

Contact: Aimee Claeys

## **REVISIONS TO THE BOARD OF REGENTS POLICY MANUAL – CHAPTER 2**

**Action Requested:** Approve, as the second and final reading, proposed revisions to Board of Regents Policy Manual (RPM) § 2.07 addressing procedures for requesting to speak before the Board.

**Executive Summary:** On August 8, 2013, the Board of Regents received the final report of the Transparency Task Force and approved its final recommendations. These included a recommendation that the Board adopt amendments to its policy manual “relating to a request to appear before the Board so a request to speak is due after the Board agenda is made available to the public.”<sup>1</sup> The following revisions to RPM § 2.06(A) are being requested to implement the recommendation of the Transparency Task Force. These revisions were initially considered by the Board during the September 10-11, 2013 Board meeting. The revisions received tentative approval without comment at that time. Final approval was delayed due to a docketing error. The recent discovery of the docketing error and the unintended delay in receiving final approval of these proposed changes has not negatively impacted any request from a member of the public to provide a written or oral presentation to the Board.

### **2.07 Presentations to the Board**

- A. Any person (petitioner) may request to make a written or oral presentation to the Board. All such requests must be in writing and state the specific subject to be discussed and the reasons why a personal appearance is necessary. Requests may be submitted directly to the Executive Director at any time in advance of the Board meeting at which the petitioner requests to make a written or oral presentation. Requests must be accompanied by any supporting documentation or evidence that the petitioner wishes the Board to consider. The Executive Director shall cause the subject matter of the request to be investigated, including soliciting institutional comment as necessary. The Executive Director will determine, in his/her discretion, whether a request is to be granted and whether such a request for oral presentation is relevant to the business before the Board. The Executive Director may defer ruling on a request until the next regularly scheduled meeting of the Board if there is insufficient time to adequately investigate the matter and make a determination as to its appropriateness for Board consideration. Requests for hearing must be accompanied by any supporting documentation that the petitioner wishes the Board to consider. If a request is granted, the Executive Director shall notify the petitioner of his/her tentative place on the Board’s agenda, and what written materials, if any, the petitioner should provide for Board consideration.
- ~~1. Students, faculty, and other employees of Regent institutions must route their requests through the head of the institution concerned. The institutional head will forward the request, with comments, to the Executive Director of the Board. The Executive Director of the Board will in his/her discretion grant or deny the request.~~

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<sup>1</sup> The complete list of recommendations can be found in Agenda Item 11 of the August 7-8, 2013 docket.

- ~~2. All other persons may make requests by written petition directly to the Executive Director of the Board. The Executive Director shall cause the subject matter of the petition to be investigated and make a determination as to its appropriateness for Board consideration.~~