A meeting of the State Board of Education was held in the Old Capitol at
the State University of Iowa, Iowa City, Iowa, on June 24, 1949, at nine o'clock
a.m.

PRESENT: Mrs. Houghton and Mrs. Kyseth and Messrs. Carpenter, Gillette, Hall,
Louden, Rupe and Shull, members of the State Board of Education; Messrs.
Dancer and Noth, members of the Finance Committee; President
Friley and Business Manager Platt of the Iowa State College; President
Hancher and Business Manager Ambrose of the State University; President
Price, of the Iowa State Teachers College; Superintendent Berg
of the Iowa School for the Deaf; Superintendent Gernetzky of the Iowa
School for the Blind; Superintendent Spear and Business Manager Wynn,
of the State Sanatorium; and Assistant Secretary Lenihan.

ABSENT: Mr. Plock, member of the State Board of Education; and W. R. Boyd,
member of the Finance Committee.

President Henry C. Shull in the chair.

GENERAL OR MISCELLANEOUS

The following business pertaining to general or miscellaneous matters
was transacted:

APPROVAL OF MINUTES - MEETING HELD MAY 9-10, 1949. On motion, the minutes
of the meeting of the State Board of Education held on May 9-10, 1949, were
read, changed and approved.

APPROVAL OF MINUTES - FINANCE COMMITTEE. On motion, the minutes of the meet­
ings of the Finance Committee for the period from April 18, 1949, through May
22, 1949, were approved and the actions ratified.

USE OF FACILITIES ON CAMPUSES. President Friley submitted regulations regarding
the use of buildings and other facilities of the Iowa State College (see
Iowa State College section of these minutes), and President Price stated he was
not ready to submit proposed rules and regulations. (See May 9-10, 1949, Board
minutes for State University regulations.)
DORMITORY PROGRAM - FINANCING. Secretary Dancer reported that meetings had been held with representatives of a Chicago bond house, three Iowa banks, and the Bankers Life Insurance Company, and that proposals had been submitted to the committee covering methods of financing the dormitory program. The committee made no recommendation, and the matter of financing the dormitory program was referred to Messrs. Rupe, Carpenter and Dancer for further negotiation.

DORMITORY FINANCING - NOTES - SECRETARY TO SIGN. The following resolution was submitted:

WHEREAS, W. R. Boyd resigned as a member and chairman of the Finance Committee, effective June 30, 1949; now, therefore,

BE IT RESOLVED that David A. Dancer, secretary of the State Board of Education and the Finance Committee, be and he is hereby authorized for and in the name of the State Board of Education to execute all notes or other instruments necessary or proper to evidence obligations assumed by the said State Board of Education to finance dormitory construction programs, as provided by Sections 262.35-262.42, 1946 Code of Iowa.

On motion, the resolution was adopted.

EXECUTIVE RULE AND ORDER - MAID SERVICE - OPINION OF ATTORNEY GENERAL. On December 3, 1948, Governor Robert D. Blue issued an Executive Rule and Order, a part of which is as follows: (See Board minutes of 12/15-16/48.)

"IT SHALL HENCEFORTH BE THE RULE that no household domestic servant shall be provided or furnished at State expense."

Mr. Hall moved that the Attorney General of Iowa be requested for an opinion on the definition of the term "domestic servant" and what services constitute proper maintenance of residences in which the presidents and superintendents of the institutions under the State Board of Education are required to live. The motion was seconded by Mrs. Houghton and passed.

FOOD SERVICE - CASE OF RUSSELL BLAKE, et al - DISMISSAL. Secretary Dancer reported that on May 23, 1949, Holliday & Myers and Iver Christoffersen, Attorneys for the Plaintiffs in Equity Case No. 33735, Russell E. Blake, Theodore M.
Leckbee, and Richard M. Van Dyke, Plaintiffs, vs. Malcolm Price and the Board of Education of the State of Iowa, Defendants, had filed a Dismissal in the District Court in and for Black Hawk County, as follows:

"Come now the plaintiffs in the above entitled action and severally and jointly dismiss same of record, without prejudice."

FOOD SERVICE - CASE OF RUSSELL BLAKE, et al - ATTORNEY'S FEE. Secretary Dancer submitted the itemized statement of C. A. Smedal, the attorney for the State Board of Education in the case of Russell Blake, et al, vs. Malcolm Price and the State Board of Education, summarized as follows, and stated that it had been approved by Oscar Strauss, Assistant Attorney General:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attorney Fees</td>
<td>$1,250.00</td>
</tr>
<tr>
<td>Transportation expense</td>
<td>48.74</td>
</tr>
<tr>
<td>Hotel expense</td>
<td>20.85</td>
</tr>
<tr>
<td>Miscellaneous expense</td>
<td>15.24</td>
</tr>
<tr>
<td></td>
<td>$1,334.83</td>
</tr>
</tbody>
</table>

On motion, the claim was approved and payment authorized from funds of the Iowa State Teachers College available for that purpose.

FOOD SERVICE AND DORMITORY REGULATIONS - SPECIAL COMMITTEE. President Shull appointed a special committee, composed of Messrs. Rupe, Carpenter and Hamilton, to review the food service and dormitory regulations at the Iowa State Teachers College, the Iowa State College, and the State University of Iowa, and to submit a report and recommendations at the next meeting of the Board.

HARRY W. REEVE - REQUEST FOR RE-EMPLOYMENT. President Shull stated that Harry W. Reeve, through his son, Oliver J. Reeve, had applied for re-employment at the State Sanatorium. On motion, the application of Harry W. Reeve for re-employment was denied.

BLIND-DEAF CHILDREN. At the meeting of the State Board of Education held on May 11, 1948, consideration of a policy to be adopted regarding an educational
June 24, 1949 - General or Miscellaneous
Blind-Deaf Children (continued)

program for blind-deaf children in Iowa who will be of school age was referred to the Faculty Committee and the Finance Committee.

Upon the recommendation of the Faculty Committee, the matter was referred to Superintendent Berg and Mr. Gernetzky for investigation and report back to the Faculty Committee.

STATE FAIR. On motion, representatives of the institutions under the State Board of Education and the Finance Committee were authorized to proceed with the preparation of exhibits for the 1949 State Fair.

REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD MAY 24, 1949. The Building and Business Committee submitted the following report:

The Building and Business Committee of the State Board of Education met in the Old Capitol at the State University of Iowa, Iowa City, Iowa, at one-thirty p.m., Tuesday, May 24, 1949.

Present: Mr. Louden, Mr. Gillette, Mr. Carpenter and Mr. Dancer, members of the Building and Business Committee; Mr. Noth, member of the Finance Committee; President Hancher, Business Manager Ambrose, and Assistant Business Manager Jolliffe, of the State University; President Price, of the Iowa State Teachers College; Business Manager Platt, of the Iowa State College; Superintendent Spear and Business Manager Wynn, of the State Sanatorium; Superintendent Berg of the Iowa School for the Deaf; and Superintendent Gernetzky, of the Iowa School for the Blind.

Mr. Louden, chairman, presided at the meeting; and Mr. Dancer acted as secretary.

The following business of a general nature was transacted:

Coal for 1949-1950. Secretary Dancer reported several coal companies had suggested that coal bids on coal for next year be taken before July 1st. After some discussion it was agreed that no change be made in the plans to take bids after July 1, 1949. (See Building and Business Committee minutes of April 27, 1949.)

Dormitory Program. At the meeting held on May 10, 1949, representatives of Blyth and Company, a Chicago investment firm, appeared before the Board and outlined methods of Financing the dormitory program through the sale of bonds.

In order to get a picture of other methods of financing, it was suggested that a meeting with the Iowa bankers now furnishing dormitory funds be arranged for June 2, 1949.
June 24, 1949 - General or Miscellaneous

On motion, the report of the Building and Business Committee was approved and the actions ratified.

EMPLOYMENT OF MRS. KATHERINE JOHNSON. Secretary Dancer reported that William R. Boyd had requested continuation of Mrs. Katherine Johnson's employment as his secretary during the month of July to assist him in finishing up work connected with the State Board of Education. On motion, the matter was referred to Mr. Dancer with authority to act.

WILLIAM R. BOYD - RESOLUTION - CITATION. The following resolution was submitted:

RESOLVED that the State Board of Education formally tender to William R. Boyd, in connection with his retirement as chairman of its Finance Committee for forty years, this token, in printed form, of the gratitude and affection in which he is held:

"In Grateful Appreciation
This Citation is Presented to

WILLIAM R. BOYD

Honoring forty years of distinguished and unselfish continuous service to the cause of education in Iowa. For his vision and leadership as chairman of the Finance Committee and for his loyal friendshipwise counsel and practical Christianity, the Iowa State Board of Education hereby tenders this permanent record of its abiding respect and deep affection.

(Signed) Henry C. Shull, President"

The story of William R. Boyd's contribution to the cause of higher education in Iowa is one which could not be fully set forth within the covers of even the largest volume.

In duration and effectiveness, his public service is unsurpassed in the entire history of our commonwealth. Many and impressive are his legacies to the youth of our state.

Some of these legacies are in mortar and marble; but more of them, and probably the more important, are the ideas and the deals born in his great soul and translated, always unobtrusively into Board policy and Board practice.

The Iowa of now and the Iowa of tomorrow stand in eternal debt to this man who deliberately turned away from a career of material success for a life of selfless and sacrificial service to society.
Mr. Hall moved that the resolution be adopted and a copy of it be sent to Mr. Boyd. The motion was seconded by Mr. Gillette and passed.

IOWA CENTENNIAL MEMORIAL FOUNDATION - AWARD. President Shull stated he would confer with John M. Henry, chairman of the Committee on Awards and Medals, Iowa Centennial Memorial Foundation, regarding an award to William R. Boyd as a recognition of outstanding service.

FACULTY COMMITTEE - MEMBERSHIP. President Shull appointed the following as members of the Faculty Committee:

Mrs. H. C. Houghton, chairman
Richard H. Plock
W. S. Rupe
V. B. Hamilton
Henry C. Shull

BUILDING AND BUSINESS COMMITTEE - MEMBERSHIP. President Shull appointed the following as members of the Building and Business Committee:

Roy Louden, chairman
Mrs. George L. Kyseth
Halstead M. Carpenter
Dwight G. Rider
Henry C. Shull
David A. Dancer, Secretary

CARL GERNETZKY - SALARY. Secretary Dancer reported that on May 16, 1949, the Executive Council of Iowa approved a salary of $5,000 a year for Carl Gernetzky as a member of the Finance Committee, effective July 1, 1949.

ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS - ANNUAL MEETING - DELEGATES. The annual meeting of the Association of Governing Boards of State Universities and Allied Institutions will be held in Denver, Colorado, from October 5 through October 9, 1949. Secretary Dancer was requested to secure information and furnish President Shull with the names of the Board
June 24, 1949 - General or Miscellaneous
Delegates (continued)

members who would be able to attend the meeting, so he may designate the dele-
gates and alternates.

SUMMER INTERIM BUSINESS. Any business requiring action during the summer
interim between meetings of the Board was referred to the President and the
standing committees, with power to act.

RETIREMENT PLANS - ANNUITIES. For the plans adopted see State University and
Iowa State College sections of these minutes.

BUDGET FOR 1949-1950 - OFFICE OF STATE BOARD OF EDUCATION. Secretary Dancer
submitted the following proposed budget for the office of the State Board of
Education for the year 1949-1950:

Income:

<table>
<thead>
<tr>
<th>Item</th>
<th>1948-1949</th>
<th>1949-1950</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries, Support, Maintenance and Miscellaneous</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance forward</td>
<td>$6,560.00</td>
<td></td>
</tr>
<tr>
<td>Refund</td>
<td>1,136.25</td>
<td></td>
</tr>
<tr>
<td>State Appropriation</td>
<td>50,600.00</td>
<td>$48,800.00</td>
</tr>
<tr>
<td>Maintenance of institution roads, State Appropriation</td>
<td>10,000.00</td>
<td></td>
</tr>
<tr>
<td>Total Income *Includes Maintenance of Roads.</td>
<td>$58,296.25</td>
<td>$58,800.00</td>
</tr>
</tbody>
</table>

Expenditures:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>W. R. Boyd, chairman Finance Committee $3,620.00 $3,769.96 $-</td>
<td>-</td>
<td>-</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Carl Gernetzky, member Finance Committee -</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>David A. Dancer, secretary of Board and</td>
<td>5,400.00</td>
<td>5,400.00</td>
<td>5,700.00</td>
</tr>
<tr>
<td>secretary &amp; member of Finance Committee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>W. G. Noth, member Finance Committee 3,620.00 3,769.96 3,800.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Mrs. E. G. Evans, State Agent 2,520.00 2,370.00 2,400.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Helen L. Lenihan, assistant secretary 2,460.00 2,610.00 2,640.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Mildred Grabill, record clerk 1,920.00 2,070.00 2,100.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Inez R. Jolly, stenographer 1,800.00 1,950.00 1,980.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Alice Griffin, stenographer 810.00 885.00</td>
<td>-</td>
<td>-</td>
<td>1,980.00</td>
</tr>
<tr>
<td>Katherine Johnson, part-time stenographer</td>
<td>-</td>
<td>680.35</td>
<td>1,980.00</td>
</tr>
<tr>
<td>Retirement fund</td>
<td>221.50</td>
<td>320.28</td>
<td>615.00</td>
</tr>
<tr>
<td>Total salaries</td>
<td>$22,371.50</td>
<td>$23,825.55</td>
<td>$26,320.00</td>
</tr>
</tbody>
</table>
June 24, 1949 - General or Miscellaneous
Office Budget (continued)

Other Purposes

<table>
<thead>
<tr>
<th>Description</th>
<th>1948</th>
<th>1949</th>
<th>1950</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board members, per diem and travel</td>
<td>$8,500.00</td>
<td>$6,805.42</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Office travel</td>
<td>6,000.00</td>
<td>3,767.58</td>
<td>6,000.00</td>
</tr>
<tr>
<td>Maintenance of institution roads</td>
<td>10,000.00</td>
<td>13,879.81</td>
<td>--</td>
</tr>
<tr>
<td>Aid for blind</td>
<td>2,000.00</td>
<td>1,140.45</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Recording fees, court costs and bond premiums</td>
<td>350.00</td>
<td>133.40</td>
<td>350.00</td>
</tr>
<tr>
<td>President's office expense</td>
<td>400.00</td>
<td>243.76</td>
<td>400.00</td>
</tr>
<tr>
<td>Furniture, equipment and general expense</td>
<td>200.00</td>
<td>5.00</td>
<td>530.00</td>
</tr>
<tr>
<td>Aid for deaf</td>
<td>7,500.00</td>
<td>4,795.00</td>
<td>6,000.00</td>
</tr>
</tbody>
</table>

Total for Other Purposes $34,950.00 $30,770.42 $22,480.00

Total Salaries, Support, Maintenance & Miscellaneous $54,821.50 $54,595.97 $48,800.00

Unallocated $2,338.50 $3,700.28 --

Maintenance of institution roads $10,000.00

Total All Purposes $87,160.00 $88,296.25 $58,800.00

*Includes $300 a year cost-of-living increase granted by Executive Council to all employees receiving less than $4,000 a year.

On motion, the proposed budget was approved and the Finance Committee was authorized to make any necessary revisions.

NEXT MEETING. The next meeting of the State Board of Education will be held at the Iowa School for the Blind, Vinton, Iowa, on Tuesday, September 13, 1949. Committee meetings will be held in Cedar Rapids, Iowa, on Monday, September 12, 1949.
The following business pertaining to the Iowa School for the Deaf was transacted:

INSTITUTE FOR MOTHERS OF PRE-SCHOOL CHILDREN. Superintendent Berg reported the date for the beginning of the institute for mothers of pre-school children had been changed from June 5, 1949, to August 28, 1949.


The Building and Business Committee submitted the following report of business relating to the Iowa School for the Deaf transacted at a meeting held in Iowa City, Iowa, on May 24, 1949: (For those present at the meeting see the report in general section of these minutes.)

Chief Engineer's Home - Outside Utilities - Garage. Upon Superintendent Berg's recommendation the Committee authorized the maintenance force at the School for the Deaf to secure necessary materials and furnish the labor for construction of outside utilities and a garage at the Chief Engineer's Home, at a cost of $3,405.00, according to an estimate prepared by C. H. Fischer, Chief Engineer at the School. Payment will be made from Capital Improvement Funds provided by the 52nd General Assembly. (For detailed estimate, see Building and Business Committee minutes of April 27, 1949.)

Chief Engineer's Home - Outside Utilities - Garage - Interim Committee. Secretary Dancer reported that the Interim Committee on May 12, 1949, approved the construction of Outside Utilities and a Garage for the Chief Engineer's Home by the maintenance force of the School for the Deaf and allocated $3,405.00 from funds provided by Chapter 17, Acts of the 52nd General Assembly, to meet the estimated cost of the project.

Chief Engineer's Home - General Construction - Change Order. Change Order No.1 to the Hansen and Hansen contract for general construction of the Chief Engineer's Home at the School for the Deaf was presented by Superintendent Berg and approved by the Committee.

This change order provides for reversing the floor plans so the rear entrance will be on the south side instead of on the north side as originally planned and all the rooms of the house reversed, at no additional cost.

Vocational School Building - Final Plans - Advertisement for Bids. The Committee again reviewed and approved final plans and specifications for the Vocational School Building, prepared by Wetherell and Harrison, Architects, and authorized advertisement for public hearing and bids. (See Building and Busi-
June 24, 1949 - Iowa School for the Deaf
Building and Business Committee Report (continued)

ness Committee minutes of August 13, 1948, and Interim Committee Minutes of September 23, 1948, for original approval of final plans and authorization to take bids.)

Power Plant Alterations - Gateway Company Contract. On December 9, 1947, the Board awarded contracts to the Gateway Company, Omaha, Nebraska, for Improvements to the Power Plant at the School for the Deaf, as follows:

a. Section II, Draft equipment, including stack
   Base bid $6,135.00
   To obtain desired capacity, a number 90, Type I,
   Design K unit, with 7½ H.P. motor and drive,
   shall be furnished for the additional sum, as quoted in the proposal of
   Contract price $6,521.00

b. Section IV, Automatic damper control, base bid 386.00

c. Section V, Stack demolition, base bid 2,400.00

Superintendent Berg reported that the work under this contract has been substantially completed except for replacement of a window under the pent house and some brick work replaced on both sides of the pent house.

Secretary Dancer was instructed to confer with Brown Engineering Company and arrange for them to request the contract to complete his work before the contract is accepted and final payment made.

On motion, the report of the Building and Business Committee was approved and the actions ratified.

MAIN BUILDING EXITS - FIRE TOWERS. Upon the recommendation of the Building and Business Committee, authority was given for executing Change Order #1 to the contract with the Anderson Construction Company for the Main Building Exits (fire towers), to provide additional footings at an addition to the contract price of $2,700.78, subject to approval by the Committee on Retrenchment and Reform and the State Appeal Board.

VOCATIONAL SCHOOL BUILDING - SITE CHANGE. Upon the recommendation of Superintendent Berg and the Building and Business Committee, authority was given for locating the Vocational School Building 21' north of the site originally selected.
ELECTION OF SECRETARY AND TREASURER. On motion Margaret Jensen was elected secretary and treasurer of the Iowa School for the Deaf for the year that will begin July 1, 1949, with the understanding that reports to the Board will be made through the Superintendent of the Iowa School for the Deaf, and the amount of her bond was fixed at $20,000. (See general section of the Board minutes of June 17, 1937.)

BUDGET FOR 1949-1950. Superintendent Berg submitted the final and detailed budget of the Iowa School for the Deaf for the year 1949-1950, and stated it had been approved by the Finance Committee. On motion, the budget was adopted. (See Volume 13, Budgets.)

CHIEF ENGINEER'S RESIDENCE - FLOOD DAMAGE. Superintendent Berg reported that on June 22, 1949, a heavy rain storm washed out two cement block walls under the Chief Engineer's residence now under construction; and that he had instructed the general contractor, Hansen and Hansen, to replace the walls in first class condition and submit a change order covering the additional work.
IOWA STATE COLLEGE

The following business pertaining to the Iowa State College was transacted:

RESIGNATIONS. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following resignations were accepted:

George L. McNew, professor and head of the Department of Botany, effective August 31, 1949. Professor McNew will become director of Boyce Thompson Institute, Yonkers, New York.

George W. Brown, professor of Statistics, effective June 30, 1949. He has accepted a position with the Rand Corporation, Santa Monica, California.

Reuben Hill, associate professor of Economics and Sociology, effective June 30, 1949, to accept a professorship at the University of North Carolina.

William B. Stiles, associate professor of Theoretical and Applied Mechanics, effective as of June 15, 1949. He has accepted the position of associate director of the Engineering Experiment Station of the College of Engineering at the University of Arkansas.

George A. Rosenfeld, county extension director of Buena Vista County, effective June 30, 1949, to enter private business.

Hilton A. Smith, associate professor of Veterinary Pathology, effective June 30, 1949. He has been appointed head of the Department of Veterinary Pathology at Texas College of Agriculture and Mechanic Arts.

I. F. Neff, professor of Mathematics, effective as of June 15, 1949, to retire from active teaching duties.

LEAVES OF ABSENCE. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following leaves of absence were granted:

R. C. Bentley, associate professor and market editor, WOI, from June 1 to 30, 1949, without salary, to attend a marketing conference sponsored by the United States Department of Agriculture.

Robert E. Gaskell, associate professor of Mathematics, from July 1, 1949, to September 15, 1949, without salary, to gain industrial experience at the San Diego Electronics Laboratory.

Eugene Hilligoss, assistant professor of Music, from September 16, 1949, to June 15, 1950, without salary, to continue graduate study.

Charles O. Neidt, assistant professor of Psychology, from July 1 to 31, 1949, without salary, to participate in the University of Michigan's "Survey Research Center".
Keith M. Hussey, associate professor of Geology, from July 1, to August 31, 1949, without salary, to fulfill a contract at the Louisiana State University Geology Summer Camp.

J. Parry Dodds, research assistant professor of Market News Research from July 6 to 21, 1949, without salary, to attend the summer session at the University of Minnesota.

APPOINTMENTS. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following appointments were made:

Paulena Nickell, associate dean of the Division of Home Economics and professor and head of the Department of Home Management, effective July 1, 1949, at a salary of $8,000 a year, twelve months' basis.

Edward Hergenrather, Director of Field Activities, Alumni Service, and Associate in the General Information Service, effective August 1, 1949, at a salary of $8,000 a year, twelve months' basis ($4,500 from Alumni Service, and $3,500 from General Information Service).

Robert L. Sinsheimer, associate professor of Physics, at a salary of $5,664 a year, twelve months' basis, effective July 1, 1949.

Everette N. Hong, associate professor of Economics and Sociology, at a salary of $5,200 a year, twelve months' basis, effective September 16, 1949.

Clair Maple, associate professor of Mathematics, at a salary of $4,500 a year, nine months' basis, effective September 16, 1949.

Stanley K. Shapiro, assistant professor of Bacteriology, at a salary of $4,500 a year, twelve months' basis, effective September 16, 1949.

Jesse B. Allen, assistant professor of Economics and Sociology, at a salary of $4,200 a year, nine months' basis, effective September 16, 1949.

Harry B. Shadle, assistant professor of Economics and Sociology, at a salary of $4,080 a year, nine months' basis, effective September 16, 1949.

Joe R. Foote, assistant professor of Mathematics, at a salary of $3,750 a year, nine months' basis, effective September 16, 1949.

Henry H. Albers, assistant professor of Economics and Sociology, at a salary of $3,600 a year, nine months' basis, effective September 16, 1949.

Henry D. Block, assistant professor of Mathematics, at a salary of $3,750 a year, nine months' basis, effective September 16, 1949.

Robert C. Gray, district extension director (soil conservation), Agricultural Extension Service, at a salary of $4,200 a year, twelve months' basis, effective June 16, 1949.
June 24, 1949 - Iowa State College

Appointments (continued)

June C. Brown, associate in Applied Art, Agricultural Extension Service, at a salary of $4,100 a year, twelve months' basis, effective July 1, 1949.

Otto L. Hoffman, associate in Botany and Plant Pathology, Agricultural Extension Service, at a salary of $4,000 a year, twelve months' basis, effective June 1, 1949.

Keith M. Hussey, associate professor of Geology, at a salary of $5,500 a year, twelve months' basis, effective July 1, 1949.

Melvin J. Swenson, research assistant professor, Veterinary Research Institute, at a salary of $4,500 a year, twelve months' basis, effective July 1, 1949.

Oliver W. Whitecomb, instructor in Veterinary Surgery, at a salary of $3,750 a year, twelve months' basis, effective July 1, 1949.

John F. Heer, research associate in Agricultural Economics, at a salary of $3,600 a year, twelve months' basis, effective July 1, 1949.

PROMOTION AND SALARY INCREASES. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following promotion and salary increases were approved:

Rodney Fox, from associate professor of Technical Journalism, at a salary of $4,200 a year, nine months' basis, to professor of Technical Journalism, at a salary of $4,500 a year, nine months' basis, effective September 16, 1949.

Don Kirkham, professor of Soils and Physics, increased from $6,000 to $7,000 a year, twelve months' basis, effective July 1, 1949.

Richard K. Frevert, professor of Agricultural Engineering, increased from $6,000 to $6,500 a year, twelve months' basis, effective July 1, 1949.

PROMOTIONS IN RANK. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following promotions in rank were made:

being effective July 1, 1949, for those on the "A" basis (twelve months) and September 16, 1949, for those on the "B" basis (nine months):

From Associate Professor to Professor

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard K. Frevert</td>
<td>Agricultural Engineering</td>
</tr>
<tr>
<td>W. H. Allaway</td>
<td>Agronomy (Soils)</td>
</tr>
<tr>
<td>Charles A. Black</td>
<td>Agronomy (Soils)</td>
</tr>
<tr>
<td>Don Kirkham</td>
<td>Agronomy (Soils)</td>
</tr>
<tr>
<td>J. E. Sass</td>
<td>Botany and Plant Pathology</td>
</tr>
<tr>
<td>E. P. Sylwester</td>
<td>Botany and Plant Pathology</td>
</tr>
<tr>
<td>L. A. Underkofler</td>
<td>Chemistry</td>
</tr>
</tbody>
</table>
June 24, 1949 - Iowa State College
Promotions (continued)

**Associate Professor to Professor (continued)**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. O. Heady</td>
<td>Economics and Sociology</td>
</tr>
<tr>
<td>Gladys Everson</td>
<td>Foods and Nutrition</td>
</tr>
<tr>
<td>Paul G. Hecmeyer</td>
<td>Statistics</td>
</tr>
<tr>
<td>Jean C. Hempstead</td>
<td>General Engineering</td>
</tr>
<tr>
<td>Stephen J. Chamberlin</td>
<td>Theoretical and Applied Mechanics</td>
</tr>
<tr>
<td>Archie Higdon</td>
<td>Theoretical and Applied Mechanics</td>
</tr>
<tr>
<td>Fred E. Ferguson</td>
<td>Agricultural Extension</td>
</tr>
<tr>
<td>Chester D. Lee</td>
<td>Agricultural Extension</td>
</tr>
</tbody>
</table>

**From Assistant Professor to Associate Professor**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>N. H. Curry</td>
<td>Agricultural Engineering</td>
</tr>
<tr>
<td>R. H. Shaw</td>
<td>Agronomy (Climatology)</td>
</tr>
<tr>
<td>Norman L. Jacobson</td>
<td>Animal Husbandry</td>
</tr>
<tr>
<td>Duane Isely</td>
<td>Botany and Plant Pathology</td>
</tr>
<tr>
<td>W. J. Caulfield</td>
<td>Dairy Industry</td>
</tr>
<tr>
<td>E. L. Johnson</td>
<td>Poultry Husbandry</td>
</tr>
<tr>
<td>Marion B. Richardson</td>
<td>General Engineering</td>
</tr>
<tr>
<td>Frances Carlin</td>
<td>Foods and Nutrition</td>
</tr>
<tr>
<td>Marie Budolson</td>
<td>Home Management</td>
</tr>
<tr>
<td>Faith Madden</td>
<td>Household Equipment</td>
</tr>
<tr>
<td>Charles B. Lipa</td>
<td>English and Speech</td>
</tr>
<tr>
<td>Paul F. Sharp</td>
<td>History and Government</td>
</tr>
<tr>
<td>R. E. Gaskell</td>
<td>Mathematics</td>
</tr>
<tr>
<td>L. C. Timm</td>
<td>Physical Education for Men</td>
</tr>
<tr>
<td>J. A. Bath</td>
<td>Psychology</td>
</tr>
<tr>
<td>Robert Getty</td>
<td>Veterinary Anatomy</td>
</tr>
<tr>
<td>Frank K. Ramsey</td>
<td>Veterinary Pathology</td>
</tr>
<tr>
<td>J. Neil Raudabaugh</td>
<td>Agricultural Extension</td>
</tr>
<tr>
<td>Harlan E. Geiger</td>
<td>Agricultural Extension</td>
</tr>
<tr>
<td>Marvin A. Anderson</td>
<td>Agricultural Extension</td>
</tr>
<tr>
<td>Wallace E. Ogg</td>
<td>Agricultural Extension</td>
</tr>
</tbody>
</table>

**From Instructor to Assistant Professor**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carlton E. Johnson</td>
<td>Agricultural Engineering</td>
</tr>
<tr>
<td>Darrell S. Metcalfe</td>
<td>Agronomy (Farm Crops)</td>
</tr>
<tr>
<td>J. E. McClelland</td>
<td>Agronomy (Soils)</td>
</tr>
<tr>
<td>W. E. Larson</td>
<td>Agronomy (Soils)</td>
</tr>
<tr>
<td>Louis Bass</td>
<td>Botany and Plant Pathology</td>
</tr>
<tr>
<td>David W. Staniforth</td>
<td>Botany and Plant Pathology</td>
</tr>
<tr>
<td>Erwin L. Denison</td>
<td>Horticulture</td>
</tr>
<tr>
<td>James A. Forst</td>
<td>Horticulture</td>
</tr>
<tr>
<td>R. H. Forsythe</td>
<td>Poultry Husbandry</td>
</tr>
<tr>
<td>C. Thomas Dean</td>
<td>Vocational Education</td>
</tr>
<tr>
<td>Paul W. Rowe</td>
<td>Aeronautical Engineering</td>
</tr>
<tr>
<td>Cornie L. Hulsbos</td>
<td>Civil Engineering</td>
</tr>
<tr>
<td>John E. Lagerstrom</td>
<td>Electrical Engineering</td>
</tr>
<tr>
<td>Andrew W. Swago</td>
<td>Electrical Engineering</td>
</tr>
<tr>
<td>Arthur C. Kleinschmidt</td>
<td>General Engineering</td>
</tr>
<tr>
<td>Lawrence R. Tollenaere</td>
<td>General Engineering</td>
</tr>
<tr>
<td>John R. Frazer</td>
<td>General Engineering</td>
</tr>
</tbody>
</table>

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Promotions (continued)

Instructor to Assistant Professor (continued)

Robert C. Fellinger
Edward C. Jerger
F. Frank Stecker
James L. Threlkeld
Blanche Miller
Eleanor Westlund
Harold R. Jensen
Ralph S. Novak
Robert Underhill
Millard Kratochvil
Frank Brandt
H. C. Block
H. E. Dickey
Bernard Ostle
Durwood Baker
Max V. Exner
George Boehnke
Stanley Davidson
Julia M. Faltinson
Elizabeth Smith
Naomi D. Shank

Mechanical Engineering
Mechanical Engineering
Mechanical Engineering
Mechanical Engineering
Home Economics Education
Home Economics Education
Economics and Sociology
Economics and Sociology
English and Speech
English and Speech
English and Speech
English and Speech
Mathematics
Mathematics
Statistics
Veterinary Medicine
Agricultural Extension
Agricultural Extension
Agricultural Extension
Agricultural Extension
Agricultural Extension
Agricultural Extension

DEATHS. President Friley reported the following deaths:

Fred A. Fish, professor of Electrical Engineering, May 20, 1949.
Sigwald John Wierson, chauffeur for the Institute for Atomic Research, June 20, 1949.

BUDGET FOR 1949-1950. The detailed budget for the Iowa State College for the year 1949-1950 was submitted and adopted. (See Budgets, Volume 13.)

VETERANS ADMINISTRATION – AUDIT OF TUITION ACCOUNTS – CLAIM. At eleven o'clock a.m., Allen Whitfield, of the firm of Whitfield, Musgrave, Selvy and Fillmore, Attorneys, Des Moines, Iowa, appeared and summarized to date the results of conferences with the representatives of the Veterans Administration regarding the audit made by the United States General Accounting Office and its claim for alleged overpayments made to the Iowa State College.

Mr. Whitfield suggested, that if the Board approved, he would continue conferences with representatives of the Veterans Administration with the hope that a satisfactory settlement could be made. If not, alternatives would be:
June 24, 1949 - Iowa State College
Veterans Administration (continued)

first, to appeal to Carl R. Gray, Jr., Administrator of Veterans Affairs; and,
second, to process a claim to be filed in the United States Court of Claims.

The Board approved the procedure being followed by Attorney Whitfield.

ELECTION OF TREASURER. On motion J. F. Hall was elected treasurer of the
Iowa State College for the year that will begin July 1, 1949, with the under­
standing that reports to the Board will be made through the President of the
Iowa State College. (See general section of the Board minutes of June 17, 1937,
fixing the amount of the bond to be filed.)

ELECTION OF SECRETARY. On motion, B. H. Platt was re-elected secretary of
the Iowa State College for the year that will begin July 1, 1949, with the
understanding that reports to the Board will be made through the President of
the Iowa State College.

TENANT PROPERTY - LEASES. It was moved that Business Manager Platt be
authorized to execute leases on tenant properties for the year 1949-1950, as
follows:

<table>
<thead>
<tr>
<th>Property</th>
<th>Tenant</th>
<th>Annual Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Engineering Research Farm</td>
<td>Don Langenbacker</td>
<td>$300</td>
</tr>
<tr>
<td>Agronomy Farm residence</td>
<td>C. N. Brown</td>
<td>300</td>
</tr>
<tr>
<td>Animal Husbandry Cottage - middle</td>
<td>Ellen H. Shell</td>
<td>360</td>
</tr>
<tr>
<td>Animal Husbandry Cottage - north</td>
<td>J. T. Ahart</td>
<td>420</td>
</tr>
<tr>
<td>Animal Husbandry Cottage - south</td>
<td>F. F. Nagle</td>
<td>300</td>
</tr>
<tr>
<td>Apiary Cottage</td>
<td>Paul Errington</td>
<td>540</td>
</tr>
<tr>
<td>Book Store and Post Office</td>
<td></td>
<td>1,200</td>
</tr>
<tr>
<td>Dairy Cottage - west</td>
<td>O. Scott Moore</td>
<td>300</td>
</tr>
<tr>
<td>Duplex - east</td>
<td>L. M. Graves</td>
<td>300</td>
</tr>
<tr>
<td>Duplex - west</td>
<td>G. W. Watson</td>
<td>300</td>
</tr>
<tr>
<td>Engineer's Cottage</td>
<td>S. C. Edwards</td>
<td>420</td>
</tr>
<tr>
<td>Farm Boarding Club</td>
<td>Edgar P. Swanson</td>
<td>300</td>
</tr>
<tr>
<td>Farm House</td>
<td>Floyd Andre</td>
<td>720</td>
</tr>
<tr>
<td>Four-apartment House - #1</td>
<td>Jennie M. Dougan</td>
<td>420</td>
</tr>
<tr>
<td>#2</td>
<td>Chelsea McKinley</td>
<td>390</td>
</tr>
<tr>
<td>#3</td>
<td>Charles Anderson</td>
<td>390</td>
</tr>
<tr>
<td>#4</td>
<td>John LaMar</td>
<td>420</td>
</tr>
<tr>
<td>Grounds Cottage</td>
<td>John Hamilton</td>
<td>360</td>
</tr>
<tr>
<td>Herdsman's Cottage</td>
<td>G. Edwards</td>
<td>300</td>
</tr>
</tbody>
</table>
### Tenant Property (continued)

<table>
<thead>
<tr>
<th>Property</th>
<th>Tenant</th>
<th>Annual Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horticulture Farm - north</td>
<td>Frank Childs</td>
<td>$300</td>
</tr>
<tr>
<td>Horticulture Farm - south</td>
<td>Arthur Francis</td>
<td>$300</td>
</tr>
<tr>
<td>Kildee Cottage</td>
<td>H. H. Kildee</td>
<td>$600</td>
</tr>
<tr>
<td>Marston Cottage</td>
<td>A. Marston</td>
<td>$600</td>
</tr>
<tr>
<td>Pope Cottage</td>
<td>George R. Fowler</td>
<td>$660</td>
</tr>
<tr>
<td>Poultry Cottage</td>
<td>Charles H. Callahan</td>
<td>$300</td>
</tr>
<tr>
<td>Safford Cottage</td>
<td>J. F. D. Smith</td>
<td>$600</td>
</tr>
<tr>
<td>Swine Farm Cottage</td>
<td>T. J. Morrissey</td>
<td>$300</td>
</tr>
<tr>
<td>Swine Farm Duplex - south</td>
<td>Lenn G. Foster</td>
<td>$300</td>
</tr>
<tr>
<td>Swine Farm Duplex - north</td>
<td>Vernon Foster</td>
<td>$300</td>
</tr>
<tr>
<td>Teamster's Cottage</td>
<td>Alvin J. Dixon</td>
<td>$300</td>
</tr>
<tr>
<td>Templeton Cottage</td>
<td>Guy Francis</td>
<td>$240</td>
</tr>
<tr>
<td>Veterinary Cottage</td>
<td>J. Inglis</td>
<td>$300</td>
</tr>
<tr>
<td>Atomic Research Farm</td>
<td>Wm. M. Eubanks</td>
<td>$300</td>
</tr>
<tr>
<td>Ridgeway House</td>
<td>Kappa Kappa Gamma</td>
<td>$2,000</td>
</tr>
<tr>
<td>Horticulture Cottage</td>
<td>W. A. Schorm</td>
<td>$420</td>
</tr>
</tbody>
</table>

The motion was seconded and on roll call the vote was as follows:

**Aye:** Mrs. Houghton and Mrs. Kyseth and Messrs. Carpenter, Gillette, Hall, Rupe and Shull.

**Nay:** None.

**Absent:** Messrs. Louden and Plock.

The chairman declared the motion passed.

**REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD MAY 24, 1949.**

The Building and Business Committee submitted the following report of business relating to the Iowa State College transacted at a meeting held in Iowa City, Iowa, on May 24, 1949: (For those present at the meeting see the report in general section of these minutes.)

**Dormitory Construction Program.** Mr. Platt discussed with the Committee the College's revised program for dormitory construction, including some alternate plans for construction of only a portion of the proposed Friley-Hughes Addition, together with a suggestion that the Committee also consider immediate construction of one Home Management Duplex (2 units).

Mr. Platt filed with the Committee the following estimate of costs of the Friley-Hughes Addition and an outline of the Iowa State College Revised Dormitory Construction Program:
June 24, 1949 - Iowa State College
Dormitory Program (continued)

Friley-Hughes Addition (Men)

<table>
<thead>
<tr>
<th>Cubage</th>
<th>Total Building as now planned</th>
<th>Alternate plan, omitting West Wing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1,544,000</td>
<td>815,000</td>
</tr>
<tr>
<td>Number of students housed</td>
<td>484</td>
<td>294</td>
</tr>
<tr>
<td>Estimated cost of building</td>
<td>$1,700,000</td>
<td>$890,000</td>
</tr>
<tr>
<td>Architects fees, balance</td>
<td>70,000</td>
<td>62,000</td>
</tr>
<tr>
<td>($14,400 paid to date)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furnishings</td>
<td>150,000</td>
<td>48,000</td>
</tr>
<tr>
<td>Total cost</td>
<td>1,920,000</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Cost per student</td>
<td>3,970</td>
<td>3,410</td>
</tr>
</tbody>
</table>

As now planned the building includes dining room and kitchen facilities, also a large volume of basement space for food storage and service for the entire dormitory system (150,000 cu.ft.). The alternate plan will eliminate the kitchen and dining room together with lounges and dormitory rooms above, but will retain the storage area.

Revised Dormitory Construction Program
May 8, 1949.

Immediate Construction (1949-50)

<table>
<thead>
<tr>
<th></th>
<th>Capacity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friley-Hughes Addition (Men)</td>
<td>294</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Alternate Plan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Home Management houses (1 duplex)</td>
<td>16</td>
<td>75,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$1,075,000</td>
</tr>
</tbody>
</table>

Future Construction (1951-1955)

<table>
<thead>
<tr>
<th></th>
<th>Capacity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance of Friley-Hughes Addition (men)</td>
<td>190</td>
<td>750,000</td>
</tr>
<tr>
<td>Linden Hall (women)</td>
<td>350</td>
<td>1,350,000</td>
</tr>
<tr>
<td>4 Home Management Houses (2 duplexes)</td>
<td>32</td>
<td>135,000</td>
</tr>
<tr>
<td>Beechcrest Apartments (3 units)</td>
<td>72 apt.</td>
<td>700,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$2,935,000</td>
</tr>
</tbody>
</table>

Long Term Future (after 1955)

<table>
<thead>
<tr>
<th></th>
<th>Capacity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate dormitory</td>
<td>150</td>
<td></td>
</tr>
<tr>
<td>Beechcrest (3 units)</td>
<td>62 apt.</td>
<td></td>
</tr>
<tr>
<td>Women's Dormitory Addition</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Men's Dormitory (Sheldon Avenue)</td>
<td>150</td>
<td></td>
</tr>
</tbody>
</table>

The Committee decided to withhold any decision regarding these plans until after a method of financing dormitory construction is determined.

Power Plant Alterations and Additions - Division X - Change Order No. 8. Change order No. 8 to the contract with Fuel Economy Engineering Company, general contractors on Division X, Power Plant Alterations and Additions, covering the installation of sheet piling under and along the east basement wall footing of the present Turbine room as a substitute for the underpinning of this footing which should have been provided for in the original plans, at an additional cost of $685.00, was approved, subject to approval of the Interim Committee.
Power Plant Alterations and Additions - Division VIII - Change Order No. 2. Change Order No. 2 to the contract with Allis Chalmers Manufacturing Company for Electrical Switchboard Equipment (Division VIII), covering the addition of three potential transformers on the switchboard, at an addition to the contract price of $360.00, was approved.

Office and Laboratory Building (Physics - Chemistry Addition) - Electric Contract - Change Order No. 5. Change Order No. 5 to the contract with Heinze Electric Company, for electrical work on the Office and Laboratory Building, for the installation of necessary electric circuits to provide service for the operation of electric hot plates in laboratories number 103 and 104, at an additional cost of $373.00, was approved.

Office and Laboratory Building (Physics - Chemistry Addition) - Air Conditioning Contract - Change Order No. 3. Change Order No. 3 to the contract with Iowa Sheet Metal Contractors, Inc., for air conditioning work on the Office and Laboratory Building, covering the installation of ventilating duct, fan, etc., to provide ventilation for toilet room number 133 at an additional cost of $151.00, was approved.

Veterans Housing Project - Revision of Rental Rates. Upon motion, which was carried, the Committee approved the following schedule of rental rates for units in the Veterans Housing Project (Pammel Court) to be effective on or about September 1, 1949, after the installation of the electric meters has been completed:

<table>
<thead>
<tr>
<th></th>
<th>Students</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Present Rate</td>
<td>Proposed Rate</td>
</tr>
<tr>
<td>One Bed Room House</td>
<td>$22.00</td>
<td>$18.00</td>
</tr>
<tr>
<td>Two Bed Room House</td>
<td>22.00</td>
<td>18.00</td>
</tr>
<tr>
<td>Two Bed Room Quonset</td>
<td>20.00</td>
<td>18.00</td>
</tr>
<tr>
<td>One Bed Room Barracks</td>
<td>20.00</td>
<td>18.00</td>
</tr>
<tr>
<td>Two Bed Room Barracks</td>
<td>20.00</td>
<td>18.00</td>
</tr>
</tbody>
</table>

(Note: There will be no change in rates for the trailers.)

Swine Nutrition Laboratory - Plans. Authority was granted to prepare plans and specifications for construction of the center section of the Swine Nutrition Laboratory, the plans and specifications to be done by the Architecture and Architectural Engineering, and Agricultural Engineering Departments of the College.

Secretary Dancer reported that the Interim Committee on May 12, 1949, had authorized the preparation of the plans and specifications.

Metallurgy Building - Acceptance of Furniture and Equipment Contract. Mr. Platt reported that Professor Thomas K. FitzPatrick, Architect, and Mr. Ray W. Fisher, Assistant to the Director, Institute for Atomic Research, had inspected the Laboratory Furniture and Equipment furnished and installed by E. H. Sheldon and Company in the Metallurgy Building, and found that the contractor had completed the work in accordance with the plans and specifications and contract documents. On motion, the furnishing and installing of Laboratory Furniture and Equipment was accepted from the E. H. Sheldon and Company on this date, May 24, 1949, and payment of the final estimate was authorized in accordance with Chapter 573, 1946 Code of Iowa.
Radio Station WOI-FM - Radio Tower - Acceptance of Contract. Mr. Platt reported that Ben W. Schaefer, Superintendent of the Physical Plant, had inspected the Antenna Tower, Radio Station WOI-FM, and found that the contractor for its erection, the International Derrick and Equipment Company, had completed the work in accordance with the plans and specifications and the contract documents. On motion, the Antenna Tower, Radio Station WOI-FM, was accepted from the International Derrick and Equipment Company on this date, May 24, 1949, and payment of the final estimate was authorized in accordance with Chapter 573, 1946 Code of Iowa.

Retirement Plan - Annuity Program. At the meeting of the State Board of Education held on May 9-10, 1949, the Funded Retirement Plans of the State University, Iowa State College and Iowa State Teachers College were referred to the Building and Business Committee and the Finance Committee, with power to act. (See University section of minutes of that date.)

The following revised plan, as presented and explained by Business Manager Platt, was considered:

I. Participation.

A retirement plan is hereby established, participation in which shall be required of all full time staff members as indicated below:

1. Regular members of the academic staff at the rank of assistant professor or higher.

2. Regular administrative officers of rank equivalent to assistant professor or higher.

On the recommendation of the Dean and the Head of the Department concerned and with the approval of the President of the College, staff members at the rank of instructor and at a corresponding rank in the non-academic staff may participate in the Retirement Annuity Program after three years of service.

All cases of eligibility not otherwise provided for are subject to the approval of the President of the College.

Any employee of the College who is not eligible to participate in the College Retirement Annuity Program may purchase a T.I.A.A. contract on his or her own responsibility. He may pay his own premiums direct to the T.I.A.A., or the Business Office will on proper authorization withhold the amount of the premiums and transmit them to the T.I.A.A.

II. Annuities.

Effective July 1, 1949, retirement annuity contracts shall be purchased for all eligible staff members on a joint participation basis. The total required annual premium is 10% of salary not to exceed $5040.

The staff member contributes 3 1/3% of salary but not to exceed $168.00 and the College contributes 6 2/3% of salary but not to exceed $336.00.

Salary as used above refers to regular A base or B base salary, but does not include compensation for summer session or irregular service or service
paid from temporary funds or compensation in the way of board, room, or laundry.

The above contributions by the College and the participant staff member shall be applied as a premium for a Retirement Annuity Contract issued to the participant by the Teachers Insurance and Annuity Association of America.

The Business Office of the College is hereby directed to deduct contributions required from participants from salary payments and forward them together with contributions by the College to the Teachers Insurance and Annuity Association of America as premiums on the above mentioned Retirement Annuity Contracts. The Business Office shall also have authority to make adjustments in such a way that the periodic annuity premiums shall be in whole dollars.

Each Retirement Annuity Contract written in accordance with this plan will be the property of the individual participant. The contract is between the participant and the Teachers Insurance and Annuity Association.

In order to participate in the Retirement Annuity Program members of the staff will obtain the necessary blank forms at the Business Office. These forms include an application for a T.I.A.A. annuity contract and an authorization, in duplicate, requesting the Business Office to withhold stipulated amounts from regular salary payments and to transmit such withholdings to the Teachers Insurance and Annuity Association as premiums. A birth certificate or other acceptable evidence of age must be presented with the completed forms which are to be returned promptly to the Business Office.

At the time of any change in salary involving a change in required annuity premium, the participant will file an amended agreement for premium payments authorizing withholding and payment to the T.I.A.A. by the Business Office of 3 1/3 percent, but not to exceed $168.00 of his new salary.

Any participant may at any time authorize the Business Office to make extra withholdings and transmit them for the payment of extra premiums.

Staff members taking leave of absence without pay from the College should arrange to continue payment of premiums through the Business Office or by direct remittance to the T.I.A.A. Arrangements may be made to omit premiums during such leave.

III. The Teachers Insurance And Annuity Association Contracts.

The details of the agreements for retirement annuities which the individual staff members enter into with the Teachers Insurance and Annuity Association are contained in the contract. Essential information, however, is presented briefly in the following statements:

1. The Teachers Insurance and Annuity Association contracts belong to the individual staff members. In case of withdrawal from the Iowa State College the annuitant may continue his contract in full force by making his own premium payments direct to the association or he may discontinue premium payments without sacrificing any rights or benefits purchased by the premiums already paid.

"Salary change" as used here includes both salary increase and salary decrease, since the T.I.A.A. has expressed willingness to consider reduction of premiums in case of salary reductions for any reason.
2. During the premium paying period, the contract provides for the accumulation of all premiums at compound interest less an administrative cost not to exceed 4 percent of the premium. At the present time, the guaranteed rate of interest is 2 1/4 percent. The contract is also credited with additional earnings.

3. Withdrawal of accumulations under the contract in a lump sum is not possible.

4. Choice of the kind of annuity to be received after retirement may be made at any time before payments begin. When no choice has been made, the payments will continue throughout the life of the annuitant but cease with his or her death. This is called the "Regular Settlement." Other settlements provide that the payments continue throughout the life of a surviving spouse, or that they continue throughout the life of the annuitant and as much longer as may be necessary in order that the sum of the payments shall equal the amount accumulated when the payments begin. The payments differ in size according to the option chosen, but they are actuarially equivalent and in no case will the payments cease before the death of the annuitant. Choice between the kinds of settlements can be made most logically just before annuity payments are to begin and should be made after a careful reading of the contract.

5. In case of death before annuity payments begin the full accumulation is payable to the beneficiary under any one of several options. The full accumulation will be paid at once if an estate is the beneficiary.

Leaflets giving a general description of the Teachers Insurance and Annuity Association and information concerning rates, benefits, modes of settlement and other facts pertaining to annuity contracts may be obtained at the Business Office.

The T.I.A.A. will issue a personal Deferred Retirement Annuity Contract to each applicant. This contract will be the personal property of the individual in whose name it is written. The Iowa State College will have no claim upon it. If at any time before age 70 the employee retires or leaves the College to accept other employment, he may continue to keep his contract in full force by continuing premium payments directly to the T.I.A.A. or he may begin at any time to draw monthly payments of the annuity so far earned by the premiums already paid.

IV. Payment Of Premiums.

All salary withholdings authorized by the annuitant for the payment of annuity premiums will be transmitted at once to the Teachers Insurance and Annuity Association.

Staff members on the twelve months' basis will normally arrange for 12 equal premiums per year; those on the 9 months' basis for 9 equal premiums. It is desirable to make each premium an integral number of dollars.

Extra premiums for the purchase of increased annuity benefits may be submitted through the Business Office at any time.
Modification in amounts of premiums and method of paying them may be accomplished by submitting amended "Agreements for Premium Payments" through the Business Office.

A card giving a current record of each participant's withholding for the retirement annuity will be kept on file in the Business Office. This card will carry pertinent personal information. It is to be filled out originally and signed by the annuitant and submitted to the Business Office for filing.

Periodic reports showing total premiums credited for the current period and total annuities purchased to date under each contract will be mailed directly by the T.I.A.A. to each individual policy holder.

V. Supplementary Compensation for Part Time Service.

In the administration of the Retirement Annuity Program four groups of participants are recognized.

A. Eligible staff members less than 39 years of age on July 1, 1944, or at the time of appointment if appointed after July 1, 1944.

It is expected that the accumulation of the premiums paid for the purchase of Teachers Insurance and Annuity Association retirement annuities will be large enough to care for normal needs of persons in this group after retirement. In general no duties will be required of such persons and no additional compensation provided after they reach 70 years of age.

B. Eligible staff members from 39 to 70 years of age on July 1, 1944.

Subject to the condition stated in the next sentence, those in this group will receive compensation for proportionate part-time employment after retirement at the rate of 2% (of the average of highest 5 years of annual salary for the ten years immediately preceding retirement), for each year of service in the College after attainment of age 38 and before July 1, 1949. However, the sum of the compensation paid by the College added to the annuity which was purchased or could have been purchased under a T.I.A.A. contract with annual premiums of 10% of salary, or $50, whichever is smaller, may not in total amount exceed 50 percent of the average base salary for the five highest years in the ten years immediately preceding retirement and in no case may it exceed $2500. In determining the amount of the annuity for the purpose of fixing part-time compensation the "Regular Settlement" plan for the payment of the life annuity will be used.

C. Eligible staff members 70 years of age or older July 1, 1944.

For those who had already reached age 70 years on July 1, 1944, the present College policy of allowing half-salary for half-time employment is not altered. By special arrangement this policy will also continue for those between 65 and 70 years of age as of July 1, 1944, since the T.I.A.A. annuity accumulation that could be built up in five years or less would have relatively little effect in reducing the amount of supplementary compensation for part-time employment to be expected from the College.
D. Eligible staff members appointed after July 1, 1944, and 39 years of age or older at the time of appointment.

Eligible persons appointed to the staff after July 1, 1944 and after attainment of age 39 years will participate in the Retirement Annuity Program. The required annual premium from each such staff member for his retirement annuity contract will be 3 1/3 percent of his current total base salary but not to exceed $168.00. The annuity purchased on the above basis will not be supplemented at retirement by compensation for past service.

VI. Retirement Age.

The Board of Education has fixed the time of retirement at the end of the academic year during which the staff member reaches the age 70 years. Staff members who find it necessary or desirable may retire at any time before age 70 years and start receiving their annuity payments at such time. As a general rule class A staff members (twelve months' basis) will be changed to the B basis (nine months) at the end of the academic year following the sixty-fifth birthday. The present practice of relieving staff members of major administrative duties at age sixty-five is continued.

Notwithstanding the mention of specific ages in the foregoing policies relating to part-time service, it is understood that the question of capacity to perform required work may arise at an earlier date; nor does the mention of specific ages, as ages of adjustment, deprive the College of the right to terminate employment at any time for good and sufficient reasons.

On termination of employment at the College, the Business Office will notify the T.I.A.A., sending a duplicate copy of the memorandum to the annuitant in order to remind him to make necessary arrangements with the T.I.A.A. for payment of future premiums if the contract is to be continued in full force.

VII. Substitution of Retirement Annuity Contracts With Other Companies In Lieu of Contracts with T.I.A.A.

The Board of Education has determined that the T.I.A.A. contracts contain the desired provisions to provide for staff retirement.

Retirement Annuity Contracts with other companies may be substituted in whole or in part, in lieu of contracts with the T.I.A.A. under the following conditions.

1. The substitute contract shall be with a company organized and operating in the United States.

2. The contract shall provide the desired benefits contemplated by the Board of Education under the foregoing plan.

3. The cost to the College shall not exceed the cost under the T.I.A.A. contract for the same benefits.

4. Premium payments for the substitute plan will be handled in the same manner as those for the T.I.A.A. contracts.
June 24, 1949 - Iowa State College
Retirement Plan (continued)

5. Substitute contracts will be checked point by point with T.I.A.A. con-
tracts and must be so written that the cost and terms of the life annuity pro-
vided can readily be separated from other features for comparison.

VIII. Right Of Board To Modify.

Although this plan for retiring faculty and administrative staff may con-
tinue indefinitely, the State Board of Education reserves the right to modify
or discontinue it at any time.

It was the consensus of the Committee that it would be desirable for the
three state institutions of higher education to adopt uniform retirement and
annuity plans. Nevertheless, the Committee recognized that situations do differ
at the institutions, and that it will take some time to put uniform retirement
and annuity plans into effect at each of the colleges. Even though there are
some striking differences between the provisions of the Iowa State College plan
and the one presented by the State University, the Committee, on motion, ap-
proved the foregoing revised plan and authorized the Iowa State College to put
it into effect July 1, 1949, with the understanding that during the next year
the College may recommend changes in the plan.

On motion, the report of the Building and Business Committee was approved
and the actions ratified.

RETIREMENT PLAN - ANNUITY PROGRAM. It was moved, seconded and passed that
any revisions of the Funded Retirement Plan adopted by the Building and Busi-
ness Committee on May 24, 1949, and approved by the Board at this meeting, be
referred to the Finance Committee and the Building and Business Committee with
power to act.

AGRONOMY BUILDING - PLANS AND SPECIFICATIONS. The Building and Business
Committee reported it had tentatively approved the final plans and specifica-
tions for the Agronomy Building with the understanding that final approval
would be given after they had been distributed to members of the Committee, and
authorized publication of the notice of public hearing and advertisement for
bids. On motion, the action of the Building and Business Committee was rati-
fied, and all matters pertaining to the Agronomy Building were referred to that
committee with power to act.
June 24, 1949 - Iowa State College

SWINE NUTRITION LABORATORY - CENTRAL UNIT - PLANS AND SPECIFICATIONS. Upon
the recommendation of the Building and Business Committee, the final plans and
specifications for the Central Unit of the Swine Nutrition Laboratory were ap­
proved, and authority was given for the publication of a notice of public
hearing and the advertisement for bids.

POWER PLANT ALTERATIONS AND ADDITIONS - ACCEPTANCE OF WORK. Mr. Louden re­
ported that Ben W. Schaefer, Superintendent of the Physical Plant Department,
had reported that the following contracts had been completed in accordance with
the plans and specifications and contract documents:

Division VIII, Switchboard equipment Allis-Chalmers Manufacturing Corp.
Division XI, Sections 1, 3 and 4, Sta­
tion Power Electrical Equipment Westinghouse Electric Company
Division XI, Section 2, Station Power
  Electrical Equipment - Transformer Standard Transformer Company

Upon the recommendation of the Building and Business Committee, the work
done under the foregoing contracts with the Allis-Chalmers Manufacturing Cor­
poration, the Westinghouse Electric Company and the Standard Transformer Com­
pany was accepted as of this date, June 24, 1949, and payment of the final
estimates was authorized in accordance with Chapter 573, 1946 Code of Iowa.

POWER PLANT ALTERATIONS AND ADDITIONS - DIVISION X - CHANGE ORDER. Upon the
recommendation of the Building and Business Committee, approval was given to
Change Order #9, dated May 24, 1949, to the contract with the Fuel Economy
Engineering Company for Division X, Power Plant Building Addition and Altera­
tions, covering a deduction from the contract price of $151.50. The estimate
allowed in the specifications for hardware was $800.00, and the cost of that
selected was $648.50.
SIXTH STREET EXTENSION - CULVERTS AND GRADING. Business Manager Platt reported that Ralph Green and L. L. Groesbeck, Des Moines, Iowa, had completed the contracts for the installation of culverts and the grading for the Sixth Street Extension in accordance with the plans and specifications and contract documents and, on motion the work was accepted as of this date, June 24, 1949, and payment of the final estimates was authorized in accordance with Chapter 573, 1946 Code of Iowa.

SIXTH STREET EXTENSION - SURFACING. Business Manager Platt reported that on June 21, 1949, the Iowa State Highway Commission received bids for the surfacing of Sixth Street, and recommended that the State Board of Education approve the awarding of the contract to the low bidder, the Concrete Materials and Construction Company of Cedar Rapids, Iowa, on the basis of that firm's bid of $35,063.66, estimated on unit prices set out in the contract, of which the College's share would be approximately $29,000, depending upon actual measurement of the units of work constructed on College property. On motion, the report and recommendation was approved.

THIRTEENTH STREET - SURFACING. Upon the recommendation of the Building and Business Committee, authority was given for surfacing Thirteenth Street at an estimated cost of $50,000, to be paid from balances in Laundry and Bookstore accounts; and the matter was referred to the Building and Business Committee with power to act.

RADIO STATION WOI-FM - TELEVISION. Upon the recommendation of the Building and Business Committee, the Iowa State College was authorized to proceed with the television project, Radio Station WOI-FM, and to purchase minimum equipment at a cost of $80,000, to be paid from the Contingent Fund, and to accept on consignment from the General Electric Company equipment valued at $24,000; and
June 24, 1949 - Iowa State College
Radio Station (continued)

the entire matter was referred to the Building and Business Committee with
power to act.

EMPLOYMENT OF ATTORNEY - CONTRACT WITH ATTOMIC ENERGY COMMISSION. Secretary
Dancer reported that on May 13, 1949, the Attorney General of Iowa approved the
employment of Allen Whitfield, Attorney, Des Moines, Iowa, to act as legal
representative in connection with all matters relating to the contract between
the Iowa State College and the Atomic Energy Commission, whereby the Commission
agrees to reimburse the College for actual costs of research and manufacturing
work done by the College on atomic energy projects, and for certain overhead
allowances, including legal counsel expenses.

COLISEUM - REPORT FROM CARDINAL GUILD - SPECIAL COMMITTEE. President Friley
submitted to the State Board of Education, reports from the Student Body of the
Iowa State College and the Cardinal Guild, on a proposed Iowa State College
Coliseum, and a request of the Cardinal Guild that the registration fee be in­
creased $3.00 a quarter, such money to go into a building fund for an Iowa
State College Coliseum. On motion, the matter was referred to a special com­
mittee composed of one representative from each of the following: the State
Board of Education, the Cardinal Guild, the Iowa State College Alumni Associa-

tion, and the Iowa State College.

President Shull appointed David A. Dancer to represent the State Board of
Education.

C. B. MURRAY - RETIREMENT. President Friley reported that C. B. Murray, now
70 years of age, would retire as treasurer of the Iowa State College on June
30, 1949.
USE OF FACILITIES ON CAMPUS - POLICY. On January 14, 1949, the State Board of Education adopted a resolution approving the principle that buildings and facilities of the institutions of higher learning be available to political candidates under such rules and regulations of the respective institutions as may be consistent with their educational programs.

President Friley reported that the Lecture Committee of the Iowa State College feels that the following points should serve as guides to policy in dealing with the delivering of "political" speeches on the campus of Iowa State College:

1. Any speech given by a man or woman who is an announced or chosen candidate for public office at a coming election, primary or state or federal, shall be considered political and therefore come under the terms of this statement of policy.

2. As part of the educational program of the college, political speeches shall be integrated by the Lecture Committee with regular lecture series of the college.

3. That the speeches should be of such a nature and at such a political level that they contribute to the education of the student body to the extent that they enlighten students as to the viewpoints of a political party toward public questions.

4. The initiative in proposing an individual political speaker shall rest with the group interested in obtaining his services, who should propose his name to the Committee. The Committee will handle such questions as clearance of dates, place of meeting, etc. The public sponsorship of the lecture shall be by the group originally proposing the speaker.

Upon the recommendation of President Friley, the foregoing points to serve as guides to policy were approved.

COAL CONTRACT. Upon the recommendation of the Building and Business Committee, the Iowa State College was authorized to continue to purchase emergency coal from the Consumers Consolidated Coal Company until contracts are executed for coal for the year 1949-1950, the price to be $5.27 a ton f.o.b. campus. This is a reduction of 40¢ a ton.
June 24, 1949 - Iowa State College

LEASE - CEDAR RAPIDS CHAMBER OF COMMERCE - SOILS TESTING LABORATORY. President Friley submitted the following proposed lease between the Board of Education of the State of Iowa and the Cedar Rapids Chamber of Commerce, Cedar Rapids, Iowa, relative to the establishment of a branch soil testing laboratory, and recommended that it be approved:

This agreement made and entered into this 23rd day of August, A.D. 1949 by and between The Cedar Rapids Chamber of Commerce of Cedar Rapids, Iowa, party of the first part, and the State Board of Education of the State of Iowa, party of the second part, for the use and benefit of the Iowa State College, an organization existing under and by virtue of the laws of the State of Iowa.

WITNESSETH: That the party of the first part, for and in consideration of the covenants and agreements hereinafter mentioned, to be kept and performed, has by these presents demised and leased to the party of the second part the following described premises to be used for the Iowa State College Soil Testing Laboratory - Eastern Iowa Branch, to-wit: A room approximately 24 ft. x 36 ft. located in the South West corner, third floor, Chamber of Commerce Building, located in the city of Cedar Rapids, county of Linn, and the State of Iowa, to have and to hold the same to the party of the second part from the 1st day of July, 1949, to the 30th day of June, 1950.

The party of the second part agrees to pay for the use of the said described building or buildings and premises as hereinbefore provided, an annual rental of Eight hundred forty dollars, ($840.00) payable in equal monthly installments at the end of each month.

It is mutually agreed that the annual rent of above referred to represents the estimated cost of gas, water, lights, janitor service, heat and amortization of cost of improvements within one year. This annual rental will be adjusted by mutual agreement if the actual cost proves to be substantially different from that estimated.

The party of the second part shall have exclusive use of the leased premises.

The party of the first part agrees to furnish the party of the second part with light, gas, heat, water and janitor services on the premises so leased during the term of this agreement and to keep and maintain the building premises in suitable repair and condition for use for laboratory purposes. In the event the building or premises are destroyed or become damaged from any cause whatever, to such an extent that they cannot be used for laboratory purposes, the rental for the said premises shall terminate and cease for such period and the party of the first part shall proceed within thirty (30) days to rebuild or repair the building and premises. In the event the party of the first part does not proceed within thirty (30) days to rebuild or repair the building and premises, this lease may be terminated at the end of such thirty (30) day period at the option of the party of the second part.

The party of the first part agrees to make improvements to the premises covered by this lease as follows:
(1) Install temporary partitions to separate office space from laboratory space in the room.
June 24, 1949 - Iowa State College
Lease - Soils Testing Laboratory, continued.

(2) Wash and paint walls.

Party of the second part agrees to take reasonable care of the premises during the period of occupancy and to guard against damage to the buildings or premises insofar as reasonable use and occupancy for laboratory purposes will permit.

This lease shall be effective upon approval by the Executive Council of the State of Iowa.

It was moved that the foregoing lease be approved, subject to approval by the Executive Council of Iowa, and that the Secretary of the State Board of Education be authorized to sign it. The motion was seconded and on roll call the vote was, as follows:


Nay: None.

Absent: Mr. Plock.

DES MOINES ORDNANCE PLANT - ANKENY FIELD STATION (ANKENY FARM) - contract of
SALE NO. W5-8(3)-277. Mr. Louden, chairman of the Building and Business Committee, introduced the following resolution and moved its adoption:

WHEREAS, the State Board of Education on June 28-29, 1948, authorized the execution of a "Contract of Sale", whereby the Federal Government, acting by and through the War Assets Administration would sell to the State Board of Education for the use and benefit of the Iowa State College of Agriculture and Mechanic Arts, a tract of land containing approximately 224 acres lying west of that previously acquired and now known as the Ankeny Field Station, and

WHEREAS, the Executive Council of Iowa, on March 14, 1949, granted authority to purchase the following described property located in Polk County, Iowa, same being part of the 224 acre tract mentioned above:

Beginning at a point on the section line which is 1267.8 feet East of the Southwest corner of Section Twenty-seven (27), Township Eighty (80) North, Range twenty-four (24) West of the 5th P.M., Polk County, Iowa, thence North 53° 55' West a distance of 256.1 feet; thence on a curve to the right having a radius of 1,835 feet to the intersection of said curve line with the Easterly right-of-way line of Iowa Highway No. 60 as located in 1941 thence Northerly along the Easterly right-of-
way line of said Iowa Highway No. 60 to a point 50 feet South of the North line of Section Twenty-seven (27); thence Easterly along a line 50 feet South of and parallel to said North line of Section Twenty-seven (20) to a point which is 2,320 feet East of and 50 feet South of the Northwest corner of said Section twenty-seven (27); thence South at right angles a distance of 2,051.6 feet; thence Southeasterly on a deflection angle to the left of 48° 12', a distance of 913.7 feet; thence South on a deflection angle to the right of 48° 12', a distance of 1,081.2 feet; thence West to the North-South center line of said Section twenty-seven (27); thence South along said North-South center line to the South line of said Section Twenty-seven (27); thence West along the South line of said Section Twenty-Seven (27) to the point of beginning; excepting therefrom a strip of land located in the Northwest corner of the above described tract which is bounded as follows: On the North by a line 50 feet South of and parallel to the North line of said Section Twenty-seven (27); on the West by the East right-of-way line of Iowa State Highway No. 60 as located in 1941; on the Southerly by the Southeasterly line of the right-of-way of Iowa State Highway No. 60 as located in 1941 in the Northwest quarter of the Northwest quarter of said Section twenty-seven (27); and on the East by a line 100 feet East of and parallel to the West line of said Section Twenty-seven (27); excepting therefrom a plot of land which includes Building 35; which is bounded as follows: Beginning at a point 3,350 feet north and 538 feet east of the southwest corner of Section Twenty-seven (27), which is a point on the east right-of-way line of State Highway 60, thence east 1306 feet, thence South 425 feet, thence West to the East right-of-way line of State Highway 60, thence northeasterly and Northwesterly along the East right-of-way line of State Highway 60 to the beginning, and containing 211 acres, more or less, and

WHEREAS, the War Assets Administration and the State Board of Education have mutually agreed that the original contract was rather indefinite in some respects and a new revised contract should be executed.

NOW, THEREFORE, BE IT RESOLVED:

The State Board of Education, in regular meeting this 24th day of June, 1949, approves the new contract of sale of the foregoing described property, and authorises David A. Dancer, secretary of the State Board of Education to:

1. Execute the contract on behalf of the State Board of Education, and

2. Accept from the War Assets Administration duly executed Quit Claim Deed of the premises.

The motion was seconded and on roll call the vote was, as follows:


Nay: None.

Absent: Mr. Plock.
The chairman declared the resolution adopted.

DES MOINES ORDNANCE PLANT - ANKENY FIELD STATION (ANKENY FARM) - CONTRACT OF SALE NO. W8-8-(S)-276. Mr. Louden, chairman of the Building and Business Committee, introduced the following resolution and moved its adoption:

WHEREAS, the State Board of Education on June 28-29, 1948, authorized the execution of a "Contract of Sale", whereby the Federal Government, acting by and through the War Assets Administration would sell to the State Board of Education for the use and benefit of the Iowa State College of Agriculture and Mechanic Arts a tract of land containing approximately 224 acres lying west of that previously acquired and now known as the Ankeny Field Station, and

WHEREAS, the Executive Council of Iowa on March 14, 1949, granted authority to purchase the following described property located in Polk County, Iowa, same being part of the 224 acre tract mentioned above:

Beginning at a point Thirty-Three Hundred Fifty (3350) feet North and Five Hundred Thirty-Eight (538) feet East of the Southwest (SW) corner of Section Twenty-seven (27), Township Eighty (80) North, Range Twenty-Four (24) West of the Fifth Principal Meridian, which is a point on the East right-of-way line of State Highway 60; thence East One Thousand Three Hundred Six (1306) feet; thence South Four Hundred twenty-Five (425) feet; thence West to the East right-of-way line of State Highway 60; thence Northeasterly and Northwesterly along the East right-of-way line of State Highway 60 to the beginning containing 13 acres, more or less, and

WHEREAS, the War Assets Administration and the State Board of Education have mutually agreed that the original contract was rather indefinite in some respects and a new revised contract should be executed.

NOW, THEREFORE, BE IT RESOLVED:

The State Board of Education, in regular meeting this 24th day of June, 1949, approves the new contract of sale of the foregoing described property, authorizes David A. Dancer, Secretary of the State Board of Education to:

1. Execute the contract on behalf of the State Board of Education, and

2. Accept from the War Assets Administration duly executed Quit Claim Deed of the premises.

The motion was seconded and on roll call the vote was, as follows:


Nay: None.

Absent: Mr. Plock.

The chairman declared the resolution adopted.
June 24, 1949

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted:

RESIGNATIONS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following resignations were accepted:

Miss Pauline Rodgers, assistant professor in the Department of Home Economics, College of Liberal Arts, effective at the end of the academic year, 1948-1949. Miss Rodgers has accepted a position at the Albion College, Albion, Michigan.

Dr. Marshall R. Jones, assistant professor in the Department of Psychology, College of Liberal Arts, effective September 1, 1949.

E. William Noland, professor in the Department of Sociology, College of Liberal Arts, effective with the close of the academic year, 1948-49.

Philip Ward Burton, professor in the School of Journalism, College of Liberal Arts, effective with the end of the 1949 Summer Session. Professor Burton has accepted an appointment at Syracuse University.

Charles E. Swanson, assistant professor in the School of Journalism, College of Liberal Arts, effective with the close of the academic year 1948-49.

Miss Berneice Prisk, assistant professor in the Department of Dramatic Art, College of Liberal Arts, effective with the close of the Summer Session, August 10, 1949.

Miss Jean Nelson, assistant professor of Library Education and Supervisor of the Experimental Schools Library, effective August 10, 1949.

Dr. Mary D. Fite, assistant professor on the Child Welfare staff, effective June 30, 1949.


Miss Helen Williams, director of Correspondence Study in the Extension Division, effective August 31, 1949.

Mrs. Shirley Hammond, assistant professor in the Department of Art, College of Liberal Arts, effective August 10, 1949.

Huber O. Croft, professor and head of the Department of Mechanical Engineering, College of Engineering, effective September 1, 1949.
June 24, 1949 - State University

DEATHS. President Hancher reported the following deaths:

Dr. George Thomas White Patrick, Senior Professor, Emeritus, on May 21, 1949.

Dean Mayo H. Soley of the College of Medicine, on June 21, 1949.

RESOLUTION - DR. MAYO H. SOLEY. The following resolution was submitted:

WHEREAS in his relatively brief time as chief administrator of the College of Medicine at the State University of Iowa, Dean Mayo Soley has performed a service of great distinction, and

WHEREAS his untimely death has brought sadness to each member of our Board, all of whom had come to look upon Dean Soley as a personal friend and counselor,

BE IT THEREFORE RESOLVED, that our appreciation of his valuable service and our sorrow over his death be expressed in formal resolution and spread on the minutes of the Board.

Further, that a copy of this resolution be placed in the hands of Mrs. Soley and her family, to whom we extend our heartfelt sympathy.

On motion the resolution was adopted unanimously.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following leaves of absence were granted:

Robert S. Hoyt, assistant in the Department of History, College of Liberal Arts, for one year beginning September 1, 1949, without salary, during which time he will accept a Guggenheim Fellowship for study in England.

Mrs. May Pardee Youtz, associate professor in the Child Welfare Research Station, from August 16th to August 31st, inclusive, without salary and because of personal health.

Dr. Beth L. Wellman, professor of Child Psychology in the Child Welfare Research Station, during the month of July, 1949, without salary and because of personal health.

APPOINTMENTS AUTHORIZED. Upon the recommendation of the Faculty Committee, President Hancher was authorized to make the following appointments:

Dr. Robert F. Ray, director of the Institute of Public Affairs, Division of Research and Teaching, at a salary of $6,000 a year, twelve months' basis, plus $400 premium on T.I.A.A. retirement annuity, effective whenever Mr. Ray can come, after July 1, 1949.
Dr. T. Z. Koo, professor of Oriental Studies, (indefinite) in the College of Liberal Arts, at a salary, not to exceed $5000, nine months' basis, plus $330 premium on retirement annuity, payable from allocation for new programs, effective with the beginning of the academic year 1949-50. (Dr. Koo is granted leave of absence without salary for the year 1949-50).

Dr. T. Campbell Thompson, head of the Department of Orthopedic Surgery in the College of Medicine, effective September 1, 1949, at a salary of $10,000 plus $400 premium on retirement annuity, plus 100% commutation fraction.

Dr. Steven M. Horvath, associate professor in the Department of Physiology, College of Medicine (indefinite tenure), effective September 1, 1949, at a salary of $7,000 on a twelve months' basis plus $400 premium on retirement annuity.

Dr. James T. Culbertson, assistant professor for three years and director of the Cardiovascular Research Laboratories in the Department of Medicine of the College of Medicine, effective July 1, 1949, at a salary of $6,000 (plus 50%) plus $400 premium on retirement annuity.

Dr. Lucien E. Horris, assistant professor for three years in the division of anesthesiology in the Department of Surgery of the College of Medicine, effective September 1, 1949, at a salary of $5,000 (plus 50%) plus $330 premium on retirement annuity with salary divided as follows: College of Medicine, Department of Surgery, $1880; University Hospital, $3120; premium on retirement annuity divided proportionally.

APPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following appointments were made:

Division of Health Sciences and Services:

Dr. Paul W. Griewe, instructor in Orthodontics, College of Dentistry, at a salary of $4,000 on a twelve months' basis, plus $266.66 premium on T.I.A.A. retirement annuity, effective August 1, 1949, and for the year ending June 30, 1950.

Mr. Woodrow Morris, assistant dean of Student Affairs jointly in the Colleges of Medicine and Dentistry and to continue on the staff of the Psychopathic Hospital as a clinical psychologist on a half-time basis, effective July 1, 1949, at a salary of $5,000, twelve months' basis, plus $333.33 premium on T.I.A.A. retirement annuity, to be divided as follows:

$1,000 from Account 1532, Medical Administration
$2,500 from the Psychopathic Hospital
$700 from Account 1506, Dental Administration

Dr. Howard Krouse, assistant professor in the Department of Psychiatry and Student Health, College of Medicine, for three years, effective July 1, 1949, at a salary of $6,000 a year on a twelve months' basis, plus $400 premium on T.I.A.A. retirement annuity.
Dr. Theodore Winnick, research associate professor of Biochemistry in the Radiation Research Laboratory, College of Medicine (indefinite), effective July 1, 1949, at a salary of $5,500 on a twelve months' basis, payable from line 9, "Professional Assistants", of Account 1553, plus 363 premium on T.I.A.A. annuity.

Dr. Eugene Francis Van Epps, assistant professor in the Department of Radiology, College of Medicine, for three years, at a salary of $5,000 (plus 50%) plus $333.34 premium on T.I.A.A. retirement annuity, effective October 1, 1949.

Dr. Stephen A. Forbes, assistant professor in the Department of Radiology, College of Medicine, for three years beginning July 1, 1949, at a salary of $5,000 (plus 50%) plus $333.34 premium on T.I.A.A. retirement annuity, on a twelve months' basis.

Dr. George Edward Perret, assistant professor in the Department of Surgery, College of Medicine, for three years, effective August 15, 1949, at a salary of $6,000 (plus 50%), plus $400 premium on T.I.A.A. retirement annuity, on a twelve months' basis.

Fred H. Dearborn instructor and hospital pharmacist in the Drug Service, College of Pharmacy, for the period July 15, 1949, to June 30, 1950, at a salary of $4,000 plus $264 premium on T.I.A.A. annuity, on a twelve months' basis.

DIVISION OF RESEARCH AND TEACHING.

Dr. Dewey B. Stuit, dean of the College of Liberal Arts, at a salary of $10,000 on a twelve months' basis, plus $400 premium on T.I.A.A. retirement annuity, effective July 1, 1949. Until other arrangements are made with respect to Student Personnel Services, Dean Suit will continue to hold that deanship, but without salary and with only nominal duties.

Robert Folger Thorne, assistant professor in the Department of Botany, College of Liberal Arts, for three years, effective at the beginning of the academic year 1949-50 at a salary of $4,200 for the academic year payable in nine installments, plus $277 premium on T.I.A.A. annuity, vice Anderson, and $20 from Account 1911.

Dr. Charles Tanford, assistant professor of Physical Chemistry, Department of Chemistry, College of Liberal Arts, for one year at a salary of $3,800 on a nine months' basis plus $253.34 premium on T.I.A.A. retirement annuity, for the year 1949-50.

Dr. Karl Kammermeyer, professor in the Department of Chemical Engineering, College of Liberal Arts, indefinite, effective with the academic year 1949-50, at a salary of $7,000 for the academic year, plus $400 premium on T.I.A.A. retirement annuity.

Miss Sylvia Thrupp, visiting professor, Department of History, College of Liberal Arts, for one year at a salary of $5,150 for the academic year 1949-50, vice Hoyt.

Miss Margaret Fox, associate professor in the Department of Physical Education for Women, College of Liberal Arts, for one year at a salary of $4,000 for the academic year 1949-50, plus $265 premium on retirement annuity.
June 24, 1949 - State University

Appointments (continued)

William B. Cosgrove, associate in the Department of Zoology, College of Liberal Arts, at a salary of $3750 plus $250 premium on T.I.A.A. retirement annuity, nine-month basis, for the academic year 1949-50.

Dr. Ray B. West, associate professor in the Department of English, College of Liberal Arts (indefinite) at a salary of $5,300, plus $350 premium on retirement annuity, for the academic year, effective with the beginning of the year 1949-50.

Miss Lola G. Selby, field work supervisor of the School of Social Work, College of Liberal Arts, at $4,500, plus $300 premium on T.I.A.A. retirement annuity, twelve-month basis, effective August 1, 1949.

Mr. Richard Morgan Seaman, associate professor in the School of Social Work, College of Liberal Arts (indefinite), at a salary of $5,500 on a ten months' basis, plus $366.66 premium on T.I.A.A. retirement annuity, effective August 1, 1949.

Mrs. Lola L. Reppert, supervisor of field work in the School of Social Work, College of Liberal Arts, at a salary of $4,200 on a twelve months' basis, plus $280 premium on T.I.A.A. retirement annuity, effective July 15, 1949.

J. Leonard Davies, director of correspondence study in the Extension Division, College of Education (vice Helen Williams, resigned August 31, 1949) and assistant professor of education in the College of Education beginning September 1, 1949, at a salary of $5,200, plus $343 for premium under retirement annuity, payable as follows: $3750 from Extension Division, vice Williams; $450 from Correspondence Study; $1,000 from the College of Education; plus $343 for premiums under retirement annuity. There is hereby transferred from account 1909 for Supplemental Instruction $1043, of which $1000 is to the College of Education Salary Account, and $43 to the Extension Division annuity premium account.

Miss Dorothy E. Myrick, assistant professor in the Department of Dramatic Art, College of Liberal Arts, for three years, at a salary of $3500 on a nine months' basis plus $231 premium on retirement annuity, effective with the beginning of the academic year 1949-50.

John S. Davenport, part-time instructor in the School of Journalism, College of Liberal Arts, on a twelve months' basis, effective July 1, 1949, with the rest of his time being devoted to the position of circulation director for Student Publications, Inc.; the salary for the combined positions is $4500 a year, twelve months' basis. $2,430.00 will be charged to Account #8882, and $270 to Account #8925, Student Publications, Inc., Budget, and $1800 to the School of Journalism, as follows: $600 from line 20; $360 from line 29; and $840 to be transferred to Journalism Salary Account #1283 from Supplemental Instruction, Account #1909.

John V. Lund, associate professor in the College of Commerce and the School of Journalism (indefinite), at a salary of $6,000, plus $400 premium on retirement annuity, for the academic year, effective September 1949. The salary and cost of premium will be divided equally between the School of Journalism, line 2, vice Burton; and the College of Commerce, line 12, vice Burton.
June 24, 1949 - State University
Appointments (continued)

Frank Anthony Wachowiak, assistant professor, Department of Art, College of Liberal Arts, for one academic year only, beginning with the fall term of 1949-50, at $3,600 plus $238 premium on retirement annuity, to be paid from:

College of Liberal Arts, Account #1244 line 11, vice Hammond, $1612, plus $107 premium on retirement annuity.

College of Education, $1988, plus $131 premium on retirement annuity, from:
- Account 1358, line 4, professorship $376
- Account 1361, line 17, vice Hammond 728
- Account 1362, line 4, vice Hammond 884

Dr. Dan H. Cooper, associate professor in the College of Education, indefinite tenure, effective with the beginning of the 1949-50 academic year, at a salary of $5,750 a year, nine months' basis, plus $380 premium on retirement annuity.

Student Service - Student Health:

Dr. Robert A. Wilcox, physician in Student Health Service, effective July 1, 1949, at a salary of $4,200 a year, twelve months' basis, plus $277 premium on retirement annuity. In addition, Dr. Wilcox is to be allowed $20 a month for eleven months from the general expense item for the use of his car for making house calls in connection with Student Health Service.

PROMOTIONS. Upon the recommendation of President Hencher and with the approval of the Faculty Committee the following promotions were made:

<table>
<thead>
<tr>
<th>Name and rank</th>
<th>Department</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>From professor to professor emeritus</td>
<td>Jacob Van der Zee</td>
<td>Political Science</td>
</tr>
<tr>
<td>From associate professor to professor (indefinite)</td>
<td>Lehan K. Tunks</td>
<td>Law</td>
</tr>
<tr>
<td></td>
<td>Frank R. Kennedy</td>
<td>Law</td>
</tr>
<tr>
<td></td>
<td>Arnold S. Gillette</td>
<td>Dramatic Art</td>
</tr>
<tr>
<td></td>
<td>Orville A. Hitchcock</td>
<td>Speech</td>
</tr>
<tr>
<td>From assistant professor to associate professor (indefinite)</td>
<td>Norman L. Kilpatrick</td>
<td>Chemistry</td>
</tr>
<tr>
<td></td>
<td>Jacob Cornog</td>
<td>Journalism</td>
</tr>
<tr>
<td></td>
<td>Edward F. Mason</td>
<td>History, College of Education</td>
</tr>
<tr>
<td></td>
<td>J. H. Haefner</td>
<td></td>
</tr>
<tr>
<td>From lecturer to assistant professor (3 years)</td>
<td>Carroll Coleman</td>
<td>Journalism</td>
</tr>
</tbody>
</table>
June 24, 1949 - State University
Promotions (continued)

Division of Health Sciences and Services

From associate professor to professor (indefinite)
Chester I. Miller Hygiene and Preventive Medicine Medicine

From associate professor to professor (indefinite) (p plus 100%)
Robert T. Tidrick Surgery Medicine
Russell Meyers Surgery Medicine

From assistant professor to associate professor (indefinite)
Ralph G. Janes Anatomy Medicine
Irving H. Borts Hygiene & Preventive Medicine Medicine
William C. Kettel, Jr. Obstetrics and Gynecology Medicine
Robert M. Featherstone Pharmacology Medicine
Raymond G. Bunge Urology Medicine
K. E. Wessels Preventive Dentistry and Pedodontia Dentistry

From instructor to assistant professor (3 years)
Gilbert Kelso Hygiene and Preventive Medicine Medicine
Marguerite McDonald Internal Medicine - Occupational Therapy Medicine
Fred W. Schueler Pharmacology Medicine
J. D. Wells Operative Dentistry and Dental Anatomy Dentistry

From associate to assistant professor (3 years)
John D. Thomson Physiology Medicine
Edgar S. Brintnall Surgery Medicine
Johann L. Ehrenhaft Surgery Medicine
Sidney E. Ziffren Surgery Medicine

From resident to assistant professor (3 years)
Robert W. Virtue Surgery Medicine

From assistant professor (1 year) to assistant professor (3 years)
P. W. Herrick Clinical Crown and Bridge Dentistry

RE-APPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following were re-appointed assistant professors for three years:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>John E. McAdam</td>
<td>Division of Research and Teaching</td>
<td>Education</td>
</tr>
<tr>
<td>John J. O'Mara</td>
<td>Civil</td>
<td>Engineering</td>
</tr>
<tr>
<td>Byron Cosby, Jr.</td>
<td>Mathematics</td>
<td>Liberal Arts</td>
</tr>
<tr>
<td>Eleanor Slifer</td>
<td>Zoology</td>
<td>Liberal Arts</td>
</tr>
<tr>
<td>Bernard Baum</td>
<td>English</td>
<td>Liberal Arts</td>
</tr>
<tr>
<td>Fred L. Fehling</td>
<td>German</td>
<td>Liberal Arts</td>
</tr>
<tr>
<td>William Gower</td>
<td>Music</td>
<td>Liberal Arts</td>
</tr>
<tr>
<td>Thomas S. Turner</td>
<td>Music</td>
<td>Liberal Arts</td>
</tr>
</tbody>
</table>

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### Division of Health Sciences and Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Max D. Wheatley</td>
<td>Anatomy</td>
<td>Medicine</td>
</tr>
<tr>
<td>Robert G. Carney</td>
<td>Dermatology and Syphilology</td>
<td>Medicine</td>
</tr>
<tr>
<td>Lois Boulware</td>
<td>Hygiene and Preventive Medicine</td>
<td>Medicine</td>
</tr>
<tr>
<td>Robert C. Hardin</td>
<td>Internal Medicine</td>
<td>Medicine</td>
</tr>
<tr>
<td>Lewis E. January</td>
<td>Internal Medicine</td>
<td>Medicine</td>
</tr>
<tr>
<td>Clark H. Millikan</td>
<td>Neurology</td>
<td>Medicine</td>
</tr>
<tr>
<td>William C. Huffman</td>
<td>Otolaryngology and Oral Surgery</td>
<td>Medicine</td>
</tr>
<tr>
<td>Frank E. Coburn</td>
<td>Psychiatry</td>
<td>Medicine</td>
</tr>
<tr>
<td>W. R. Kern</td>
<td>Clinical Crown and Bridge</td>
<td>Dentistry</td>
</tr>
</tbody>
</table>

### SALARY ADJUSTMENTS AND TRANSFERS

Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following salary adjustments and transfers were made:

- **H. Clay Harshbarger**, professor in the Department of Speech and in the Liberal Arts Advisory Office, salary changed from $5,980 a year, nine months' basis, to $7,000 a year twelve months' basis, the additional $1,020 transferred to the Office of the Dean from the Reserve for Supplemental Instruction, Account 1909, effective July 1, 1949.

- **Dr. John C. Gerber**, associate professor in the Department of English, salary increased from $5,250 to $6,200 a year, nine months' basis, effective with the beginning of the academic year 1949-1950, the additional $950 to be paid from line 2, Account 1301.

- **J. H. Eafner**, assistant professor in the Department of History, College of Liberal Arts, and in the University High School, College of Education, salary increased from $4,500 to $4,700 a year, nine months' basis, effective with the beginning of the academic year 1949-1950, the additional $200 to be transferred from Account 1909, Supplemental Instruction ($100 to Liberal Arts and $100 to Education); and Dr. Eafner's name transferred from the Department of History to a new non-departmental list of professors in the College of Liberal Arts.

- **Dr. E. D. Plass**, professor and head of the Department of Obstetrics and Gynecology, College of Medicine, commutation fraction reduced from 100% to 85.7%, or such amount as will produce $113 monthly, which is to be paid to Dr. George Pettis, with the provision that in any month when the commutation fraction of Dr. Plass does not equal $113 the State University is authorized to deduct any necessary portion from the fraction for the succeeding month or months. This action is taken at the request of Dr. Plass, effective for the year beginning with the June 1949 commutation fraction.

- **Dr. Mayo H. Soley**, dean of the College of Medicine, salary for the year 1948-1949 adjusted to read $15,000 plus 100% commutation fraction. In accordance with the policy of the State University, Dr. Soley's salary will continue through the months of June and July, 1949, his vacation period.
June 24, 1949 - State University

INSTITUTE OF PUBLIC AFFAIRS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the establishment of an Institute of Public Affairs, with a budget of $75,000 for the year 1949-1950, was authorized, the $75,000 budget to include the $25,000 budget of the Institute of Labor-Management Relations.

INSTITUTE OF LABOR-MANAGEMENT RELATIONS - NAME - TRANSFER. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the name of the Institute of Labor-Management Relations was changed to the Bureau of Labor Management Relations, and said Bureau placed within the Institute of Public Affairs.

PSYCHOPATHIC HOSPITAL - PER DIEM FOR PRIVATE PATIENTS. Upon the recommendation of President Hancher, the per diem rate for private patients in the Psychopathic Hospital was increased from $10 to $12 a day, effective July 1, 1949.

ELECTION OF SECRETARY. On motion, Fred W. Ambrose was re-elected secretary of the State University for the year that will begin July 1, 1949, with the understanding that reports to the State Board of Education will be made through the President of the State University.

ELECTION OF TREASURER. On motion, Flave L. Hamborg was re-elected treasurer of the State University for the year that will begin July 1, 1949, with the understanding that in conformity with administrative arrangements at the State University he would be responsible to and report to the Business Manager and Secretary and through him to the President of the University all business having to do with his office or to be transmitted to the State Board of Education and the Finance Committee thereof. (See General Section of the Board minutes of June 17, 1937 fixing the amount of the bond to be filed.)
STATE BACTERIOLOGICAL LABORATORY - SHORT COURSE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the short course given from June 6 to 10, 1949, by the Bacteriological Laboratory for persons connected with local water and milk laboratories was approved. President Hancher stated that attendance was limited to fifteen, and that there was no charge for the course.

COLLEGE OF LAW - CURRICULUM CHANGE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, authority was given to increase the number of hours of credit required for graduation from the College of Law from 82 hours to 94 hours, and extend the period for the Law course from three academic years, consisting of two semesters each, to three and one-half academic years, or seven semesters, with the understanding that the additional semester could be taken in two summer schools of eight weeks each.

EMPLOYMENT OF RELATIVES. At the meeting held on March 23, 1949, the State Board of Education approved regulations relative to the employment of relatives by the State University of Iowa. President Hancher recommended that, in view of budgetary and employment situations prevailing at the State University, the regulations be amended to provide that the rules set out in the Board minutes of March 23, 1949, be applicable only when both employees hold either the rank of professor or associate professor. On motion, the recommendation was approved.

BUDGET FOR 1949-1950. President Hancher submitted the detailed budget of the State University for the year 1949-1950 and, on motion, it was approved. (See Budgets, Volume 13.)

IOWA MEMORIAL UNION - CONTRACTS - YMCA - YWCA. Upon the recommendation of President Hancher, and with the approval of the Building and Business Committee, the State University was authorized to exercise the right under the contracts...
June 24, 1949 - State University
Contracts (continued)

with the YMCA and the YWCA, whereby those Associations occupy quarters in the
Iowa Memorial Union, to give notice as of June 30, 1949, of intention to pur­
chase the remaining interest of the YMCA and the YWCA in the contracts so that
the strategically located areas in the Union may be made available for more
effective use.

Business Manager Ambrose stated that the remaining interest of the YMCA
and the YWCA in the contracts would amount to $12,350 and $8,775, respectively,
and that payment would be made from balances in Memorial Union Funds.

HOSPITAL - SCHOOL FOR SEVERELY HANDICAPPED CHILDREN. The Building and Busi-
ness Committee made the following recommendations relative to the building for
the Hospital-School for Severely Handicapped Children:
1. That the area west and north of the General Hospital be designated as the
site.
2. That the revised Campus Plan be approved.
3. That the preliminary plans developed by the Building Planning Committee
and the Division of Planning and Construction be approved.
4. That an Iowa practicing architect be employed, with the Division of Plan-
ing and Construction as associate architects, to prepare plans and speci-
fications.

On motion, the recommendations were approved and the entire project was
referred to the Building and Business Committee with power to act.

CITY OF IOWA CITY - VACATION OF STREETS. Upon the recommendation of the
Building and Business Committee, the Business Manager of the State University
was authorized to request the City of Iowa City to vacate the following streets,
on which the State University owns all abutting property:
Vacating of Streets (continued)

1. The extension of Capitol Street North of the north line of Davenport Street to the Iowa River.

2. The extension of Fairchild Street west of the west line of Clinton Street to the east line of Capitol Street.

3. The extension of Church Street west of the west line of Clinton Street to the Iowa River.

TENANT PROPERTIES - LEASES. It was moved that the Business Manager of the State University be authorized to execute leases, or renewals of leases, for tenant properties for the period from September 1, 1949, to August 31, 1950, inclusive, as follows:

<table>
<thead>
<tr>
<th>Tenant</th>
<th>Address</th>
<th>Monthly Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humbert and Sonia Albrizio</td>
<td>446 N. Riverside Drive</td>
<td>$35.00</td>
</tr>
<tr>
<td>Millie Eane</td>
<td>227 E. Park Road</td>
<td>25.00</td>
</tr>
<tr>
<td>Paul and Bonnie Brechler</td>
<td>22 E. Bloomington Street (Upper Apt.)</td>
<td>50.00</td>
</tr>
<tr>
<td>Empert and Alice Carson</td>
<td>406 Iowa Avenue</td>
<td>40.00</td>
</tr>
<tr>
<td>Elizabeth Carter</td>
<td>231 E. Park Road</td>
<td>20.00</td>
</tr>
<tr>
<td>J. P. and Stacy Crumley</td>
<td>221 E. Park Road</td>
<td>35.00</td>
</tr>
<tr>
<td>Minnie Keys Flickinger</td>
<td>303 N. Capitol Street</td>
<td>65.00</td>
</tr>
<tr>
<td>R. and Gretchen G. Grimm</td>
<td>17 E. Market Street</td>
<td>25.00</td>
</tr>
<tr>
<td>James and Tonia Jauch</td>
<td>130 N. Madison Street</td>
<td>60.00</td>
</tr>
<tr>
<td>W. W. and Maude M. Jenna</td>
<td>124 N. Madison Street</td>
<td>45.00</td>
</tr>
<tr>
<td>Maurice and Emeline Lasansky</td>
<td>308 Grand Avenue</td>
<td>50.00</td>
</tr>
<tr>
<td>K. E. and Rachel Leib</td>
<td>408 Melrose Avenue</td>
<td>17.50</td>
</tr>
<tr>
<td>Louise Luxford</td>
<td>416 Melrose Avenue</td>
<td>60.00</td>
</tr>
<tr>
<td>Ray B. and Dorothy Mossman</td>
<td>21 W. Market Street</td>
<td>35.00</td>
</tr>
<tr>
<td>Carmen Rogler</td>
<td>323 N. Capitol Street</td>
<td>75.00</td>
</tr>
<tr>
<td>W. B. and G. Schoenbaum</td>
<td>212 Kyrtle Avenue</td>
<td>75.00</td>
</tr>
<tr>
<td>Robert and Emily C. Schump</td>
<td>201 N. Park Road</td>
<td>40.00</td>
</tr>
<tr>
<td>John H. Uthoff</td>
<td>310 Grand Avenue</td>
<td>50.00</td>
</tr>
<tr>
<td>Ardis Charton</td>
<td>217 Grand Avenue</td>
<td>30.00</td>
</tr>
<tr>
<td>R. F. and Virginia Williams</td>
<td>412 Melrose Avenue</td>
<td>50.00</td>
</tr>
<tr>
<td>Eldon E. Lawson*</td>
<td>30 Byington Road</td>
<td>75.00</td>
</tr>
<tr>
<td>Samuel P. Sandy</td>
<td>122 Iowa Avenue, West ½</td>
<td>30.00</td>
</tr>
<tr>
<td>Dennie and Nettie Chukalas</td>
<td>124 Iowa Avenue, East ½</td>
<td>30.00</td>
</tr>
<tr>
<td>Psychopathic Hospital</td>
<td>26 Byington Road</td>
<td>100.00</td>
</tr>
<tr>
<td>Married Students' Cooperative O. L. 23, Iowa City</td>
<td>45.00</td>
<td></td>
</tr>
<tr>
<td>Nell E. Harris</td>
<td>½ garage, rear 3 E. Davenport St.</td>
<td>3.00</td>
</tr>
<tr>
<td>Margaret Dean</td>
<td>½ 1/2 garage rear 11 E. Davenport St.</td>
<td>3.00</td>
</tr>
<tr>
<td>Lorissa Sheldon</td>
<td>E 1/2 garage, rear 11 E. Davenport St.</td>
<td>3.00</td>
</tr>
<tr>
<td>Daryl A. Stamp</td>
<td>10 W. Bloomington Street</td>
<td>25.00</td>
</tr>
</tbody>
</table>

U.S. Navy Attic space in Engineering Building $50 a year

The motion was seconded and on roll call the vote was, as follows:

*From 8/15/49 to 8/31/50.
June 24, 1949 - State University
Tenant Properties (continued)


Nay: None.

Absent: Messrs. Louden and Plock.

The chairman declared the motion passed.

PURCHASE OF PROPERTY. Secretary Dancer reported that on May 16, 1949, the Executive Council approved the actions taken by the State Board of Education on May 10, 1949, authorizing the purchase of property from Marvin H. Dey and the Dey Estate.

EMPLOYMENT OF ATTORNEY. Secretary Dancer reported that on May 20, 1949, Robert L. Larson, Attorney General of Iowa, approved the appointment of Mr. Horace Lohnes of the firm of Dow, Lohnes and Albertson, Washington, D.C., to represent radio station WSUI in an appearance before the Federal Communications Commission with regard to the applications filed by Station WEXT of Milwaukee, Wisconsin, with the understanding that any fee to be paid Mr. Lohnes will be paid by the State University.

REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD MAY 24, 1949. The Building and Business Committee submitted the following report of business relating to the State University that was transacted at a meeting held in Iowa City, Iowa, on May 24, 1949: (For those present at the meeting see the report in the general section of these minutes.)

Retirement Plans - Annuity Contracts. In accordance with Board action of May 10, 1949, referring all retirement plans to the Building and Business Committee, the Committee considered the following two funded retirement plans for employees of the State University of Iowa:
1. Funded Retirement Plan, effective July 1, 1949, for Persons Employed prior to July 1, 1949.

Description and Definition of Terms Used

The "budget salary" is the current salary amount appearing opposite each person's name in the University budget and on his official Notice of Appointment. It is the salary amount for the academic year if payable during nine months or for the fiscal year if payable during twelve months. It includes the salaries of persons appearing on the budget who are paid on an hourly rate, such annual salaries to be determined by multiplying the budget hourly rate by the number of normal working hours in the fiscal year. It excludes the following:

- Compensation for summer session, correspondence study, medical commutation fraction, or other irregular service.
- Compensation in the form of non-cash items such as board, room, laundry, or premiums paid by the University for the benefit of any person.

The "basic salary" is the salary base used for computing summer session salaries, commutation fraction, retirement annuity premiums, retirement, and similar purposes. The "basic salary" shall be whichever is larger of the following:

- The budget salary effective July 1, 1949, or after,
- The budget salary for 1948-49, before making the deduction for retirement annuity premiums,

except that the "basic salary" shall be the smaller of these two amounts if a) is smaller than b) by reason of a salary decrease.

Identification of Personnel Groups.

For the purpose of describing this plan, the full time personnel is divided into the following groups:

I. Persons paying premiums on a retirement annuity contract as of June 30, 1949, under the Funded Retirement Plan adopted December 16, 1948, whose budget salary as of July 1, 1949 is:

- More than $3,000
- $3,000 or less.

II. Persons who voted "No" to the Faculty Funded Retirement Plan effective July 1, 1944, and who are not paying premiums on a retirement annuity contract as of June 30, 1949 under the Funded Retirement Plan adopted December 16, 1948, whose budget salary as of July 1, 1949 is:

- More than $3,000.
- $3,000 or less.
June 24, 1949 - State University
Retirement plan (continued)

III. Persons in waiting period as of June 30, 1949, under the Funded Retirement Plan adopted December 16, 1948, whose budget salary as of July 1, 1949 is:

a) More than $3,000.
b) $3,000 or less.

IV. All other persons whose budget salary as of July 1, 1949 is:

a) More than $3,000.
b) $3,000 or less.

A. Participation Requirements.

Persons in group I(a) shall participate in this Funded Retirement Plan as of July 1, 1949.

Persons in groups II(a), III(a), IV(a) shall participate on the effective date of the first budget salary increase after June 30, 1949, with the further provision that persons in groups II(a) and III(a) may elect to participate any time prior to July 1, 1949.

Persons in groups I(b), II(b), III(b) and IV(b) shall participate on the effective date of any future increase in budget salary after July 1, 1949, to above $3,000.

This means that persons in group I(b) may elect to discontinue premium payments as of June 30, 1949, and apply for repurchase of the retirement annuity contract by the Teachers Insurance and Annuity Association, provided that application for repurchase is filed in the University Business Office not later than July 1, 1949.

Persons appointed on a part time basis or on a temporary basis for whom the budget indicates "Temporary" or "Visiting" are not eligible for participation.

B. Contributions to Annuities by Participants.

Each participant shall contribute as premium payments on a retirement annuity contract issued by the Teachers Insurance and Annuity Association of America in accordance with the following:

Persons in group I(a) - 3 1/3% of basic salary limited to $5,000, plus 30% of future budget salary increases after June 30, 1949, not to exceed 3 1/3% of basic salary limited to $6,000.

Persons in groups II(a), III(a) and IV(a) - 30% of future budget salary increases after June 30, 1949, not to exceed 3 1/3% of basic salary limited to $6,000, with the further provision that persons in groups II(a) and III(a) who elect to participate prior to July 1, 1949, shall participate on the same basis as persons in group I (a).
June 24, 1949 - State University
Retirement Plan (continued)

Persons in groups I(b), II(b), III(b) and IV(b) - 30% of the amount by which the budget salary exceeds $3,000 after June 30, 1949, not to exceed 3 1/3% of basic salary limited to $6,000.

For the purpose of applying the above rules, as to persons whose budget salary as of June 30, 1949 is $5,000 or above, the percentage of 10 shall be substituted in lieu of the percentage of 30, wherever the latter appears in the above rules.

Contributions by participants for premium payments in accordance with the foregoing rules shall be made by means of automatic payroll deductions by the University Business Office for each full payroll period.

Notwithstanding the minimum premium requirements set forth above, any person employed by the University, whether participating in the Funded Retirement Plan or not, may voluntarily authorize the University Business Office to make payroll deductions for premium payments to the Teachers Insurance and Annuity Association in any amount above the minimum requirements. Such voluntary premium payments in excess of the minimum requirements shall not be included in the base for computing the University contribution outlined in Section C. below.

The University Business Office may adjust payroll deductions and premium payments by participants to the nearest whole dollar per month.

C. Contributions to Annuities by the University

For each full payroll period the University shall contribute, as premium payments on the retirement annuity contract issued by the Teachers Insurance and Annuity Association to each participant, an amount equal to twice the minimum premium payment required of each participant.

D. Disposition of Retirement Annuity Contract for Persons who Resign from the University Prior to Retirement Age

The retirement annuity contract shall be the property of the person to whom it is issued. Persons who resign from the University prior to retirement age shall be entitled to the benefits of such contracts to the full extent of both the premiums paid by the individual and by the University.

E. Substitution of Retirement Annuity Contracts with Other Companies in Lieu of Contracts with the Teachers Insurance and Annuity Association.

Retirement annuity contracts with other companies may be submitted in whole or in part, in lieu of contracts with the Teachers Insurance and Annuity Association under the following conditions:

1) The substitute contract shall be with a company organized and operating in the United States.

2) The insured and the company shall enter into a trust agreement with the Iowa State Board of Education. The insured shall deposit his contract and agreement with the University Business Office. This agreement shall contain the following provisions:
a) Contract loan privileges shall be denied while the insured is employed by the University.

b) The exercise of cash surrender privileges shall be denied while the insured is employed by the University.

c) Options for settlement of annuity contracts shall conform to those provided in Teachers Insurance and Annuity Association contracts.

d) The date for beginning of annuity payments shall conform to the retirement age policy at the University.

e) No future changes shall be made in the substitute contract without written consent of the University Business Office.

3) The total combined premium payment by both the participant and the University as herein provided shall be applied as premiums for retirement annuity contracts and shall be in an amount sufficient to provide at least equal guaranteed annuity benefits under the substitute contract arrangement as would be guaranteed under a contract with the Teachers Insurance and Annuity Association on the basis of the combined premium payments required under the University Funded Retirement Plan. In no event shall the premium payments by the University exceed the premium contribution by the University as provided in this plan; any additional premiums shall be paid by the participant.

4) The University premium contribution on any premium due date shall be limited to the amount of University contribution actually earned during the year of University employment immediately preceding the premium due date.

5) The participant shall make his premium payments, on or before the premium payment dates specified in the contract, by depositing his share of the premium payment in the University Business Office. The University Business Office shall include this amount, plus its share of the premium, in a single payment to the appropriate insurance company on each premium due date. In the event the participant fails to make his premium deposit on or before the premium due date, the University Business Office shall automatically withhold this premium amount from his salary check for the month in which the premium falls due.

F. RETIREMENT — (This section is a copy of the retirement age action adopted by Board of Education June 30, 1942.)

Effective July 1, 1942, all academic and administrative staff members who are 60 years of age and over, as of July 1, 1942, shall be placed in part-time service not later than July 1 next following attainment of age 70; those who are 59 years of age, as of July 1, 1942, shall be placed in part-time service not later than July 1 next following attainment of age 69; and those who are 58 years of age and under, as of July 1, 1942, shall be placed in part-time service not later than July 1 next following the attainment of age 68; provided, however, that if said academic or administrative staff members attain their respective age limits of 70, 69, or 68, as the case may be, between July 1 and October 1 of any year, they shall be placed in part-time service as of July 1 of that year.
Any staff member may be placed in part-time service at his own request on July 1 of any year after he has attained age 65.

Notwithstanding the mention of specific ages in the foregoing policies relating to part-time service, it is understood that the question of capacity to perform required work may arise at an earlier date; nor does the mention of specific ages, as ages of adjustment, deprive the University of the right to terminate employment at any time for good and sufficient reasons.

Until July 1, 1952, when the age limit of 68 years for full time service shall have become effective, in accordance with the first paragraph of the foregoing statement of policy, the president and the deans, unless retired at an earlier age under the second and third paragraphs of said statement, shall retire from administrative duties on July 1 next following the attainment of age 68, except where they shall attain age 68 between the dates of July 1 and October 1, in any year, in which case they shall retire from administrative duties on July 1 of that year.

G. Change of Status of Employment and Supplementary Compensation from the University at Retirement Age. (Applies only to persons employed by the University prior to July 1, 1944)

For persons employed by the University prior to July 1, 1944, who are 69 years of age or less as of October 1, 1949, and who are participating in the University Funded Retirement Plan at retirement age or who voted "No" to the Faculty Funded Retirement Plan effective July 1, 1944, the University is authorized to pay annual compensation for part time service at retirement age to the extent of the amount by which 50% of the average basic salary limited to $6,000, for the ten years immediately prior to retirement age exceeds the single life annuity of the Teachers Insurance and Annuity Association on the basis of the sum of the following:

a) premium of 10% of basic salary, limited to $5,000, from July 1, 1944, through June 30, 1949, and

b) the minimum premium required of participants and the University under this plan after June 30, 1949.

Members of the nonacademic staff who are participating in the University Funded Retirement Plan at retirement age, shall be permitted to retire under the retirement provisions for nonacademic staff.

Persons employed by the University prior to July 1, 1944, for whom retirement is not provided above, shall retire under the retirement provisions for nonacademic staff.

H. Although it is expected that this plan will continue indefinitely, the Iowa State Board of Education reserves the right to modify or discontinue this plan at any time.
June 24, 1949 - State University
Retirement Plan (continued)

2. Funded Retirement Plan. Effective July 1, 1949, for Persons Newly Appointed on or after July 1, 1949.

Description and Definition of Terms Used.

The "budget salary" is the current salary amount appearing opposite each person's name in the University budget and on his official Notice of Appointment. It is the salary amount for the academic year if payable during nine months or for the fiscal year if payable during twelve months. It includes the salaries of persons appearing on the budget who are paid on an hourly rate, such annual salaries to be determined by multiplying the budget hourly rate by the number of normal working hours in the fiscal year. It excludes the following:

a) Compensation for summer session, correspondence study, medical commutation fraction, or other irregular service.

b) Compensation in the form of non-cash items such as board, room laundry or premiums paid by the University for the benefit of any person.

A. Participation Requirements.

Full time persons newly appointed on or after July 1, 1949 at a budget salary above $3,000 shall participate in the Funded Retirement Plan upon appointment. Those appointed at a budget salary of $3,000 or less shall participate on the effective date of any future increase in budget salary to above $3,000.

Persons appointed on a part-time basis or on a temporary basis for whom the budget indicates "Temporary" or Visiting" are not eligible for participation.

B. Contributions to Annuities by Participants.

Each participant shall contribute as premium payments on a retirement annuity contract issued by the Teachers Insurance and Annuity Association of America, 30% of the amount by which the budget salary exceeds $3,000, not to exceed 3 1/3% of the budget salary limited to $6,000.

Contributions by participants for premium payments in accordance with the foregoing rules shall be made by means of automatic payroll deductions by the University Business Office for each full payroll period.

Notwithstanding the minimum premium requirements set forth above, any person employed by the University whether participating in the Funded Retirement Plan or not, may voluntarily authorize the University Business Office to make payroll deductions for premium payments to the Teachers Insurance and Annuity Association in any amount above the minimum requirements. Such Voluntary premium payments in excess of the minimum requirements shall not be included in the base for computing the University contribution outlined in Section C below.

The University Business Office may adjust payroll deductions and premium payments by participants to the nearest whole dollar per month.
C. Contributions to Annuities by the University.

For each full payroll period the University shall contribute, as premium payments on the retirement annuity contract issued by the Teachers Insurance and Annuity Association to each participant, an amount equal to twice the minimum premium payment required of each participant.

D. Disposition of Retirement Annuity Contract for Persons who Resign from the University Prior to Retirement Age.

The retirement annuity contract shall be the property of the person to whom it is issued. Persons who resign from the University prior to retirement age shall be entitled to the benefits of such contracts to the full extent of both the premiums paid by the individual and by the University.

E. Substitution of Retirement Annuity Contracts with Other Companies in Lieu of Contracts with the Teachers Insurance and Annuity Association.

Retirement annuity contracts with other companies may be substituted in whole or in part, in lieu of contracts with the Teachers Insurance and Annuity Association under the following conditions:

1) The substitute contract shall be with a company organized and operating in the United States.

2) The insured and the company shall enter into an agreement with the Iowa State Board of Education. The insured shall deposit his contract and agreement with the University Business Office. This agreement shall contain the following conditions:

   a) Contract loan privileges shall be denied while the insured is employed by the University.

   b) The exercise of cash surrender privileges shall be denied while the insured is employed by the University.

   c) Options for settlement of annuity contracts shall be limited to those provided in Teachers Insurance and Annuity Association contracts.

   d) The date for beginning of annuity payments shall conform to the retirement age policy of the University.

   e) No future changes shall be made in the substitute contract without the written consent of the University Business Office.

3) The total combined premium payment by both the participant and the University as herein provided shall be applied as premiums for annuity retirement contracts and shall be in an amount sufficient to provide at least equal guaranteed annuity benefits under the substitute contract arrangement as would be guaranteed under a contract with the Teachers Insurance and Annuity Association on the basis of the combined premium payments required under the University Funded Retirement Plan. In no event shall the premium payments by the University exceed the premium.
contribution by the University as provided in this plan; any additional
 premiums shall be paid by the participant.

4) The University premium contribution on any premium due date shall be
limited to the amount of University contribution actually earned during
the year of University employment immediately preceding the premium due
date.

5) The participant shall make his premium payments, on or before the premi­
num payment dates specified in the contract, by depositing his share of
the premium payment in the University Business Office. The University
Business Office shall include this amount, plus its share of the pre­
mium, in a single payment to the appropriate insurance company on each
premium due date. In the event the participant fails to make his premi­
num deposit on or before the premium due date, the University Business
Office shall automatically withhold this premium amount from his salary
check for the month in which the premium falls due.

F. Retirement. (This section is a copy of the retirement age action
adopted by Board of Education June 30, 1942.)

Effective July 1, 1942, all academic and administrative staff members who are
60 years of age and over, as of July 1, 1942, shall be placed in part-time
service not later than July 1 next following attainment of age 70; those
who are 59 years of age, as of July 1, 1942, shall be placed in part-time
service not later than July 1 next following attainment of age 69; and
those who are 58 years of age and under, as of July 1, 1942, shall be placed
in part-time service not later than July 1 next following the attainment of
age 68; provided, however, that if said academic or administrative staff
members attain their respective age limits of 70, 69, or 68, as the case may
be, between July 1 and October 1 of any year, they shall be placed in part­
time service as of July 1 of that year.

Any staff member may be placed in part-time service at his own request on
July 1 of any year after he has attained age 65.

Notwithstanding the mention of specific ages in the foregoing policies re­
lating to part-time service, it is understood that the question of capacity
to perform required work may arise at an earlier date; nor does the mention
of specific ages, as ages of adjustment, deprive the University of the right
to terminate employment at any time for good and sufficient reasons.

Until July 1, 1952, when the age limit of 68 years of full time service
shall have become effective, in accordance with the first paragraph of the
foregoing statement of policy, the president and the deans, unless retired
at an earlier age under the second and third paragraph of said statement,
shall retire from administrative duties on July 1 next following the attain­
ment of age 68, except where they shall attain age 68 between the dates of
July 1 and October 1, in any year, in which case they shall retire from ad­
ministrative duties on July 1 of that year.

G. Although it is expected that this plan will continue indefinitely, the Iowa
State Board of Education reserves the right to modify or discontinue this
plan at any time.
Although it was the consensus of the Committee that the retirement plans for each of the institutions of higher education should be as nearly uniform as possible, the two foregoing plans were adopted.

Improvements to Heat, Light and Water Service and Physical Plant Shop - Garages: Acceptance of Electrical Contract. A letter from George L. Horner, Superintendent of the Division of Planning and Construction, Physical Plant Department, was presented, reporting that Mr. John W. Jenks for the State University of Iowa on May 10, 1949, had inspected the Electrical Contract work on the Physical Plant Shop Garages and found that the contractor, John H. Olds Electrical Construction Company had completed the contract according to the plans and specifications.

Upon motion, which was carried, the Committee accepted the electrical contract work on the Garages performed by the John H. Olds Electrical Construction Company, and approved payment of final estimate in accordance with provisions of Chapter 573, Code of Iowa, 1946.

Improvements to Heat, Light and Water Service and Physical Plant Shops - Garages: Acceptance of Plumbing and Heating Work. A letter from George L. Horner, Superintendent of the Division of Planning and Construction, Physical Plant Department, was presented, reporting that Mr. John W. Jenks for the State University of Iowa on May 10, 1949, had inspected the plumbing and heating contract work on the Physical Plant Shop Garages and found that the contractor, Carstens Brothers had completed the contract according to the plans and specifications.

Upon motion, which was carried, the Committee accepted the plumbing and heating contract work on the Garages performed by Carstens Brothers, and approved payment of final estimate in accordance with provisions of Chapter 573, Code of Iowa, 1946.

Tessie M. Koser Property - Offer to Sell. Mr. Ambrose reported receipt of an offer from Tessie M. Koser to sell Lots 1 and 2, Block 86, Original Town of Iowa City, Iowa, located at the corner of Clinton and Bloomington Streets, for $35,000.00.

The Committee declined the offer.

Memorial Union - Plans for Additions. Mr. Ambrose explained some of the plans being worked out for additions to the Memorial Union.

General Stores Warehouse. The Committee approved the building of a new cold storage and meat cutting room for proper storage and cutting of meat, to replace old areas in the general stores warehouse, at an estimated cost of $26,000 to be paid from Repairs, Replacements and Alterations fund. (See Finance Committee minutes of May 24, 1949, for allocation of funds.)

Radiation Laboratory. The Committee approved the construction of the Radiation Laboratory, estimated to cost $34,262.27, payable out of Repairs, Replacements and Alterations fund. (See Finance Committee minutes of May 24, 1949, for allocation of funds.)
Library - Quotations for Addition. Secretary Dancer presented a quotation of $127,463.00 from Weitz Construction Company of Des Moines, general contractors for the Library Building at the State University of Iowa, dated March 31, 1949, for the general construction of twelve (12) additional modules on the southeast corner of the Library Building, this quotation to be firm until May 31, 1949.

The Committee instructed Secretary Dancer to work with the architects in order to secure an extension of time of the Weitz proposal and secure firm quotations on the other sections of the work involved in the construction of the additional 12 modules. All quotations are to be submitted to the Building and Business Committee at Iowa City, Iowa, on June 23, 1949.

On motion, the report of the Building and Business Committee was approved and the actions ratified.

Retirement Plan - Annuity Program. It was moved, seconded and passed that any revisions of the Funded Retirement Plans adopted by the Building and Business Committee on May 24, 1949 and approved by the Board at this meeting, be referred to the Finance Committee and the Building and Business Committee with power to act.

Library Building - Twelve Additional Modules - Change Orders. The Building and Business Committee reported relative to the construction of an addition of twelve modules to the Library, as follows:

1. That the Weitz Company had granted the State Board of Education an extension of fifteen days to either accept or reject a quotation of $127,463.00 for the general construction of an additional twelve modules.

2. That the following quotations had been secured from other contractors for the construction of the Library for work involved in the construction of the twelve additional modules:

   Carstens Brothers               Plumbing, Heating & Ventilating $18,000.00
   Davenport Electric Contract Company Electric Wiring 4,335.00
   Johnson Service Company        Temperature Control No change in price

3. That the additional fee due Keffer and Jones, Architects, would amount to $7,490.00, which would make the total cost of the additional twelve modules $137,288.00, payment to be made from funds appropriated for capital improvements:

   52nd General Assembly           $ 70,701.00
   53d General Assembly            86,587.00

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4. That the proposal to construct the additional modules had been presented to
the Committee on Retrenchment and Reform, and procedures in negotiating with
contractors for change orders covering the additional work had been explain­
ed; and that the Committee had indicated it would give its approval.

Upon the recommendation of the Building and Business Committee, the follow­
ning change orders were authorized, covering the construction of twelve additional
modules to be added to the southeast corner of the Library Building:

<table>
<thead>
<tr>
<th>Change Order</th>
<th>Contractor</th>
<th>Contract</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>The Weitz Company</td>
<td>General Construction</td>
<td>$127,463.00</td>
</tr>
<tr>
<td>#1</td>
<td>Carstens Brothers</td>
<td>Plumbing, Heating and Ventilating</td>
<td>18,000.00</td>
</tr>
<tr>
<td>#1</td>
<td>Davenport Electric Contract Company</td>
<td>Electric wiring</td>
<td>4,335.00</td>
</tr>
<tr>
<td>#1</td>
<td>Johnson Service Company</td>
<td>Temperature Control</td>
<td>No change</td>
</tr>
</tbody>
</table>

MEMORIAL UNION BUILDING - ADDITION - ARCHITECT. Business Manager Ambrose re­
ported that the Iowa Memorial Union Corporation has approved plans for an addi­
tion to the Memorial Union Building and has authorized the employment of an
architect to prepare plans and specifications.

Upon the recommendation of the Building and Business Committee, the Divi­
sion of Planning and Construction of the Physical Plant Department, was appoint­
ed associate architect to work with the architect to be selected by the Iowa
Memorial Union Corporation.

PHYSICAL EDUCATION BUILDING FOR WOMEN (Women's Gymnasium Addition) - PLANS AND
SPECIFICATIONS. At a meeting held on March 10-11, 1947, the State Board of
Education referred to the Building and Business Committee, with power to act,
all matters relative to the construction of a Women's Gymnasium.

The Building and Business Committee reported that on June 23, 1949, it ap­
proved the preliminary plans developed by Keffer and Jones, Architects, for the
Physical Education Building for Women, and authorized the architects to proceed
with the preparation of working plans and specifications. On motion, the report
of the Building and Business Committee was approved and the action ratified.
TEMPORARY HOUSING - SALE OF METAL HUTS AND TRAILERS. Upon the recommendation of the Building and Business Committee, the Business Manager of the State University was authorized to advertise and let contracts for the sale and removal of six temporary dormitory buildings (metal huts) located near the Law Commons, and three trailers in the Trailer Camps.

IOWA MEMORIAL UNION BUILDING - SECOND UNIT - BILL OF SALE. Business Manager Ambrose presented a bill of sale from the Iowa Memorial Union Corporation transferring title to the Second Unit of the Iowa Memorial Union Building to the State of Iowa for the use and benefit of the State University. It was moved that the Bill of Sale be accepted. The motion was seconded and on roll call the vote was, as follows:


Nay: None.

Absent: Messrs. Louden and Plock.

The chairman declared the motion passed.

SITE FOR COMMUNICATIONS BUILDING - REQUEST OF IOWA CITY CHAMBER OF COMMERCE - CELIA CARSON SUIT - ATTORNEY'S FEE. President Hancher reported that the Supreme Court of Iowa had upheld the decision of James P. Gaffney, Judge of the Eighth Judicial District of Iowa, in the case of Celia Carson, Plaintiff, vs the State of Iowa (see Board minutes of September 14, 1948); and that Arthur O. Leff, Attorney for the State had filed a claim for his fee.

On motion, authority was given for payment of a fee approved by the Attorney General of Iowa, of $2,500.00 plus $571.00 for expenses, the payment to be made from the Reserve for Contingencies.

WAREHOUSE EXTENSION TO GENERAL STORES - ADVERTISEMENTS. Secretary Dancer reported that he had authorized George L. Horner, superintendent of the Division
of Planning and Construction, to publish a notice of public hearing and an advertisement for bids for the Warehouse Extension to the General Stores. On motion, the action was ratified.

WAREHOUSE EXTENSION TO GENERAL STORES - BIDS

The Building and Business Committee reported that on June 23, 1949, at two o'clock p.m., bids for the construction of a Warehouse Extension to the General Stores were received and opened, as follows:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Certified Check</th>
<th>Base Bid</th>
<th>Alt. #1, if face brick is used</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Weitz Company, Inc. Des Moines, Iowa</td>
<td>$450.00</td>
<td>$8,500</td>
<td>add $2,000</td>
</tr>
<tr>
<td>R. H. Wildman Company Iowa City, Iowa</td>
<td>375.00</td>
<td>7,283</td>
<td>add 1,259</td>
</tr>
<tr>
<td>M. D. McCready Construction Company - Iowa City, Iowa</td>
<td>400.00</td>
<td>6,975.00</td>
<td>add 1,125</td>
</tr>
<tr>
<td>Wilbert Frantz, Iowa City, Iowa</td>
<td>337.50</td>
<td>6,750</td>
<td>add 1,350</td>
</tr>
</tbody>
</table>

It was recommended that the contract for the construction of the Warehouse Extension to the General Stores be awarded to the low bidder, Wilbert Frantz, Iowa City, Iowa at the amount of his base bid $6,750, payment to be made from the fund for Repairs, Replacements and Alterations.

On motion, the chairman of the Building and Business Committee was authorized to award the contract for the construction of the Warehouse Extension after the required public hearing has been held. (According to the published notice, a public hearing about this project will be held at one o'clock p.m.; June 27, 1949)

MEDICAL GROUP ELEVATOR ALTERATIONS, GENERAL HOSPITAL AND NURSES HOME - ACCEPTANCE.

The Building and Business Committee submitted the report of George L. Horner, Superintendent of the Division of Planning and Construction, that final inspection of the work done by the Otis Elevator Company under the contract for Medical
Group Elevator Alterations, General Hospital and Nurses Home, was made on June 2, 1949, and it was found that the work had been completed in accordance with the plans and specifications and contract documents.

On motion, the work done under contract for Medical Group Elevator Alterations in the General Hospital and the Nurses Home was accepted from the Otis Elevator Company and payment of the final estimate was authorized in accordance with Chapter 573, 1946 Code of Iowa.

APPOINTMENT OF EXECUTIVE COMMITTEE - COLLEGE OF MEDICINE. Upon the recommendation of the Faculty Committee, President Hancher was authorized to appoint an Executive Committee on an interim basis to perform the functions of the Dean of the College of Medicine pending the selection and appointment of a new Dean.

VIRGIL M. HANCHER - TRIP. On motion, President Hancher was authorized to accept an invitation to be one of six American University presidents to visit India on a cultural mission during the month of December, 1949, at the expense of the Carnegie Corporation.
The following business pertaining to the Iowa School for the Blind was transacted;

BUDGET FOR 1949-1950. Superintendent Gernetzky submitted the budget of the Iowa School for the Blind for the year 1949-1950, and stated that it had been approved by the Finance Committee. On motion, the budget was adopted and the Finance Committee was authorized to make any adjustments that are necessary during the year. (See Budgets, Volume 13.)

ETHEL D. CONNELLY - RETIREMENT. Superintendent Gernetzky reported that Ethel D. Connelly, secretary and treasurer of the Iowa School for the Blind, would retire on June 30, 1949.

ELECTION OF SECRETARY AND TREASURER. On motion, Mrs. V. Evelyn Powers was elected secretary and treasurer of the Iowa School for the Blind for the year that will begin July 1, 1949, with the understanding that reports to the Board will be made through the Superintendent of the Iowa School for the Blind. (See general section of the Board minutes of June 17, 1937, fixing the amount of the bond to be filed.)

VACATIONS - LEAVES OF ABSENCE. Superintendent Gernetzky discussed a policy being formulated relative to vacations and leaves of absence for employees. On motion, the entire matter was referred to the Finance Committee with power to act.

REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD MAY 24, 1949. The Building and Business Committee submitted the following report of business relating to the Iowa School for the Blind that was transacted at a meeting held in Iowa City, Iowa, on May 24, 1949: (For those present at the meeting see...
Boys' Dormitory - Alternates: Superintendent Gernetzky and Mr. Hatton, Architect, discussed with the Committee several alternates to be included in the specifications for the Boys' Dormitory at the School for the Blind.

It was decided not to ask for alternate bids on a flat roof construction. The architect was instructed to include in the specifications a request that alternate bids be submitted on several items such as floors, floor coverings and interior millwork.

Boys' Dormitory - Plans. The Committee authorized the architect to prepare final plans and specifications for the Boys' Dormitory in accordance with the preliminary plans, approved April 27, 1949, and suggestions made for alternate bids.

The plans will provide for an H shape complete building, part of which will be on the site now occupied by the Vocational Building, which is to be razed.

Boys' Dormitory - Interim Committee. Secretary Dancer reported that the Interim Committee on May 12, 1949, approved preliminary plans and specifications for an H shape complete Boys' Dormitory at the School for the Blind. The Interim Committee also authorized preparation of final plans and specifications with the understanding that the construction of the dormitory will necessitate the razing of the existing Vocational Building.

Power Plant Survey. Superintendent Gernetzky called the Committee's attention to needed repairs and replacements of Power Plant equipment.

Secretary Dancer was instructed to negotiate with Brown Engineering Company, Des Moines, for a survey of the Power Plant at the School for the Blind, to determine what replacements or repairs should be made at the plant to place it in good condition and to assure adequate output of electricity and steam to the school buildings, including the proposed new Boys' Dormitory.

On motion, the report of the Building and Business Committee was approved and the actions ratified.

MAIN BUILDING ROOF - PUBLIC HEARING. Secretary Dancer reported that at 1:30 p.m., May 26, 1949, a public hearing was held in the office of Superintendent Gernetzky on the proposed plans, specifications and contract form for re-roofing the east one-half of the Main Building. No objections were filed and no objectors appeared. (See Finance Committee minutes of May 26, 1949.)
MAIN BUILDING ROOF - BIDS - CONTRACT. The Building and Business Committee reported only one bid was received on May 26, 1949, for re-roofing the east one-half of the Main Building, that of R. D. Paskins and Company, Waterloo, Iowa, for $9,865.00; and that on May 27, 1949, Messrs. Louden and Dancer awarded the contract to R. D. Paskins and Company at a price of $9,865.00, the amount of the bid, and authorized the secretary of the State Board of Education to sign a contract when a satisfactory performance bond has been filed. (See Finance Committee minutes of May 26, 1949.)

On motion the report was approved.
The following business pertaining to the Iowa State Teachers College was transacted:

RESIGNATIONS. Upon the recommendation of President Price, approved by the Faculty Committee, the following resignations were accepted:

   Joan Smith, personnel director of The Anna B. Lawther Hall, effective as of May 20, 1949.


APPOINTMENTS. Upon the recommendation of President Price, approved by the Faculty Committee, the following appointments were made:

   Oliver Skalbeck, assistant professor of Speech, at a salary of $4,200 for the academic year 1949-1950.

   Willard A. Starkey, assistant professor of Music, at a salary of $3,800 for the academic year 1949-1950.

   Mamie Jones, associate professor of Speech, at a salary of $4,900 for the academic year 1949-1950.

   Dorothy Loretta Price, instructor in Teaching, at a salary of $3,600 for the academic year 1949-1950.

   Clifford G. McCollum, assistant professor in the Department of Teaching at a salary of $4,200 for the academic year 1949-1950.

   Marjorie Campbell, assistant professor of Art, at a salary of $4,200 for the academic year 1949-1950.

   Dr. Karl A. Svenson, assistant professor of Government, at a salary of $4,000 for the academic year, 1949-1950.

BUDGET FOR THE YEAR 1949-1950. President Price submitted the budget of the Iowa State Teachers College for the year 1949-1950, and stated that it had been approved by the Finance Committee. On motion, the budget was adopted. (See Volume #13, Budgets.)
June 24, 1949 - Iowa State Teachers College

BUREAU OF PUBLICATIONS - BUREAU OF ALUMNI SERVICE AND PUBLIC SCHOOL RELATIONS - REORGANIZATION - BUREAU OF PUBLIC RELATIONS AND INFORMATION SERVICES.

President Price submitted the following recommendations, effective July 1, 1949:

1. That the Bureau of Publications be reorganized under the title of the Bureau of Public Relations and Information Services.

2. That the present Bureau of Alumni Service and Public School Relations be combined with the new Bureau, and those duties become the responsibility of the Director of the Bureau of Public Relations and Information Service.

3. That George H. Holmes, be appointed director of the Bureau of Public Relations and Information Services.

On motion, the recommendations were adopted.

PURCHASE OF PROPERTY. Secretary Dancer reported that on May 16, 1949, the Executive Council of Iowa approved the action taken by the State Board of Education at the meeting held on May 9-10, 1949, authorizing the purchase of properties from Charles Burkhart and from R. V. Rankin.

REPORT OF BUILDING AND BUSINESS COMMITTEE - MEETING HELD MAY 24, 1949. The Building and Business Committee submitted the following report of business relating to the Iowa State Teachers College that was transacted at the meeting held in Iowa City, Iowa, on May 24, 1949: (For those present at the meeting see the report in the general section of these minutes.)

Arts and Industries Building - Installation of Wood Floors. At the time the contract was let for the Arts and Industries Building the Building and Business Committee exercised Alternate No. 11 in the plans and specifications which called for the omission of wood block floors in the following rooms at a deduction of $2,700.00 from the base bid submitted by Kucharo Construction Company, the successful bidder: (See Building and Business Committee Minutes of 9/26/47.)

Group I - Room 117, woodworking room - 65' 5" x 22' 11"
Room 113, finishing room - 17' 2" x 11' 7"
Room 134, arts and industries room - 27' 10" x 23' 0" less an area of 6' 6" x 5' 6"

Group II - Room 100, machine room - 27' 0" x 58' 4"
Room 102, tool room attached - 8' 0" x 7' 5"
June 24, 1949 - Iowa State Teachers College
Business and Building Committee Report (continued)

President Price presented a recent quotation from Zierath Builders Supply Company of Waterloo, Iowa, for installing wood block floors, as follows:

<table>
<thead>
<tr>
<th>Rooms under Group I</th>
<th>$1,233.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rooms under Group II</td>
<td>868.80</td>
</tr>
<tr>
<td></td>
<td>$2,102.40</td>
</tr>
</tbody>
</table>

Upon motion which was carried, the Committee accepted the quotation of Zierath Building Supply Company, authorized execution of a contract with the understanding the work is to be done after the Arts and Industries Building is completed and accepted, and that the installation will be carried out according to the stipulations of the original plans and specifications, and subject to Interim Committee approval.

Plant Extension (North Campus) - Vacating and Opening Streets. Upon President Price's recommendation the Committee authorized him to negotiate with the City of Cedar Falls, Iowa, for the closing of certain streets platted within the North Campus area, and the opening of Campus Street from 19th Street to 23d Street.

Retirement and Annuity Plan. The Committee deferred consideration of any revision of the College's existing Retirement and Annuity Plan until such time as President Price has some definite recommendations for revision ready; perhaps not until July 1, 1950.

Extension of Heating Tunnels. At the April 27, 1949, Building and Business Committee meeting, President Price was authorized to negotiate with engineering firms for consultation services regarding heating mains to serve the new women's dormitory, and for preparation of plans and specifications.

President Price reported that the Brown Engineering Company of Des Moines, Iowa, has offered to perform these services at the same sliding scale basis for engineering fees as used for their other work at the Teachers College, less credit for general contract plans and specifications on heating tunnels prepared by E. E. Cole, Superintendent of Physical Plant Department.

Secretary Dancer was authorized to execute a contract with Brown Engineering Company for their services covering consultation, and preparation of plans and specifications for an Extension of Heating Tunnels and utility lines therein.


In accordance with recommendations made in the January 22, 1948 report two of the heating plant boilers have been rehabilitated. Since the 53d General Assembly appropriated funds for expansion and improvements to the heating and power plant, and further, since additional loads will be placed upon the plant after the Campus Laboratory School Building and the New Women's Dormitory are completed, President Price recommended that Secretary Dancer be authorized to
June 24, 1949 - Iowa State Teachers College
Building and Business Committee Report (continued)

negotiate with Brown Engineering Company and execute an amendment to the exist-
ing engineering service contract, dated April 22, 1947, for engineering services
and plans and specifications for needed expansion of the facilities at the
Power Plant, the fees for such services to be in accordance with the terms of
the April 22, 1947 contract.

South Campus Grading - Survey andPlans. Upon President Price's recommendation,
the Committee approved the employment of Robinson and Farnham, Site and Town
Planners, Des Moines, Iowa, for the following services in connection with grad-
ing the area about the new Arts and Industries Building:

(1) A cross-section survey of the area showing all the existing features as
well as the grades.
(2) Plans and specifications for the grading of this area, the location of
walks, parking areas, and drainage.
(3) Staking out the grading, letting a contract for the grading and super-
vision of the work.

Fees for this service will be according to terms outlined in section of
existing contract with Robinson and Farnham entitled "Existing Buildings and
Grounds", dated October 10, 1947, providing for office work at $4.00 per man
hour, and field work at $35.00 a day, plus traveling and subsistence expenses;
payment will be made from funds for Repairs, Replacements and Alterations.

On motion, the report of the Building and Business Committee was approved
and the actions ratified.

ARTS AND INDUSTRIES BUILDING - CHANGE ORDERS. Upon the recommendation of the
Building and Business Committee, the following change orders to contracts for
the construction of the Arts and Industries Building were approved and author-
ized:

<table>
<thead>
<tr>
<th>Order No.</th>
<th>Contractor</th>
<th>Date</th>
<th>Amount-deduct</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Kucharo Construction Company</td>
<td>5/19/49</td>
<td>$227.00</td>
</tr>
<tr>
<td></td>
<td>(general contract)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Kucharo Construction Company</td>
<td>6/3/49</td>
<td>$125.00</td>
</tr>
<tr>
<td>5</td>
<td>V. J. Hagan Company (heating and plumbing)</td>
<td>6/6/49</td>
<td>$54.88</td>
</tr>
<tr>
<td>6</td>
<td>V. J. Hagan Company</td>
<td>6/6/49</td>
<td>$48.90</td>
</tr>
</tbody>
</table>

ARTS AND INDUSTRIES BUILDING - COMPLETION AND ACCEPTANCE. The Building and
Business Committee reported that on May 31, 1949, Dane D. Morgan, representing
Morgan-Gelatt, Architects, and E. E. Cole, superintendent of Buildings and
Grounds, Iowa State Teachers College, inspected the Arts and Industries Build-
ing and found that the Kucharo Construction Company and the V. J. Hagan Company
June 24, 1949 - Iowa State Teachers College
Acceptance of Work (continued)

had completed the general and the heating and plumbing contracts, and that the Cedar Rapids Electric Supply Company had completed the electric contract with the exception of the installation of a transformer not yet delivered, although a temporary one has been installed, all according to the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the Arts and Industries Building was accepted from the contractors as of this date, June 24, 1949, and final payments authorized in accordance with Chapter 573, 1946 Code of Iowa, with the understanding that $7,021.75 will be withheld from the amount due the Cedar Rapids Electric Supply Company to cover the cost of the installation of the transformer.

ELECTION OF SECRETARY AND TREASURER. On motion, Philip Jennings was re-elected secretary and treasurer of the Iowa State Teachers College for the year that will begin July 1, 1949, with the understanding that reports to the Board will be made through the President of the Iowa State Teachers College. (See general section of the Board minutes of June 17, 1937, fixing the amount of the bond to be filed.)
June 24, 1949

STATE SANATORIUM

The following business relative to the State Sanatorium was transacted:

BUDGET FOR 1949-1950. Superintendent Spear submitted the budget of the State Sanatorium for the year 1949-1950, and stated that it had been approved by the Finance Committee. A deficit of $45,232.82 in the fund for Salaries, Support and Maintenance is carried forward from the year 1948-1949. Dr. Spear indicated that, if prices decline, there is a possibility that it can be absorbed during the year 1949-1950.

On motion, the budget was adopted and referred to the Finance Committee with authority to make any adjustments that become necessary during the year. (See Budgets, Volume 13.)

TRUST FUNDS. The Finance Committee reported that at its meeting on May 25, 1949, the following statement regarding Sanatorium Trust Funds was approved in order to establish a formal record of the manner in which the Trust Funds are handled, the activities which the Funds support, and the purpose for which any profits are used:

A. Sanatorium Activities Fund.
   a. The Iowa Stethoscope, an institutional magazine published monthly by the patients.
   
   b. The Sanatorium News Agency, which sells magazines and newspapers to the patients and employees.
   
   c. The Sanatorium Canteen, which sells drugs, cosmetics, provisions, etc., to the employees and patients.

   At present, the fund amounts to approximately $12,000 cash, plus inventory.

B. Oakdale Christmas Seal Fund.

   This fund represents gifts received from the Johnson County Tuberculosis Association. Disbursements from this fund are made at the discretion of the Superintendent for the benefit of the patients. Any furniture or equipment purchased from these funds is considered as a gift to the institution and is picked up on the institution's records as state owned property.

   At present, this fund amounts to approximately $3,000 cash.
C. Occupational Therapy Shop.

This fund is used for the purpose of buying and selling supplies used by the patients in occupational therapy work. Any profits to be used as approved by the Superintendent for the benefit of the patients engaged in occupational therapy work.

At present this fund amounts to approximately $1500 cash.

Any profits derived from the operation of these activities are used for the benefit of all patients and employees. A committee, composed of patients and employees, determines the purpose for which the fund will be used, subject, of course, to the approval of the Superintendent, who supervises the operation and policies of the various activities. These funds were set up when the Sanatorium was under the jurisdiction of the Board of Control.

On motion, the report of the Finance Committee was approved and the action ratified.

EMPLOYEES BUILDING - SERVICE TUNNEL. At the meeting of the Building and Business Committee in Iowa City, Iowa, on May 24, 1949, the following action was taken: (See general section of these minutes for those present at the meeting.)

Completed final plans for a tunnel connecting the Employees Buildings at the State Sanatorium, prepared by Morgan-Gelatt and Associates, Architects, were presented to the Committee by Mr. Wynn.

The Committee directed Mr. Wynn to discuss with the architects the possibility of using Ric-Wil conduit as a means of bringing the utilities to the New Employees Building, and report back to the Committee.

The Building and Business Committee reported that on June 23, 1949, it had approved the final plans and specifications for a concrete service tunnel, connecting the Employees Buildings and providing for alternate construction of underground conduit (Ric-Wil); instructed Mr. Wynn to secure quotations on the Ric-Wil construction, which is estimated to cost approximately $3,500, including connections; and referred the entire matter to Mr. Louden, chairman of the Building and Business Committee, with power to act.

On motion, the report of the Building and Business Committee was approved and the actions ratified.
June 24, 1949 - State Sanatorium

ELECTION OF SECRETARY AND TREASURER. On motion, Milo D. Wynn was re-elected secretary and treasurer of the State Sanatorium for the year that will begin July 1, 1949, with the understanding that reports to the Board will be made through the Superintendent of the State Sanatorium. (See Board minutes of June 28-29, 1948, fixing the amount of the bond to be filed.

Adjourned.

[Signature]

David A. Dancer, Secretary