

Contact: Andrea Anania

**PROPOSED UNIVERSITY PARKING RATES FOR FY 2022**

**Actions Requested:**

1. Consider parking rate changes at ISU, Memorial Union Parking Ramp (ISU), and UNI; and
2. Consider parking manual regulation changes at UNI.

**Executive Summary:** Annually, the Board is presented with university parking rates and regulations for the upcoming fiscal year. Proposed rate changes and parking manual regulation changes for FY 2022 may be found on the following pages. Also included is financial and other information on recent improvements and long-term parking plans.

The Board is asked to consider the changes with action scheduled on the proposals included in this memorandum at its April meeting.

**Background:** Iowa Code Chapter 262: (1) allows the Board to make such rules as necessary to provide for traffic control and parking. Those rules are detailed in Iowa Administrative Code §681.4 and provide definitions, general traffic directives, vehicle registration information, parking facilities guidelines, parking privileges, and consequences for violations of parking rules; and (2) requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities.

Written notification of the amount of the proposed parking rate increases will be sent to the student government president at each of the universities.

- ▶ Each university has a parking system that is self-supporting. The parking systems do not receive any state appropriated funds. User fees and fines support capital improvements and operations including: maintenance, repair, snow removal, resurfacing, construction, meters, signage, salt/sand, equipment, and supplies.
- ▶ Each university has a: (1) manual that contains rules/regulations for parking on campus; and (2) committee that oversees parking operations and changes to regulations and fees and fines.
- ▶ Net revenues of the parking systems derived primarily from parking fees and fines must, at a minimum, meet requirements of the bond covenants for outstanding parking bonds. Bond covenants require the Board and the institutions to keep facilities in good repair, working order, and operating condition.

**UNIVERSITY OF IOWA**

The University of Iowa’s parking system currently has 16,457 total parking spaces; 73% are surface lots and 27% are structured/ramp spaces.

The system serves students, employees, patients, and many campus visitors and fans in a wide range of programs tailored to meet their unique needs.

The parking system is also a service provider to the many colleges, departments, UI Healthcare, and others on campus, and manages the majority of the parking spaces located on campus. The system is dependent on transit (CAMBUS) to serve commuter and other lots located on the periphery of campus.

**PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS**

No rate increases are requested for FY 2022. The last increase in parking rates was approved in FY 2016. Rates are shown below.

No changes to the parking manual are proposed.

<https://transportation.uiowa.edu/motor-vehicle-and-parking-regulations>

University of Iowa					
	Permit Type	Actual FY 2021	Proposed Increase	Percent Increase	Proposed FY 2022
<b>ANNUAL RATE BASIS</b>					
<b>EFFECTIVE DATE</b>	<b>Faculty / Staff / Student</b>				
August 1	Physicians Permit <sup>1</sup>	\$2,640.00	0.00	0.0%	\$2,640.00
August 1	Prepaid Public Meter Permits <sup>1</sup>	1,320.00	0.00	0.0%	1,320.00
August 1	Ramp Reserved <sup>1</sup>	1,320.00	0.00	0.0%	1,320.00
August 1	Ramp Night <sup>1</sup>	744.00	0.00	0.0%	744.00
August 1	Surface Reserved A <sup>1</sup>	744.00	0.00	0.0%	744.00
August 1	Iowa City Bus Pass with parking <sup>1</sup>	336.00	0.00	0.0%	336.00
August 1	Coralville Bus Pass with parking <sup>1</sup>	336.00	0.00	0.0%	336.00
August 1	Bus Pass with parking <sup>1</sup>	--	--	--	--
August 1	Surface Night <sup>1</sup>	378.00	0.00	0.0%	378.00
August 1	Surface Reserved B <sup>1</sup>	588.00	0.00	0.0%	588.00
August 1	Commuter <sup>1</sup>	324.00	0.00	0.0%	324.00
August 1	Night and Weekend (NW)	204.00	0.00	0.0%	204.00
August 1	Iowa City Bus Pass without parking <sup>1</sup>	180.00	0.00	0.0%	180.00
August 1	Coralville Bus Pass without parking <sup>1</sup>	180.00	0.00	0.0%	180.00
August 1	Bus Pass without parking <sup>1</sup>	--	--	--	--
August 1	Motorcycle	168.00	0.00	0.0%	168.00
August 1	Vanpool <sup>5</sup>	Variable	Variable	--	Variable
August 1	<b>Student Only</b>				
<b>9-month permits</b>					
August 1	Prepaid Student Meter Permit "R" <sup>2</sup>	558.00	0.00	0.0%	558.00
August 1	Storage <sup>2</sup>	378.00	0.00	0.0%	378.00
August 1	Surface Night <sup>2</sup>	279.00	0.00	0.0%	279.00
August 1	Surface Reserved B <sup>2</sup>	378.00	0.00	0.0%	378.00
August 1	Commuter <sup>2</sup>	243.00	0.00	0.0%	243.00
August 1	Night and Weekend (NW)	90.00	0.00	0.0%	90.00
August 1	Motorcycle	126.00	0.00	0.0%	126.00
<b>Semester Passes</b>					
August 1	Iowa City Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Coralville Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Iowa City Bus Pass without parking	50.00	0.00	0.0%	50.00
August 1	Coralville Bus Pass without parking	50.00	0.00	0.0%	50.00

Continued on the following page.

University of Iowa (continued)					
	Permit Type	Actual FY 2021	Proposed Increase	Percent Increase	Proposed FY 2022
	<b>HOURLY RATE BASIS</b>				
<b>EFFECTIVE DATE</b>	<b>Faculty / Staff / Student / Public</b>				
July 1	3-Day Patient Ramp Pass	27.00	0.00	0.0%	27.00
July 1	7-Day Patient Ramp Pass	58.00	0.00	0.0%	58.00
July 1	Public Meters	1.20	0.00	0.0%	1.20
	<b>Standard / Cashiered<sup>3</sup></b>				
July 1	1st Hour	0.60	0.00	0.0%	0.60
July 1	Subsequent Hours Each	1.20	0.00	0.0%	1.20
July 1	Daily Maximum	20.00	0.00	0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
	<b>Graduated / Cashiered<sup>4</sup></b>				
July 1	1st Hour	0.60	0.00	0.0%	0.60
July 1	2nd and 3rd Hours Each	1.20	0.00	0.0%	1.20
July 1	Subsequent Hours Each	3.30	0.00	0.0%	3.30
July 1	Daily Maximum	20.00	0.00	0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
	<b>Student Only</b>				
July 1	Student Meters / Cashiered	0.75	0.00	0.0%	0.75
	<b>EACH</b>				
	<b>Faculty / Staff / Student</b>				
July 1	Exit Pass Booklet (20 passes)	105.00	0.00	0.0%	105.00
August 1	Access Key or Card Deposit, Replacement	20.00	0.00	0.0%	20.00
August 1	Placard Replacement	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00	0.00	0.0%	17.00
August 1	Coralville 20-ride bus pass with parking	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00	0.00	0.0%	14.00
August 1	Coralville 20-ride bus pass without parking	15.00	0.00	0.0%	15.00
	<b>Department</b>				
August 1	Service Vehicle Placard	372.00	0.00	0.0%	372.00
August 1	Business Placard – 1 <sup>st</sup> Placard	0.00	0.00	0.0%	0.00
August 1	Business Placard – Additional cards	372.00	0.00	0.0%	372.00
August 1	Lost or Stolen Placards	20.00	0.00	0.0%	20.00
August 1	Pentacrest Placard	0.00	0.00	0.0%	0.00
	<b>TEMPORARY PERMITS / PER DAY</b>				
August 1	Ramp Reserved	10.50	0.00	0.0%	10.50
August 1	Surface Reserved A	6.00	0.00	0.0%	6.00
August 1	Storage	4.00	0.00	0.0%	4.00
August 1	Surface Reserved B	4.50	0.00	0.0%	4.50
August 1	Commuter	2.50	0.00	0.0%	2.50
	<b>OTHER</b>				
July 1	Field Services (per hour)	39.00	0.00	0.0%	39.00
July 1	Hooded Meters (per day)	22.00	0.00	0.0%	22.00
	1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.				
	2 On a monthly basis, rates equal one-ninth of the annual amount.				
	3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.				
	4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.				
	5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.				

**FINANCIAL INFORMATION**

Outstanding bond indebtedness on the University of Iowa parking system as of July 1, 2020, totaled \$46,335,000.

UNIVERSITY OF IOWA	Actual FY 2020	Estimated FY 2021	Estimated FY 2022
<b>Revenues</b>			
Fees	\$18,867,471	\$13,570,738	\$20,657,214
Fines	668,688	197,950	440,130
Other	<u>518,810</u>	<u>154,383</u>	<u>438,896</u>
<b>Total Revenues</b>	\$20,054,969	\$13,923,071	\$21,536,240
<b>Expenses</b>			
Salaries / Wages	\$5,501,876	\$5,179,759	\$5,020,400
Supplies / Equipment	4,722,965	6,258,392	5,022,599
Other	<u>900,000</u>	<u>0</u>	<u>900,000</u>
<b>Total Expenses</b>	\$11,124,841	\$11,438,151	\$10,942,999
<b>Net Income from Operations</b>	\$8,930,128	\$2,484,920	\$10,593,241
Transfers for Debt Service from UIHC	<u>\$2,139,499</u>	<u>\$2,134,223</u>	<u>\$2,127,000</u>
Net Income Available for Debt Service	\$11,069,627	\$4,619,143	\$12,720,241
Debt Service	\$3,779,698	\$3,781,999	\$3,792,598
Improvements from Reserves	\$4,426,119	\$5,100,000	\$11,300,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

**IMPROVEMENTS / LONG-TERM PLAN**

During CY 2020, the parking system:

- ▶ Invested \$4,426,120 from reserves into parking facilities;
- ▶ Eliminated 46 lanes of redundant parking equipment by incorporating ticket and reader components into one machine to reduce customer confusion at entry and exit lanes;
- ▶ Updated parking equipment to Ethernet in all facilities, resulting in greater communication and on-site response to facility capacity.
- ▶ Installed three electric vehicle (EV) charging stations, allowing six stalls of EV charging in public facilities;
- ▶ Completed a Parking Master Plan with the assistance of Walker Consultants;
- ▶ Constructed new Finkbine Commuter Lot Transit Stations; and
- ▶ Continued the annual surface lot and ramp maintenance program.

The University will continue to:

- ▶ Expand License Plate Recognition on campus allowing the elimination of physical permits. This will create efficiencies in parking enforcement and customer service and also provide greater insight into parking utilization on campus;
- ▶ Improve patient parking experience by partnering with UIHC on mobile solutions; and
- ▶ Increase promotion of alternatives to single occupant vehicle use on campus. The Van Pool program, I-380 Express, on- and off-campus transit use, bicycling, carpooling, and other ridesharing programs will reduce overall on-campus parking demand and the cost of building additional facilities.

Due to the COVID-19 pandemic, the parking system made several adjustments during FY 2021 to address social distancing concerns, decreased campus parking demand, increased service for UIHC, and amended parking system operations. As a result, the University:

- ▶ Waived parking permit, bus pass, and van pool fees for employees and students in March and April 2020, a \$1.74 million cost;
- ▶ Reassigned permit holders to closer lots in April - May 2020 and again in November 2020 - March 2021 using space left open by work from home staff;
- ▶ Converted to pay stations in all facilities and no longer processing transactions in booths to reduce cash handling. Cash can still be processed at specific lanes in all facilities and attendants are still available at the medical facilities to assist if needed;
- ▶ Experienced: (1) a 46% decrease in the total number of cashiered transactions from March - November 2020, as compared to same time frame in 2019; and (2) a 20% decrease in Van Pool program membership, as compared between October 2019 and October 2020; and
- ▶ Expanded License Plate Recognition, which will go live in August 2021. With this expansion, most physical permits (hang tag and sticker) will no longer exist and license plates will be used as virtual permits on campus.

**IOWA STATE UNIVERSITY**

Iowa State University’s parking system, including the Memorial Union Ramp, has 19,369 parking spaces available for students, employees, and visitors.

The University’s Department of Public Safety (DPS) Parking Division primarily manages ISU campus parking operations. The Memorial Union manages the Memorial Union Ramp. Functions between ISU’s DPS Parking Division and the Memorial Union are coordinated, but have separate operations and fee structures.

**PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS**

ISU proposes to increase its parking rates as shown below. Additional revenue generated from the proposed rate increases will be used to: (1) upgrade and/or maintain the physical condition of existing lots; and (2) upgrade existing equipment to provide better services.

No changes to the parking manual are proposed.

<https://www.parking.iastate.edu/sites/default/files/parkmobile/iowa%20State%20Parking%20Division%20Manual.pdf?v5>

Permit Type	Actual FY 2020	Approved FY 2021 <sup>3</sup>	Proposed FY 2022	Proposed Increase (FY21 to FY22)	Percent Increase
Annual Fee Basis <sup>1</sup>					
24-Hour Reserved	\$975.00	\$1,005.00	\$1,005.00	\$0.00	0.0%
Reserved	565.00	582.00	582.00	0.00	0.0%
Vendor	315.00	325.00	325.00	0.00	0.0%
General Staff (includes Residence Hall & Ames Lab staff)	180.00	186.00	186.00	0.00	0.0%
Departmental	210.00	217.00	217.00	0.00	0.0%
Motorcycle (staff)	60.00	62.00	62.00	0.00	0.0%
Academic Year Basis <sup>2</sup>					
<del>Commuter Student</del> <sup>4</sup>	\$155.00	\$160.00	\$160.00	\$0.00	0.0%
<del>Student Accessible</del> <sup>4</sup>	155.00	160.00	<del>160.00</del>	n/a	n/a
<del>Student Government</del> <sup>4</sup>	155.00	160.00	<del>160.00</del>	n/a	n/a
Stadium	115.00	119.00	119.00	0.00	0.0%
Motorcycle (student)	60.00	62.00	62.00	0.00	0.0%
Hourly Rate Basis					
Parking Meters	\$1.00	\$1.00	\$1.25	\$0.25	0.25%
Metered Parking Lots	1.00	1.00	1.25	0.25	0.25%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.					

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1<sup>st</sup> day of fall classes – last day of spring finals) and are available primarily to students. Summer rates would be half the annual rate.
3. Due to the COVID-19 pandemic, FY 2020 rates were charged during FY 2021.
4. Because fees are the same beginning with FY 2022, Student Accessible, Student Government, and Commuter Student have been consolidated into one line titled “Student”.

**FINANCIAL INFORMATION**

Outstanding bond indebtedness on the Iowa State University parking system as of January 1, 2021, totaled approximately \$750,000.

IOWA STATE UNIVERSITY	Actual FY 2020	Estimated FY 2021	Estimated FY 2022
<b>Revenues</b>			
Fees	\$3,337,059	\$2,800,000	\$3,700,000
Fines	756,795	500,000	1,000,000
Other	<u>135,121</u>	<u>135,000</u>	<u>135,000</u>
<b>Total Revenues</b>	\$4,228,975	\$3,435,000	\$4,835,000
<b>Expenses</b>			
Salaries / Wages	\$949,462	\$975,000	\$1,050,000
Supplies / Equipment	2,424,856	2,100,000	2,100,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	\$3,374,318	\$3,075,000	\$3,150,000
<b>Net Income from Operations</b>	\$854,656	\$360,000	\$1,685,000
Debt Service	\$393,300	\$392,500	\$391,400
Improvements from Reserves	\$0	\$1,000,000	\$1,000,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

**IMPROVEMENTS / LONG-TERM PLAN**

During 2020, the Parking Division:

- ▶ Completed asphalt patching in 6 different lots/driveways; and
- ▶ Continued pavement crack filling and the sealcoating of 12 lots. This reduces water-related damage and extends the life of the lots. ISU plans to resume more crack filling and sealcoating this summer.

The Parking Division has: (1) a pavement management plan for the maintenance and rehabilitation of all lots and spaces. The plan serves as the principle guide for work in upcoming years; and (2) half of all lots reviewed every other year by contracted engineers. The resulting Pavement Management Report is used as the basis for its maintenance plan.

**MEMORIAL UNION**

The Memorial Union parking ramp at Iowa State University has 627 parking stalls. Operations are managed by Memorial Union staff rather than Parking Division staff.

The Memorial Union parking ramp features a centrally located and covered parking option for students, faculty/staff and visitors of Iowa State University; accounting for the slightly higher rates than other campus parking options.

**PROPOSED RATE CHANGES**

ISU proposes the fee increases for 2020-2021 for the Memorial Union parking ramp as shown below.

Revenue generated from the proposed rate increases will be used to: (1) complete maintenance requests and projects for the Parking Ramp identified through the 2020 updated condition assessment report; (2) replace parts in aging pay-on-foot stations in the Parking Ramp and inside of the Memorial Union; and (3) fund future capital renewals.

Type	Actual FY 2021	Proposed FY 2022	Proposed Increase	Percent Increase
<b>Permit Basis</b>				
Memorial Union Employee <sup>1</sup>	\$585.00	\$585.00	\$0.00	0.0%
Annual <sup>2</sup>	585.00	585.00	0.00	0.0%
Fall <sup>2</sup>	256.00	256.00	0.00	0.0%
Winter <sup>2</sup>	250.00	250.00	0.00	0.0%
Spring <sup>2</sup>	256.00	256.00	0.00	0.0%
Summer <sup>2</sup>	207.00	207.00	0.00	0.0%
<b>Hourly Rate Basis</b>				
First ½ hour only <sup>3</sup>	\$1.25	\$1.50	\$0.25	20.0%
1 hour	2.25	2.50	0.25	11.1%
2 hours	1.75	2.00	0.25	14.3%
3 hours	1.75	2.00	0.25	14.3%
4 hours	1.75	2.00	0.25	14.3%
5 hours	1.75	2.00	0.25	14.3%
6 hours	1.50	2.00	0.50	33.3%
7 hours	1.50	2.00	0.50	33.3%
8 hours	1.50	1.50	0.00	0.0%
Maximum Daily Rate	15.00	17.00	2.00	13.3%
Church Rate (per car) <sup>4</sup>	2.75	3.00	0.25	9.1%
<b>Specialized Fee Basis</b>				
Illegal Exit	\$140.00	\$150.00	\$10.00	7.1%
Lost Ticket Fee	30.00	40.00	10.00	33.3%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

- Valid July 1 – June 30; can be purchased on a pro-rated, monthly basis.
- Employee and annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
- Hourly rate applies after 37 minutes. Standard procedure in the parking ramp is to allow 6-7 minutes for traffic issues that may occur when exiting.
- Arrangements for churches located near Memorial Union for Saturday evenings and Sunday mornings.



**FINANCIAL INFORMATION**

MEMORIAL UNION	Actual FY 2020	Estimated FY 2021	Estimated FY 2022
<b>Revenues</b>			
Fees	\$559,061	\$450,000	\$550,000
Fines	8,616	5,000	8,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Revenues</b>	<b>\$567,677</b>	<b>\$455,000</b>	<b>\$558,000</b>
<b>Expenses</b>			
Salaries / Wages	\$65,722	\$66,728	\$68,063
Supplies / Equipment	86,889	85,000	85,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$152,611</b>	<b>\$151,728</b>	<b>\$153,063</b>
<b>Net Income from Operations</b>	<b>\$415,066</b>	<b>\$303,272</b>	<b>\$404,937</b>
Debt Service	\$202,625	\$204,510	\$203,488
Improvements from Reserves	\$135,207	\$75,000	\$0
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

**IMPROVEMENTS / LONG-TERM PLAN**

- ▶ Upgraded and replaced the two Public Entrance ticket dispensing columns and barrier gates. The previous equipment was out of date and replacement parts are no longer available.
- ▶ Upgraded and replaced the North Exit ticket dispensing column and barrier gate. The previous equipment was out of date and replacement parts are no longer available.
- ▶ Reintegrated the Parking Ramp “Open” and “Full” signs directly into software system.

With previous ramp equipment, the signs designating the ramp as “Open” or “Full” were not successfully connected to the software as it was designed to do; they were only able to be toggled manually. During the equipment upgrade and replacement, ISU requested the contractor directly integrate the signs into the software so they would automatically change based off software counts. This benefits ISU by having up-to-date parking space management and better customer service.

- ▶ Updated the Ramp Condition Assessment Report. The Memorial Union will begin to develop a long-term plan for the parking ramp based off this report. ISU will make corrections identified in the report to provide additional years of use to the current ramp structure.
- ▶ Replaced the fire standpipe within the building that provides fire protection. Due to the area’s exposure to the elements of weather, the fire standpipe stays dry until a firetruck attaches to it and sends water through the system. A check showed that a section of the standpipe had pin-sized holes that needed addressed.

**UNIVERSITY OF NORTHERN IOWA**

The University of Northern Iowa's parking system has 8,830 parking spaces available on campus for visitors, faculty, staff, and students.

**PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS**

UNI proposes to increase its parking rates as shown below and revise its parking manual as shown on pages 12-15. <https://publicsafety.uni.edu/parking-division-parking-manual>

Additional revenue generated from the proposed increases, effective August 1, 2021, will help pay for UNI's TickeTrak 10 parking administration system, replenish the depleted parking fund, and fund capital project reserves.

	Permit Type <sup>1</sup>	Actual FY 2021	Proposed FY 2022	Proposed Increase	Percent Increase
Gm	Faculty and Staff <sup>2, 6</sup> (G permit for the Multimodal Transportation Center)	\$454.80	\$454.80	\$0.00	0.0%
G	Reserved <sup>2, 6</sup>	441.00	441.00	0.00	0.0%
A	Faculty and Staff <sup>2, 6</sup>	182.40	186.60	4.20	2.3%
B	Faculty and Staff <sup>2, 6</sup>	109.20	111.60	2.40	2.2%
CS	Construction <sup>3</sup>	109.20	111.60	2.40	2.2%
B	Students	94.70	96.75	2.05	2.2%
<u>BPM</u>	<u>B Preferred (Multimodal Transportation Center)</u> <sup>6, 7, 8</sup>	--	186.60	New	--
CP	Residence Hall Preferred	86.80	100.00	13.20	15.2%
<u>CRM</u>	<u>C Reserved (Multimodal Transportation Center)</u> <sup>8, 9</sup>	--	360.00	New	--
C	Residence Hall Students	64.10	65.60	1.50	2.3%
R	Night / Remote <sup>6</sup>	37.80	38.40	0.60	1.6%
MC	Motorcycle <sup>6</sup>	33.00	33.60	0.60	1.8%
S	Service (Vendor) <sup>6</sup>	169.80	171.90	2.10	1.2%
T	Temporary (per week) <sup>4</sup>	12.50	12.50	0.00	0.0%
	Metered (per hour) <sup>5</sup>	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. These permits can also be purchased on a weekly basis.
4. Temporary (per week) permits remain at the same fee year round.
5. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.
6. Permanent staff eligible for monthly payroll deduction rounded to the nearest nickel. Non-permanent staff eligible for up to a three-month permit.
7. Monday – Friday 7:00 a.m. to 4:00 p.m.; Fall and Spring only.
8. Implementation contingent upon successful release of Waiting List Module in new TickeTrak 10 parking system by April 1, 2021.
9. 24 hours a day, 7 days a week.

UNI's Multimodal Transportation Center (MMTC) is a multi-level transit facility. With the exception of the Gm, BPM, and CRM permits, MMTC rates and regulations are the same as for other UNI parking operations. It has its own separate account due to the federal grant used to construct the facility.

**FINANCIAL INFORMATION**

UNI has no outstanding bond indebtedness on its parking system. Building and maintenance of campus parking lots has been done without bonding.

UNIVERSITY OF NORTHERN IOWA	Actual FY 2020	Estimated FY 2021	Estimated FY 2022
<b>Revenues</b>			
Fees	\$769,505	\$673,000	\$800,000
Fines	308,562	200,000	300,000
Other	<u>120,325</u>	<u>0</u>	<u>25,000</u>
<b>Total Revenues</b>	<b>\$1,198,392</b>	<b>\$873,000</b>	<b>\$1,125,000</b>
<b>Expenses</b>			
Salaries / Wages	\$612,650	\$614,326	\$627,966
Supplies / Equipment	552,750	443,500	454,588
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$1,165,400</b>	<b>\$1,057,826</b>	<b>\$1,082,554</b>
<b>Net Income from Operations</b>	<b>\$32,992</b>	<b>(\$184,826)</b>	<b>\$42,446</b>
Debt Service	\$0	\$0	\$0
Improvements from Reserves	\$226,257	\$0	\$0
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

MULTIMODAL TRANSPORTATION CENTER	Actual FY 2020	Estimated FY 2021	Estimated FY 2022
<b>Revenues</b>			
Fees	\$85,918	\$62,700	\$80,000
Fines	9,670	1,300	9,000
Other	<u>440</u>	<u>100</u>	<u>400</u>
<b>Total Revenues</b>	<b>\$96,028</b>	<b>\$64,100</b>	<b>\$89,400</b>
<b>Expenses</b>			
Salaries / Wages	\$19,174	\$19,180	\$20,000
Supplies / Equipment	67,087	67,000	61,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b>\$86,261</b>	<b>\$86,180</b>	<b>\$81,000</b>
<b>Net Income from Operations</b>	<b>\$9,767</b>	<b>(\$22,080)</b>	<b>\$8,400</b>
Debt Service	\$0	\$0	\$0
Improvements from Reserves <sup>1</sup>	\$10,000	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

1. The \$10,000 represents a yearly set aside for long-term repair and maintenance of the facility.

**IMPROVEMENTS / LONG-TERM PLAN**

UNI completed the upgrade to its new parking administration system "TickeTrak 10". The long-range plan includes addressing deferred maintenance.

## PROPOSED PARKING MANUAL CHANGES

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### General Procedures

2. University parking facilities are not to be used as storage for boats, campers, trailers, motorcycles, or any other vehicle, or for any type of gathering unless approved by the Department of Public Safety.

◆ Justification:

(1) Moved from Section 11. Needs to be under General Provisions.

(2) Added “or for any type of gathering” to enforce unlawful use of parking facilities by person(s) or groups(s) not previously authorized.

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3. ~~2.~~ Applications for parking permits are made at the Department of Public Safety, 30 Gilchrist Hall, during posted business hours. Applications are also accepted online by registered students and current faculty and staff as announced during the year from April August 15 for the yearly permit. ~~The application can be accessed by going to www.uni.edu and clicking on MyUNiverse~~

- ◆ Justification: (1) Removing “from April August 15 for the yearly permit” gives flexibility when opening new parking portal for fall orders in case of unforeseen circumstances. (2) “The application can be accessed by going to www.uni.edu and clicking on MyUNiverse” no longer valid with new parking portal.
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Re-number old sections 3-10 as 4-11.

- ◆ Justification: Added Section 2 as referenced above.
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### 1. University Student Vehicle Registration

#### Section 1.4

Students living in university residence halls shall be eligible for a C or R permit.

- a. Certain persons renewing their housing contract with the Department of Residence may be eligible for one C Reserved Multimodal or C Preferred parking permit which allows them to park in the C Reserved Multimodal or C Preferred parking areas. The purchase of any C Preferred permit does not guarantee parking adjacent to a specific residence building. Determination of who is eligible for these permits will be made by the Department of Residence.
- b. Residents of the R.O.T.H. Complex shall be eligible to purchase a B permit.
- c. An R permit is not valid in a M, C, C Reserved Multimodal, or C Preferred lot at any time. (see Section 6.5 below).
- d. C, C Reserved Multimodal, and C Preferred permits must be turned into the Department of Public Safety upon termination of an applicable housing contract.
- e. Individuals found using an altered, stolen or either a C Reserved Multimodal or a C Preferred permit they are ineligible for or registered to another person, however acquired, forfeit any future eligibility for C Reserved Multimodal or C Preferred parking privileges.
- f. Individuals who knowingly allow the use of a C Reserved Multimodal or C Preferred permit issued to them by another are subject to revocation to all or part of their university parking privileges.

- ◆ Justification: Adding “C Reserved Multimodal” where appropriate.
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#### Section 1.5

Parking areas with a C, C Reserved Multimodal, C Preferred, or R designation can be used twenty-four (24) hours per day by persons with an appropriate UNI parking permit. Restrictions may apply.

- ◆ Justification: Adding “C Reserved Multimodal” where appropriate.
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## **2. Faculty/Staff Vehicle Registration**

### Section 2.2

Any staff member may purchase the Gm, A, B, BP, or R parking permits. Application should be made at the Department of Public Safety, 30 Gilchrist Hall. Payment shall be made at the time of application or collected as payroll deduction.

- ◆ Justification: Added BP to parking permit options.

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### Section 2.4

All parking permit applicants wishing a three (3) period payroll deduction must apply no later than September 15. Permanent faculty and staff purchasing the Gm, G, A, B, or BP parking permit are eligible to have their permit fee deduction on a monthly pre-tax basis. Persons choosing the pre-tax payment option may not downgrade their permit during the payment year.

- ◆ Justification: Added BP to parking permit options.

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## **6. Parking Lot Designation and Hours**

### Section 6.1

Parking lots are designated by letter and are restricted during the hours listed as follows:

Meters: Unless otherwise posted: 7:00 a.m. to 9:00 p.m., Monday – Friday  
(not enforced Saturday and Sunday between the hours of 7:00 a.m. to 1:00 a.m.).

Gm Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday

G Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday

A Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday

B Preferred: 7:00 a.m. to 4:00 p.m., Monday – Friday

B Lots: 7:00 a.m. to 4:00 p.m., Monday – Friday

C Reserved Multimodal: At all times

CP Lots: At all times

C Lots: (No restrictions except R permits)

R Lots: No restrictions.

- ◆ Justification:
  - (1) B Preferred MMTC: Demand for the parking in the 174 stall B lot at the MMTC is high. Normally at capacity during school day to 4 pm. Other areas vehicles can park with a B permit sit underutilized. Will operate like C Preferred.
  - (2) C Reserved MMTC: Roof area of MMTC underutilized. Move A stalls up and create 30, 24/7 reserved stalls for those in resident halls. U of I and ISU do not offer a similar rate or choice for residence. UNI would be first.

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### Section 6.2

Gm, G, A, B Preferred, B, and metered areas must be vacated during the hours of 1:00 a.m. to 7:00 a.m. seven (7) days a week.

- ◆ Justification: Adding B Preferred permit to areas where overnight parking prohibited.
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Section 6.3

During the hours that lots are designated:

Gm permit holders may use the Gm, A, B, C, or R Lots.

G permit holders may use the G, A, B, C, or R lots.

A permit holders may use the A, B, C, or R lots.

B Preferred permit holders may use BP, B, C, or R lots.

B permit holders may use the B, C, or R lots.

C Reserved Multimodal may use C, CRM, or R lots

CP permit holders may use the C Preferred, C, or R Lots.

C permit holders may use the C or R lots.

M permit holders may use the M, C or R lots.

R permit holders (see Section 6.5).

- ◆ Justification: Adding proposed B Preferred and C Reserved Multimodal permits to lot designation hours.

Section 6.5

R permit is for use in the R designated parking areas and for vehicle identification but does permit the use of loading zones for prescribed time limits. It further allows the use of parking lots when their classification is not in effect, except C, C Preferred, and CR MMTC lots.

- ◆ Justification: Added CR MMTC to list of permits.

**7. Permit and Fees**

Section 7.1

Type of Registration	Per Year	2 <sup>nd</sup> Semester	Summer Only
<u>B Preferred</u>	<u>186.60</u>	<u>93.30</u>	<u>N/A</u>
<u>C Reserved Multimodal</u>	<u>360.00</u>	<u>180.00</u>	<u>90.00</u>

*Note: All new proposed rates are contingent on functioning reserve and Waiting List Module in new TickeTrak 10 parking system.*

- ◆ Justifications:

**BPM-B Preferred Permit MMTC B lot**

- Will cap at 174 active permits. 9-month. Designated lot: MMTC B lot. Can use any lot a regular B permit can.
- Lot restricted Monday - Friday 7:00 a.m. - 4:00 p.m. Weekdays after 4:00 p.m., weekends, and holidays, any vehicle with a UNI permit may park in the lot.
- Will only offer for Fall and Spring. No issue in Summer.
- Fee based on A Permit but off-campus students eligible to purchase.
- Estimated revenue increase at normal operations and 100% capacity=\$17,900.00 (This takes into consideration money generated over the sale of a regular B permit a student would normally buy.)

**CRM- C Reserved Multimodal 1st Level MMTC**

- Will cap active permits at 30. Designated area: 1st level MMTC adjacent to existing GM stalls for a total of 30. This would make entire ramp reserved. Current A stalls there moved up into underutilized parts of MMTC. Thus, total number of A stalls remains the same. Can increase number in future based on demand.
- SUI and ISU do not offer a similar rate or choice for residence. UNI would be first.
- Restricted 24/7.
- Fee based on similar one offered by SUI (Surface Reserved=\$378.00/9-month), current GM of \$454.00/year and the fact these are students.
- Would make available to any resident already eligible for a CP permit, regardless of dorm.
- Estimated revenue increase at normal operations and 100% capacity=\$10,800.00 for the MMTC fund. Would still sell maximum number of CPs regardless.

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Section 7.2

Hanging permits must be displayed on the rearview mirror of the vehicle or in a self-adhesive window pouch issued by the Department of Public Safety while parked on campus. Driver discretion should be used when operating the motor vehicle with the hanging permit on the rearview mirror.

A charge of Failure to Display a Parking Permit will be assessed if the hanging permit is not present on the rearview mirror. An additional charge of Illegal Parking will be assessed if the vehicle is parked outside their lot designation. One charge of Failure to Display a Parking Permit can be dismissed per academic year.

Only current year permits are to be displayed on the vehicle. All permits from prior years are to be completely removed.

It is the responsibility of the registrant to ensure their permit is properly used and displayed.

Temporary permits are not valid without the valid date(s) listed, and vehicles are subject to citation.

- ◆ Justification: To clarify current policy.

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Section 7.4

When ~~making application~~ applying for a refund of the parking permit fee, the permit must be returned to the Department of Public Safety. Students may do so within the first two (2) weeks of any given semester or summer session of eight (8) weeks or more. Faculty and staff are prorated on a monthly basis. There are no refunds on parking meter payments.

- ◆ Justification: Improved language and to clarify current policy.

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**8. Traffic Regulations**

Section 8.9

Parking privileges may be revoked if one or more of the following occur:

- c. Knowingly allows a permit issued to them to be used by another person for ~~whatever~~ any reason.

- ◆ Justification: Improved language.

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**11. Other Regulations**

Section 11.6

Service permits are available to vendors and University departments for an annual fee of ~~\$166.80~~ \$173.40 effective August 1 through July 31. Current UNI students, faculty and staff must also possess the appropriate permit.

- ◆ Justification: New Service permit rate and to clarify current policy.

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Section 11.8

~~University parking lots are not to be used as storage facilities for boats, campers, trailers, motorcycles or any other vehicle unless approved by the Department of Public Safety.~~

- ◆ Justification: Moved to General Procedures

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Section 11.9

~~44-9~~ 11.8 The Department of Public Safety accepts the following as payment: Cash (no more than five-dollars (\$5.00) in coins or one-dollar (\$1.00) in pennies per transaction); Checks for exact amount only.

- ◆ Justification: Renumber.
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