

**Contact: Pam Elliott Cain**

**STATE AUDITOR'S REPORT ON UNIVERSITY PROCUREMENT CARD PROGRAMS**

**Action Requested:** Receive the report from the State Auditor regarding a review of Regent university procurement card programs.

**Executive Summary:** On December 22, the State Auditor released a report on the procurement card programs at the three Regent universities that covered the period July 1, 2001, through June 30, 2003.

State Auditor Vaudt reported that overall the procurement card programs of the universities are functioning well and that as the universities have increased their use of procurement cards, they have continued to improve procedures and enhance controls.

Procurement card programs at the three Regent universities save time and money by providing an efficient and effective process for purchasing small-dollar items. Procurement card purchases in fiscal year 2004 represented approximately 8 percent of the total purchases made by the university centralized purchasing departments.

The report comments provide suggestions for enhancing on-going efforts to improve controls and reduce risk. In responses to report comments, a commitment was made, on behalf of the Board, for continuous improvement and the facilitation of an enterprise-wide guidance in aligning university policies where feasible.