

Contact: Andrea Anania

APPROVAL OF UNIVERSITY PARKING FOR FY 2011

Action Requested: Approve the proposed:

- ◆ Parking rate increases at Iowa State University, Memorial Union (ISU), and the University of Northern Iowa (the University of Iowa proposes no rate increases);
- ◆ New fee for contractor parking at the University of Northern Iowa; and
- ◆ Changes to Iowa State University's and University of Northern Iowa's Parking Manuals.

Executive Summary: No changes have been made to the parking rate proposals that were presented to the Board for consideration at its March meeting. If approved this month:

- ◆ University of Iowa annual charges would range from \$50 - \$1,980;
- ◆ Iowa State University annual charges would range from \$43 - \$821;
- ◆ Iowa State University Memorial Union Ramp annual charge would be \$462 and hourly charges would range from \$0.50 to a maximum of \$8.50 daily; and
- ◆ University of Northern Iowa annual charges would range from \$23.20 - \$372.

At its March meeting, the Board approved the filing of a notice to amend the Iowa Administrative Rules for Iowa State University to modify two definitions. The notice will be published in the Iowa Administrative Bulletin on April 21st. The notice established a comment period which ends on May 11th.

Background: Iowa Code Chapter 262 allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control. It also requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities.

Written notification of the amount of the proposed parking rate increases was mailed to the student government president at each of the universities on March 16th.

Each university has a:

- ◆ Parking system that is self-supporting. User fees and fines support operations, maintenance, and capital improvements. The parking systems do not receive any state appropriated funds;
- ◆ Manual that contains rules and regulations for parking on campus and includes information such as vehicle registration, parking permits, and fees and fines;
- ◆ System that provides many services including patrol, maintenance, repair, snow removal, resurfacing, construction, as well as meters, signage, salt/sand, equipment, and supplies; and
- ◆ Committee that oversees parking operations and proposes changes to parking and traffic regulations as well as fees and fines for their comprehensive parking program.

PARKING RATES

UNIVERSITY OF IOWA

Effective	Permit Type	Actual FY 2010	Proposed FY 2011	Proposed Increase	Percent Increase
8/4/2010	Annual Rate Basis				
	FACULTY / STAFF / STUDENT				
	Physicians Permit ¹	\$1,980.00	\$1,980.00	\$0.00	0.0%
	Prepaid Public Meter Permits ¹	984.00	984.00	0.00	0.0%
	Ramp Reserved ¹	984.00	984.00	0.00	0.0%
	Ramp Night ¹	552.00	552.00	0.00	0.0%
	Surface Reserved A ¹	552.00	552.00	0.00	0.0%
	Bus Pass with parking ¹	276.00	276.00	0.00	0.0%
	Surface Night ¹	276.00	276.00	0.00	0.0%
	Surface Reserved B ¹	384.00	384.00	0.00	0.0%
	Commuter ¹	240.00	240.00	0.00	0.0%
	Night and Weekend	120.00	120.00	0.00	0.0%
	Bus Pass without parking ¹	120.00	120.00	0.00	0.0%
	Motorcycle	81.00	81.00	0.00	0.0%
	Vanpool ⁵	Variable	Variable	--	--
	STUDENT ONLY				
	9-MONTH PERMITS				
	Prepaid Student Meter Permit R ²	\$621.00	\$621.00	\$0.00	0.0%
	Storage ²	288.00	288.00	0.00	0.0%
	Surface Night ²	207.00	207.00	0.00	0.0%
	Surface Reserved B ²	288.00	288.00	0.00	0.0%
	Commuter ²	180.00	180.00	0.00	0.0%
	Night and Weekend	90.00	90.00	0.00	0.0%
	Motorcycle	54.00	54.00	0.00	0.0%
	SEMESTER PASSES				
	Bus Pass with parking	\$80.00	\$80.00	\$0.00	0.0%
	Bus Pass without parking	50.00	50.00	0.00	0.0%
7/1/2010	Hourly Rate Basis				
	FACULTY / STAFF / STUDENT / PUBLIC				
	7-Day Patient Ramp Pass	\$42.00	\$42.00	\$0.00	0.0%
	Public Meters	0.90	0.90	0.00	0.0%
	Standard / Cashiered ³				
	1 st Hour	\$0.75	\$0.75	\$0.00	0.0%
	Subsequent Hours Each	0.90	0.90	0.00	0.0%
	Daily Maximum	15.00	15.00	0.00	0.0%
	Graduated / Cashiered ⁴				
	1 st Hour	\$0.75	\$0.75	\$0.00	0.0%
	2 nd and 3 rd Hours Each	0.90	0.90	0.00	0.0%
	Subsequent Hours Each	2.55	2.55	0.00	0.0%
	Daily Maximum	15.00	15.00	0.00	0.0%
	STUDENT ONLY				
	Student Meters / Cashiered	\$0.60	\$0.60	\$0.00	0.0%
7/1/2010	Each				
	FACULTY / STAFF / STUDENT				
	Exit Pass Booklet (20 passes)	\$80.00	\$80.00	\$0.00	0.0%
8/4/2010	Access Key / Card Deposit, Replacement	20.00	20.00	0.00	0.0%
	Placard Replacement	20.00	20.00	0.00	0.0%
	Bus Pass – 30-ride pass (Iowa City only)	\$15 or \$20	\$15 or \$20	0.00	0.0%
7/1/2010	STUDENT				
	Park Card (prepaid card)	\$10, \$25, 50	\$10, \$25, 50	\$0.00	0.0%
8/4/2010	DEPARTMENT				
	Service Vehicle Placard	\$276.00	\$276.00	\$0.00	0.0%
	Business Placard – 1 st Placard	0.00	0.00	0.00	0.0%
	Business Placard – Additional cards	276.00	276.00	0.00	0.0%
	Lost or Stolen Placards	30.00	30.00	0.00	0.0%
	Pentacrest Placard	\$0.00	\$0.00	0.00	0.0%
	Temporary Permits / Per Day				
	Ramp Reserved	\$8.00	\$8.00	\$0.00	0.0%
	Surface Reserved A	4.50	4.50	0.00	0.0%
	Storage	3.00	3.00	0.00	0.0%
	Surface Reserved B	3.00	3.00	0.00	0.0%
	Commuter	2.00	2.00	0.00	0.0%
7/1/2010	Other				
	Field Services (per hour)	\$26.00	\$26.00	\$0.00	0.0%
	Hooded Meters (per day)	16.00	16.00	0.00	0.0%

1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.

2 On a monthly basis, rates equal one-ninth of the annual amount.

3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.

4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.

5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.

PARKING RATES

IOWA STATE UNIVERSITY

Permit Type	Actual FY 2010	Proposed FY 2011	Proposed Increase	Percent Increase
Annual Fee Basis ¹				
24-Hour Reserved	\$801.00	\$821.00	\$20.00	2.5%
Reserved	446.00	457.00	11.00	2.5%
Vendor	162.00	166.00	4.00	2.5%
General Staff (includes Residence Hall & Ames Lab staff)	125.00	128.00	3.00	2.4%
Departmental	125.00	128.00	3.00	2.4%
Motorcycle (staff)	42.00	43.00	1.00	2.4%
Academic Year Basis ²				
SUV (1 st car) ³	\$105.00	\$108.00	\$3.00	2.9%
SUV (2 nd car) ³	105.00	108.00	3.00	2.9%
Commuter Student	105.00	108.00	3.00	2.9%
Residence Halls	105.00	108.00	3.00	2.9%
Student Accessible	105.00	108.00	3.00	2.9%
Student Government	105.00	108.00	3.00	2.9%
Stadium	67.00	69.00	2.00	3.0%
Motorcycle (student)	42.00	43.00	1.00	2.4%
Hourly Rate Basis				
Parking Meters	\$0.50	\$0.50	\$0.00	0.0%
Metered Parking Lots	0.75	0.75	0.00	0.0%
Commuter parking at the Iowa State Center and the Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1st day of fall classes – last day of spring finals) and are available primarily to students. Summer rates would be half the annual rate.
3. Schilleter and University Villages (SUV) formerly known as "University Family Housing".

MEMORIAL UNION

Permit Type	Actual FY 2010	Proposed FY 2011	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$450.00	\$462.00	\$12.00	2.7%
Annual ²	450.00	462.00	12.00	2.7%
Fall ²	187.00	195.00	8.00	4.3%
Spring ²	187.00	195.00	8.00	4.3%
Summer ²	150.00	156.00	6.00	4.0%
Hourly Rate Basis				
First ½ hour only ³	\$0.75	\$0.75	\$0.00	0.0%
1 hour	1.50	1.50	0.00	0.0%
2 hours	1.00	1.25	0.25	25.0%
3 hours	1.00	1.00	0.00	0.0%
4 hours	1.00	1.00	0.00	0.0%
5 hours	0.75	0.75	0.00	0.0%
6 hours	0.50	0.75	0.25	50.0%
7 hours +	0.25	0.50	0.25	100.0%
Maximum Daily Rate	8.00	8.50	0.50	6.3%
Church Rate (per car) ⁴	1.25	1.50	0.25	20.0%
Specialized Fee Basis				
Illegal Exit	\$50.00	\$50.00	\$0.00	0.0%
Lost Ticket Fee	25.00	25.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro rated, monthly basis.
2. Annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in parking ramps allow 6-7 minutes for traffic issues that may occur when exiting.
4. Arrangements for churches located near Memorial Union for Saturday evenings and Sunday mornings.

PARKING MANUAL CHANGES – IOWA STATE UNIVERSITY

Page 1 If you have any questions regarding correct parking procedures, please stop at the DPS Parking Division Office, Room 27, Armory, or call us at 294-3388. We can also be found on the Internet at <http://www.dps.iastate.edu/parking> <http://www.parking.iastate.edu>. The Iowa State University DPS Parking Division staff is available to assist you with your parking needs.

Page 13 A. General Traffic Regulations

3. Facilities Planning and Management (FPM) personnel must grant special permission for motor vehicles to be allowed on campus walks or lawns. ~~Permission to park on the walks or lawns at Schilleter and University Village must be approved by Department of Residence Staff.~~

- ◆ Justification: Everything related to walks/lawns should go through FPM and Management.

B. Restricted Access Streets

2. Emergency and service vehicles will be permitted on restricted access streets by use of gate cards or other control devices issued by ~~DPS Parking Division personnel.~~ Facilities Planning & Management Building Access Services.

- ◆ Justification: FPM now manages the issuance of gate cards.

Page 14 Department of Residence Student Parking

3. In addition to other university rules governing traffic and parking, residents and visitors of Schilleter and University Village are subject to rules established by the resident council of Schilleter and University Village. Those rules are published ~~as Schilleter and University Villages Community Traffic and Parking Ordinances and are available at SUV administrative offices and the DPS Parking Division Office.~~ in the Parking Division Manual.

- ◆ Justification: It is available on line and reduces printing copies.

Page 19 Replacement of Permits

3. If a permit ~~or gate card~~ has been lost, stolen, or destroyed, the owner must do two things to be issued a replacement:

b) An incident report must be filed at the DPS Parking Division Office claiming the loss, theft, or destruction of the permit ~~or gate card~~.

4. A duplicate parking permit ~~or gate card~~ will be issued for the following, nonrefundable replacement fees:

- a) Parking Permit \$ 5
- b) ~~Restricted access gate card~~ \$15
- b) e) Motorcycle permit \$ 1

5. ~~A charge of \$15 will be assessed to anyone who fails to return his/her proximity gate card when the conditions of receiving the card required its return.~~

- ◆ Justification: The gate cards and reimbursements are managed through FPM.

Page 19 Refunds

3. ~~Refunds for returned permits will not be issued in May after graduation, unless it is a reserve permit.~~

4.3. Refunds will not be made for less than \$5.

- ◆ Justification: ISU does not use this rule; they allow general staff to return their permits.
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Page 19 Penalties

5. Impounded bicycles not claimed after three months will be sold at an auction. ~~Proceeds will go to a DPS account to help pay the costs of enforcement, impoundment, storage, and sale.~~
 - ◆ Justification: Proceeds go to ISU surplus.

Page 20 Institutional Appeals

1. Appeals must be filed at the DPS Parking Division Office or online through the parking website at www.parking.iastate.edu/appeals.
 2. An appeal of a citation issued under these regulations must be made within ~~10 business~~ 15 days after the ticket has been issued or the penalty for the violation will be automatically billed.
 3. Appeals are reviewed initially by the Traffic Appeals Board. Appeals filed by faculty, staff or visitors will be reviewed by the Traffic Appeals Board without the Student Magistrate. Appeals filed by students will be reviewed by the Student Magistrate. Appeals before the Traffic Appeals Board ~~may be~~ are written appeals ~~or in person at the option of the Traffic Appeals Board.~~
 6. Form of appeal:
 - a) Written appeals: The claimant writes his/her rationale for appealing the citation on a written appeal form supplied by the DPS Parking Division office. An appeal may be written in another format at the option of the appellant. The appeal will then be read and considered by the Traffic Appeals Board, Magistrate or administrative official. Notification of the disposition will be by mail or email.
 - b) Personal hearing: The claimant meets with the Traffic Appeals Board, Magistrate or the administrative official in person. Consideration and the disposition ~~will~~ may be made immediately afterwards with the claimant present or a decision sent via mail or email to the claimant.
- ◆ Justification: Allows additional days to compensate for processing appeals.

Page 21 D. Traffic Appeals Board

2. The student member of TAB shall be referred to as a student magistrate. Appointed by the Director of Public Safety or designee, the student magistrate shall be paid an hourly wage, at a rate consistent with other DPS student employees, by Parking Division for hours devoted to TAB. ~~The student magistrate shall be appointed at the beginning of each academic year for a term of one year to expire at the beginning of the next academic year at the beginning of an academic semester for a term of one year.~~ The appointment may be renewed. The student magistrate may be removed by the Director of Public Safety or designee for non-attendance or other cause.
 - ◆ Justification: With students leaving for various reasons, it is necessary to be able to fill the position at semester break if needed.

Page 22 D. Traffic Appeals Board

3. The student magistrate shall hear appeals of parking and bicycle citations issued to any student at Iowa State. The student magistrate shall offer the option of either a written appeal or an appeal hearing where the appellant may argue his or her case in person. The student magistrate shall be responsible for reviewing, understanding and ruling upon all student appeals. Appellants who are not satisfied may appeal the rulings of the student magistrate to an Administrative Officer appointed ~~pursuant state law~~ by the Director of Public Safety.
 - ◆ Justification: The Administrative Officer is appointed by the Director of Public Safety.
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- III Schilletter and University Village Ordinances
- B. General Vehicle Regulations
- 110.02 All motor vehicles must display an SUV ~~reserved~~ parking permit sticker as issued by the Parking Division Office.
- 110.09 A vehicle may not display, at any time, a Schilletter ~~and or~~ University Village permit that has been improperly obtained. Any such vehicle is subject to impoundment.
- 110.10 A vehicle may not display at any time an altered or counterfeit Schilletter ~~and or~~ University Village area permit. Any such vehicle is subject to impoundment.
- ♦ Justification: There is a permit for each apartment complex.

C. Illegal Parking

Parking shall be in accordance with 145.01, posted signs or pavement markings unless otherwise assigned by the ~~SUV Security Supervisor. Vehicles may be towed by special permission from the Manager of Community Services, Coordinator of Resident Education Programs or parking enforcement supervisors. Director of Public Safety or Parking Division Manager.~~

- 115.01 No vehicles shall park in a "No Parking Zone" or in such a manner as to obstruct traffic, create a hazard or create unnecessary inconvenience. Any vehicle that is found to be a hazard to the personal safety of any SUV resident or their guest, as determined by the ISU Department of Public Safety, ~~Manager of Community Services, Coordinator of Resident Education Programs, or Schilletter and University Village parking enforcement supervisor,~~ can be towed.

- ♦ Justification: Parking oversees the lots and manages towing that needs to be done.

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D. Improper Parking

Parking shall be in accordance with 145.01, posted signs or pavement markings unless otherwise assigned by the ~~Schilletter and University Village Security Supervisor. Director of Public Safety -~~ Vehicles may be towed by special permission from the ~~Manager of Community Services, or parking enforcement supervisor.~~

- 120.04 All multiple vehicles, excluding motorcycles, registered to or being used by a Schilletter and University Village resident, must display a current Schilletter ~~and or~~ University Village area permit sticker or a temporary permit. A temporary permit may be obtained from ~~Schilletter and University Village Security the~~ Parking Division Office. All vehicles parked in a second-car stall must properly display a current Schilletter ~~and or~~ University Village area permit sticker or a temporary permit. Also see 145.02.

- 120.045 Vehicles parked in University and Schilletter Village in second car spaces must be moved at least every seven days. ~~Second, or subsequent vehicles that are not used shall park in the resident or visitor stalls east of Schilletter Village.~~

- 120.06 Schilletter and University Village visitors shall park in designated visitor stalls:
- A Schilletter and University Village visitor ~~permit~~ shall park no longer than 48 consecutive hours in the same stall. Special arrangements can be made through the parking division office for frequent visitors.
 - ~~Visitor's who park in Schilletter and University Village resident's assigned parking stall with that resident's permission shall display a parking permit that is obtainable from the office, 100 University Village.~~

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- 120.14 All vehicles parked in Schilletter and University Village should be in operating order. If a vehicle is not operational contact a ~~SUV Parking and Security officer after 4 p.m. daily by calling 4-4428~~ the parking division office by calling 294-3388 or email parking@iastate.edu.

- ♦ Justification: Parking oversees lots. Updated number and email.

Page 26	E. Two- or Three-wheeled Motor Vehicle Ordinance
	130.05 Parking in the University Village and Pammel Court Laundromat parking lots shall be reserved for patrons of the buildings only. Patrons must be Schilletter and University Village residents and have a current SUV permit on their vehicle.
	130.06 Staff for University Community Childcare must park in spaces reserved for daycare only staff . All vehicles parked in said spaces must display appropriate stickers. This ordinance shall apply between the hours of 7:30 a.m. and 5:30 p.m., Monday through Friday.
	130.07 Staff for Schilletter and University Village Preschool must park in spaces reserved for the preschool only staff . All vehicles parked in said spaces must display appropriate stickers. This ordinance shall apply between the hours of 7:30 a.m. and 5:30 p.m., Monday through Friday.
	♦ Justification: Spaces are designated for staff and not for parents.

Pages 27-29	Eliminate the City of Ames Ordinances section.
	♦ Justification: City ordinances are available and maintained by The City of Ames.

ADMINISTRATIVE CODE CHANGES – IOWA STATE UNIVERSITY

ISU reports that electric bicycles are increasingly being brought to campus and rules are being examined to encourage this means of transportation. ISU proposes to modify the ISU Parking and Traffic Rules in Iowa Administrative Code §681-4.26(262) on definitions as follows:

- ♦ Current rule: *“Bicycle”* means any vehicle which is not self propelled and which is designed to be pedaled by the rider. Any bicycle equipped with a motor is considered a motorcycle and subject to the traffic and parking regulations for motorcycles.

Proposed change: *“Bicycle”* means any vehicle having two or three wheels and fully operable pedals and which is either a traditional bicycle designed solely to be pedaled by the rider or an electric bicycle designed not only to be pedaled by the rider but also propelled by an electric motor of less than seven hundred fifty watts (one horsepower).

- ♦ Current rule: *“Motorcycle”* or *“moped”* means any vehicle which is self-propelled and has less than four wheels in contact with the ground. For purposes of these rules, a moped is considered a motorcycle.

Proposed rule: *“Motorcycle”* or *“moped”* or *“motorized bicycle”* means any vehicle which is self-propelled and has less than four wheels in contact with the ground and is not a bicycle or an electric bicycle. For purposes of these rules, a moped or motorized bicycle is considered a motorcycle.

PARKING RATES

UNIVERSITY OF NORTHERN IOWA

Permit Type ¹		Actual FY 2010	Proposed FY 2011	Proposed Increase	Percent Increase
G	Reserved ⁴	\$363.00	\$372.00	\$9.00	2.5%
A	Faculty and Staff ⁴	135.00	138.60	3.60	2.7%
S	Service (Vendor)	125.00	128.00	3.00	2.4%
B	Faculty and Staff ⁴	76.80	78.60	1.80	2.3%
CS	Construction ⁵	0.00	78.60	78.60	100.0%
B	Students	70.50	72.00	1.50	2.1%
CP	Residence Hall Preferred	61.50	63.00	1.50	2.4%
C	Residence Hall Students	48.00	49.00	1.00	2.1%
M	Married Student Housing	48.00	49.00	1.00	2.1%
	Additional Vehicle	24.00	24.50	0.50	2.1%
R	Night / Remote	26.80	27.60	0.80	3.0%
L	Lab School	26.80	27.60	0.80	3.0%
MC	Motorcycle	22.50	23.20	0.70	3.1%
T	Temporary (per week) ²	6.25	6.25	0.00	0.0%
	Metered (per hour) ³	0.50	0.50	0.00	0.0%

1. Second semester rates would be approximately one-half and summer rates would be approximately one fourth of the proposed annual amounts.
2. Temporary (per week) permits remain \$6.25 year round.
3. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.
4. Prices for permanent faculty and staff are prorated on a monthly basis.
5. FY 2011 is the first year for the proposed construction permit; they had been free of charge.

PARKING MANUAL CHANGES – UNIVERSITY OF NORTHERN IOWA

Faculty/Staff Vehicle Registration

2.4 All parking permit applicants wishing a ~~two~~ three (2 3) period payroll deduction must apply no later than September 15. Permanent faculty and staff purchasing the G, A or B parking permit are eligible to have their permit fee deducted on a monthly pre-tax basis. The enrollment deadline is on or about August 15.

- ◆ Justification: To give the University flexibility when the 15th falls on a weekend.

7.1 Permit and Fees

As identified above.

- ◆ Justification: To help cover the cost of: (1) implementation of a new parking software management system; and (2) continued rising costs of snow removal, lot repair, and maintenance.

12.8 Other Regulations

Construction permits are available to contractors working on campus. These permits will carry an annual fee of \$78.60 and be effective August 1 through July 31. The construction permit allows parking in assigned B, C or R parking areas. B parking areas must be vacated daily from 1:00 a.m. – 7:00 a.m. Construction permits may also be purchased on a weekly basis for \$6.25 per week. The fee for construction permits must be paid at the time of issuance. Accepted forms of payment are cash or check.

- ◆ Justification: To bring contractors in line with other permit holders who pay for parking.