

Contact: Andrea Anania

PROPOSED UNIVERSITY PARKING FOR FY 2020

Actions Requested:

1. Consider parking rate changes at ISU, Memorial Union Parking Ramp (ISU), and UNI;
2. Consider parking manual regulation changes at UNI; and
3. Authorize the Executive Director to file the Notice of Intent to amend the Iowa Administrative Code for UNI to (see page 16):
 - ▶ Eliminate the \$50 maximum sanction for parking violations [§681 - 4.71(2)]; and
 - ▶ Increase the time period to initiate an appeal for an assessed penalty from seven to ten days. [§681 - 4.71(4)]

Executive Summary: Each university has a parking system that is self-supporting. User fees and fines support operation, maintenance, and capital improvements. The parking systems do not receive any state appropriated funds.

The Board is scheduled to take action on the proposals included in this memorandum at its April meeting. Details on all proposed rate changes, parking manual regulation changes, financial information, as well as recent improvements and long-term parking plans are provided on the following pages.

In addition, the Administrative Rules Committee must approve the proposed changes for UNI to amend the Administrative Rules as shown above. If authorized as requested, the Board Office will prepare and file the Notice of Intent to begin that process.

Background: Iowa Code Chapter 262: (1) allows the Board to make such rules as necessary to provide for traffic control and parking. Those rules are detailed in Iowa Administrative Code §681.4 and provide definitions, general traffic directives, vehicle registration information, parking facilities guidelines, parking privileges, and consequences for violations of parking rules; and (2) requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities.

Written notification of the amount of the proposed parking rate increases will be sent to the student government president at each of the universities.

- ▶ Each parking system is self-supporting and does not receive any state appropriated funds. User fees and fines support capital improvements and operations including: maintenance, repair, snow removal, resurfacing, construction, meters, signage, salt/sand, equipment, and supplies.
- ▶ Each university has a: (1) manual that contains rules/regulations for parking on campus; and (2) committee that oversees parking operations and changes to regulations and fees and fines.
- ▶ Net revenues of the parking systems derived primarily from parking fees and fines must, at a minimum, meet requirements of the bond covenants for outstanding parking bonds. Bond covenants require the Board and the institutions to keep facilities in good repair, working order, and operating condition.

UNIVERSITY OF IOWA

The University of Iowa’s parking system currently has 16,434 parking spaces that serve students, employees, patients, and many campus visitors and fans in a wide range of programs tailored to meet their unique needs.

Nearly 5,100 parking spaces are contained in parking structures verses surface parking lots, which is a significant factor in the overall cost structure of the system.

The parking system is a service provider to the many colleges, departments, UI Healthcare, and others on campus, and manages the majority of the parking spaces located on campus. It is highly dependent on transit (Cambus) because much of the parking supply is on the periphery of campus.

The number of transit-dependent parking spaces has grown over the years and currently accommodates approximately 45% of all main campus daytime employee parking permits (5,234). The number of employees working on the main campus and currently assigned to parking garages is 1,392. The remainder of main-campus employee parking is in near-campus surface parking facilities where 4,328 employee permits are assigned. There are an additional 1,029 employee permits in use at UIHC’s Iowa River Landing and Support Services Building bringing the total number of daytime employee parking permits to 11,983. There are another 1,340 active after-hours employee permits in use on the main campus.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

No rate increases are requested for FY 2020. Rates are shown below. The last increase in parking rates was approved in FY 2016.

No changes to the parking manual are proposed.

(<https://transportation.uiowa.edu/motor-vehicle-and-parking-regulations>)

	Permit Type	Actual FY 2019	Proposed Increase	Percent Increase	Proposed FY 2020
	ANNUAL RATE BASIS				
EFFECTIVE DATE	Faculty / Staff / Student				
August 1	Physicians Permit ¹	\$2,640.00	\$0.00	0.0%	\$2,640.00
August 1	Prepaid Public Meter Permits ¹	1,320.00	0.00	0.0%	1,320.00
August 1	Ramp Reserved ¹	1,320.00	0.00	0.0%	1,320.00
August 1	Ramp Night ¹	744.00	0.00	0.0%	744.00
August 1	Surface Reserved A ¹	744.00	0.00	0.0%	744.00
August 1	Iowa City Bus Pass with parking ¹	336.00	0.00	0.0%	336.00
August 1	Coralville Bus Pass with parking ¹	336.00	0.00	0.0%	336.00
August 1	Surface Night ¹	372.00	0.00	0.0%	372.00
August 1	Surface Reserved B ¹	588.00	0.00	0.0%	588.00
August 1	Commuter ¹	324.00	0.00	0.0%	324.00
August 1	Night and Weekend (NW)	204.00	0.00	0.0%	204.00
August 1	Iowa City Bus Pass without parking ¹	180.00	0.00	0.0%	180.00
August 1	Coralville Bus Pass without parking ¹	180.00	0.00	0.0%	180.00
August 1	Motorcycle	168.00	0.00	0.0%	168.00
August 1	Vanpool ⁵	Variable	Variable	--	Variable
August 1	Student Only				
	9-month permits				
August 1	Prepaid Student Meter Permit "R" ²	\$558.00	\$0.00	0.0%	\$558.00
August 1	Storage ²	378.00	0.00	0.0%	378.00
August 1	Surface Night ²	279.00	0.00	0.0%	279.00
August 1	Surface Reserved B ²	378.00	0.00	0.0%	378.00
August 1	Commuter ²	243.00	0.00	0.0%	243.00
August 1	Night and Weekend (NW)	90.00	0.00	0.0%	90.00
August 1	Motorcycle	126.00	0.00	0.0%	126.00
	Semester Passes				
August 1	Iowa City Bus Pass with parking	\$100.00	\$0.00	0.0%	\$100.00
August 1	Coralville Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Iowa City Bus Pass without parking	50.00	0.00	0.0%	50.00
August 1	Coralville Bus Pass without parking	50.00	0.00	0.0%	50.00

Continued on the following page.

	Permit Type	Actual FY 2019	Proposed Increase	Percent Increase	Proposed FY 2020
	HOURLY RATE BASIS				
	Faculty / Staff / Student / Public				
July 1	3-Day Patient Ramp Pass	\$27.00	\$0.00	0.0%	\$27.00
July 1	7-Day Patient Ramp Pass	58.00	0.00	0.0%	58.00
July 1	Public Meters	1.20	0.00	0.0%	1.20
	Standard / Cashiered ³				
July 1	1st Hour	\$0.60	\$0.00	0.0%	\$0.60
July 1	Subsequent Hours Each	1.20	0.00	0.0%	1.20
July 1	Daily Maximum	20.00	0.00	0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
	Graduated / Cashiered ⁴				
July 1	1st Hour	\$0.60	\$0.00	0.0%	\$0.60
July 1	2nd and 3rd Hours Each	1.20	0.00	0.0%	1.20
July 1	Subsequent Hours Each	3.30	0.00	0.0%	3.30
July 1	Daily Maximum	20.00	0.00	0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
	Student Only				
July 1	Student Meters / Cashiered	\$0.75	\$0.00	0.0%	\$0.75
	EACH				
	Faculty / Staff / Student				
July 1	Exit Pass Booklet (20 passes)	\$105.00	\$0.00	0.0%	\$105.00
August 1	Access Key or Card Deposit, Replacement	20.00	0.00	0.0%	20.00
August 1	Placard Replacement	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00	0.00	0.0%	17.00
August 1	Coralville 20-ride bus pass with parking	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00	0.00	0.0%	14.00
August 1	Coralville 20-ride bus pass without parking	15.00	0.00	0.0%	15.00
	Department				
August 1	Service Vehicle Placard	\$372.00	\$0.00	0.0%	\$372.00
August 1	Business Placard – 1 st Placard	0.00	0.00	0.0%	0.00
August 1	Business Placard – Additional cards	372.00	0.00	0.0%	372.00
August 1	Lost or Stolen Placards	20.00	0.00	0.0%	20.00
August 1	Pentacrest Placard	0.00	0.00	0.0%	0.00
	TEMPORARY PERMITS / PER DAY				
August 1	Ramp Reserved	\$10.50	\$0.00	0.0%	\$10.50
August 1	Surface Reserved A	6.00	0.00	0.0%	6.00
August 1	Storage	4.00	0.00	0.0%	4.00
August 1	Surface Reserved B	4.50	0.00	0.0%	4.50
August 1	Commuter	2.50	0.00	0.0%	2.50
	OTHER				
July 1	Field Services (per hour)	\$39.00	\$0.00	0.0%	\$39.00
July 1	Hooded Meters (per day)	22.00	0.00	0.0%	22.00

1 On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.

2 On a monthly basis, rates equal one-ninth of the annual amount.

3 Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.

4 Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.

5 Rates depend on participation, originating locations, types of vehicles used, and fuel expense.

**FINANCIAL
INFORMATION**

Outstanding bond indebtedness on the University of Iowa parking system as of July 1, 2018, totaled \$52,270,000.

Bonds were sold in FY 2013 and FY 2014 to support construction of the underground Hospital Parking Ramp 2.

UNIVERSITY OF IOWA	Actual FY 2018	Estimated FY 2019	Estimated FY 2020
Revenues			
Fees	\$21,412,270	\$21,426,000	\$21,840,515
Fines	795,723	720,000	700,000
Other	<u>363,559</u>	<u>290,000</u>	<u>374,465</u>
Total Revenues	\$22,571,552	\$22,436,000	\$22,914,980
Expenses			
Salaries / Wages	\$6,071,749	\$6,337,000	\$6,775,340
Supplies / Equipment	5,817,613	6,120,000	6,888,640
Other	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>
Total Expenses	\$12,789,362	\$13,357,000	\$14,563,980
Net Income from Operations	\$9,782,190	\$9,079,000	\$8,351,000
Transfers for Debt Service from UIHC	<u>\$2,126,799</u>	<u>\$2,135,999</u>	<u>\$2,135,999</u>
Net Income Available for Debt Service	\$11,908,989	\$11,214,999	\$10,486,999
Debt Service	\$5,517,576	\$5,389,525	\$3,779,699
Improvements from Reserves	\$3,695,403	\$12,120,000	\$4,000,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

Actual growth in FY 2018 and anticipated growth in FY 2019 expenditures are due to tax law changes requiring payment of Unrelated Business Income Tax.

IMPROVEMENTS / LONG-TERM PLAN

During FY 2018, the parking system:

- ▶ Invested \$3,695,403 from reserves into parking facilities (including the larger projects listed in the second bullet below and many other smaller projects);
- ▶ Reconstructed the Hancher Commuter Parking Lot's southern portion. Improvements include: (1) storm water retention and quality; (2) safety and security; and (3) replacement of high-pressure sodium light fixtures to LED fixtures;
- ▶ Reconfigured the Finkbine Commuter Parking Lot. Improvements include: (1) storm water runoff quality; (2) replacement of light fixtures to LED; and (3) an increase of 60 additional parking spaces;
- ▶ Made improvements to help patients find their way to and from hospital parking ramps.

The University will continue to:

- ▶ Evaluate opportunities to improve patient parking on the healthcare campus. The west campus/Healthcare campus continues to have a very high demand for parking. Almost daily, one or more hospital parking garages are completely filled resulting in redirection of patients, visitors, and employees to adjacent parking facilities. Improvements may include constructing, maintaining, and enhancing facilities all while providing excellent service;
- ▶ Study opportunities for significant increases in employee parking closer than the Hawkeye Commuter Parking Lot. Enhanced amenities in commuter parking lots will be made to improve the experience for University employees that park in these locations;
- ▶ Strategize and develop an approach to meet the high demand for parking on the east campus. Large events at the Campus Recreation and Wellness Center (Big Ten and NCAA swimming meets, etc.) and the Iowa Memorial Union (admissions events, Hawkeye visit days, orientation programs, etc.) create increased demand that cannot be met on the east campus;
- ▶ Expand, modify, or reallocate space to meet demands of commuting students and employees. Providing increased CAMBUS transit service to outlying areas will continue to be a priority along with improving amenities within those parking facilities; and
- ▶ Increase promotion of alternatives to single occupant vehicle use on campus. The Vanpool program, on- and off-campus transit use, bicycling, carpooling, and other ridesharing programs will reduce overall on-campus parking demand and the cost of building additional facilities.

IOWA STATE UNIVERSITY

Iowa State University’s parking system, including the Memorial Union Ramp, has 19,338 parking spaces available for students, employees, and visitors.

The University’s Department of Public Safety (DPS) Parking Division primarily manages ISU campus parking operations. The Memorial Union manages the Memorial Union Ramp. Functions between ISU’s DPS Parking Division and the Memorial Union are coordinated, but have separate operations and fee structures.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

ISU proposes to increase its parking rates as shown below.

No changes to the parking manual are proposed.

(<https://www.parking.iastate.edu/sites/default/files/parkmobile/iowa%20State%20Parking%20Division%20Manual.pdf?v3>)

Permit Type	Actual FY 2019	Proposed FY 2020	Proposed Increase	Percent Increase
Annual Fee Basis ¹				
24-Hour Reserved	\$950.00	\$975.00	\$25.00	2.6%
Reserved	550.00	565.00	15.00	2.7%
Vendor	300.00	315.00	15.00	5.0%
General Staff (includes Residence Hall & Ames Lab staff)	175.00	180.00	5.00	2.9%
Departmental	200.00	210.00	10.00	5.0%
Motorcycle (staff)	60.00	60.00	0.00	0.0%
Academic Year Basis ²				
Commuter Student	\$150.00	\$155.00	\$5.00	3.3%
Residence Halls	150.00	155.00	5.00	3.3%
Student Accessible	150.00	155.00	5.00	3.3%
Student Government	150.00	155.00	5.00	3.3%
Stadium	110.00	115.00	5.00	4.5%
Motorcycle (student)	60.00	60.00	0.00	0.0%
Hourly Rate Basis				
Parking Meters	\$1.00	\$1.00	\$0.00	0.0%
Metered Parking Lots	1.00	1.00	0.00	0.0%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1st day of fall classes – last day of spring finals) and are available primarily to students. Summer rates would be half the annual rate.

**FINANCIAL
INFORMATION**

Outstanding bond indebtedness on the Iowa State University parking system as of January 1, 2019, totaled approximately \$1,470,000.

IOWA STATE UNIVERSITY	Actual FY 2018	Estimated FY 2019	Estimated FY 2020
Revenues			
Fees	\$3,342,858	\$3,600,000	\$3,705,000
Fines	1,002,880	1,075,000	1,090,000
Other	<u>123,855</u>	<u>125,000</u>	<u>125,000</u>
Total Revenues	\$4,469,593	\$4,800,000	\$4,920,000
Expenses			
Salaries / Wages	\$891,765	\$965,000	\$1,010,000
Supplies / Equipment	2,346,720	2,500,000	2,650,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$3,238,485	\$3,465,000	\$3,660,000
Net Income from Operations	\$1,231,108	\$1,335,000	\$1,260,000
Debt Service	\$409,500	\$401,400	\$393,300
Improvements from Reserves	\$505,146	\$1,930,000	\$2,850,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

IMPROVEMENTS / LONG-TERM PLAN

During 2018, the Parking Division:

- ▶ Completed expansion of Lot 96 resulting in 101 additional stalls;
- ▶ Completed full reconstruction of Lot 27;
- ▶ Completed asphalt mill, patch, and overlay of Lot 201H and Lot 202F;
- ▶ Completed CyRide turnaround at the Towers;
- ▶ Completed asphalt patching in 15 different lots/driveways;
- ▶ Completed mill and overlay to 2,700 square yards of bike paths; and
- ▶ Continued with pavement crack filling and the patching of lots. This reduces water-related damage and extends the life of the lots. ISU plans to resume more crack fill this summer.

The Parking Division has: (1) a pavement management plan for the maintenance and rehabilitation of all lots and spaces. The plan serves as the principle guide for work in upcoming years; and (2) half of all lots reviewed every other year by contracted engineers. The resulting Pavement Management Report is used as the basis for its maintenance plan.

MEMORIAL UNION

The Memorial Union parking ramp at Iowa State University has 627 parking stalls. Operations are managed by the Memorial Union staff rather than Parking Division staff. Ramp rates are slightly higher than campus rates because the ramp is centrally located and provides sheltered parking.

PROPOSED RATE CHANGES

ISU proposes the fee increases for 2019-2020 for the Memorial Union parking ramp as shown below.

Additional revenue generated from the proposed rate increases will be used to replace aging equipment and support maintenance and upkeep of the parking ramp and surrounding entry and exit driveway areas.

Type	Actual FY 2019	Proposed FY 2020	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$558.00	\$570.00	\$12.00	2.2%
Annual ²	558.00	570.00	12.00	2.2%
Fall ²	244.00	250.00	6.00	2.5%
Winter ²	238.00	244.00	6.00	2.5%
Spring ²	244.00	250.00	6.00	2.5%
Summer ²	197.00	202.00	5.00	2.5%
Hourly Rate Basis				
First ½ hour only ³	\$1.00	\$1.00	\$0.00	0.0%
1 hour	2.00	2.00	0.00	0.0%
2 hours	1.50	1.50	0.00	0.0%
3 hours	1.50	1.50	0.00	0.0%
4 hours	1.50	1.50	0.00	0.0%
5 hours	1.50	1.50	0.00	0.0%
6 hours	1.25	1.25	0.00	0.0%
7 hours	1.25	1.25	0.00	0.0%
8 hours	1.25	1.25	0.00	0.0%
Maximum Daily Rate	13.00	13.00	0.00	0.0%
Church Rate (per car) ⁴	2.75	2.75	0.00	0.0%
Specialized Fee Basis				
Illegal Exit	\$140.00	\$140.00	\$0.00	0.0%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro-rated, monthly basis.
2. Employee and annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in the parking ramp is to allow 6-7 minutes for traffic issues that may occur when exiting.
4. Arrangements for churches located near Memorial Union for Saturday evenings and Sunday mornings.

**FINANCIAL
INFORMATION**

MEMORIAL UNION	Actual FY 2018	Estimated FY 2019	Estimated FY 2020
Revenues			
Fees	\$788,365	\$795,000	\$800,000
Fines	13,073	15,000	15,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	\$801,438	\$810,000	\$815,000
Expenses			
Salaries / Wages	\$63,841	\$64,079	\$64,500
Supplies / Equipment	89,169	101,700	102,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$153,010	\$165,779	\$166,500
Net Income from Operations	\$648,428	\$644,221	\$648,500
Debt Service	\$202,287	\$202,287	\$202,287
Improvements from Reserves	\$5,000	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

IMPROVEMENTS / LONG-TERM PLAN

The automated payment software program has recently been updated to provide better service and improve financial reports.

UNIVERSITY OF NORTHERN IOWA

The University of Northern Iowa’s parking system has 8,700 parking spaces available on campus for students, employees, and visitors.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

UNI proposes to increase its parking rates as shown below and revise its parking manual (<https://publicsafety.uni.edu/parking-division-parking-manual>) as shown on pages 12-15 and its Administrative Rules as shown on page 16.

Additional revenue generated from the proposed increases, effective August 1, 2019, will help defray the increased costs of labor and benefits, supplies and equipment, and annual snow removal. It will also help fund capital project reserves.

Permit Type ¹		Actual FY 2019	Proposed FY 2020	Proposed Increase	Percent Increase
Gm	Faculty and Staff ² (G permit for the Multimodal Transportation Center)	\$454.80	\$454.80	\$0.00	0.0%
G	Reserved ²	441.00	441.00	0.00	0.0%
A	Faculty and Staff ²	174.00	178.80	4.80	2.8%
B	Faculty and Staff ²	100.20	106.80	6.60	6.6%
CS	Construction ³	100.20	106.80	6.60	6.6%
B	Students	90.60	92.80	2.20	2.4%
CP	Residence Hall Preferred	81.60	85.15	3.55	4.4%
C	Residence Hall Students	61.40	62.90	1.50	2.4%
M	Married Student Housing ⁶	61.40	n/a	n/a	n/a
	Additional Vehicle ⁶	0.00	n/a	n/a	n/a
R	Night / Remote	35.40	37.20	1.80	5.1%
MC	Motorcycle	31.20	32.40	1.20	3.8%
S	Service (Vendor)	163.20	166.80	3.60	2.2%
T	Temporary (per week) ⁴	12.50	12.50	0.00	0.0%
	Metered (per hour) ⁵	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. These permits can also be purchased on a weekly basis.
4. Temporary (per week) permits remain at the same fee year round.
5. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.
6. Not available as of August 1, 2018.

FINANCIAL INFORMATION

UNI has no outstanding bond indebtedness on its parking system. Building and maintenance of campus parking lots has been done without bonding.

UNIVERSITY OF NORTHERN IOWA	Actual FY 2018	Estimated FY 2019	Estimated FY 2020
Revenues			
Fees	\$907,719	\$896,284	\$914,000
Fines	401,221	402,041	397,800
Other	<u>19,362</u>	<u>20,000</u>	<u>20,000</u>
Total Revenues	\$1,328,302	\$1,318,325	\$1,331,800
Expenses			
Salaries / Wages	\$614,390	\$631,597	\$678,000
Supplies / Equipment	416,192	450,000	450,000
Other	<u>126,481</u>	<u>30,000</u>	<u>0</u>
Total Expenses	\$1,157,063	\$1,111,597	\$1,128,000
Net Income from Operations	\$171,239	\$206,728	\$203,800
Debt Service	\$0	\$0	\$0
Improvements from Reserves	\$179,949	\$350,000	\$350,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

MULTIMODAL TRANSPORTATION CENTER	Actual FY 2018	Estimated FY 2019	Estimated FY 2020
Revenues			
Fees	\$89,956	\$83,000	\$82,000
Fines	10,265	10,000	10,000
Other	<u>621</u>	<u>800</u>	<u>500</u>
Total Revenues	\$100,842	\$93,800	\$92,500
Expenses			
Salaries / Wages	\$22,989	\$25,000	\$25,000
Supplies / Equipment	61,191	64,900	64,900
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$84,180	\$89,900	\$89,900
Net Income from Operations	\$16,662	\$3,900	\$3,500
Debt Service	\$0	\$0	\$0
Improvements from Reserves ¹	\$10,000	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

1. The \$10,000 represents a yearly set aside for long term repair and maintenance of the facility.

UNI's Multimodal Transportation Center (MTC) is a multi-level transit facility. With the exception of the Gm permit, MTC rates and regulations are the same as for other UNI parking operations. However, the MTC is a separate account.

IMPROVEMENTS / LONG-TERM PLAN

During FY 2018, the parking system:

- ▶ Implemented on-line citation payment options;
- ▶ Completed the setup of credit/debit card payment; and
- ▶ Developed criteria and issued a Request for Proposals for a new Parking Administration System for Android-based, citation-issuing devices and more office and customer user functionalities. Phased implementation is anticipated to begin in the summer of 2019.

The long-range plan includes: (1) implementation of a new user and customer friendly Parking Administration System; (2) continued deferred maintenance projects (Bartlett and the Performing Arts Center); and (3) rehabilitation of the Gilchrist A Lot to prepare for the proposed new Student Welcome Center.

PROPOSED PARKING MANUAL CHANGES

General Procedures

1. The use of UNI parking facilities, except metered areas, requires registration and a parking permit at all times. Unless posted otherwise and at specific meters, The GBPAC metered visitor lot is not available for use by UNI faculty, staff or students.
 - ◆ Justification: To allow flexibility to use underutilized visitor parking for hourly, metered student parking.

8. Passes issued by Athletics for the purpose of parking in designated lots during scheduled UNI athletic events are not valid in any other location at any time, nor does it absolve driver or owner of obtaining the appropriate UNI parking permit or any other regulation herein.
 - ◆ Justification: To clarify use of special permits issued by athletics for sporting events.

9. Pursuant to the authority of Chapter 262.9 of the Code, as amended by Senate File 120 enacted by the Sixty-fourth General Assembly, First Session; the President of the university or a designee is authorized to establish further rules, policies, and procedures as may be deemed necessary and convenient for the effective administration of the duties hereunder. The President of the University of Northern Iowa has designated the Director of the Department of Public Safety, as Supervisor, to administer these regulations, as set out in the Code of Iowa.
 - ◆ Justification: Moved from end of regulations.

1. University Student Vehicle Registration

1.4 Students living in university residence halls shall be eligible for a C or R permit.

~~The C or R permit must be obtained to use any C or R lot respectively Monday through Friday.~~

- a. Certain persons renewing their housing contract with the Department of Residence may be eligible for a one C Preferred parking permit which ~~would~~ allows them to park in the C Preferred parking areas. The purchase of any C Preferred permit does not guarantee parking adjacent to a specific residence building. Determination of who is eligible for these permits will be made by the Department of Residence.
- b. ~~Additionally,~~ Residents of the R.O.T.H. Complex shall be eligible to purchase a B permit.
- c. ~~An R permit allows parking in the R designated parking areas and all other lots except M, C and C Preferred lots between the hours of 4:00 p.m. and 1:00 a.m. An R permit is not valid in a M, C or C Preferred lot at any time. (See Section 6.5 below.)~~
- d. C and C Preferred permits must be turned into the Department of Public Safety upon termination of an applicable housing contract.
- e. Individuals found using an altered, stolen or a C Preferred permit are ineligible for or registered to another person, however acquired, forfeit any future eligibility for C Preferred parking privileges.
- f. Individuals who knowingly allow the use of a C Preferred permit issued to them by another are subject to revocation to all or part of their university parking privileges.

- ◆ Justification: To reword and add current policy of revocation due to illegal use.

1.6 Students living in UNI Apartments shall be eligible for a C or B permit. ~~an M permit and must obtain it if intending to use any M parking lot. Self-adhesive M permits shall be displayed on the inside of the driver's side lower front windshield. All wrapping and backing must be removed and the permit is to be totally affixed to the window. M lots are enforced twenty four (24) hours each day, seven (7) days a week. Students may also purchase the B permit. Additional information concerning parking at Jennings Drive can be obtained from the Department of Public Safety at 273-3179 or 273-7093 during business hours.~~

- ◆ Justification: To eliminate M permit.

5. Disabled Parking

5.1 Permanently disabled persons wishing to use the university disabled parking facilities must display the appropriate university parking permit and the state disabled identification permit. Application forms for the state disabled identification permit may be obtained from any County Treasurer's Office. Persons who have short-term disabilities may apply for disabled parking privileges at the UNI Department of Public Safety, 30 Gilchrist Hall. Temporary disabled permits are valid for a maximum of twelve (12) weeks within an academic year.

5.2 R permits may be used with a valid state issued disabled identification permit after 4pm Monday thru Friday.

5.3 Disabled parking areas will be reserved solely for the holders of disabled parking permits with the appropriate university parking permit. The disabled parking stalls located within residence halls and UNI Apartments parking areas are enforced twenty-four (24) hours a day, seven (7) days a week. All other disabled areas will be enforced from 7:00 a.m. through 1:00 a.m., seven (7) days a week with no parking from 1:00 a.m. through 7:00 a.m.

- ◆ Justification: To combine regulations concerning disabled parking and clarify current policy on use of R permits prior to 4 pm. Move new 5.3 from section 11.4.
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6. Parking Lot Designation and Hours

6.1 Parking lots are designated by letter and are restricted during the hours listed as follows:

Gm Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday
G Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday
A Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday
B Lots: 7:00 a.m. to 4:00 p.m., Monday - Friday
CP Lots: At all times
C Lots: (No restrictions except R permits)
~~M Lots: At all times.~~
R Lots: No restrictions.

- ◆ Justification: To eliminate M permits.

7. Permit and Fees

7.2 Permits will be registered to individuals only and ownership of all UNI permits is not transferable.

~~Transferable~~ Hanging permits must be displayed on the rear view mirror of the vehicle or in a self-adhesive window pouch issued by the Department of Public Safety while parked on campus. Driver discretion should be used when operating the motor vehicle with the hanging permit on the rear view mirror.

- ◆ Justification: Removing “transferable” to avoid confusion, adding wording concerning ownership and placement.

7.3 Replacement of ~~transferable~~ hanging parking permits which have been lost or stolen from an unlocked vehicle will be at the current permit price.

- ◆ Justification: To avoid confusion.

8. Traffic Regulations

8.9 ~~Those persons displaying an altered or stolen parking permit are subject to revocation of their university parking privileges. Those persons deemed to be habitual violators of the university parking rules and regulations are also subject to revocation of their parking privileges.~~

Parking privileges may be revoked if one or more of the following occur:

- Displaying an altered or stolen parking permit, including state issued disabled identification permit.
- Using a permit for which they are not eligible or issued to another person however acquired.
- Knowingly allows a permit issued to them to be used by another person for whatever reason.
- Persons deemed to be habitual violators of the university parking rules receiving ten (10) parking tickets within any academic year.
- Any illegal use of a permit.

- ◆ Justification: To clarify and add provisions part of current policy.
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9. Penalties and Appeals

9.3 Violation of any of the regulations governing the use of motor vehicles, bicycles, roller skates, rollerblades, and skateboards on campus will subject the violator to a penalty according to the following schedule:

a. Altering, counterfeiting or illegal use of any parking permit	80.00 *	each offense
e. Late payment	<u>7.00</u> 5.00	each offense
h. Loading zone (timed parking areas) parking violations	<u>20.00</u> 17.00	each offense
j. Overtime <u>or expired</u> parking at meters	<u>15.00</u> 12.00	each offense

- ♦ Justification: To help deter noncompliance.

** Current Iowa Administrative Code §681—4.71(2) limits sanctions for violations to \$50 for each offense. The University proposes eliminating the \$50 limit to facilitate a more efficient process for operational changes to the system of parking rates. (See the following page.) In accordance with the Administrative Rules, all proposed parking rates will continue to be subject to University and Board of Regents approval.*

In 2018, the University increased the sanction for altering, counterfeiting or illegal use of a parking permit to \$80, as shown above. Effective immediately and until such time as the parking rate limit is removed or increased, the University will issue citations for \$50 per offense in compliance with current Administrative Rules.

9.7 In the event of nonpayment of an assessed penalty or the failure to initiate an appeal action within ~~seven~~ ten days following the issuance of a violation citation or the denial of an appeal, an additional penalty of seven dollars (\$7.00) ~~five dollars (\$5.00)~~ will be assessed.

- ♦ Justification: To: (1) to help deter nonpayment; and (2) allow more time to file an appeal.

The proposed change from seven to ten days requires an amendment to the Iowa Administrative Code §681—4.71(4). (See the following page.) The Administrative Rules Committee must approve this change prior to implementation.

11. Other Regulations

11.4 ~~Disabled parking areas will be reserved solely for the holders of disabled parking permits. The disabled parking stalls located within residence halls and UNI Apartments parking areas are enforced twenty-four (24) hours a day, seven (7) days a week. All other disabled areas will be enforced from 7:00 a.m. through 1:00 a.m., seven (7) days a week with no parking from 1:00 a.m. through 7:00 a.m.~~

- ♦ Justification: Moved to Section 5. Renumber Sections 11.5 to 11.9 accordingly.
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PROPOSED IOWA ADMINISTRATIVE CODE CHANGES

Iowa Administrative Code

681—4.7(262) Violations. Sanctions may be imposed for violation of traffic, registration and parking rules as follows:

4.71(2) Sanctions. Reasonable monetary sanctions may be imposed upon students, employees, and visitors for violation of vehicle registration or parking rules. ~~The amount of such sanctions, not to exceed \$50 for each offense, and shall be established by the university and approved by the state board of regents except sanctions established by statute will be imposed at the current statutory amount.~~ A schedule of all sanctions for improper registration and parking shall be published and available for public inspection during normal business hours in the office of the supervisor and in the office of the state board of regents. Registration and parking sanctions may be assessed against the owner or operator of the vehicle involved in each violation or against any person in whose name the vehicle is registered or parking privileges have been granted and charged to their university account. Registration and parking sanctions may be added to student tuition bills or may be deducted from student deposits or from the salaries or wages of employees or from other funds in the possession of the university.

4.71(4) Hearing. Students and employees may have a hearing on any registration or parking violation. A hearing request shall be submitted to the supervisor in writing within ~~seven~~ ten days after notice of the violation was given and shall state the grounds of the hearing request. The supervisor may allow additional time within which to request a hearing for good cause shown. Hearings shall be conducted by an impartial committee to be chosen in a manner approved by the president of the university. The person requesting said hearing shall be afforded the opportunity for an administrative hearing by the hearing committee and shall be given reasonable notice of the time and place of the hearing. The decision of the hearing committee shall be final and may be reviewed de novo by the district court as provided by law.
