

Contact: Andrea Anania

APPROVAL OF UNIVERSITY PARKING FOR FY 2015

Action Requested: Approve the proposed:

- ▶ Parking rate changes at the University of Iowa, Iowa State University, Memorial Union Parking Ramp (ISU), and the University of Northern Iowa; and
- ▶ Parking manual regulation changes at Iowa State University (parking sanctions only); and the University of Northern Iowa.

Executive Summary: At its March meeting, the Board:

- ▶ Considered the proposed parking rate increases and changes to parking regulations; (no further changes are requested this month); and
- ▶ Authorized the Executive Director to file the notice of intent to amend the Iowa Administrative Rules for ISU to increase the following sanctions: (1) Illegal parking from \$30 to \$40; and (2) Parking without an appropriate permit in a reserved lot or space from \$25 to \$30. The Board Office has since prepared and filed the proper filings.

Justifications and additional financial information may be found in the March memorandum.

http://www.regents.iowa.gov/Meetings/DocketMemos/14Memos/March2014/0314_ITEM02d.pdf

Background: Each university has a:

- ▶ System that provides many services including patrol, maintenance, repair, snow removal, resurfacing, construction, as well as meters, signage, salt/sand, equipment, and supplies;
- ▶ Committee that oversees parking operations and proposes changes to parking and traffic regulations as well as fees and fines for their comprehensive parking program; and
- ▶ Manual that contains rules and regulations for parking on campus and includes information such as vehicle registration, parking permits, and fees and fines.

Iowa Code Chapter 262 allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control.

- ▶ §262.9 requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities. Written notification of the amount of the proposed parking rate increases was mailed to the student government president at each university on March 11, 2014.
- ▶ §262.68-69 allows the Board to set the speed limit on institutional grounds and make rules to provide for traffic control and parking.

Iowa Administrative Code §681.4 contains information on the purpose for the rules, definitions, general traffic directives, vehicle registration information, parking facilities guidelines, parking privileges, violations, and rule administration. The Administrative Rules Committee must approve ISU's proposed changes to its sanctions prior to implementation.

Board Policy Manual §8.07 explains that:

- ▶ Each university's parking system is self-supporting and does not receive any state appropriated funds. User fees and fines support operation, maintenance, and capital improvements of the parking systems;
- ▶ Net revenues of the parking systems derived primarily from parking fees and fines must, at a minimum, meet the requirements of the bond covenants for outstanding parking bonds. The covenants for the bonds require the Board and the institutions to keep the facilities in good repair, working order, and operating condition; and
- ▶ Proposals for increases to parking and violation rates require explanations and preliminary budgets based on the proposed rates.

UNIVERSITY OF IOWA

The University of Iowa proposes to increase parking rates for FY 2015 as shown below and on the following page. No changes are proposed to SUI's Parking Regulations.

(http://www.uiowa.edu/~parking/parking_regulations.html)

The FY 2015 parking rate increases presented for the Board's consideration are part of a multi-year plan, FY 2012 through FY 2016. The University requests approval each year for subsequent years in the plan. The last year of the multi-year plan, FY 2016, is shown on page 3.

Additional revenue generated from the proposed rate increases over the five-year proposal are used to:

- ▶ Construct new or replacement parking capacity and support facilities;
- ▶ Replace or modify facilities affected by the Children's Hospital project;
- ▶ Replace aging parking revenue control equipment;
- ▶ Support debt service and parking operations;
- ▶ Purchase CAMBUS services to and from parking facilities; and
- ▶ Expand commuter programs that reduce parking demand by faculty, staff, and students.

	Permit Type	Actual FY 2014	Proposed Increase	Percent Increase	Proposed FY 2015	Proposed FY 2016
EFFECTIVE DATE	ANNUAL RATE BASIS Faculty / Staff / Student					
August 1	Physicians Permit ¹	\$2,340.00	\$180.00	7.7%	\$2,520.00	\$2,640.00
August 1	Prepaid Public Meter Permits ¹	1,176.00	72.00	6.1%	1,248.00	1,320.00
August 1	Ramp Reserved ¹	1,176.00	72.00	6.1%	1,248.00	1,320.00
August 1	Ramp Night ¹	660.00	36.00	5.5%	696.00	744.00
August 1	Surface Reserved A ¹	660.00	36.00	5.5%	696.00	744.00
August 1	Iowa City Bus Pass with parking ¹	336.00	0.00	0.0%	336.00	336.00
August 1	Coralville Bus Pass with parking ¹	** 276.00 336.00	0.00	0.0%	336.00	336.00
August 1	Surface Night ¹	336.00	12.00	3.6%	348.00	372.00
August 1	Surface Reserved B ¹	492.00	48.00	9.8%	540.00	588.00
August 1	Commuter ¹	288.00	12.00	4.2%	300.00	324.00
August 1	Night and Weekend (NW)	168.00	12.00	7.1%	180.00	204.00
August 1	Iowa City Bus Pass without parking ¹	** 144.00 180.00	0.00	0.0%	180.00	180.00
August 1	Coralville Bus Pass without parking ¹	** 120.00 180.00	0.00	0.0%	180.00	180.00
August 1	Motorcycle	126.00	18.00	14.3%	144.00	168.00
August 1	Vanpool ⁵	Variable	Variable	--	Variable	Variable

	Permit Type	Actual FY 2014	Proposed Increase	Percent Increase	Proposed FY 2015	Proposed FY 2016
EFFECTIVE DATE	Student Only					
	9-month permits					
August 1	Prepaid Student Meter Permit "R" ²	\$621.00	\$18.00	0.0%	\$621.00	\$621.00
August 1	Storage ²	333.00	18.00	5.4%	351.00	378.00
August 1	Surface Night ²	252.00	9.00	3.6%	261.00	279.00
August 1	Surface Reserved B ²	369.00	36.00	9.8%	405.00	441.00
August 1	Commuter ²	216.00	9.00	4.2%	225.00	243.00
August 1	Night and Weekend (NW)	126.00	9.00	7.1%	135.00	153.00
August 1	Motorcycle	94.50	13.50	14.3%	108.00	126.00
	Semester Passes					
June 1	Iowa City Bus Pass with parking	\$100.00	\$0.00	0.0%	\$100.00	\$100.00
June 1	Coralville Bus Pass with parking	** 80.00 100.00	0.00	0.0%	100.00	100.00
June 1	Iowa City Bus Pass without parking	** 60.00 70.00	0.00	0.0%	70.00	70.00
June 1	Coralville Bus Pass without parking	** 60.00 70.00	0.00	0.0%	70.00	70.00
	HOURLY RATE BASIS					
	Faculty / Staff / Student / Public					
July 1	3-Day Patient Ramp Pass - <i>NEW</i>	\$27.00	\$1.00	0.0%	\$27.00	\$27.00
July 1	7-Day Patient Ramp Pass	58.00	0.00	0.0%	\$58.00	\$58.00
July 1	Public Meters	1.20	0.00	0.0%	1.20	1.20
	Standard / Cashiered³					
July 1	1st Hour	\$0.60	\$0.00	0.0%	\$0.60	\$0.60
July 1	Subsequent Hours Each	1.20	0.00	0.0%	1.20	1.20
July 1	Daily Maximum	18.00	0.00	0.0%	18.00	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps - <i>NEW</i>	10.00	0.00	0.0%	10.00	10.00
	Graduated / Cashiered⁴					
July 1	1st Hour	\$0.60	\$0.00	0.0%	\$0.60	\$0.60
July 1	2nd and 3rd Hours Each	1.20	0.00	0.0%	1.20	1.20
July 1	Subsequent Hours Each	3.30	0.00	0.0%	3.30	3.30
July 1	Daily Maximum	18.00	0.00	0.0%	18.00	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps - <i>NEW</i>	10.00	0.00	0.0%	10.00	10.00
	Student Only					
July 1	Student Meters / Cashiered	\$0.70	\$0.05	7.1%	\$0.75	\$0.75
	EACH					
	Faculty / Staff / Student					
July 1	Exit Pass Booklet (20 passes)	\$95.00	\$5.00	5.3%	\$100.00	\$105.00
August 1	Access Key or Card Deposit, Replacement	20.00	0.00	0.0%	20.00	20.00
August 1	Placard Replacement	25.00	-5.00	-20.0%	20.00	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00	0.00	0.0%	17.00	17.00
August 1	Coralville 20-ride bus pass with parking	** 45.00 20.00	0.00	0.0%	20.00	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00	0.00	0.0%	14.00	14.00
August 1	Coralville 20-ride bus pass without parking	** 40.00 15.00	0.00	0.0%	15.00	15.00
	Department					
August 1	Service Vehicle Placard	\$330.00	\$18.00	5.5%	\$348.00	\$372.00
August 1	Business Placard – 1 st Placard	0.00	0.00	0.0%	0.00	0.00
August 1	Business Placard – Additional cards	330.00	18.00	5.5%	348.00	372.00
August 1	Lost or Stolen Placards	30.00	-10.00	-33.3%	20.00	20.00
August 1	Pentacrest Placard	0.00	0.00	0.0%	0.00	0.00
	TEMPORARY PERMITS / PER DAY					
August 1	Ramp Reserved	\$9.50	\$0.50	5.3%	\$10.00	\$10.50
August 1	Surface Reserved A	5.00	0.50	10.0%	5.50	6.00
August 1	Storage	3.50	0.50	14.3%	4.00	4.00
August 1	Surface Reserved B	4.00	0.50	12.5%	4.50	4.50
August 1	Commuter	2.50	0.00	0.0%	2.50	2.50
	OTHER					
July 1	Field Services (per hour)	\$37.00	\$1.00	2.7%	\$38.00	\$39.00
July 1	Hooded Meters (per day)	22.00	0.00	0.0%	22.00	22.00
	1. On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.					
	2. On a monthly basis, rates equal one-ninth of the annual amount.					
	3. Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.					
	4. Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's					
	5. Rates depend on participation, originating locations, types of vehicles used, and fuel expense.					
	<i>** Iowa City Transit and Coralville Transit offers bus passes at discounted rates; passes are sold at cost through Parking and Transportation Services. Subsequent to Board approval of FY 2014 rates, Iowa City Transit and Coralville Transit raised their rates.</i>					

IOWA STATE UNIVERSITY

ISU proposes to increase its parking rates as shown below and revise its parking manual (<http://www.parking.iastate.edu/about/docs/ParkingManual.pdf>) as illustrated on page 6.

Additional revenue generated from the proposed rate increases will be used to: (1) upgrade the physical condition of existing lots; and (2) continue to build reserves earmarked for additional parking and/or office space.

Permit Type	Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Annual Fee Basis ¹				
24-Hour Reserved	\$866.00	\$878.00	\$12.00	1.4%
Reserved	491.00	503.00	12.00	2.4%
Vendor	191.00	197.00	6.00	3.1%
General Staff (includes Residence Hall & Ames Lab staff)	152.00	158.00	6.00	3.9%
Departmental	152.00	158.00	6.00	3.9%
Motorcycle (staff)	50.00	53.00	3.00	6.0%
Academic Year Basis ²				
Schilletter and University Villages				
◆First Car	\$131.00	\$137.00	\$6.00	4.6%
◆Second Car	131.00	137.00	6.00	4.6%
Commuter Student	131.00	137.00	6.00	4.6%
Residence Halls	131.00	137.00	6.00	4.6%
Student Accessible	131.00	137.00	6.00	4.6%
Student Government	131.00	137.00	6.00	4.6%
Stadium	91.00	97.00	6.00	6.6%
Motorcycle (student)	50.00	53.00	3.00	6.0%
Hourly Rate Basis				
Parking Meters	\$0.50	\$0.50	\$0.00	0.0%
Metered Parking Lots	0.75	0.75	0.00	0.0%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1st day of fall classes – Sunday after of spring finals) and are available primarily to students. Summer rates would be less than half of the annual rate.

MEMORIAL UNION

ISU proposes the fee increases for 2014-2015 for the Memorial Union parking ramp as shown below.

Additional revenue generated from the proposed rate increases will be necessary for renovations and for maintenance and upkeep of the parking ramp and surrounding entry/exit driveway areas.

Type	Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$498.00	\$510.00	\$12.00	2.4%
Annual ²	498.00	510.00	12.00	2.4%
Fall ²	214.00	220.00	6.00	2.8%
Winter ²	214.00	214.00	0.00	0.0%
Spring ²	214.00	220.00	6.00	2.8%
Summer ²	172.00	177.00	5.00	2.9%
Hourly Rate Basis				
First ½ hour only ³	\$0.75	\$1.00	\$0.25	33.3%
1 hour	1.75	2.00	0.25	14.3%
2 hours	1.25	1.25	0.00	0.0%
3 hours	1.25	1.25	0.00	0.0%
4 hours	1.25	1.25	0.00	0.0%
5 hours	1.00	1.00	0.00	0.0%
6 hours	1.00	1.00	0.00	0.0%
7 hours	0.75	1.00	0.25	33.3%
8 hours +	0.50	0.50	0.00	0.0%
Maximum Daily Rate	10.00	11.00	1.00	10.0%
Church Rate (per car) ⁴	1.50	n/a	--	--
Specialized Fee Basis				
Illegal Exit	\$50.00	\$65.00	\$15.00	30.0%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro rated, monthly basis.
2. Annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in parking ramps allow 6-7 minutes for traffic issues that may occur when exiting.
4. Arrangements for churches located near the Memorial Union for Saturday evenings and Sunday mornings. Beginning FY 2015, the church rate will no longer apply due to construction of a new church parking facility.

PROPOSED PARKING MANUAL CHANGES

I. Iowa State Law and Administrative Regulations

Iowa Administrative Code – 681 - 4.31(262) Violations

4.31(2) Sanction. Reasonable monetary sanctions may be imposed for violation of these rules. The amount of the sanction approved by the board of regents, state of Iowa, is as follows:

<u>Offenses</u>	<u>Sanctions for Each Offense</u>	
Illegal parking (4.29(7))	<u>\$40</u>	<u>\$30</u>
Parking without an appropriate permit in a reserved lot or space (681 - 4.29(262))	<u>\$30</u>	<u>\$25</u>

- ◆ Justification: To help deter illegal/improper parking.

The above proposed increases to two of ISU's parking offenses requires an amendment to the Iowa Administrative Code. As such, the Administrative Rules Committee must approve them prior to implementation. After the March Board meeting, the Board Office prepared and filed the proper filings.

II. Iowa State University Rules

D. Visitor, Vendor, and Departmental Permits (681 - 4.30)

3. Visitors may return up to 3 violation citations in a lifetime, except those issued for disability parking violations, altering/counterfeiting, unauthorized use, or illegal parking, without penalty. Visitor voids must be requested within 75 days of ticket issuance. Once a ticket is paid it can no longer qualify to be a visitor void. Penalties for fourth and subsequent violations must be paid or appealed. Vehicles identified with students, faculty or staff affiliation are not eligible for this exception.

- ◆ Justification: To not allow returns for tickets issued to visitors as a result of illegal activity.
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UNIVERSITY OF NORTHERN IOWA

UNI proposes to increase its parking rates as shown below and revise its parking manual (http://www.vpaf.uni.edu/pubsaf/parking_division/documents/parking_regs.pdf) as illustrated on pages 8-9.

Additional revenue generated from the proposed increases, effective August 1, 2014, will help build reserves to help fund several capital parking lot reconstruction projects over the next five years.

Permit Type ¹		Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Gm	Faculty and Staff ² (G permit for the Multimodal Transportation Center)	\$406.20	\$417.60	\$11.40	2.8%
G	Reserved ²	406.20	406.20	0.00	0.0%
A	Faculty and Staff ²	150.60	154.80	4.20	2.8%
B	Faculty and Staff ²	86.40	88.80	2.40	2.8%
CS	Construction	86.40	88.80	2.40	2.8%
B	Students	79.00	81.00	2.00	2.5%
CP	Residence Hall Preferred	70.50	72.50	2.00	2.8%
C	Residence Hall Students	53.30	54.70	1.40	2.6%
M	Married Student Housing	53.30	54.70	1.40	2.6%
	Additional Vehicle	26.65	27.35	0.70	2.6%
R	Night / Remote	30.60	31.20	0.60	2.0%
MC	Motorcycle	26.40	27.20	0.80	3.0%
S	Service (Vendor)	\$139.20	\$142.80	\$3.60	2.6%
T	Temporary (per week) ³	10.00	10.00	0.00	0.0%
	Metered (per hour) ⁴	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. Temporary (per week) permits remain at the same fee year round.
4. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.

Note: Beginning with FY 2015, the G Permit (Gm) for the Multimodal Transportation Center (MTC) will have a separate pricing structure. All other rates also apply at the MTC.

PROPOSED PARKING MANUAL CHANGES

1. University Student Vehicle Registration

- 1.6 Students living in UNI Apartments shall be eligible for an M permit and must obtain it if intending to use any M parking lot. M lots are enforced twenty-four (24) hours each day, seven (7) days a week. The UNI Department of Public Safety will issue a supplemental parking permit to all holders of a valid M permit on E, F, and G Streets and Jennings Drive. This must be displayed by hanging from the inside rear view mirror. Students may also purchase the B permit. Additional information concerning parking at Hillside Courts and Jennings Drive can be obtained from the Department of Public Safety at 273-3179 or 273-7093 during business hours.
- ♦ Justification: To give the residents of university apartments more flexibility when it comes to parking on the main part of campus.

2. Faculty/Staff Vehicle Registration

- 2.2 Any staff member may purchase the Gm, G, A, B or R parking permits. Application should be made at the Department of Public Safety, 30 Gilchrist Hall. Payment shall be made at the time of application or collected as a payroll deduction.
- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as "Gm" and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.

- 2.3 A lottery will be held annually to determine the holders of Gm and G permits and to determine the positions of persons on the waiting list for gated (G) parking facilities. The lottery will be held the third week of July and the applicants will be notified through campus mail of their position in the lottery. Unsold Gm and G permits may be sold to students via a lottery.
- ♦ Justification: There are times when some of the G parking spaces go unsold. If this continues to be the case, it would be beneficial to sell the permits to students rather than have unrealized revenue from these prime parking spaces.

- 2.4 All parking permit applicants wishing a three (3) period payroll deduction must apply no later than September 15. Permanent faculty and staff purchasing the Gm, G, A or B parking permit are eligible to have their permit fee deducted on a monthly pre-tax basis. The enrollment deadline is on or about August 15. Persons choosing the pre-tax payment option may not downgrade their permit during the payment year.
- ♦ Justification: To make permanent faculty and staff who opt for the pre-tax payment option for their parking permit fee aware of the following: there are provisions for upgrading their parking permit during the year but they may not downgrade their permit when they choose this option. This has been UNI's policy since inception of the pre-tax payment option. It has not previously been noted in UNI's parking rules and regulations.

6. Parking Lot Designation and Hours

- 6.1 Parking lots are designated by letter and are restricted during the hours listed as follows:

Meters: 7:00 a.m. to 9:00 p.m., Monday - Friday

(meters not enforced Saturday and Sunday between the hours of 7:00 a.m. to 1:00 a.m.)

Gm Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

G Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

A Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

B Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

CP Lots: 9:00 p.m. Sunday – 4:00 p.m. Friday (No R permits at any time)

C Lots: (No restrictions except R permits)

M Lots: At all times.

R Lots: No restrictions.

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as "Gm" and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.

6.2 Gm, G, A, B and metered areas must be vacated during the hours of 1:00 a.m. to 7:00 a.m. seven (7) days a week.

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as "Gm" and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.

6.3 During the hours that lots are designated:

Gm permit holders may use the Gm, A, B, C or R lots.

G permit holders may use the G, A, B, C or R lots.

A permit holders may use the A, B, C or R lots.

B permit holders may use the B, C or R lots.

CP permit holders may use the C Preferred, C or R Lots.

C permit holders may use the C or R lots.

M permit holders may use the M, C or R lots.

R permit holders (see Section 6.5).

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as "Gm" and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.

7. Permit and Fees

7.1 As identified on page 11.

- ♦ Justification: To support the Multimodal Transportation Center in addition to parking lot reconstruction projects.

11. Other Regulations

11.7 Service permits are available to vendors and university departments for an annual fee of \$142.80 ~~\$139.20~~ effective August 1 through July 31.

- ♦ Justification: To support the Multimodal Transportation Center in addition to parking lot reconstruction projects.

11.8 Construction permits are available to contractors working on campus. These permits will carry an annual fee of \$88.80 ~~\$86.40~~ and be effective August 1 through July 31. The construction permit allows parking in assigned B, C or R parking areas. B parking areas must be vacated daily from 1:00 a.m.-7:00 a.m. Construction permits may also be purchased on a weekly basis for \$10.00 per week. The fee for construction permits must be paid at the time of issuance. Accepted forms of payment are cash or check.

- ♦ Justification: To support the Multimodal Transportation Center in addition to parking lot reconstruction projects.