

Contact: Andrea Anania

**PROPOSED UNIVERSITY PARKING FOR FY 2016**

**Actions Requested:**

1. Consider:
  - ▶ Parking rate changes at the University of Iowa, Iowa State University, Memorial Union Parking Ramp (ISU), and the University of Northern Iowa; and
  - ▶ Parking manual regulation changes at Iowa State University and the University of Northern Iowa.
2. Authorize the Executive Director to file the Notice of Intent to amend the Iowa Administrative Code for Iowa State University as follows:

681 - 4.26(262) Definitions

"Employee" means any person regularly employed by the university who is not a student.

681 - 4.31(262) Violations

OFFENSES

SANCTIONS FOR EACH OFFENSE

~~Failure to comply with signs regulating campus flow (4.27(262))~~ \$30

~~Driving on campus walks or lawns (4.27(6), 4.27(8))~~ \$30

~~Driving on closed streets (4.27(3))~~ \$30

~~Driving on bike paths (4.27(7))~~ \$30

~~Access to restricted areas by means other than established gate openings (4.29(5))~~ \$30

Bicycle improperly parked \$8.00 \$7.50

**Executive Summary:** Each university has a parking system that is self-supporting. User fees and fines support operation, maintenance, and capital improvements. The parking systems do not receive any state appropriated funds.

The Board is scheduled to take action on the proposals included in this memorandum at its April meeting. Details on all proposed rate changes, parking manual regulation changes, improvements, and financial information are provided on the following pages.

In addition, the Administrative Rules Committee must approve ISU's proposed changes to its offenses prior to implementation since they are specified in the Iowa Administrative Code. If authorized as requested above, the Board Office will prepare and file the notice to begin that process.

**Background:** Iowa Code Chapter 262 allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control. It also requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities.

Written notification of the amount of the proposed parking rate increases will be mailed to the student government president at each of the universities.

Each university has a:

- ▶ Manual that contains rules and regulations for parking on campus and includes information such as vehicle registration, parking permits, and fees and fines;
- ▶ System that provides many services including patrol, maintenance, repair, snow removal, resurfacing, construction, as well as meters, signage, salt/sand, equipment, and supplies; and
- ▶ Committee that oversees parking operations and proposes changes to parking and traffic regulations as well as fees and fines for their comprehensive parking program.

## **UNIVERSITY OF IOWA**

The University of Iowa's parking system has 15,543 parking spaces for employees, students, and visitors. Additional temporary parking is available at the Studio Arts facility. This site has been leased to provide parking for Arts Campus activities which were displaced by the 2008 flood.

### **PROPOSED RATE CHANGES / PARKING REGULATIONS**

The University proposes to increase parking rates for FY 2016 as shown on pages 5-6. No changes are proposed to SUI's Parking Regulations. ([http://www.uiowa.edu/~parking/parking\\_regulations.html](http://www.uiowa.edu/~parking/parking_regulations.html))

The FY 2016 parking rate increases proposed for the Board's consideration is the final year of a five-year plan, FY 2012 - FY 2016, which was first presented to the Board in 2011. The Board approved each of the four previous components of the plan. Additional revenue generated from the proposed rate increases over the five-year proposal is used to:

- ▶ Construct new or replacement parking capacity and support facilities;
- ▶ Replace or modify facilities affected by the Children's Hospital project;
- ▶ Replace aging parking revenue control equipment;
- ▶ Support debt service and parking operations;
- ▶ Purchase CAMBUS services to and from parking facilities; and
- ▶ Expand commuter programs that reduce parking demand by faculty, staff, and students.

### **DEMAND**

All funds required for debt service, operations, maintenance and capital improvements are derived from parking fees and fines. A portion of CAMBUS (the University's free bus system that links commuter parking facilities with multiple other campus locations) is also paid from fees and fines.

Nearly 29% of parking spaces are contained in parking structures verses surface parking lots, which is a significant factor in the overall cost structure of the system.

The University reports that there have been significant fluctuations in parking inventories due to:

- ▶ Demolition of Hospital Ramp 2;
- ▶ Expansion of the Arena Commuter lot;
- ▶ Construction of the Melrose Avenue employee lot near UIHC;
- ▶ Reconstruction of a significant portion of Lot 43 (Kinnick Lot); and
- ▶ Construction of 205 surface spaces adjacent to New Hancher and the Theatre Building.

Reconfiguring Hospital Ramp 4 to expand patient parking capacity during construction of the Children's Hospital and construction of the skyway link through Hospital Ramp 3 also led to a reduction of employee parking capacity.

Employee Demand – The University reports that employee demand for parking remains steady. However, major shifts have occurred in the type and location of parking available.

The 2008 flood and major construction projects have displaced more than 1,000 parking assignments in the last two years, which has pushed employees further away from the center of campus to more peripheral commuter parking lots. Many of these displacements are temporary and are expected to return to previous levels by FY 2016 or FY 2017 as construction projects are completed.

Employees also access campus using Van Pool, Bus Pass, other Ride Share Programs, and motorcycles. By reducing employee demand for on-campus parking, these alternatives help preserve scarce land resources and reduce the overall cost of parking.

Student Demand – The University reports that student demand for parking and transportation services is mixed with the combined number of student storage and commuter permits declining.

Student use of cars in hourly facilities continues to diminish in nearly all lots, except the Main Library lot where the number of transactions increased significantly for the first time in six years.

The drop in storage demand appears to be a direct response to the long-term trend of rising gasoline prices and car ownership costs, leading to fewer freshmen bringing cars to campus. The very recent reduction in gasoline prices may lead to a rebound, but it is too early to tell.

The number of commuter parking permits sold to students dropped primarily due to the closure of the Music and Art buildings on the Arts campus during and after the flood of 2008.

The reduction in the use of hourly cashiered and metered facilities is related to the rising numbers of private housing units for students being constructed near campus as well as the cost of operating a car.

The decline in the sale of student daytime permits for automobile parking has been partially offset by students using bus passes and by the rapid growth in the number of parking permits for motorcycles and mopeds. Many students now park their motorcycles in city of Iowa City facilities and no longer show up as a University permit. An annual inventory of bicycle use on campus shows numbers holding steady.

Overall Demand – The University reports that overall use of the seven cashiered parking facilities by all client types, as measured by total annual exits (FY 2014 transactions), is steady. Occupancy levels show high demand relative to current capacity near UIHC due largely to the absence of Hospital Ramp 2 (HR2). Total transactions are down on the west campus due largely to the loss of HR2 and because UIHC moved some clinics off its main campus to the Iowa River Landing facility.

In addition to the general growth in overall demand, the parking system faces the continued loss of capacity due to campus development. In the last ten years, approximately 4,500 spaces have been lost temporarily or permanently as they became the site of new academic or service facilities. The trend continues today.

To meet demand and address expected losses, the University has replaced a number of surface spaces around the UIHC and is constructing a new underground patient parking facility on the site of HR2.

**IMPROVEMENTS**

The University reports that:

- ▶ Ongoing maintenance is performed on surface lots and structures with a focus on maintaining structural integrity and functionality of eight parking ramps and over 100 surface lots, and on updating facilities and equipment;
- ▶ Construction activity for the new HR2 is on schedule; opening of the 650-space underground structure is projected in 2015;
- ▶ A new 286-space surface lot was opened south of Melrose Avenue in December 2012 to accommodate staff displaced by the demolition of HR2. When the new HR2 650-space underground structure opens in 2015, this lot will serve as an expansion of surface parking;
- ▶ The new West Campus Transportation Center (WCTC) opened in November of 2012. The WCTC and the skyway links employees with CAMBUS (SUI's mass-transit system) to commute from peripheral parking lots to their UIHC work sites.

The skyway allows several thousand employees and patients each day to safely cross Hawkins Drive, the main arterial road serving UIHC.

The placement of the WCTC (directly North of the Stadium) and the opening of a new connecting road (between the Kinnick Lot and Hawkins Drive) has allowed CAMBUS to reduce the number of buses transiting the intersection of Hawkins and Evashevski Drives by more than 300 per day. This intersection determines the rate of traffic flow along Hawkins Drive and the improvements to traffic flows are measurable;

- ▶ Since the fall of 2011, LED lighting has been installed to cover nearly 2,400 parking spaces, replacing older, less efficient High Pressure Sodium vapor lighting in the following:
  - ◆ Lot 75 – Arena Commuter Lot; Lot 18 (directly west and north of North Hall);
  - ◆ Lot 43 – the new north section (Kinnick); and
  - ◆ Lot 49 – the new Melrose Place Lot.

Additionally in 2014, the University re-lit 205 parking spaces in recently reconstructed lots near Hancher and the 773-space Newton Road Ramp, the first ramp with the upgraded lighting; and

- ▶ Parking and Transportation Services made additional improvements to CAMBUS, including numerous upgrades and additions to schedules, vehicles, and amenities in the last year such as adding additional evening service to link UIHC employees to commuter lots.

CAMBUS plays a critical role in reducing pressure near UIHC resulting in maximum use of its adjacent ramps for patients and visitors.

University of Iowa		Actual FY 2015	Proposed Increase	Percent Increase	Proposed FY 2016
Permit Type					
<b>ANNUAL RATE BASIS</b>					
<b>EFFECTIVE DATE</b>	<b>Faculty / Staff / Student</b>				
August 1	Physicians Permit <sup>1</sup>	2,520.00	120.00	4.8%	2,640.00
August 1	Prepaid Public Meter Permits <sup>1</sup>	1,248.00	72.00	5.8%	1,320.00
August 1	Ramp Reserved <sup>1</sup>	1,248.00	72.00	5.8%	1,320.00
August 1	Ramp Night <sup>1</sup>	696.00	48.00	6.9%	744.00
August 1	Surface Reserved A <sup>1</sup>	696.00	48.00	6.9%	744.00
August 1	Iowa City Bus Pass with parking <sup>1</sup>	336.00	0.00	0.0%	336.00
August 1	Coralville Bus Pass with parking <sup>1</sup>	336.00	0.00	0.0%	336.00
August 1	Surface Night <sup>1</sup>	348.00	24.00	6.9%	372.00
August 1	Surface Reserved B <sup>1</sup>	540.00	48.00	8.9%	588.00
August 1	Commuter <sup>1</sup>	300.00	24.00	8.0%	324.00
August 1	Night and Weekend (NW)	180.00	24.00	13.3%	204.00
August 1	Iowa City Bus Pass without parking <sup>1</sup>	180.00	0.00	0.0%	180.00
August 1	Coralville Bus Pass without parking <sup>1</sup>	180.00	0.00	0.0%	180.00
August 1	Motorcycle	144.00	24.00	16.7%	168.00
August 1	Vanpool <sup>5</sup>	Variable	Variable	--	Variable
<b>Student Only</b>					
<b>EFFECTIVE DATE</b>	<b>9-month permits</b>				
August 1	Prepaid Student Meter Permit "R" <sup>2</sup>	621.00	-63.00	-10.1%	558.00
August 1	Storage <sup>2</sup>	351.00	27.00	7.7%	378.00
August 1	Surface Night <sup>2</sup>	261.00	18.00	6.9%	279.00
August 1	Surface Reserved B <sup>2</sup>	405.00	36.00	8.9%	441.00
August 1	Commuter <sup>2</sup>	225.00	18.00	8.0%	243.00
August 1	Night and Weekend (NW)	135.00	18.00	13.3%	153.00
August 1	Motorcycle	108.00	18.00	16.7%	126.00
<b>Semester Passes</b>					
August 1	Iowa City Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Coralville Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Iowa City Bus Pass without parking	70.00	0.00	0.0%	70.00
August 1	Coralville Bus Pass without parking	70.00	0.00	0.0%	70.00
<b>HOURLY RATE BASIS</b>					
<b>Faculty / Staff / Student / Public</b>					
July 1	3-Day Patient Ramp Pass	27.00	0.00	0.0%	27.00
July 1	7-Day Patient Ramp Pass	58.00	0.00	0.0%	58.00
July 1	Public Meters	1.20	0.00	0.0%	1.20
<b>Standard / Cashiered<sup>3</sup></b>					
July 1	1st Hour	0.60	0.00	0.0%	0.60
July 1	Subsequent Hours Each	1.20	0.00	0.0%	1.20
July 1	Daily Maximum	18.00	2.00	11.1%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
<b>Graduated / Cashiered<sup>4</sup></b>					
July 1	1st Hour	0.60	0.00	0.0%	0.60
July 1	2nd and 3rd Hours Each	1.20	0.00	0.0%	1.20
July 1	Subsequent Hours Each	3.30	0.00	0.0%	3.30
July 1	Daily Maximum	18.00	2.00	11.1%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
<b>Student Only</b>					
July 1	Student Meters / Cashiered	0.75	0.00	0.0%	0.75
1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.					
2 On a monthly basis, rates equal one-ninth of the annual amount.					
3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.					
4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.					
5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.					

Continued on the following page.

		<b>University of Iowa (continued)</b>			
<b>Permit Type</b>		<b>Actual FY 2015</b>	<b>Proposed Increase</b>	<b>Percent Increase</b>	<b>Proposed FY 2016</b>
<b>EACH</b>					
<b>Faculty / Staff / Student</b>					
July 1	Exit Pass Booklet (20 passes)	100.00	5.00	5.0%	105.00
August 1	Access Key or Card Deposit, Replacement	20.00	0.00	0.0%	20.00
August 1	Placard Replacement	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00	0.00	0.0%	17.00
August 1	Coralville 20-ride bus pass with parking	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00	0.00	0.0%	14.00
August 1	Coralville 20-ride bus pass without parking	15.00	0.00	0.0%	15.00
<b>Department</b>					
August 1	Service Vehicle Placard	348.00	24.00	6.9%	372.00
August 1	Business Placard – 1 <sup>st</sup> Placard	0.00	0.00	0.0%	0.00
August 1	Business Placard – Additional cards	348.00	24.00	6.9%	372.00
August 1	Lost or Stolen Placards	20.00	0.00	0.0%	20.00
August 1	Pentacrest Placard	0.00	0.00	0.0%	0.00
<b>TEMPORARY PERMITS / PER DAY</b>					
August 1	Ramp Reserved	10.00	0.50	5.0%	10.50
August 1	Surface Reserved A	5.50	0.50	9.1%	6.00
August 1	Storage	4.00	0.00	0.0%	4.00
August 1	Surface Reserved B	4.50	0.00	0.0%	4.50
August 1	Commuter	2.50	0.00	0.0%	2.50
<b>OTHER</b>					
July 1	Field Services (per hour)	38.00	1.00	2.6%	39.00
July 1	Hooded Meters (per day)	22.00	0.00	0.0%	22.00
1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.					
2 On a monthly basis, rates equal one-ninth of the annual amount.					
3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.					
4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.					
5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.					

**FINANCIAL  
INFORMATION**

Outstanding bond indebtedness on the University of Iowa parking system as of July 1, 2014, totaled \$64,123,692. This amount includes:

- ▶ \$20,000,000 sold in FY 2014 and \$25,000,000 sold in FY 2013 to support the construction of Hospital Ramp 2;
- ▶ \$11,205,000 in remaining debt for the construction of the Melrose Avenue parking facility;
- ▶ \$3,445,000 for the Newton Road Ramp; and
- ▶ \$4,473,692 on the master lease agreement to pay for a new Parking Access and Revenue Control Equipment system.

Hospital Ramp 2 is scheduled to open in 2015 and the Children's Hospital is scheduled to open in 2016.

UNIVERSITY OF IOWA	Actual FY 2014	Estimated FY 2015	Estimated FY 2016
<b>Revenues</b>			
Fees	\$17,881,019	\$18,702,836	\$19,982,554
Fines	608,173	550,000	550,000
Other	<u>(10,138)</u>	<u>75,000</u>	<u>75,000</u>
<b>Total Revenues</b>	\$18,479,054	\$19,327,836	\$20,607,554
<b>Expenses</b>			
Salaries / Wages	\$5,304,502	\$5,573,465	\$6,099,909
Supplies / Equipment	6,016,402	5,872,019	5,817,005
Other	<u>900,000</u>	<u>900,000</u>	<u>950,000</u>
<b>Total Expenses</b>	\$12,220,904	\$12,345,484	\$12,866,914
<b>Net Income from Operations</b>	\$6,258,150	\$6,982,352	\$7,740,640
Transfers for debt service from UIHC	\$459,723	\$1,050,925	\$2,116,599
Net Income available for Debt Service	\$6,717,873	\$8,033,277	\$9,857,239
Debt Service	\$3,047,111	\$4,568,802	\$5,613,976
Improvements from Reserves	\$2,072,153	\$2,976,570	\$2,672,759
Bond Proceeds	\$20,000,000	\$0	\$0
Improvements from Bond Proceeds	\$19,795,403	\$8,800,421	\$0

**IOWA STATE UNIVERSITY**

Iowa State University’s parking system, including the Memorial Union Ramp, has 19,511 parking spaces available for employees, students, and visitors.

The University’s Department of Public Safety (DPS) Parking Division primarily manages ISU campus parking operations. The Memorial Union manages the Memorial Union Ramp. Functions between ISU’s DPS Parking Division and the Memorial Union are coordinated, but have separate operations and fee structures.

**PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS**

ISU proposes to increase its parking rates as shown below and revise its parking manual (<http://www.parking.iastate.edu/sites/default/files/imported/about/docs/ParkingManual-2015-01-15.pdf>) as illustrated on pages 12-15.

Additional revenue generated from the proposed rate increases will be used to: (1) upgrade the physical condition of existing lots; and (2) continue to build reserves earmarked for additional parking and/or office space.

Permit Type	Actual FY 2015	Proposed FY 2016	Proposed Increase	Percent Increase
Annual Fee Basis <sup>1</sup>				
24-Hour Reserved	\$878.00	\$890.00	\$12.00	1.4%
Reserved	503.00	515.00	12.00	2.4%
Vendor	197.00	203.00	6.00	3.0%
General Staff (includes Residence Hall & Ames Lab staff)	158.00	164.00	6.00	3.8%
Departmental	158.00	164.00	6.00	3.8%
Motorcycle (staff)	53.00	56.00	3.00	5.7%
Academic Year Basis <sup>2</sup>				
Schilleter and University Villages <sup>3</sup>				
♦First Car	\$137.00	n/a	n/a	n/a
♦Second Car	137.00	n/a	n/a	n/a
Commuter Student	137.00	\$143.00	6.00	4.4%
Residence Halls	137.00	143.00	6.00	4.4%
Student Accessible	137.00	143.00	6.00	4.4%
Student Government	137.00	143.00	6.00	4.4%
Stadium	97.00	103.00	6.00	6.2%
Motorcycle (student)	53.00	56.00	3.00	5.7%
Hourly Rate Basis				
Parking Meters	\$0.50	\$0.50	\$0.00	0.0%
Metered Parking Lots	0.75	0.75	0.00	0.0%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1<sup>st</sup> day of fall classes – last day of spring finals) and are available primarily to students. Summer rates would be half the annual rate.
3. Schilleter and University Villages are considered part of the Residence Halls and no longer have separate fees.

**IMPROVEMENTS**

The University reports that in 2014, the Parking Division:

- ▶ Completed the second phase of a two-year project to replace the lighting at the Towers lots with Entablature PicoPrism LED lights;
- ▶ Finished concrete repair and opened Lot 40 (next to the Seed Science Building) for staff use;
- ▶ Began reconstruction of Lot 31 (next to printing and publications);
- ▶ Began construction in Lot 61D (Towers) loading dock area;
- ▶ In conjunction with ISU Facilities Planning and Management, completed a west campus ramp feasibility study as well as a Richardson Court study to look at making the street wider to better accommodate emergency vehicles;
- ▶ Began working with Campus Services to remove Ash trees. ISU is replacing the removed trees in Lot 61 at the Towers with different species of trees;
- ▶ Continued with a five-year seal coat rotation plan; eight lots were completed this year; and
- ▶ Continued with pavement crack filling and the patching of lots. This reduces water-related damage and extends the life of the lots. ISU plans to resume more crack fill this summer.

The Parking Division has: (1) a pavement management plan for the maintenance and rehabilitation of all lots and spaces. The plan serves as the principle guide for work in upcoming years; and (2) half of all lots reviewed every other year by contracted engineers. The resulting Pavement Management Report is used as the basis for its maintenance plan.

**FINANCIAL  
INFORMATION**

Outstanding bond indebtedness on the Iowa State University parking system as of January 1, 2015, totaled over \$2.8 million.

IOWA STATE UNIVERSITY	Actual FY 2014	Estimated FY 2015	Estimated FY 2016
<b>Revenues</b>			
Fees	\$2,722,893	\$2,700,000	\$2,791,000
Fines	1,011,876	1,000,000	1,050,000
Other	<u>367,559</u>	<u>390,000</u>	<u>390,000</u>
<b>Total Revenues</b>	<b>\$4,102,328</b>	<b>\$4,090,000</b>	<b>\$4,231,000</b>
<b>Expenses</b>			
Salaries / Wages	\$990,619	\$975,000	\$1,000,000
Supplies / Equipment	1,668,271	1,600,000	1,750,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$2,658,890</b>	<b>\$2,575,000</b>	<b>\$2,750,000</b>
<b>Net Income from Operations</b>	<b>\$1,443,438</b>	<b>\$1,515,000</b>	<b>\$1,481,000</b>
Debt Service	\$408,938	\$412,338	\$399,688
Improvements from Reserves	\$281,086	\$700,000	\$700,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

**MEMORIAL UNION**

The Memorial Union parking ramp at Iowa State University has 627 parking stalls. Operations are managed by the Memorial Union staff rather than Parking Division staff. Ramp rates are slightly higher than campus rates because the ramp is centrally located and provides sheltered parking.

**PROPOSED RATE CHANGES**

ISU proposes the fee increases for 2015-2016 for the Memorial Union parking ramp as shown below.

Additional revenue generated from the proposed rate increases are used to support daily operations of the ramp and will also support the maintenance and upkeep of the parking ramp and surrounding entry/exit driveway areas.

Type	Actual FY 2015	Proposed FY 2016	Proposed Increase	Percent Increase
<b>Permit Basis</b>				
Memorial Union Employee <sup>1</sup>	\$510.00	\$522.00	\$12.00	2.4%
Annual <sup>2</sup>	510.00	522.00	12.00	2.4%
Fall <sup>2</sup>	220.00	226.00	6.00	2.7%
Winter <sup>2</sup>	214.00	220.00	6.00	2.8%
Spring <sup>2</sup>	220.00	226.00	6.00	2.7%
Summer <sup>2</sup>	177.00	182.00	5.00	2.8%
<b>Hourly Rate Basis</b>				
First ½ hour only <sup>3</sup>	\$1.00	\$1.00	\$0.00	0.0%
1 hour	2.00	2.00	0.00	0.0%
2 hours	1.25	1.25	0.00	0.0%
3 hours	1.25	1.25	0.00	0.0%
4 hours	1.25	1.25	0.00	0.0%
5 hours	1.00	1.25	0.25	0.25%
6 hours	1.00	1.25	0.25	0.25%
7 hours	1.00	1.25	0.25	0.25%
8 hours +	0.50	0.75	0.25	50.0%
Maximum Daily Rate	11.00	11.50	0.50	4.5%
<b>Specialized Fee Basis</b>				
Illegal Exit	\$65.00	\$80.00	\$15.00	23.1%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro rated, monthly basis.
2. Employee and annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in the parking ramp is to allow 6-7 minutes for traffic issues that may occur when exiting.

**IMPROVEMENTS**

- ▶ From May 2005 through January 2006, the Memorial Union parking ramp underwent considerable renovation at a cost of \$3.4 million, financed over a 25 year period. The physical structure was improved and a new striping plan was devised with new pedestrian entrances from the ramp into the Union on the north side of the facility.
- ▶ In early 2008, a new stair tower was built near the northwest corner of the ramp to provide for greater connectivity from the parking ramp into the Memorial Union facility.
- ▶ In November 2012, an ISU “Live Green” loan was used to upgrade lighting fixtures in the vehicle pathways of the parking ramp; 77 fixtures were installed. To further enhance the ramp’s energy efficiency, traffic sensors were installed in August 2013. It is projected that a roughly 60% energy savings will be achieved while providing higher quality lighting.
- ▶ In October 2014, substantial structural repairs were completed at the Memorial Union parking ramp to maintain the integrity of the ramp. Work included repair of:
  - ◆ Broken temperature and slab tendons, which provide structural support to the ramp;
  - ◆ Concrete floors and ceilings;
  - ◆ Tee beam delamination and support brackets;
  - ◆ Load and non-load bearing columns;
  - ◆ Cracks and construction joints in the helix; and
  - ◆ Damaged traffic topping.

Other work included the recoating of high wear traffic topping areas and application of penetrating concrete sealer to helix floor. The final cost of the project was approximately \$588,844.

**FINANCIAL  
INFORMATION**

MEMORIAL UNION	Actual FY 2014	Estimated FY 2015	Estimated FY 2016
<b>Revenues</b>			
Fees	\$666,532	\$650,000	\$665,000
Fines	9,731	10,000	1,000
Other	<u>654</u>	<u>1,000</u>	<u>1,000</u>
<b>Total Revenues</b>	<b>\$676,917</b>	<b>\$661,000</b>	<b>\$667,000</b>
<b>Expenses</b>			
Salaries / Wages	\$55,245	\$55,960	\$58,198
Supplies / Equipment	82,283	84,728	85,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$137,528</b>	<b>\$140,688</b>	<b>\$143,198</b>
<b>Net Income from Operations</b>	<b>\$539,389</b>	<b>\$520,312</b>	<b>\$532,802</b>
Debt Service	\$200,891	\$201,638	\$202,287
Improvements from Reserves	\$294,422	\$294,422	\$0
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

**PROPOSED PARKING MANUAL CHANGES**

I. Iowa State Law and Administrative Regulations

B. Iowa Administrative Code

681 - 4.26(262) Definitions

“Employee” means any person regularly employed by the university who is not a student.

- ♦ Justification: To include part-time staff, construction workers and vendors, even if considered only temporary employees.

681 - 4.31(262) Violations

4.31(2) *Sanction*. Reasonable monetary sanctions may be imposed for violation of these rules. The amount of the sanction approved by the board of regents, state of Iowa, is as follows:

<u>Offenses</u>	<u>Sanctions for Each Offense</u>
<del>Failure to comply with signs regulating campus flow (4.27(262))</del>	\$30
<del>Driving on campus walks or lawns (4.27(6), 4.27(8))</del>	\$30
<del>Driving on closed streets (4.27(3))</del>	\$30
<del>Driving on bike paths (4.27(7))</del>	\$30
<del>Access to restricted areas by means other than established gate openings (4.29(5))</del>	\$30
♦ Justification: ISU reports that it does not use the above offenses.	
Bicycle improperly parked (4.29(9))	\$7.50 <u>\$8</u>
♦ Justification: To help deter improperly parked bicycles.	

*The proposed changes above require amendment of the Iowa Administrative Code. As such, the Administrative Rules Committee must approve them prior to implementation.*

II. Iowa State University Rules

- ♦ Justification: The Department of Residence and ISU Parking no longer consider residents of Schillitter and University Village different from all other Department of Residence students. They follow all the same parking policies. The following areas can either be eliminated or modified to add “university apartments” to be more inclusive.

II. Registration

A. Student Registration of Motor Vehicles (681-4.28)

- ~~2. Student or non-student residents of Schillitter and University Village, who at anytime want to park in Schillitter and University Village parking lots, must obtain a Schillitter and University Village parking permit.~~

B. Department of Residence Student Parking (681-4.28)

1. Residence Hall/University Apartment and ~~Schillitter and University Village~~ permits are issued only to residence hall/university apartment residents or ~~Schillitter and University Village~~ and are available at the DPS Parking Division Office.
3. In addition to other university rules governing traffic and parking, residents and visitors of ~~Schillitter and University Village~~ are subject to rules established by the resident council of ~~Schillitter and University Village~~. Those rules are published in the Parking manual.
4. Residence Hall/University Apartment and ~~Schillitter and University Village~~ parking permits are valid only as long as the permit holder is a resident of the Residence Halls/University Apartments or ~~Schillitter and University Village~~ apartment for which the permit was originally issued.
5. Residence Hall/University Apartment and ~~Schillitter and University Village~~ parking permits cannot be transferred between individuals. The permit holder, upon moving from the Residence Hall/University Apartment or ~~Schillitter and University Village~~, should contact the DPS Parking Division Office to determine eligibility for refund of the unused portion of the parking permit.

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III. Parking Facilities

C. Motorcycle and Moped Parking (681-4.29)

1. Two- or three-wheeled motor vehicles (such as motorcycles, mopeds, and motorbikes) must be parked in areas designated for them. Small, irregular or cross hatched areas in parking lots, except next to disabilities stalls, inside gated areas, walkways, or in Residence Hall/University Apartment lots, may be used for parking unless otherwise posted.

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IV. Parking Privileges

D. Visitor, Vendor, and Departmental Permits (681-4.30)

- ~~6. Visitors to Schilleter and University Housing should park only in designated "Visitor" parking areas.~~

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*The sections below can be eliminated as Schilleter and University Villages are considered part of the Department of Residence.*

~~III. Schilleter and University Village ORDINANCES~~

~~A. Community Traffic and Parking Ordinances~~

~~The University Family Housing (SUV) is a part of the Iowa State University campus and as such, is subject to all motor vehicle laws and regulations of the State of Iowa and Iowa State University. All parking fines will be the same as listed in the *Parking Division Manual*.~~

~~B. General Vehicle Regulations (110)~~

~~110.02 All motor vehicles must display an SUV parking permit sticker as issued by the Parking Division Office.~~

~~110.03 A vehicle will only display one area permit, which will correspond to their current living area.~~

~~110.04 The speed limit in University Village and Schilleter Village shall be 15 m.p.h. day or night.~~

~~110.06 Passing a moving vehicle is prohibited in the community.~~

~~110.07 All motor vehicle ordinances and regulations in effect within the community are applicable to motorcycle and bicycles, except those which by their nature have no application or where special provisions are made.~~

~~110.09 A vehicle may not display, at any time, a Schilleter or University Village permit that has been improperly obtained. Any such vehicle is subject to impoundment.~~

~~110.10 A vehicle may not display at any time an altered or counterfeit Schilleter or University Village area permit. Any such vehicle is subject to impoundment.~~

~~110.11 Motor vehicles are subject to all traffic controls and signs within the community.~~

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C. ~~Illegal Parking (115)~~

~~Parking shall be in accordance with 145.01, posted signs or pavement markings unless otherwise assigned by the Director of Public Safety or Parking Division Manager.~~

~~115.01 No vehicles shall park in a "No Parking Zone" or in such a manner as to obstruct traffic, create a hazard or create unnecessary inconvenience. Any vehicle that is found to be a hazard to the personal safety of any SUV resident or their guest, as determined by the ISU Department of Public Safety can be towed.~~

~~115.02 No vehicle shall park in such a manner as to obstruct the access to, or emptying of, the garbage container. This shall apply 24 hours a day.~~

~~115.03 No person shall be permitted to park on the street in front of any apartment unit for more than 15 minutes, except while in the active process of loading or unloading.~~

~~115.04 No vehicle shall at any time be parked on the street after sundown without displaying parking lights.~~

~~115.065 No four wheel vehicle shall be parked in a designated motorcycle parking stall.~~

~~115.07 Parking is prohibited on lawns or any areas not approved as parking area except as provided in ordinance 120.11.~~

~~Schilletter Village~~

~~115.12 Parking will be prohibited at all times on the concrete aprons extending from any building entrance or sidewalk.~~

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D. ~~Improper Parking (120)~~

~~Parking shall be in accordance with 145.01, posted signs or pavement markings unless otherwise assigned by the Director of Public Safety. Vehicles may be towed by special permission from the parking enforcement supervisor.~~

~~120.01 Parked vehicle shall not extend into the street~~

~~120.02 Vehicles parked at concrete bumper logs or parking stalls shall be parked with both tires touching the same log or curb except as noted in 120.03~~

~~120.03 When backing into a stall, bumpers of vehicles in a stall shall not extend over the sidewalk or other walkways.~~

~~120.04 All multiple vehicles, excluding motorcycles, registered to or being used by a Schilletter or University Village resident, must display a current Schilletter or University Village area permit sticker or a temporary permit. A temporary permit may be obtained from the Parking Division Office.~~

~~120.05 A resident with a second car shall park both vehicles in designated parking areas according to the permit location.~~

~~120.06 Schilletter and University Village visitors shall park in designated visitor stalls:~~

~~A Schilletter and University Village visitor shall park no longer than 48 consecutive hours in the same stall. Special arrangement can be made for frequent visitors.~~

~~120.065 SUV visitor spaces are for Schilletter and University Village visitors only. Visitors who do not meet the definition are subject to ticket or tow. (Visitor definition: any person who owns, operators or parks a vehicle on the University campus who is neither a student nor an employee.)~~

~~120.07 Residents shall not park in visitor parking when visiting their respective community area as defined.~~

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~~120.08 Residents of buildings 146 through 173 University Village shall not park in stalls for buildings 1 through 25 Schilletter Village. Residents of buildings 1 through 25 Schilletter Village shall not park in stalls for buildings 146 through 173 University Village. Violators will be subject to the same penalties as listed in 120.0.~~

~~120.09 Residents shall park in visitor parking when visiting in community areas other than their own.~~

~~120.10 Parking in stalls marked "Resident Only" is restricted to vehicles displaying current Schilletter and University Village identification stickers.~~

~~120.11 All motorcycles must be parked only in a reserved motorcycle stall or in the resident's enclosed yard in University Village.~~

~~120.13 Abandoned Vehicles. Vehicles shall be considered abandoned if they meet the criteria spelled out in the Code of Iowa 321.89(b). Disposition and disposal of said vehicles will be made in accordance with appropriate procedures and regulation in conjunction with ISU Department of Public Safety.~~

~~120.14 All vehicles parked in Schilletter and University Village should be in operating order. If a vehicle is not operational contact the Parking Division office by calling 294-3388 or email [parking@iastate.edu](mailto:parking@iastate.edu).~~

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~~E. Two- or Three-wheeled Motor Vehicle Ordinance (125)~~

~~No motor vehicle shall be operated on any designated bike path, walk or lawn.~~

~~125.03 More than one, two or three-wheeled motor vehicle may be assigned to the same parking space when assigned parking for two or three-wheeled motor vehicles is provided.~~

~~130.04 Parking on the south side of the Jean Clem Recreation Room adjacent to the building shall be reserved for patrons of the SUV Community Center.~~

~~130.05 Parking in the University Village Laundromat parking lot shall be reserved for patrons of the buildings only. Patrons must be Schilletter and University Village residents and have a current SUV permit on their vehicle.~~

~~130.06 Staff for University Community Childcare must park in spaces reserved for daycare staff. All vehicles parked in said spaces must display appropriate stickers. This ordinance shall apply between the hours of 7:00 a.m. and 5:30 p.m., Monday through Friday.~~

~~130.07 Staff for Schilletter and University Village Preschool must park in spaces reserved for the preschool staff. All vehicles parked in said spaces must display appropriate stickers. This ordinance shall apply between the hours of 7:00 a.m. and 5:30 p.m., Monday through Friday.~~

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~~F. Allotment of Spaces (145)~~

~~145.01 All residents shall be allotted one parking space per permit. This space shall be neither used for a motor vehicle not longer than 20 feet nor wider than 7 feet. Permits can be purchased at the DPS Parking Division Office.~~

~~145.02 A resident shall apply in person to the Parking Division Office, Room 27, Armory Building, for an additional Schilletter and University Village area permit sticker. The Parking Division Office shall implement a charge to the resident.~~

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**UNIVERSITY OF NORTHERN IOWA**

The University of Northern Iowa’s parking system has 9,257 parking spaces available on campus for employees, students, and visitors.

**PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS**

UNI proposes to increase its parking rates as shown below and revise its parking manual ([http://www.vpaf.uni.edu/pubsaf/documents/parking\\_regs.pdf](http://www.vpaf.uni.edu/pubsaf/documents/parking_regs.pdf)) as illustrated on page 18.

Additional revenue generated from the proposed increases, effective August 1, 2015, will help build reserves to help fund capital projects over the next few years.

Permit Type <sup>1</sup>		Actual FY 2015	Proposed FY 2016	Proposed Increase	Percent Increase
<u>Gm</u>	Faculty and Staff <sup>2</sup> (G permit for the Multimodal Transportation Center)	\$417.60	\$417.60	\$0.00	0.0%
G	Reserved <sup>2</sup>	406.20	406.20	0.00	0.0%
A	Faculty and Staff <sup>2</sup>	154.80	157.20	2.40	1.6%
B	Faculty and Staff <sup>2</sup>	88.80	90.60	1.80	2.0%
CS	Construction <sup>3</sup>	88.80	90.60	1.80	2.0%
B	Students	81.00	82.20	1.20	1.5%
CP	Residence Hall Preferred	72.50	73.70	1.20	1.7%
C	Residence Hall Students	54.70	55.70	1.00	1.8%
M	Married Student Housing	54.70	55.90	1.20	2.2%
	Additional Vehicle	27.35	27.95	0.60	2.2%
R	Night / Remote	31.20	31.80	0.60	1.9%
MC	Motorcycle	27.20	28.20	1.00	3.7%
S	Service (Vendor)	\$142.80	\$146.40	\$3.60	2.5%
T	Temporary (per week) <sup>4</sup>	10.00	10.00	0.00	0.0%
	Metered (per hour) <sup>5</sup>	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. FY 2011 was the first year UNI charged for the construction permit; they had been free of charge in the past. These permits can also be purchased on a weekly basis.
4. Temporary (per week) permits remain at the same fee year round.
5. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.

**IMPROVEMENTS**

The University reports that:

- ▶ The Baker parking lot was reconstructed after the demolition of Baker Hall. The University was able to add metered stalls back, which allows more access to buildings in the center of campus; and
- ▶ The five-year plan includes resurfacing the Hagemann CP lot, reconstructing the Gilchrist A lot, and hard surfacing the North Dome R gravel lot.

**FINANCIAL INFORMATION**

UNI has no outstanding bond indebtedness on its parking system. Building and maintenance of campus parking lots has been done without bonding.

UNIVERSITY OF NORTHERN IOWA	Actual FY 2014	Estimated FY 2015	Estimated FY 2016
<b>Revenues</b>			
Fees	\$791,570	\$819,550	\$833,950
Fines	424,783	450,000	450,000
Other	<u>33,215</u>	<u>30,000</u>	<u>30,000</u>
<b>Total Revenues</b>	<b>\$1,249,568</b>	<b>\$1,299,550</b>	<b>\$1,313,950</b>
<b>Expenses</b>			
Salaries / Wages	\$543,239	\$582,000	\$593,640
Supplies / Equipment	455,480	450,000	450,000
Other	<u>560</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$999,279</b>	<b>\$1,032,000</b>	<b>\$1,043,640</b>
<b>Net Income from Operations</b>	<b>\$250,289</b>	<b>\$267,550</b>	<b>\$270,310</b>
Debt Service	\$0	\$0	\$0
Improvements from Reserves	\$505,000	\$250,000	\$250,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

MULTIMODAL TRANSPORTATION CENTER	Actual FY 2014	Estimated FY 2015	Estimated FY 2016
<b>Revenues</b>			
Fees	\$83,905	\$75,949	\$77,369
Fines	9,067	15,000	15,000
Other	<u>704</u>	<u>800</u>	<u>800</u>
<b>Total Revenues</b>	<b>\$93,676</b>	<b>\$91,749</b>	<b>\$93,169</b>
<b>Expenses</b>			
Salaries / Wages	\$21,188	\$24,419	\$24,907
Supplies / Equipment	59,761	62,836	62,836
Other	<u>1,275</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$82,224</b>	<b>\$87,255</b>	<b>\$87,743</b>
<b>Net Income from Operations</b>	<b>\$11,452</b>	<b>\$4,494</b>	<b>\$5,426</b>
Debt Service	\$0	\$0	\$0
Improvements from Reserves <sup>1</sup>	\$10,000	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

1. The \$10,000 represents a yearly set aside for long term repair and maintenance of the facility.

UNI's Multimodal Transportation Center (MTC) is a multi-level transit facility. With the exception of the Gm permit, MTC rates and regulations are the same as for other UNI parking operations. However, the MTC is a separate account.

### PROPOSED PARKING MANUAL CHANGES

#### 1. Faculty/Staff Vehicle Registration

- 1.6 A lottery will be held annually to determine the holders of Gm and G permits and to determine the positions of persons on the waiting list for gated (G) parking facilities. The lottery will be held the third week of July and the applicants will be notified through campus mail of their position in the lottery. Unsold Gm and G permits may be sold to students ~~via a lottery~~.

- ♦ Justification: It may be more effective to sell any unsold Gm or G permits to students on a first come, first serve basis versus a lottery system.
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#### 7. Permit and Fees

- 7.1 As identified on the previous page.

- ♦ Justification: To help build the reserve for future capital projects.
- 

- 7.2 Permits will be registered to individuals only. Persons will have the option of having a single self-adhesive permit for one vehicle or a transferable hanging permit for use on multiple vehicles.

Self-adhesive permits shall be displayed on the inside of the driver's side lower front windshield. All wrapping and backing must be removed and the permit is to be totally affixed to the window.

Transferable hanging permits must be displayed on the rear view mirror of the vehicle in use while parked on campus. Driver discretion should be used when operating the motor vehicle with the hanging permit on the rear view mirror.

A charge of Failure to Display a Parking Permit will be assessed if the hanging permit is not present on the rear view mirror. An additional charge of Illegal Parking will be assessed if the vehicle is parked outside their lot designation. One charge of Failure to Display a Parking Permit will be dismissed per academic year.

Only current year permits are to be displayed on the vehicle. All permits from prior years are to be completely removed.

It is the responsibility of the registrant to ensure their permit is properly used and displayed.

- ♦ Justification: To provide additional clarification regarding the display of the transferable hanging permit.
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#### 11. Other Regulations

- 11.7 Service permits are available to vendors and university departments for an annual fee of \$146.40 ~~\$142.80~~ effective August 1 through July 31.

- ♦ Justification: To help build the reserve for future capital projects.
- 

- 11.8 Construction permits are available to contractors working on campus. These permits will carry an annual fee of \$90.60 ~~\$88.80~~ and be effective August 1 through July 31. The construction permit allows parking in assigned B, C or R parking areas. B parking areas must be vacated daily from 1:00 a.m.-7:00 a.m. Construction permits may also be purchased on a weekly basis for \$10.00 per week. The fee for construction permits must be paid at the time of issuance. Accepted forms of payment are cash or check.

- ♦ Justification: To help build the reserve for future capital projects.
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