A meeting of the State Board of Education was held in its office in the State Office Building, Des Moines, Iowa, on February 11 and 12, 1954.

PRESENT: All sessions: Mrs. Archie, Mr. Hagemann, Mr. Hamilton, Mr. Plock, Mr. Rider, Mr. Stevens, and Mr. Strawman, members of the State Board of Education; Mr. Dancer, Mr. Gernetzy, and Mr. Walsh, members of the Finance Committee; Miss Lenihan, assistant secretary; President Hancher, Provost Davis, and Business Manager Ambrose, of the State University; President Hilton, Provost Jensen, Dean Gaskill, and Business Manager Platt, of the Iowa State College; Dean Nelson and Business Manager Jennings, of the Iowa State Teachers College; Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf; Superintendent Spear and Business Manager Wynn of the State Sanatorium; and Superintendent Overbeay, of the Iowa Braille and Sight-Saving School.

ABSENT: All sessions: Mrs. Brooks and Mr. Fredrickson, members of the State Board of Education; and President Maucker, of the Iowa State Teachers College.

President Rider in the chair and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on February 11, 1954:

RECESS. The Board met at 10 a.m., and President Rider recessed the meeting and requested those present to proceed with committee business until 3 p.m., when the Board would meet in executive session.

EXECUTIVE SESSION. The Board resolved itself into executive session. The Board arose from executive session and resumed regular business.

DINNER - IOWA STATE MEDICAL SOCIETY. President Rider stated that at 5:45 p.m. the State Board of Education would entertain officers, the Executive Council and committee members of the Iowa State Medical Society, representatives of
February 11 and 12, 1954 - General or miscellaneous

the State Health Department, and some members of the staff of the College of Medicine of the State University at a dinner in the Fort Des Moines Hotel.

February 12, 1954

The following business relating to general or miscellaneous matters was transacted on February 12, 1954:

EXECUTIVE SESSION. The Board resolved itself into executive session at 9 a.m. The Board arose from executive session at 10:30 a.m. and resumed regular business.

APPROVAL OF MINUTES - MEETING HELD JANUARY 14-15, 1954. On motion, the minutes of the meeting the State Board of Education held on January 14 and 15, 1954, were corrected and approved.

APPROVAL OF MINUTES - FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University
Iowa State College
Iowa State Teachers College
Iowa School for the Deaf
Iowa Braille and Sight-Saving School
State Sanatorium

October and November, 1953
October and November, 1953
November and December, 1953
December, 1953
October, December 1 and December 29, 1953
November and December, 1953

COMMITTEE ON EDUCATIONAL COORDINATION - REPORT. Dean Gaskill stated that a written report of the work being done by the Committee on Educational Coordination would be prepared and mailed to the members of the State Board of Education.
STATE TAX COMMISSION - COLLECTION OF STATE SALES TAX. Secretary Dancer reported that on February 3, 1954, Mr. Hagemann, Mr. Fredrickson, the members of the Finance Committee, and Business Manager Platt, of the Iowa State College, were present at a hearing before the State Tax Commission; that the collection of state sales tax on certain sales made by the state educational institutions was discussed and in most instances agreement was reached; and that the State Tax Commission would issue a ruling if there is any change in its present policy of not collecting sales tax on meals served in non-public dining rooms.

FUTURE BUILDING PROGRAM. The executives were requested to mail their reports regarding future building programs to the members of the State Board of Education and the Finance Committee for consideration at the next meeting of the Board.

DORMITORY FINANCING - AMENDMENT TO SUPPLEMENTAL LOAN AGREEMENT. Mr. Hagemann reported that at a conference in the Board's office on February 3, 1954, with officials of the Iowa-Des Moines National Bank and the Merchants National Bank terms had been agreed to for borrowing an additional $100,000 from the Iowa-Des Moines National Bank and $50,000 additional from the Merchants National Bank for dormitory financing at the Iowa State College at a rate of 2 3/4%. (See Board minutes of January 14-15, 1954.)

Mr. Hagemann moved that an additional $150,000 be borrowed from the Iowa-Des Moines National Bank and the Merchants National Bank at a rate of 2 3/4% for dormitory financing at the Iowa State College, in lieu of $150,000 that would have been borrowed from the Bankers Life Company, and that the President and the Secretary of the State Board of Education be authorized to sign an amendment to the Supplemental Loan Agreement dated September 10, 1953, and approved by the State Board of Education on September 10, 1953.
February 11-12, 1954 - General or miscellaneous

The motion was seconded by Mr. Strawman and passed.

DORMITORY FINANCING. Mr. Hagemann reported that on February 3, 1954, in the Board's Office in Des Moines, Iowa, he, Mr. Fredricksen, Mr. Stevens, and members of the Finance Committee conferred with officials of the Iowa-Des Moines National Bank, the Central National Bank, the Merchants National Bank, and the Bankers Life Company relative to financing proposed future dormitory construction, and that it appeared new dormitories within reasonable limits could be financed.

PROPOSED DORMITORY CONSTRUCTION. See State University section and Iowa State College section of these minutes.

TEACHERS INSURANCE AND ANNUITY ASSOCIATION - COLLEGE RETIREMENT EQUITIES FUND. The following resolution was submitted; (See Board minutes of January 14-15, 1954.)

WHEREAS, the College Retirement Equities Fund (CREF) has been established as a companion corporation to the Teachers Insurance and Annuity Association (TIAA); and

WHEREAS, with the approval of the employing institution, an employee who is eligible to participate in TIAA may elect to have part of his annuity premiums paid to TIAA and part to CREF within the limits as specified by the companion corporations;* and

WHEREAS, there exists on the part of some staff members who are employed in the institutions under the jurisdiction of the State Board of Education and who are eligible to participate in TIAA, a desire to have some part of their total annuity premiums paid into CREF, now

BE IT THEREFORE RESOLVED that effective July 1, 1954, any staff member employed in an institution under the State Board of Education and eligible to participate in TIAA be permitted to have part of his annuity premiums otherwise paid into TIAA paid into CREF in accordance with any regulations established by TIAA and CREF, the balance of his annuity premiums to be paid to his TIAA contract; no staff member, however, shall be required to have any part of his annuity premium paid into CREF.

* At the present time, TIAA-CREF regulations permit an individual participant
to allocate $\frac{1}{4}$, $\frac{1}{2}$ or $\frac{1}{2}$ of his total annuity premium to CREF, and the remainder to his TIAA contract. It is possible that these specific proportions might be changed in the future, but it is inconsistent with the principles upon which CREF has been established that an individual ever be permitted to allocate more than $\frac{1}{2}$ of his total annuity premium to CREF.

An individual, having elected to allocate some of his annuity premium to CREF may stop these allocations at any time. If he does this, he cannot resume premiums to CREF for five years unless he stopped premiums to CREF and TIAA at the same time and is reinstating both concurrently, or unless he becomes newly eligible for a retirement plan.

On motion, the resolution was adopted.

**EDUCATIONAL TELEVISION.** Mr. Dancer reported that if the work of the Iowa Joint Committee on Educational Television is to be carried on in an effort to have funds appropriated by the 56th General Assembly for a state wide educational network it is not too early for the Committee to know which groups might be expected to sponsor the Committee's work, and he asked that the State Board of Education decide what its attitude would be.

On motion, the matter was referred to the Finance Committee for study and with the request that informative material be collected and distributed to the members of the State Board of Education.

**COSMOIRON PROJECT.** At the meeting held on January 14-15, 1954, a proposal for the State University and the Iowa State College to join in a cooperative program for research in physics among certain mid-west institutions was discussed; and, on motion, the favorable attitude of the Board was expressed and President Hancher and President Hilton were asked to report at the next meeting the funds available for such a project.

President Hancher stated that the cost to the State University and to the Iowa State College of participating in the cooperative Cosmoiron project would be about $5,000 for the first year with a maximum expenditure of $10,000 by each institution, and that the State University would have funds available for that purpose from the Medical Trust Fund.
February 11 and 12, 1954 - General or miscellaneous

President Hilton stated that the Iowa State College would have money available in the fund for Salaries, Support, Maintenance and Miscellaneous, overhead income received from government contracts, or from The College Bookstore.

The following resolution was submitted:

WHEREAS, a number of Universities located in the Midwest propose to form a non-profit corporation to be known as the Midwestern Universities Research Council, Incorporated, for the purpose of promoting the construction of a high-energy reactor (cosmotron) in the Midwest area and managing the operation of it when constructed; and

WHEREAS, such a research facility in the Midwest would be highly desirable as a research laboratory in the field of nuclear physics and other related fields; and

WHEREAS, the State University of Iowa and Iowa State College desire to participate as incorporators for the purpose of insuring themselves a high priority of use of such facilities;

NOW, THEREFORE, BE IT RESOLVED, that the State University of Iowa and Iowa State College be authorized to participate in the incorporation of the Midwestern Universities Research Council, Inc., and

BE IT FURTHER RESOLVED, that the Secretary of the State Board of Education and the President of the State University of Iowa or the President of Iowa State College as the case may be, be authorized to execute the necessary documents therefor for each institution; and

BE IT FURTHER RESOLVED, that the State University of Iowa and Iowa State College be authorized to deposit not to exceed $10,000 each as working funds for the corporation, subject to the provisions therefor in the Articles of Incorporation.

Mr. Strawman moved that the resolution be adopted and that the Iowa State College pay its participation costs from the fund for Salaries, Support, Maintenance and Miscellaneous. The motion was seconded by Mrs. Archie and passed, with Mr. Rider voting "no" only in relation to the source of funds to be expended by the Iowa State College.
February 11-12, 1954 - General or miscellaneous

COSMOTRON PROJECT. On motion, the Secretary of the State Board of Education and the President of the State University or the President of the Iowa State College were authorized to execute the necessary documents in connection with the cooperative program for research in physics (Cosmotron Project) among certain mid-west institutions.

NEXT MEETINGS. The next meetings of the State Board of Education were scheduled to be held in the Board's office in Des Moines on the following dates:

March 18 and 19, 1954

April 8 and 9, 1954.
February 11-12, 1954

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on February 12, 1954:

RESIGNATION. Superintendent Berg reported that E. L. Noble had resigned as principal of the Iowa School for the Deaf, effective June 1, 1954; and, upon the recommendation of the Faculty Committee, the resignation was accepted.

DEAF-BLIND DIVISION - OUT-OF-STATE PUPILS - CONTRACT. Superintendent Berg submitted a proposed contract to be entered into by and between the District of Columbia, the American Foundation for the Blind, and the State Board of Education, whereby David Johnson, a deaf-blind child who is a resident of the District of Columbia, would be admitted to the Deaf-Blind Division of the Iowa School for the Deaf upon payment to the Iowa School for the Deaf of $3,000 for the academic year 1954-1955 as follows:

District of Columbia, $1,150 in two installments of $575 each;
American Foundation for the Blind, $1,850 in two installments of $925 each.

On motion, the proposed contract was approved and the Superintendent of the Iowa School for the Deaf was authorized to sign it on behalf of the State Board of Education.

RAZING CONDEMNED APARTMENT BUILDING - ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - ARCHITECT. The Building and Business Committee submitted a proposed contract to be entered into with William Beuttler, Sioux City, Iowa, for architectural services for a Dwelling of Four Two-bedroom Apartments and for Razing the Present Condemned Apartment Building on a fee basis of 5% of the cost of the work, not including furniture, furnishings, or other movable equipment purchased or furnished by the Owner.
February 11-12, 1954 - Iowa School for the Deaf

Upon the recommendation of the Building and Business Committee, the contract with William Beuttler for architectural services was approved and the secretary of the State Board of Education was authorized to sign it.

IN-SERVICE TEACHER TRAINING PROGRAM - AGREEMENT WITH STATE UNIVERSITY. Mr. Hamilton stated that Superintendent Berg had reported to the Faculty Committee that satisfactory progress is being made in the preparation of the agreement with the State University of Iowa to accredit the two-year in-service teacher training program of the Iowa School for the Deaf, and that copies of the agreement would be mailed to members of the Board prior to the next meeting.

REPORTS. For the information of the Board, Superintendent Berg submitted reports about the following:

1. The work of the Teacher Advisory Committee of the School for the first semester, 1953-1954.

2. The meeting of the National Study Committee on the Education of Deaf-Blind Children held at the Iowa School for the Deaf on January 25 and 26, 1954.

3. That 31 faculty members, or 50% of the staff, had enrolled for In-Service Teacher Training in the State University of Iowa Extension Division for the second semester of the academic year 1953-1954, although only 9 of the 31 are required to enroll.

4. A dinner meeting of the Pottawattamie County Medical Society at the School at 7 p.m., Tuesday, March 16, 1954, to observe a demonstration of work done by the pupils in the Lower Division.

5. A cooperative agreement with the Iowa Commission for the Blind by the Iowa School for the Deaf whereby Leonard Dowdy, age 26, a graduate of Perkins Institute, Watertown, Mass., will become a teacher-in-training on an in-service and exploratory basis for the period from February 15, 1954, to May 29, 1954. Mr. Dowdy is deaf-blind.
February 11-12, 1954

STATE UNIVERSITY OF IOWA

The following business relating to the State University of Iowa was transacted on February 12, 1954:

APPOINTMENTS. Upon the recommendation of President Hancher and the Faculty Committee the following appointments were made:

Dr. Gerald F. Else, professor and head of the Department of Classics, School of Letters, College of Liberal Arts, appointed research professor in the Graduate College for the second semester of the 1953-1954 academic year at his regular salary of $7,700 plus insurance programs, nine months' basis.

G. Peter Arnott, research assistant professor in the Department of Ophthalmology, College of Medicine, effective as of February 1, 1954, at a salary of $7,500 a year, twelve months' basis, plus insurance programs, payable from Account 4306, United States Public Health Grant, the appointment to continue for the duration of the grant.

Dr. Thomas B. Summers, graduate fellow, senior grade, in the Department of Neurology, College of Medicine, at a salary of $9,000 a year, twelve months' basis, without insurance programs, payable from the United States Public Health Service Grant.

Warren H. Meyer, associate hospital pharmacist and assistant instructor, Department of Drug Service, College of Pharmacy, effective as of February 1, 1954, at a salary of $5,500 a year, twelve months' basis, plus insurance programs.

Joseph V. Brown, Science Editor, Department of University Relations, effective as of February 1, 1954, at a salary of $5,500 a year, twelve months' basis, plus insurance programs.

PROMOTION. Upon the recommendation of President Hancher and the Faculty Committee Jeanne Schumacher, acting head of the Division of Nursing and instructor in Psychiatric Nursing, was promoted to head of the Division of Nursing and instructor in Psychiatric Nursing, effective as of February 1, 1954, and salary increased from $4,900 to $5,400 a year, twelve months' basis, without retirement annuity, payable as follows:

$3,400 from line 1, page 2.118, Account 3537, 1953-1954 Budget.
1,000 from line 2, page 2.118, Account 3537, 1953-1954 Budget.
1,000 from line 9, page 2.124, Account 3591, 1953-1954 Budget.
February 11-12, 1954 - State University

IOWA MEMORIAL UNION - PRELIMINARY SERVICES - ELECTRICAL CONTRACT - ACCEPTANCE.
The Building and Business Committee reported that on January 19, 1954, Harold
Hatcher for the State University and Hadden Pumphrey for the Contractor had in-
spected the electrical work, Preliminary Services, Iowa Memorial Union, and
had found that the Contractor, the Robbins Electric Company, had completed the
work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the elec-
trical work of the Preliminary Services, Iowa Memorial Union, was accepted
from the Robbins Electric Company as of this date, February 12, 1954, and pay-
ment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa,
was authorized.

REPORT OF BUILDING AND BUSINESS COMMITTEE - BOILER GENERATOR. The Building
and Business Committee submitted the following report:

A meeting was held in the Senate Chamber, Old Capitol, State University
of Iowa, Iowa City, Iowa, at 2:00 p.m., Thursday, February 4, 1954.

Present: President Hancher, Business Manager Ambrose, Superintendent
Horner, and Assistant Superintendent Parizek, all of the State University;
and Secretary Dancer.

Mr. Dancer presided, and Mr. Horner acted as secretary of the meeting.

The following business pertaining to the State University of Iowa was
transacted:

Boiler Generator (Steam Generating Equipment and Associated Devices, Boiler
#6)- Public Hearing. Mr. Dancer reported that a public hearing was held as
advertised in Superintendent Horner's office at 1:30 p.m., for the purpose of
hearing objections to the plans, specifications and contract form for Boiler
Generator (Steam Generating Equipment and Associated Devices, Boiler #6). No
objections were filed and no objectors appeared.

Boiler Generator (Steam Generating Equipment and Associated Devices, Boiler #6)-
Bids. At 2:00 p.m., the following bids for Boiler Generator (Steam Generating
Equipment and Associated Devices, Boiler #6) were opened and read:
At 2:10 p.m., a letter marked "Bid on Steam Generating Equipment and Associated Devices, Boiler #6, State University of Iowa, Iowa City, Iowa", was received through the mail from Foster Wheeler Corporation, Chicago, Illinois. Mr. Horner was requested to return the letter, unopened.

The bids which had been opened were turned over to the University officials for analysis and recommendation as to award.

On motion, the report submitted by the Building and Business Committee was approved.

BOILER GENERATOR (STEAM GENERATING EQUIPMENT AND ASSOCIATED DEVICES, BOILER #6) - CONTRACT. Upon the recommendation of the Building and Business Committee, the contract for the Boiler Generator (Steam Generating Equipment and Associated Devices, Boiler #6) was awarded to the low bidder, the Wickes Boiler Company, Saginaw, Michigan, on the basis of that firm's net base bid of $206,667.00, subject to the approval and allocation of funds by the Budget and Financial Control Committee, and the Secretary of the State Board of Education was authorized to execute the contract when a satisfactory surety bond has been filed. ($315,000 was appropriated for this project by the 55th General Assembly.)

HOSPITAL REMODELING TO IMPROVE CARE AND TREATMENT OF POLIO AND PEDIATRICS PATIENTS - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications for Hospital Remodeling to Improve Care and Treatment of Polio and Pediatrics Patients were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids upon approval by the Budget and Financial Control Committee and the United States Public Health Service. The project is to be financed by funds appropriated by the 55th General Assembly and a grant from the United States Public Health Service.
LAKESIDE LABORATORY - USE OF APPROPRIATION. The 55th General Assembly appropriated $3,300 for Lakeside Laboratory, and at the Board meeting held on December 10-11, 1953, the recommendation that the funds be used to finance the rebuilding of three old buildings at the site of the Laboratory into one unit was referred to the Finance Committee for investigation and report.

Mr. Hagemann stated that the Finance Committee had reported to the Building and Business Committee that the State Comptroller had expressed the opinion that the funds appropriated by the 55th General Assembly for Lakeside Laboratory could be used to rebuild three old buildings at the site into one unit; and, upon the recommendation of the Building and Business Committee, the project was approved.

CONFERENCE - REQUEST OF CITY OF IOWA CITY. Secretary Dancer reported that Leroy S. Mercer, Mayor of Iowa City, had requested a meeting with some of the members of the State Board of Education and University officials to discuss some matters pending relative to requests of the City of Iowa City and the State University of Iowa; and he was authorized to arrange such a conference.

STORM DAMAGE. Upon the recommendation of the Building and Business Committee, the Secretary of the State Board of Education was authorized to submit a request to the Budget and Financial Control Committee for an allocation of $8,772.91 from the General Contingent Fund to cover the cost of repairing damage caused by a storm on July 4, 1953.

UNIVERSITY HOSPITALS - ALLOCATION OF FUNDS - TRANSFER. There was an unobligated balance of $247,736.76 as of June 30, 1953, in the University Hospital Salaries, Support, Maintenance and Miscellaneous Fund, and at the meeting held on September 10-11, 1953, the State Board of Education allocated
$117,500.00 of that balance for certain projects set out in the minutes of that meeting.

Secretary Dancer reported that the Finance Committee had filed with the State Comptroller a request for the allotment of $117,500.00 of the fund for Salaries, Support, Maintenance and Miscellaneous, University Hospital, and a requisition for that amount; that the State Comptroller had expressed the opinion that before he could authorize the allotment of funds a request should be filed for the transfer of the unobligated balance of $247,736.76 from University Hospital Salaries, Support, Maintenance and Miscellaneous Fund to University Hospital Repairs, Replacements and Alterations Fund; and that the request had been filed with the Governor and the State Comptroller.
The following business relating to the State Sanatorium was transacted on February 12, 1954:

REPORT OF BUILDING AND BUSINESS COMMITTEE - SUB-COMMITTEE MEETING HELD JANUARY 19, 1954. The Building and Business Committee submitted the following report:

A sub-committee of the Building and Business Committee of the State Board of Education met in Old Chapel, Administration Building, State Sanatorium, Oakdale, Iowa, at 2:00 p.m., Tuesday, January 19, 1954.

Present: Mr. Strawman of the Committee; Mr. Walsh of the Finance Committee; Superintendent Spear, and Superintendent Betz of the Physical Plant Department; and Carl R. Blum of Morgan-Gelatt, Architects.

Mr. Strawman presided, and Mr. Walsh acted as secretary.

The following business pertaining to the State Sanatorium was transacted:

Completion of Second Floor and Basement of Addition to Building 52 - Bids. By unanimous consent the bid opening was delayed ten minutes to allow time for arrival of a representative of Langer & Associates who had phoned he was on the way but had been delayed. Upon objection being raised to further delay the bids were opened, beginning at 2:10 p.m., and a tabulation of those bids appears on the following pages. The representative of Langer & Associates arrived after the bid opening had commenced. Langer's bid was then opened and read with the understanding that consideration of it would be at the discretion of the State Board of Education.

A statement attached to the three bids filed by L. C. Leuthye, Inc., provided that they were submitted only as a combined bid in the amount of $152,637.68. It was agreed that consideration of the bids on a combined basis would be at the discretion of the State Board of Education.

Analysis and Evaluation of Bids. The bids were turned over to the architects and officials of the Sanatorium for analysis and evaluation after which a recommendation as to award of contract will be made to the Board.

Bid Checks. The bid checks were delivered to Mr. Wynn with instructions to return them to the bidders as they are eliminated from consideration, excepting the check filed by the bidder to whom contract is to be awarded. His bid check is to be returned after contracts are signed and satisfactory bond furnished.
## Completion of Second Floor and Basement of Addition to Building 52
### State Sanatorium
#### General Construction

**January 19, 1954**

### Bid Check

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<td>-810</td>
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<td>-1,408</td>
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<td>Alt. #5 - Trash chute, stack &amp; Incin.</td>
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<td>-1,575</td>
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<td>-1,650</td>
<td>-2,625</td>
<td>-1,600</td>
<td>-1,421</td>
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### Days

- 2-1 4 120
- 2-15 4 150 2-8 4 120

* Langer & Associates, Inc., successors to Kucharo and Associates, Des Moines, Iowa, bid received 2:25 p.m. following opening of bids.

** L. C. Luethye, Inc., Durant, Iowa, bid was submitted as a combined bid in the amount of $152,637.68 with no part of the bid to be accepted by itself.
## Plumbing, Heating, Ventilating and Air Conditioning

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<td>Cedar Rapids, IA</td>
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<td>Durant, Iowa</td>
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<td>Alt.#2 Trash chute, stack and incinerator</td>
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## Electrical Work

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Upon the recommendation of the Building and Business Committee, the report of the sub-committee was approved.

COMPLETION OF SECOND FLOOR AND BASEMENT OF ADDITION TO BUILDING 52 - PATIENTS' WING - CONTRACTS. Upon the recommendation of the Building and Business Committee, the contracts for the Completion of the Second Floor and Basement of Addition to Building 52, Patients' Wing, were awarded to the low bidders, as follows, subject to the approval and the allocation of funds by the Budget and Financial Control Committee, and the secretary of the State Board of Education was authorized to execute contracts when satisfactory performance bonds have been filed:

General construction contract, Ringland-Johnson, Inc., Des Moines, Iowa, on the basis of that firm's base bid $96,741.00

Plumbing, heating, ventilating and air-conditioning contract, Puth-Schultz, Cedar Rapids, Iowa, on the basis of that firm's base bid 24,825.00

Electrical contract, Cedar Rapids Electric Supply Company, on the basis of that firm's base bid 11,594.00

COMPLETION OF SECOND FLOOR AND BASEMENT OF ADDITION TO BUILDING 52, PATIENTS' WING - ESTIMATED COST. The Building and Business Committee reported the estimated cost of the Completion of the Second Floor and Basement of Addition to Building 52, Patients' Wing, as follows:

Total of three contracts $133,150.00
Architect's fees 6,000.00
Owner's supervision, clerk of the works 1,600.00
Equipment 8,000.00
Contingencies 2,140.00

$150,900.00

On motion, the Secretary of the State Board of Education was instructed to request the Budget and Financial Control Committee for authority to:

1. Engage a clerk-of-the-works to supervise construction.
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2. Proceed with the purchase of equipment within the estimated $8,000.00.

3. Allocate $150,900 to the project from funds appropriated for that purpose by the 55th G.A.

REPLACEMENT OF AUTOMOBILES AND TRUCKS - AMBULANCE. The Building and Business Committee reported that the State Sanatorium had received the following quotations on a 1954 DeSoto Powermaster 6, 8-passenger sedan, complete with all standard equipment which includes a spare tire, tube and wheel, powerflite transmission, wheel covers, plastic steering wheel, heater Model 501 and Jiffy Jet windshield wiper:

<table>
<thead>
<tr>
<th>Dealer</th>
<th>Base Quotation</th>
<th>Less Trade-In Allowance for 1948 4-door Suburban DeSoto</th>
<th>Net</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brady Motors, Inc., Des Moines</td>
<td>$3,507.00</td>
<td></td>
<td>$3,007.00</td>
</tr>
<tr>
<td>Dahl Motors, Inc., Waterloo, IA</td>
<td>$3,160.88</td>
<td></td>
<td>$2,785.88</td>
</tr>
<tr>
<td>Freswick Motor Co., Iowa City, IA</td>
<td>$3,117.50</td>
<td></td>
<td>$2,732.50</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee, authority was granted to purchase the DeSoto automobile from the low bidder, the Freswick Motor Company, Iowa City, Iowa, at a price of $2,732.50, and to convert it from a sedan to an ambulance at a cost of $174.21 for labor and parts, subject to approval and allocation of $2,906.71 by the Budget and Financial Control Committee from funds appropriated by the 55th General Assembly.

POINTING, CAULKING AND WATERPROOFING BRICK BUILDINGS - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order No. 1 to the contract with D. C. Taylor Company for pointing, caulking and waterproofing brick buildings for an addition of $37.65 to the contract price, covering the cost of a performance bond which was omitted from the specifications, subject to approval by the Budget and Financial Control Committee.
REPAIRS TO PLUMBING, HEATING AND ELECTRICAL LINES IN HOSPITAL BUILDING. The following resolution was submitted:

WHEREAS, the 55th General Assembly made an appropriation of $12,000 for Repairs to Plumbing, Heating and Electrical Lines in the Hospital Building; and

WHEREAS, a part of the appropriation act, Section 3 of Chapter 7, 55th G.A. provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education with the approval of the joint legislative Budget and Financial Control Committee that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of funds for the following projects is for the best interests of the state:

   a. Replacing brass pipe for iron pipe in steam return lines of Auditorium-Clinic Building $2,000
   b. Replacing steam return lines in Old Ice Machine Room in Hospital Basement 800
   c. Repairs in boiler room of Power Plant to decrease corrosion in Hospital water lines and steam return lines, the repairs to consist of raising the feed water heater 36 inches, moving the grease separator, rearranging the exhaust line through heater, and installing new exhaust head 3,000

2. That the foregoing projects be authorized with the understanding that quotations are to be secured and a contract for the work awarded.

3. That the Budget and Financial Control Committee be requested to approve the projects, grant authority to proceed with the work, and allocate $5,800 from the appropriation made by the 55th General Assembly for Repairs to Plumbing, Heating and Electrical Lines in the Hospital Building.

Upon the recommendation of the Building and Business Committee the resolution was adopted.

PURCHASE OF LAND. The Building and Business Committee reported that farm land needed by the State Sanatorium for many years is now on the market and can be purchased. The following resolution was submitted:
WHEREAS, the following described real estate is needed for the use and benefit of the State Sanatorium:

North 70 acres of the North Half of the Northwest Quarter (N\(\frac{3}{4}\)N\(\frac{3}{4}\)) in Section 25, Township 50 North, Range 7 West of the 5th P.M., Johnson County, Iowa;

WHEREAS, the property can be purchased from the owner, L. L. Kaplan, Johnson County, Iowa, at a price of $14,000.00; now, therefore,

BE IT RESOLVED that the State Sanatorium, with the approval of the Executive Council of Iowa, be authorized to purchase the property described in this resolution from the owner, L. L. Kaplan, Johnson County, Iowa, at a price of $14,000.00, to be paid upon execution and delivery by the seller as soon after March 1, 1954, as is possible of a warranty deed and abstract showing good and merchantable title, possession of the property to be given March 1, 1954, payment to be made from profits resulting from the operations of the Farm and Dairy enterprise of the State Sanatorium since July 1, 1950, at which time the Farm and Dairy was set up as a self-sustaining enterprise.

Mr. Hagemann moved that the resolution be adopted. The motion was seconded by Mr. Hamilton and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mr. Hamilton, Mr. Plock, Mr. Rider, Mr. Stevens and Mr. Strawman.

Nay: None.

Absent: Mrs. Brooks and Mr. Fredricksen.

The chairman declared the resolution adopted.

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VACATION PERIODS - FILM. President Hilton reported that the Christian Rural Overseas Program (CROP) had proposed that the WOI-TV newsroom undertake to film step by step the story of a food contribution which originates in an Iowa county to its ultimate destination and disposition overseas, and he requested that Wallis Bishop, news reporter, and John Raddatz, cinematographer, be permitted to use their thirty-day vacation period for the purpose of making the film, with the understanding that the Christian Rural Overseas Program will pay the traveling expenses of the two men and will make the necessary official arrangements for the trip. President Hilton stated that the dates for the project had not been definitely determined, but it was expected to get under way about March 8, 1954.

Upon the recommendation of the Faculty Committee, the use by Mr. Bishop and Mr. Raddatz of their vacation time to make a film as proposed by the Christian Rural Overseas Program was approved.

SALARY INCREASES, TRANSFERS AND PROMOTIONS. Upon the recommendation of President Hilton and the Faculty Committee the following salary increases, transfers, and promotions were made:

Frank W. Schaller, from associate professor of Agronomy (Soils), Agricultural Experiment Station, at a salary of $6,340 ($5,340 AES; $1,000 USDA), twelve months' basis, to associate professor of Agronomy (Soils), Agricultural Extension Service, at a salary of $7,200, twelve months' basis (Civil Service), effective March 1, 1954. (Replacement for Marvin Anderson who was promoted to associate director of Agricultural Extension Service, July, 1952.)

Milo Voss, associate and health physicist, Ames Laboratory, Institute for Atomic Research, salary increased from $5,220 a year, twelve months' basis, to $5,400 a year, twelve months' basis, effective as of February 1, 1954.

Edgar H. Dwell, associate in Radio Chemistry, Ames Laboratory, Institute for Atomic Research, salary increased from $5,220 a year, twelve months' basis, to $5,400 a year, twelve months' basis, effective as of February 1, 1954.
Bernard LaMont, associate in Analytical Chemistry, Ames Laboratory, Institute for Atomic Research, salary increased from $5,220 a year, twelve months' basis, to $5,400 a year, twelve months' basis, effective as of February 1, 1954.

Paul Sidles, from junior research associate grade 3, Ames Laboratory, Institute for Atomic Research, at a salary of $5,100 a year, twelve months' basis, to associate, Ames Laboratory, Institute for Atomic Research, at a salary of $5,400 a year, twelve months' basis, effective as of February 1, 1954.

Alvin A. Read, associate in the Electronics Shop, Ames Laboratory, Institute for Atomic Research, salary increased from $5,160 a year, twelve months' basis, to $5,400 a year, twelve months' basis, effective as of February 1, 1954.

Keith K. Ketcham, chief engineer AM FM TV, Radio Station WOI, salary increased from $6,700 a year, twelve months' basis, to $7,000 a year, twelve months' basis, effective as of February 1, 1954.

Donald Haahr, studio supervisor, Radio Station WOI, salary increased from $5,300 a year, twelve months' basis, to $5,500 a year, twelve months' basis, effective as of February 1, 1954.

Carroll V. Marshall, TV operations supervisor, WOI-TV, salary increased from $5,300 a year, twelve months' basis to $5,500 a year, twelve months' basis, effective as of February 1, 1954.

Melvin Haas, AM engineer, Radio Station WOI, salary increased from $5,500 a year, twelve months' basis, to $5,600 a year, twelve months' basis, effective as of February 1, 1954.

Chauncey Hoover, transmitter engineer, WOI-TV, salary increased from $5,550 a year, twelve months' basis, to $5,750 a year, twelve months' basis, effective as of February 1, 1954.

Wilbur D. Donaldson, program coordinator, WOI-TV, salary increased from $3,500 a year, twelve months' basis to $6,000 a year, twelve months' basis, effective as of February 1, 1954.

Lamar W. Smith, assistant producer, WOI-TV, salary increased from $5,000 a year, twelve months' basis, to $5,500 a year, twelve months' basis, effective as of February 1, 1954.

Norman B. Cleary, from production manager, Radio Station WOI, at a salary of $4,500 a year, twelve months' basis, to special program producer, Radio Station WOI AM FM, at a salary of $5,500 a year, twelve months' basis, effective as of January 1, 1954. (Funds to come from NAEB grant.)

William R. Parks, from associate professor of History and Government, at a salary of $6,800 a year, twelve months' basis, plus annuity, to professor of History and Government, at a salary of $7,500 a year, twelve months' basis, plus annuity, effective as of February 1, 1954.
APPOINTMENTS. Upon the recommendation of President Hilton and the Faculty Committee the following appointments were made:

Hugh D. Simpson, assistant professor of Veterinary Medicine and Surgery, at a salary of $6,000 a year, twelve months' basis, plus annuity, effective as of January 14, 1954.

John H. D. Bryan, assistant professor, Atomic Energy Commission, Radiation Research (Genetics), at a salary of $4,800 a year, twelve months' basis, plus annuity, effective February 15, 1954. (No College funds will be used for Mr. Bryan.)

Vincent DiFrancesca, assistant professor of Physical Education for Men and head football coach, at a salary of $9,600 a year, twelve months' basis, plus annuity, effective February 16, 1954.

Alex Agase, instructor of Physical Education for Men and assistant football coach, at a salary of $7,000 a year, twelve months' basis, effective February 16, 1954.

Jerry Carle, instructor of Physical Education for Men and assistant football coach, at a salary of $6,000 a year, twelve months' basis, effective March 1, 1954.

William C. Heiss, instructor of Physical Education for Men and assistant football coach, at a salary of $6,000 a year, twelve months' basis, effective March 1, 1954.

Arch Steel, instructor of Physical Education for Men and assistant football coach, at a salary of $5,500 a year, twelve months' basis, effective March 1, 1954.

DEATH. President Hilton reported the death on January 16, 1954, of William H. Mahlstadt, accountant, WOI-TV.

FEE INCREASE. Upon the recommendation of President Hilton and the Faculty Committee the registration fee for seniors only was increased from $50.00 to $51.70 for the Spring Quarter 1954 only, on the basis of a petition by the Senior Class and Cardinal Guild, and that the additional fee was allocated for Senior Week activities.
TROPICAL RESEARCH CENTER. Mr. Hamilton moved that President Hilton be instructed to study the feasibility of discontinuing the Tropical Research Center in Guatemala and submit a recommendation to the State Board of Education at the next meeting. The motion was seconded by Mr. Hagemann and passed.

REPORT OF FINANCE COMMITTEE - MEETING HELD JANUARY 19, 1954. The Building and Business Committee submitted the following report of the Finance Committee:

The Finance Committee of the State Board of Education met in Beardshear Hall, Iowa State College, Ames, Iowa, at 2 o'clock p.m., Tuesday, January 19, 1954.

Present: Mr. Dancer of the Committee; Business Manager Platt, Superintendent Schaefer, and Engineer Schworm, all of the College; and Mr. Brown and Mr. McDonald of Brown Engineering Company.

Mr. Dancer presided, and Mr. Platt acted as secretary of the meeting.

The following business pertaining to the Iowa State College was transacted:

Addition to Cooling Tower - Public Hearing. Mr. Platt reported that at 1 p.m. in his office a public hearing was held as advertised, for the purpose of hearing objections to the plans, specifications and form of contract for the Addition to Cooling Tower, and that no objections were filed and no objectors appeared.

The report was accepted and approved.

Addition to Cooling Tower - Bids. At 2:00 o'clock p.m. the following bids were opened and read for the construction of the Addition to Cooling Tower:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address of Bidder</td>
<td>Spencer, Ia.</td>
<td>St. Paul</td>
<td>Des Moines</td>
<td>Des Moines</td>
</tr>
<tr>
<td>Base Bid Price</td>
<td>$21,250.00</td>
<td>$28,220.00</td>
<td>$23,814.00</td>
<td>$26,778.00</td>
</tr>
<tr>
<td>For Alternate No. 1 Add</td>
<td>$23,750.00</td>
<td>$26,900.00</td>
<td>$23,400.00</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Drawings Submitted, Days</td>
<td>60 days</td>
<td>20 days</td>
<td>15 days</td>
<td>14 days</td>
</tr>
<tr>
<td>Work Completion, Days</td>
<td>180 days</td>
<td>145 days</td>
<td>120 days</td>
<td>63 days</td>
</tr>
<tr>
<td>Bid Check Amount</td>
<td>$3,000</td>
<td>$1,800</td>
<td>$1,500</td>
<td>$1,500</td>
</tr>
</tbody>
</table>
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Analysis and Evaluation of Bids. The bids were turned over to officials of the College and the engineers for analysis and evaluation. A recommendation as to award of contract will then be submitted to the State Board of Education.

Bid Checks. All bid checks were delivered to Mr. Platt with instructions to hold them until after contract has been awarded, signed and satisfactory performance bond furnished.

Upon the recommendation of the Building and Business Committee the report of the Finance Committee was approved and actions ratified.

ADDICTION TO COOLING TOWER - CONTRACT. Upon the recommendation of the Building and Business Committee the contract for the Addition to the Cooling Tower was awarded to the lowest bidder, R. V. Leary, Des Moines, Iowa, on the basis of his base bid of $23,814.00, subject to approval by the Budget and Financial Control Committee, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

ADDICTION TO COOLING TOWER - ESTIMATED COST - FUNDS. The Building and Business Committee reported the estimated cost of the Addition to the Cooling Tower, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract price</td>
<td>$23,814.00</td>
</tr>
<tr>
<td>Engineering fees</td>
<td>1,191.00</td>
</tr>
<tr>
<td>Wiring, to be done by the Iowa State College</td>
<td>950.00</td>
</tr>
<tr>
<td><strong>Total estimated cost</strong></td>
<td><strong>$25,955.00</strong></td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee, the Secretary of the State Board of Education was instructed to request the Budget and Financial Control Committee to allocate $25,955.00 for the Addition to the Cooling Tower from the $30,000.00 appropriated for that purpose by the 55th General Assembly.
EQUIPMENT FOR SCIENCE BUILDING - LIGHTING FIXTURES. The Building and Business Committee submitted the following report:

The Finance Committee of the State Board of Education met in Beardshear Hall at the Iowa State College, Ames, Iowa, at two o'clock p.m., February 4, 1954.

Present: Mr. Gernetzky and Mr. Walsh, members of the Finance Committee; and Business Manager Platt, Superintendent Schaefer, and Design Engineer, of the Iowa State College.

Mr. Gernetzky presided, and Mr. Walsh acted as secretary of the meeting.

The following business relating to the Iowa State College was transacted:

Equipment for Science Building - Lighting Fixtures - Public Hearing. Mr. Platt reported that at 1 p.m., as advertised, a public hearing was held in his office for the purpose of hearing objections to the plans, specifications and form of contract for the Lighting Fixtures, Equipment for Science Building; and that no objections were filed and no objectors appeared. The report was accepted.

Equipment for Science Building - Lighting Fixtures - Bids. At 2:00 p.m., the following bids for Lighting Fixtures, Equipment for Science Building, were opened:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Bid Security</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crescent Electric Company</td>
<td>595.00</td>
<td>11,806.65</td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Engineering &amp; Equipment Company</td>
<td>605.00</td>
<td>12,049.46</td>
</tr>
<tr>
<td>Des Moines, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Electric Supply Company</td>
<td>600.00</td>
<td>11,000.00</td>
</tr>
<tr>
<td>Des Moines, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graybar Electric Company</td>
<td>625.00</td>
<td>12,050.00</td>
</tr>
<tr>
<td>Des Moines, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Iowa Electric Supply Company,</td>
<td>586.03</td>
<td>11,720.52</td>
</tr>
<tr>
<td>Fort Dodge, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Terry-Durin Company, Cedar Rapids, Iowa</td>
<td>610.57</td>
<td>12,213.44</td>
</tr>
<tr>
<td>Westinghouse Electric Supply Company</td>
<td>595.00</td>
<td>11,861.00</td>
</tr>
<tr>
<td>Des Moines, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weston Lighting, Inc.</td>
<td>700.00</td>
<td>12,167.92</td>
</tr>
<tr>
<td>Des Moines, Iowa</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Bid did not conform to specifications.

The bids were turned over to officials of the Iowa State College for analysis and evaluation, after which a recommendation for awarding the contract will be submitted to the State Board of Education.

Equipment for Science Building - Lighting Fixtures - Bid Checks. All bid checks were delivered to Business Manager Platt with instructions to hold them until after a contract has been awarded, signed, and a satisfactory performance bond furnished.

Upon the recommendation of the Building and Business Committee, the report of the Finance Committee was approved and actions ratified.
EQUIPMENT FOR SCIENCE BUILDING - LIGHTING FIXTURES - CONTRACT. Upon the recommendation of the Building and Business Committee, the contract for the Lighting Fixtures, Equipment for Science Building, was awarded to the low bidder, the Iowa Electric Supply Company, Fort Dodge, Iowa, on the basis of that firm's bid of $11,720.52, subject to approval by the Budget and Financial Control Committee, and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory performance bond has been filed.

ATOMIC ENERGY COMMISSION - CONTRACT SUPPLEMENT. Upon the recommendation of the Building and Business Committee, President Hilton was authorized to execute a supplement covering Project No. 6, Contract No. AT(14-A)-59, providing for basic research in synthetic organic insecticides under Dr. Paul Dahm, Department of Zoology and Entomology, Iowa State College, for the period of the contract, January 1, 1954, to December 31, 1954, payment by the Atomic Energy Commission to be $8,000.00.

LINDEN HALL (Women's Dormitory) - PLANS AND SPECIFICATIONS. Mr. Hagemann reported that the Building and Business Committee had approved the following recommendations:

1. That Linden Hall, a new women's dormitory of 350 bed capacity, be constructed at an estimated cost of $1,500,000, including furnishings, provided the project can be financed.

2. That Dougher, Rich and Woodburn, Architects, be authorized to proceed with the completion of final plans and specifications. (Contract with Dougher, Rich and Woodburn dated March 12, 1946, and authorized by the Board on March 12, 1946.)

Mr. Strawman moved that the foregoing recommendations be approved and adopted. The motion was seconded by Mr. Hagemann and passed, with Mr. Stevens voting "no".

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LINDEN HALL (Women's Dormitory) - FINANCING. On motion, Mr. Hagemann, Mr. Fredrickson, the members of the Finance Committee, and the Business Manager of the Iowa State College were authorized to negotiate with representatives of the banks and the Bankers Life Company about financing the construction of Linden Hall.

CHEMISTRY BUILDING REHABILITATION (Modernizing Classrooms, Offices and Laboratories - Repairing and Rebuilding Laboratory Equipment) - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications prepared by Brooks-Borg, Architects, for the Chemistry Building Rehabilitation (Modernizing Classrooms, Offices and Laboratories - Repairing and Rebuilding Laboratory Equipment) were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids, subject to approval by the Budget and Financial Control Committee.

REPLACEMENT OF TUNNEL PIPING - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications prepared by W. E. Galligan, Ames, Iowa, for the Replacement of Tunnel Piping were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids, subject to approval by the Budget and Financial Control Committee.

STORM SEWER EXTENSIONS - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications prepared by W. E. Galligan, Ames, Iowa, for Storm Sewer Extensions were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids, subject to approval by the Budget and Financial Control Committee.
ADDITION TO SCIENCE BUILDING - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, the architect was authorized to issue Change Order No. 2 to the contract with James Thompson and Sons for the general construction of the Addition to the Science Building covering changes required to finish the recesses originally designed for the accommodation of steel lockers as open spaces with shelves and coat hooks, glazed tile walls, and finished floors at an addition of $2,978.50 to the contract price. (This change eliminates the purchase of lockers at an estimated cost of $6,000.)

BEECH AVENUE TILE BARN ADDITION - ARCHITECT. Upon the recommendation of the Building and Business Committee, authority was granted for the construction of an addition to the tile barn on Beech Avenue to provide additional facilities for seed processing and storage, the estimated cost of $50,000 to be financed by a grant from the Committee for Agricultural Development; and N. H. Curry, associate professor in the Department of Agricultural Engineering, was designated as architect and authorized to proceed with the preparation of plans and specifications for the project.

SWINE RESEARCH FARM - HOG HOUSE. Upon the recommendation of the Building and Business Committee, authority was granted for the construction of an 18' x 60' hog house on the Swine Research Farm at an estimated cost of $4,000.00, to be paid from funds granted by the Committee for Agricultural Development, with the understanding that the construction work will be done by force account under the direction of the Physical Plant Department.

ANKENY FARM - HOG HOUSE. Upon the recommendation of the Building and Business Committee, authority was granted for the construction of an 18' x 60' hog house on the Ankeny Farm at an estimated cost of $4,000, to be paid from funds.
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granted by the Committee for Agricultural Development, with the understanding that the construction work will be done by force account under the direction of the Physical Plant Department.

SECOND ADDITION TO GENETICS BUILDING - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order No. 4 to the contract with James Thompson and Sons for the general construction of the Second Addition to the Genetics Building, covering final adjustments in the allowances for hardware, brick and tile at a net addition of $182.52 to the contract price.

SECOND ADDITION TO GENETICS BUILDING, RADIATION PIT - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order No. 1 to the contract with James Thompson and Sons for the construction of the Radiation Pit, Second Addition to Genetics Building covering a deduction of $238.79 from the contract price for the following:

  Adjustment between allowance and actual cost of lighting fixtures $188.79
  Omission of lock 50.00

DAIRY CATTLE NUTRITION BARN AND LABORATORY - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications prepared by Brooks-Borg, Architects, for the Dairy Cattle Nutrition Barn and Laboratory were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids, subject to approval by the Budget and Financial Control Committee.

FRILEY-HUGHES DORMITORY ADDITION - KITCHEN AND DINING ROOM EQUIPMENT. Upon the recommendation of the Building and Business Committee, the officials of the Iowa State College were authorized to prepare specifications for the kitchen and dining room equipment for the Friley-Hughes Dormitory Addition, estimated to cost $65,000, to be paid from dormitory funds, and to advertise for bids.
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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on February 12, 1954:

EDUCATIONAL TOURS. The Faculty Committee submitted the following report and recommendation of President Maucker, which had been approved by the Committee on Educational Coordination:

"A growing number of colleges and universities are sponsoring educational study tours, and it is recommended that general approval be given a new course to be offered by any department of the Iowa State Teachers College, with the approval of the Dean of the Faculty and the Committee on Curricula, for the purpose of making it possible for similar tours to be planned by various departments of the Iowa State Teachers College.

"The credit for such a field trip would be arranged but it could not exceed 1 1/2 quarter hours per week with a maximum of 15 quarter hours. The course will be given a number that will limit enrollment for credit to students of junior, senior, and graduate classification."

Upon the recommendation of the Faculty Committee the new course, Educational Tours, was approved provided sufficient insurance covering liability in case of damage or personal injury can be secured, and that question was referred to the Finance Committee to study and report back to the Board.

EDUCATIONAL TOUR OF SOUTHWESTERN UNITED STATES. The Faculty Committee submitted the recommendation of President Maucker that the course, Sociology 5, Educational Tour of Southwestern United States, 10 credit hours, outlined as follows, be approved:

An eight weeks' project involving four weeks' study on campus and four weeks in an educational tour of the southwestern part of the United States covering the areas of anthropology, minority group relations, and the history of the southwestern part of the United States.

The first 2 weeks will be spent on campus in study and discussion in preparation for the field trip; 4 weeks will be devoted to the actual tour in which visits will be made to such places as Rocky Mountain Park, Mesa Verde National Park, Aztec and Chaco National Monuments, Zuni and Hopi Indian Reservations, the Grand Canyon National Park, and the Tuzigoot National Monument; and the final 2 weeks will be devoted to study, discussion and writing a term paper after returning to the campus.
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The project is to start on June 21, 1954, and to end on August 13, 1954. One instructor will accompany the students on the field trip. A minimum of 20 students must be enrolled by May 1 or the project will be canceled. A maximum of 25 students can be accommodated.

A fee of $250 will be paid by each student, to include the following: the regular $40 fee; board and room for the four weeks' residence on campus; lodging while on the field trip, admission to the various places visited; and transportation. The fee does not include the meals eaten while on the tour. The group will travel by college bus, the operational cost of which will be paid by the student as part of the $250 fee. The College expense will be for the salary of the one professor and the cost of publicity for the project, reasonably well in line with the instructional cost of on-campus instruction.

The course has been approved by the Committee on Educational Coordination. Upon the recommendation of the Faculty Committee the course outlined above was approved, provided arrangements can be made for sufficient insurance in case of damage or personal injury.

HEATING AND POWER PLANT FACILITIES - NEEDS. Business Manager Jennings submitted a report dated January 26, 1954, prepared by E. E. Cole, Superintendent of Buildings and Grounds, and G. W. Mounce, Chief Engineer, regarding the present status of the heating and power plant facilities and recommendations regarding units which should be replaced.

It was the consensus that heating and power plant needs are to be considered when requests for appropriations for capital improvements to be made during the biennium 1955-1957 are determined.

REPORT OF BUILDING AND BUSINESS COMMITTEE - FINANCE COMMITTEE MEETING HELD JANUARY 22, 1954. The Building and Business Committee submitted the following report:

The Finance Committee of the State Board of Education met in the President's Conference Room, Administration Building, Iowa State Teachers College, Cedar Falls, Iowa, at 10 o'clock a.m., Friday, January 22, 1954.

Present: Mr. Gernetzky, Mr. Walsh and Mr. Dancer, of the Finance Committee; President Maucker, Business Manager Jennings, Superintendent Cole,
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and James B. Neal, electrical foreman, all of the College; and Mr. Hedeen of Todd, Hedeen and Associates, Consulting Engineers, of Waterloo, Iowa.

Mr. Gernetzky presided, and Mr. Dancer acted as secretary of the meeting.

Business pertaining to the Iowa State Teachers College was transacted as follows:

Auditorium Building - Stage Electrical Control System - Public Hearing. Mr. Jennings reported that on Wednesday, January 6, 1954, at 1:30 p.m. a public hearing was held as advertised for the purpose of hearing objections to the plans, specifications and form of contract for the Auditorium, Stage Electrical Control System. No objections were filed and no objectors appeared.

The report was approved.

Auditorium Building - Stage Electrical Control System - Bids. At 10:00 a.m., the following bids were opened and read for the construction of the Auditorium Building, Stage Electrical Control System:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Check</th>
<th>Base Bid</th>
<th>Alt. $1</th>
</tr>
</thead>
<tbody>
<tr>
<td>See Electric Company</td>
<td>Waterloo, Iowa - $1,100</td>
<td>$21,389</td>
<td>- $330.00</td>
</tr>
<tr>
<td>Fandel Electric</td>
<td>Waterloo, Iowa - $1,500</td>
<td>19,974</td>
<td>- 476.00</td>
</tr>
<tr>
<td>Hub Electric Company</td>
<td>Waterloo, Iowa - $1,250</td>
<td>23,900</td>
<td>- 100.00</td>
</tr>
</tbody>
</table>

Auditorium Building - Stage Electrical Control System - Recommendation, Award of Contract. After analyzing and evaluating the bids those present agreed to recommend that the contract be awarded to the low bidder, Fandel Electric Company, on the basis of that firm's base bid of $19,974.00 and to accept their bid on Alternate No. 1 providing for a deduction of $476.00 from the base bid. The net award will be $19,498.00.

Auditorium Building - Stage Electrical Control System - Bid Checks. The bid checks were delivered to Mr. Jennings with instructions to return them after the contract has been awarded, signed and satisfactory performance bond furnished.

AUDITORIUM BUILDING - STAGE ELECTRICAL CONTROL SYSTEM - CONTRACT. Upon the recommendation of the Building and Business Committee, the contract for the Stage Electrical Control System in the Auditorium Building (Auditorium Alterations, Stage Lighting Equipment) was awarded to the low bidder, the Fandel
February 11-12, 1954 - Iowa State Teachers College

Electric Company, Waterloo, Iowa, on the basis of that firm's bid, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$19,974.00</td>
</tr>
<tr>
<td>Less Alternate No. 1</td>
<td>476.00</td>
</tr>
<tr>
<td>Contract price</td>
<td>$19,498.00</td>
</tr>
</tbody>
</table>

and the secretary was authorized to sign the contract when a satisfactory performance bond has been filed.

AUDITORIUM BUILDING - STATE ELECTRICAL CONTROL SYSTEM - COST - FUNDS. The Building and Business Committee submitted the following estimate of the cost of the Stage Electrical Control System in the Auditorium Building (Auditorium Alterations, Stage Lighting Equipment): (See Board minutes of June 26, 1953.)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fandel Electric Company contract</td>
<td>$19,498.00</td>
</tr>
<tr>
<td>Engineering fees</td>
<td>1,770.00</td>
</tr>
<tr>
<td>Labor and materials to be furnished by Iowa State Teachers College</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Total estimated cost</td>
<td>$22,268.00</td>
</tr>
</tbody>
</table>

Upon the recommendation of Business Manager Jennings and the Building and Business Committee, funds for the Stage Electrical Control System in the Auditorium Building were allocated as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repairs, Replacements, Alterations and Equipment, Account 1003</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Dramatic Art Fund</td>
<td>7,268.00</td>
</tr>
<tr>
<td>Total Allocation</td>
<td>$22,268.00</td>
</tr>
</tbody>
</table>

COMPLETION AND PAYMENT AND EQUIPPING CAMPUS LABORATORY BUILDING, UNIT A - WINDOW SHADES AND VENETIAN BLINDS. Upon the recommendation of the Building and Business Committee, $233.00 was allocated from the appropriation made by the 55th General Assembly for the purchase and installation of 63 pairs of aluminum cover plates for the center window mullions, Campus Laboratory Building, Unit A; the plates to be purchased from the Meyers Sheet Metal Works, Waterloo, Iowa, at a cost of $157.50 and the installation charge to be $75.50. (See Budget and Financial Control Committee approval of July 24, 1953, and Board minutes of September 11, 1953.)
February 11-12, 1954

COMPLETION AND PAYMENT AND EQUIPPING CAMPUS LABORATORY BUILDING, UNIT A - WINDOW SHADES AND VENETIAN BLINDS. The Building and Business Committee reported that the Iowa State Teachers College had purchased additional venetian blinds at a cost of $35.03, to be paid from the allocation of funds for window shades and venetian blinds, from the appropriation for Completion and Payment and Equipping Campus Laboratory Building, Unit A; and on motion that action was approved. (See Budget and Financial Control Committee approval of July 24, 1953, and Board minutes of September 11, 1953.

REPORT OF BUILDING AND BUSINESS COMMITTEE - FINANCE COMMITTEE MEETING HELD JANUARY 22, 1954. The Building and Business Committee submitted the following report:

The Finance Committee of the State Board of Education met in a classroom of the Business Education Department, third floor, Administration Building, Iowa State Teachers College, Cedar Falls, Iowa, at 2 p.m., Friday, January 22, 1954.

Present: Mr. Gernetzky, Mr. Walsh, and Mr. Dancer, all of the Committee; President Maucker, Business Manager Jennings, and Superintendent Cole, all of the College; Mr. Higgins, of the firm of Tinsley, Higgins & Lighter, Architects; and Mr. B. E. Landes, Consulting Engineer.

Mr. Dancer presided, and Mr. Gernetzky acted as secretary of the meeting.

The following business pertaining to the Iowa State Teachers College was transacted:

Campus Laboratory School, Unit B - Public Hearing. Mr. Jennings reported that at 2:30 p.m. on Wednesday, January 6, 1954, a public hearing was held in the office of the President, Iowa State Teachers College, Cedar Falls, Iowa, for the purpose of hearing objections to the proposed plans, specifications, and form of contract for the Campus Laboratory School, Unit B. No objections were filed and no objectors appeared.

The report was accepted and approved.

Campus Laboratory School, Unit B - Bids. At 2:00 p.m., bids for the Campus Laboratory School, Unit B, were opened and read, as follows:
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### General Construction

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Check</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>N. H. Hansen Company</td>
<td>$23,000.00</td>
<td>$425,524.00</td>
</tr>
<tr>
<td>Cedar Falls, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Henkel Construction Company</td>
<td>$20,500.00</td>
<td>$398,000.00</td>
</tr>
<tr>
<td>Mason City, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lippert Brothers, Inc.</td>
<td>$19,000.00</td>
<td>$363,872.00</td>
</tr>
<tr>
<td>Boone, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John G. Miller Construction Co.</td>
<td>$20,000.00</td>
<td>$381,180.00</td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jens Olsen &amp; Sons Construction Co.</td>
<td>$19,000.00</td>
<td>$359,900.00</td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wildes Construction Company</td>
<td>$20,000.00</td>
<td>$350,950.00</td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Plumbing and Heating Construction

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Check</th>
<th>Base Bid</th>
<th>Alt. No. 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andy's Plumbing &amp; Heating Co.</td>
<td>$5,000.00</td>
<td>$98,000.00</td>
<td>Add $2,894.00</td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carstens Brothers</td>
<td>$4,500.00</td>
<td>$87,863.00</td>
<td></td>
</tr>
<tr>
<td>Ackley, Iowa</td>
<td></td>
<td></td>
<td>699.00</td>
</tr>
<tr>
<td>Conditioned Air Corporation</td>
<td>$4,200.00</td>
<td>$82,000.00</td>
<td></td>
</tr>
<tr>
<td>Des Moines, Iowa</td>
<td></td>
<td></td>
<td>1,157.00</td>
</tr>
<tr>
<td>J. W. Darragh, Inc.</td>
<td>$4,500.00</td>
<td>$86,980.00</td>
<td></td>
</tr>
<tr>
<td>Cedar Rapids, Iowa</td>
<td></td>
<td></td>
<td>1,400.00</td>
</tr>
<tr>
<td>V. J. Hagan Co., Inc.</td>
<td>$10,000.00</td>
<td>$104,624.00</td>
<td>Add</td>
</tr>
<tr>
<td>Sioux City, Iowa</td>
<td></td>
<td>915.00</td>
<td></td>
</tr>
<tr>
<td>Scheid Plumbing &amp; Heating Co.</td>
<td>$5,500.00</td>
<td>$102,619.00</td>
<td></td>
</tr>
<tr>
<td>Austin, Minnesota</td>
<td></td>
<td></td>
<td>1,200.00</td>
</tr>
<tr>
<td>Sid Smith &amp; Company</td>
<td>$1,200.00</td>
<td>$82,978.00</td>
<td></td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
<td>1,687.00</td>
</tr>
<tr>
<td>Young Plumbing &amp; Heating Co.</td>
<td>$5,000.00</td>
<td>$77,000.00</td>
<td></td>
</tr>
<tr>
<td>Waterloo, Iowa</td>
<td></td>
<td></td>
<td>1,000.00</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Bidder</th>
<th>Electric Wiring</th>
<th>Bid Check</th>
<th>Base Bid</th>
<th>Alt. #1A</th>
<th>Alt. #1B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric Engineering Co.</td>
<td></td>
<td>$2,400.00</td>
<td>$46,973.00</td>
<td>No change</td>
<td>-$1,200.00</td>
</tr>
<tr>
<td>Fandel Electric Company</td>
<td></td>
<td>2,250.00</td>
<td>44,973.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Glass Electric Company</td>
<td></td>
<td>2,500.00</td>
<td>46,323.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hub Electric Company</td>
<td></td>
<td>2,100.00</td>
<td>44,000.00</td>
<td>425.00</td>
<td></td>
</tr>
<tr>
<td>Johnson Electric Company</td>
<td></td>
<td>2,500.00</td>
<td>43,483</td>
<td>77.00</td>
<td></td>
</tr>
<tr>
<td>See Electric Company</td>
<td></td>
<td>2,300.00</td>
<td>44,913</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tri-State Elec. Constr. Co.</td>
<td></td>
<td>2,500.00</td>
<td>43,418</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campus Laboratory School, Unit B - Pids.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campus Laboratory School, Unit B - Bid Checks.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Construction contract to the Wildes Construction Company, Waterloo, Iowa, on the basis of that firm's base bid of $358,950.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
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Plumbing and heating contract to the Young Plumbing and Heating Company, Waterloo, Iowa, on the basis of that firm's base bid of $77,000.00 plus Alternate #1, $1,000.00

Electrical contract to the Hub Electric Company, Waterloo, Iowa on the basis of that firm's base bid of $41,000.00 less Alternate #1b - $1,200

and the secretary of the State Board of Education was authorized to sign the contracts when satisfactory surety bonds have been filed.

CAMPUS LABORATORY SCHOOL, UNIT B - ESTIMATED COST - ALLOCATION OF FUNDS. The Building and Business Committee reported the estimated cost of the Campus Laboratory School, Unit B, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total of three contracts</td>
<td>$476,750.00</td>
</tr>
<tr>
<td>Architects' fees</td>
<td>2,565.00</td>
</tr>
<tr>
<td>Owner's supervision, clerk-of-the-works</td>
<td>6,300.00</td>
</tr>
<tr>
<td>Site planning</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>51,201.00</td>
</tr>
<tr>
<td>Contingencies</td>
<td>5,000.00</td>
</tr>
<tr>
<td><strong>Total estimated cost</strong></td>
<td><strong>$550,000.00</strong></td>
</tr>
</tbody>
</table>

Upon the recommendation of the Building and Business Committee, the estimated cost of the Campus Laboratory School, Unit B, was approved and the Secretary of the State Board of Education was instructed to request the Budget and Financial Control Committee to allocate $550,000.00 for that purpose from funds appropriated by the 55th General Assembly.

LEASES - MARY BILLMAN JUDD FARM. Upon the recommendation of the Building and Business Committee, Mr. Hagemann moved that the Secretary of the State Board of Education be authorized to execute leases for the Mary Billman Judd farm as follows:

1. Land lease to Claus Johnson, R.F.D. 2, Cedar Falls, Iowa, on an equal crop share basis for one year beginning March 1, 1951.
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2. House lease to George Billman for the period March 1, 1954, to April 20, 1954, at a cash rent of $35.00 a month.

3. Barn lease to Harold P. Morgen, Cedar Falls, Iowa, beginning March 1, 1954, and extending until such time as terminated by the Iowa State Teachers College, at a cash rent of $33.00 a month.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mr. Hamilton, Mr. Flock, Mr. Rider, Mr. Stevens and Mr. Strasman.

Nay: None.

Absent: Mrs. Brooks and Mr. Fredricksen.

The chairman declared the motion passed.

PARENT-TEACHERS ASSOCIATION. Dean Nelson reported that the Parent-Teachers Association had given the Iowa State Teachers College $1,000 for the purpose of conducting institutes for Parent-Teachers Association organizers, and would give another $1,000 to carry on the program.
February 11-12, 1954

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on February 12, 1954:

SUPERINTENDENT'S NEW HOME AND FURNISHINGS - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the plans and specifications prepared by Norman Hatton, Architect, for the Superintendent's New Home were approved and authority was granted to publish the necessary notice of public hearing and to advertise for bids, subject to approval by the Budget and Financial Control Committee.

PRE-SCHOOL BLIND CHILDREN. Superintendent Overbeay reported about the increasing number of blind children in Iowa of pre-school age, and the necessity of providing additional kindergarten and first grade teachers.

STEAM DISTRIBUTION HEADER AND BUILDING. The Building and Business Committee reported that bids for the Steam Distribution Header and Building are to be received and opened at the Iowa Braille and Sight-Saving School, Vinton, Iowa, at 2 p.m., February 25, 1954.

ADJOURNMENT. The meeting adjourned at 4 p.m., February 12, 1954.

David A. Dancer, Secretary