Des Moines, Iowa
February 10 and 11, 1955

A meeting of the State Board of Education was held in the Board's office in the State Office Building in Des Moines, Iowa, on February 10 and 11, 1955, and in the Fort Des Moines Hotel the evening of February 10, 1955:

PRESENT:

Members of the State Board of Education:

Mrs. Archie
Mrs. Brooks
Mr. Fredrickson
Mr. Hagemann
Mr. Hamilton
Mr. Plock
Mr. Rider
Mr. Stevens
Mr. Strawman

Members of the Finance Committee:

Mr. Dancer
Mr. Gernetzky
Mr. Walsh

State University of Iowa:

President Hancher
Provost Davis
Business Manager Jolliffe
Dean Nelson
Director Jordan

Iowa State College:

President Hilton
Business Manager Platt

Iowa State Teachers College:

President Maucker
Business Manager Jennings

Iowa School for the Deaf:

Superintendent Berg
Business Manager Geasland

Iowa Braille and Sight-Saving School:

Superintendent Overbeay

State Sanatorium:

Superintendent Spear
Business Manager Wynn

Assistant Secretary Lenihan
February 10 and 11, 1955 - General or miscellaneous

The Board met at 3:30 p.m., February 10, 1955, with President Rider in the chair and Mr. Dancer secretary of the meeting. (The Board meeting was preceded by meetings of the Faculty Committee and the Building and Business Committee.)

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted the afternoon of February 10:

RECESS. President Rider recessed the meeting at 5 p.m., to convene again in the Fort Des Moines Hotel at 6:30 p.m. for dinner and an evening session.

Evening, February 10

The following business relating to general or miscellaneous matters was transacted the evening of February 10, 1955:

APPROVAL OF MINUTES - MEETING HELD JANUARY 13-14, 1955. On motion, the minutes of the meeting the State Board of Education held on January 13 and 14, 1955, were approved.

APPROVAL OF MINUTES - MEETINGS OF FINANCE COMMITTEE. On motion, the minutes of the following meetings of the Finance Committee were approved:

State University
Iowa School for the Deaf
Iowa Braille and Sight-Saving School

June, July and August, 1954
September, 1954
September, 1954

HOLIDAY POLICY - STATE SANATORIUM. At the meeting held on December 9-10, 1954 a holiday policy was adopted for the State University, the Iowa State College, and the Iowa State Teachers College.

Mr. Hamilton reported that upon the recommendation of Superintendent Spear and the Finance Committee, the Faculty Committee had approved the following policy for the State Sanatorium: (The same policy in effect at the
That there be designated seven official holidays, six of these to include: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day; and the seventh day to be at the pleasure of the administration and might include an additional day before or following any of the indicated days or might include two half days before or following any of the indicated days.

When any of the four holidays, New Year's Day, Memorial Day, Independence Day, and Christmas Day, fall on Saturday the Friday preceding would be declared the holiday. When any of these four holidays fall on Sunday, the Monday following would be declared a holiday.

When it is necessary for the best interests of the institution that an employee work on an official holiday, an equivalent holiday with pay is authorized.

Mr. Hagemann moved that the foregoing holiday policy be adopted as the policy of the State Sanatorium, effective immediately. The motion was seconded by Mr. Stevens and passed.

ASSOCIATION OF GOVERNING BOARDS OF STATE UNIVERSITIES AND ALLIED INSTITUTIONS.

- ANNUAL DUES. The statement for the 1955 annual dues amounting to $210.00 for membership of the State Board of Education in the Association of Governing Boards of State Universities and Allied Institutions was submitted and, on motion by Mr. Strawman, seconded by Mr. Hagemann, it was voted that payment be made as follows:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Percentage</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State University of Iowa</td>
<td>40%</td>
<td>$84.00</td>
</tr>
<tr>
<td>Iowa State College</td>
<td>40%</td>
<td>84.00</td>
</tr>
<tr>
<td>Iowa State Teachers College</td>
<td>20%</td>
<td>42.00</td>
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PUBLIC INFORMATION PROGRAM - DINNER MEETINGS - REPORT. The State Board of Education has felt for some time the need to inform the owners of the public higher and special educational system of the worth and future of their properties. In order to accomplish this, the State Board of Education inaugurated a public information program. It was designed to inform the citizens of Iowa
of the history, programs, policies and problems of public higher and special 
education in Iowa. The method chosen was to invite the officers and represen­tatives of some of the leading organizations in the state to a dinner and 
an evening of discussion directed by members of the Board. A series of letters 
was sent to those invited to the dinners further explaining the Board's program 
and some of the interesting things that are going on in the institutions. The 
program was financed from non-tax revenues of the State University of Iowa, 
the Iowa State College, and the Iowa State Teachers College. Representatives 
of the press and the legislature were invited to dinners and fully informed of 
the details of the program.

Mr. Walsh submitted the following report regarding the public information 
program dinners and the groups who were guests of the State Board of Education:

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Date of Dinner</th>
<th>Number Present</th>
<th>Place Dinner Was Held</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iowa State Dental Society</td>
<td>10/22/53</td>
<td>44</td>
<td>Iowa Memorial Union, Iowa City, Iowa</td>
</tr>
<tr>
<td>Iowa Veterinary Medical Association</td>
<td>12/10/53</td>
<td>30</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Iowa State Medical Society</td>
<td>2/11/54</td>
<td>38</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>League of Women Voters of Iowa</td>
<td>3/18/54</td>
<td>36</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Iowa Federation of Women's Clubs</td>
<td>4/9/54</td>
<td>50</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>American Institute of Architects-Iowa Chapter; Iowa Engineering Society; and Master Builders of Iowa</td>
<td>5/12/54</td>
<td>53</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Iowa Bankers Association</td>
<td>6/9/54</td>
<td>33</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Alumni Associations of State University, Iowa State College, Iowa State Teachers College, Iowa School for Deaf, Iowa Braille and Sight-Saving School, and State Sanatorium</td>
<td>9/9/54</td>
<td>80</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Iowa Farm Bureau Federation</td>
<td>10/14/54</td>
<td>52</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
</tbody>
</table>
February 10 and 11, 1955 - General or miscellaneous

<table>
<thead>
<tr>
<th>Name of Organization</th>
<th>Date of Dinner</th>
<th>Number Present</th>
<th>Place Dinner Was Held</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iowa State Bar Association</td>
<td>11/4/54</td>
<td>47</td>
<td>Iowa Memorial Union, Iowa City, Iowa</td>
</tr>
<tr>
<td>Budget and Financial Control Committee</td>
<td>12/8/54</td>
<td>9</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Iowa Pharmaceutical Association</td>
<td>12/9/54</td>
<td>39</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
</tr>
<tr>
<td>Committees of Three</td>
<td>12/15/54</td>
<td>27</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
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</tbody>
</table>

News and Radio-TV Services:
- Iowa Press Association
- Iowa Daily Press Association
- Iowa Radio-TV News Association
- Associated Press
- United Press
- International News Service
- Des Moines Register and Tribune
- Wallace's Farmer and Iowa Homestead
- Better Homes and Gardens
- Successful Farming
- Iowa Business and Industry
- Iowan

<table>
<thead>
<tr>
<th>Appropriations Committees</th>
<th>Date of Dinner</th>
<th>Number Present</th>
<th>Place Dinner Was Held</th>
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</thead>
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<td></td>
<td>1/14/55</td>
<td>29</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
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<tr>
<td></td>
<td>2/1/55</td>
<td>90</td>
<td>Fort Des Moines Hotel, Des Moines, Iowa</td>
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</table>

RECESS. President Rider recessed the meeting at 9:30 p.m., to convene again in the Board's office in the State Office Building at 8:30 a.m., February 11, 1955.

February 11, 1955

The following business relating to general or miscellaneous matters was transacted on February 11, 1955:

VOCATIONAL WORK IN HOME ECONOMICS - POLICY REGARDING DUPLICATIONS. A part of the report submitted on January 14, 1955, by the Committee on Educational Coordination concerning Vocational Work in Home Economics at the Iowa State Teachers College reviewed some of the basic issues concerning duplication and an analysis of areas where duplication occurs or may occur with varying effects and stated:
"Your committee welcomes your attention to the above matters and if you feel disposed to give any statement or restatements of principle for our guidance, we would of course be glad to have them."

Provost Davis stated that the Committee on Educational Coordination would appreciate a statement from the Board about its present policy regarding duplication of offerings by the three state institutions of higher learning, and then would proceed to formulate a recommendation based on that policy relative to the proposal that the Iowa State Teachers College be authorized to prepare teachers for certification in vocational home economics. (See Board minutes of January 15, 1954.)

After much discussion it was the consensus that the State Board of Education should continue to follow its basic policy of avoiding duplication but to recognize that at times, because of changing conditions and new developments, some duplication of offerings and exceptions to the policy are necessary and that the Committee on Educational Coordination should formulate its recommendation on that general policy.

SICK LEAVE POLICY - ACTION RESCINDED. Mr. Gernetzky called attention to the action taken by the State Board of Education on March 19, 1953, adopting a sick leave policy and the report made at the January 13-14, 1955 Board meeting that the Attorney General had ruled that it was not in accordance with the law.

Mr. Hamilton moved that the action taken by the State Board of Education at the meeting held March 19-20, 1953, adopting a Sick Leave Policy be rescinded, and that the Finance Committee be authorized to continue its efforts to draft a policy which would be approved by the Attorney General of Iowa or to propose legislation which would provide for accumulation of sick leave by all regular employees at the state educational institutions. The motion was seconded by Mr. Stevens and passed.
LONG RANGE CAPITAL IMPROVEMENTS PROGRAM. Mr. Gernetzky stated that the reports of the executives regarding long range capital improvements programs had been mailed on February 2, 1955, to the members of the Board and to the executives.

It was the consensus that the reports should not be printed in pamphlet form until the need for such a booklet is determined.

LONG RANGE CAPITAL IMPROVEMENTS PROGRAM - FINANCING. At the meeting held on January 13-14, 1955, the suggestions for financing a long range capital improvements program for the State were referred to the Building and Business Committee to study and report back with recommendations.

The Building and Business Committee submitted a pamphlet entitled "A Proposal for Financing Capital Improvements, 1955 to 1970, for the State Board of Education", prepared by Mr. Strawman and State University personnel, and the following appears on pages 3 and 4:

"Proposed Solution.

"It is proposed that a portion of the tuition and fees paid by students be allocated to a special fund at each institution to be used for the purpose of building and equipping educational buildings and that the Board of Education be authorized to borrow money, pledging these funds, in order to complete the improvements when needed. (See Exhibit #9 in the Proposal.)

"With such authority the State Board of Education could accomplish an immediate program of capital improvements as outlined in Exhibits 6, 7, and 8 at a lower immediate cost to the state.

"Advantages of Proposed Program.

"The advantages of a capital improvement program supported by a specified amount each year over a long period are:

"1. During the next ten years $13,575,000 must be appropriated for each biennium to provide the capital improvements required for the large increase in enrollment at the three Board of Education institutions.

"Should the proposed program be adopted it would be necessary for the legislature to appropriate additional funds for Salary, Support and Maintenance to replace tuition income used for capital purposes. This is estimated for the three institutions to amount to $1,375,000 annually for 1955-1957 biennium, increasing to $3,750,000 annually for the 1971-1972 biennium."
The Committee met again on January 26, 1955, in the Board Office, Des Moines, Iowa, and studied the revised tabulation of standard items purchased by each institution. The prices paid for items by each institution were compared and considerable variation was found. After a great deal of discussion on how to go about "leveling" the prices paid for the various items, the Committee decided on the following:

1. That each institution was to use the information on costs shown on the tabulation to try to get better prices from their present suppliers so that their prices would be more in line with the lower prices paid by some of the institutions.

2. That each purchasing official was to confer with the people at his institution who are responsible for the use of the items on the tabulation so that they could see what prices were being paid for items at other institutions.

3. That in the event this procedure did not produce satisfactory results the Purchasing Agents Committee may wish to ask the Board for authority to enter into agreements or contracts with suppliers to furnish certain specified items to all institutions under the Board at the same price. This means that a supplier would agree to furnish any of our six institutions the item specified at the same low price. This price would be determined on the basis of specifications and the low bid.

4. Another alternative to insure competitive prices would be to pool certain purchases from two or more institutions. This too would be on the basis of specifications and the low bid.

The State University of Iowa and the State Sanatorium are currently negotiating for the purchase of a carload of lumber. Other possible pool purchases would be anti-freeze and sheets and pillow cases.

The Purchasing Agents Committee intends to make every effort to secure the best possible prices, consistent with good quality, and to continue its study of purchasing procedures. It may be possible to make more pool purchases as the needs of the institutions are studied and compared. The tabulation of so-called staple items is not intended to be exhaustive but is merely a start, other items may be added when it is found that they may properly be classed as staples.

On motion, the report of the Purchasing Agents Committee which was submitted by Mr. Cernetzky was approved.

EDUCATIONAL TELEVISION - AMENDMENT TO PLAN APPROVED FOR EDUCATIONAL TELEVISION FACILITIES. At the meeting held on January 13 and 14, 1955, the State Board of Education approved the recommendations of the Iowa Joint Committee on Educational Television which would require appropriations as follows:
Facilities

Capital cost
Operational cost, $122,289 annually
For the biennium

Research Work, $30,000 annually, or for the biennium

Secretary Dancer reported that because the askings of the Iowa State Teachers College include a request of $76,768 plus an additional $20,000 for television facilities, the appropriation request of the Iowa Joint Committee on Educational Television had been reduced by $96,768.

Mr. Hagemann moved that the amended request for appropriations to carry out the recommendations of the Iowa Joint Committee on Educational Television be approved, as follows:

Facilities

Capital Cost
Operational cost, $122,289 annually
For the biennium

Research Work, $30,000 annually, or for the biennium

The motion was seconded by Mr. Flock and passed.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE - MOTOR VEHICLES - BIDS - CONTRACT. Mr. Germetzky reported that at 2 p.m., February 4, 1955, bids were received and opened for public liability and property damage insurance on motor vehicles and equipment, and he submitted the tabulation shown on the following page.

Mr. Hagemann moved that the contract for public liability and property damage insurance for motor vehicles and equipment under the control and supervision of the State Board of Education be awarded to the low bidder, the Hawkeye Security Insurance Company, Des Moines, Iowa, on an automatic fleet plan basis for the period March 1, 1955, to June 30, 1956. The motion was seconded by Mr. Stevens and passed.
<table>
<thead>
<tr>
<th>INSURANCE COMPANY</th>
<th>SUI</th>
<th>ISC</th>
<th>ISTC</th>
<th>IBSS</th>
<th>SANA.</th>
<th>ISD</th>
<th>BOARD OFFICE</th>
<th>PERIOD COVERED</th>
<th>NET PREMIUM</th>
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<td>Hawkeye Security Ins. Co.</td>
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<td>Des Moines, Iowa</td>
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<td>$4,415.54</td>
<td>$353.83</td>
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<td>$180.83</td>
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<td>Co., Ft. Scott, Kansas, by</td>
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<td>Sturges &amp; Bragg, Des Moines</td>
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<td>481.61</td>
<td>90.10</td>
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<td>16 mc.</td>
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<td>Cedar Rapids, by Stockyards</td>
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<td>Ins. Agency, Sioux City</td>
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<td>7,514.72</td>
<td>668.43</td>
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<td>Co., Des Moines, by Hauge</td>
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<td>Ins. Agency, Des Moines</td>
<td>1,973.31</td>
<td>6,598.26</td>
<td>492.15</td>
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<td>252.24</td>
<td>81.57</td>
<td>47.42</td>
<td>16 mc.</td>
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<td>6,598.26</td>
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<td>47.42</td>
<td>16 mc.</td>
<td>9,532.24</td>
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<td>Fidelity &amp; Casualty Co. of</td>
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<td>New York by S. D. Butters &amp;</td>
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<td>37.29</td>
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<td>Ins. Co., Boston, by Ted</td>
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<tr>
<td>Booth, Des Moines</td>
<td>Rate per unit - $15.28 x 506 units = $7,731.68</td>
<td>16 mc.</td>
<td>$7,731.68</td>
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<td>Ft. Scott, Kansas, by Dorr Hudson</td>
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<td>Agency, Iowa City</td>
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<td>50.24</td>
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</tbody>
</table>
USE OF FACILITIES - INCREASED ENROLLMENTS. At the meeting held on January 13 and 14, 1955, the executives were requested to file reports with the Secretary of the State Board of Education regarding their plans for the use of facilities during the period of increasing enrollments.

Mr. Dancer reported that members of the legislature were interested in knowing about the plans being made at the state institutions of higher learning to increase the use of present facilities to take care of the additional students expected.

President Maucker, President Hancher, and President Hilton told about the studies being made to see what additional use could be made of the facilities without detriment to the students or endangering the quality of the programs to be offered to the students.

EXECUTIVE SESSION. The Board resolved itself into executive session. The Board arose from executive session and resumed regular business.

LORMITORY FINANCING - SECOND SUPPLEMENTAL LOAN AGREEMENT. The following Second Supplemental Loan Agreement submitted by the Bankers Life Company, covering loans on dormitory projects at the State University of Iowa and the Iowa State College was submitted:

This Second Supplement (hereinafter called "Second Supplement") dated as of the day of , 1955, to that certain Loan Agreement dated as of the 1st day of September, 1949 and Amendment thereto dated as of the 9th day of May, 1951, (together hereinafter called the Loan Agreement) and Supplemental Loan Agreement dated as of the 10th day of September, 1953 and Amendment thereto dated as of the 31st day of March, 1954, (together hereinafter called the Supplement), all made by the parties hereto who are designated therein and herein, respectively, as the "Lenders", the "Banks", and the "Board",

WITNESSETH THAT:

WHEREAS the dormitory construction program and the refunding and refinancing of the dormitory indebtedness in connection therewith as contemplated
February 10 and 11, 1955 - General or miscellaneous

under the above mentioned Loan Agreement have been completed; and said indebtedness has been distributed among the Lenders, and maturity of the debt held by the Banks has been extended, and the interest rate thereon increased, so that as of the date of the Agreement the aggregate unpaid principal balance of the debt held by the Banks was $1,250,000.00 evidenced by promissory notes of the Board dated June 30, 1952, due five years after date, bearing interest at 2 1/2% per annum, and the aggregate unpaid principal balance of the debt held by Bankers Life Company was $1,140,620.00 evidenced by promissory notes of the Board dated July 1, 1952, maturing twenty (20) years after date, with five percent (5%) of the principal amount thereof payable each year on the anniversary date of the note, bearing interest at 3 1/8% per annum; and

WHEREAS the dormitory construction program contemplated under the above mentioned Supplement has also been completed so that as of the date of the agreement the aggregate unpaid principal balance of the debt held by the Banks under the above mentioned Supplement was $150,000 evidenced by promissory notes of the Board due June 30, 1957, bearing interest at 2 3/4% per annum, and the aggregate unpaid principal balance of the debt held by Bankers Life Company under the above mentioned Supplement was $690,000.00 evidenced by promissory notes of the Board dated variously in 1953 and 1954, maturing on July 1, 1975, with five per cent (5%) of the principal amount thereof payable each year on the anniversary of the note, bearing interest at 3 3/4% per annum; and

WHEREAS the Board has proposed to borrow from Bankers Life Company and the latter, with consent of the other Lenders, has committed itself to lend to the Board for construction of additional dormitory facilities, namely,

<table>
<thead>
<tr>
<th>Iowa State College</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Westgate Dormitory</td>
<td>$389,500</td>
</tr>
<tr>
<td>Linden Hall</td>
<td>$1,900,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,289,500</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State University of Iowa</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Addition to Hillcrest</td>
<td>$915,000</td>
</tr>
<tr>
<td>Quadrangle expansion</td>
<td>119,000</td>
</tr>
<tr>
<td>Hillcrest expansion</td>
<td>47,000</td>
</tr>
<tr>
<td>Currier Hall expansion</td>
<td>79,500</td>
</tr>
<tr>
<td>Law Common expansion</td>
<td>13,000</td>
</tr>
<tr>
<td>Park Lawn conversion</td>
<td>60,000</td>
</tr>
<tr>
<td>Miscellaneous projects</td>
<td>76,005</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,309,505</strong></td>
</tr>
</tbody>
</table>

on terms and conditions herinafter stated:

NOW, THEREFORE, it is agreed by and among the parties hereto as follows:

ISSUANCE OF NOTES: Bankers Life Company agrees, for itself and not for the other Lenders, to lend to the Board and the Board agrees to borrow from Bankers Life Company, for the above recited purposes, up to the total amounts of $2,289,500 for Iowa State College and $1,309,505 for the State University of Iowa. Said loans are to be made against delivery to Bankers Life Company by the Board of its promissory notes, each payable to the order of Bankers
February 10 and 11, 1955 - General or miscellaneous

Life Company, bearing interest from date at the rate of three and one-quarter per cent (3 1/4%) per annum before maturity, payable semi-annually on the first days of January and July in each year, commencing with the January 1 or July 1 next succeeding the date of the note, and each note maturing on July 1, 1986, with three and one-third per cent (3 1/3%) of the principal amount thereof payable on July 1, 1957 and a like amount payable on the first day of July in each succeeding year thereafter until fully paid. Pastdue principal and interest under each of said notes shall bear interest at seven per cent (7%) per annum and each said note shall bear a notation that it is issued under Iowa Code 1954, Chapter 262, and state the name of the School for which the debt was created and be substantially in the form of the specimen blank note annexed hereto as Exhibit 1, with appropriate insertions of dates, amounts, name of School, installment maturities and signature. Said borrowings shall be completed and the total loans closed on or before October 1, 1956, but the loan proceeds may be taken down during the progress of construction as needed and interest thereon will commence from the date of such advances.

PREPAYMENT OR REDEMPTION PRIVILEGES: The "PREPAYMENT OR REDEMPTION PRIVILEGES" expressed under that caption in the Loan Agreement shall remain applicable to the existing dormitory indebtedness originating thereunder and shall also apply to the dormitory indebtedness originating under the Supplement and this Second Supplement, except that with respect to the last mentioned indebtedness if any prepayment is being made at any time from or with funds derived from borrowing or refinancing or from sources used in anticipation of borrowing or refinancing, such prepayment shall include a premium on the principal amount being prepaid of 3% if paid during the first year after completion of the total loan under this Supplement, 2 1/2% during the second year, 2% during the third year, 1 1/4% during the fourth year, 1% during the fifth year, 3/4% during the sixth year, and at no premium thereafter. Provided, however, that if, before the expiration of the sixth year aforesaid, the Board shall determine to borrow additional money for the financing of dormitory facilities at one or more of the Schools, and the Lenders shall decline to loan such additional funds requested by the Board, and the Board shall certify in writing to Bankers Life Company that it is necessary to redeem and pay off the entire dormitory indebtedness originating under the Loan Agreement, Supplement and this Second Supplement before it can borrow the desired funds elsewhere, then and in that event the prepayment premiums as above stated shall not apply and the Board may prepay said entire indebtedness with interest accrued thereon to the date of prepayment, and without premium.

PLEDGE OF REVENUES: The paragraph of the Loan Agreement which is captioned "PLEDGE OF REVENUES" is hereby amended to read as follows:

"The Board agrees to maintain rentals for all of the dormitory properties at the schools sufficient at all times to produce a net income adequate to service all of the dormitory indebtedness at any time outstanding under the Loan Agreement, Supplement and this Second Supplement and the promissory notes evidencing the same, together with any and all renewals and extensions thereof, and interest and any costs legally assessed in connection therewith. The Board hereby pledges the rents, profits and income from all of the presently existing dormitory properties at the Schools and from those dormitories or
February 10 and 11, 1955 - General or miscellaneous

additions thereto which are to be constructed from the proceeds loaned under this Second Supplement as security for the payment of all of the unpaid indebtedness evidenced by the Loan Agreement, Supplement, and this Second Supplement and the promissory notes and any renewals and extensions thereof and interest and costs as aforesaid, equally and ratably, without preference or priority of any part of said debt over any other part. It is understood and agreed by all parties hereto, in accordance with Iowa Code 1954, Section 262.40, that the dormitories at each of the Schools shall be considered as a unit and the rents, profits and income available for dormitory purposes at one School shall not be used to discharge obligations created for dormitories at another School. The Board agrees that so long as any part of the total debt, either principal or interest or costs as aforesaid, shall remain unpaid, the presently existing dormitories at the Schools and those to be constructed from the proceeds loaned under this Second Supplement shall not be mortgaged unless such remaining debt is secured ratably and proportionately under the lien of any such mortgage.

COVENANTS AND DEFAULT: The covenants of the Loan Agreement captioned "INSURANCE" and "ACCOUNTING RECORDS" and the provision captioned "DEFAULT" shall apply to the indebtedness created under this Second Supplement as well as to the existing indebtedness under the Loan Agreement and Supplement without distinction and the same as if the whole constituted indebtedness created under the Loan Agreement.

MISCELLANEOUS: The first paragraph of the Loan Agreement under the caption "MISCELLANEOUS", conditioning the obligation of the parties for the loans thereunder upon the Board's decision to proceed with construction, is deleted as no longer applicable. The remaining paragraphs under said caption of the Loan Agreement shall apply with equal force and effect to this Second Supplement and the loans made hereunder.

IN WITNESS WHEREOF the parties hereto have caused this Second Supplement to be executed by their respective officers duly authorized for the purpose and their respective seals to be hereto affixed as of the day and year first above written.

IOWA-DES MOINES NATIONAL BANK
By _____________________________
Title ___________________________

CENTRAL NATIONAL BANK & TRUST COMPANY
By _____________________________
Title ___________________________

IOWA STATE BOARD OF EDUCATION
By _____________________________
Title ___________________________

By _____________________________
Title ___________________________

MERCHAND'S NATIONAL BANK
By _____________________________
Title ___________________________

BANKERS LIFE COMPANY
By _____________________________
Title ___________________________
Mr. Hagemann submitted the following resolution regarding the foregoing Second Supplemental Loan Agreement and moved its adoption:

RESOLVED, that the Second Supplemental Loan Agreement between the Iowa-Des Moines National Bank, Central National Bank and Trust Company, Merchants National Bank, Bankers Life Company, and the Iowa State Board of Education be approved and adopted; and

BE IT FURTHER RESOLVED, that the President and the Secretary of the Iowa State Board of Education be and they are hereby authorized, empowered and directed to execute said Second Supplemental Loan Agreement and deliver the same in any number of duly executed counterparts as the valid obligation of this Board; and that the promissory notes and any and all other instruments or actions necessary or proper to evidence and carry out the terms of said Second Supplemental Loan Agreement may be executed and taken by any one of the following:

Carl Gernetzky, Chairman, Finance Committee, Iowa State Board of Education;
Arthur Weldon Walsh, Member, Finance Committee, Iowa State Board of Education;
David A. Dancer, Secretary, Finance Committee, Iowa State Board of Education;

and any action taken or document executed as herein provided shall be the valid obligation of this Board; and

BE IT FURTHER RESOLVED, that the Secretary and any other member of this Board be authorized to certify copies of this Resolution to whom it may concern.

The motion was seconded by Mrs. Archie and passed. The chairman declared the resolution adopted.

NEXT MEETING. The next meeting of the State Board of Education was scheduled to be held in the Board's Office in Des Moines, Iowa, on March 17 and 18, 1955.
February 10 and 11, 1955

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on February 10, 1955:

RAZING CONDEMNED APARTMENT BUILDING AND ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - APARTMENT BUILDING - ARCHITECTURAL SERVICES. At the meeting held on January 13, 1955, it was moved, seconded and passed that the contract with William Beuttler, Sioux City, Iowa, for architectural services for Razing Condemned Apartment Building and Erecting Dwelling of Four Two-bedroom Apartments be canceled, and the matter was referred to the Building and Business Committee with power to act. (See Board minutes of 1/14-15/54, 2/12/54, 11/5/54, 12/9/54 and 1/13/55.)

Mr. Strawman reported the recommendation of the Building and Business Committee that Wetherell and Harrison be employed as architects for Erecting Dwelling of Four Two-bedroom Apartments and that the Secretary of the Board be authorized to negotiate a contract; and, on motion, which was seconded and passed, the recommendation was adopted.

EDUCATION OF DEAF-BLIND CHILDREN - REQUEST OF STATE OF ILLINOIS. Mr. Hamilton reported that the State of Illinois had requested continuation of the instructional program for four Illinois deaf-blind children in the Deaf-Blind Division during the year 1955-1956 at the present tuition charge of $3,000 for each child for the year and, upon the recommendation of the Faculty Committee, consideration of the request was deferred until the budget for the Deaf-Blind Division for the year 1955-1956 is being studied.
February 10 and 11, 1955

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on February 10, 1955:

CHANGE IN TIME OF EMPLOYMENT. Upon the recommendation of the Faculty Committee the employment basis of Mary Godfrey Horan, M.D., pathologist, was changed from half-time at $3,150 a year, with half maintenance, to full time at a salary of $6,300 a year, with full maintenance, effective as of February 1, 1955.

AFFILIATION WITH COLLEGE OF NURSING, PRACTICAL NURSE EDUCATION. Mr. Hamilton reported the recommendation of the Faculty Committee that the State Sanatorium be authorized to affiliate with the Department of Practical Nurse Education, College of Nursing, at the State University, with the understanding that nurses will work 20 hours a week on a rotation basis and that the State Sanatorium will provide one meal a day and a salary of $150 a month, pro-rated, effective March 1, 1955.

HOLIDAY POLICY. See General Section of these minutes.

REPORT OF COMPARATIVE COSTS. Upon the recommendation of Mr. Hamilton, the members of the Budget and Financial Control Committee are to be furnished with copies of the report of daily per capita costs at the State Sanatorium and other midwestern tuberculosis sanatoriums.

LEASE - CEDAR RAPIDS AND IOWA CITY RAILWAY COMPANY. Mr. Hagemann moved that the following lease be approved and that the Secretary of the State Board of Education be authorized to sign it:
LEASE AGREEMENT FOR PARKING AND DRIVEWAY SITE

PARTIES

1. THIS LEASE, made this 1st day of October, 1954, between CEDAR RAPIDS AND IOWA CITY RAILWAY COMPANY, the Lessor, hereinafter called the Company, and IOWA STATE BOARD OF EDUCATION having a principal office or place of business in Des Moines, County of Polk and State of Iowa, hereinafter called the Lessee.

WITNESSETH:

That the Company, in consideration of the rents to be paid and agreements to be performed by the Lessee, hereby leases unto the Lessee all those certain premises, situated in the County of Johnson, State of Iowa, described as follows:

DESCRIPTION

2. Beginning at a point 10 feet southwesterly of the center line of the Cedar Rapids and Iowa City Railway track and 377 feet southeasterly of the intersection of the center line of Cedar Rapids and Iowa City Railway track and east and west line of Sec. 25 Township 80 North Range 7 west Johnson County, Iowa measured along the center line of the Cedar Rapids and Iowa City Railway track; thence southeasterly at right angles to the center line of the Cedar Rapids and Iowa City Railway track to the southeasterly Right-of-Way line of the Cedar Rapids and Iowa City Railway; thence in a southeasterly direction on a line 50 feet southwesterly of and parallel to the center line of the Cedar Rapids and Iowa City Railway a distance of 313 feet; thence northwesterly 40 feet to a point 10 feet southwesterly of the center line of the Cedar Rapids and Iowa City Railway track; thence in a northwesterly direction on a line 10 feet southeasterly of and parallel to the centerline of the Cedar Rapids and Iowa City Railway track a distance of 305 feet to the place of beginning containing 12360 square feet.

State will erect and maintain suitable posts extending 3 feet above ground on 6 foot centers a distance clearing the Cedar Rapids and Iowa City Railway tracks by 10 feet measured from center line of track beginning at the northeast corner of Station Building northward approximately 305 feet to the present road crossing. These posts to keep automobile parking a safe clearance distance from track. All subject to approval of Superintendent of the Cedar Rapids and Iowa City Railway Company, in accordance with plat hereto attached and made a part hereof.

PURPOSE.

3. The said premises shall be used for driveway and parking of automobiles.

TERM.

4. To have and to hold the same from October 1, 1954, to October 1, 1959. However, when the frame building sold to Lessee by Bill of Sale dated October 1, 1954, is removed from its present location, this lease shall terminate thirty (30) days after said date of removal.
NOTICE.

5. Any written notice given by the Company to the Lessee shall be deemed to be properly served if the same be delivered to the Lessee, or one of the Lessee's agents, or if posted on said premises, or if mailed, postpaid, addressed to the Lessee at Lessee's last known place of business.

RENT.

6. The Lessee shall pay to the Company a rental of Five Dollars ($5.00) per year per annum in advance, in a lump sum of Twenty-five Dollars ($25.00).

REFUND.

7. Rent paid in advance for a period extending beyond the termination of this lease shall be refunded to the Lessee, unless such termination shall be on account of violation or non-fulfillment of any of the terms of this lease by the Lessee, or on account of abandonment of said premises by the Lessee, in which case the amount paid as rental shall be retained by the Company.

ASSIGNMENT.

8. This lease shall not be assigned or in any manner transferred nor said premises or any part thereof sublet, used or occupied by any party other than the Lessee, nor for any purpose other than that specified therein, without the written consent of the Company.

ABANDONMENT.

9. The failure of the Lessee to occupy or use said premises for the purpose herein mentioned for sixty (60) days at any one time shall be deemed an abandonment thereof. An abandonment of said premises by the Lessee shall, at the option of the Lessor, operate as an absolute and immediate termination of this lease without notice.

IMPROVEMENT.

10. The Company hereby gives to the Lessee the privilege of erecting, maintaining and using on said premises, suitable structures for the aforesaid purposes; provided that such structures shall be approved by the Superintendent of the Company, and thereafter maintained to the satisfaction of the Company.

CLEARANCE.

11. The Lessee agrees not to permit any obstruction over any railway track or tracks on said premises, less than twenty-five (25) feet above top of rail, or alongside of track or tracks less than ten (10) feet from center of track, with the necessary additional clearance on curves.

REMOVAL OF IMPROVEMENTS.

12. Upon the termination of this lease in any manner, the Lessee shall deliver to the Company the possession of said premises, remove all the improvements placed thereon by the Lessee, and restore said premises to substantially their former state. Should the Lessee fail within ten (10) days after the date of termination of this lease, to make such removal or restoration, then the Company may, at its election, either remove said improvement and restore said premises to substantially their former state at the sole cost of the Lessee, or may take and hold the said improvements as its sole property.
February 10 and 11, 1955 - State Sanatorium

INFLAMMABLES

13. No goods of any explosive, dangerous or inflammable nature shall in any case be stored in or upon said premises without the written consent of the Company, except as provided in Paragraph 3.

CONDITION OF PREMISES

14. The Lessee shall at all times keep said premises in a safe, clean, and sanitary condition, and shall not mutilate, damage, misuse, alter, or permit waste therein.

RIGHT OF INSPECTION

15. The said premises shall be open at all reasonable times for inspection by the Company, its agents, and authorized applicants for purchase or lease.

ADVERTISING

16. No advertising shall be placed on said premises without the written permission and approval of the Superintendent of the Company.

LAWS AND REGULATIONS

17. The Lessee shall, without cost to the Company, comply with all laws, rules, regulations and ordinances affecting said premises.

MISCELLANEOUS CHARGES

18. Lessee shall pay all charges for water, lighting, street sprinkling, sweeping and oiling that may be levied or assessed against said premises, during the period of occupancy.

SNOW AND ICE

19. The Lessee shall at all times keep the sidewalks abutting said premises free from snow and ice.

USE OF TRACKS

20. The Lessee shall not allow any tracks to be constructed or operated upon said premises without the written consent of the Company.

FORFEITURE

21. Any breach of any covenant stipulated or condition herein contained to be kept and performed by the Lessee, shall be sufficient cause for the immediate termination of this lease.
22. In the event it is necessary for the Lessee or its agents, servants, and employees to pass over other lands of the Company and the railway tracks of the Company, to have access to and from said premises, all such persons shall make use only of the way indicated by the Superintendent of the Company for that purpose, and the Lessee hereby expressly assumes all the risk of accident and injury to the person and property of all such agents, servants, and employees, unless the same be occasioned by the negligence of the Company's servants.

IN WITNESS WHEREOF, the parties hereto have executed in duplicate this lease on the day and year first above written.

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens and Mr. Strawman.

Nay: None.

Absent: Mrs. Brooks, Mr. Fredricksen, and Mr. Plock.

The chairman declared the motion passed.

REPAIRS TO PLUMBING, HEATING, AND ELECTRICAL LINES IN HOSPITAL BUILDING. The following resolution was submitted:

WHEREAS, the 55th General Assembly made an appropriation of $12,000 for Repairs to Plumbing, Heating, and Electrical Lines in the Hospital Building; and

WHEREAS, a part of the appropriation act provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education with the approval of the joint legislative Budget and Financial Control Committee that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the expenditure of $6,200 for the following projects is for the best interests of the state:

   a. Replacing brass pipe for iron pipe in steam return lines of Medical Admission Wing, estimated to cost $2,987

   b. Replacing some of the old upright, ring type radiators on 3rd floor of Hospital with fin tube radiators and convectors, the installation to include necessary traps, valves, piping, etc., estimated to cost $3,213
February 10 and 11, 1955 - State Sanatorium

2. That the foregoing projects be authorized with the understanding that quotations are to be secured and a contract for the work awarded.

3. That the Budget and Financial Control Committee be requested to approve the projects, grant authority to proceed with the work, and allocate $6,200 from the appropriation made by the 55th General Assembly for Repairs to Plumbing, Heating and Electrical Lines in Hospital Building.

Upon the recommendation of the Building and Business Committee the foregoing resolution was adopted.

PURCHASE OF LAND. Mr. Hagemann reported completion of the purchase of the North 70 acres of the North 1/2 of the Northwest 1/4 in Section 25, Township 80 North, Range 7 West of the 5th P.M., Johnson County, Iowa, as authorized by the State Board of Education on February 12, 1954, and approved by the Executive Council of Iowa on March 1, 1954.
February 10 and 11, 1955

IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on February 10, 1955:

DEATH OF STUDENT. The Faculty Committee reported the sudden death from natural causes on February 3, 1955, of Maureen Field, a student from Callender, Iowa.
February 10 and 11, 1955

STATE UNIVERSITY OF IOWA

The following business relating to the State University was transacted on February 11, 1955:

RESIGNATIONS. Mr. Hamilton reported the following resignations submitted by President Hancher, and upon the recommendation of the Faculty Committee they were accepted:

William S. Heckscher, professor in the Department of Art of the School of Fine Arts, College of Liberal Arts, effective as of February 4, 1955. He has accepted an appointment at the University of Utrecht.

Dr. H. Dabney Kerr, professor and head of the Department of Radiology, College of Medicine, effective June 30, 1955. (Retirement.)

LEAVES OF ABSENCE. Mr. Hamilton reported the following requests for leaves of absence submitted by President Hancher and upon the recommendation of the Faculty Committee they were granted:

Myrtle Kitchell, dean of the College of Nursing, from February 14, 1955 to June 30, 1955, without salary or insurance, to work on her doctorate at the University of Minnesota.

John J. O'Mara, assistant professor in the Department of Civil Engineering, College of Engineering, an extension of leave of absence now in effect to the beginning of the second semester of the academic year 1955-1956, without salary or insurance, in order to continue work in France with the United States Corps of Engineers and to complete work on his doctorate at the University of Nancy.

LEAVES OF ABSENCE - REPORT. Mr. Hamilton reported that President Hancher had submitted to the Faculty Committee a statement of the staff on leave of absence as of December 1, 1954.

APPOINTMENTS. Mr. Hamilton reported the following appointments submitted by President Hancher for approval, and upon the recommendation of the Faculty Committee the appointments were made:
February 10 and 11, 1955 - State University

Dr. Garfield Tourney, assistant professor in the Department of Psychiatry, College of Medicine, and research psychiatrist on the staff of the Psychopathic Hospital, for three years at a salary of $6,500 (plus 50%), plus insurance programs, twelve months' basis, effective July 1, 1955.

Theodore C. Cole, instructor in the Department of Crown and Bridge, College of Dentistry, at a salary of $6,000 plus insurance programs, ten months' basis, effective for the period September 1, 1955, to June 30, 1956.

Louis Gallien, visiting professor in the Department of Zoology, College of Liberal Arts, for the second semester of 1954-1955 at a salary of $4,000, payable from line 1, Account A183, vice Bodine.

CHANGES IN APPOINTMENTS AND SALARY INCREASES. Mr. Hamilton reported the following changes in appointments and salary increases submitted by President Hancher and upon the recommendation of the Faculty Committee they were made:

Virginia Petty, assistant principal of the Hospital School for Severely Handicapped Children, salary increased from $4,740 to $5,220, plus insurance programs, twelve months' basis, effective as of January 1, 1955, payable from unused salaries.

Dr. Charles D. Parker, instructor in the Department of Speech Pathology and Audiology, College of Liberal Arts, and the Department of Otolaryngology and Maxillofacial Surgery, College of Medicine, salary increased from $5,500 to $6,000, plus insurance programs, twelve months' basis, effective as of February 7, 1955, payable as follows:

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<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A182</td>
<td>$850</td>
</tr>
<tr>
<td>3363</td>
<td>630</td>
</tr>
<tr>
<td>M158</td>
<td>650</td>
</tr>
<tr>
<td>Q198 Trust</td>
<td>4,250</td>
</tr>
<tr>
<td></td>
<td>$6,000</td>
</tr>
</tbody>
</table>

Clyde C. Walton, Jr., from assistant professor, curator and archivist, University Library, to assistant professor and head, Reference and Bibliographic Service, University Library, and salary increased from $5,000 to $5,500 plus insurance programs, twelve months' basis, effective as of February 1, 1955, the increase to be payable from line 7, Account A762.

Salaries of staff members in the Division of Physical Education and Intercollegiate Athletics, increased as follows, plus insurance programs, effective as of February 1, 1955, payable from unappropriated athletic funds:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chalmers Elliott</td>
<td>Assistant professor and assistant football coach</td>
<td>$8,700.00</td>
<td>$9,200.00</td>
</tr>
<tr>
<td>Robert Flora</td>
<td>Assistant professor and assistant football coach</td>
<td>8,700.00</td>
<td>9,200.00</td>
</tr>
<tr>
<td>Henry Piro</td>
<td>Assistant professor and assistant football coach</td>
<td>7,500.00</td>
<td>8,000.00</td>
</tr>
<tr>
<td>Archie Kodros</td>
<td>Assistant football coach</td>
<td>7,500.00</td>
<td>8,000.00</td>
</tr>
<tr>
<td>Jerome Burns</td>
<td>Assistant football coach</td>
<td>5,000.00</td>
<td>5,750.00</td>
</tr>
</tbody>
</table>
Dr. Jerry J. Kollros, from associate professor to associate professor and chairman, Department of Zoology, College of Liberal Arts, and salary increased from $6,650 to $7,200 plus insurance programs, nine months' basis, effective as of February 7, 1955, with the chairmanship effective until June, 1957, and the increase of $275 for the second semester 1954-1955 payable from line 1, Account A188.

PROPOSED STATE HISTORICAL SOCIETY BUILDING. President Hancher discussed with the Board certain features of the bill (Senate File 191) calling for the appropriation of funds for the construction of a State Historical Society Centennial Building on the University campus.

PURCHASE OF PROPERTY - PRESBYTERIAN MANSE. Mr. Hagemann reported that on January 10, 1955, the Executive Council of Iowa approved the action taken by the State Board of Education on September 10, 1954, authorizing the purchase from the Westminster Foundation Center of the property known as 125 North Clinton Street, Iowa City, Iowa, at a price of not to exceed $15,000, to be paid from the Tenant Property Fund of the State University.

STATE PSYCHOPATHIC HOSPITAL - TRANSFER OF FUNDS, BALANCE OF APPROPRIATION MADE BY 54th G.A. Mr. Hagemann reported that Governor Leo A. Hoegh had authorized the transfer of the balance, $40,190.28, of the appropriation made by the 54th General Assembly for Salaries, Support, Maintenance and Miscellaneous purposes, State Psychopathic Hospital, to the fund for Repairs, Replacements, Alterations or Equipment, State Psychopathic Hospital, appropriated by the 55th General Assembly; and that it would not be necessary to amend the askings for appropriations for the State Psychopathic Hospital. (See Board minutes of January 13-14, 1955.)

GROUP LIFE AND DISABILITY INSURANCE PLAN - INCREASED BENEFITS. At the meeting held on January 14, 1955, the recommendation of the State University that
authority be granted to negotiate for a change to increase the Group Life
Insurance benefits was referred to the Building and Business Committee for
consideration and recommendation.

Mr. Hagemann reported the recommendation of the Building and Business
Committee that University executives be authorized to negotiate with the
Bankers Life Company a change in the Group Life Insurance benefits to increase
these benefits 25% for each participant without increase in premiums to the
University or to the individual insured; and, on motion, which was seconded
and passed, the recommendation was adopted.

TENANT PROPERTIES - RENTAL REDUCTIONS. Mr. Hagemann moved that the monthly
rental for the two apartments at 22 East Bloomington Street, Iowa City, Iowa,
be reduced from $60 to $50, effective as follows, because in anticipation of
the removal of this house for the construction of Burge Hall the needed repairs
and upkeep have not been maintained:

Dr. Mark Hale  Effective as of September 1, 1954
Dr. Harold Cloough  Effective as of November 1, 1954

The motion was seconded and on roll call the vote was as follows:

Aye: Mrs. Archie, Mr. Hagemann, Mr. Hamilton, Mr. Plock,
Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mrs. Brooks and Mr. Fredricksen.

The chairman declared the motion passed.

PURCHASE OF PROPERTY - MELLIE PAYNE. Upon the recommendation of the Building
and Business Committee, Mr. Hagemann moved that the Business Manager of the
State University of Iowa be authorized to negotiate for the purchase of the
February 10 and 11, 1955 - State University

property owned by Nellie Payne, known as 203 Halley Street, Iowa City, Iowa, and described as Lot 2, Block 3, Parkside Addition, making her an offer of $6,500 for the property, and report back to the Committee. The motion was seconded and passed.

BOILER GENERATOR - BOILER #6 - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order #3 to the contract with the Wickes Boiler Company for Steam Generating Equipment and Associated Devices, Boiler #6 (Boiler Generator), covering final clean-up work at an addition of $5,755.00 to the contract price, subject to approval and allocation of funds by the Budget and Financial Control Committee.

STEAM DISTRIBUTION AND REPLACEMENTS - MEDICAL RESEARCH CENTER, UTILITY IMPROVEMENTS - CONTRACT III - BIDS - CONTRACT. The Building and Business Committee reported that at 2 p.m., January 25, 1955, the Finance Committee received and opened bids for Steam Distribution and Replacements - Medical Research Center, Utility Improvements, Contract III. (See minutes of that meeting for tabulation of bids.)

Upon the recommendation of the Building and Business Committee the contract for Contract III, Utility Improvements, Medical Research Center, Steam Distribution and Replacements, was awarded to the low bidder, Carstens Brothers of Ackley, Iowa, on the basis of that firm's base bid of $38,128.00, subject to the approval and allocation of funds by the Budget and Financial Control Committee.

STEAM DISTRIBUTION AND REPLACEMENTS - APPROPRIATION, 55th G.A., USE OF BALANCE. The Building and Business Committee submitted the following report dated January 31, 1955, showing the status of the appropriation made by the 55th
February 10 and 11, 1935 - State University

General Assembly for Steam Distribution and Replacements:

Appropriation by 55th G.A. $255,000.00

Division of Planning and Construction, preliminary plans and engineering and office costs $5,000.00

Contingencies 5,000.00

Contracts approved and awarded:

River Tunnel Piping, Ryan Plumbing & Heating Co. 29,171.00

Tunnel Repairs at Mechanical Engineering Laboratory, Ryan Plumbing and Heating Co.

contract $16,345.00

Extra Orders 1, 2, and 3 7,501.40 23,846.40

Steam Distribution, Medical Laboratory,

Contract II, Ryan Plumbing & Heating Co. 102,843.00

Contracts in Process of Award

Medical Research Center, Utility Improvements,

Contract III, Carstens Brothers 36,128.00 293,982.40

Balance available for additional projects

51,011.60

Upon the recommendation of the Building and Business Committee, the use of the balance of $51,011.60 of the appropriation for Steam Distribution and Replacements, 55th G.A., for the extension of the low-pressure steam main from the present terminal in the medical group area to the steam service room behind the Children's Hospital was approved, subject to approval by the Budget and Financial Control Committee.

SEWERS. The following resolution was submitted:

WHEREAS, the 55th General Assembly made an appropriation of $35,000 for sewers at the State University of Iowa; and

WHEREAS, a part of the appropriation act provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education with the approval of the joint legislative Budget and Financial Control Committee that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED, that the expenditure of $35,000 for the following sewer construction projects is for the best interests of the state:

Project A. Cleaning and investigating conditions in the east side trunk sewer running diagonally from Madison to Burlington Streets with particular reference to determining the reasons for flooding, estimated cost $5,000
February 10 and 11, 1955 - State University

Project B. Dependent upon the findings under Project A, the remainder of the appropriation to be used for sewer construction near the Hospital School, near the University High School, and along Grand Avenue where University connections to trunk sewers must be arranged:

<table>
<thead>
<tr>
<th>Estimated cost</th>
<th>$25,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and supervision and contingencies</td>
<td>5,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the foregoing projects be authorized and that the Budget and Financial Control Committee be requested to:

1. Approve the projects.
2. Grant authority to proceed immediately with Project A, the work to be done by the Physical Plant Department of the State University.
3. Allocate $5,000 to Project A from funds appropriated by the 55th General Assembly for sewers at the State University.
4. Grant authority to proceed with plans for Project B after determination is made as to needed construction, the plans to be prepared by the Division of Planning and Construction of the State University.

IOWA MEMORIAL UNION - UNITS IV AND V. At the meeting held on January 13 and 14, 1955, the request for authority to confer with lending agencies to determine the extent and the terms of future loans to the Iowa Memorial Union for financing Units IV and V was referred to the Building and Business Committee.

Mr. Hagemann reported that the representatives of banks with whom he had conferred considered the Iowa Memorial Union projects to be financially sound but too large for them to handle alone, and indicated they would explore the possibility of a cooperative plan with other lending agencies; and he stated that after further conferences with the bank representatives the Building and Business Committee would submit a report and recommendation.
February 10 and 11, 1955 - State University

IOWA MEMORIAL UNION - COMPLETION OF SERVICES - ELECTRICAL WORK - ACCEPTANCE.
The Building and Business Committee reported that on February 8, 1955, final inspection of the electrical work, Completion of Services to Iowa Memorial Union, was made by Harold Hatcher for the State University and Hadden Pumphrey for the contractor, Robbins Electric Company, and that it was found the work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the electrical work of the Completion of Services to Iowa Memorial Union was accepted as of this date, February 11, 1955, from the contractor, Robbins Electric Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.

CHEMISTRY BUILDING - REPAIR OF FIRE DAMAGE - MECHANICAL AND ELECTRICAL WORK, TOILET PARTITIONS AND PAINTING - ACCEPTANCE. The Building and Business Committee reported that on February 4, 1955, final inspection of the general work of the Mechanical and Electrical Work, Toilet Partitions and Painting, Repair of Fire Damage to Chemistry Building, was made by John Jenks for the State University and Warren Burger for the Contractor, and it was found that the general construction work had been completed in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the general construction of the Mechanical and Electrical Work, Toilet Partitions and Painting, Repair of Fire Damage to Chemistry Building, was accepted as of this date, February 11, 1955, from the contractor, Burger Construction Company, and payment of the final estimate in accordance with the provisions of Chapter 573, 1954 Code of Iowa, was authorized.
February 10 and 11, 1955 - State University

UNIVERSITY HOSPITAL - RATES. The Finance Committee reported that on January 24, 1955, it had approved a new schedule of rates for the University Hospital effective February 1, 1955. On motion, which was seconded and passed, the action of the Finance Committee was approved and ratified. (See Finance Committee minutes of meeting at the State University on January 24, 1955.)

DORMITORY FINANCING - INTERIM COMMITMENT. Mr. Hagemann reported that the Building and Business Committee had considered the following "interim commitment" of the Bankers Life Company, dated January 28, 1955, and recommended that it be accepted:

"Confirming our telephone conversation, we will agree to finance for you and the State University of Iowa the following expenditures:

| Cost of Plans          | $ 30,000 |
| Dining hall equipment | 122,000  |

"This commitment is issued as an interim commitment since we expect that prior to the time the expenditure will be required, arrangements will have been completed to finance the construction of the projects to which the plans and equipment pertain. Therefore, unless for some reason the arrangements to finance these future projects are not completed, this borrowing will not be included under the Loan Agreement which we are presently preparing. If the subsequent financing arrangements are not completed, we will arrange to include them under the present Agreement."

(The projects referred to in the interim commitment are:
- Preliminary planning Burge Hall $ 10,000
- Preliminary planning, Quadrangle Dining Room 10,000
- Preliminary planning, Hillcrest Dining Room Addition 10,000
- Dining Room equipment and furnishings, Quadrangle 122,000)

On motion, which was seconded and passed, the foregoing commitment of the Bankers Life Company, dated January 28, 1955, was accepted.)
February 10 and 11, 1955

IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on February 10, 1955:

SUMMER SESSION SALARY BUDGET, 1955 - CORRECTION. Mr. Hamilton reported that through an oversight the following item was omitted from the salary budget for the 1955 summer session, which was approved by the State Board of Education at the January, 1955 meeting:

Richard Braddock, assistant professor of English $900.00

Upon the recommendation of the Faculty Committee, authority was granted to include the foregoing item in the 1955 summer session salary budget and increase the total of the budget from $137,167.89 to $132,067.89.

LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee, President Maucker was authorized to assure the United States Office of Education that if Mrs. Leta Harmon of the Department of Teaching receives an appointment to a position in elementary education in the United States Operations Mission to Panama, she will be granted a two-year leave of absence without salary, effective at the close of the current school year.

TRANSFER AND APPOINTMENT. Upon the recommendation of the Faculty Committee, Dr. Wm. C. Long was transferred from the position of assistant (half-time) to the Dean of Instruction and professor of History and appointed professor of History and head of the Department of Social Science at a salary of $7,400.00, plus insurance and annuity, for the academic year, effective September 1, 1955. Dr. Lang will replace Dr. M. R. Thompson, who assumes emeritus status.
SALARY INCREASE. Upon the recommendation of the Faculty Committee, the salary of Dr. Waldemar Gjerde, assistant professor and specialist in Audio-Visual Education, was increased from $5,200 to $5,550 for the academic year, effective at the beginning of the 1955 spring quarter, in recognition of his successful completion of the requirements for the doctor's degree from the State University of Iowa on February 5, 1955.

USE OF FACILITIES - COMMONS. Upon the recommendation of President Maucker, the Cedar Falls Chamber of Commerce was granted permission to use the Commons for a dinner in honor of former Senator John P. Berg on March 3, 1955.

STORAGE COAL. Upon the recommendation of the Building and Business Committee, authority was granted to advertise for bids and purchase on the basis of the quotations received 1,000 tons of storage coal.

TREASURER - DEPOSITARY BANKS. The Building and Business Committee recommended that the Treasurer of the Iowa State Teachers College transfer $200,000 belonging to that institution from the account in the Merchants National Bank, Cedar Rapids, Iowa, and open accounts in banks designated as depositary banks, as follows:

<table>
<thead>
<tr>
<th>Name of Depositary Bank</th>
<th>Amount of Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Falls Trust and Savings Bank, Cedar Falls, Iowa</td>
<td>$100,000</td>
</tr>
<tr>
<td>First National Bank, Cedar Falls, Iowa</td>
<td>100,000</td>
</tr>
</tbody>
</table>

with the understanding that those banks will enter into an agreement to indemnify the Treasurer of the Iowa State Teachers College and the State Board of Education against any and all loss arising from or growing out of the deposit of said public funds by depositing in a safety deposit box in another bank United States Government bonds or securities or bonds of the
February 10 and 11, 1955 - Iowa State Teachers College

State of Iowa or a subdivision thereof in an amount the par value of which would be not less than the maximum amount of the deposit in the depositary bank.

Mr. Hagemann moved that the foregoing recommendation be approved and adopted, and the motion was seconded and passed.

ADDITION CONNECTING BAKER AND SEERLEY HALLS FOR MEN - FINANCING. At the meeting held on January 14, 1955, the Finance Committee was authorized to negotiate for a loan to finance the construction of an Addition Connecting Baker and Seerley Halls for Men, estimated to cost $385,000.00.

Mr. Hagemann reported that on February 4, 1955, H. F. Dean, Financial Secretary of the Bankers Life Company, had written David A. Denzer, Secretary of the State Board of Education, as follows:

"Our committee has approved giving you a commitment to lend $385,000 to Iowa State Board of Education for the use of Iowa State Teachers College in building an addition to Baker and Seerley Halls to mature over a period of twenty years beginning July 1, 1957 at 3 3/8%. We understand that you will consider this matter next week and this commitment will extend through February 11, 1955.

"This borrowing, of course, will be secured by dormitory revenues of Iowa State Teachers College and have the same standing as the presently outstanding debt of that institution."

Upon the recommendation of the Building and Business Committee, the commitment was refused because the Board is interested in obtaining a lower rate of interest.

February 11, 1955

The following business relating to the Iowa State Teachers College was transacted on February 11, 1955:
February 10 and 11, 1955 - Iowa State Teachers College

ADDITION CONNECTING BAKER AND SEERLEY HALLS FOR MEN - FINANCING. Secretary Dancer reported that he had talked to Mr. Patrick, of the Bankers Life Company, and told him of the Board's refusal to accept the commitment to lend $385,000 for building an addition to Baker and Seerley Halls at an interest rate of 3 3/8%.

On motion, which was seconded and passed, the matter of financing the proposed Addition Connecting Baker and Seerley Halls for Men was left with Mr. Hagmann and the Finance Committee to see what arrangements could be made at a rate of interest lower than 3 3/8%.
The following business relating to the Iowa State College was transacted on February 10, 1955:

RESIGNATIONS. Mr. Hamilton submitted the following resignations reported by President Hilton and, upon the recommendation of the Faculty Committee, they were accepted:


Homer Folks, area agronomist, Agricultural Extension Service, effective as of February 6, 1955, to accept a position at the University of North Carolina.

Bryce D. Jordan, assistant county extension director (at large), Agricultural Extension Service, effective as of February 4, 1955, to enter private business.

Alice Elisabeth Smith, assistant State Girls' 4-H Leader and assistant professor, Agricultural Extension Service, effective February 15, 1955, to accept a position with the Foreign Operations Administration in the Philippine Islands.

LEAVE OF ABSENCE. Upon the recommendation of the Faculty Committee an extension of her leave of absence, without salary, was granted to Edna Douglas, associate professor of Economics and Sociology, for the period July 1, 1955, through August 14, 1955, in order for her to take advantage of the Fulbright assignment in which she is now engaged.

SALARY INCREASES, PROMOTIONS, AND TRANSFERS. Mr. Hamilton reported the following salary increases, promotions, and transfers submitted by President Hilton and, upon the recommendation of the Faculty Committee, they were made:

Lon D. McGilliard, associate professor of Animal Husbandry (Dairy Husbandry), salary increased from $6,400 ($2,250 AES; $4,150 Trusts & Specials) to $6,800 ($2,250 AES; $4,550 Trusts & Specials), twelve months' basis, plus annuity, effective as of February 1, 1955.
John Hanway, assistant professor in Agronomy (Soils), salary increased from $5,899 ($3,281 AES; $2,618 Soil Lab'y) to $6,500 ($3,600 AES; $2,900 Extension), twelve months' basis (Civil Service), effective as of February 1, 1955.

Joseph A. Stritzel, associate in Agronomy (Soils), Agricultural Extension Service, salary increased from $4,900 ($2,100 Extension; $2,800 Soil Lab'y) to $5,400 (Extension), twelve months' basis (Civil Service), effective as of January 1, 1955.

Gene C. Shove, from associate and assistant manager, Ankeny Farm Service, Agricultural Experiment Station, at a salary of $5,000, twelve months' basis, to associate in Agricultural Engineering, Agricultural Extension Service, at a salary of $5,500, twelve months' basis, effective as of February 1, 1955, to replace Mr. Van Vlack, deceased.

Clarence E. Babcock, county extension director in Monroe County, Agricultural Extension Service, salary increased from $4,800 ($3,700 Extension; $1,100 County) to $5,000 ($2,900 Extension; $2,100 County), twelve months' basis, effective as of January 1, 1955.

Lynn Fitsimmons, from county extension director in Davis County, Agricultural Extension Service, at a salary of $5,000 ($3,900 Extension; $1,100 County), twelve months' basis (Civil Service), to county extension director in Ida County, Agricultural Extension Service, at a salary of $5,400 ($2,900 Extension; $2,500 County), twelve months' basis (Civil Service), effective March 1, 1955.

Arthur J. Hibray, from county extension director in Butler County, Agricultural Extension Service, at a salary of $5,800 ($2,700 Extension; $3,100 County), twelve months' basis (Civil Service), to county extension director in Hamilton County, Agricultural Extension Service, at a salary of $5,500 ($2,900 Extension; $3,000 County), twelve months' basis (Civil Service), effective March 1, 1955.

Steve A. Evans, county extension director in Clarke County, Agricultural Extension Service, salary increased from $5,100 ($3,900 Extension; $1,200 County) to $5,500 ($3,900 Extension; $1,600 County), twelve months' basis (Civil Service), effective as of January 1, 1955.

DECREASE IN TIME AND SALARY. Upon the recommendation of the Faculty Committee, the time of service of Pearl Hogrefe, professor of English and Speech, was reduced from full-time, at a salary of $5,000 a year, nine months' basis, to half-time, at a salary of $2,500 a year, nine months' basis, for the period December 16, 1954, through March 15, 1955, in order that she may complete the revision of book manuscripts.
APPOINTMENTS. Mr. Hamilton reported the following appointments submitted by President Hilton and, upon the recommendation of the Faculty Committee, they were made:

Edwin T. Hibbs, associate professor of Zoology and Entomology, Agricultural Experiment Station, at a salary of $7,000 a year, twelve months' basis, plus annuity, effective March 1, 1955. Replacement.

Charles C. Bowen, assistant professor of Botany, at a salary of $6,000 a year, twelve months' basis, effective as of January 1, 1955. Replacement for Mr. Chase.

M. Glen Birlingmair, administrative assistant, Agricultural Extension Service, at a salary of $5,700 a year, twelve months' basis (Civil Service), effective as of February 1, 1955.

Milton E. Taylor, instructor of Veterinary Hygiene, at a salary of $5,000 a year, twelve months' basis, effective as of February 1, 1955. To fill a vacancy.

Howard B. Levine, post doctoral associate, Institute for Atomic Research, at a salary of $5,500 a year, twelve months' basis, effective as of January 1, 1955.

Earl A. Lyon, assistant county extension director of Delaware County, Agricultural Extension Service, at a salary of $5,200 a year, twelve months' basis (Civil Service), effective as of February 1, 1955.

Frederick P. Stephan, associate in Agricultural Engineering, Agricultural Experiment Station, at a salary of $5,000 a year, twelve months' basis, effective as of January 17, 1955.

DEATH. Mr. Hamilton reported the death on January 22, 1955, of James A. Starrak, professor of Vocational Education.

BEEF CATTLE NUTRITION BARN AND LABORATORY - CONTRACT. The Building and Business Committee reported that on February 8, 1955, the Finance Committee received and opened bids for the construction of a Beef Cattle Nutrition Barn and Laboratory. (See minutes of meeting the Finance Committee held at the Iowa State College on February 8, 1955.)

Upon the recommendation of the Building and Business Committee the contracts for the construction of a Beef Cattle Nutrition Barn and Laboratory
February 10 and 11, 1955 - Iowa State College

were awarded to the low bidders, as follows, subject to no objections being filed at a public hearing to be held on February 14, 1955, and the approval and allocation of funds by the Budget and Financial Control Committee:

Laboratory Unit

General Construction contract to the Spencer Construction Company, Spencer, Iowa, on the basis of that firm's bid, as follows:

<table>
<thead>
<tr>
<th>Base bid</th>
<th>$73,977.00</th>
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</thead>
<tbody>
<tr>
<td>Alt. #1, for deletion of hoist, Sec. 38</td>
<td>$6,758.00</td>
</tr>
<tr>
<td>Alt. #2, for deletion of lab'y equipment, Sec. 39</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Alt. #3, for deletion of lighting portion Sec. 40</td>
<td>$350.00</td>
</tr>
</tbody>
</table>

Contract price $65,360.00

Plumbing and Heating contract to the Wolin Plumbing and Heating Company, Des Moines, Iowa, on the basis of that firm's base bid $17,600.00

Electrical contract to the Glass Electric Company, Perry, Iowa, on the basis of that firm's base bid $4,426.00

Cattle Housing Unit

General Construction contract to Ringland-Johnson, Des Moines, Iowa, on the basis of that firm's bid, as follows:

<table>
<thead>
<tr>
<th>Base bid</th>
<th>$57,950.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alt. IIIB, a deduction of $650 a unit (26 units)</td>
<td>$16,900.00</td>
</tr>
</tbody>
</table>

Contract price $41,050.00

Plumbing and Heating contract (no bid received) work to be done by Physical Plant Department of the Iowa State College $5,245.00

Electrical contract to the Best Electric Company, Ames, Iowa, on the basis of that firm's base bid IIIA $1,785.00

and the Secretary of the State Board of Education was authorized to sign the contracts when satisfactory surety bonds have been filed.

BEF CATTLE NUTRITION BARN AND LABORATORY - WORK TO BE DONE BY PHYSICAL PLANT DEPARTMENT. Upon the recommendation of the Building and Business Committee, the Physical Plant Department of the Iowa State College was authorized to proceed with the construction, purchase and installation of the following divisions of the Beef Cattle Nutrition Barn and Laboratory at the estimated costs indicated, subject to the approval and allocation of funds by the Budget and Financial Control Committee.
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Cattle Housing Unit - Plumbing work $5,245.00
Electric Service 2,250.00
Supervision and Inspection 1,750.00

Additional Work and Equipment
Roads $1,500.00
Sewers and Waste Disposal 1,000.00
Water System 9,000.00
1 Feed Mixer 2,000.00
1 Process Elevator 1,500.00
1 Livestock Scale 1,500.00
Fencing and Contingencies 2,500.00
Reairs, alterations and other
misc. work on existing buildings
and lots 19,000.00

BEFf CATTLE NUTRITION BARN AND LABORATORY - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Beef Cattle Nutrition Barn and Laboratory, and the Secretary was instructed to request the Budget and Financial Control Committee to allocate funds for the purposes indicated from the appropriation made by the 55th General Assembly for a Beef Cattle Nutrition Barn and Laboratory:

Beef Cattle Nutrition Barn and Laboratory - Estimate of Cost, 2/9/55

Funds Available
Appropriated, Chapter 7, 55th G. A. $250,000.00
Less funds allocated for Purchase of land 73,500.00
Balance available for Beef Cattle Nutrition Barn and Laboratory $176,500.00

Estimated Cost
Laboratory Unit:
General construction contract $65,366.00
Plumbing and heating contract 17,600.00
Electrical contract 4,426.00
Architects Fees $3,525.52
Iowa State College expense 2,700.00 6,525.52
Total, Laboratory Unit $95,707.52

Cattle Housing Unit:
General construction contract 41,050.00
Plumbing (no bid), Physical Plant Dept. 5,245.00
Electrical contract 1,785.00
Total, Cattle Housing Unit $48,080.00

9,722.43

315
Physical Plant Expense:
- Electric service to building: $2,250.00
- Supervision and inspection: $1,750.00
- Total Physical Plant Expense: $4,000.00

Additional Work and Equipment:
- Roads: $1,500.00
- Sewers and waste disposal: $1,000.00
- Water system: $9,000.00
- 1 feed mixer: $2,000.00
- 1 process elevator: $1,500.00
- 1 livestock scale: $1,500.00
- Fencing and contingencies: $2,500.00
- Total Additional Work and Equipment: $19,000.00

Repairs, alterations, and other miscellaneous work on buildings and lots on existing farmstead: $9,712.00

Deferred Portion of Project, for which funds were requested of the 56th General Assembly: $73,500.00

The contracts as proposed to be awarded contain options up to May 1, 1955, on adding various items omitted at present, the additions being as follows:

Laboratory Unit
- General contract, Alternates 1, 2, and 3: $8,608.00

Cattle Housing Unit
- General Contract, Alt. IEl, 26 units of floor: $16,900.00
- Plumbing and heating, drains: $1,040.00
- 2 Silos, including unloaders: $10,000.00
- 1 Grain tank and conveyor: $6,000.00
- 1 Cup elevator: $1,800.00
- 1 24' bag elevator: $1,200.00
- 1 Portable dial scale: $350.00
- 1 Bagging scale: $1,000.00
- 1 Hopper scale: $1,900.00
- 1 Truck scale: $4,500.00
- Crusher with motor and drive: $2,000.00
- 1 molasses mixer: $3,500.00
- 1 Pre-mixer: $600.00
- 1 Cattle Squeeze: $500.00
- Miscellaneous small equipment: $1,500.00
- Engineering and contingencies: $500.00
- Fencing: $4,500.00
- Repairs, alterations and other miscellaneous work on bldgs. and lots on existing farmstead: $6,602.00

Total: $73,500.00
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ADDITION TO SEED PROCESSING PLANT (BEECH AVENUE TILE BARN ADDITION) - CONTRACT. The Building and Business Committee reported that on February 8, 1955, the Finance Committee received and opened bids for the construction of an addition to the tile barn on Beech Avenue, Addition to Seed Processing Plant. (See minutes of meeting of Finance Committee at Iowa State College on February 8, 1955.)

Upon the recommendation of the Building and Business Committee the contracts for the construction of the Addition to Seed Processing Plant (Beech Avenue Tile Barn Addition) were awarded to the low bidders, as follows, and the Physical Plant Department of the Iowa State College was authorized to do the work indicated, provided no objections are filed at the public hearing to be held on February 14, 1955:

- General Construction contract, W. A. Klinger Company, Sioux City, Iowa, on the basis of that firm's base bid of $57,442.00
- Electric wiring contract, Best Electric Company, Ames, Iowa, on the basis of that firm's base bid of $3,635.00
- Plumbing, heating, and ventilating (no bids received), to be done by the Physical Plant Department of Iowa State College at an estimated cost of $4,675.00
- Electric service, to be done by the Physical Plant Department of Iowa State College at an estimated cost of $900.00

and the secretary of the State Board of Education was authorized to sign the contracts when satisfactory surety bonds have been filed by the contractors.

ADDITION TO SEED PROCESSING PLANT (BEECH AVENUE TILE BARN ADDITION) - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved for the Addition to Seed Processing Plant (Beech Avenue Tile Barn Addition):

**Funds Available from grant by Committee for Agricultural Development** $67,000.00
REMODELING OF MILITARY STABLES - CONTRACTS. The Building and Business Committee reported that on February 8, 1955, the Finance Committee received and opened bids for the Remodeling of Military Stables. (See minutes of meeting of Finance Committee at Iowa State College on February 8, 1955.)

Upon the recommendation of the Building and Business Committee the contracts for the Remodeling of Military Stables were awarded to the low bidders, as follows, and the Physical Plant Department of the Iowa State College was authorized to do the work indicated, provided no objections are filed at the public hearing to be held on February 14, 1955:

General construction contract, W. A. Klinger Company, Sioux City, Iowa, on the basis of that firm's base bid on Unit B only

- $22,146.00

Plumbing and heating contract, Bishop Welding Service, Carlisle, Iowa, on the basis of that firm's base bid on Unit B only

- $23,724.00

Estimated cost of work to be done by Physical Plant Department:

- Electric service, including transformers $1,400.00
- Electric wiring and fixtures $2,150.00
- Painting $2,775.00
- Installation of laboratory equipment $490.00

and the secretary of the State Board of Education was authorized to sign the contracts when satisfactory surety bonds have been filed.

REMODELING OF MILITARY STABLES - PROJECT BUDGET. Upon the recommendation of the Building and Business Committee the following project budget was approved:
for the Remodeling of Military Stables:

Funds Available from appropriation for Repairs, Replacements, Alterations or Equipment $55,000.00

Estimate of Cost (February 9, 1955)

General construction contract, Unit B only, W. A. Klinger $22,146.00
Plumbing and heating contract, Unit B only, Bishop Welding Service 23,724.00

Estimate of Physical Plant Department expense

Electric service, including transformers $1,400.00
Electric wiring and fixtures 2,150.00
Painting 2,775.00
Installation of Laboratory equipment 450.00
Contingencies and supervision 2,315.00

Total $55,000.00

REMODELING OF MILITARY STABLES - UNIT A - OPTION TO ADD. Upon the recommendation of the Building and Business Committee, the Business Manager of the Iowa State College was authorized to make arrangements, if possible, for options with the contractors for the Remodeling of Military Stables to add Unit A to their contracts after July 1, 1955, payment to be made from funds to be appropriated by the 56th General Assembly for Repairs, Replacements and Alterations, the estimated cost of adding Unit A on the basis of the bids submitted February 8, 1955, being as follows:

General Contract, W. A. Klinger Company $12,122
Plumbing and Heating Contract, Bishop Welding Company 5,842
Electrical work by Physical Plant Department 2,000
Painting by Physical Plant Department 2,800

Total, remodeling of Unit A $22,764

NEW WELL, WELL HOUSE AND PIPING - WATER SUPPLY WELL #8 - CONTRACTS. The Building and Business Committee reported that on February 8, 1955, the Finance Committee received and opened bids for Water Supply Well #8 (New Well, Well House and Piping). (See minutes of meeting of Finance Committee at Iowa State College on February 8, 1955.)
Upon the recommendation of the Building and Business Committee the contract for Water Supply Well #8 (New Well, Well House and Piping) was awarded to the low bidder, the Layne-Western Company, on the basis of that firm's bid of $13,400.00 for basic well and pump, plus sealing Wells 2 and 4, subject to approval and allocation of funds by the Budget and Financial Control Committee and provided no objections are filed at the public hearing to be held on February 14, 1955; and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

**NEW WELL, WELL HOUSE AND PIPING - WATER SUPPLY WELL #8 - PUMPING, ELECTRIC SERVICE, AND PUMPHOUSE.** Upon the recommendation of the Building and Business Committee the Physical Plant Department of the Iowa State College was authorized to do the following work in connection with Water Supply Well #8 at the estimated costs indicated, subject to approval and allocation of funds by the Budget and Financial Control Committee:

- Piping to well, estimated cost: $1,350.00
- Electric service, estimated cost: $3,500.00
- Pumphouse: $1,750.00

**NEW WELL, WELL HOUSE AND PIPING - WATER SUPPLY WELL #8 - PROJECT BUDGET.** Upon the recommendation of the Building and Business Committee the following project budget was approved for Water Supply Well #8:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds Available from appropriation made by 55th General Assembly</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Estimate of Cost (February 9, 1955)</td>
<td></td>
</tr>
<tr>
<td>Well contract, Layne Western Company, Ames, Iowa</td>
<td>$13,400.00</td>
</tr>
<tr>
<td>Estimate of Physical Plant Department expense:</td>
<td></td>
</tr>
<tr>
<td>Piping to well</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>Electric service</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Pumphouse</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>Contingencies</td>
<td>$6,600.00</td>
</tr>
<tr>
<td>Estimated total cost of project</td>
<td>$20,500.00</td>
</tr>
<tr>
<td>Balance available for transfer to other projects</td>
<td>$4,500.00</td>
</tr>
</tbody>
</table>
ADDITIONS TO PRESENT FILTRATION PLANT - WATER TREATMENT PLANT ADDITION - CONTRACT. The Building and Business Committee reported that on February 8, 1955, the Finance Committee received and opened bids for a Water Treatment Plant Addition (Additions to Present Filtration Plant). (See minutes of meeting of Finance Committee at Iowa State College on February 8, 1955.)

Upon the recommendation of the Building and Business Committee, the contract for the construction of a Water Treatment Plant Addition (Additions to Present Filtration Plant) was awarded to the low bidder, Lippert Brothers, Boone, Iowa, on the basis of that firm's bid, as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base bid</td>
<td>$61,997.00</td>
</tr>
<tr>
<td>Less: Omission of recording flow meters</td>
<td>$2,065.00</td>
</tr>
<tr>
<td>Change roof of addition to a flat section,</td>
<td></td>
</tr>
<tr>
<td>eliminate aerator and housing and add</td>
<td></td>
</tr>
<tr>
<td>sluice gates on individual filters</td>
<td>$3,709.00</td>
</tr>
<tr>
<td>Contract price</td>
<td>$5,774.00</td>
</tr>
</tbody>
</table>

subject to approval and allocation of funds by the Budget and Financial Control Committee and provided no objections are filed at the public hearing to be held on February 15, 1955; and the Secretary of the State Board of Education was authorized to sign the contract when a satisfactory surety bond has been filed.

ADDITIONS TO PRESENT FILTRATION PLANT - WATER TREATMENT PLANT ADDITION - ELECTRIC WIRING AND HEATING AND VENTILATING. Upon the recommendation of the Building and Business Committee the Physical Plant Department of the Iowa State College was authorized to do the following work in connection with the construction of the Water Treatment Plant Addition (Additions to Present Filtration Plant) at the estimated costs indicated, subject to approval and allocation of funds by the Budget and Financial Control Committee:

<table>
<thead>
<tr>
<th>Work</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric Wiring</td>
<td>$501.60</td>
</tr>
<tr>
<td>Heating and Ventilating</td>
<td>1,050.00</td>
</tr>
</tbody>
</table>
ADDITIONS TO PRESENT FILTRATION PLANT - WATER TREATMENT PLANT ADDITION -
PROJECT BUDGET. Upon the recommendation of the Building and Business Committee
the following project budget was approved for the Water Treatment Plant Addi-
tion (Additions to Present Filtration Plant), including the transfer of the
funds indicated, subject to approval by the Budget and Financial Control
Committee:

Funds Available
Appropriation made by 55th General Assembly $45,000.00
Transfers available from balances remaining in the
following completed projects, Chapter 7, 55th G. A.:
Replacements of electric cables, project 1 $1,237.60
Replacements of electric cables, project 3 120.69
Replacement of electric cables, Home Economics Bldg. 6,228.31 7,586.60
Total available $52,586.60

Estimate of Cost (February 9, 1955)
General contract, Lippert Brothers, Boone, Iowa $46,223.00
Engineering fees 2,312.00
Estimate of Physical Plant Department expense:
Electric wiring $501.60
Heating and ventilating 1,050.00 1,551.60
Contingencies 2,500.00
Estimated total cost of project $52,586.60

WESTGATE HALL - FURNITURE AND FURNISHINGS - CONTRACTS. The Building and
Business Committee reported that on February 8, 1955, the Finance Committee
received and opened bids for furniture and furnishings for Westgate Hall.
(See minutes of meeting of Finance Committee at Iowa State College on February
8, 1955.)

Upon the recommendation of the Building and Business Committee the bids
for furniture and furnishings for Westgate Hall were referred to the Finance
Committee with authority to approve the selections and award the contracts if
the low bids are satisfactory.
HOME MANAGEMENT DUPLEX - PRELIMINARY PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the preliminary plans for a Home Management Duplex developed by the Division of Home Economics and Professor Leonard Wolf were approved.

HOME MANAGEMENT DUPLEX - PLANS AND SPECIFICATIONS - ARCHITECT. Upon the recommendation of the Building and Business Committee, Gerald I. Griffith, Des Moines, Iowa, was employed as architect for the Home Management Duplex on a fee basis of 5%, and authorized to proceed with the preparation of detailed plans and specifications for the project on the basis of an estimated cost of $125,000.00 including furnishings, payment to be made from dormitory loan funds from the Bankers Life Company.

ALBIA PASTURE IMPROVEMENT FARM - REPAIR AND REMODEL FARM HOUSES - ARCHITECT. Mr. Hagemann stated that the Albia Pasture Improvement Farm is owned by the United States Government and, under a lease and license agreement, the Iowa State College is to repair and maintain the buildings; that funds earned in excess of expenditures on the farm revert to the Government; and that farm houses on the property are in need of repairs and remodeling.

Upon the recommendation of the Building and Business Committee, authority was granted to repair, remodel and modernize two houses on the Albia Pasture Improvement Farm at an estimated cost of $6,000.00, payment to be made from earnings of the farm; and N. H. Curry, professor in the Agricultural Engineering Department, was appointed architect to prepare the plans and specifications.

LINDEN HALL DORMITORY - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee the final plans and specifications for Linden Hall Dormitory, which have been completed by J. A. Dougher, Architect,
except for kitchen equipment details, were approved and the Secretary of the State Board of Education was authorized to publish the necessary notice of public hearing and to advertise for bids as soon as the kitchen equipment details are completed.

DORMITORY FEES. The Finance Committee reported that at a meeting at the Iowa State College on December 28, 1954, it had authorized an increase in dormitory fees from $175 a quarter to $180 a quarter, or from $525 to $540 for the school year, effective September, 1955, the additional $5 a quarter to be allocated to the room rent charge.

Upon the recommendation of the Building and Business Committee, the action of the Finance Committee increasing dormitory fees from $525 to $540 for the school year, effective September, 1955, was approved and ratified.

INSTALLING ADDITIONAL FIRE HYDRANTS - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee the plans and specifications prepared by W. E. Galligan, Engineer, Ames, Iowa, for Installing Additional Fire Hydrants were approved, payment of the project to be made from funds appropriated for that purpose by the 55th General Assembly; and the Secretary of the State Board of Education was authorized to publish the necessary notice of public hearing and the advertisement for bids, subject to approval by the Budget and Financial Control Committee.

FEE - SPECIAL WOMEN'S PHYSICAL EDUCATION ACTIVITIES. Mr. Hagemann reported the proposal of President Hilton to establish a fee of $10 per quarter for Special Women's Physical Education Activities, effective as of January 1, 1955, the fee to be charged to clerical personnel, faculty wives, etc., using the facilities of the department in special night classes, and upon the recommendation of the Building and Business Committee the fee was authorized.
SANITARY INTERCEPTOR SEWER - DAIRY FARM AND SWINE NUTRITION FARM - CHANGE ORDER.

Upon the recommendation of the Building and Business Committee, authority was granted for issuing Change Order #1 to the contract with the Clark Construction Company for the construction of a Sanitary Interceptor Sewer linking the Dairy Farm and the Swine Nutrition Farm to the City of Ames System, covering an adjustment between the contract allowance and the actual cost of metering equipment, a deduction of $510.17 from the contract price. (See Board minutes of November 4-5-6, 1954.)

ACID TREATMENT OF WELLS #6 AND #7 - REPORT - TRANSFER OF FUNDS - REPAIRING AND REBUILDING LABORATORY EQUIPMENT IN CHEMISTRY BUILDING. Chapter 7, Acts of the 55th General Assembly, provided an appropriation of $5,000 for the Acid Treatment of Wells No. 6 and 7.

The Building and Business Committee submitted the following reports and recommendation:

1. That it was necessary, due to a shortage of water in the spring of 1953, for the Iowa State College to take some action on Well No. 6 prior to the effective date of the appropriation provided by Chapter 7, and that the cost was paid from appropriations made by the 54th General Assembly for Repairs, Replacements and Alterations; that the well apparently needs no further treatment, and the College has a guarantee for two more years.

2. That it was anticipated that Well No. 7 would also require acid treatment sometime between 1953 and 1955, but the production of the well is holding up and it does not appear necessary to carry out the treatment and, therefore, the appropriation of $5,000 will not be needed at this time.

3. That it is recommended the appropriation of $5,000 for the Acid Treatment of Wells No. 6 and 7, be transferred to the project "Repairing and rebuilding laboratory equipment in the Chemistry Building".

On motion, which was seconded and passed, the report of the Building and Business Committee was approved and the recommendation adopted, subject to approval and transfer of funds by the Budget and Financial Control Committee.
REPAIRING AND REBUILDING LABORATORY EQUIPMENT IN CHEMISTRY BUILDING - CHANGE ORDER TO CONTRACT WITH K EWANNEE MANUFACTURING COMPANY - TRANSFER AND ALLOCATION OF FUNDS. Upon the recommendation of the Building and Business Committee authority was granted for the following, subject to the approval and transfer and allocation of funds by the Budget and Financial Control Committee:

1. Change Order No. 1 to the contract with Kewaunee Manufacturing Company for Repairing and Rebuilding Laboratory Equipment in Chemistry Building, providing for the reinstatement of Alternates 2 and 2A at an addition of $22,651.00 to the contract price.

2. Transfer and reallocation of funds, as follows, to cover the reinstatement of Alternates 2 and 2A, Change Order No. 1 to the contract with Kewaunee Manufacturing Company:
   a. Reduce the contingency item in the project budget for Repairing and Rebuilding Laboratory Equipment in Chemistry Building from $3,000.00 to $500.00 $2,500.00
   b. Transfer $6,787.00 from project account "Modernization of classrooms, offices and laboratories in Chemistry Building, 7-2-2-14A-55" to project account "Repairing and rebuilding laboratory equipment in Chemistry Building, 7-2-2-15A-55" $6,787.00
   c. Allocate $5,000 from control account, Iowa State College, Acid Treatment of Wells #6 and #7, 7-2-2-10-55, to project account "Repairing and rebuilding laboratory equipment in Chemistry Building, 7-2-2-15A-55" (See Board minute preceding this minute.) $5,000.00
   d. Credit the refund of sales and use taxes from the contracts listed below to the project "Repairing and rebuilding laboratory equipment in Chemistry Building", 7-2-2-15A-55:
      - Addition to Cooling Tower, 7-2-2-4A-55 $198.95
      - Replacement of Tunnel Piping, 7-2-2-130-55 (Bishop Contract) 329.31 $528.26
   e. Allocate $4,500.00 from Control Account I.S.C. New Well, Well House and Piping, 7-2-2-9-55 to the project account "Repairing and rebuilding laboratory equipment in Chemistry Building", 7-2-2-15A-55 $4,500.00

Note: The 55th G. A. appropriated $25,000.00 for the new well, well house and piping project of which $20,500.00 will be needed.
f. Transfer of $1,139.71 from project account "Replacement of Tunnel Piping, Section 1", 7-2-2-13A-55, to project account "Repairing and rebuilding laboratory equipment in Chemistry Building", 7-2-2-15A-55

$1,139.71

g. Transfer $1,524.77 from project account "Addition to Dust Remover on Ash System", 7-2-2-5A-55, to project account "Repairing and rebuilding laboratory equipment in Chemistry Building", 7-2-2-15A-55

$1,524.77

h. Transfer $317.70 from project account "Addition to Cooling Tower", 7-2-2-4A-55, to project account "Repairing and rebuilding laboratory equipment in Chemistry Building", 7-2-2-15A-55

$317.70

i. Transfer $334.31 from project account "Replacement of Tunnel Piping (Replacement of High Pressure Steam Piping, North Tunnel - Bishop contract)", 7-2-2-13C-55, to project account "Repairing and rebuilding laboratory equipment in Chemistry Building", 7-2-2-15A-55

$334.31

j. Credit anticipated refund of sales and use taxes from the contract for "Repairing and rebuilding laboratory equipment in Chemistry Building" to the project budget

$19.25

Total of above transfers and allocations

$22,651.00

HENRY NESS ESTATE - BEQUEST. Business Manager Platt reported that a part of the last will and testament of Henry Ness, deceased, dated October 3, 1950, is as follows:

"Par. 7. I give and bequeath unto the Iowa State College of Ames, Iowa, the proceeds of my Apartment House at 710 Kellogg Avenue, Ames, Iowa, and described as Lot 6, in Block 2, in Original Town of Ames, Iowa, in trust however, for the following purpose: that such net proceeds after payment of expenses of sale, be used to loan worthy students in applied art who are in temporary need of money with which to complete their education in applied arts. I direct that my Executrix in Iowa, hereinafter named, sell such property at private or public sale in order to carry out this bequest, and that after the payment of all expenses of such sale, that the net proceeds be turned over to said Iowa State College. That the said Executrix shall not be required to take out any sale bond.

* * * * * * * * * * *

"Par. 10. I am the sole owner of the Southeast Quarter of Section 10, in Township 98, Range 32 West of the 5th P. M., Emmet County, Iowa, upon which there is now a mortgage, and I direct that my Executrix hereinafter named, sell such property in the event she can get $225.00 or more per acre for the
same, and after the payment of any mortgage or lien upon such property and after the payment of all sales expenses and costs, that out of such proceeds remaining, I give and bequeath to my friend, Dr. Jacob Rogde, 314 Mills Bldg., El Paso, Texas, the sum of $5,000.00 if he survives me; and out of such net proceeds I give and bequeath $2,500.00 to Mrs. C. F. Hansen, 118 T. Street, Salt Lake City, Utah, if she survives me; and out of such proceeds, I give and bequeath the sum of $2,500.00 to Teres Steyen of 210 N. 16th St., Fort Dodge, Iowa, if he survives me; and out of such proceeds I give and bequeath to the Sunset Home of Story City, Iowa, the sum of $2,000.00; and out of such proceeds I give to Cora Ness heretofore named, the sum of $3,000.00 if she survives me, and to Robert Ness the sum of $2,000.00 if he survives me; and out of such proceeds I give and bequeath the sum of $1,500.00 to Mary Greeley Hospital of Ames, Iowa, to be used to furnish and equip a Hospital Room, with a marker on door in memory of Henry Ness family; and I provide that any balance left out of this sale shall go into my residuary estate to be disposed of therein.

"Par. 11. I am the owner of my residence at 821 Kellogg Avenue, Ames, Iowa, described as Lot 2 and the South 5 Feet of Lot 1, in Block 27, Blair's Addition to Ames, Iowa, and I hereby give the option to my nieces Ida Ness, Elizabeth Ness, Cora Ness and Nellie Sorenson, or any of them, to purchase such residence for the sum of $18,000.00 during the first 2 years after this will is probated, and in the event that they or none of them decide to purchase such property, then my executrix shall sell the same for the sum of $18,000.00, and if she is unable to get such amount for the property, she shall sell the same to the very best and highest bid she is able to obtain, and the proceeds of the same shall be disposed of as follows: I give and bequeath to Viola Shaffer the sum of $3,000.00, and to Robert Ness the sum of $3,000.00, and to Olive Ness the sum of $3,000.00, and to Cora Ness the sum of $3,000.00, and to Patty Sorenson, the sum of $1,000.00, and any remaining monies in this sale of property shall go into my residuary estate.

"Par. 12. In the event any bequest or devise hereinbefore made shall fail or lapse, I direct that the amount thereof shall be added to and become a part of my residuary estate and shall be disposed of accordingly.

"Par. 13. All estate, inheritance, transfer or succession taxes that shall be imposed upon or assessed against any devisee or legatee or that shall be imposed upon or assessed as against any devisee or legatee, shall be paid by the respective devisee or legatee.

"Par. 14. If any person, persons or organization to whom I have made a legacy or devise shall enter any contest of this will upon any ground or grounds whatsoever, such person or persons or organizations shall forfeit and lose the provision made for them and what they would have taken shall fall back to my estate and pass under the residuary clause of this will.

"Par. 15. After the payment of all debts, expenses, and costs of administration of this estate, I give, devise and bequeath all the rest, residue, and remainder of my property both real and personal which I may own at the
February 10 and 11, 1955 - Iowa State College

time of my death, to the Iowa State College of Ames, Iowa, in trust however, for the following purpose: that such fund received by said College shall be used as a loan fund to worthy students in applied arts who are in need of money with which to complete their education in applied arts.

"Par. 16. I hereby appoint and nominate Ida Ness of Somers, Iowa, to be the Executrix in Iowa, of this my Last Will and Testament, and request that a bond of $5,000.00 be required. In the event said Ida Ness is unable to act, I appoint Mark J. Walsh, to act as Executor in Iowa, the said Mark J. Walsh being of Ames, Iowa. I also suggest said Executrix to employ said Mark J. Walsh of Ames, Iowa, in all legal matters pertaining to this Will and my estate. The fees of said Ida Ness as Executrix of this Will shall be the sum of $4,000.00 of which one-half shall be paid during the first year and the balance when the estate is closed. In the event the said C. M. Munson of Shabbona, Illinois, is unable to act as Executor in Illinois, then I appoint as such Executor, one Don Flewellyn of Shabbona, Illinois, to act in Illinois.

"Dated at Ames, Iowa, this 3rd day of October, 1950."

Mr. Platt stated that the Executrix of the Henry Ness Estate had reported that an offer of $325.00 an acre had been received for a 160-acre farm located in Emmet County; that the farm had been appraised at $310 an acre by Doane Agricultural Service, Inc.; and that the Executrix wanted to know if the State Board of Education as residuary heir would object to the sale of the farm.

Mr. Hagemann moved that the State Board of Education not object to the sale of a 160-acre farm located in Emmet County by the Executrix of the Henry Ness Estate at a price of $325.00 an acre. The motion was seconded by Mr. Hamilton and passed.

LEASE - ROBERT D. AND MILDRED I. JOHANNES. Secretary Dancer reported that on January 10, 1955, the Executive Council of Iowa approved the action taken by the State Board of Education on October 14, 1954, authorizing a lease for the period March 1, 1955, to February 28, 1958, by and between Robert D. Johannes and Mildred I. Johannes and the Iowa State College of the following described property for the use of the Dairy Husbandry Department:
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NE 1/4 of NW 1/4, Section 17, less 5 acres for roads and buildings, and the E 1/2 of SE 1/4, Section 8, less 1 acre for buildings, all in Township 83 N, Range 24 W, Story County, Iowa, containing 114 acres.

AGRICULTURAL AND HOME ECONOMICS EXTENSION SERVICE IN IOWA - REPORT. Mr. Hamilton submitted the following report about Agricultural and Home Economics Extension Service in Iowa and the cooperation of the Iowa Farm Bureau Federation in that work:

Iowa State College -- Farm Bureau Relationships.

Fifty-two years ago, in 1903, Iowa State College first became officially identified with an organized farm demonstration movement. This event occurred at Hull, in Sioux County. As a result, Iowa became the leader in the movement for the Extension work in agriculture and home economics, throughout the nation.

It is here noted that in this early demonstration, the principles of today's Extension program were established. Basically they provided for these things:

1. A program supported by an organized group of farm people;
2. Substantial county support provided by the county government;
3. State and Federal support through the educational assistance from The Iowa State College.

These principles are today recognized as fundamental for an effective Extension program.

In 1906, the thirty-first Iowa General Assembly, with great vision, passed a law establishing the Iowa Agricultural Extension Service as a department coordinate with other departments of work at The Iowa State College; this being the first Extension Department, so far as can be determined, to be established by a state legislature in the United States.

Seven years later, in 1913, the Iowa legislature again pioneered in Extension work by writing into law a "County Farm Aid Improvement Act" authorizing counties, under certain conditions to appropriate not to exceed $5,000 for county extension work. Among other things, this law provided for an association of local citizens to sponsor and give financial support to an educational program in agriculture and home economics in cooperation with Iowa State College. With minor changes this law has been the basis for our present Farm Aid Association law. It was enacted a full year before the Smith-Lever Act, establishing the Federal Extension Service.
By 1918, spurred by the need for food and fiber in World War I, all counties in Iowa were organized with one or more Extension agents at work. The final county began work with a full time representative of Iowa State College as agent on June 1, 1918.

In every county in Iowa, the "farm aid association" which qualified as sponsor of Extension activities was the county farm bureau. For more than 36 years the county farm bureaus have been the sponsoring agencies for extension activities on the county level.

The Iowa Farm Bureau Federation was established in 1918 and affiliated with the American Farm Bureau in 1919. While there has been no legal tie between the Iowa State College Extension Service and the Iowa Farm Bureau Federation, there has always been a close working relationship. Throughout the years the Iowa Farm Bureau Federation has taken the leadership in urging support for a strong educational program in agriculture and home economics. It has also been a tremendous influence for the support of the entire program of Iowa State College and a champion for higher education throughout Iowa, especially in those institutions of higher education under the State Board of Education.

This relationship has developed among farm families the highest educational standards known in any state in the United States.

As a result of numerous federal laws, federal funds have been made available to the Iowa State College for the furtherance of extension work in agriculture and home economics. This Board today is responsible for the personnel of the Extension Service at Iowa State College. Approximately 120 persons are employed on the central staff and 242 are employed within the counties.

In November, 1954, the Secretary of the U. S. Department of Agriculture issued Memorandum 1368. This memorandum, among other things, directed that "no employee of this department shall .... accept the use of office space, or contributions for salary or traveling expenses from any general or specialized organizations of farmers."

Such a directive has far reaching implications since it changes the working relationship of the Agricultural Extension Service and the county farm bureaus. It further requires a change in the Iowa law.

The Iowa Farm Bureau Federation has agreed to a separation of the Agricultural Extension Service and the county farm bureau units, providing that the General Assembly of Iowa pass legislation which will insure strong and effective extension educational programs in the various counties.

The 56th General Assembly, now in session, has received a bill for the establishment of an Extension Service in each county of the state which will sponsor and direct Extension Service programs. The bill also provides for increased tax funds to replace the contributions which have been made in the past by county farm bureaus. The funds provided from the county in this bill are based on a one-half mill real estate levy, not to exceed $20,000 per Extension unit.
The Iowa Farm Bureau is supporting this program and helping to sponsor the new bill in the Iowa legislature, even though the directive separates the county farm bureaus from the Extension Service.

RESOLUTION OF APPRECIATION - IOWA FARM BUREAU FEDERATION. Mr. Hamilton moved that the following resolution be adopted and that the Secretary of the State Board of Education write a letter of appreciation to the Iowa Farm Bureau Federation, enclosing a copy of the resolution:

BE IT RESOLVED, that the State Board of Education this 10th day of February, 1955, authorize a letter of appreciation to be sent to the Iowa Farm Bureau expressing the Board's appreciation of the 36 years of continuous and loyal support of educational work with farm families throughout Iowa, and also expressing appreciation to the Iowa Farm Bureau for its continued support of this educational work as now manifested in the cooperative effort that is being given the new program and the new arrangements for carrying on the Agricultural Extension Service work on the County level.

The motion was seconded by Mr. Plock and passed.

February 11, 1955

ADJOURNMENT. The meeting adjourned at 3 p.m., February 11, 1955.

[Signature]
David A. Dancer, Secretary