolitan Life Insurance Company New York, N.Y.	John Hancock Mutual Life Insurance Company, Boston, Massachusetts
New York Life Insurance Company New York, N.Y.	United Benefit Life Insurance Company Omaha, Nebraska
Occidental Life Insurance Company of California, Los Angeles, California	Bankers Life Company Des Moines, Iowa
Massachusetts Mutual Life Insurance Co. Springfield, Massachusetts	

Pacific Mutual Life Insurance Company
Los Angeles, California

North American Accident Insurance
Company, Chicago, Illinois

World Insurance Company
Omaha, Nebraska

Northern Life Insurance Company
Seattle, Washington

The Lincoln National Life Insurance
Company, Fort Wayne, Indiana

Equitable Life Assurance Society of the
United States, New York, N.Y.

All bids were in triplicate except those from the Aetna Life Insurance Company and Business Men's Assurance Company. Copies of the bids were turned over to the State Insurance Department and officials of the Iowa State College and the Iowa State Teachers College for analysis and evaluation.

On motion, the report was accepted.

GROUP INSURANCE - IOWA STATE COLLEGE - IOWA STATE TEACHERS COLLEGE - REPORTS OF COMMITTEES. Business Manager Platt submitted the following report and recommendation of the Insurance and Annuity Committee of the Iowa State College:

The Insurance and Annuity Committee submits herewith its report and recommendations relative to the Group Life Insurance bids received by the State Board of Education on April 17, 1952.

Notice to bidders was published on March 15, 1952 and specifications were made available on the same date. Twenty-nine bids were received. These bids have been analyzed and evaluated by this committee, by the committee of the Teachers College and by Messrs. Van Cleave and Magnuson, Actuaries in the State Insurance Department.

After careful study it is the judgment of the Committee that the evaluation of bids should be based on the following factors:

- a. Compliance with specifications
- b. Net cost of the plan
- c. Stability and standing of the bidder
- d. Experience of the bidder in establishing and operating similar group plans.
- e. Service from home office and local agent

Seven bidders failed to meet the specification regarding waiver of premiums in case of total disability occurring prior to age 65, as follows:

The Aetna Life Insurance Company
Business Men's Assurance Company
Lincoln National Life Insurance Company
New York Life Insurance Company
Pacific Mutual Life Insurance Company
The Traveler's Insurance Company
Paul Revere Life Insurance Company

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Since death claims will be the same in all cases, and since reserves for surplus and contingencies and conversion costs will not differ greatly among companies, evaluation of bids on the basis of net cost depends primarily on the amount required by each company to meet expenses or "retention". Following is a tabulation of retentions in terms of per cent of premiums on both 65% and 40% loss ratios:

Bidder	65% Loss Ratio	40% Loss Ratio
	Average Retention	Average Retention
	Percentage	Percentage
	First five years	First five years
Bankers Life Co., Des Moines	8.2	8.7
Mass. Mut. Life Ins. Co.	8.2	8.7
Prudential Ins. Co.	8.7	8.4
Gen'l American Life Ins. Co., St. Louis	8.9	8.4
United Benefit Life Ins. Co., Omaha	9.5	9.5
Connecticut Gen'l Life Ins. Co.	9.9 (8.25***)	6.85 **
Equitable Life Assur. Soc. N.Y.	9.9	8.8
Metropolitan Life Ins. Co., N.Y.	9.94	9.83
Occidental Life Ins., Calif.	11.19	10.49
Teachers Ins. & Ann. Assn., N.Y.	11.9	
John Hancock Mut. Life Ins. Co.	11.2	10.7
Minnesota Mut. Ins. Co., St. Paul	12.07	12.07
Monarch Life Ins. Co., Springfield	12.2	
Washington Nat'l Ins. Co., Evanston, Ill.	12.7	32.8
Continental Assurance Co.	13.5	13.5
No. Am. Life & Casualty Co., Mpls.	14.0	13.5
American Mut. Life Ins. Co.	18.2 *	19.4 *
World Ins. Co. of Omaha	20.0	20.0
Aetna Life Ins. Co.	Did not meet specifications	
Business Men's Assur. Co., K.C., Mo.	Did not meet specifications	
Lincoln Nat'l Life Ins. Co.	Did not meet specifications	
New England Mut. Life Ins. Co.	Noretention figure quoted	
New York Life Ins. Co., New York	Did not meet specifications	
No. Am. Accidental Ins. Co., Chicago	No reply to questionnaire	
No. Life Ins. Co. of Seattle	No reply to questionnaire	
Pacific Mutual Life Ins. Co., L.A., Cal.	Did not meet specifications	
Paul Revere Life Ins., Worcester, Mass.	Did not meet specifications	
Travelers Ins. Co.	Did not meet specifications	
Northwestern Nat'l Life Ins. Co.	No retention figure quoted.	

* Includes 10% additional for contingency reserve.

** Appears to actuaries to be typographical error.

*** Inconsistent with original bid. Does not incl. commissions

These retentions are not guaranteed but are estimates of each company based on its experience. Appended also is the report of the actuaries of the State Insurance Commissioner's Office. Commissioner Charles Fisher advises us that we can rely on these estimates as fairly representing current costs of the companies.

On the basis of retention only it will be noted that there is little choice among the following three low bidders.

Bidder	65% Loss Ratio Average Retention Percentage First five years	40% Loss Ratio Average Retention Percentage First five years
Bankers Life Company, Des Moines	8.2	8.7
Massachusetts Mutual Life Insurance Company	8.2	8.7
Prudential Insurance Company	8.7	8.4

A tabulation of other pertinent data applying to each of these three bidders listed alphabetically is as follows:

Bankers Life Company

Favorable factors

1. Complied with specifications
2. Satisfactory as to stability and standing
3. Satisfactory experience with similar group plans (Carrier of State University of Iowa group plan)
4. Home office service readily available
5. Conversion costs should be very reasonable on present formula
6. An Iowa company

Unfavorable factors

1. No established local agent
2. Less group experience than larger companies

Massachusetts Mutual Life Insurance Company

Favorable factors

1. Complied with specifications
2. Satisfactory as to stability and standing
3. Satisfactory experience with similar group plans

Unfavorable factors

1. No local agent and not well known in this community
2. Less group experience than other companies

Prudential Insurance Company of America

Favorable factors

1. Complied with specifications
2. Satisfactory as to stability and standing
3. Satisfactory experience with similar group plans. One of the largest group insurance carriers in the nation. (Carrier for such institutions as University of Michigan, Purdue and Rutgers, and 1084 policy holders in present voluntary plan inaugurated at Iowa State College in 1929)
4. Qualified local agent and Company plans to open group office in Des Moines July 1, 1952
5. Lowest gross rate (except Occidental), requiring less advance premium payments (0.83 per \$1000 per month)
6. Largest Iowa insurance tax payer of the three being considered

Unfavorable factors

1. Conversion costs probably less favorable than Bankers Life Company
2. Percentage of assets represented by surplus not as large as other two companies

On the basis of net cost, there is little to choose among the three companies. However, on the basis of all five factors considered in evaluation of the bids, it is the judgment of this Committee that the choice should lie between Bankers Life Company and Prudential Insurance Company of America.

Business Manager Jennings submitted the following report and recommendation of the Retirement Annuity Committee of the Iowa State Teachers College:

We wish now to submit our recommendations regarding group insurance. We have circulated a questionnaire among all regular employees of the college to discover their attitudes toward the problem. We have had several joint meetings with members of the Insurance and Annuity Committee of Iowa State College. We have had the guidance and advice of Mr. Harry H. Hagemann, of the State Board of Education. Together with the Iowa State College committee, we have prepared specifications for the kind of group insurance that seems most desirable and have received bids from 29 insurance companies.

Last week two of us met at Des Moines with members of the Iowa State College committee, the Commissioner of the State Insurance Department and two of his actuaries, and Mr. Hagemann and Mr. W. S. Rupe, of the State Board of Education. We went over the bids which had been received. Our recommendation is that group insurance, as detailed in the specifications submitted, be secured from

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one of the three companies whose names follow:

Bankers Life Company
Massachusetts Mutual Life Insurance Company
Prudential Insurance Company

All three companies are among the twenty largest life insurance companies in the United States. Their retention costs (costs for providing the required services) seem to be the lowest among the various bidders. No one of the three has a significant advantage over the other two in this respect. The chief advantage of the Prudential is that it is the largest company; of the Bankers Life, that it is an Iowa company; of the Massachusetts Mutual, that its per cent of surplus is greater than that of either of the other companies. We feel that the best interests of the employees of the college will be served if you recommend that the State Board of Education approve a contract with one of the above-mentioned companies.

GROUP INSURANCE - IOWA STATE COLLEGE - IOWA STATE TEACHERS COLLEGE - AWARDING OF CONTRACT. The reports of the Insurance and Annuity Committees of the Iowa State College and the Iowa State Teachers College, and the analysis made by the actuaries in the State Insurance Department, were discussed and considered.

Mrs. Kyseth moved that the contracts for group insurance for the employees of the Iowa State College and the Iowa State Teachers College be awarded to the Bankers Life Company, Des Moines, Iowa, on the basis of that firm's combined bid; and that the President or the Secretary of the Iowa State College and the Iowa State Teachers College be authorized to sign the contracts.

The motion was seconded by Mr. Hamilton and passed, with Mr. Plock not voting because of relationship to one of the bidders.

RECESS. President Rider recessed the meeting for further committee work until 6:30 p.m., when the Board would meet in the Auditorium for dinner.

MEETING WITH FACULTY - IOWA SCHOOL FOR THE DEAF. At 6:30 p.m., in the Auditorium in the Main Building, the faculty of the Iowa School for the Deaf met with the Board and, after dinner, the principals reported about the progress, the aims, and the needs of the divisions.

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The following business pertaining to general or miscellaneous matters was transacted on May 23, 1952:

APPROVAL OF MINUTES - MEETING HELD APRIL 10-11, 1952. On motion, the minutes of the meeting of the State Board of Education that was held on April 10-11, 1952, were corrected and approved.

WAYS AND MEANS COMMITTEE - REPORT OF MEETING HELD MAY 9, 1952. Mr. Plock submitted the following report of the Ways and Means Committee:

A meeting of the Ways and Means Committee of the State Board of Education was held in the Old Capitol at the State University of Iowa, Iowa City, Iowa, at 2 p.m., Friday, May 9, 1952.

Present: Mr. Plock, Mr. Hagemann, and Mr. Rider, members of the Ways and Means Committee; Mrs. Kyseth, Mr. Rupe, and Mr. Stevens, members of the State Board of Education; Mr. Dancer and Mr. Gernetzky, members of the Finance Committee; Miss Lenihan, secretary of the Committee; Business Manager Ambrose and Head of Information Service Jordan, of the State University; Business Manager Platt and Director Elder and Associate Director Disque, Information Service, of the Iowa State College; Business Manager Jennings, and Director of Information Service Holmes, of the Iowa State Teachers College; Business Manager Wynn, of the State Sanatorium; and Superintendent Overbeay, of the Iowa Braille and Sight-Saving School.

Mr. Plock stated that there were two matters to be considered, public information programs and legislative askings; and that, because Mr. Jordan, Mr. Elder, Mr. Disque, and Mr. Holmes were present, the proposed information programs of the State Board of Education would be considered first.

Report of Special Committee - Public Information Programs. Mr. Disque submitted the following report of the Special Committee:

The objectives of a program of public information for the State Board of Education should, in the main, be:

- 1) to acquaint the citizens of Iowa with the program of public higher education in the state - the broad philosophy, aims, objectives, and needs;
- 2) to develop constant awareness of the unique and highly regarded system for the operation and control of the functions of higher education in Iowa;
- 3) to assure public action as well as understanding in the support of the objectives and activities of the State Board of Education and the institutions which it controls.

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It is axiomatic that good public relations are not purchased by weight or measure, they are not decreed nor established by fiat, they must first be deserved and then secured by a multi-faceted program which employs the best and most appropriate means of informing the various segments of the public.

Therefore, the State Board of Education is urged to regard the matter of its public information program as a two-part problem:

- 1) a long-range program of information designed to acquaint the public and to encourage understanding;
- 2) a short-range program of information designed to inform legislators and such segments of the public as may affect the legislative appropriations to Board of Education institutions by the next general assembly;

This separation of the problem is urged in order that it be understood that neither the desirability nor the effectiveness of a public information program should be judged on the basis of results obtained with a short-range program.

The Short-Range Program

There is an immediate need to place before the candidates for legislative and executive posts in the State Government the essential facts and factors which are bound to influence the askings for the Board institutions in the next General Assembly.

The most desirable situation would seem to be one in which materials could be prepared for use with candidates prior to the June primaries. However, it seems doubtful that a "platform" of major factors could be pulled together in usable form in time. Therefore, it would seem desirable to work toward the development of:

- 1) a series of fact sheets presenting in concise, understandable terms the major factors which will influence legislative askings for Board institutions;
- 2) a program of distribution of these fact sheets and dissemination of the information therein by every means which can be made available.

Included in the program of dissemination is distribution to the mass media, preparation of speech resource materials for the use of Board members and employees and the preparation of the first annual Board publication on "Current Achievements and Problems of Public Higher Education in Iowa". (See Long-Range Program, sub-head, Publications Program.)

The Long-Range Program

The first concern in looking to the establishment of a long-range program is the matter of establishing an organization, method and pattern which will assure a constant attention and development of the program and provide a continuity in carrying out the program. The following are, therefore, suggested:

1. Public Information Committee. That a Public Information Committee be established to consult on public information matters with the executive secretary of the State Board of Education. This committee should include the public information director (or delegated person) from each of the state higher educational institutions. It is further suggested that this committee meet with the executive secretary prior to each Board meeting, preferably after the docket has been completed and several days prior to the meeting. At this time the committee discussions could be expected to center upon the up-coming Board business and its suitability, and desirability as well, for news release. On these occasions, also, the committee would be expected to discuss and plan concerning the total information program, thereby assuring continuous attention and continuity for the program. The committee should also coordinate the production of such public information materials as are deemed necessary.
2. Press and Radio Relations. The press and radio relations of the State Board of Education should be studied to assure that every opportunity for constructive news making may be seized and that every instance of adverse public mention may be assured at least of accurate information and correct perspective. The suggested establishment of the consulting committee offers the best arrangement for beginning the development of a press and radio relations program operating chiefly through the secretary of the State Board of Education.
3. Publications Program. It is suggested that a program of publications be instituted for two reasons:
 - 1) to provide information tools for use in the continuing program of keeping the public advised;
 - 2) to provide regular and proper occasions when the Board, in effect, speaks to the people to whom it is responsible.

The publications should be broad in scope in terms of the system of higher and special education and should be meaningful and newsworthy. Three major publications are suggested at this time:

- 1) a general booklet telling the nature of the system, the Board, and the institutions in the system;

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- 2) a financial report - interpreted and presented for lay understanding - to be published annually about October 1 and to be planned in such manner as to provide information annually on fiscal operations, with interpretation on the point of what the State receives in return for its share in the financing, and to be useful in the program of information in those years just before legislative sessions.
- 3) a publication on current achievements and problems of public higher education and special education in Iowa to be published about May 1 of each year, thus being useful in introducing the matters of concern in a year preceding a legislative session and in maintaining a public awareness in off years. It is this publication which could result from the preparation of fact sheets for this year.

Necessarily the process of collecting and building mailing lists must be undertaken if a distribution system for printed materials is to be effective.

4. Speaker's Service. It is suggested that a speaker's service be established designed to provide Board members with materials for use in public appearances representing the Board. These materials would concern the same general subject matter as could be expected to appear in the suggested publications, but they would be in such form with supplementary aids - audio-visual - as to make them most useful in public appearances. Certainly a phase of this aspect of the program would be the encouragement of such appearances by Board members and, perhaps, a booking activity.
5. Film Program. It is also suggested that the State Board of Education consider the production of a film on the institutions and the Board. This would have a broad approach with a useful life of five years or more, and would be used wherever possible to further explain by the audio-visual technique the nature and function of public higher education and its management in Iowa.

The foregoing outline is not intended to be complete nor exhaustive. Such programs are best developed after the basic concepts are agreed upon, and they should allow for the introduction of new ideas and techniques and be adaptable to changing conditions.

Mr. Hagemann moved that the report be accepted and recommended to the State Board of Education. The motion was seconded by Mr. Rider and passed.

Executive Session. The Committee resolved itself into executive session with the other members of the Board and the members of the Finance Committee present. The Committee arose from executive session and resumed regular business.

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Legislative Askings, 1953-1955. Mr. Plock reported that in executive session the following action was taken:

Mr. Rider moved that the Chairman request the executives of the institutions to furnish the members of the Ways and Means Committee with a comparative breakdown of the legislative askings for 1953-1955, using titles and divisions as set out in annual budgets on the pages indicated:

	<u>Page Number of Budget</u>
State University	1.3 - 1.9, inclusive.
Iowa State College	1st section of page 6, and 423-431, inclusive.
Iowa State Teachers College	Form to be followed is the one that will appear in the 1952-1953 budget regarding income and the expenditures by departments.
State Sanatorium	1-3, inclusive.
Iowa School for the Deaf	1, 2, 4-7, inclusive.
Iowa Braille and Sight-Saving School	1-6, inclusive.

and indicating the number of people in each department affected by increased askings for salaries; and that the motion was seconded by Mr. Hagemann and passed.

The action taken in executive session by the Committee was approved and ratified.

It was moved that the report and recommendations of the Ways and Means Committee be approved and accepted and the actions ratified. The motion was seconded and passed.

PUBLIC INFORMATION COMMITTEE - APPOINTMENT. It was moved that a Public Information Committee, as recommended by the Ways and Means Committee, be established; and that Mr. Dancer, Mr. Gernetzky, and the Directors of Information Service at the three state institutions of higher learning be appointed members of the Public Information Committee, with Mr. Dancer as chairman. The motion was seconded and passed.

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APPROVAL OF FINANCE COMMITTEE MINUTES. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University of Iowa	April, 1952
Iowa State College	April, 1952
Iowa State Teachers College	April, 1952
State Sanatorium	April, 1952
Iowa School for the Deaf	March, 1952
Iowa Braille and Sight-Saving School	April, 1952

STRAYER REPORT - RECOMMENDATIONS. Further consideration was given to the report and recommendations made by Dr. George D. Strayer, and the Secretary was requested to place the following items on the docket of the next meeting:

1. Recommendation that an interinstitutional committee on library resources be established.
2. Recommendation that Lakeside Laboratory be placed under its own administrative board containing representatives of the scientific faculties of the three institutions, and probably the Conservation Commission, nominated by the presidents.

DETERMINATION OF RULES AND POLICIES - REPORT. President Hancher reported that Dr. Robert F. Ray, director of the Institute of Public Affairs of the State University, had completed the work assigned to him by the Board at the meeting held on November 29-30, 1950, in connection with the classification of the minutes of the State Board of Education and its Finance Committee, and would be ready to present the completed work at the June meeting.

LEGISLATIVE ASKINGS - BUDGET AND FINANCIAL CONTROL COMMITTEE. It was the consensus that the meeting with the Budget and Financial Control Committee to discuss the legislative askings of the State Board of Education should be some time during the early Fall, 1952.

BUSINESS MANAGERS COMMITTEE ON COORDINATION - REPORT. Business Manager Ambrose reported:

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1. That, prior to the next meeting of the Board, the Business Managers Committee on Coordination and the Finance Committee hoped to meet with the State Comptroller and the State Auditor to discuss the formula for computing costs per student.

2. That further consideration would be given to the following:

- a. Auditor's report on Departmental Equipment Inventory Control.
- b. Auditor's Special Report dated August 6, 1951.

3. That, although the law provides that all departmental reports for the Budget Report of the Governor and the State Comptroller for the biennium 1953-1955 should be submitted to the State Comptroller by September 1, 1952, the State Comptroller would agree to extend the date to November 1st if the State Board of Education would agree to have the Business Managers prepare a sufficient number of copies of its section in final form for use as copy by the printer.

AMERICAN COUNCIL ON EDUCATION - REPORT OF MEETING. Mrs. Archie, Mr. Hamilton, Mr. Plock, Mr. Stevens, Mr. Dancer, and Mr. Gernetzky stated that they had attended the annual meeting of the American Council on Education in Chicago on May 2-3, 1952, and made reports about the meeting.

ACADEMIC FREEDOM. Mr. Hamilton stated that the discussion of academic freedom would be carried over until the next meeting of the Faculty Committee and that, in the meantime, the Presidents would furnish members of the Board with information about that subject.

IOWA OLD AGE AND SURVIVOR INSURANCE SYSTEM - AMENDMENTS. Mr. Dancer stated that a special legislative interim committee is making a study of the present Iowa Old Age and Survivor Insurance System, and that the committee is anxious that all state departments make recommendations for any revisions to the system which seem to be needed.

Mr. Plock moved that the Iowa Old Age and Survivor Insurance System law be amended so employees of the educational institutions might be permitted to take advantage of the federal social security if and when authorized by the Federal Government. The motion was seconded by Mr. Stevens, and passed.

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TELEVISION STATIONS - POLICY. After discussing television and educational programs, and the cost thereof, it was suggested that a study be made regarding television stations and problems as related to the state educational institutions and the policy of the State Board of Education.

Mr. Hamilton moved that the entire matter regarding television stations and broadcasting by the state educational institutions be referred to the Committee on Educational Coordination for investigation, consideration and report back to the Board. The motion was seconded by Mr. Munger, and passed.

DORMITORY LOANS - RENEWAL OF NOTES. Mr. Dancer reported that on May 21, 1952, Mr. Ambrose, Mr. Gernetzky and he had conferred with representatives of the three banks that have loaned money to the State Board of Education for financing dormitory programs at the three state educational institutions regarding the renewal of loans which will mature on June 30, 1952; and he stated that the banks had offered to renew the loans for a period of either three or five years, the choice to be left to the State Board of Education, at an interest rate of $2\frac{1}{2}\%$, with the customary arrangement for taking funds whenever needed and making payments on the principal whenever funds are available.

Mr. Dancer reported further that the present line of notes with the banks amounts to \$1,200,000.00, and that arrangements could be made to increase this line by \$50,000.00 due to the fact that the loanable limit of the Merchants National Bank recently has been increased by that amount.

Mr. Stevens moved that the matters regarding the renewal and recasting of dormitory loans be referred to the Finance Committee with power to act. The motion was seconded by Mr. Plock and passed.

GOVERNOR'S LAY LEADERSHIP CONFERENCE ON EDUCATION. Those who attended the Governor's Lay Leadership Conference on Education, held at the State University of Iowa, reported about the meeting.

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COAL FOR 1952-1953. Mr. Dancer reported that bids for coal for the institutions for the year 1952-1953 would be received and opened in the Board's Office in Des Moines, Iowa, at 2 p.m., June 10, 1952.

TRANSFER OF FUNDS - IOWA STATE TEACHERS COLLEGE - STATE SANATORIUM. There was considerable discussion about eliminating the fire hazard and the need for fire protection at the State Sanatorium. Mr. Munger presented the following resolution:

WHEREAS, at previous sessions of the legislature appropriations have not been made for rewiring in the North Wing of the Hospital and for eliminating other fire hazards; and

WHEREAS, the State Board of Education has found that an emergency has been created and now exists at the State Sanatorium and that human life and safety is in jeopardy, as indicated by the following in the minutes of meetings of the State Board of Education:

May 9-10, 1951 - Water Supply. Business Manager Wynn reported that the water supply at the State Sanatorium was such that it created a hazard in case of fire, and he recommended that an additional underground supply tank be constructed. Later, the Building and Business Committee reported that the State Fire Marshal would be requested to make an inspection and submit a report; that Business Manager Wynn had been authorized to secure estimates of the cost of an overhead tank; that the secretary of the State Board of Education was instructed to file a request with the Budget and Financial Control Committee for funds with which to construct a tank; and that, in the meantime, the Business Manager was authorized to make temporary arrangements to be used in emergencies in case the present water supply system fails.

June 27-28, 1951 - State Fire Marshal - Inspection Report. Business Manager Wynn reported that on June 11 and 12, 1951, C. W. Cornell, Assistant State Fire Marshal, accompanied by Al Betz, Building Superintendent, L. Bender, Chief Engineer, and Nate White, Fire Chief at the State Sanatorium, inspected the State Sanatorium and submitted a report, a part of which is as follows:

"I would recommend that a water system be provided that will assure adequate dependable fire protection for the institution.

"I further recommend that the steam pump now used to pump water should be overhauled, as I understand this pump has not been overhauled for about 7 years and has been in service since prior to 1917. The standby pump now in service is a much smaller pump and has been in service about the same length of time. Therefore, in my opinion neither pump is trustworthy.

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"I would recommend that a standpipe of approximately 200,000 gallon water capacity be erected at once in order to have any degree of protection for life and property at this institution, and the entire water system expanded to meet the present needs.

"It is my understanding that the Stanley Engineering Company of Muscatine, Iowa, made a survey of the water system in 1950 and made a number of recommendations; and I am of the opinion these recommendations or the recommendations of any recognized engineering company be given serious consideration.

"I further recommend that this Institution be provided with a fire truck suitable for its needs."

September 13-14, 1951 - Water Supply System - Fire Protection. Mr. Wynn reported he had followed instructions given to him at the May 9-10, 1951, Board meeting to secure estimates of the cost of an overhead water tank, which turned out to be, as follows:

Overhead supply tank, pump, new water mains, relocation of sewers	\$96,000
New fire truck	4,000

The need for the improvements was recognized by the Board. The Secretary of the Board was authorized to advise the Budget and Financial Control Committee of the situation and to request an appropriation of \$100,000 to cover the estimated cost of making the improvements.

November 29-30, 1951 - Water Supply System - Fire Protection. Secretary Dancer reported that the request had been submitted to the Budget and Financial Control Committee on September 27, 1951; that additional information about the need was reported by letter on November 1, 1951; and that on November 7, 1951, the Committee requested that itemized costs be furnished.

Business Manager Wynn stated that itemized costs and more detailed information could not be supplied without entailing expenditures, and that the Budget and Financial Control Committee had not allocated funds for that purpose.

On motion, Secretary Dancer was instructed to again bring this need for improved facilities for fire protection at the State Sanatorium to the attention of the Budget and Financial Control Committee.

January 10-11, 1952 - Fire Protection - Hospital Wiring - Estimates of Cost. The Building and Business Committee reported that Business Manager Wynn had submitted estimates of cost prepared by the Stanley Engineering Company, Muscatine, Iowa, summarized as follows, for erecting an overhead water supply tank and making other improvements to provide more fire protection at the State Sanatorium:

Water System

Elevated tank, tower, 8" supply line to new hospital, tie line between the elevated storage tank and the deep wells, and the replacement of the existing deep well pumps	\$82,500
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May 22-23, 1952 - General or miscellaneous

Sanitary Sewage System

Construction of a new 8" sewer from the duplex residences to the dairy cottage and calf barn, reconstruction of a portion of the existing sewer south of the employees' hall and cutting the service from the superintendent's house into the line serving nurses' home \$11,000

Hospital Wiring

1. Provide a new feeder circuit from the power transformer bank in the basement into the north wing.
2. Install new circuit breaker panels, one on each floor, and carry additional circuits from the new panelboards to the hospital rooms. The additional circuits could be run in conduit at a point near the ceiling where they would not be too noticeable with separate circuits for each hospital room entering on the back side of the door and terminating near the baseboard with baseboard outlets, continuing about half way around the room.
3. Remove #14 wire in the existing lighting circuits and replace with #12 in order to provide adequate lighting service.

Estimate for the three foregoing items \$40,000

Business Manager Wynn stated that the cost of a fire truck had been estimated at - - - - - \$ 8,500

The Building and Business Committee recommended that the estimates of cost for making the improvements to provide more fire protection at the State Sanatorium be submitted to the Budget and Financial Control Committee, with the request that funds for this purpose be allocated from the General Contingent Fund. Mrs. Kyseth moved that the recommendation be accepted, and that the secretary submit the estimates and the request for an allocation of funds to the Budget and Financial Control Committee. The motion was seconded by Mr. Stevens and passed.

March 6-7, 1952 - Fire Protection - Water Supply - Hospital Wiring. Mr. Dancer reported that at a meeting held on March 5, 1952, the Budget and Financial Control Committee had denied the request of the State Board of Education for an allocation of funds from the General Contingent Fund. Mr. Munger moved that the request for an allocation of \$40,000.00 for re-wiring in the Hospital be re-submitted. The motion was seconded by Mr. Hamilton and passed. (No funds have been allocated.)

WHEREAS, the President of the Iowa State Teachers College has indicated to the State Board of Education that there will be a surplus in operating funds of that institution at the end of the biennium, of which \$141,500.00 would be available as surplus on July 1, 1952; and

WHEREAS, the request for funds to remove the fire hazard at the State Sanatorium has been denied by the Budget and Financial Control Committee because the emergency had not been created during the biennium; now, therefore,

May 22-23, 1952 - General or miscellaneous

BE IT RESOLVED that, as provided by Chapter 8 of the 1950 Code of Iowa, as amended, the State Board of Education hereby requests the Governor and the State Comptroller to approve the transfer of not to exceed \$141,500.00 from the appropriation to the Iowa State Teachers College for Salaries, Support, Maintenance, and Miscellaneous Purposes, Chapter 6, Section 8, Laws of the 54th General Assembly, to the State Sanatorium for the following specific purposes:

1. Elevated 200,000 gallon water storage tank, 8" supply line to hospital, tie line between elevated storage tanks and deep wells, and replacement of existing deep well pumps, estimated \$82,500.00
 2. Construction of a new 8" sewer from the duplex residences to the dairy cottage and calf barn, reconstruction of a portion of the existing sewer south of the employees' building and cutting the Superintendent's Cottage into the line serving the nurses' home, estimated 11,000.00
 3. Replacement of electric wiring in North Wing of Hospital- installation of new feeder circuit from power transformer bank to north wing, new circuit breaker panels on each floor and additional circuits from new panelboards to hospital rooms and replacement of #14 wire in the existing lighting circuits with #12 wire, estimated 40,000.00
 4. Purchase of fire truck complete with 25 ft. ladder, 300 gallon booster tank, booster reel, and 150 ft. 3/4" hose, 500 G.P.M. Pump, booster fog nozzle, 5 gallon extinguisher, 2 1/2 gallon foam extinguisher, 30 ft. suction hose and strainer, siren, searchlight and all driving lights, estimated 8,000.00
- Total estimated \$141,500.00

to eliminate as far as possible with the funds available, and as soon as possible, the emergency now existing at the State Sanatorium; and

BE IT FURTHER RESOLVED, that this transfer of funds is hereby authorized only to meet an emergency in which human lives are endangered, and that in no manner should it be regarded as approval by the State Board of Education of the transfer of funds from one institution to another, which principle the State Board of Education specifically disapproves.

Mr. Munger moved that the foregoing resolution be adopted. The motion was seconded by Mrs. Archie and passed. (Mr. Hamilton not voting.)

May 22-23, 1952 - General or miscellaneous

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Provost Davis submitted the following report of the Committee on Educational Coordination:

1. Three additional inter-institutional meetings have been held during the spring as follows: Social Science teachers at Iowa State College, Education teachers at the State Teachers College, teachers of Fine Arts at the State University.
2. A similar meeting of Biological Science teachers is planned for July at the Lakeside Laboratory.
3. The Committee has been working on bulletin material for next year and has been able to approve most of it. Questions with reference to the television program need further study and a special meeting is to be held at the State College on June 10. Some special attention is also needed in the matter of training superintendents of schools and a fact finding committee has been appointed to advise with us as to the best way of meeting the Strayer report recommendation that only one program is needed, and at the same time facilitating cooperation among the three state schools.

On motion, the report was approved.

NEXT MEETING. The next meeting of the State Board of Education will be held in the Board's office in Des Moines, Iowa, on June 25, 26 and 27, 1952, with the 25th being devoted to business of the Ways and Means Committee.

May 22-23, 1952

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on May 23, 1952:

USE OF FACILITIES - FLOOD EMERGENCY. Superintendent Berg reported about the use of the School facilities during the flood emergency at Council Bluffs.

Secretary Dancer reported that on May 5, 1952, M. L. Remde, chairman of the Disaster Committee of the Pottawattamie County Chapter of the American Red Cross, had written to the State Board of Education as follows:

"On behalf of the City of Council Bluffs, Iowa, and Pottawattamie County Chapter of the Red Cross, we wish to thank the State Board of Education for allowing us to use the facilities of the Iowa School for the Deaf for storage of household goods, and for shelter purposes during the recent flood emergency.

"Mr. Berg and Mr. Geasland both displayed a fine spirit of cooperation and unselfish service, contributing greatly to the well being and emotional welfare of those persons fleeing from the threatening flood.

"Please accept our gratitude and thanks for the part played by you and the Iowa School for the Deaf in our time of peril."

DIPLOMAS. Superintendent Berg recommended that the following students be granted diplomas on May 30, 1952:

Patricia Dorsey	Sioux City, Iowa
Robert Gene Elsher	Oakdale, Iowa
Delbert Ginger	Calumet, Iowa
Patricia Good	Sergeant Bluff, Iowa
Thomas Palmer	Washington, Iowa
Richard Shannon	Fort Dodge, Iowa
James Strunk	Casey, Iowa
Jerry Taylor	Nevada, Iowa

With the approval of the Faculty Committee, the recommendation was adopted and the diplomas authorized.

May 22-23, 1952 - Iowa School for the Deaf

SCHOOL CLOSING. Superintendent Berg reported that school would close as scheduled on May 31, 1952; that teachers would endeavor to give extra assignments of work to students as a way to make up a part of the nine days lost during the flood emergency; and that teachers would discourage any extra-curricular activities that would tend to take time from school work. On motion, the report was approved.

SALARY INCREASES. Upon the recommendation of the Faculty Committee, the following additional salary increases were granted members of the faculty for the year 1952-1953:

Professional teachers	\$125.00
Teachers in in-service training program	75.00
Principals	100.00

CERTIFICATES. Superintendent Berg recommended that certificates of completion of the two-year In-Service Teacher Training Program be granted the following on May 30, 1952:

Joan H. Livingston	Grace T. Hughes
Dorothy M. MacAulay	Mabel Bonar
Margaret E. Lastrup	Dorothy E. Berger
Roberta M. Kizzier	

With the approval of the Faculty Committee, the recommendation was adopted and the certificates granted.

MAIN BUILDING ELEVATOR - CHANGE ORDER. The Building and Business Committee reported that on May 22, 1952, it had approved Change Order #1 to the contract with the Andersen Construction Company for the installation of the elevator in the Main Building, covering a change in the elevator operation from push button control to key control at an addition of \$138.00 to the contract price, subject to approval by the Budget and Financial Control Committee.

On motion, the report of the Building and Business Committee was approved and the action ratified.

May 22-23, 1952 - Iowa School for the Deaf

SALE OF LAND. The Building and Business Committee reported that the Township School Board of Lewis Township, Pottawattamie County, had requested that a five-acre tract of land belonging to the Iowa School for the Deaf farm be sold as a new school building site; and that while the Board had not selected a specific site it had been agreed that a tract in the general area which lies on the west side of the highway across from the little service station would make a most satisfactory location and would cause the least damage to the farm land of the School.

Upon the recommendation of the Building and Business Committee, Business Manager Geasland was authorized to negotiate for the sale of a tract of approximately 5 acres of the farm land to the Township School Board of Lewis Township and report back to the Building and Business Committee.

May 22-23, 1952

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University was transacted on May 23, 1952:

RESIGNATIONS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following resignations were accepted:

Dr. S. B. Barker, as associate professor of Physiology, College of Medicine, effective September 1, 1952. Dr. Barker has accepted an appointment at the Medical College of Alabama.

Dudley Ashton, as associate professor in the Department of Physical Education for Women, College of Liberal Arts, effective at the end of the 1952 summer session.

Dr. Robert E. Leighton, as assistant professor and acting head of the Department of Preventive Dentistry and Pedodontics, College of Dentistry, effective July 16, 1952.

Robert S. Michaelsen, as assistant professor in the School of Religion, effective August 31, 1952. Dr. Michaelsen has accepted a position at Yale Divinity School.

Miss Lorissa Sheldon, as head of Women's Dormitories and head of Currier Hall, effective May 26, 1952.

R. A. Kuever, as dean of the College of Pharmacy, effective June 30, 1952, retaining his position as professor in the College of Pharmacy.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following leaves of absence were granted:

Dr. Lester D. Longman, professor and head of the Department of Art, School of Fine Arts, College of Liberal Arts, for the academic year 1952-1953, without salary or insurance. Dr. Longman will be a Fulbright Fellow in Italy.

John V. Lund, professor in the School of Journalism, College of Liberal Arts, for the academic year 1952-1953, without salary or insurance. Professor Lund is continuing another year on government service in Finland.

Baldwin Maxwell, professor and head of the Department of English, College of Liberal Arts, from June 6, 1952 to September 1, 1953, without salary or insurance. Professor Maxwell will have a Foyle Fellowship at Stratford-on-Avon.

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Kenneth W. Spence, professor and head of the Department of Psychology, College of Liberal Arts, for the academic year 1952-1953, without salary or insurance, in order that he may accept a position in the Human Resources Research Office, George Washington University.

R. A. Kuever, professor in the College of Pharmacy, for the academic year 1952-1953, without salary.

APPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following appointments were made:

Dr. R. R. Rembolt, director of the Hospital School for Severely Handicapped Children, effective June 1, 1952, at a salary of \$11,000.00 a year, twelve months' basis, as follows, plus insurance programs prorated in accordance with the total salary distribution.

State Services for Crippled Children	\$5,000.00
Department of Pediatrics, College of Medicine	1,000.00 P+75%
Hospital School for Severely Handicapped Children	5,000.00

Dr. Merle L. Hale, professor and head of the Department of Oral Surgery and Anesthesia, College of Dentistry, effective July 1, 1952, at a salary of \$10,000.00 (P+100%), plus insurance programs, all on a twelve months' basis.

Dr. Irene Elnore Harms, visiting professor in the Child Welfare Research Station for ten months, effective September 1, 1952, at a salary of \$5,000.00, without insurance, payable from line 2 of the budget of the Child Welfare Research Station, vice Wellman.

Dr. James T. Bradbury, associate professor, indefinite, in the Department of Obstetrics and Gynecology, College of Medicine, effective July 1, 1952, at a salary of \$9,000.00 plus insurance programs, twelve months' basis, payable from the Medical Fee Reserve Fund #4106.

Sherwood D. Tuttle, assistant professor in the Department of Geology, College of Liberal Arts, for three years, effective September, 1952, at a salary of \$4,500.00 plus insurance programs, nine months' basis.

Dr. Carl Arthur Dallinger, assistant professor for three years in the Department of Speech and Dramatic Art, College of Liberal Arts, effective September 1, 1952, at a salary of \$4,800.00, nine months' basis, plus insurance programs, payable one-half from the Department of Speech and one-half from Communications Skills.

David W. Day, assistant professor of General Business and assistant director of the Institute of Business and Economic Research, College of Commerce, for three years effective July 1, 1952, at a salary of \$5,400.00 a year, twelve months' basis, plus insurance programs.

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Daniel Lincoln Sweeney, assistant professor for three years in the Department of Accounting, College of Commerce, effective September 1, 1952, at a salary of \$4,750.00 a year, nine months' basis, plus insurance programs, payable from line 4 of the Accounting Budget.

George S. Peck, assistant professor for one year in the Department of General Business, College of Commerce, effective September 1, 1952, at a salary of \$4,800.00, nine months' basis, plus insurance programs, payable from line 8 of the departmental budget.

Chester Alan Morgan, assistant professor for one year in the Department of Labor and Management, College of Commerce, at a salary of \$5,000.00 a year, nine months' basis, plus insurance programs, effective September 1, 1952, and payable from line 3 of the departmental budget.

Cleo P. Casady, assistant professor for nine months in the Department of Office Management and Business Education, College of Commerce, at a salary of \$4,750.00 plus insurance programs, effective with the beginning of the academic year 1952-1953, payable from line 2 of the departmental budget.

Dr. Christian E. Radcliffe, assistant professor for three years in the Department of Dermatology and Syphilology, College of Medicine, effective October 1, 1952, at a salary of \$5,000.00 (P+50%), twelve months' basis, plus insurance programs.

Dr. Robert Edward Flynn, assistant professor for one year in the Department of Radiology, College of Medicine, effective July 1, 1952, at a salary of \$5,400.00 (P+50%), plus insurance programs, twelve months' basis, payable from Radiology Fee Reserve Fund #4116.

Herbert M. Greenberg, assistant professor of Pre-School Education, Child Welfare Research Station, for three years effective September 1, 1952, at a salary of \$5,000.00 a year, twelve months' basis, plus insurance programs.

William D. Lamperd, assistant professor of Parent Education, Child Welfare Research Station, for three years effective September 1, 1952, at a salary of \$5,500.00 a year, twelve months' basis, plus insurance programs.

Charles C. Spiker, assistant professor of Child Experimental Psychology, Child Welfare Research Station, for three years effective July 1, 1952, at a salary of \$5,550.00 a year, twelve months' basis, plus insurance programs.

Alfred Castoneda, assistant professor of Preventive Psychiatry, Child Welfare Research Station, for three years effective January 1, 1953, at a salary of \$5,000.00 a year, twelve months' basis, plus insurance programs, payable one-half from Account #1695, Salaries of the Child Welfare Research Station, and one-half from Preventive Psychiatry Grant #4494.

Irwin Jay Knopf, assistant professor of Clinical Psychology, Psychopathic Hospital, for three years effective July 1, 1952, at a salary of \$4,850.00 a year, twelve months' basis, plus insurance programs.

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Dr. Gordon W. Searle, assistant professor of Physiology, College of Medicine, Medicine, for three years effective July 1, 1952, at a salary of \$6,000.00 a year, twelve months' basis, plus insurance programs.

Dr. John H. Hogeland, II, instructor in the Department of Operative Dentistry and Dental Anatomy, College of Dentistry, for one year effective July 1, 1952, at a salary of \$5,200.00 a year, twelve months' basis, plus insurance programs.

Dorothy M. Leslie, head of Women's Dormitories and head of Currier Hall, at a salary of \$5,000.00 a year, twelve months' basis, plus insurance programs, effective as of May 1, 1952, and payable from the Dining and Dormitories Accounts.

R. A. Keuver, dean emeritus of the College of Pharmacy, effective July 1, 1952.

Louis C. Zopf, professor (indefinite) and dean of the College of Pharmacy, effective July 1, 1952, at a salary of \$11,000.00 a year, twelve months' basis, plus insurance programs, payable as follows:

College of Pharmacy	\$10,500.00
Drug Stores, Account 7005	500.00

with a proportionate share of the insurance cost being charged to Drug Stores and the balance to the College of Pharmacy.

REAPPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following reappointments were made:

Associate professor, indefinite:

College of Engineering:

Mechanical Engineering

J. Wayne Deegan

Assistant Professor, 3 years:

College of Liberal Arts:

Botany

Robert F. Thorne

Chemistry

Charles Tanford

Chemistry

LeRoy Eyring

Chemistry

Walter T. Smith, Jr.

History

Ralph W. Greenlaw, Jr.

History

James F. Gilliam

History

Nicholas V. Riasnovsky

History (visiting 1 year)

Philip A. M. Taylor

Physical Education for Men

Frank D. Sills

Physical Education for Men

Louis E. Alley

Physical Education for Men

Frank O'Connor

Physics

Edward B. Nelson

Art

Wm. L. M. Burke

Art

John H. B. Knowlton

Dramatic Art

Lewin A. Goff

Music

Norma Cross

Music

Richard Hervig

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English	Warren Carrier
English	Hansford Martin
German	Edgar A. List
Social Work	Frank Itzin
Social Work	Lois Sentman
College of Education	J. Leonard Davies
College of Engineering:	
Civil Engineering	John J. O'Mara (indefinite)
Civil Engineering and Mechanics and Hydraulics	Herman Tachau
Electrical Engineering	Edward M. Lonsdale (indefinite)
College of Law	Samuel M. Fahr (indefinite)
	John C. O'Bryne
	Allan D. Vestal
Child Welfare Research Station	Charles C. Spiker
College of Medicine:	
Anatomy	Max D. Wheatley
Internal Medicine	T. Lyle Carr
Physiology	John D. Thomson
Radiology	Eugene Van Epps
Radiology	Stephen A. Forbes

PROMOTIONS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following promotions were made:

To Professor (indefinite) from Associate Professor (indefinite):

College of Liberal Arts	
Chemistry	Stanley Wawzonek
Journalism	Arthur M. Barnes
English	Joseph E. Baker
College of Engineering	
Civil Engineering	Philip F. Morgan
Mechanics and Hydraulics	John S. McNow
College of Medicine	
Physiology	Steven Horvath
College of Dentistry	
Preventive Dentistry and Pedodontia	Kenneth E. Wessels

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To Associate Professor (indefinite) from Assistant Professor:

College of Liberal Arts	
History	Charles Gibson
Physics	Fritz Coester
Political Science	Russell M. Ross
College of Commerce	
Economics	Clark C. Bloom
College of Education	
Art	Frank Wachowiak
College of Dentistry	
Clinical Crown and Bridge	Percy W. Herrick
College of Medicine	
Internal Medicine	James W. Culbertson
Pharmacology	Fred W. Schueler
Psychiatry	Woodrow Morris

To Assistant Professor from Instructor, etc.:

College of Liberal Arts	
Chemistry	Alexander I. Popov
Physical Education for Men	James Councilman
Physical Education for Men	Donald D. Klotz
Physics	Francis T. Cole
Dramatic Art	Walter S. Dewey
Journalism	Wilbur Peterson
English	Verlin Cassill
College of Dentistry	
Clinical Prosthetic Dentistry	Roscoe Thoen
College of Medicine	
Anatomy	Nicholas Halmi
Bacteriology	Marion Jones
Bacteriology	Wayburn S. Jeter
Pharmacology	Hugh H. Keading
Physiology	Norma M. Hajek
Urology	David Culp

FEES - COLLEGE OF LIBERAL ARTS - COLLEGE OF NURSING. Upon the recommendation of President Hancher, the following fees were authorized:

1. College of Liberal Arts - School of Social Work. A special fee of \$20.00 per semester for all students registered for all courses in field work in the School of Social Work. (This amends the action taken by the Board at the meeting held on April 12-13, 1951.)

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2. College of Nursing. A fee of \$78.00 per semester and \$53.00 for the summer session for the graduate nurse who is enrolled for the Bachelor of Science in Nursing degree.

DEANSHIPS - COLLEGE OF MEDICINE - COLLEGE OF DENTISTRY. President Hancher reported the progress being made regarding the deanships of the College of Medicine and the College of Dentistry.

RIDDLE ESTATE. President Hancher reported that under the Will of Bernice Sims Riddle the State University of Iowa is to receive the residue and remainder of the estate, estimated to have a value of about \$25,000.00 after certain special bequests, the funds to be used for scholarships to needy students in the Graduate College.

RIDDLE ESTATE - HOUSE. Mr. Ambrose reported that a part of the estate of Bernice Sims Riddle consists of a house and, upon his recommendation, it was agreed there would be no objection if the house were sold.

ADMISSION REQUIREMENTS - COLLEGE OF LIBERAL ARTS - COLLEGE OF COMMERCE - COLLEGE OF PHARMACY - COLLEGE OF NURSING. President Hancher submitted the admission requirements of the College of Liberal Arts, the College of Commerce, the College of Pharmacy, and the College of Nursing, and recommended that they be adopted.

On motion, the secretary was requested to submit the admission requirements of the College of Liberal Arts, the College of Commerce, the College of Pharmacy, and the College of Nursing to the Attorney General of Iowa for approval in accordance with Chapter 51, Acts of the 54th General Assembly.

VETERANS ADMINISTRATION - AUDIT BY GENERAL ACCOUNTING OFFICE - CLAIM. President Hancher reported that checks totaling approximately \$330,000.00 had been received in one day from the Veterans Administration, and that those and subsequent checks received seemed to pay the State University all the money that the Veterans Ad-

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ministration was withholding on account of contested claims and alleged overpayments under the G. I. Bill. (See Board minutes of April 10-11, 1952.)

TRANSFER OF CHEMICAL ENGINEERING TO COLLEGE OF ENGINEERING. President Hancher reported that the Finance Committee had approved the transfer of all budgetary accounts concerning Chemical Engineering from the College of Liberal Arts to a new section entitled Chemical Engineering in the budget of the College of Engineering.

On motion, the action of the Finance Committee was approved and ratified with the understanding that all matters relating to Chemical Engineering will be administered through the Dean of the College of Engineering.

BUDGET INCREASES. On motion, President Hancher reported that in order to strengthen the College of Dentistry, the College of Pharmacy, and some other departments additional funds are needed, and he recommended the use of a part of the funds recently received from the Veterans Administration.

Mr. Hamilton moved that President Hancher be authorized to study the budget and recommend increases totaling not more than \$100,000.00 to relieve undesirable conditions in certain colleges and departments. The motion was seconded by Mr. Stevens and passed, with the understanding that the revised budgets will be submitted at the June meeting of the Board.

REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING HELD APRIL 29, 1952. The Building and Business Committee submitted the following report:

A sub-committee of the Building and Business Committee of the State Board of Education met in Old Capitol, State University of Iowa, Iowa City, Iowa, at 2:00 p.m., Tuesday, April 29, 1952.

Present: Mr. Roy E. Stevens of the Building and Business Committee; and Business Manager Ambrose, Mr. Glen Clasen, Assistant Superintendent of the University Hospital, and Superintendent Horner of the Physical Plant Department, all of the State University of Iowa.

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The following business pertaining to the State University of Iowa was transacted:

General Hospital Remodeling (Tower Section, Fifth & Sixth Floors) - Public Hearing. Superintendent Horner reported that, as advertised, a public hearing was held in his office at 1:00 p.m., Tuesday, April 29, 1952, for the purpose of hearing objections to the plans, specifications and contract forms for the construction of General Hospital Remodeling (Tower Section, Fifth & Sixth Floors); that present at the hearing were Superintendent Horner and members of his staff; and that no objections were filed and no objectors appeared.

General Hospital Remodeling (Tower Section, Fifth & Sixth Floors) - Bids. At 2:00 p.m. the following bids for the construction of General Hospital Remodeling (Tower Section, Fifth & Sixth Floors) were opened:

General Construction

<u>Bidder</u>	<u>Certified Check</u>	<u>Base Bid</u>
M. D. McCreedy Construction Company Iowa City, Iowa	\$ 4,500.00	\$ 92,500.00
Wildman Construction Company Iowa City, Iowa	3,430.00	68,573.00
Morehead Construction Company Cedar Rapids, Iowa	4,000.00	77,543.00
Wilbert Frantz Iowa City, Iowa	3,850.00	76,667.00
Kucharo & Associates Des Moines, Iowa	4,500.00	86,440.00
Farrington & Swales Iowa City, Iowa	3,617.35	78,347.00

Plumbing, Heating and Ventilation

Carstens Brothers Ackley, Iowa	3,000.00	43,834.00
Boyd & Rummelhart Iowa City, Iowa	4,000.00	41,769.00
Climate Engineers, Inc. Cedar Rapids, Iowa	1,500.00	30,780.25

Temperature Control

Minneapolis-Honeywell Regulator Company Des Moines, Iowa	500.00	8,537.00
Barber-Coleman Company Moline, Illinois	270.00	5,393.00

Electrical

Robbins Electric Company Moline, Illinois	1,050.00	20,625.00
Russell Electric Company Iowa City, Iowa	1,230.00	24,538.00

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No recommendation is being made at this time.

Mr. Horner was authorized to return the certified checks of all but the two low bidders.

On motion, the report of the Building and Business Committee was approved and the action ratified.

GENERAL HOSPITAL REMODELING (TOWER SECTION, 5th & 6th FLOORS) - CONTRACTS. Upon the recommendation of the Building and Business Committee, the contracts for the General Hospital Remodeling, Tower Section, 5th and 6th Floors, were awarded to the low bidders, as follows:

General Contract, Wildman Construction Company, Iowa City, Iowa, on the basis of that firm's bid	\$68,573.00
Plumbing and Heating contract, Climate Engineers, Inc., Cedar Rapids, Iowa, on the basis of that firm's bid	30,780.25
Temperature Control contract, Barber Coleman Company, Moline, Illinois, on the basis of that firm's bid	5,393.00
Electrical contract, Robbins Electric Company, Moline, Illinois, on the basis of that firm's bid	20,625.00

and the secretary of the State Board of Education was authorized to sign the contracts when satisfactory surety bonds have been filed.

GENERAL HOSPITAL REMODELING (TOWER SECTION, 5th & 6th FLOORS) - FINANCING.

Secretary Dancer reported that on May 1, 1952, the Budget and Financial Control Committee allocated \$101,900.00 from the General Contingent Fund, 54th General Assembly, to General Hospital Remodeling, Tower Section, 5th and 6th Floors.

The Building and Business Committee reported that the contract price of General Hospital Remodeling, Tower Section, 5th and 6th Floors, amounts to \$125,371.25, and recommended that \$23,471.25 be allocated for this purpose from the Repairs, Replacements and Alterations Fund of the Hospital. On motion, the recommendation was adopted and the funds allocated.

May 22-23, 1952 - State University

APPROPRIATIONS FOR CAPITAL IMPROVEMENTS - ALLOCATIONS. The Building and Business Committee reported that Business Manager Ambrose had submitted the following summary of capital appropriation balances as of April 30, 1952:

	49th GA	51st GA	52nd GA	53rd GA	Total
State Treasurer's Balance -0-	\$203,985.86	\$20,125.44	\$290,597.00		\$514,708.30
Less Approved Allocations Not Drawn:					
Communications Building	190,759.50				190,759.50
Hospital School			250,000.00		250,000.00
	(190,759.50)		(250,000.00)		(440,759.50)
<hr/>					
Balance Unallocated -0-	\$ 13,226.36	\$20,125.44	\$ 40,597.00		\$ 73,948.80

Upon the recommendation of the Building and Business Committee, the balances in the appropriations for capital improvements at the State University were allocated, as follows, subject to approval by the Budget and Financial Control

Committee:

<u>51st General Assembly</u>		<u>Allocations</u>
Communications Building		
Builder's Risk Insurance	\$ 107.20	
Morehead Construction Co. - Extra Orders #1 & #2	462.96	
Carstens Brothers - Extra Order #1	285.00	\$ 855.16
<hr/>		
Women's Physical Education Building		
Keffer & Jones - Architect's Fee - Final Payment	3,129.98	
Morehead Construction Co. - Extra Orders #1, #2, #3	1,423.85	
Carstens Brothers - Extra Order #1	127.12	
- Water service under paving	2,490.00	
- Repair sewer in excavation	216.94	
Wildman Co. - Tunnel under paving	1,744.00	
Builder's Risk Insurance	337.30	
Preliminary Costs and Inspection	2,820.28	
Davenport Electric Co. - Extra order #1	81.73	12,371.20
<hr/>		
Total - 51st General Assembly		(\$13,226.36)

52nd General Assembly

Hospital X-Ray Equipment and Radiology Development - Costs Incurred to Date	\$20,125.44
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53rd General Assembly

Hospital X-Ray Equipment & Radiology Development		
Costs incurred to date		\$ 8,264.64
To complete Moving and Remodeling		24,152.96
Communications Building		
Builder's Risk Insurance	\$ 700.00	
Preliminary Costs and Inspection	<u>2,575.06</u>	3,275.06
Hospital School for Severely Handicapped Children		
Morehead Construction Co. - Extra Order #1	\$ 1,208.31	
Carstens Brothers - Extra Order #1	121.47	
Cedar Rapids Electric Co. - Extra Orders #1 & #2	1,051.00	
Charles Altfillisch - Architect's Fee	95.71	
Builder's Risk Insurance	1,636.74	
Preliminary Costs and Inspection	<u>791.11</u>	4,904.34
Total - 53rd General Assembly		<u>(40,597.00)</u>
Total Allocations		\$73,948.80

The Building and Business Committee also submitted the following summary made by Business Manager Ambrose of Sales and Use Tax Refunds applicable to capital appropriation accounts as of April 30, 1952:

	<u>49th GA</u>	<u>51st GA</u>	<u>52nd GA</u>	<u>53rd GA</u>	<u>Total</u>
Analysis of Sales & Use Tax Refunds	\$	\$	\$	\$	\$
Credited on University books		821.43		12,641.51	13,462.94
Estimate of Future Credits	<u>548.00</u>	<u>6,322.43</u>	<u>6,000.00</u>	<u>2,293.56</u>	<u>15,163.99</u>
Estimated Total	\$548.00	\$7,143.86	\$6,000.00	\$14,935.07	\$28,626.93
Less Expenditures and Commitments to date					<u>6,225.45</u>
Estimated Balance - to be used for equipment in buildings being completed					\$22,401.48

PURCHASE OF PROPERTY - MILLER ESTATE. At the meeting of the State Board of Education held on April 10-11, 1952, Business Manager Ambrose was authorized to have the property now leased from the Miller Estate appraised and report back to the Board.

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Business Manager Ambrose reported that the 16 $\frac{1}{4}$ -acre tract of land belonging to the Miller Estate and now leased as a site for Radio Transmission Towers had been appraised by R. P. White and J. A. Parden at \$550.00 an acre. Upon the recommendation of the Building and Business Committee, Business Manager Ambrose was authorized to make an initial offer of \$5,000.00 for the 16 $\frac{1}{4}$ -acre tract belonging to the Miller Estate and, if that offer is not accepted, to negotiate for the purchase of the property at prices up to but not exceeding \$9,000.00.

PARK LAWN DORMITORY PROJECT - FINANCING. Secretary Dancer reported that at a conference on May 21, 1952, by Mr. Ambrose, Mr. Gernetzky and himself with representatives of the Bankers Life Company, a plan for constructing and financing one unit of the Park Lawn Dormitory project accommodating 48 families at an estimated cost of \$550,000.00 was discussed. Another conference is to be held later on after the Bankers Life Company has had time to study the plan.

PARK LAWN DORMITORY PROJECT - ONE UNIT - PLANS AND SPECIFICATIONS. The Building and Business Committee reported that it had authorized the Division of Planning and Construction of the Physical Plant Department of the State University to proceed with the preparation of plans and specifications for one unit of the Park Lawn Dormitory project, with the understanding that an advertisement for bids will not be published until arrangements for financing the project have been completed. On motion, the report of the Building and Business Committee was approved and the action ratified.

REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING APRIL 18, 1952.

The Building and Business Committee submitted the following report of a sub-committee:

A sub-committee of the Building and Business Committee of the State Board of Education met in Old Capitol, State University of Iowa, Iowa City, Iowa, at 2:00 P.M., Friday, April 18, 1952.

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Present: Mr. Stevens of the Committee; and Business Manager Ambrose and Superintendent Horner of the State University of Iowa.

Mr. Stevens presided and Mr. Horner acted as secretary of the meeting.

The following business pertaining to the State University of Iowa was transacted:

Dean House Pre-School Alterations - Public Hearing. Mr. George L. Horner, Superintendent of the Division of Planning and Construction, reported that a public hearing was held in his office as advertised at 1 P.M., Friday, April 18, 1952, for the purpose of hearing objections to the plans, specifications and contract forms for the construction of the Dean House Pre-School Alterations; that present at the hearing were Mr. Horner and members of his staff; and that no objections were filed and no objectors appeared.

Dean House Pre-School Alterations - Bids. At 2:00 p.m. the following bids for the construction of Dean House Pre-School Alterations were opened and read:

General Construction

<u>Bidder</u>	<u>Base Bid</u>	<u>Alt. 1</u>	<u>Alt. 2</u>	<u>Alt. 3</u>	<u>Alt. 4</u>
Farrington & Swails Iowa City, Iowa Bid Ck. \$2,000	\$19,122	\$ 250	\$ 110	\$ 410	\$ 150
Wilbert Frantz Iowa City, Iowa Bid Ck. \$1,600	31,662	150	450	550	625
R. H. Wildman Company Iowa City, Iowa Bid Ck. \$1,526	30,507	100	660	525	440

Plumbing and Heating Construction

<u>Bidder</u>	<u>Bid Check</u>	<u>Base Bid</u>
Wagner Connell Company Iowa City, Iowa	\$ 380	\$7,277
Boyd & Rummelhart Iowa City, Iowa	425	8,404
Carstens Brothers Ackley, Iowa	450	8,446

Electrical Construction

<u>Bidder</u>	<u>Bid Check</u>	<u>Base Bid</u>
Nate Moore Iowa City, Iowa	\$ 175	\$3,500
Cedar Rapids Elec. Supply Co. Cedar Rapids, Iowa	210	4,200
Russell Electric Company Iowa City, Iowa	200	3,670
Heinze Electric Company Cedar Rapids, Iowa	205	4,047

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Dean House Pre-School Alterations - Recommendation for Award of Contract. It was recommended that the low bidders on the Dean House Pre-School Alterations be awarded contracts as follows:

General Contract

Farrington & Swails, Iowa City, Iowa, \$19,122.00,
no alternates to be accepted.

Plumbing and Heating Contract

Wagner Connell Co., Iowa City, Iowa, \$7,277.00

Electrical Contract

Nate Moore, Iowa City, Iowa, \$3,500.00

Mr. Horner was authorized to return the certified checks of all but the low bidders.

On motion, the report of the Building and Business Committee was approved.

DEAN HOUSE PRE-SCHOOL ALTERATIONS - AWARDING OF CONTRACTS. The Building and Business Committee reported that on April 24, 1952, Secretary Dancer polled the members of the Building and Business Committee regarding the awarding of contracts for the Dean House Pre-School Alterations, the cost of which will be paid from funds appropriated for repairs, replacements and alterations, and that contracts had been awarded to the low bidders, as follows:

General contract to Farrington & Swails, Iowa City, Iowa, on the basis of that firm's low base bid (no alterations accepted)	\$19,122.00
Plumbing and Heating contract to Wagner Connell Company, Iowa City, Iowa, on the basis of that firm's low bid	7,277.00
Electrical contract to Nate Moore, Iowa City, Iowa, on the basis of that firm's low bid	3,500.00

and that the secretary of the State Board of Education had been authorized to sign the contracts when satisfactory surety bonds have been filed.

On motion, the report of the Building and Business Committee was approved and the actions ratified.

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LIBRARY BUILDING - CONTRACT FOR COOLING EQUIPMENT (INDIVIDUAL UNITS). At the meeting held on April 22, 1952, the Finance Committee allocated \$31,000.00 from Account #1925, Reserve for Supplies and Instruction, for the purpose of purchasing and installing air-cooling units in the Library Building.

The Building and Business Committee reported that on May 22, 1952, Business Manager Ambrose had reported that the following bids had been received for cooling equipment for the Library Building, individual units for spot locations:

Item	Winterbottom Supply Co., Waterloo, Iowa	Republic Elec.Co. Davenport Iowa	The Thermal Company Cedar Rapids, Iowa	Dennis Re-frig. Co., Des Moines Iowa	The Trane Company, Davenport, Iowa
Bid F. O. B.					
Iowa City, Iowa	\$19,218.32	\$20,047.20	\$21,030.39	\$20,479.00	\$25,237.10
Any Exceptions	Add 629.37	No	No	No	No
For	To expedite deliv.	-	-	-	-
Total Bid	\$19,847.69	\$20,047.20	\$21,030.39	\$20,479.00	\$25,237.10

and that the contract had been awarded to the low bidder, the Winterbottom Supply Company, Waterloo, Iowa, on the basis of that firm's bid of \$19,947.60, with the understanding that units will be installed in the Library by the Physical Plant Department.

On motion, the action reported by the Building and Business Committee about the awarding of a contract for cooling equipment for spot locations in the library was approved and the action ratified.

PAVING - NORTH RIVERSIDE DRIVE - OBJECTION BY EXECUTIVE COUNCIL OF IOWA.

Secretary Dancer reported that on May 2, 1952, Carl H. Krause, Secretary of the Executive Council, had written to the State Board of Education relative to the proposed widening of the pavement on North Riverside Drive, as follows:

"The Executive Council, in meeting held this date, again approved the recommendations for the construction of curb and gutter only along North Riverside Drive, Iowa City, Iowa, from the north line of River Street to a point eighty (80) feet south of the south line of Grove Street.

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"The State of Iowa owns all of the property on the east side of the street. The procedure for meeting the cost of subject improvement will consist of an assessment against the adjoining property as provided by Chapter 391A of the 1950 Code of Iowa."

GENERAL HOSPITAL - RADIOLOGY DEVELOPMENT - PLUMBING AND HEATING - ELECTRICAL WORK - ACCEPTANCE. The Building and Business Committee reported that on April 10, 1952, Harry Hatcher for the State University and John Titterington for the contractor inspected the electrical work, and that on April 11, 1952, John Jenks for the State University and Frank Boyd for the contractor inspected the heating and plumbing work, Radiology Development in the General Hospital, and found that the contractors had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the following work in connection with the Radiology Development in the General Hospital was accepted as of this date, May 23, 1952, from the contractors indicated:

Plumbing and heating work	Boyd & Rummelhart, contractor
Electrical work	Davenport Electric Company, contractor

and payment of the final estimates in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

DISPOSAL OF HOUSE. Upon the recommendation of the Building and Business Committee, the Business Manager of the State University was authorized to negotiate for the disposal of the house located at 124 North Madison Street, Iowa City, Iowa, in order to provide a parking lot near the Iowa Memorial Union, and to report back to the Building and Business Committee.

LEASES - APPROVAL OF EXECUTIVE COUNCIL. Secretary Dancer reported that at a meeting on April 21, 1952, the Executive Council of Iowa had approved leases with the Young Men's Christian Association and the Young Women's Christian Association

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for space in the Memorial Union, as authorized by the State Board of Education at the meeting held on March 6-7, 1952.

MARRIED STUDENT HOUSING - RENTALS. The Building and Business Committee reported that on May 22, 1952, Mrs. Donald E. Sonius, 123 Templin Park, Iowa City, Iowa, had appeared before the members and presented objections to the rentals being charged for married student housing units.

Business Manager Ambrose reported about his conference with Mrs. Donald E. Sonius and Mr. Richard H. Wright, of 116 Templin Park, and the efforts of the State University to meet some of their objections.

President Hancher stated that neither Mrs. Sonius nor Mr. Wright had appealed to him regarding their complaints.

Mr. Munger moved that the secretary be instructed to write to Mrs. Sonius and explain that it is the policy of the Board that all matters go through approved administrative procedures at the institutions before appeals are made to the Board; that permission had been granted for her appearance because it had been understood that she had appealed to the highest administrative authority at the State University, President Hancher, with no result; and suggest that she confer with President Hancher and present to him the questions about rentals being charged for married student housing units.

The motion was seconded by Mrs. Archie and passed.

COMMUNICATIONS BUILDING - ELECTRICAL CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted for the execution of Change Order No. 1 to the contract with Robbins Electric Company for the electrical work in the Communications Building, covering the increasing of the length of the light fixture stems 1'-0" on all first floor fixtures at an addition of \$376.00 to the contract price.

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ADDITION TO IOWA MEMORIAL UNION - FINANCING. Business Manager Ambrose reported that on May 21, 1952, Mr. Dancer, Mr. Gernetzky and he had conferred with representatives of the Iowa-Des Moines National Bank, the Central National Bank and Trust Company, and the Merchants National Bank, and that the banks had outlined the following proposal for financing the Addition to the Iowa Memorial Union, subject to approval of counsel:

"The banks would, among themselves, lend approximately \$525,000.00 to the Iowa Memorial Union for a period of five years from the date of a Loan Agreement, repayable \$100,000 a year, with interest at $4\frac{1}{2}\%$, for the purpose of erecting an addition to the Iowa Memorial Union Building at an estimated cost of approximately \$950,000. Funds could be taken down as needed within a reasonable period and the loans could be prepaid without penalty subject to certain limitations.

"Conditions precedent to the making of such loans would include:

1. The Articles of Incorporation of the Iowa Memorial Union would be appropriately amended.
2. The land on which the proposed addition is to be erected would be conveyed to the Memorial Union.
3. The Memorial Union would make a lease with the State Board of Education under the terms of which the student fees collected from each student amounting to \$8.50 per student per academic year and \$4.00 per student per summer session would be paid to the Memorial Union, the payments under this lease to be assigned to the lenders.

"As a considerable amount of legal work may be required in order to work out all the details of this proposed loan, it is felt that the cost of such legal services should be borne by the borrower."

On motion, the entire matter was referred to the Finance Committee and the Building and Business Committee for consideration and recommendation.

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STATE SANATORIUM

The following business pertaining to the State Sanatorium was transacted on May 23, 1952:

HOSPITAL - REWIRING - FUNDS. At the meeting held on March 6-7, 1952, it was moved, seconded and passed that the request for an allocation of \$40,000.00 for rewiring the Hospital be re-submitted to the Budget and Financial Control Committee. Secretary Dancer reported that the request had not been re-submitted. (See general section of these minutes for resolution regarding the transfer of funds from the Iowa State Teachers College to the State Sanatorium.)

HOSPITAL ADDITIONS - ADDITION TO BUILDING 52 - PLUMBING AND HEATING CONTRACT - ACCEPTANCE OF WORK. The Building and Business Committee stated that Business Manager Wynn had reported that G. Gelatt and L. R. Beals, representing the Architects, and Albert Betz, Physical Plant Superintendent, representing the State Sanatorium, had made a final inspection of the plumbing and heating in the Addition to Building 52 and found that the contractor, J. W. Darragh, had completed the work in accordance with the plans, specifications, and contract documents.

Upon the recommendation of the Building and Business Committee, the plumbing and heating work in the Addition to Building 52 was accepted from J. W. Darragh as of this date, May 23, 1952, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

RESIGNATION. Upon the recommendation of Superintendent Spear and with the approval of the Faculty Committee, the resignation of Arthur C. Wise, M. D., staff physician, effective June 14, 1952, was accepted. Dr. Wise will complete his residency in Ophthalmology at the State University of Iowa.

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SALARY INCREASE - STAFF PHYSICIAN. Upon the recommendation of the Faculty Committee, Superintendent Spear was authorized to increase the salary budgeted for the position of staff physician vacated by the resignation of Dr. Arthur C. Wise.

BUDGET FOR 1951-1952 - REVISIONS. Business Manager Wynn submitted the following recommendations relative to the budget for the year 1951-1952:

1. That the miscellaneous classification be eliminated, and the amounts budgeted thereto be transferred to other departments.
2. That unallocated income be transferred to the budget to cover overdrafts in certain departments and to increase the amount of the budget to meet the estimated actual expenditures for the year 1951-1952.

On motion, the recommendations were referred to the Finance Committee with power to act.

BUDGET FOR 1952-1953. On motion, the detailed budget for the year 1952-1953 was referred to the Finance Committee for approval and report back to the Board.

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IOWA STATE COLLEGE

The following business pertaining to the Iowa State College was transacted on May 23, 1952:

RESIGNATIONS. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following resignations were accepted:

Gertrude E. Chittenden, professor of Child Development and head of the Department, effective August 31, 1952. She will become assistant director of Merrill-Palmer School in Detroit.

David D. Robb, assistant professor of Electrical Engineering, effective June 15, 1952, to enter industrial employment.

C. W. McDonald, associate professor of Animal Husbandry, Agricultural Experiment Station, effective as of May 10, 1952. He will enter private business.

John M. Shanda, county extension director, Greene County, Agricultural Extension Service, effective June 30, 1952, to become associated with the banking business.

LEAVES OF ABSENCE. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following leaves of absence without salary were granted:

C. Y. Cannon, continuation of present leave from July 1, 1952, through March 31, 1953, for assignment with the United States Office of Foreign Agricultural Relations to work in Lebanon.

Henry L. Mason, professor of Mechanical Engineering, from July 20, 1952, to March 15, 1953, to accept a temporary appointment in the Office of Basic Instrumentation, National Bureau of Standards, Washington, D.C.

Carl N. Sanford, professor of Aeronautical Engineering, from July 16, 1952, through September 15, 1952, to accept summer employment with the North American Aircraft Company.

Edgar F. Vestal, professor of Botany, from July 1, 1952, through June 30, 1953, to accept an appointment in the Office of Foreign Agricultural Relations for foreign service.

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PROMOTIONS, SALARY INCREASES, AND TRANSFERS. Upon the recommendation of President Friley, and with the approval of the Faculty Committee, the following promotions, salary increases, and transfers were made:

John J. Hanway, from associate in Agronomy (Soils), Agricultural Experiment Station, at a salary of \$4,700.00 a year, twelve months' basis, to assistant professor of Agronomy (Soils), Agricultural Experiment Station and Agricultural Extension Service, at a salary of \$5,500.00 (\$3,700.00 AES; \$1,800.00 Ext.) a year, twelve months' basis, plus annuity, effective as of May 22, 1952.

Richard H. Franklin, from county extension director, Ringgold County, at a salary of \$4,700.00 a year, twelve months' basis, to county extension director, Cerro Gordo County, at a salary of \$5,200.00 a year, twelve months' basis, effective June 9, 1952.

APPOINTMENT. Upon the recommendation of President Friley and with the approval of the Faculty Committee, Marvin A. Anderson was appointed associate director of Agricultural Extension Service, and associate professor of Agronomy, effective July 1, 1952, at a salary of \$8,000.00 a year, twelve months' basis (Civil Service annuity).

APPOINTMENT - CHANGE IN TIME. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the effective date of the appointment of A. Philip Welch, associate professor of Ceramic Engineering, was changed from April 1, 1952, to May 1, 1952.

HONORARY DEGREES. Upon the recommendation of President Friley and with the approval of the Faculty Committee, granting of the following honorary degrees was authorized:

Mr. R. C. Pollock, Secretary-General Manager and Director of Research,
National Live Stock and Meat Board: Degree Doctor of Agriculture.

Mrs. Ruth Buxton Sayre, distinguished Iowa Home Maker: Degree Doctor of
Laws.

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REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD APRIL 24, 1952. The Building and Business Committee submitted the following report:

The Building and Business Committee of the State Board of Education met in Beardshear Hall, Iowa State College, Ames, Iowa, at 2 p.m., April 24, 1952.

Present: Mr. Rupe and Mrs. Kyseth of the Committee; Mr. Gernetzky and Mr. Dancer of the Finance Committee of the Board; Business Manager Platt, Superintendent Schaefer and Design Engineer Nichols of the College; and Mr. Pritchett and Mr. McDonald of Brown Engineering Company.

Mr. Rupe presided, and Mr. Dancer acted as secretary of the meeting.

The following business pertaining to the Iowa State College was transacted:

Steam Generator No. 2 - Public Hearing. Business Manager Platt reported that, as advertised, a public hearing was held in his office at 1:00 p.m., Thursday, April 24, 1952, for the purpose of hearing objections to the plans, specifications, and contract forms for the construction of Steam Generator No. 2; that present at the hearing were Mr. Platt, Mr. Schaefer, Mr. Gernetzky and Mr. Dancer; and that no objections were filed and no objectors appeared.

Steam Generator No. 2-Bids. At 2:00 p.m. the following bids for the construction of Steam Generator No. 2 were opened:

<u>Bidder</u>	<u>Certified Check</u>	<u>Base Bid</u>
Murray Iron Works Burlington, Iowa	\$15,000	\$287,000
Wickes Boiler Company Saginaw, Michigan	18,500	324,100
Power Service Corporation Minneapolis, Minnesota	19,000	380,600
Fuel Economy Engineering Company St. Paul, Minnesota	20,000	389,785

All bids were turned over to officials of the College and Brown Engineering Company for analysis and evaluation. The bid checks were left with Mr. Platt with instructions to hold them until a contract is executed.

On motion, the report of the Building and Business Committee was approved.

STEAM GENERATOR NO. 2 - CONTRACT. The Building and Business Committee reported it was not ready to make a recommendation regarding the awarding of a contract for Steam Generator No. 2.

REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING HELD MAY 21, 1952. The Building and Business Committee submitted the following report:

A sub-committee of the Building and Business Committee met in Beardshear Hall at the Iowa State College, Ames, Iowa, on May 21, 1952, at 2 p.m.

Present: W. S. Rupe, a member of the Building and Business Committee; Business Manager Platt, Superintendent Schaefer, and Professors Coover and Boast, all of the Iowa State College; and Mr. Brooks and Mr. Borg, Architects.

Business pertaining to the Iowa State College was transacted as follows:

Electrical Engineering Building - Completion of Auditorium and Elevator - Public Hearing. Business Manager Platt reported that at 1 p.m., May 21, 1952, a public hearing was held in his office in Beardshear Hall for the purpose of hearing objections to the plans and specifications for the completion of the auditorium in the Electrical Engineering Building and the installation of a freight elevator; that Superintendent Schaefer, Business Manager Platt, of the Iowa State College, and Mr. Brooks and Mr. Borg, Architects, were present; that no objectors appeared and no objections were filed.

Electrical Engineering Building - Completion of Auditorium and Elevator - Bids. The following bids for the completion of the auditorium in the Electrical Engineering Building and the installation of an elevator were received and opened and read:

<u>Bidder</u>	<u>Certified Check</u>	<u>Bid</u>
<u>General Construction</u>		
Ringland-Johnson	\$2,000	\$ 38,761
The Weitz Company, Inc.	2,000	37,520
<u>Plumbing and Heating</u>		
Palmer Plumbing Company	160	2,852
Wolin Plumbing and Heating	150	2,945
<u>Electric Wiring</u>		
Fitz Electric Company	235	4,640
<u>Elevator</u>		
Kimball Brothers Company	565.50	11,310
Alternate 1		-1,558
Alternate 2		-1,778
Otis Elevator Company	650	12,591
Alternate 1		-1,338
Alternate 2		-2,262
O'Keefe Elevator Company	650*	12,500
Alternate 1		- 300
Alternate 2		- 500
Montgomery Elevator Company	550	10,722
Alternate 1		- 728
Alternate 2		-1,531
Westinghouse Electric Company	1,200	**

* Not certified

** Check received, no bid submitted up to 2 P.M. (Bid received 5/22/52 - \$11,643)

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Attention is called to the fact that the bid of the O'Keefe Elevator Company was accompanied by a check in the amount of \$650 which was not certified; and that the Westinghouse Electric Company submitted a certified check but no bid was enclosed. A telephone message indicated that the check was mailed from the Des Moines office and the bid was mailed from the Omaha office and was probably delayed.

Upon conclusion of the reading of the bids, Mr. Rupe advised the bidders that recommendations about the awarding of contracts would be presented to the State Board of Education on May 22, 1952, and that he anticipated prompt action.

ELECTRICAL ENGINEERING BUILDING - COMPLETION OF AUDITORIUM AND FREIGHT ELEVATOR - CONTRACTS AWARDED. Upon the recommendation of the Building and Business Committee, the contracts for the Completion of the Auditorium and the Freight Elevator in the Electrical Engineering Building were awarded to the low bidders, as follows:

General Contract to The Weitz Company, on the basis of that firm's bid	\$37,520
Plumbing and Heating contract to the Palmer Plumbing Company, on the basis of that firm's bid	2,852
Electrical contract to Fitz Electric Company, on the basis of that firm's bid	4,640
Elevator contract to Montgomery Elevator Company, on the basis of that firm's base bid, no alternates accepted	10,722

and the secretary was authorized to sign the contracts when satisfactory surety bonds have been filed.

ELECTRICAL ENGINEERING BUILDING - COMPLETION OF AUDITORIUM AND FREIGHT ELEVATOR - FINANCING. Upon the recommendation of the Building and Business Committee, \$55,734.00 was allocated from the General Fund for the Completion of the Auditorium and the Freight Elevator in the Electrical Engineering Building. (See Board minutes of April 10-11, 1952.)

HOME MANAGEMENT DUPLEXES - GENERAL CONTRACT - CHANGE ORDER. The Building and Business Committee reported that on May 22, 1952, it had authorized Change Order No. 3 to the contract with James Thompson and Sons for the general construction

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of the Home Management Duplexes, covering the installation of ventilating fans in the four equipment rooms at an addition of \$415.00 to the contract price. On motion, the action of the Building and Business Committee was approved and ratified.

ATOMIC ENERGY COMMISSION - CONTRACT SUPPLEMENT. Upon the recommendation of the Building and Business Committee, Supplement No. 8-8 to Atomic Energy Commission Contract No. W-7405-eng-82, covering final settlement of overhead and use of space for the fiscal year 1950-1951, was approved.

UNITED STATES VETERANS ADMINISTRATION - CLAIMS. Business Manager Platt reported that agreement had been reached with the Veterans Administration as to the reclaim of the Iowa State College on the first of the seven contracts which were audited by the General Accounting Office, and that the amount to be reclaimed on this contract will be approximately \$47,000.00. (See Board minutes of March 6-7, 1952, regarding settlement.)

EASEMENTS FOR DRAINAGE TILE, SWINE BREEDING FARM - HIRAM H. AND BLANCHE POWERS - MADELINE DENBY. Upon the recommendation of the Building and Business Committee, Business Manager Platt was authorized to negotiate with property owners to obtain easements for the installation of a drainage tile outlet from a portion of the Swine Breeding Farm across the following land:

1. Hiram H. Powers and Blanche Powers, his wife, Ames, Iowa, and Alton Powers and Louise Powers, his wife, of Hubbard, Iowa, a strip ten feet wide starting at a point 600 feet east of the southwest corner of the southwest quarter of Section 18, Township 83 North, Range 24 West, Story County, Iowa; then northeasterly at an angle of 32° 30 minutes to a point 500 feet north of the southeast corner of the southwest quarter of Section 18, Township 83 North, Range 24 West, Story County, Iowa - no cost.
2. Madeline Denby, a strip twenty feet wide starting at a point 500 feet north of the southwest corner of the southeast quarter of Section 18, Township 83 North, Range 24 West, Story County, Iowa; thence northeasterly 800 feet at

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an angle of 44° ; thence due north 500 feet; thence northeasterly 900 feet at an angle of $56^{\circ} 30$ minutes to a point 2,100 feet north of the southeast corner of the west half of the southeast quarter of Section 18, Township 83 North, Range 24 West. Payment for this right-of-way easement to be \$100.00, to be paid from Sales Income, Agricultural Experiment Station.

CAPITAL IMPROVEMENT FUNDS. At the meeting on April 10-11, 1952, the State Board of Education adopted a plan for the expenditure of funds for Capital Improvements at the Iowa State College, subject to approval by the Budget and Financial Control Committee.

Secretary Dancer reported that the plan had been submitted to the Budget and Financial Control Committee at a meeting held on May 1, 1952, and no action had been taken.

On motion, Secretary Dancer was instructed to resubmit the plan for the expenditure of funds for Capital Improvements at the Iowa State College to the Budget and Financial Control Committee.

CARTER (DAVIS) FARM - LEASE AGREEMENT. Business Manager Platt reported that the Carter Farm, sometimes known as the Davis Farm, situated in Hardin County, Iowa, was sold on contract to Mr. and Mrs. Roscoe Cain, the date of the contract being April 19, 1946; that the State of Iowa still holds title to the farm; that a large deposit of limestone is located on the farm; and that Mr. and Mrs. Cain have requested the State Board of Education to join with them in an agreement which would lease to Beu & Sons, a limestone gravel and processing firm, Grundy Center, Iowa, a tract of about $30\frac{1}{2}$ acres for a period of 5 years, and would grant to Beu & Sons the right to enter upon the tract for the purpose of drilling, prospecting, mining, and processing the lime rock, for which right Beu & Sons would agree to pay the Cains at the rate of seven cents (7¢) a ton for all rock removed from the premises.

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Upon the recommendation of the Building and Business Committee, the lease was not approved.

On motion, the entire matter was referred to the Finance Committee for investigation and report back to the Board.

WOI-TV - POLICY. At the meeting held on January 10-11, 1952, James L. Hill, President of Cary-Hill, Inc., Des Moines, Iowa, met with the Board and stated his objections to the policy governing advertising on WOI-TV, suggesting that the restrictions be removed so the law of supply and demand could take effect; or, if that would not be feasible, that provisions be made so those Iowa firms who are in competition with national advertisers could buy time for advertising if they wished to do so.

Mr. Hamilton moved that the policy governing advertising programs on Station WOI-TV not be changed. The motion was seconded by Mr. Munger and passed. (See Board minutes of November 29-30, 1951.)

WOI-TV - EMPLOYMENT OF TAX CONSULTANT. At the meeting held on March 6-7, 1952, Secretary Dancer was instructed to request the Attorney General of Iowa to employ legal counsel to investigate the matter of tax liability in connection with income derived from the operation of the television station; and, on March 25, 1952, Robert L. Larson, Attorney General of Iowa, wrote:

"I believe you will need a tax expert more than an attorney in this matter of the station's liability. If you want such a man, Mr. Marion Hirschburg, of Ames, Iowa, is very capable and able, and I will be willing to appoint him as a legal counsel if and when an attorney is required.

"As a tax consultant, you may employ him and pay him without my approval or action of the Executive Council. In case he needs to appear as an attorney for the State of Iowa, I will then request approval of his appointment." (See Board minutes of April 10-11, 1952.)

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The following resolution was submitted:

WHEREAS, the management and control of Iowa State College of Agriculture and Mechanic Arts, located at Ames, Iowa, is under the jurisdiction of the State Board of Education of the State of Iowa; and

WHEREAS, said Board of Education did authorize said College to install and operate a television station, same being known as WOI-TV, in conjunction with the operation of a radio station, same being known as WOI and WOI-FM; and

WHEREAS, the operation of said television station produces certain income and a problem has arisen as to the taxability of said income under the provisions of the Revenue Act of 1951, as approved October 20, 1951; and

WHEREAS, said Board of Education, with the approval of the Attorney General of the State of Iowa, hereby authorizes said College to retain Marion Hirschburg in connection therewith.

It was moved that the foregoing resolution be adopted. The motion was seconded and passed.

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IOWA STATE TEACHERS COLLEGE

The following business pertaining to the Iowa State Teachers College was transacted on May 23, 1952:

FEE EXEMPTION SCHOLARSHIPS. Upon the recommendation of President Maucker and with the approval of the Faculty Committee, the Iowa State Teachers College was authorized to grant 50 additional fee exemption scholarships.

REPAIRS TO STADIUM. The Building and Business Committee reported S. J. Galvin, President of the Sheffield Brick and Tile Company, Sheffield, Iowa, had written to Business Manager Jennings in regard to the deterioration of the tile used in the construction of the stadium and stated that the Company would expect to make a substantial contribution toward the cost of the application of concrete under terrific air pressure, or would replace the defective tile and deliver such replacement material to the site without charge and pay \$250 of the additional cost necessary to put the new material in the wall.

The Building and Business Committee also reported that the plans and specifications for the repairs to the Stadium, using a gunnite process, had been approved on May 22, 1952, and that Business Manager Jennings had been requested to write to Mr. Galvin about the contribution of the Sheffield Brick and Tile Company on the basis of repairs made according to those specifications.

On motion, the report of the Building and Business Committee was approved and the action ratified.

RADIO - TELEVISION. President Maucker submitted a memorandum about the radio and television at the Iowa State Teachers College and the use of the channel reserved for the Cedar Falls area for educational use. The matter was referred to the Committee on Educational Coordination. (See general section of these minutes.)

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LEASE OF FARM LAND. It was moved that the Secretary of the State Board of Education be authorized to sign a lease dated May 1, 1952, by and between the State Board of Education and George Johnson, Cedar Falls, Iowa, covering approximately 17 acres of crop land between 19th Street and 22nd Street, bounded by Highway 58 on the west and by the Campus Laboratory School site on the east, about 12 acres of which is seeded to oats and 5 acres seeded to corn; the lease being for the period from March 1, 1952, to March 1, 1953, on a share crop basis.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mrs. Kyseth, Mr. Hamilton, Mr. Munger,
Mr. Rider, and Mr. Stevens.

Nay: None.

Absent: Mr. Hagemann, Mr. Plock, and Mr. Rupe.

The chairman declared the motion passed.

RESOLUTION - SADIE B. CAMPBELL. The following resolution was submitted:

BE IT RESOLVED, that the State Board of Education formally tender, in connection with the acceptance of the resignation of Sadie B. Campbell from the position of Dean of Women of the Iowa State Teachers College, the following statement of recognition of her service:

In Grateful Appreciation
This Citation is Presented to

SADIE B. CAMPBELL

In consideration of her twenty-three years of service as Dean of Women in the Iowa State Teachers College, a service unexcelled in efficiency and in fidelity to the ideals of enlightened womanhood, a service which has found expression in the development of a program through participation in which the young women of the College have been enabled to develop such attitudes and habits of gracious and wholesome living and of interest in intellectual adventure as will fit them to live democratically.

AND BE IT FURTHER RESOLVED that, as a lasting memorial to this service, the new hall for women on the campus of the Iowa State Teachers College be and is hereby named

SADIE B. CAMPBELL HALL

Mrs. Kyseth moved that the resolution be adopted and that a copy be engrossed and presented to Miss Campbell. The motion was seconded by Mr. Stevens and passed.

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REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD MAY 1, 1952. The

Building and Business Committee submitted the following report:

The Building and Business Committee of the State Board of Education met in the President's office, Iowa State Teachers College, Cedar Falls, Iowa, at 4:00 p.m., Thursday, May 1, 1952.

Present: Mrs. Kyseth and Mr. Munger of the Committee; Mr. Gernetzky and Mr. Dancer of the Finance Committee of the Board; and President Maucker and Business Manager Jennings, of the College.

Mrs. Kyseth presided, and Mr. Dancer acted as secretary of the meeting.

The following business pertaining to the Iowa State Teachers College was transacted:

Auditorium Alterations - Plans and Specifications. Final plans and specifications for the project, Auditorium Alterations, prepared by Thorsen and Thorsen, were approved. The cost of the project is estimated as follows:

Base Bid on construction of new fire stairs and stage	
Alterations	\$20,000.00
Alternate No. 1 - Addition for Drama plus remodeling of basement	Add 62,000.00
Alternate No. 2 - Omission of parapet well	Deduct 4,000.00

It is contemplated to finance the cost of the project from repairs, replacements and alterations funds plus a possible allocation from Dramatic Arts funds.

Auditorium Alterations - Bid Date. Iowa State Teachers College officials and Secretary Dancer were authorized to select a date for receiving bids on the project.

Since a public hearing on the project was held last fall no arrangements were made for holding another hearing.

On motion, the report of the Building and Business Committee was approved and the actions ratified.

AUDITORIUM ALTERATIONS - BIDS. The Building and Business Committee reported that the following bids for the Auditorium Alterations were received and opened in the Office of the President of the Iowa State Teachers College, Cedar Falls, Iowa, at 2 p.m., May 20, 1952:

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	<u>Base Bid</u>		<u>Alt. #1</u>		<u>Alt. #2</u>
General contract:					
John G. Miller	\$ 43,080.00	add	\$ 54,560.00	deduct	\$ 4,300.00
Jens Olesen Company	46,900.00	add	59,856.00	deduct	4,943.00
Electrical contract:					
Hub Electric Company	2,325.00	add	7,825.00		
See Electric Company	1,565.00	add	7,368.00		
Plumbing and heating contract:					
Andy's Plumbing Company	4,475.00	add	10,775.00		
Rynearson & Koch	5,495.00	add	14,300.00		
Total of low base bids				\$ 49,120.00	
Estimate of architect				20,000.00	
Total of low bids, including Alt. #1				\$121,823.00	
Estimate of architect				82,000.00	

The Building and Business Committee recommended that, because the bids were far in excess of the estimates of cost, all bids be rejected; that the architect be requested to revise the plans and specifications; and that President Maucker be authorized to negotiate with the bidders on the basis of the revised plans and report back to the Committee. On motion, the recommendations were approved and adopted.

AUDITORIUM ALTERATIONS - FINANCING. Upon the recommendation of the Building and Business Committee, authority was granted to finance the cost of the Auditorium Alterations from funds for repairs, replacements and alterations and an allocation from the Dramatic Arts Fund, plus some from the General Fund if needed.

POWER PLANT EXPANSION - DIVISION IX, FORCED AND INDUCED DRAFT FANS - ACCEPTANCE.

The Building and Business Committee reported that on May 8, 1952, E. F. Behrens, of the Brown Engineering Company, wrote as follows:

"Division 9 - Forced and Induced Draft Fans
American Blower Corporation

"This contract was completed on approximately May 5, 1952, and the steam generator has been tested. The complete installation has been inspected by us and found to be in accordance with the plans and specifications as approved by the State Board of Education."

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Upon the recommendation of the Building and Business Committee, Division IX, Forced and Induced Draft Fans, Power Plant Expansion, was accepted from the American Blower Corporation as of this date, May 23, 1952, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

POWER PLANT EXPANSION - DIVISION XVII, THERMOMETERS AND GAUGES - BID - CONTRACT.

The Building and Business Committee reported that the following bids were received on March 19, 1952, for Division XVII, Thermometers and Gauges, Power Plant

Expansion:	<u>Delavan Engineering Company</u>	<u>Midwest Controls Company</u>	<u>L. H. Kurtz Company</u>
Pressure gauges	\$ 326.32	\$ 375.00	\$ 442.20
Thermometers	355.77	303.44	-----
Mercury barometer	-----	<u>139.85</u>	-----
Total bid price		\$ 818.29	
Delivery	15 to 20 weeks	3 to 4 weeks	
Thermometer wells		\$ 42.88	

Upon the recommendation of the Building and Business Committee, the contract for Division XVII, Thermometers and Gauges, Power Plant Expansion, was awarded to the Midwest Controls Company, the only firm submitting a complete bid, at a contract price of \$861.17, including thermometer wells, and the secretary was authorized to sign a contract. Payment is to be made from funds appropriated for Repairs, Replacements and Alterations.

CAMPUS LABORATORY SCHOOL - LOCKERS - BIDS - CONTRACT, The Building and Business Committee reported that plans and specifications for lockers for the Campus Laboratory School were sent to six firms with the request that quotations be submitted, and that when bids were opened at 1 p.m., May 20, 1952, only two had been received, as follows:

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Matt Parrott & Sons Company, Waterloo, Iowa	\$ 7,025.02
Zierath Building Supply, Waterloo, Iowa	6,658.41*

* The bid of Zierath Building Supply did not include installation and therefore did not comply with the specifications.

Upon the recommendation of the Building and Business Committee, the contract for lockers for the Campus Laboratory School was awarded to Matt Parrott and Sons Company on the basis of that firm's bid of \$7,025.02, and the secretary of the State Board of Education was authorized to sign a contract when a satisfactory surety bond has been filed. Payment is to be made from the General Operating Fund.

SADIE B. CAMPBELL HALL (NORTH HALL) - KITCHEN EQUIPMENT - CHANGE ORDER. The Building and Business Committee reported that on May 22, 1952, it had authorized Change Order No. 2 to the contract with Hockenberg Fixture Company, contractor for the kitchen equipment in Sadie B. Campbell Hall (North Hall), covering the remodeling of dish table and hinging conveyor to allow access to work space behind the table, at an addition of \$50.00 to the contract price.

CITY OF CEDAR FALLS - EASEMENT - STORM AND SANITARY SEWER. The Building and Business Committee submitted the following easement for storm and sanitary sewer and recommended that it be granted:

The State Board of Education for and in consideration of the conditions as herein contained, does hereby grant to the City of Cedar Falls, Iowa, a municipal corporation, the right to enter upon and across the property of the State of Iowa known as the Iowa State Teachers College, and the right to construct, reconstruct, operate and maintain a storm and/or sanitary sewer over and upon the following described property situated in the City of Cedar Falls, Iowa:

A strip of land ten (10) feet in width situated on the Iowa State Teachers College Campus. Said strip which lies West and adjoining the West side of Campus Street is being more particularly described as follows: The West ten (10) feet of the East forty-three (43) feet of Lot 6, Auditors Plat No. 22, the East ten (10) feet of Lots 21, 23, 22, 24, and 25, Block 4, and the East ten (10) feet of Lots 21, 22, 23, 24, 25, Block 5, all in Sunnyside Addition, the East

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ten (10) feet of the West 629.85 feet of the North 170.0 feet of Lot 1, Cedar Vale Addition and the East ten (10) feet of vacated Twentieth Street lying between Blocks 4 and 5 of Sunnyside Addition, and the North fifteen (15) feet of the South sixty-two (62) feet of that part of Lot 1 in Cedar Vale Addition lying between the West line of Merner Avenue and the East line of Campus Street.

The foregoing right is granted upon the following expressed conditions, to-wit:

1. That the right is granted only so long as the said City operates and maintains said storm sewer and/or sanitary sewer after its installation.

2. That the City of Cedar Falls, Iowa, will assume liability for all damage to the property of the State of Iowa known as the Iowa State Teachers College, caused by the City's failure to use due care in its exercise of the granted right.

3. That this easement is not assignable.

It was moved that the foregoing easement be approved and granted to the City of Cedar Falls for storm and/or sanitary sewer purposes, subject to approval by the Executive Council of Iowa, and that the secretary of the State Board of Education be authorized to sign it. The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hamilton, Mrs. Kyseth, Mr. Munger, Mr. Rider, and Mr. Stevens.

Nay: None.

Absent: Mr. Hagemann, Mr. Plock, and Mr. Rupe.

The President declared the motion passed.

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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business pertaining to the Iowa Braille and Sight-Saving School was transacted on May 23, 1952:

RESIGNATIONS. Upon the recommendation of Superintendent Overbeay and with the approval of the Faculty Committee, the following resignations were accepted:

V. Evelyn Powers, secretary and treasurer, effective July 15, 1952.

Samuel Ashcroft, principal, effective June 7, 1952.

APPOINTMENT. Upon the recommendation of Superintendent Overbeay and with the approval of the Faculty Committee, Duward Hutchinson was appointed principal of the Iowa Braille and Sight-Saving School, effective August 1, 1952, eleven months' basis, at a salary of \$350.00 a month, plus full maintenance.

ELECTION OF SECRETARY-TREASURER. On motion, Hazel B. Leaming was elected secretary-treasurer of the Iowa Braille and Sight-Saving School for the year that will begin July 1, 1952, with the understanding that reports to the Board will be made through the Superintendent of the Iowa Braille and Sight-Saving School. (See general section of the Board minutes of June 17, 1937, fixing the amount of the bond to be filed.)

DEPOSITORIES. On motion, the State Bank of Vinton and the Benton County State Bank and Trust Company were designated as depositories of funds belonging to the Iowa Braille and Sight-Saving School.

DIPLOMAS. Upon the recommendation of Superintendent Overbeay and with the approval of the Faculty Committee, the granting of diplomas to the following seniors on May 28, 1952, was authorized:

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Gloria Alverson	Clarion, Iowa	Wright County
Lee Creek	Toledo, Iowa	Tama County
Dwane McClain	Rockwell, Iowa	Cerro Gordo County
Marilyn O'Brien	Oxford, Iowa	Johnson County
Robert Palmer	Des Moines, Iowa	Polk County

FARM OPERATION - DAIRY HERD. Superintendent Overbeay presented a statement of the operations of the farm and garden for the years 1948-1952, showing a net loss for each year except 1952, and he recommended that the dairy herd be sold and that phase of the farm operation be discontinued as soon as possible after June 1, 1952.

On motion, the recommendation was adopted and Superintendent Overbeay was authorized to arrange for a satisfactory supply of milk and cream.

Adjourned.


David A. Dancer, Secretary