

Contact: Andrea Anania

PROPOSED UNIVERSITY PARKING FOR FY 2015

Actions Requested:

1. Consider:
 - ▶ Parking rate changes at the University of Iowa, Iowa State University, Memorial Union Parking Ramp (ISU), and the University of Northern Iowa; and
 - ▶ Parking manual regulation changes at Iowa State University (parking sanctions only); and the University of Northern Iowa.
2. Authorize the Executive Director to file the Notice of Intent to amend Iowa Administrative Code §681 - 4.31(2) for Iowa State University to increase the following sanctions:
 - ▶ Illegal parking \$40 \$30
 - ▶ Parking without an appropriate permit in a reserved lot or space \$30 \$25

Executive Summary: Each university has a parking system that is self-supporting. User fees and fines support operation, maintenance, and capital improvements. The parking systems do not receive any state appropriated funds.

Details on all proposed rate changes, parking manual regulation changes, and financial information are provided on the following pages.

The Board is scheduled to take action on the proposals included in this memorandum at its April meeting

In addition, the Administrative Rules Committee must approve ISU's proposed changes to its sanctions prior to implementation since these fees are specified in the Iowa Administrative Code. If authorized as requested above, the Board Office will prepare and file the notice to begin that process.

Background: Iowa Code Chapter 262 allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control. It also requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities.

Written notification of the amount of the proposed parking rate increases will be mailed to the student government president at each of the universities.

Each university has a:

- ◆ Manual that contains rules and regulations for parking on campus and includes information such as vehicle registration, parking permits, and fees and fines;
- ◆ System that provides many services including patrol, maintenance, repair, snow removal, resurfacing, construction, as well as meters, signage, salt/sand, equipment, and supplies; and
- ◆ Committee that oversees parking operations and proposes changes to parking and traffic regulations as well as fees and fines for their comprehensive parking program.

UNIVERSITY OF IOWA

The University of Iowa's parking system has 15,416 parking spaces for employees, students, and visitors. Additional temporary parking is available at the Studio Arts facility. This site has been leased to provide parking for Arts Campus activities which were displaced by the 2008 flood.

PROPOSED RATE CHANGES / PARKING REGULATIONS

The University proposes to increase parking rates for FY 2015 as shown on page 3. No changes are proposed to SUI's Parking Regulations. (http://www.uiowa.edu/~parking/parking_regulations.html)

The FY 2015 parking rate increases presented for the Board's consideration are part of a multi-year plan, FY 2012 through FY 2016. The University requests approval each year for subsequent years in the plan, shown on pages 3-4. Additional revenue generated from the proposed rate increases over the five-year proposal are used to:

- ▶ Construct new or replacement parking capacity and support facilities;
- ▶ Replace or modify facilities affected by the Children's Hospital project;
- ▶ Replace aging parking revenue control equipment;
- ▶ Support debt service and parking operations;
- ▶ Purchase CAMBUS services to and from parking facilities; and
- ▶ Expand commuter programs that reduce parking demand by faculty, staff, and students.

RECENT RATE ADJUSTMENT

In December 2013, UIHC requested a review of the hourly rates charged to patients and their visitors who park in Hospital Ramps 1, 2, 3, 4, and the Family Care Center (FCC) lot. UIHC administration wished to provide relief to patients receiving long-term care and to improve access to very short-term services such as the pharmacy while maintaining the controls that limit employee access to those patient parking facilities.

After considerable discussion between the University, UIHC administration, and the Board Office, the following specific adjustments were implemented on January 13, 2014:

- ▶ Patients and their visitors parking in Hospital Ramps 1, 2, 3, 4, and the FCC lot, who receive parking validations from the UIHC, can have their daily maximum parking rate capped at \$10, instead of \$18.
- ▶ Patrons of all University-cashiered facilities who park for 30 minutes or less will park for free. The following half-hour (minutes 31-60) will be charged at \$0.60. The charge for all subsequent hours will remain unchanged. Prior to January 13th, the first fifteen minutes were provided free of charge while the remainder of the hour (minutes 16-60) were charged at \$0.90.
- ▶ Other improvements supporting patients receiving long-term care are the creation of a reduced rate 3-day patient pass for \$27.00, in addition to the existing 7-day patient pass, and the offering of free parking at the University's Hawkeye Commuter Lot for patients with parking validations and their visitors. The Hawkeye Lot is linked to UIHC with regular and free CAMBUS service.

These changes could lead to an estimated \$1 million reduction in annual revenues. To offset the revenue reductions from UIHC patient/visitor rate changes:

- ▶ UIHC agreed to forgo a range of improvements scheduled for Hospital Ramps 1, 3, 4, and the FCC lot that would have begun after the opening of the new underground Hospital Ramp 2 in 2015;
- ▶ As new, more automated parking equipment is installed in 2014, the University anticipates reduced operating costs of the University's cashiering operation; and
- ▶ Parking equipment will be financed over several years and other system improvements will be delayed.

IMPROVEMENTS

The University reports that:

- ▶ Ongoing maintenance is performed on surface lots and structures with a focus on maintaining structural integrity and functionality of eight parking ramps and over 100 surface lots, and on updating facilities and equipment;
- ▶ Construction activity for the new Hospital Ramp 2 (HR2) is on schedule; opening of the 650-space underground structure is projected for the spring of 2015;
- ▶ A new 286-space surface lot was opened south of Melrose Avenue in December 2012 to accommodate staff displaced by the demolition of Hospital Ramp 2. When the new HR2 650-space underground structure opens, this lot will serve as an expansion of surface parking;
- ▶ The new West Campus Transportation Center (WCTC) opened in November of 2012. The WCTC and the skyway links employees with CAMBUS (SUI's mass-transit system) to commute from peripheral parking lots to their UIHC work sites.

The skyway allows several thousand employees and patients each day to safely cross Hawkins Drive, the main arterial road serving UIHC.

The placement of the WCTC (directly North of the Stadium) and the opening of a new connecting road (between the Kinnick Lot and Hawkins Drive) has allowed CAMBUS to reduce the number of buses transiting the intersection of Hawkins and Evashevski Drives by more than 300 per day. This intersection determines the rate of traffic flow along Hawkins Drive and the improvements to traffic flows are measurable;

- ▶ Since the fall of 2011, LED lighting has been installed to cover nearly 1,400 parking spaces, replacing older, less efficient lighting in the following: Lot 75 – Arena Commuter Lot; Lot 18 – directly west and north of North Hall; Lot 43 – the new north section (Kinnick); and Lot 49 – the new Melrose Place Lot. Later this year, additional LED lights will be installed in portions of the Hancher Lot and in ramps; and
- ▶ Parking and Transportation Services made improvements to CAMBUS, including numerous upgrades and additions to schedules, vehicles, and amenities in the last year such as adding additional evening service to link UIHC employees to commuter lots. CAMBUS plays a critical role in reducing pressure near UIHC resulting in maximum use of its adjacent ramps for patients and visitors.

	Permit Type	Actual FY 2014	Proposed Increase	Percent Increase	Proposed FY 2015	Proposed FY 2016
EFFECTIVE DATE	ANNUAL RATE BASIS Faculty / Staff / Student					
August 1	Physicians Permit ¹	\$2,340.00	\$180.00	7.7%	\$2,520.00	\$2,640.00
August 1	Prepaid Public Meter Permits ¹	1,176.00	72.00	6.1%	1,248.00	1,320.00
August 1	Ramp Reserved ¹	1,176.00	72.00	6.1%	1,248.00	1,320.00
August 1	Ramp Night ¹	660.00	36.00	5.5%	696.00	744.00
August 1	Surface Reserved A ¹	660.00	36.00	5.5%	696.00	744.00
August 1	Iowa City Bus Pass with parking ¹	336.00	0.00	0.0%	336.00	336.00
August 1	Coralville Bus Pass with parking ¹	** 276.00 336.00	0.00	0.0%	336.00	336.00
August 1	Surface Night ¹	336.00	12.00	3.6%	348.00	372.00
August 1	Surface Reserved B ¹	492.00	48.00	9.8%	540.00	588.00
August 1	Commuter ¹	288.00	12.00	4.2%	300.00	324.00
August 1	Night and Weekend (NW)	168.00	12.00	7.1%	180.00	204.00
August 1	Iowa City Bus Pass without parking ¹	** 144.00 180.00	0.00	0.0%	180.00	180.00
August 1	Coralville Bus Pass without parking ¹	** 120.00 180.00	0.00	0.0%	180.00	180.00
August 1	Motorcycle	126.00	18.00	14.3%	144.00	168.00
August 1	Vanpool ⁵	Variable	Variable	--	Variable	Variable

	Permit Type	Actual FY 2014	Proposed Increase	Percent Increase	Proposed FY 2015	Proposed FY 2016
EFFECTIVE DATE	Student Only					
	9-month permits					
August 1	Prepaid Student Meter Permit "R" ²	\$621.00	\$18.00	0.0%	\$621.00	\$621.00
August 1	Storage ²	333.00	18.00	5.4%	351.00	378.00
August 1	Surface Night ²	252.00	9.00	3.6%	261.00	279.00
August 1	Surface Reserved B ²	369.00	36.00	9.8%	405.00	441.00
August 1	Commuter ²	216.00	9.00	4.2%	225.00	243.00
August 1	Night and Weekend (NW)	126.00	9.00	7.1%	135.00	153.00
August 1	Motorcycle	94.50	13.50	14.3%	108.00	126.00
	Semester Passes					
June 1	Iowa City Bus Pass with parking	\$100.00	\$0.00	0.0%	\$100.00	\$100.00
June 1	Coralville Bus Pass with parking	** 80.00 100.00	0.00	0.0%	100.00	100.00
June 1	Iowa City Bus Pass without parking	** 60.00 70.00	0.00	0.0%	70.00	70.00
June 1	Coralville Bus Pass without parking	** 60.00 70.00	0.00	0.0%	70.00	70.00
	HOURLY RATE BASIS					
	Faculty / Staff / Student / Public					
July 1	3-Day Patient Ramp Pass - <i>NEW</i>	\$27.00	\$1.00	0.0%	\$27.00	\$27.00
July 1	7-Day Patient Ramp Pass	58.00	0.00	0.0%	\$58.00	\$58.00
July 1	Public Meters	1.20	0.00	0.0%	1.20	1.20
	Standard / Cashiered³					
July 1	1st Hour	\$0.60	\$0.00	0.0%	\$0.60	\$0.60
July 1	Subsequent Hours Each	1.20	0.00	0.0%	1.20	1.20
July 1	Daily Maximum	18.00	0.00	0.0%	18.00	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps - <i>NEW</i>	10.00	0.00	0.0%	10.00	10.00
	Graduated / Cashiered⁴					
July 1	1st Hour	\$0.60	\$0.00	0.0%	\$0.60	\$0.60
July 1	2nd and 3rd Hours Each	1.20	0.00	0.0%	1.20	1.20
July 1	Subsequent Hours Each	3.30	0.00	0.0%	3.30	3.30
July 1	Daily Maximum	18.00	0.00	0.0%	18.00	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps - <i>NEW</i>	10.00	0.00	0.0%	10.00	10.00
	Student Only					
July 1	Student Meters / Cashiered	\$0.70	\$0.05	7.1%	\$0.75	\$0.75
	EACH					
	Faculty / Staff / Student					
July 1	Exit Pass Booklet (20 passes)	\$95.00	\$5.00	5.3%	\$100.00	\$105.00
August 1	Access Key or Card Deposit, Replacement	20.00	0.00	0.0%	20.00	20.00
August 1	Placard Replacement	25.00	-5.00	-20.0%	20.00	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00	0.00	0.0%	17.00	17.00
August 1	Coralville 20-ride bus pass with parking	** 45.00 20.00	0.00	0.0%	20.00	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00	0.00	0.0%	14.00	14.00
August 1	Coralville 20-ride bus pass without parking	** 40.00 15.00	0.00	0.0%	15.00	15.00
	Department					
August 1	Service Vehicle Placard	\$330.00	\$18.00	5.5%	\$348.00	\$372.00
August 1	Business Placard – 1 st Placard	0.00	0.00	0.0%	0.00	0.00
August 1	Business Placard – Additional cards	330.00	18.00	5.5%	348.00	372.00
August 1	Lost or Stolen Placards	30.00	-10.00	-33.3%	20.00	20.00
August 1	Pentacrest Placard	0.00	0.00	0.0%	0.00	0.00
	TEMPORARY PERMITS / PER DAY					
August 1	Ramp Reserved	\$9.50	\$0.50	5.3%	\$10.00	\$10.50
August 1	Surface Reserved A	5.00	0.50	10.0%	5.50	6.00
August 1	Storage	3.50	0.50	14.3%	4.00	4.00
August 1	Surface Reserved B	4.00	0.50	12.5%	4.50	4.50
August 1	Commuter	2.50	0.00	0.0%	2.50	2.50
	OTHER					
July 1	Field Services (per hour)	\$37.00	\$1.00	2.7%	\$38.00	\$39.00
July 1	Hooded Meters (per day)	22.00	0.00	0.0%	22.00	22.00

1. On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.

2. On a monthly basis, rates equal one-ninth of the annual amount.

3. Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.

4. Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's

5. Rates depend on participation, originating locations, types of vehicles used, and fuel expense.

** Iowa City Transit and Coralville Transit offers bus passes at discounted rates; passes are sold at cost through Parking and Transportation Services. Subsequent to Board approval of FY 2014 rates, Iowa City Transit and Coralville Transit raised their rates.

**FINANCIAL
INFORMATION**

Outstanding bond indebtedness on the University of Iowa parking system as of July 1, 2013, totaled \$41,070,000. This amount includes:

- ▶ \$25,000,000 sold in FY 2013 to support the construction of Hospital Ramp 2;
- ▶ \$12,010,000 in remaining debt for the construction of the Melrose Avenue parking facility, and
- ▶ \$4,060,000 for the Newton Road Ramp.

The University anticipates a bond sale during FY 2014 to complete funding for the new Hospital Ramp 2, which is being constructed in conjunction with the new Children's Hospital at UIHC. The estimated amount is \$21,750,000.

Hospital Ramp 2 is scheduled to open in the Spring of 2015 and the Children's Hospital is scheduled to open in 2016.

UNIVERSITY OF IOWA	Actual FY 2013	Estimated FY 2014	Estimated FY 2015
Revenues			
Fees	\$16,580,613	\$16,497,291	\$16,766,226
Fines	552,769	550,000	550,000
Other	<u>172,062</u>	<u>100,000</u>	<u>75,000</u>
Total Revenues	\$17,305,444	\$17,147,291	\$17,391,226
Expenses			
Salaries / Wages	\$5,519,119	\$5,735,161	\$5,902,432
Supplies / Equipment	5,224,498	5,492,841	5,652,841
Other	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>
Total Expenses	\$11,643,617	\$12,128,002	\$12,455,273
Net Income from Operations	\$5,661,827	\$5,019,289	\$4,935,953
Transfers for debt service from UIHC	\$0	\$677,883	\$1,384,611
Net Income available for Debt Service	\$0	\$5,697,172	\$6,320,564
Debt Service	\$2,201,455	\$3,235,883	\$3,940,711
Improvements from Reserves	\$3,026,919	\$2,424,145	\$4,096,570
Bond Proceeds	\$25,000,000	\$21,750,000	\$0
Improvements from Bond Proceeds	\$13,004,176	\$16,500,000	\$12,508,424

IOWA STATE UNIVERSITY

Iowa State University’s parking system, including the Memorial Union Ramp, has 19,487 parking spaces available for employees, students, and visitors.

The University’s Department of Public Safety (DPS) Parking Division primarily manages ISU campus parking operations. The Memorial Union manages the Memorial Union Ramp. Functions between ISU’s DPS Parking Division and the Memorial Union are coordinated, but have separate operations and fee structures.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

ISU proposes to increase its parking rates as shown below and revise its parking manual (<http://www.parking.iastate.edu/about/docs/ParkingManual.pdf>) as illustrated on page 10.

Additional revenue generated from the proposed rate increases will be used to: (1) upgrade the physical condition of existing lots; and (2) continue to build reserves earmarked for additional parking and/or office space.

Permit Type	Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Annual Fee Basis ¹				
24-Hour Reserved	\$866.00	\$878.00	\$12.00	1.4%
Reserved	491.00	503.00	12.00	2.4%
Vendor	191.00	197.00	6.00	3.1%
General Staff (includes Residence Hall & Ames Lab staff)	152.00	158.00	6.00	3.9%
Departmental	152.00	158.00	6.00	3.9%
Motorcycle (staff)	50.00	53.00	3.00	6.0%
Academic Year Basis ²				
Schilletter and University Villages				
♦First Car	\$131.00	\$137.00	\$6.00	4.6%
♦Second Car	131.00	137.00	6.00	4.6%
Commuter Student	131.00	137.00	6.00	4.6%
Residence Halls	131.00	137.00	6.00	4.6%
Student Accessible	131.00	137.00	6.00	4.6%
Student Government	131.00	137.00	6.00	4.6%
Stadium	91.00	97.00	6.00	6.6%
Motorcycle (student)	50.00	53.00	3.00	6.0%
Hourly Rate Basis				
Parking Meters	\$0.50	\$0.50	\$0.00	0.0%
Metered Parking Lots	0.75	0.75	0.00	0.0%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1st day of fall classes – Sunday after of spring finals) and are available primarily to students. Summer rates would be less than half of the annual rate.

IMPROVEMENTS

The University reports that in 2013, the Parking Division:

- ▶ Redesigned and paved Lot 119 (previously Lot 29B and originally gravel) to provide an additional 146 paved parking spaces for commuters;
- ▶ Played a vital role in accommodating Frederiksen Court residents needing temporary parking while the expansion of six new buildings are constructed;
- ▶ Completed the first phase of a two-year project to replace the lighting at the Towers lot with Entablature PicoPrism LED lights;
- ▶ Began examining and planning for concrete repair in Lot 40 (next to the Seed Science Building); repairs are expected to be completed next year;
- ▶ Continued the five-year seal coat plan, completing seven lots this year; and
- ▶ Continued with pavement crack filling and patching lots; crack-filled the seven lots that were seal coated and performed thermal patching in six lots. This reduces water-related damage and extends the life of the lots.

The Parking Division has: (1) a pavement management plan for the maintenance and rehabilitation of all lots and spaces. The plan serves as the principle guide for work in upcoming years; and (2) half of all lots reviewed every other year by contracted engineers. The resulting Pavement Management Report is used as the basis for its maintenance plan.

**FINANCIAL
INFORMATION**

Outstanding bond indebtedness on the Iowa State University parking system as of January 1, 2014, totaled over \$3.1 million.

IOWA STATE UNIVERSITY	Actual FY 2013	Estimated FY 2014	Estimated FY 2015
Revenues			
Fees	\$2,583,677	\$2,600,000	\$2,700,000
Fines	977,624	1,000,000	1,000,000
Other	<u>378,132</u>	<u>375,000</u>	<u>390,000</u>
Total Revenues	\$3,939,433	\$3,975,000	\$4,090,000
Expenses			
Salaries / Wages	\$951,571	\$950,000	\$975,000
Supplies / Equipment	1,561,084	1,500,000	1,600,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$2,512,655	\$2,450,000	\$2,575,000
Net Income from Operations	\$1,426,778	\$1,525,000	\$1,515,000
Debt Service	\$403,888	\$408,938	\$412,338
Improvements from Reserves	\$777,694	\$500,000	\$500,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

MEMORIAL UNION

The Memorial Union parking ramp at Iowa State University has 627 parking stalls. Operations are managed by the Memorial Union staff rather than Parking Division staff. Ramp rates are slightly higher than campus rates because the ramp is centrally located and provides sheltered parking.

PROPOSED RATE CHANGES

ISU proposes the fee increases for 2014-2015 for the Memorial Union parking ramp as shown below.

Additional revenue generated from the proposed rate increases will be necessary for renovations and for maintenance and upkeep of the parking ramp and surrounding entry/exit driveway areas.

Type	Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$498.00	\$510.00	\$12.00	2.4%
Annual ²	498.00	510.00	12.00	2.4%
Fall ²	214.00	220.00	6.00	2.8%
Winter ²	214.00	214.00	0.00	0.0%
Spring ²	214.00	220.00	6.00	2.8%
Summer ²	172.00	177.00	5.00	2.9%
Hourly Rate Basis				
First ½ hour only ³	\$0.75	\$1.00	\$0.25	33.3%
1 hour	1.75	2.00	0.25	14.3%
2 hours	1.25	1.25	0.00	0.0%
3 hours	1.25	1.25	0.00	0.0%
4 hours	1.25	1.25	0.00	0.0%
5 hours	1.00	1.00	0.00	0.0%
6 hours	1.00	1.00	0.00	0.0%
7 hours	0.75	1.00	0.25	33.3%
8 hours +	0.50	0.50	0.00	0.0%
Maximum Daily Rate	10.00	11.00	1.00	10.0%
Church Rate (per car) ⁴	1.50	n/a	--	--
Specialized Fee Basis				
Illegal Exit	\$50.00	\$65.00	\$15.00	30.0%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro rated, monthly basis.
2. Annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in parking ramps allow 6-7 minutes for traffic issues that may occur when exiting.
4. Arrangements for churches located near the Memorial Union for Saturday evenings and Sunday mornings. Beginning FY 2015, the church rate will no longer apply due to construction of a new church parking facility.

IMPROVEMENTS

An ISU “Live Green” loan was used to upgrade lighting fixtures in the vehicle pathways of the parking ramp; 77 fixtures were installed in November 2012. To further enhance the parking ramp’s energy efficiency, traffic sensors were installed in August 2013. It is projected that a roughly 60% energy savings will be achieved while providing higher quality lighting.

In an effort to maintain safety, the Memorial Union was scheduled to begin the first of two phases of a renovation project in May of 2013. The project was on hold pending University approval, which was granted in July of 2013. Construction is anticipated to begin in May of 2014. The entire project is budgeted at \$680,000 and will be split between FY 2014 and FY 2015.

The project will provide needed structural repairs to the existing Memorial Union parking ramp and include repair of: broken temperature and slab tendons, concrete floors and ceilings, tee beam delamination and support brackets, load and non-load bearing columns, cracks and construction joints in the helix, damaged traffic topping, recoating of high wear traffic topping areas, and application of penetrating concrete sealer to the helix floor.

Temporary shoring work on the ground level of the parking ramp has already been completed.

**FINANCIAL
INFORMATION**

MEMORIAL UNION	Actual FY 2013	Estimated FY 2014	Estimated FY 2015
Revenues			
Fees	\$638,117	\$630,000	\$635,000
Fines	10,500	7,000	7,000
Other	<u>3,805</u>	<u>1,000</u>	<u>2,000</u>
Total Revenues	\$652,422	\$638,000	\$644,000
Expenses			
Salaries / Wages	\$54,441	\$56,109	\$57,231
Supplies / Equipment	79,241	82,500	85,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$133,682	\$138,609	\$142,231
Net Income from Operations	\$518,740	\$499,391	\$501,769
Debt Service	\$222,028	\$200,891	\$201,638
Improvements from Reserves	\$325,000	\$350,000	\$350,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

PROPOSED PARKING MANUAL CHANGES

I. Iowa State Law and Administrative Regulations

Iowa Administrative Code – 681 - 4.31(262) Violations

4.31(2) Sanction. Reasonable monetary sanctions may be imposed for violation of these rules. The amount of the sanction approved by the board of regents, state of Iowa, is as follows:

<u>Offenses</u>	<u>Sanctions for Each Offense</u>	
Illegal parking (4.29(7))	<u>\$40</u>	<u>\$30</u>
Parking without an appropriate permit in a reserved lot or space (681 - 4.29(262))	<u>\$30</u>	<u>\$25</u>

- ♦ Justification: To help deter illegal/improper parking.

The above proposed increases to two of ISU's parking offenses requires an amendment to the Iowa Administrative Code. As such, the Administrative Rules Committee must approve them prior to implementation.

II. Iowa State University Rules

D. Visitor, Vendor, and Departmental Permits (681 - 4.30)

3. Visitors may return up to 3 violation citations in a lifetime, except those issued for disability parking violations, altering/counterfeiting, unauthorized use, or illegal parking, without penalty. Visitor voids must be requested within 75 days of ticket issuance. Once a ticket is paid it can no longer qualify to be a visitor void. Penalties for fourth and subsequent violations must be paid or appealed. Vehicles identified with students, faculty or staff affiliation are not eligible for this exception.

- ♦ Justification: To not allow returns for tickets issued to visitors as a result of illegal activity.
-

UNIVERSITY OF NORTHERN IOWA

The University of Northern Iowa's parking system has 9,239 parking spaces available on campus for employees, students, and visitors.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

UNI proposes to increase its parking rates as shown below and revise its parking manual (http://www.vpaf.uni.edu/pubsaf/parking_division/documents/parking_regs.pdf) as illustrated on pages 12-13.

Additional revenue generated from the proposed increases, effective August 1, 2014, will help build reserves to help fund several capital parking lot reconstruction projects over the next five years.

Permit Type ¹		Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
<u>Gm</u>	Faculty and Staff ² (G permit for the Multimodal Transportation Center)	<u>\$406.20</u>	<u>\$417.60</u>	<u>\$11.40</u>	<u>2.8%</u>
G	Reserved ²	406.20	406.20	0.00	0.0%
A	Faculty and Staff ²	150.60	154.80	4.20	2.8%
B	Faculty and Staff ²	86.40	88.80	2.40	2.8%
CS	Construction	86.40	88.80	2.40	2.8%
B	Students	79.00	81.00	2.00	2.5%
CP	Residence Hall Preferred	70.50	72.50	2.00	2.8%
C	Residence Hall Students	53.30	54.70	1.40	2.6%
M	Married Student Housing	53.30	54.70	1.40	2.6%
	Additional Vehicle	26.65	27.35	0.70	2.6%
R	Night / Remote	30.60	31.20	0.60	2.0%
MC	Motorcycle	26.40	27.20	0.80	3.0%
S	Service (Vendor)	\$139.20	\$142.80	\$3.60	2.6%
T	Temporary (per week) ³	10.00	10.00	0.00	0.0%
	Metered (per hour) ⁴	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. Temporary (per week) permits remain at the same fee year round.
4. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.

Note: Beginning with FY 2015, the G Permit (Gm) for the Multimodal Transportation Center (MTC) will have a separate pricing structure. All other rates also apply at the MTC.

IMPROVEMENTS

The University reports that:

- ▶ Over the past year, 274 parking spaces were constructed in conjunction with the completion of Phase II of the Panther Village residence facility. During the prior year, 103 parking spaces became available with the completion of Phase 1;
- ▶ Reconstruction of the South Art C lot and hard surfacing the North Dome R gravel lot remain the top priorities for FY 2014 and FY 2015; and
- ▶ The five-year plan includes resurfacing the Hagemann CP lot and reconstructing the Gilchrist A lot.

PROPOSED PARKING MANUAL CHANGES

1. University Student Vehicle Registration

- 1.6 Students living in UNI Apartments shall be eligible for an M permit and must obtain it if intending to use any M parking lot. M lots are enforced twenty-four (24) hours each day, seven (7) days a week. The UNI Department of Public Safety will issue a supplemental parking permit to all holders of a valid M permit on E, F, and G Streets and Jennings Drive. This must be displayed by hanging from the inside rear view mirror. Students may also purchase the B permit. Additional information concerning parking at Hillside Courts and Jennings Drive can be obtained from the Department of Public Safety at 273-3179 or 273-7093 during business hours.

- ♦ Justification: To give the residents of university apartments more flexibility when it comes to parking on the main part of campus.
-

2. Faculty/Staff Vehicle Registration

- 2.2 Any staff member may purchase the Gm, G, A, B or R parking permits. Application should be made at the Department of Public Safety, 30 Gilchrist Hall. Payment shall be made at the time of application or collected as a payroll deduction.

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as "Gm" and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.
-

- 2.3 A lottery will be held annually to determine the holders of Gm and G permits and to determine the positions of persons on the waiting list for gated (G) parking facilities. The lottery will be held the third week of July and the applicants will be notified through campus mail of their position in the lottery. Unsold Gm and G permits may be sold to students via a lottery.

- ♦ Justification: There are times when some of the G parking spaces go unsold. If this continues to be the case, it would be beneficial to sell the permits to students rather than have unrealized revenue from these prime parking spaces.
-

- 2.4 All parking permit applicants wishing a three (3) period payroll deduction must apply no later than September 15. Permanent faculty and staff purchasing the Gm, G, A or B parking permit are eligible to have their permit fee deducted on a monthly pre-tax basis. The enrollment deadline is on or about August 15. Persons choosing the pre-tax payment option may not downgrade their permit during the payment year.

- ♦ Justification: To make permanent faculty and staff who opt for the pre-tax payment option for their parking permit fee aware of the following: there are provisions for upgrading their parking permit during the year but they may not downgrade their permit when they choose this option. This has been UNI's policy since inception of the pre-tax payment option. It has not previously been noted in UNI's parking rules and regulations.
-

6. Parking Lot Designation and Hours

- 6.1 Parking lots are designated by letter and are restricted during the hours listed as follows:

Meters: 7:00 a.m. to 9:00 p.m., Monday - Friday
(meters not enforced Saturday and Sunday between the hours of 7:00 a.m. to 1:00 a.m.)

Gm Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

G Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

A Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

B Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

CP Lots: 9:00 p.m. Sunday – 4:00 p.m. Friday (No R permits at any time)

C Lots: (No restrictions except R permits)

M Lots: At all times.

R Lots: No restrictions.

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as "Gm" and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.
-

6.2 Gm, G, A, B and metered areas must be vacated during the hours of 1:00 a.m. to 7:00 a.m. seven (7) days a week.

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as “Gm” and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.

6.3 During the hours that lots are designated:

Gm permit holders may use the Gm, A, B, C or R lots.

G permit holders may use the G, A, B, C or R lots.

A permit holders may use the A, B, C or R lots.

B permit holders may use the B, C or R lots.

CP permit holders may use the C Preferred, C or R Lots.

C permit holders may use the C or R lots.

M permit holders may use the M, C or R lots.

R permit holders (see Section 6.5).

- ♦ Justification: To establish a separate G permit for the Multimodal Transportation Center, which will be known as “Gm” and be priced separately from the regular G permit. These stalls are in a covered facility and out of the elements. The price is proposed to increase by 2.8% for FY 2015.

7. Permit and Fees

7.1 As identified on page 11.

- ♦ Justification: To support the Multimodal Transportation Center in addition to parking lot reconstruction projects.

11. Other Regulations

11.7 Service permits are available to vendors and university departments for an annual fee of \$142.80 ~~\$139.20~~ effective August 1 through July 31.

- ♦ Justification: To support the Multimodal Transportation Center in addition to parking lot reconstruction projects.

11.8 Construction permits are available to contractors working on campus. These permits will carry an annual fee of \$88.80 ~~\$86.40~~ and be effective August 1 through July 31. The construction permit allows parking in assigned B, C or R parking areas. B parking areas must be vacated daily from 1:00 a.m.-7:00 a.m. Construction permits may also be purchased on a weekly basis for \$10.00 per week. The fee for construction permits must be paid at the time of issuance. Accepted forms of payment are cash or check.

- ♦ Justification: To support the Multimodal Transportation Center in addition to parking lot reconstruction projects.
-

FINANCIAL INFORMATION

UNI has no outstanding bond indebtedness on its parking system. Building and maintenance of campus parking lots has been done without bonding.

UNIVERSITY OF NORTHERN IOWA	Actual FY 2013	Estimated FY 2014	Estimated FY 2015
Revenues			
Fees	\$772,767	\$848,000	\$819,550
Fines	346,175	450,000	450,000
Other	<u>37,057</u>	<u>30,000</u>	<u>30,000</u>
Total Revenues	\$1,155,999	\$1,328,000	\$1,299,550
Expenses			
Salaries / Wages	\$517,658	\$562,000	\$582,000
Supplies / Equipment	455,439	440,000	450,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$973,097	\$1,002,000	\$1,032,000
Net Income from Operations	\$182,902	\$326,000	\$267,550
Debt Service	\$0	\$0	\$0
Improvements from Reserves	\$885,124	\$250,000	\$250,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

MULTIMODAL TRANSPORTATION CENTER	Actual FY 2013	Estimated FY 2014	Estimated FY 2015
Revenues			
Fees	\$71,829	\$73,894	\$75,949
Fines	10,422	15,000	15,000
Other	<u>944</u>	<u>800</u>	<u>800</u>
Total Revenues	\$83,195	\$89,694	\$91,749
Expenses			
Salaries / Wages	\$20,669	\$24,369	\$24,419
Supplies / Equipment	46,218	60,812	62,836
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$66,887	\$85,181	\$87,255
Net Income from Operations	\$16,308	\$4,513	\$4,494
Debt Service	\$0	\$0	\$0
Improvements from Reserves	\$10,000	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

UNI's Multimodal Transportation Center (MTC) is a multi-level transit facility. With the exception of the Gm permit cost, MTC rates and regulations are the same as for other UNI parking operations. However, the MTC is a separate account.