A meeting of the State Board of Education was held in the Fort Des Moines Hotel, Des Moines, Iowa, on February 8 and 9, 1951.

PRESENT:
All Sessions: Mr. Hamilton, Mr. Plock, Mr. Rider, and Mr. Shull, members of the State Board of Education; Mr. Dancer and Mr. Gernetzky, members of the Finance Committee; Miss Lenihan, assistant secretary; President Hancher, and Business Manager Ambrose, of the State University; President Friley and Business Manager Platt, of the Iowa State College; President Maucker and Business Manager Jennings, and Dean Nelson, of the Iowa State Teachers College; and Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf.

February 8th only: Mrs. Kyseth* and Mr. Louden*, members of the State Board of Education.

February 9th only: Provost Davis, of the State University; and Dean Gaskill, of the Iowa State College.

ABSENT:
All Sessions: Mrs. Houghton and Mr. Rupe, members of the State Board of Education; Superintendent Spear and Business Manager Wynn, of the State Sanatorium; and Superintendent Overbeay, of the Iowa School for the Blind.

February 9th only: Mrs. Kyseth*, member of the State Board of Education.

President Henry C. Shull in the chair; and David A. Dancer, secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business of a general or miscellaneous nature was transacted on February 8, 1951:

CONTRACTS WITH GOVERNMENTAL AGENCIES. Mr. Louden moved that the executives of the institutions be authorized to take preliminary steps regarding the negotiation of contracts with governmental agencies in connection with national defense programs. Mr. Hamilton seconded the motion and it was passed.

* Mr. Louden died and Mrs. Kyseth was injured the evening of February 8, 1951.
Laverne Noyes Foundation Scholarship Fund - Aermotor Company Stock. At the meeting held on December 9, 1937, the State Board of Education, on behalf of the State University and the Iowa State College, accepted gifts in trust offered by Trustees under the Last Will and Testament of Laverne Noyes, to be held and administered by the State Board of Education for the purposes set forth in said will (Laverne Noyes Scholarships); and the secretary was authorized and directed to execute contracts when same were submitted in final form. The following shares of Aermotor No-Par Common Stock were included in the gift to establish the Laverne Noyes Foundation Scholarship Fund at the State University and the Iowa State College:

State University of Iowa - 175 shares  
Iowa State College - 200 shares.

Mr. Ambrose reported that a committee representing educational institutions having Aermotor stock had proposed that the stock be sold.

It was moved that the State Board of Education, as the owner of 375 shares of common stock of Aermotor Company, an Illinois corporation, (175 shares for the State University of Iowa and 200 shares for Iowa State College) hereby approve the proposal to sell such stock and hereby constitutes and appoints H. L. Wells, Vice President and Business Manager of Northwestern University; T. E. Blackwell, Treasurer, Washington University; C. C. DeLong, Bursar of the University of Illinois; and F. W. Ambrose, Business Manager and Secretary of the State University of Iowa, as a committee to make a definite offer to Aermotor Company for the sale of the stock held by the State Board of Education in accordance with such proposal, to negotiate the details of the sale if such offer is accepted, and to prepare and submit a final form of contract for execution by the State Board of Education and the other colleges and universities owning such stock.

The motion was seconded and passed.
February 8-9, 1951 - General or Miscellaneous

ADJOURNMENT. President Shull adjourned the meeting at 5:30 with the statement that the members of the Board, the executives and the others present would meet at 6:30 p.m. for dinner with members of the Legislature, including the Appropriation Committees of the Senate and the House.

DINNER MEETING. After dinner, at which about seventy members of the 54th General Assembly were present, President Shull presented the members of the Board, its Finance Committee, and the executives, and then he and Mr. Hamilton outlined the duties of the State Board of Education and the procedures followed in handling the business of the six institutions under its supervision.

DEATH - ROY LOUDEN. President Shull announced to the Board and its guests the death of Roy Louden in his car while returning to his home in Fairfield from the afternoon session of the Board meeting.

ADJOURNMENT. President Shull adjourned the meeting until 9 a.m., February 9, 1951.

The following business pertaining to general or miscellaneous matters was transacted on February 9, 1951:

CHAIRMAN. It was moved that Mr. Plock act as chairman during the absence of President Shull, who had been called to the Office of the Governor. The motion was seconded and passed.

APPROVAL OF MINUTES - MEETING HELD JANUARY 11, 1951. On motion, the minutes of the meeting that was held on January 11, 1951, were read, corrected and approved.
PROPOSED LEGISLATION. Proposed bills for legislation about the following were reviewed:

1. To amend Sections 262.35-262.41, 1950 Code of Iowa, relating to the erection of dormitories, to include unions, athletic buildings, and other structures, that can be financed on a self-liquidating basis.

2. To authorize the State Board of Education to erect, maintain, and operate an addition to the Memorial Union Building at Iowa City on a self-liquidating basis.

3. To provide more cadavers for use in medical schools.

4. To authorize the University Hospital authorities to apply restraints to patients who may be violent.

5. Relating to investments by the State Board of Education.

6. Relating to persons not required to be licensed to practice medicine, and to include within such exception resident physicians and surgeons at the University of Iowa Hospitals.

7. To amend Chapter 135-B, Code of 1950, relating to licensure and regulation of hospitals by adding a new code section making the act advisory only and not mandatory as to the hospitals under the jurisdiction of the State Board of Education and the Board of Control of State Institutions.

8. Request for appropriation to provide funds for making the repairs and alterations in hospitals, as recommended by the State Board of Health and the State Fire Marshal.

Mr. Rider moved that the proposed bills be approved and that the secretary of the State Board of Education be authorized to make arrangements for their introduction. The motion was seconded and passed.

PROPOSED LEGISLATION - NAME - IOWA SCHOOL FOR THE BLIND. Mr. Gernetzky reported that bills had been introduced in the Senate and the House changing the name of the Iowa School for the Blind to the Iowa Braille and Sight-Saving School, and that the committees to which the bills were referred had recommended passage.

CHAIRMAN. President Shull returned to the meeting and took the chair.
CONTRACTS - EMERGENCY TERMINATION - OPINION OF ATTORNEY GENERAL. Secretary Dance reported that Oscar Strauss, Assistant Attorney General, had written an opinion to the State Superintendent of Public Instruction on December 20, 1950 as follows:

"Reference is herein made to the following paragraph now inserted or that may be inserted in contracts for the construction of public buildings, to-wit:

"If work or construction is stopped directly or indirectly by or as the result of the order or action of any federal or state authority or of any Court because of the occurrence or existence of a national emergency, and the circumstance or conditions are such that it is and will be impracticable to proceed with such work or construction, the contract may be terminated. When this contract is so terminated the contractor shall be paid for all work or construction executed and completed at that time, and also for any materials or equipment on hand specially procured for that project.

"If the parties cannot agree as to the termination of this contract, or, as to the amount of payments to be made, either party may have said question or questions determined by bringing an appropriate action therefor in the District Court of the State of Iowa in the County in which the project is located.

"Be advised in connection with the foregoing provision that a bid upon an offering containing the foregoing provision is deemed to be a firm bid and a contract entered into for construction of a public improvement containing the foregoing provision constitutes a binding contract."

Secretary Dancer stated that Senate File 216 had been introduced in the Senate which, if passed, would provide for the termination of contracts for the construction of public improvements when construction or work thereon is stopped because of a national emergency, and prescribe procedures, the adjustment and payment of compensation, and a method for settlement of disputes in connection therewith.

Various phases of the proposed termination or "escape" clause, if included in specifications, and Senate File 216 were discussed. No action was taken.
February 8-9, 1951 - General or miscellaneous

AMERICAN COUNCIL ON EDUCATION - MEETING OF CONSTITUENT MEMBERS. Mr. Plock stated that he had written a report of the conference of organization member representatives of the American Council on Education, held in Washington, D.C., January 19-20, 1951, and had mailed copies of it to all Board members. However, delivery of mail was delayed because of the railroad strike.

DETERMINATION OF RULES AND POLICIES - EXPENSES. There was further discussion regarding the expenses incurred by the Institute of Public Affairs of the State University in determining the rules and policies that have been established by the State Board of Education. (See Board minutes of December 14-15, 1950.)

Mr. Plock, Mr. Dancer, Mr. Gernetzky, and Presidents Friley, Hancher and Maucker were appointed members of a special committee to recommend from what funds payment should be made for the expenses incurred in examining the minutes and determining the rules and policies of the State Board of Education.

COMMITTEE ON EDUCATIONAL COORDINATION - EXPENSES. The special committee composed of Mr. Plock, Mr. Dancer, Mr. Gernetzky, and Presidents Friley, Hancher, and Maucker was instructed to consider what expenses might be incurred by the Committee on Educational Coordination and submit a recommendation regarding budget items for that purpose or the method by which the expenses should be paid.

BUSINESS MANAGERS COMMITTEE ON COORDINATION. The following appears on page 69 of the Report of a Survey of the Institutions of Higher Learning, made under the direction of Dr. George D. Strayer: "The business officers should serve as a committee to coordinate business practices and procedures among the three institutions."

The following resolution was submitted:
February 8-9, 1951

WHEREAS, the Strayer Report recommends that the business practices and procedures of the institutions under the supervision of the State Board of Education should be coordinated; now, therefore,

BE IT RESOLVED, that the State Board of Education hereby authorizes and creates a continuing interinstitutional committee, to be known as the Business Managers Committee on Coordination, to study business practices and procedures and accounting procedures; and

BE IT FURTHER RESOLVED, that the membership of the Business Managers Committee on Coordination shall consist of the business manager of each institution, it being understood:

1. That the Superintendent of the Iowa School for the Blind will represent that institution as its business manager.

2. That Carl Gernetzky, a member of the Finance Committee, will be a member of the Business Managers Committee on Coordination when any matters relating to the Quarterly Financial Reports of the Institutions (Board's Blue Book) are under consideration.

3. That the business managers of the State University, the Iowa State College, and the Iowa State Teachers College will function as a sub-committee when business relating only to those institutions is considered.

BE IT FURTHER RESOLVED that the powers and duties of the Business Managers Committee on Coordination shall be as follows:

1. To organize and name its chairman.

2. To develop uniformity in accounting, financial reporting and general business procedure.

3. To submit reports and recommendations to the presidents and the superintendents of the institutions for such criticisms and suggestions as they may wish to make.

4. After the Committee has had time to consider such amendments as the presidents and superintendents may propose, to present the report to the State Board of Education for action.

On motion, the foregoing resolution was adopted.
REGISTRARS COMMITTEE ON COORDINATION. That section of the "Strayer Report" covering the functions of the registrars at the state institutions of higher learning was considered.

The following resolution was submitted:

WHEREAS, the Report of a Survey of the Institutions of Higher Learning, made under the direction of Dr. George D. Strayer, recommends that the registrars of the three state institutions of higher learning should be constituted as a special committee to devise methods for making comparable reports of student enrollment and registration; now, therefore,

BE IT RESOLVED that the State Board of Education hereby authorizes and creates a continuing interinstitutional committee to be known as the Registrars Committee on Coordination; and

BE IT FURTHER RESOLVED that the membership of the Registrars Committee on Coordination shall consist of the registrar of the three state institutions of higher learning; and

BE IT FURTHER RESOLVED that the Registrars Committee on Coordination be instructed to devise and submit to the Board a method of counting and reporting numbers of students so that valid comparisons of enrollments in the state institutions of higher learning can be made; and

BE IT FURTHER RESOLVED that the powers and duties of the Registrars Committee on Coordination shall be as follows:

1. To organize and name its chairman.

2. To meet regularly from time to time to consider the possibility of coordinating student records in respects other than the enumerating of the number of students as set out in this resolution.

3. To submit reports and recommendations to the presidents of the institutions for such criticisms and suggestions as they may wish to make, and, after considering such amendments as the presidents may propose, to present the report to the State Board of Education for action.

On motion, the foregoing resolution was adopted.

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT OF MEETING HELD 2/1/51. The following report of the Committee on Educational Coordination, signed by Harvey H. Davis, Harold V. Gaskill, and M. J. Nelson, was submitted:
"Your committee in a meeting in Iowa City on February 1 considered the request made for a factual study concerning graduate work at the Iowa State Teachers College. Since this was our first meeting we had not had time to make an extensive study, nor could we do so in the time remaining before the Board meeting."

"It appears that of approximately 900 Master's degrees earned by graduates of Iowa State Teachers College since 1928, 52 per cent have been awarded by institutions in Iowa, and 48 per cent by institutions outside the State. This would indicate a considerable need for graduate education on the part of such graduates, nearly half of which is not met by Iowa institutions. Your committee is not prepared at this moment to indicate even the general nature of the graduate programs which should be offered, but will give earnest attention to the matter with the expectation that at a later meeting of the Board a more extensive and helpful report can be submitted."

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT OF MEETING HELD 2/9/51. The Committee on Educational Coordination met at the Fort Des Moines Hotel in Des Moines, Iowa, at ten a.m., February 9, 1951, with Provost Davis, Dean Gaskill, and Dean Nelson present, and later during the day the following report was made orally by the Committee to the Board at the request of the Board:

1. Educational programs in the three state institutions should be such as to make for:
   a. The healthy development of the institutions, and
   b. For maximum service to the State.

Presumably, the healthy development will in itself contribute to service to the State, but planning for that is of a little different order from that of meeting demonstrated needs of young people.

2. Point "a" above is already before the Board, so we only comment that we agree with the Strayer report on this point.

3. Under point "b" the three institutions should function as a team with maximum cooperation and flexibility.

4. Programs in any of the institutions should be of a quality such as to bring credit upon the State and its higher educational program.
5. The graduate work in teacher education cannot be divorced from the whole problem of teacher supply for the State. This involves the elementary teacher problem and the extension problem, both of which have been referred to this committee for study. In terms of state-wide demand, the elementary teacher supply situation is the most acute of the three.

6. Your committee recommends that the Board approve graduate work at the Iowa State Teachers College in principle, and that we be requested to provide at an early date criteria to be observed and general details to be followed in the setting up of the program.

7. We assume that a similar practice will be followed in future situations of this sort which are brought to the Board by any of the three institutions.

8. The chairmanship of the committee will rotate, with the chairman being the member representing the institution at which the meeting is held.

GRADUATE WORK AT THE IOWA STATE TEACHERS COLLEGE. President Maucker talked about the offerings of the Iowa State Teachers College and, among other things, said the College would lose its place in the field of teacher education in teachers colleges if it did not go into graduate work; he discussed the quality of the degree and the type of work that should be offered to give a degree that would be "legal tender"; and estimated the cost of initiating graduate work would be $37,500 annually.

The Committee on Educational Coordination recommended that the State Board of Education approve the establishment of graduate work at the Iowa State Teachers College. (See Committee's report of 2/9/51 in these minutes.)

It was moved that effective with the 1952 Summer Session and subject to further reports and the ability of the Iowa State Teachers College to finance it, graduate work be initiated at the Iowa State Teachers College. The motion was seconded and passed.
February 8-9, 1951 - General or Miscellaneous

FINANCIAL REPORTS - BLUE BOOK. The financial reports for the quarter that ended December 31, 1951, were studied.

BOILER INSURANCE. The insurance on boilers at the institutions under the supervision of the State Board of Education expires on March 10, 1951.

On motion, all matters relating to the purchasing of boiler insurance for the three-year period that will begin March 10, 1951, were referred to Secretary Dancer and the Business Managers of the institutions.

BUILDING AND BUSINESS COMMITTEE - CHAIRMAN. President Shull reported that he had appointed Dwight G. Rider acting chairman of the Building and Business Committee.

NEXT MEETING. President Shull stated that unless there was some unexpected urgent business the meeting scheduled for March 8 and 9, 1951, would not be held. The April meeting is scheduled to be held on April 12 and 13, 1951, and President Shull will designate the place.
February 8-9, 1951

IOWA SCHOOL FOR THE DEAF

The following business pertaining to the Iowa School for the Deaf was transacted on February 8, 1951:

PETITION - LEGISLATIVE ASKINGS. The following petition, signed by 46 members of the staff of the Iowa School for the Deaf, was submitted to Superintendent Berg:

"We, the undersigned, who constitute the staff of teachers at the Iowa School for the Deaf, were surprised by and very much concerned with the Governor's budget recommendation to the State Legislature. We cannot understand how the school can continue to operate efficiently and according to established standards on the recommended budget. We feel that salaries are so low by comparison with salaries of other schools for the deaf and of public schools in this area that the school has been unable to retain qualified personnel, much less find qualified applicants for vacancies. Under the suggested budget the school will be even less able to retain or obtain an efficient staff. However, we know that you as superintendent are aware of the inadequacy of the suggested allocation.

"We feel that in spite of your efforts and the efforts of the State Board of Education funds adequate for the operation of the school will not be appropriated by the State Legislature unless drastic action is taken. We fear that under present conditions it may become necessary to reduce the enrollment or to shorten the school year in order to keep within the proposed budget.

"We, therefore, request you and the State Board of Education to give your permission and assistance in the following plan:

1. We wish to have school dismissed for one day in order that we and representative department heads may visit with the Appropriation Committee of the State Legislature and the Governor in an effort to get the necessary funds.

2. We wish to seek newspaper publicity bringing to the attention of the public the service of the school and its financial problem.

3. We wish to enlist the help of influential people.

4. We wish to enlist the help of influential groups and organizations.

"Since time is very limited, we would appreciate prompt action on this matter."

On motion, the foregoing petition was referred to the Faculty Committee with power to act.
February 8-9, 1951 - Iowa School for the Deaf

PETITION - SALARY SCALE - TEACHER TRAINING. Lelia A. McQuern, Beverley L. Peterson, Charlotte H. Leed, and William E. Moran, members of the faculty of the Iowa School for the Deaf, representing Local #769 of the American Federation of Teachers, and Austin Finnessey, of the Iowa State Federation of Labor, appeared before the Board. Miss McQuern read a prepared statement, a part of which is as follows:

"We, the members of Local #769 of the American Federation of Teachers, do have confidence in the State Board of Education and realize the heavy responsibilities and problems they and the Legislature have had during the past few years. Nothing in the report of this committee today is pointed at any negligence on the Board's part but instead is an expression of belief in the Board's sincerity in wanting to get a clear picture of the situation at the Iowa School for the Deaf from the point of view of the faculty.

"The teachers at the Iowa School for the Deaf have a high sense of loyalty to the school and to the deaf children of Iowa, and are interested in continuing to teach there. Therefore, they feel justified in asking your help which is needed to promote the kind of teacher morale so essential to efficient teaching.

"We believe that an essential feature of democratic administration is the effective participation of teachers in the formulation of personnel policies. Personnel activities cannot be completely centralized in any one office or individual. Teacher participation is necessary to the full achievement of the objectives of personnel work. Morale and enthusiasm are engendered through participation, not through autocratic decrees.

"We believe that all teachers who have vision of higher and better standards of teaching should be given the right to accept or assume responsibility for working out with their governing body their own welfare."

Miss McQuern read other statements, entitled "Teacher Trainee Program as Related to Standards", and "Merit System versus Wage Scale", and then summarized the report as follows:

"1. In order to meet the rapid rise in living costs there is dire need for salary increases at the Iowa School for the Deaf. How can teachers on the staff continue to maintain their morale when for ten years they have watched living costs rise, taxes increase, public school teachers' salaries increase, income of other professions and industries reach new heights while they have had to live on hopes - each year hoping that the next one would bring relief?

2. If money is available for salary increases, we ask that this increase not be on a percentage basis but that it be apportioned equally to all the faculty, or that flat raises will be given. Since the greatest salary need is to compensate for the great increase in the cost of living, any raise on a percentage basis would be unfair."
February 8-9, 1951 - Iowa School for the Deaf

3. We ask that next year's contracts be issued on the basis of the flat raise added to this year's salary.

4. We ask that in place of the so-called merit system, on which faculty salaries are now based at the School for the Deaf, a salary schedule with a minimum salary and a maximum salary and a definite plan of increments be set up for the future.

5. We ask that this entire salary scale be of an objective and not of a subjective nature. A plan which would take into consideration years of service, college training, special training for teaching the deaf and hard of hearing and a willingness to take further professional training at stated intervals.

6. We ask that in setting up this scale no individual's salary be cut.

7. We ask that trainees be given the full amount of this year’s raise only when they have completed their full two years’ training.

8. We ask to be permitted to submit to the Board or to the Finance Committee a suggestive salary schedule.

9. In fairness to the pupils of the school and to the teachers who have given years of valuable service to the school, we ask that a ruling be made which clearly states that prospective trainees have certain minimum basic requirements before they will be considered. Namely:
   a. Should have had recent public school teaching experience,
   or
   b. Persons recently graduated from high school or with recent college training and who have a definite interest in and a desire for teaching.

"In closing we wish to thank the members of the board for this opportunity to present these problems to you today. Since we feel that we have a mutual interest in the welfare of the deaf children of Iowa, we want to request that we be allowed the continued opportunity to consult with you in person or by letter regarding matters of vital interest to both groups. We believe it is essential that we do work together to secure these conditions which will enable us to render the professional service to our deaf children that the people of Iowa have every right to expect. We do appreciate the friendly manner in which you have received our efforts in behalf of our school and in return may we assure you of our continued wholehearted cooperation.

--------------

Since this group is making this trip today in the interests of the entire school we ask that the Board notify our Superintendent that this Committee's absence not be an unexcused absence, but that it is an excused absence."

There was considerable question and answer discussion by members of the Board, the representatives of the faculty, and Superintendent Berg, regarding the various problems involved; and the entire matter was referred to the Faculty Committee with power to act.
PRE-SCHOOL CHILDREN. Superintendent Berg submitted a list of twenty-two pre-school age deaf children, eleven of whom will be eligible for admittance to the Iowa School for the Deaf in the fall of 1951; and he stated that, if all eleven are to enter, Primary Hall would be very much over-crowded. Superintendent Berg recommended that, if funds are available, a Pre-School Institute be held during the summer of 1951. On motion, the matter was referred to the Faculty Committee with power to act.

DEAF-BLIND PROGRAM. Superintendent Berg stated that the December 31st report of the Deaf-Blind Program being carried on at the Iowa School for the Deaf had been mailed to all Board members and to the members of the Finance Committee.

ELEVATOR - MAIN BUILDING. Upon the recommendation of the Building and Business Committee the architect was authorized to proceed with the preparation of the plans and specifications for the installation of an elevator in the Main Building.

VOCATIONAL SCHOOL BUILDING - ELECTRIC WIRING CONTRACT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Wetherell and Harrison, Architects, were authorized to issue Change Order #1 to the contract with the National Electric Company, Inc., Omaha, Nebraska, for the electric wiring in the Vocational School Building, the change order to cover wiring and connecting exhaust fan in the Transformer Vault at an addition of $14.18 to the contract price.
February 8-9, 1951 - Iowa School for the Deaf

POWER PLANT IMPROVEMENTS - SWITCHGEAR. The Building and Business Committee reported that it had approved the following substitute plan submitted by Business Manager Geasland and Chief Engineer Fischer for switchgear improvements in the Power Plant:

1. Install interlocking oil switch to control energy to Vocational Building so as to furnish the building with energy from the power plant during emergencies or whenever to the School's advantage.

2. Install 2300 volt line and interlocking switch so as to serve the Main Building and Dormitory at the exclusion of other buildings in case of emergency.

3. Isolate switch panel and raise buss bars to safety level to decrease hazard for workmen near rear of panel.

Report of Material and Estimated Cost

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2&quot; Galvanized conduit</td>
<td>450</td>
<td></td>
<td>$225.00</td>
</tr>
<tr>
<td>#1229-12 x 12 x 4&quot; cast iron boxes</td>
<td>1229-12</td>
<td></td>
<td>93.41</td>
</tr>
<tr>
<td>#6 2500 volt wire</td>
<td>2250</td>
<td></td>
<td>400.00</td>
</tr>
<tr>
<td>90° 2&quot; galvanized ells</td>
<td>8</td>
<td></td>
<td>26.00</td>
</tr>
<tr>
<td>Interlocking oil switches with overload relays</td>
<td>3</td>
<td></td>
<td>1,350.00</td>
</tr>
<tr>
<td>Panels of slate for enlarging board to accommodate new switches</td>
<td>2</td>
<td></td>
<td>300.00</td>
</tr>
<tr>
<td>Glass blocks and wire fencing to enclose main switch board, raise buss bars to safety level, etc.</td>
<td>400.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous and contingencies</td>
<td></td>
<td></td>
<td>261.18</td>
</tr>
<tr>
<td>Total material</td>
<td></td>
<td></td>
<td>3,055.59</td>
</tr>
<tr>
<td>Estimated labor</td>
<td></td>
<td></td>
<td>1,394.41</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>$4,450.00</strong></td>
</tr>
</tbody>
</table>

On motion, the report of the Building and Business Committee was approved and the action ratified.
February 8-9, 1951

STATE UNIVERSITY OF IOWA

The following business pertaining to the State University of Iowa was transacted on February 8, 1951:

RESIGNATIONS. Upon the recommendation of President Hancher, the following resignations were accepted:

Paul I. Lyness, assistant professor in the Department of Journalism, College of Liberal Arts, effective at the end of the first semester of the academic year 1950-1951.

Colonel W. W. Jenna, professor of Military Science and Tactics and Commandant, Department of Military Science and Tactics, College of Liberal Arts, effective February 19, 1951.

LEAVES OF ABSENCE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following leaves of absence were granted:

James F. McRaith, assistant professor in the Department of Marketing, College of Commerce, now on leave, for one additional year, without salary, while he is on active duty with the United States Naval Reserve.

R. E. Kallio, assistant professor in the Department of Bacteriology, College of Medicine, for fifteen days in June, without salary, so he may go to the University of California to give a special course.

George W. Hartman, assistant professor in the Department of Geography, College of Liberal Arts, for one year beginning as of February 3, 1951, without salary, so he may gain field experience in public housing and urban geography.

Carl Menzer, associate professor in the Department of Electrical Engineering and director of Radio Station WSUI, from March 11 through June 30, 1951, or until such time as he returns to the campus, without salary. Mr. Menzer will be on a special assignment as consultant for the Los Alamos Scientific Laboratory.

Curt Zimansky, associate professor in the Department of English, from February 5, 1951, without salary, for military service.

APPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following appointments were made:
February 8-9, 1951 - State University

Mrs. Sarah Crandall Washeim, assistant professor for three years and administrative assistant in the College of Nursing, at a salary of $5,000.00 plus $333.34 premium on retirement annuity, both on a twelve months' basis, effective as of February 2, 1951. For the period February 2 through August 31, 1951, inclusive, the salary and TIAA will be paid from the Kellogg Foundation Grant, Account 4569, and in addition Mrs. Washeim will be paid maintenance from the same account for the period February 2, 1951, to June 15, 1951, while attending the Kellogg Foundation Conference.

Colonel W. Sewell, professor of Military Science and Tactics and Commandant, Department of Military Science and Tactics, effective February 20, 1951.

JOURNALISM BUILDING - PLANS AND SPECIFICATIONS. The Building and Business Committee reported that it had approved the final plans and specifications for the Journalism Building, and had authorized the secretary of the State Board of Education to advertise for bids and publish the necessary notice of public hearing, subject to approval by the Committee on Retrenchment and Reform.

On motion, the action of the Building and Business Committee was ratified.

ADDITION TO HILLCREST DORMITORY - CHANGE ORDERS. The Building and Business Committee reported it had approved and authorized the following change orders to contracts for the construction of the Addition to Hillcrest Dormitory:

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1/17/51</td>
<td>Russell Electric Company, electric wiring contract</td>
<td>add $910.05</td>
</tr>
<tr>
<td>2</td>
<td>2/5/51</td>
<td>Morehead Construction Company, general contract</td>
<td>add 547.52</td>
</tr>
<tr>
<td>2</td>
<td>2/6/51</td>
<td>J. W. Darragh, plumbing and heating contract</td>
<td>add 259.72</td>
</tr>
</tbody>
</table>

On motion, the action of the Building and Business Committee was ratified.

ADDITION TO HILLCREST DORMITORY - CONTRACTS - ACCEPTANCE OF WORK. The Building and Business Committee reported that the contractors had completed the construction of the Addition to Hillcrest Dormitory and that, on the dates indicated, representatives of the State University and the contractors had inspected the project and found that the contractors had completed the work in accordance
with the plans and specifications and contract documents, as follows:

<table>
<thead>
<tr>
<th>Inspection Date</th>
<th>Contract</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/2/51</td>
<td>Electrical services</td>
<td>Russell Electric Company</td>
</tr>
<tr>
<td>1/16/51</td>
<td>Plumbing &amp; Heating Services</td>
<td>Carstens Brothers</td>
</tr>
<tr>
<td>1/25/51</td>
<td>Plumbing and Heating</td>
<td>Morehead Construction Company</td>
</tr>
<tr>
<td>2/1/51</td>
<td>General construction</td>
<td>J. W. Darragh</td>
</tr>
<tr>
<td>2/1/51</td>
<td>Electrical</td>
<td>Cedar Rapids Electric Supply Company</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee, the electrical services, plumbing and heating services, plumbing and heating, electrical, and general construction work for the construction of the Addition to Hillcrest Dormitory were accepted from the contractors indicated on this date, February 8, 1951, and payment of the final estimates was authorized in accordance with Chapter 573, 1950 Code of Iowa.

ADDITION TO IOWA STATE GEOLOGICAL SURVEY BUILDING - GENERAL CONSTRUCTION - ACCEPTANCE. The Building and Business Committee reported that the R. H. Wildman Company had completed the general construction of the Addition to the Iowa State Geological Survey Building; and that on January 16, 1951, Mr. John Jenks, for the State University, and Mr. R. H. Wildman, for the contractor, had inspected the building and found that the contractor had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the Addition to the Iowa State Geological Survey Building was accepted from the R. H. Wildman Company on this date, February 8, 1951, and payment of the final estimate in accordance with Chapter 573 of the 1950 Code of Iowa was authorized.

STUDENT INFIRMARY - ACCEPTANCE. The Building and Business Committee reported that the contractors had completed the construction of the Student Infirmary, and that on January 31, 1951, Mr. John Jenks and Mr. Harold Hatcher for the
State University, and representatives of the contractors had inspected the project and found that the contractors had completed the work contracted in accordance with the plans and specifications and contract documents, as follows:

- **General construction contract**
  - R. H. Wildman Company, contractor

- **Plumbing and heating contract**
  - Carstens Brothers, contractor

- **Electrical contract**
  - Olds Electric Construction Company, contractor

Upon the recommendation of the Building and Business Committee, the general construction, plumbing and heating, and electrical work for the Student Infirmary was accepted from the contractors as of this date, February 8, 1951, and payment of the final estimates in accordance with the provisions of Chapter 573, 1950 Code of Iowa, was authorized.

**LIBRARY BUILDING - PLUMBING AND HEATING - ACCEPTANCE.** The Building and Business Committee reported that Carstens Brothers had completed the installation of plumbing and heating in the Library Building, and that on February 7, 1951, Mr. John Jenks, for the State University, and Mr. H. A. Carstens and Mr. George Nelson, for the contractor, inspected the plumbing and heating and found that Carstens Brothers had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the plumbing and heating work in the Library Building was accepted from Carstens Brothers as of this date, February 8, 1951, and payment of the final estimate in accordance with the provisions of Chapter 573, 1950 Code of Iowa, was authorized.

**LIBRARY BUILDING - GENERAL CONSTRUCTION - ACCEPTANCE.** The Building and Business Committee submitted the following letter that had been written on February 2, 1951, to David A. Dancer, Secretary of the State Board of Education, by Karl
Febraury 8-9, 1951

Keffer, of Keffer and Jones, architects for the Library Building:

"Final inspection of the general contract work as performed by the Weitz Company, Inc., of Des Moines, Iowa, on the Library Building was made on the second day of February, 1951, by Karl Keffer of Keffer & Jones, representing the architects; George L. Horner and John Jenks, representing the State University of Iowa; and Frank Roodman, representing the Weitz Company, Inc.

"It was found that the contractor had carried out the general contract work according to the plans and specifications and contract documents, and we recommend to the State Board of Education that the work be accepted as complete.

"We would recommend, however, that the sum of $11,000.00 be withheld from final payment to contractor, pending certain details or corrections. Included in the sum recommended to be withheld is the amount of $5,734.00 covering erection of elevator shaft, the change order for which was not approved by the State Board of Education until December 15, 1950."

Upon the recommendation of the Building and Business Committee, the general construction work of the Library Building was accepted from the Weitz Company, Inc., as of this date, February 8, 1951, and payment of the final estimate, with the exception of $11,000.00 thereof, was authorized in accordance with the provisions of Chapter 573, 1950 Code of Iowa, the $11,000.00 to be withheld pending completion of certain details or corrections.

LIBRARY BUILDING - ELECTRICAL WORK - NOTICE TO CONTRACTOR. The Building and Business Committee submitted the following resolution:

WHEREAS, the Davenport Electric Company, Davenport, Iowa, contractors for the electrical work in the Library Building, State University of Iowa, Iowa City, Iowa, have failed to provide the electrical lighting fixtures specified and have further failed to assure the owner that such fixtures will be delivered and installed prior to the completion date set forth in the contract; now,

THEREFORE, in accordance with Part 1, Section 3, paragraph 16 (i) of the specifications, "OWNER'S RIGHT TO DO WORK", the State Board of Education hereby notifies the Davenport Electric Company, Davenport, Iowa, and the Fidelity and Deposit Company of Maryland that, unless adequate evidence is provided within three days of delivery of notice of this action that the requested lighting fixtures will be delivered and installed not later than April 1, 1951, the owner will proceed at once to purchase such fixtures and deduct the cost therefor from the original contract price as provided by the specifications as referred to above.
February 8-9, 1951 - State University

(Part 1, Section III, paragraph 16 (1). Owner's Right to do Work. If a contractor should neglect to prosecute the work properly or fail to perform any provision of this contract, the Owner, after three days' written notice to the Contractor and his surety, may, without prejudice to any other remedy he may have, make good such deficiencies and may deduct the cost thereof from the payment due the contractor.)

It was moved that the foregoing resolution be adopted, and that the Davenport Electric Company, Davenport, Iowa, and the Fidelity and Deposit Company of Maryland be notified of such action. The motion was seconded and passed.

REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING 1/25/51. The Building and Business Committee submitted the following report:

A sub-committee of the Building and Business Committee of the State Board of Education met in Old Capitol, State University of Iowa, Iowa City, Iowa, at 1:30 p.m., Thursday, January 25, 1951.

Present: Mr. Louden and Mr. Dancer of the Committee; Mr. Gernetzky, of the Finance Committee; and Business Manager Ambrose and Assistant Superintendent Parizek, both of the University.

Mr. Louden presided, and Mr. Dancer acted as secretary of the meeting.

The following business pertaining to the State University of Iowa was transacted:

Steam Generator No. 5 - Summary of Earlier Actions.

I. (See Board Minutes of October 19-20, 1950, Board Action:

1. Proposal negotiated with Winger Construction Company in amount of $258,800 received and rejected.)

II. (See November 14, 1950 Building and Business Committee Actions in Board minutes of December 14-15, 1950:

1. Bid received from Murray Iron Works rejected; $174,831.00 covering approximately 60% of the complete installation.

2. Bid from Carstens Brothers, amounting to $282,589.00 for complete installation, received.

3. Carstens Brothers and Smiley Equipment and Construction Company requested to file new bids guaranteeing an efficiency of 83.8% and an electrical load on input to motors of 90 H.P. and which will provide the owner the same worth as has been under consideration with the Murray Iron Works bid.)
III. (See December 1, 1950 Building and Business Committee Actions in Board minutes of December 14-15, 1950:

1. New bids received as follows:

   a. Carstens Brothers, Ackley, Iowa
   Proposal A
   "We propose to furnish all labor, materials, and equipment required to complete the entire Steam Generator No. 5 contract work, in accordance with the Manufacturers' specifications, drawings, and supporting data submitted with our Bid No. 1 dated May 18, 1950, excepting that the equipment will be modified in an approved manner to produce a guaranteed over-all efficiency of 83.8% and motor power consumption of 90 H.P. or the equivalent, all work and equipment to be in accordance with the Purchaser's original specifications, for the sum of:

   Two Hundred Sixty Seven Thousand One Hundred Fifty and no/100 Dollars ($267,150.00)."

   b. Carstens Brothers, Ackley, Iowa
   Proposal B
   "We propose to furnish all labor, materials and equipment required to complete the entire Steam Generator No. 5 contract work, in accordance with the Manufacturers' specifications, drawings, and supporting data submitted with our Bid No. 1 dated May 18, 1950, excepting that the equipment will be modified in an approved manner to produce a guaranteed over-all efficiency of 83.8% and motor power consumption of 90 H.P. or the equivalent, all work and equipment to be in accordance with the Purchaser's original specifications excepting for modifications, subject to approval, not affecting the capacity, efficiency, or reliability of the unit, for the sum of:

   Two Hundred Fifty-Nine Thousand Three Hundred Seventy-Two and no/100 Dollars ($259,372.00).

   We include the necessary surety bond, insurance, and taxes.

   This offer is subject to immediate acceptance, and change without notice."

   c. Smiley Equipment and Construction Company, Kansas City, Missouri

   "We enclose herewith our bid on Steam Generator #5. This bid is based on a firm price not to exceed a time limit of sixteen (16) months from this date.

   "We also base this bid upon the condition that in the event of a National Emergency requiring priorities to obtain materials and equipment that the University will produce these priorities so that we may complete the entire installation within the time stated above."
"In the event the job is delayed beyond the sixteen (16) months period because of lack of material and equipment due to the National situation, we must increase the price of our bid to include increases of all materials and labor cost beyond that date."

PROPOSAL

David A. Dancer, Secretary
State Board of Education
State University of Iowa
Iowa City, Iowa

Gentlemen:

1. The undersigned, being familiar with the local conditions affecting the cost of the work, and with the Contract Documents, including Advertisement for Bids, Instruction to Bidders, Form of Proposal, General Conditions, Specifications, Form of Contract, Form of Bond, Addenda and exhibits issued and on file in the office of Division of Planning and Construction, State University of Iowa, hereby proposes to furnish all labor, materials and equipment required to complete the entire Steam Generator No. 5 contract work and to perform such work, all in accordance with the Contract Documents in the BEST POSSIBLE MANNER including addenda Nos. All, ______ issued thereto, for the following sum:

BASE BID

Two Hundred Eighty Nine Thousand Nine Hundred and Eight Dollars
(289,908.00)

2. Complete data on the boiler and auxiliary equipment has been submitted by the Murray Iron Works Company and is applicable to our quotation.

3. In submitting this bid it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn for 45 calendar days after the opening thereof.

The undersigned further agrees:

1. To execute a contract within seven days after written notice in the form as required by these specifications for the above stated compensation.

2. To receive payment for his services as set forth in the Contract documents.

3. To commence work under this contract on a date to be specified in a written order of the Owners authorized representative and thereafter coordinate his work so that the work of this Contractor will be completed within the completion time stated in the contract.
4. To execute and pay premium on and deliver to the State Board of Education within seven days after signing the contract, a satisfactory bond in the form issued. The bond shall be in the amount of the contract price, extending from the time of the signature to a date twelve months later than that on which final payment under the contract falls due.

5. To furnish all insurance certificates within seven days of the signing of the contract and to refrain from starting work until these certificates are approved."

2. Contract awarded to Carstens Brothers, on basis of their Proposal "B" for $259,372.00.)

Steam Generator No. 5 - Modifications. Mr. Ambrose presented the following proposal from Carstens Brothers for modifications to equipment covered by Proposal "B" which (1) do not affect the "capacity, efficiency or reliability of the unit" and (2) will improve the over-all "capacity, efficiency and reliability of the unit":

I. Modifications which do not affect the "capacity, efficiency or reliability of the unit":

A. Control

1. Elimination of dew-point control is contemplated. Due to the requirement that boiler efficiency be lower than originally, the control devices originally proposed become unnecessary.

2. Change of pressure gauges from rectangular to round type is contemplated. This change will assist in reducing the panel size, fitting it better into plant space.

B. Induced Draft Fan

Modification of this fan is contemplated, changing the design speed from 900 RPM to 1035 RPM retaining the full basic capacity. This change will provide the following advantages:

1. Require less roof space,
2. Reduce the load carried by the roof structure,
3. Allow the turbine to be direct driven thereby reduce gearing losses and electric load.

C. Induced Draft Fan Turbine Exhaust Connection.

It is contemplated to exhaust this turbine to atmosphere. This turbine operates only on electric failure. This connection will allow it to be entirely independent of other piping, and because of lessened friction losses, will reduce the steam and electric consumption.
February 8-9, 1951 - State University

D. Fly Ash Handling.

It is contemplated to change the fly ash handling system from a manually operated wet system to an automatic dry system. This modification will reduce the maintenance and labor required to operate the system, together with elimination of large piping in congested areas.

II. Modifications which will improve the over-all "capacity, efficiency, and reliability of the unit".

A. Boiler

It is contemplated to increase the water-wall surface. The original proposal included 9500 square feet of total heating surface. It is now proposed to increase this to 10300 square feet by increasing the water wall surface. This increase will further enhance the maximum boiler capacity before slagging occurs.

B. Furnace

It is contemplated to furnish a steel cased furnace. The original presentation was on a masonry furnace. In an effort to reduce maintenance costs the more expensive steel cased furnace is contemplated.

C. Stoker

It is contemplated to increase the stoker grate area. Final check of construction dimensions indicates that this increase is possible, thereby allowing a more conservative stoker operation than specified.

D. Control

Addition of hand control from panel, to turbine valves is contemplated. This feature will eliminate unnecessary trips to roof or basement by operating personnel.

E. Induced Draft Fan

It is contemplated to increase the induced draft fan capacity by 10%. This increase will either serve to increase maximum steaming capacity or to defer fan maintenance.

All modifications listed above were accepted and approved excepting item "I. - C.11 covering "Induced Draft Fan Turbine Exhaust Connection" and Mr. Ambrose was requested to so notify the contractor.
Disposal of Barracks - Quadrangle-Court (Removal of 11 Metal Buildings in Quadrangle-Court - Bids. Mr. Ambrose presented the following bids received January 23, 1951, for removing 11 metal buildings in Quadrangle-Court:

<table>
<thead>
<tr>
<th>Bid for</th>
<th>Bid for</th>
<th>Bid for</th>
<th>Bid for</th>
<th>Bid for</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Bldgs.</td>
<td>3 Bldgs.</td>
<td>3 Bldgs.</td>
<td>3 Bldgs.</td>
<td>11 Bldgs.</td>
</tr>
<tr>
<td>Robert C. Grimm</td>
<td>Leslie Crow</td>
<td>W. H. Cress</td>
<td>Claude Havel</td>
<td>William Martin</td>
</tr>
<tr>
<td>Iowa City, Iowa</td>
<td>Oxford, Iowa</td>
<td>Iowa City, Iowa</td>
<td>Ainsworth, Iowa</td>
<td>Wellman, Iowa</td>
</tr>
<tr>
<td>$300.00</td>
<td>$269.00 or $403.50</td>
<td>120.00</td>
<td>713.00 or 926.00</td>
<td>75.00</td>
</tr>
<tr>
<td>Iowa City, Iowa</td>
<td>Iowa City, Iowa</td>
<td>Ainsworth, Iowa</td>
<td>Wellman, Iowa</td>
<td>Iowa City, Iowa</td>
</tr>
<tr>
<td>165.00</td>
<td>120.00</td>
<td>165.00</td>
<td>$175.00</td>
<td>$180.00</td>
</tr>
<tr>
<td>Carl Lehman</td>
<td>Truman Johnson</td>
<td>Melvin Peterson</td>
<td>E. T. Larew</td>
<td>Ed Morley and S. C. Havard</td>
</tr>
<tr>
<td>Washington, Iowa</td>
<td>Oxford, Iowa</td>
<td>Leland, Iowa</td>
<td>Iowa City, Iowa</td>
<td>Iowa City, Iowa</td>
</tr>
<tr>
<td>400.00</td>
<td>285.00</td>
<td>811.00</td>
<td>325.00</td>
<td></td>
</tr>
<tr>
<td>T. W. Reed</td>
<td>Carl Lehman</td>
<td>Melvin Peterson</td>
<td>E. T. Larew</td>
<td>Ed Morley and S. C. Havard</td>
</tr>
<tr>
<td>Iowa City, Iowa</td>
<td>Iowa City, Iowa</td>
<td>Leland, Iowa</td>
<td>Iowa City, Iowa</td>
<td>Iowa City, Iowa</td>
</tr>
<tr>
<td>466.00 or 466.00</td>
<td>811.00</td>
<td>776.00</td>
<td>811.00</td>
<td></td>
</tr>
</tbody>
</table>

Disposal of Barracks - Quadrangle-Court (Removal of 11 Metal Buildings in Quadrangle-Court) - Contracts. Contracts for removal of the 11 metal buildings were awarded to the highest bidders as follows:

- Wm. Martin, Wellman, Iowa
  - 3 buildings at $926.00
- Melvin Peterson, Leland, Iowa
  - 2 buildings at $811.00
  - 3 " " $911.00
  - 3 " " $811.00
  - $2,533.00

On motion, the report of the Building and Business Committee was approved and the actions ratified.
February 8-9, 1951 - State University

HOSPITAL-SCHOOL FOR SEVERELY HANDICAPPED CHILDREN - ADDITIONAL BUILDING NEEDS.

Business Manager Ambrose submitted the following report regarding the cost if the Hospital-School for Severely Handicapped Children is to be completed, and the additional funds that will be needed:

1. To complete present contract and make building ready for occupancy:
   a. Services to building: steam, electricity, water and sewer $160,000.00
   b. Equipment 50,000.00

   Sub-total for "Priority 1" $210,000.00

2. To reinstate alternate bids which were rejected at the time contracts for the building were awarded:
   a. Reinstate Vinatred floor covering 12,606.00
   b. Reinstate painting 6,002.00
   c. Reinstate "B" wing construction:
      General contract $103,534.00
      Plumbing contract 12,940.00
      Electrical contract 3,300.00
      Temperature control 283.00
      Sub-total for "Priority 2" 120,057.00
   d. Reinstate finishing 1st floor "A" wing 18,976.00
   e. Miscellaneous for possible 10% price increase 14,382.00
   f. Architect's fee and supervision 7,685.00
   g. Additional equipment 20,000.00

   Sub-total for "Priority 3" $200,208.00

3. Additional required to complete the project:
   a. Wing "C" 136,718.00
   b. Treatment wing 391,119.00
   c. Wing "D" 136,718.00
   d. Additional equipment 50,000.00

   Sub-total for "Priority 3" $711,555.00

TOTAL NEEDED TO COMPLETE THE PROJECT $1,124,763.00

It was moved that authority be granted to confer with the State Department of Health regarding the possibility of securing federal funds on a matching basis to complete the Hospital-School; and that approval be given to the sponsoring by the Iowa Society for Crippled Children of a bill for an additional appropriation for the Hospital-School for Severely Handicapped Children. The motion was seconded and passed.

PURCHASE OF PROPERTY. The Building and Business Committee submitted the following resolution:

WHEREAS, the following described property is needed by the State of Iowa for the use and benefit of the State University of Iowa, as a site for the new Journalism Building:
February 8-9, 1951 - State University

The West twenty-five (25) feet of Lot Six (6), Block Ninety-one (91), Iowa City, Johnson County, Iowa, according to the recorded plat thereof.

Location: Known as 24 West College Street.

Owner: Maurice E. and Kathryn M. Taylor.

Purchase price: $7,500.00 cash on delivery of deed and abstract.

WHEREAS, the property can be purchased from the owner at the price stated, payment to be made from funds appropriated by the 51st General Assembly for capital improvements, purchase of land; now, therefore,

BE IT RESOLVED that the State University of Iowa, with the approval of the Executive Council of Iowa, be authorized to purchase the property described in this resolution from the owners, Maurice E. and Kathryn M. Taylor, at a price of $7,500.00 to be paid from the appropriation for capital improvements, 51st G. A., providing a good and merchantable title can be secured.

It was moved that the foregoing resolution be adopted. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider, and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the resolution adopted.

PHYSICAL EDUCATION BUILDING FOR WOMEN – COMPLETION OF SERVICES, PHASE B. The Building and Business Committee reported that it had approved the final plans and specifications for completion of Services, Phase B, for the Physical Education Building for Women, the cost of which will be paid from Capital Improvement Funds, and had authorized the secretary of the State Board of Education to publish the necessary notice of public hearing and the advertisement for bids, subject to approval by the Committee on Retrenchment and Reform. On motion, the report was approved and the action of the Building and Business Committee was ratified.
February 8-9, 1951 - State University

NELLIE M. GRACE ESTATE - QUIT CLAIM DEED. According to the last will and testament of Nellie M. Grace, deceased, the residue of her estate was given to the Iowa State Hospital, Iowa City, Iowa; and included in the assets of the estate was a property located at 1049 - 7th Street, Des Moines, Iowa, which was sold by Court Order to pay debts of the estate.

At the meeting held on January 15-16, 1947, the State Board of Education accepted $1,940.63, the residue of the estate of Nellie M. Grace, to be used by the University Hospitals as may be determined to be best for the relief of suffering, purchase of equipment, or any other purpose desired by the Hospital.

Secretary Dancer reported that the executor of the estate of Nellie M. Grace had requested the State Board of Education to execute a quit claim deed to the property that was sold by Court Order, in order to clear the title.

It was moved that, subject to approval by the Attorney General of Iowa, the President and the Secretary of the State Board of Education be authorized to execute a quit claim deed to the property located at 1049 - 7th Street, Des Moines, Iowa, described as follows:

The South 56½ feet of Lot 8 in Block "3" of Walnut Hill Addition to Fort Des Moines, now in and forming a part of the City of Des Moines, Polk County, Iowa.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the motion passed.

GIFT. President Hancher reported that James W. Bollinger, former Judge of the District Court, Davenport, Iowa, had given his Lincoln Library to the State University of Iowa.

On motion, the gift was accepted.
February 8-9, 1951 - State University

GOLF COURSE CONSTRUCTION - ARCHITECT. The Building and Business Committee reported that it had approved the employment of Robert Bruce Harris, Chicago, Illinois, by the Board in Control of Athletics as architect for the construction of the golf course.

On motion, the Board in Control of Athletics at the State University of Iowa was authorized, by and with the consent of the State Board of Education, to enter into a contract with Robert Bruce Harris, Chicago, Illinois, for architectural services in connection with the planning and construction of the new golf course, with the understanding that his fee will be paid from funds of the Board in Control of Athletics.

FARM LEASES. Upon the recommendation of the Building and Business Committee, Mr. Louden moved that Business Manager Ambrose be authorized to execute farm leases as follows:

<table>
<thead>
<tr>
<th>Farm</th>
<th>Lessee</th>
<th>Period</th>
<th>Cash Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lewis farm</td>
<td>Ancher and Martha H. Christensen</td>
<td>3/1 to 8/1/51</td>
<td>$350.00</td>
</tr>
<tr>
<td>Menzner farm</td>
<td>Herman P. and Louise Christensen</td>
<td>3/1 to 8/1/51</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Yoder farm</td>
<td>Harold W. and June J. McGinnis</td>
<td>3/1 to 8/1/51</td>
<td>400.00</td>
</tr>
<tr>
<td>Beranek farm</td>
<td>Harold W. and June J. McGinnis</td>
<td>3/1 to 8/1/51</td>
<td>160.00</td>
</tr>
</tbody>
</table>

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the motion passed.

CANCELLATION OF LEASE. Business Manager Ambrose reported that Colonel W. W. Jenna, U. S. Army, had been transferred from the State University, and would not occupy the residence at 124 North Madison Street after February 15, 1951.

It was moved that the lease with Colonel W. W. Jenna for the property located at 124 North Madison Street be canceled, effective February 15, 1951.
February 8-9, 1951 - State University

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider, and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the motion passed.

RADIOLOGY DEVELOPMENT - GENERAL HOSPITAL (HOSPITAL ALTERATIONS - RADIOLOGY) - PLANS AND SPECIFICATIONS. The Building and Business Committee reported that it had approved the plans and specifications for Radiology Development in the General Hospital, prepared by the Division of Planning and Construction, Physical Plant Department, and authorized the secretary of the State Board of Education to publish the necessary notice of public hearing and the advertisement for bids. The cost of the project, estimated at $65,000.00, is to be paid from funds appropriated for Capital Improvements. (The Committee on Retrenchment and Reform approved the project on November 20, 1950.)

On motion, the report of the Building and Business Committee was approved and the action ratified.
February 8-9, 1951

STATE SANATORIUM

The following business pertaining to the State Sanatorium was transacted on February 8, 1951:

ADDITION TO HOSPITAL, BUILDING 52 - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Morgan-Gelatt and Associates, Architects, were authorized to issue a change order to J. W. Darragh, plumbing and heating contractor, for the Addition to Hospital, Building 52, covering 20 Webster Walvector radiators at an addition of $846.00 to the contract price.

REPORT OF STATE FIRE MARSHAL. Secretary Dancer reported that the cost of making the repairs and alterations in the hospital buildings, as recommended in the report of the State Fire Marshal, had been estimated at from $160,000 to $170,000.
February 8-9, 1951

IOWA STATE COLLEGE

The following business pertaining to the Iowa State College was transacted on February 8, 1951:

RESIGNATIONS. Upon the recommendation of President Friley and the Faculty Committee, the following resignations were accepted:

George F. Stewart, associate director of the Agricultural Experiment Station, effective February 28, 1951. He will become chairman of the Department of Poultry Husbandry, professor of Food Technology, and professor of Biochemistry at the University of California, Davis, California.

Harold H. Beatty, associate professor of Agricultural Engineering, effective February 15, 1951, to assume the duties as Rural Service Manager, Edison Electric Institute, New York.

LEAVES OF ABSENCE. Upon the recommendation of President Friley, and with the approval of the Faculty Committee, the following leaves of absence without salary were granted:

Robert E. Gaskell, associate professor of Mathematics, for the period from March 31, 1951, through June 30, 1951, in order to accept a position with the Boeing Aircraft Corporation, Seattle, Washington, during the emergency.

B. S. Pickett, professor of Horticulture, for the period from February 20, 1951, through June 15, 1951, to accept a temporary appointment in the United States Department of Agriculture as Consultant on Home Garden Program.

APPOINTMENTS. Upon the recommendation of President Friley, and with the approval of the Faculty Committee, the following appointments were made:

George M. Browning, associate director of the Agricultural Experiment Station and professor of Agronomy, effective March 1, 1951, at a salary of $9,500, plus annuity, 12 months' basis, replacing George F. Stewart, resigned.

Major Charles P. Troyer, USAF, associated professor of Air Science and Tactics, at a salary of $270.00, nine months' basis, effective as of December 26, 1950.
SALARY INCREASES - TRANSFERS. Upon the recommendation of President Friley and with the approval of the Faculty Committee, the following salary increases and transfers were made:

Edward F. Stout, county extension director, Clinton County, Agricultural Extension Service, salary increased from $5,300 a year, twelve months' basis, to $6,100 ($2,400 Extension; $3,700 County) a year, twelve months' basis (Civil Service annuity), effective as of January 1, 1951.

Carlyle J. Gauger, county extension director, Floyd County, Agricultural Extension Service, at a salary of $5,100.00 a year, twelve months' basis, to county extension director, Story County, at a salary of $5,500.00 ($2,400 Extension; $3,100 County), twelve months' basis (Civil Service Annuity), effective March 1, 1951.

DEATHS. President Friley reported the following deaths:

William H. Stevenson, vice director emeritus of the Agricultural Experiment Station, January 7, 1951.

Louis B. Spinney, professor of Physics, January 25, 1951.

CHANGE ORDERS. The Building and Business Committee reported that it had authorized change orders as follows:

Sanitary Interceptor Sewer

Change Order No. 1 to Arthur F. Mathis, covering the substitution of Class 150 pipe for Class 250 pipe for the creek crossing and the reduction in size of four man holes, for a net deduction of $115.77 from the contract price.

Agronomy Building

Change Order #4 to the Olson Construction Company, general contractor, covering the omission of partitions between rooms 50, 51 and 52, for a net deduction of $366.00 from the contract price.

Change Order #2 to Armature and Electric Machine Company, electrical contractor, covering the rearrangement of ceiling lights, the omission of outlets and partitions, and the relocation of switches and conduit, for a net addition of $151.21 to the contract price.

Change Order #6 to Natkin and Company, plumbing and heating contractors, covering changes in the ventilating ducts and the relocation of thermostats in rooms 50, 51 and 52, at a net addition of $163.00 to the contract price.
February 8-9, 1951 - Iowa State College

Addition to Friley Hall Cold Storage Rooms

Change Order #1 to the Taylor Refrigerator Company covering the substitution of two Larkin low temperature refrigerating units of equal capacity for plate coils specified, and the relocation of the five h.p. refrigerating unit for room b 30, for a net deduction of $250.00 from the contract price.

Ankeny Field Station Building 35 - Revision of Heating System

Change Order #2 to the Bishop Welding Shop to cover costs involved in rerouting steam and return lines and installing additional radiation to fit changes in partitions, for a net addition of $209.00 to the contract price.

On motion, the action of the Building and Business Committee was ratified.

EASEMENT - NORTHWESTERN BELL TELEPHONE COMPANY. Secretary Dancer reported that on January 22, 1951, the Executive Council of Iowa approved the request of the Board, bearing prior approval of the Attorney General, to grant a right-of-way easement to the Northwestern Bell Telephone Company. (See Board minutes of June 29-30, 1950.)

EASEMENT - NORTHWESTERN BELL TELEPHONE COMPANY. Business Manager Platt stated that the easement granted to the Northwestern Bell Telephone Company by the Board at the meeting held on June 29-30, 1950, and approved by the Executive Council on January 22, 1951, did not cover the entire line of the underground cable installation, and that the Northwestern Bell Telephone Company had requested a supplemental easement.

It was moved that an easement be granted to the Northwestern Bell Telephone Company for the construction of an underground cable line across a portion of the Dairy Farm property, described as follows: a 25 foot easement for underground cable to be buried 25 to 36 inches deep and located 5 to 15 feet west of the east line of the property hereinafter described as near as practicable as machine trenching or plowing-in operations will permit to the boundary fence.
February 8-9, 1951 - Iowa State College

adjacent to and paralleling the west line of the right-of-way of the Fort Dodge-Des Moines and Southern Railroad Company, the real estate referred to being specifically described as follows: The South 132 feet of the Southeast 1/4 of Section 9, Township 83 North, Range 24 West of the 5th P.M., County of Story and State of Iowa.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider, and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the motion passed.

PURCHASE OF PROPERTY - AMENDMENT TO RESOLUTION ADOPTED DECEMBER 15, 1950. It was moved that the resolution authorizing the purchase of a ten-acre tract adjoining the Brayton Memorial Forest from Mrs. Anna M. Besler be amended by inserting the figures "$250.00" in lieu of the figures "$150.00" where they appear in the resolution as the purchase price. The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider, and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the motion passed.

PURCHASE OF PROPERTY - APPROVAL OF EXECUTIVE COUNCIL. Secretary Dancer reported that on January 29, 1951, in accordance with Section 262.9 of the 1950 Code of Iowa, the Executive Council of Iowa had approved the action of the State Board of Education authorizing the purchase of a ten-acre tract located in Delaware County, Iowa, from Mrs. Anna M. Besler for the sum of $250.00. The tract adjoins the Brayton Memorial Forest and is described as follows: The S 1/8 of the East 1/2 of the SW 1/4 of Section 31, Township 88 North, Range 3 West.
PUBLIC HEARING - ADDITION TO SCIENCE BUILDING - VETERINARY DIAGNOSTIC LABORATORY - POWER PLANT PIPING, ALTERATIONS AND INSULATION. Business Manager Platt reported that at 1 o'clock in the afternoon of February 8, 1951, in accordance with the published notice, a public hearing was held in Room 104, Beardshear Hall, Iowa State College, Ames, Iowa, on the following projects:
1. An addition to the Science Building.
2. A Veterinary Diagnostic Laboratory.

Mr. Platt stated that present at the hearing were J. F. Hall, Treasurer, and Ben W. Schaefer, Superintendent of the Physical Plant Department, Iowa State College; and that no objectors appeared and no objections were filed.

ALTERATIONS AND ADDITIONS - DIVISION XVII, PIPING, ALTERATIONS, AND INSULATION FOR TURBO-GENERATOR NO. 2 - BIDS RECEIVED. Business Manager Platt reported that at 2 o'clock in the afternoon of February 8, 1951, in the presence of William E. Nichols, Design Engineer, and Ben W. Schaefer, Superintendent of the Physical Plant Department of the Iowa State College, and E. F. Behrens and Emil Jung, of the Brown Engineering Company, the following bids for the Power Plant Piping and Alterations and insulation for Turbo-Generator No. 2, Division XVII, were received and opened:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Address of Bidder</th>
<th>Bid Security</th>
<th>Total Bid Price</th>
<th>Delivery of Materials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bishop Welding Carlisle</td>
<td>Carlisle, Iowa</td>
<td>$1,800.00</td>
<td>$35,948.00</td>
<td>August, 1951</td>
</tr>
<tr>
<td>Shop</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fuel Economy St. Paul</td>
<td>St. Paul, Minn.</td>
<td>3,000.00</td>
<td>33,833.00</td>
<td>June 1, 1951</td>
</tr>
<tr>
<td>Engineering Co.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R. V. Leary Des Moines</td>
<td>Des Moines, Iowa</td>
<td>2,500.00</td>
<td>39,231.00</td>
<td>June 15, 1951</td>
</tr>
<tr>
<td>Co., Inc.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Winger Construction Co.</td>
<td>Ottumwa, Iowa</td>
<td>1,750.00</td>
<td>29,050.00</td>
<td>May, 1951</td>
</tr>
</tbody>
</table>
February 8-9, 1951 - Iowa State College

POWER PLANT ADDITIONS AND ALTERATIONS - DIVISION XVII, PIPING AND ALTERATIONS AND INSULATION FOR TURBO-GENERATOR NO. 2 - CONTRACT AWARDED. Upon the recommendation of the Building and Business Committee, the contract for the Piping and Alterations and Insulation for Turbo-Generator No. 2, Division XVII of the Power Plant Additions and Alterations, was awarded to the low bidder, the Winger Construction Company, Ottumwa, Iowa, on the basis of that firm's bid of $29,050.00; and the secretary of the Board was authorized to sign a contract with the successful bidder when a satisfactory surety bond has been filed. Payment will be made from funds for Repairs, Replacements and Alterations.

ADDITION TO SCIENCE BUILDING - VETERINARY DIAGNOSTIC LABORATORY - BIDS - DATE. The Building and Business Committee reported that, in order to give contractors more time for figuring, the date for receiving bids on the Addition to the Science Building and the Veterinary Diagnostic Laboratory had been postponed from February 8, 1951, to February 15, 1951.

BOTANY GREENHOUSE - ACCEPTANCE. The Building and Business Committee reported the work done by the Ickes-Braun Greenhouse Manufacturing Company in the construction of the Botany Greenhouse had been finally inspected by Ben W. Schaefer, Superintendent of the Physical Plant Department, and he had reported that the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the Botany Greenhouse was accepted from the Ickes-Braun Greenhouse Manufacturing Company as of this date, February 8, 1951, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.
February 8-9, 1951 - Iowa State College

SWINE BREEDING FARM - TILING. The Building and Business Committee reported that it had approved the specifications and authorized the publication of a notice of public hearing and an advertisement for bids for the installation of drain tile on the Swine Breeding Farm, at an estimated cost of $6,000.00 to be paid from the Agricultural Experiment Station Swine Farm Revolving Fund.

On motion, the report of the Building and Business Committee was approved and the action ratified.

AGRONOMY BUILDING - LABORATORY EQUIPMENT. The Building and Business Committee reported that it had approved plans and specifications prepared by the Physical Plant Department for Laboratory Equipment for the Agronomy Building, estimated to cost $100,000.00, to be paid from funds appropriated for Capital Improvements, and had authorized the publication of a notice of public hearing and an advertisement for bids, subject to approval by the Committee on Retrenchment and Reform.

On motion, the report of the Building and Business Committee was approved and the action ratified.

INTERNATIONAL HOUSE - FIRE - INSURANCE - REPORT. The Building and Business Committee reported that on January 7, 1951, a fire had damaged the International House, which, because it was operated as a dormitory, was covered by dormitory co-insurance; and that Business Manager Platt had stated that the adjusters for the insurance companies had agreed to the following allowance in settlement of the claim:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repairs</td>
<td>$11,000.00</td>
</tr>
<tr>
<td>Protection and hauling furniture to storage</td>
<td>25.00</td>
</tr>
<tr>
<td>Cleaning rugs</td>
<td>43.50</td>
</tr>
<tr>
<td>Refinishing furniture</td>
<td>125.00</td>
</tr>
<tr>
<td>Refinishing floors, first floor</td>
<td>160.00</td>
</tr>
<tr>
<td>Basement plumbing</td>
<td>43.50</td>
</tr>
<tr>
<td><strong>Total, to be paid by Insurance Companies</strong></td>
<td><strong>$11,597.00</strong></td>
</tr>
</tbody>
</table>
INTERNATIONAL HOUSE - REPAIRS. The Building and Business Committee reported that on January 27, 1951, James Thompson and Sons submitted to the adjusters for the insurance companies a detailed estimate of the cost of repairing International House, as follows:

<table>
<thead>
<tr>
<th>Work</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>General construction work</td>
<td>$9,366.00</td>
</tr>
<tr>
<td>Painting</td>
<td>850.00</td>
</tr>
<tr>
<td>Electrical work</td>
<td>750.00</td>
</tr>
<tr>
<td>Plumbing joints and flashing</td>
<td>34.00</td>
</tr>
</tbody>
</table>

and that Business Manager Platt had been requested to secure quotations from other contractors for the general construction work, and was authorized to have the work done by the contractor submitting the lowest quotation, with the understanding that the painting, electrical work and plumbing work would be done by the Physical Plant Department, and to report back to the Building and Business Committee.

On motion, the report was approved and the action ratified.

REPORT OF STATE FIRE MARSHAL. Secretary Dancer reported that the cost of making the repairs and alterations in the hospital at the Iowa State College, as recommended in the report of the State Fire Marshal, had been estimated at $5,700.00.

EASEMENT - IOWA ELECTRIC LIGHT AND POWER COMPANY. It was moved that in accordance with the recommendation of the Building and Business Committee, the following easement be granted to the Iowa Electric Light and Power Company, subject to approval by the Executive Council of Iowa, and that the secretary of the State Board of Education be authorized to sign it:

The State Board of Education, for and in consideration of the sum of One Dollar ($1.00), receipt whereof is hereby acknowledged, does hereby grant to the Iowa Electric Light and Power Company the right to enter upon and across the property of the State of Iowa, known as Iowa State College, and the right to construct, reconstruct, maintain, operate, patrol and remove a pipe line, or lines, for the transportation of gas and other substances, and other necessary fixtures, equipment and appurtenances used or useful for such purpose, upon, over, under, along and across the following described premises located in the County of Story, and State of Iowa:

SW¼, SW¼, Sec. 34, Twp. 84 N, R 24 W and the SW¼, Sec. 3, Twp. 83 N, R 24 W, Story County, Iowa, more fully described as follows:
February 8-9, 1951 - Iowa State College

Commencing at a point 10 feet east of the NW corner of the SW¼, SW¼, Sec. 34, thence south 0°-00', a distance of 70 feet, thence south 71°-20', east 369.5 feet, thence south 24°-59', east 155 feet, thence south 13°-58', east 208 feet, thence south 8°-28', west 655 feet, thence south 20°-44', west 143 feet to approx. south line of Sec. 34, thence continuing south 20°-44', west 1439.3 feet, thence south 24°-18', west 190.8 feet, thence south 11°-09', west 526 feet, thence south 0°-26', west 378.5 feet, said point located 30 feet east of the S. E. corner of the college heating plant building, thence south 27°-54', east 170.8 feet, thence south 0°-15', west 646.5 feet, thence south 0°-01', east 894.5 feet, said point located 185 feet east and 49.1 feet north of the intersection of the center line of Lincolnway and Beech Avenue at S.E. corner of Sec. 3, Ames, Iowa, as shown on the plat attached hereto and made a part hereof.

The foregoing right is granted upon the following express conditions:

1. That the right is granted only so long as the said Iowa Electric Light and Power Company operates and maintains said pipe line or lines after their installation.

2. That the Iowa Electric Light and Power Company will assume liability for all damage to the property of the State of Iowa, known as Iowa State College, caused by failure of the Iowa Electric Light and Power Company to use due care in its exercise of the granted right.

3. That this easement is not assignable.

The motion was seconded, and on roll call the vote was as follows:

Aye: Mr. Hamilton, Mrs. Kyseth, Mr. Louden, Mr. Plock, Mr. Rider and Mr. Shull.

Nay: None.

Absent: Mrs. Houghton and Mr. Rupe.

The chairman declared the motion passed.
The following business pertaining to the Iowa State Teachers College was transacted on February 8, 1951:

CAMPUS LABORATORY SCHOOL - DELAY IN CONSTRUCTION - CLAIMS OF CONTRACTORS. The Building and Business Committee reported that it had requested the secretary to arrange a date for a conference with the contractors for the construction of the Campus Laboratory School who are claiming losses due to the delay in construction.

COAL - BIDS. On January 11, 1951, the State Board of Education canceled the contract with the University Avenue Coal Company for furnishing coal to the Iowa State Teachers College, and authorized advertisement for bids for coal for the balance of the year.

Secretary Dancer reported that bids for furnishing coal to the Iowa State Teachers College for the balance of the year 1950-1951 would be received and opened on February 13, 1951.

WAGE ADJUSTMENTS - HEATING AND POWER PLANT. President Maucker reported that on January 9, 1951, the Finance Committee had approved wage adjustments for employees in the heating and power plant, effective as of January 1, 1951, to compensate for the additional hours of service required of those employees. (See Finance Committee minutes of January 1, 1951.)

On motion, the report was approved and the action ratified.

VETERANS ADMINISTRATION - CLAIM - TERMINATION OF PAYMENTS. President Maucker reported that as a result of an audit by the General Accounting Office, the Veterans Administration had terminated payments due the Iowa State Teachers College.
February 8-9, 1951 - Iowa State Teachers College

College, pending settlement of a claim for $130,000.00 alleged overpayment by
the Veterans Administration.

It was moved that the Attorney General of Iowa be requested to authorize
the employment of special counsel to defend the interests of the Iowa State
Teachers College. (The Attorney General, on November 22, 1948, authorized the
Iowa State Teachers College to retain the services of Whitfield, Musgrave,
Selvy and Fillmore, Des Moines attorneys, to assist the College in matters re-
lating to alleged overpayments by the Veterans Administration.)

The motion was seconded and passed.

**DORMITORY FOR WOMEN - KITCHEN AND REFRIGERATION EQUIPMENT - ARCHITECT’S FEE.**

The Building and Business Committee recommended that Nemmers, Clark and Spooner,
Architects, Des Moines, Iowa, be paid a fee of 5% of the cost of Kitchen and
Service Equipment for the Dormitory for Women for the preparation of plans and
specifications, in accordance with the contract for architectural services for
the Dormitory for Women and as authorized by the Building and Business Com-
mitee at the meeting held December 6, 1950. (See Board minutes of December
14-15, 1950.)

On motion, the recommendation was approved and the payment of archi-
tectural fees authorized.

**DORMITORY FOR WOMEN - CHANGE ORDERS.** The Building and Business Committee re-
ported that it had authorized the following change orders to the contract with
the Wildes Construction Company, Waterloo, Iowa, for the general construction
of the Dormitory for Women:

- Change Order #1, for added depth of walls, 3,500 cu. yds. at 75¢ a cu.
  yard, add $262.50 to the contract price.

- Change Order #8, for additional hardware for kitchenette cabinets, add
  $29.00 to the contract price.
February 8-9, 1951 - Iowa State Teachers College

Change Order #9, for changing location of control box for loud speakers, add $20.00 to the contract price.

Change Order #10, for omitting 10 single and 2 pair screen doors, and adding glass and screen inserts to 1 pair of doors, net deduction of $41.00 from contract price.

On motion, the report of the Building and Business Committee was approved and the action ratified.

POWER PLANT EXPANSION - RESIDENT ENGINEER. Upon the recommendation of the Building and Business Committee, the item entitled "Power Plant Expansion - Appointment of Resident Engineer" that appears in the minutes of the Building and Business Committee meeting held on May 4, 1950, was amended by adding the words "and expenses", so as to make the minute read: (See Board minutes 5/10-11, 1950.)

"Upon the recommendation of President Price, the Committee appointed Mr. Jack Fanscher as resident engineer for the power plant expansion project, the appointment to be effective from May 1, 1950, until the project is completed, at a salary of $320.00 a month and expenses."

HEATING AND POWER PLANT - SALE OF COMPRESSOR. The Building and Business Committee reported that it had authorized the sale of a compressor no longer needed in the heating plant for $300.00 to the Clay Equipment Corporation, the bid of that firm being the only one received.

On motion, the report of the Building and Business Committee was approved and the action ratified.

POWER PLANT EXPANSION - DIVISION XIV, SECTION III, POWER PANEL - ACCEPTANCE.
The Building and Business Committee reported that the Brown Engineering Company had inspected the 250 Volt Power Panel, Division XIV, Section III, installed in the Power Plant by the Commonwealth Electric Company, St. Paul, Minnesota, and found that the work had been completed in accordance with the plans and specifications and contract documents.
Upon the recommendation of the Building and Business Committee, the 250 Volt Power Panel, Division XIV, Section III, was accepted on this date, February 8, 1951, from the Commonwealth Electric Company and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

GIFT. President Maucker reported that a gift of $500.00 to the Concert Lecture Committee had been received from George Wyth. On motion, the gift was accepted.

AIR FORCE R.O.T.C. UNIT - APPLICATION. President Maucker stated that there will be 62 new Air Force R.O.T.C. Units, and he recommended that the Iowa State Teachers College be authorized to file an application for the establishment of one of them at that institution. On motion, the recommendation was adopted and the authority granted.

CITY OF CEDAR FALLS - EXTENSION OF CITY LIMITS. Secretary Dancer reported that on February 5, 1951, the Executive Council of Iowa approved the action by the State Board of Education on December 14, 1950, granting the request of the City of Cedar Falls to annex state owned property in order to extend the limits of the City of Cedar Falls.

CAMPUS LABORATORY SCHOOL - REVISED PLANS FOR FOUNDATIONS, ETC. The Building and Business Committee reported that it had approved the revised general construction plans and specifications for the Campus Laboratory School, which increase the size of the footings and provide for water-proofing the foundation walls and basement floors and additional grading occasioned by raising the building, in order to meet the soil conditions disclosed by tests; and had authorized the architects, Tinsley, Higgins & Lighter, to secure a quotation from the general contractor for this additional work, which the architects estimated would cost from $50,000 to $55,000.

On motion, the report of the Building and Business Committee was approved and the action ratified.
February 8-9, 1951

IOWA SCHOOL FOR THE BLIND

The following business pertaining to the Iowa School for the Blind was transacted on February 8, 1951:

ANNUAL CONVENTION - IOWA ASSOCIATION FOR THE BLIND. On motion, the request of the Iowa Association for the Blind for permission to hold its convention on the campus of the Iowa School for the Blind during the month of June, 1951, with the understanding that the School will be reimbursed at the rate of $1.50 a day per person for room and board, was granted.

DORMITORY FOR BOYS - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, Norman Hatton, Architect, was instructed to issue a change order to the contract with the Gethmann Construction Company, Inc., for the general construction of the Dormitory for Boys, covering the omission of a bronze tablet in the main vestibule and secure a credit on the contract price.

DORMITORY FOR BOYS - FURNITURE AND EQUIPMENT - BEDROOM FURNITURE - QUOTATIONS - CONTRACTS. The Building and Business Committee reported that on January 15, 1951, Mr. Gernetzky and Superintendent Overbeay opened informal quotations received for bedroom furniture and, with the approval of the Building and Business Committee, awarded contracts to the firms submitting the low quotations, as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Bidder</th>
<th>Contract Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>88 single beds and springs</td>
<td>Younker Brothers, Des Moines</td>
<td>$2,719.20</td>
</tr>
<tr>
<td>138 chairs</td>
<td>Davidsons, Des Moines</td>
<td>1,611.84</td>
</tr>
<tr>
<td>64 mattresses</td>
<td>Davidsons, Des Moines</td>
<td>1,911.68</td>
</tr>
</tbody>
</table>

payment to be made from funds appropriated for Capital Improvements, subject to approval by the Committee on Retrenchment and Reform.

Upon the recommendation of the Building and Business Committee, the action of Mr. Gernetzky and Superintendent Overbeay was approved and ratified.
DORMITORY FOR BOYS - FURNITURE AND EQUIPMENT - LOUNGE AND APARTMENT FURNISHINGS. Upon the recommendation of the Building and Business Committee, the Board ratified the action of the Finance Committee on January 29, 1951, authorizing Superintendent Overbeay to prepare specifications and request informal quotations on lounge and apartment furnishings for the Boys' Dormitory estimated to cost $7,000.00, payment to be made from funds appropriated for Capital Improvements, subject to approval by the Committee on Retrenchment and Reform.

DORMITORY FOR BOYS - FURNITURE AND EQUIPMENT - STUDY ROOM FURNITURE. Upon the recommendation of the Building and Business Committee, the Board ratified the action of the Finance Committee on January 29, 1951, authorizing the purchase of 21 study tables and 84 chairs from the Metropolitan Supply Company, Cedar Rapids, Iowa, at a price of $1,652.70 f.o.b. factory, payment to be made from funds appropriated for Capital Improvements, subject to approval by the Committee on Retrenchment and Reform.

DORMITORY FOR BOYS - FURNITURE AND EQUIPMENT - HOBBY ROOM EQUIPMENT AND TOOLS. Upon the recommendation of the Building and Business Committee, the Board ratified the action of the Finance Committee on January 29, 1951, authorizing the purchase of woodworking and electrical tools for the "Hobby Room" at an estimated cost of not to exceed $800.00, payment to be made from funds appropriated for Capital Improvements.

DORMITORY FOR BOYS - INTERIOR PAINTING. The Building and Business Committee reported that it had authorized Superintendent Overbeay to secure quotations for painting the interior of the Dormitory for Boys, the cost of which is estimated at $6,000.00, and submit them to the Building and Business Committee. On motion, the action of the Building and Business Committee was ratified.

Adjourned.

David A. Dancer, Secretary