

Contact: Andrea Anania

APPROVAL OF UNIVERSITY PARKING FOR FY 2018

Actions Requested: Approve:

- ▶ Parking rate changes at the Memorial Union Parking Ramp (ISU) and the University of Northern Iowa; and
- ▶ Parking manual regulation changes at the University of Northern Iowa.

Executive Summary: At its February meeting, the Board considered the proposed parking rate increases as well as changes to UNI's parking regulations. No further changes are requested this month.

Justifications and additional financial information may be found in the February memorandum.
http://www.iowaregents.edu/media/cms/0217_ITEM02eParking_4838F9100FAB3.pdf.

Background:

Each university has a:

- ▶ Self-supporting system that does not receive any state appropriated funds. User fees and fines support operation, maintenance, and capital improvements;
- ▶ System that provides many services including patrol, maintenance, repair, snow removal, resurfacing, construction, as well as meters, signage, salt/sand, equipment, and supplies;
- ▶ Committee that oversees parking operations and proposes changes to parking and traffic regulations as well as fees and fines for their comprehensive parking program; and
- ▶ Manual that contains rules and regulations for parking on campus and includes information such as vehicle registration, parking permits, and fees and fines.

Net revenues of the parking systems derived primarily from parking fees and fines must, at a minimum, meet requirements of the bond covenants for outstanding parking bonds. Covenants for the bonds require the Board and the institutions to keep facilities in good repair, working order, and operating condition.

Iowa Code Chapter 262 allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control.

- ▶ §262.9 requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities. Written notification of the amount of the proposed parking rate increases was emailed to the student government president at each university on February 8, 2017.
- ▶ §262.68-69 allows the Board to set the speed limit on institutional grounds and make rules to provide for traffic control and parking.

Iowa Administrative Code §681.4 contains information on the purpose for the rules, definitions, general traffic directives, vehicle registration information, parking facilities guidelines, parking privileges, violations, and rule administration.

Board Policy Manual §2.2(8)(E) states that all traffic and parking regulations are subject to Board approval prior to enforcement and changes to existing regulations, general or specific, are required to be brought to the Board for approval annually.

UNIVERSITY OF IOWA

PROPOSED RATE CHANGES / PARKING REGULATIONS

The University requests no changes to its parking rates for FY 2018. Rates are shown below and on the following page. No changes are proposed to SUI's Parking Regulations.

(<http://transportation.uiowa.edu/motor-vehicle-and-parking-regulations>)

	Permit Type	Actual FY 2017	Proposed Increase	Percent Increase	Proposed FY 2018
ANNUAL RATE BASIS					
EFFECTIVE DATE	Faculty / Staff / Student				
August 1	Physicians Permit ¹	\$2,640.00		0.0%	\$2,640.00
August 1	Prepaid Public Meter Permits ¹	1,320.00		0.0%	1,320.00
August 1	Ramp Reserved ¹	1,320.00		0.0%	1,320.00
August 1	Ramp Night ¹	744.00		0.0%	744.00
August 1	Surface Reserved A ¹	744.00		0.0%	744.00
August 1	Iowa City Bus Pass with parking ¹	336.00		0.0%	336.00
August 1	Coralville Bus Pass with parking ¹	336.00		0.0%	336.00
August 1	Surface Night ¹	372.00		0.0%	372.00
August 1	Surface Reserved B ¹	588.00		0.0%	588.00
August 1	Commuter ¹	324.00		0.0%	324.00
August 1	Night and Weekend (NW)	204.00		0.0%	204.00
August 1	Iowa City Bus Pass without parking ¹	180.00		0.0%	180.00
August 1	Coralville Bus Pass without parking ¹	180.00		0.0%	180.00
August 1	Motorcycle	168.00		0.0%	168.00
August 1	Vanpool ⁵	Variable	Variable	--	Variable
August 1	Student Only				
	9-month permits				
August 1	Prepaid Student Meter Permit "R" ²	558.00		0.0%	558.00
August 1	Storage ²	378.00		0.0%	378.00
August 1	Surface Night ²	279.00		0.0%	279.00
August 1	Surface Reserved B ²	441.00	-63.00	-14.3%	378.00
August 1	Commuter ²	243.00		0.0%	243.00
August 1	Night and Weekend (NW)	153.00	-63.00	-41.2%	90.00
August 1	Motorcycle	126.00		0.0%	126.00
	Semester Passes				
August 1	Iowa City Bus Pass with parking	100.00		0.0%	100.00
August 1	Coralville Bus Pass with parking	100.00		0.0%	100.00
August 1	Iowa City Bus Pass without parking	70.00	-20.00	-28.6%	50.00
August 1	Coralville Bus Pass without parking	70.00	-20.00	-28.6%	50.00
HOURLY RATE BASIS					
	Faculty / Staff / Student / Public				
July 1	3-Day Patient Ramp Pass	27.00		0.0%	27.00
July 1	7-Day Patient Ramp Pass	58.00		0.0%	58.00
July 1	Public Meters	1.20		0.0%	1.20
	Standard / Cashiered³				
July 1	1st Hour	0.60		0.0%	0.60
July 1	Subsequent Hours Each	1.20		0.0%	1.20
July 1	Daily Maximum	20.00		0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00		0.0%	10.00
	Graduated / Cashiered⁴				
July 1	1st Hour	0.60		0.0%	0.60
July 1	2nd and 3rd Hours Each	1.20		0.0%	1.20
July 1	Subsequent Hours Each	3.30		0.0%	3.30
July 1	Daily Maximum	20.00		0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00		0.0%	10.00
	Student Only				
July 1	Student Meters / Cashiered	0.75		0.0%	0.75

1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.

2 On a monthly basis, rates equal one-ninth of the annual amount.

3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.

4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.

5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.

Continued on the following page.

UNIVERSITY OF IOWA (CONTINUED)

University of Iowa					
	Permit Type	Actual FY 2017	Proposed Increase	Percent Increase	Proposed FY 2018
	EACH				
	Faculty / Staff / Student				
July 1	Exit Pass Booklet (20 passes)	105.00		0.0%	105.00
August 1	Access Key or Card Deposit, Replacement	20.00		0.0%	20.00
August 1	Placard Replacement	20.00		0.0%	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00		0.0%	17.00
August 1	Coralville 20-ride bus pass with parking	20.00		0.0%	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00		0.0%	14.00
August 1	Coralville 20-ride bus pass without parking	15.00		0.0%	15.00
	Department				
August 1	Service Vehicle Placard	372.00		0.0%	372.00
August 1	Business Placard – 1 st Placard	0.00		0.0%	0.00
August 1	Business Placard – Additional cards	372.00		0.0%	372.00
August 1	Lost or Stolen Placards	20.00		0.0%	20.00
August 1	Pentacrest Placard	0.00		0.0%	0.00
	TEMPORARY PERMITS / PER DAY				
August 1	Ramp Reserved	10.50		0.0%	10.50
August 1	Surface Reserved A	6.00		0.0%	6.00
August 1	Storage	4.00		0.0%	4.00
August 1	Surface Reserved B	4.50		0.0%	4.50
August 1	Commuter	2.50		0.0%	2.50
	OTHER				
July 1	Field Services (per hour)	39.00		0.0%	39.00
July 1	Hooded Meters (per day)	22.00		0.0%	22.00
	1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.				
	2 On a monthly basis, rates equal one-ninth of the annual amount.				
	3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.				
	4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.				
	5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.				

IOWA STATE UNIVERSITY

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

ISU proposes to leave parking rates the same for the upcoming year. ISU's Transportation Advisory Council recommended a 0.0% across the board increase. There are no proposed revisions to the parking manual this year.

<http://www.parking.iastate.edu/sites/default/files/parkmobile/iowa%20State%20Parking%20Division%20Manual.pdf>

Permit Type	Actual FY 2017	Proposed FY 2018	Proposed Increase	Percent Increase
Annual Fee Basis ¹				
24-Hour Reserved	\$922.00	\$922.00	\$0.00	0.0%
Reserved	533.00	533.00	0.00	0.0%
Vendor	210.00	210.00	0.00	0.0%
General Staff (includes Residence Hall & Ames Lab staff)	170.00	170.00	0.00	0.0%
Departmental	170.00	170.00	0.00	0.0%
Motorcycle (staff)	58.00	58.00	0.00	0.0%
Academic Year Basis ²				
Schilletter and University Villages ³				
◆First Car	n/a	n/a	n/a	n/a
◆Second Car	n/a	n/a	n/a	n/a
Commuter Student	\$148.00	\$148.00	\$0.00	0.0%
Residence Halls	148.00	148.00	0.00	0.0%
Student Accessible	148.00	148.00	0.00	0.0%
Student Government	148.00	148.00	0.00	0.0%
Stadium	107.00	107.00	0.00	0.0%
Motorcycle (student)	58.00	58.00	0.00	0.0%
Hourly Rate Basis				
Parking Meters	\$0.75	\$0.75	\$0.00	0.0%
Metered Parking Lots	0.75	0.75	0.00	0.0%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1st day of fall classes – last day of spring finals) and are available primarily to students. Summer rates would be half the annual rate.
3. Schilletter and University Villages are considered part of the Residence Halls and no longer have separate fees.

MEMORIAL UNION

PROPOSED RATE CHANGES

ISU proposes the fee increases for 2017-2018 for the Memorial Union parking ramp as shown below.

Additional revenue generated from the proposed rate increases are used to support daily operations of the ramp and will also support the maintenance and upkeep of the parking ramp and surrounding entry/exit driveway areas. The additional revenue will also help construct a second exit gate at the north exterior drive lane of the parking ramp.

Type	Actual FY 2017	Proposed FY 2018	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$534.00	\$546.00	\$12.00	2.2%
Annual ²	534.00	546.00	12.00	2.2%
Fall ²	232.00	238.00	6.00	2.6%
Winter ²	226.00	232.00	6.00	2.7%
Spring ²	232.00	238.00	6.00	2.6%
Summer ²	187.00	192.00	5.00	2.7%
Hourly Rate Basis				
First ½ hour only ³	\$1.00	\$1.00	\$0.00	0.0%
1 hour	2.00	2.00	0.00	0.0%
2 hours	1.50	1.50	0.00	0.0%
3 hours	1.50	1.50	0.00	0.0%
4 hours	1.25	1.50	0.25	20.0%
5 hours	1.25	1.50	0.25	20.0%
6 hours	1.25	1.25	0.00	0.0%
7 hours	1.25	1.25	0.00	0.0%
8 hours	1.00	1.00	0.00	0.0%
Maximum Daily Rate	12.00	12.50	0.50	4.2%
Church Rate (per car) ⁴	2.75	2.75	0.00	0.0%
Specialized Fee Basis				
Illegal Exit	\$100.00	\$120.00	\$20.00	20.0%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro-rated, monthly basis.
2. Employee and annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in the parking ramp is to allow 6-7 minutes for traffic issues that may occur when exiting.
4. Arrangements for churches located near Memorial Union for Saturday evenings and Sunday mornings. Re-established spring 2016.

UNIVERSITY OF NORTHERN IOWA

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

UNI proposes to increase its parking rates as shown below and revise its parking manual (<https://uni.edu/publicsafety/sites/default/files/parkreg16finalweb.pdf>) as illustrated on the following two pages.

Additional revenue generated from the proposed increases, effective August 1, 2017, will:

- ▶ Help with the cost of labor and benefits as well as supplies and equipment, which have increased an average of 2.5% and 3.5%, respectively, since FY 2013;
- ▶ Support continued increased costs of annual snow removal. Snow removal constitutes 23% to 24% of the operating budget.
- ▶ Fund capital project reserves; and
- ▶ Cover costs for acceptance of credit cards for payment (Summer 2017).

Permit Type ¹		Actual FY 2017	Proposed FY 2018	Proposed Increase	Percent Increase
<u>Gm</u>	Faculty and Staff ² (G permit for the Multimodal Transportation Center)	\$435.60	\$445.50	\$9.90	2.3%
G	Reserved ²	422.40	432.00	9.60	2.3%
A	Faculty and Staff ²	165.00	168.80	3.80	2.3%
B	Faculty and Staff ²	94.80	97.00	2.20	2.3%
CS	Construction ³	94.80	97.00	2.20	2.3%
B	Students	86.00	88.00	2.00	2.3%
CP	Residence Hall Preferred	77.00	79.00	2.00	2.6%
C	Residence Hall Students	58.00	59.40	1.40	2.4%
M	Married Student Housing	60.00	61.40	1.40	2.3%
	Additional Vehicle	30.00	30.00	0.00	0.0%
R	Night / Remote	33.60	34.40	0.80	2.4%
MC	Motorcycle	29.40	30.00	0.60	2.0%
S	Service (Vendor)	153.60	158.00	4.40	2.9%
T	Temporary (per week) ⁴	11.00	12.50	1.50	13.6%
	Metered (per hour) ⁵	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. FY 2011 was the first year UNI charged for the construction permit; they had been free of charge in the past. These permits can also be purchased on a weekly basis.
4. Temporary (per week) permits remain at the same fee year round.
5. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.

PROPOSED PARKING MANUAL CHANGES

General Procedures

3. Faculty, staff, students, and visitors are expected to know and to comply with the State of Iowa motor vehicle laws, the traffic ordinances of the City of Cedar Falls, and the University of Northern Iowa traffic and parking regulations. Vehicles in violation may be ticketed and towed ~~away~~ without notice.
 - ◆ Justification: To be consistent with other Iowa universities and peer institution polices. Current policy and tow zones already allows for this.
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1. University Student Vehicle Registration

- 1.4 Students living in university residence halls shall be eligible for a C or R permit. The C or R permit must be obtained to use any C or R lot respectively Monday through Friday. Certain persons renewing their housing contract with the Department of Residence may be eligible for a C Preferred parking permit which would allow them to park in the C Preferred parking areas. The purchase of any C Preferred permit does not guarantee parking adjacent to a specific residence building. Determination of who is eligible for these permits will be made by the Department of Residence. Additionally, residents of the R.O.T.H. Complex shall be eligible to purchase a B permit.
 - ◆ Justification: To reiterate nature of C Preferred permits and additional informational tool for students.
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5. Disabled

- 5.1 Permanently disabled persons wishing to use the university disabled parking facilities must display the appropriate university parking permit and the state disabled identification permit. Application forms for the state disabled identification permit may be obtained from any County Treasurer's Office. Persons who have short-term disabilities may apply for disabled parking privileges at the UNI Department of Public Safety, 30 Gilchrist Hall. Temporary disabled permits are valid for a maximum of twelve (12) weeks within an academic year.
 - ◆ Justification: To clarify restrictions on temporary disabled permits in an effort to eliminate potential misuse of the permits.
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6. Parking Lot Designation and Hours

- 6.4 The holder of any parking permit except a motorcycle permit, may use any of the parking facilities during the hours when the classification of parking lots is not in effect (see Sections 6.1 and 6.2). The holder may also use the loading zones at all times for the prescribed time limit. (Loading zones, service areas and disabled parking areas - see Section ~~42~~ 11.)
 - ◆ Justification: To correct misprint.
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7. Permit and Fees

- 7.1 Type of Registration: See Proposed Parking Rates for FY 2018 chart on page 13.
 - ◆ Justification: To help build the reserve for future capital projects. Keep pace with rising operational and labor costs.
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8. Traffic Regulations

- 8.3 All parking regulations are enforced during semester breaks, seasonal holidays and during the summer break. CP lots will be treated as C lots during interim periods in addition to the period of the week following spring finals and the week before fall classes begin. Lot designations will be lifted in the A and B lots during non-academic periods. MOVE TO SECTION 6 PARKING LOT DESIGNATION AND HOURS TO BECOME 6.7. RENUMBER 8.4 TO 8.10.
 - ◆ Justification: Information belongs under lot designation and hours section, not traffic regulations.
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8. Traffic Regulations

- 8.9 Vehicles may be towed or impounded if any of (but not limited to) the following conditions exist without prior notice:
 - ◆ Justification: To be consistent with other Iowa universities and peer institution polices. Current policy and tow zones already allows for this.
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9. Penalties and Appeals

9.1 The person registering a vehicle or operating a vehicle on campus ~~with the university~~ shall be responsible for all parking violations involving the vehicle.

- ◆ Justification: Placing current UNI policy and authority under Iowa Administrative Code 4.70 (7) into regulations. Additional informational tool for students and staff.

9.2 Parking tickets for illegal parking may be issued once per eight (8) hour shift. Multiple parking citations may be issued throughout the day to vehicles remaining at an expired meter or in a timed parking zone.

- ◆ Justification: To be consistent with other Iowa universities and peer institution policies. Enforcement tool designed to cut down on abuse of timed areas.

9. Penalties and Appeals

9.3 Violation of any of the regulations governing the use of motor vehicles, bicycles, roller skates, rollerblades, and skateboards on campus will subject the violator to a penalty according to the following schedule:

a. Altering, counterfeiting or illegal use of any parking permit	\$75.00	each offense
b. Failure to purchase parking permit	45.00 <u>16.00</u>	each offense
c. Improper display of parking permit	5.00	each offense
d. Failure to display parking permit	5.00	each offense
e. Late payment	5.00	each offense
f. Illegal parking	45.00 <u>16.00</u>	each offense
g. Illegal parking in a Service or Official Vehicle Zone or a Tow Zone	25.00 <u>30.00</u>	each offense
h. Loading zone (timed parking areas) parking violations	45.00 <u>16.00</u>	each offense
i. Disabled parking violations including handicapped access areas	200.00	each offense
j. Overtime parking at meters	40.00 <u>11.00</u>	each offense
k. Parking in G, A & B lots from 1:00 a.m. - 7:00 a.m. during snow removal	25.00	each offense
l. Vehicles parked along the curb in C, C Preferred and R lots during snow removal	25.00	each offense
m. Fines for habitual violators will be double the normal fee	Refer to Section 8.9 E	
n. Improper use of roller skates, rollerblades or skateboards	25.00	each offense
o. Moving violations:		
1. Driving on campus walks or lawns	35.00	each offense
2. Driving around or moving a barricade	35.00	each offense
3. Excessive speed on campus drives, streets, and roads	35.00	each offense
4. Failure to comply with traffic control devices (stop signs)	35.00	each offense
5. All other moving violations	35.00	each offense

- ◆ Justification: Fines have not been increased for some time. Increases will help achieve compliance in these given problem areas

11. Other Regulations

11.7 Service permits are available to vendors and University departments for an annual fee of ~~\$153.60~~ \$158.00 effective August 1 through July 31.

11.8 Construction permits are available to contractors working on campus. These permits will carry an annual fee of ~~\$94.80~~ \$97.00 and be effective August 1 through July 31. The construction permit allows parking in assigned B, C or R parking areas. B parking areas must be vacated daily from 1:00 a.m.-7:00 a.m. Construction permits may also be purchased on a weekly basis for ~~\$44.00~~ \$12.50 per week. The fee for construction permits must be paid at the time of issuance. Accepted forms of payment are cash or check.

- ◆ Justification: To be consistent with new rates.