

Contact: Andrea Anania

PROPOSED UNIVERSITY PARKING FOR FY 2019

Actions Requested:

1. Consider parking rate changes at ISU, Memorial Union Parking Ramp (ISU), and UNI;
2. Consider parking manual regulation changes at SUI, ISU and UNI; and
3. Authorize the Executive Director to file the Notice of Intent to amend Iowa Administrative Code for:
 - ▶ SUI to revise its definition of “bicycle” as illustrated on page 5; and
 - ▶ ISU to (see page 8):
 - ▶ Require a current valid Iowa Department of Transportation parking permit for persons with disabilities to obtain campus parking privileges in facilities designated for use by persons with disabilities [§681 - 4.30(4)]; and
 - ▶ Increase the following sanctions [§681 - 4.31(2)]:

<u>Offenses</u>	<u>Sanctions for Each Offense</u>	
Illegal parking (4.29(7))	\$50	\$40
Improper parking (4.29(7))	\$25	\$15
Overtime parking at meters (4.29(2))	\$15	\$10
Parking without an appropriate permit in a reserved lot or space (681 - 4.29(262))	\$50	\$30
Failure to purchase a parking receipt (4.29(2))	\$15	\$10

Executive Summary: Each university has a parking system that is self-supporting. User fees and fines support operation, maintenance, and capital improvements. The parking systems do not receive any state appropriated funds.

The Board is scheduled to take action on the proposals included in this memorandum at its April meeting. Details on all proposed rate changes, parking manual regulation changes, financial information and improvements/long-term parking plan are provided on the following pages.

In addition, the Administrative Rules Committee must approve the proposed changes for SUI and ISU to amend the Administrative Rules as shown above prior to implementation; these fees are specified in the Iowa Administrative Code. If authorized as requested, the Board Office will prepare and file the Notice of Intent to begin that process.

Background: Iowa Code Chapter 262: (1) allows the Board to make such rules as necessary to provide for traffic control and parking. Those rules are detailed in Iowa Administrative Code §681.4 and provide definitions, general traffic directives, vehicle registration information, parking facilities guidelines, parking privileges, and consequences for violations of parking rules; and (2) requires notification to students 30 days prior to action by the Board to increase charges or fees at the universities.

Written notification of the amount of the proposed parking rate increases will be mailed to the student government president at each of the universities.

- ▶ Each parking system is self-supporting and does not receive any state appropriated funds. User fees and fines support capital improvements and operations including: maintenance, repair, snow removal, resurfacing, construction, meters, signage, salt/sand, equipment, and supplies.
- ▶ Each university has a: (1) manual that contains rules/regulations for parking on campus; and (2) committee that oversees parking operations and changes to regulations and fees and fines.
- ▶ Net revenues of the parking systems derived primarily from parking fees and fines must, at a minimum, meet requirements of the bond covenants for outstanding parking bonds. Bond covenants require the Board and the institutions to keep facilities in good repair, working order, and operating condition.

UNIVERSITY OF IOWA

The University of Iowa’s parking system currently has 16,434 parking spaces that serve students, employees, patients, and the many campus visitors and fans in a wide range of programs tailored to meet their unique needs.

Nearly 5,100 parking spaces are contained in parking structures verses surface parking lots, which is a significant factor in the overall cost structure of the system.

The parking system is a service provider to the many colleges, departments, UI Healthcare, and others on campus, and manages the majority of the parking spaces located on campus. It is highly dependent on transit (Cambus) because much of the parking supply is on the periphery of campus.

The number of transit-dependent parking spaces has grown over the years and currently accommodates approximately 44% of all main campus daytime employee parking permits (5,234). The number of employees working on the main campus and currently assigned to parking garages is 1,392. The remainder of main-campus employee parking is in near-campus surface parking facilities where 4,328 employee permits are assigned. There are an additional 1,029 employee permits in use at UIHC’s Iowa River Landing and Support Services Building bringing the total number of daytime employee parking permits to 11,983. There are another 1,340 active after-hours employee permits in use on the main campus.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

No rate increases are requested for FY 2019. Rates are shown below. The last increase in parking rates was approved in FY 2016.

SUI proposes to revise its parking manual as illustrated on page 5.

(<https://transportation.uiowa.edu/motor-vehicle-and-parking-regulations>)

	Permit Type	Actual FY 2018	Proposed Increase	Percent Increase	Proposed FY 2019
	ANNUAL RATE BASIS				
EFFECTIVE DATE	Faculty / Staff / Student				
August 1	Physicians Permit ¹	\$2,640.00	0.00	0.0%	\$2,640.00
August 1	Prepaid Public Meter Permits ¹	1,320.00	0.00	0.0%	1,320.00
August 1	Ramp Reserved ¹	1,320.00	0.00	0.0%	1,320.00
August 1	Ramp Night ¹	744.00	0.00	0.0%	744.00
August 1	Surface Reserved A ¹	744.00	0.00	0.0%	744.00
August 1	Iowa City Bus Pass with parking ¹	336.00	0.00	0.0%	336.00
August 1	Coralville Bus Pass with parking ¹	336.00	0.00	0.0%	336.00
August 1	Surface Night ¹	372.00	0.00	0.0%	372.00
August 1	Surface Reserved B ¹	588.00	0.00	0.0%	588.00
August 1	Commuter ¹	324.00	0.00	0.0%	324.00
August 1	Night and Weekend (NW)	204.00	0.00	0.0%	204.00
August 1	Iowa City Bus Pass without parking ¹	180.00	0.00	0.0%	180.00
August 1	Coralville Bus Pass without parking ¹	180.00	0.00	0.0%	180.00
August 1	Motorcycle	168.00	0.00	0.0%	168.00
August 1	Vanpool ⁵	Variable	Variable	--	Variable
August 1	Student Only				
	9-month permits				
August 1	Prepaid Student Meter Permit "R" ²	558.00	0.00	0.0%	558.00
August 1	Storage ²	378.00	0.00	0.0%	378.00
August 1	Surface Night ²	279.00	0.00	0.0%	279.00
August 1	Surface Reserved B ²	378.00	0.00	0.0%	378.00
August 1	Commuter ²	243.00	0.00	0.0%	243.00
August 1	Night and Weekend (NW)	90.00	0.00	0.0%	90.00
August 1	Motorcycle	126.00	0.00	0.0%	126.00
	Semester Passes				
August 1	Iowa City Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Coralville Bus Pass with parking	100.00	0.00	0.0%	100.00
August 1	Iowa City Bus Pass without parking	50.00	0.00	0.0%	50.00
August 1	Coralville Bus Pass without parking	50.00	0.00	0.0%	50.00

Continued on the following page.

HOURLY RATE BASIS					
Faculty / Staff / Student / Public					
July 1	3-Day Patient Ramp Pass	27.00	0.00	0.0%	27.00
July 1	7-Day Patient Ramp Pass	58.00	0.00	0.0%	58.00
July 1	Public Meters	1.20	0.00	0.0%	1.20
Standard / Cashiered³					
July 1	1st Hour	0.60	0.00	0.0%	0.60
July 1	Subsequent Hours Each	1.20	0.00	0.0%	1.20
July 1	Daily Maximum	20.00	0.00	0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
Graduated / Cashiered⁴					
July 1	1st Hour	0.60	0.00	0.0%	0.60
July 1	2nd and 3rd Hours Each	1.20	0.00	0.0%	1.20
July 1	Subsequent Hours Each	3.30	0.00	0.0%	3.30
July 1	Daily Maximum	20.00	0.00	0.0%	20.00
July 1	Patient Only Daily Maximum - Hospital Ramps	10.00	0.00	0.0%	10.00
Student Only					
July 1	Student Meters / Cashiered	0.75	0.00	0.0%	0.75
EACH					
Faculty / Staff / Student					
July 1	Exit Pass Booklet (20 passes)	105.00	0.00	0.0%	105.00
August 1	Access Key or Card Deposit, Replacement	20.00	0.00	0.0%	20.00
August 1	Placard Replacement	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass with parking	17.00	0.00	0.0%	17.00
August 1	Coralville 20-ride bus pass with parking	20.00	0.00	0.0%	20.00
August 1	Iowa City 20-ride bus pass without parking	14.00	0.00	0.0%	14.00
August 1	Coralville 20-ride bus pass without parking	15.00	0.00	0.0%	15.00
Department					
August 1	Service Vehicle Placard	372.00	0.00	0.0%	372.00
August 1	Business Placard – 1 st Placard	0.00	0.00	0.0%	0.00
August 1	Business Placard – Additional cards	372.00	0.00	0.0%	372.00
August 1	Lost or Stolen Placards	20.00	0.00	0.0%	20.00
August 1	Pentacrest Placard	0.00	0.00	0.0%	0.00
TEMPORARY PERMITS / PER DAY					
August 1	Ramp Reserved	10.50	0.00	0.0%	10.50
August 1	Surface Reserved A	6.00	0.00	0.0%	6.00
August 1	Storage	4.00	0.00	0.0%	4.00
August 1	Surface Reserved B	4.50	0.00	0.0%	4.50
August 1	Commuter	2.50	0.00	0.0%	2.50
OTHER					
July 1	Field Services (per hour)	39.00	0.00	0.0%	39.00
July 1	Hooded Meters (per day)	22.00	0.00	0.0%	22.00

1. On a monthly basis, rates equal one-twelfth of the annual amount. Summer rates are based on the monthly charge.
2. On a monthly basis, rates equal one-ninth of the annual amount.
3. Charged in all cases except for patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday. Patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, are charged the graduated rate unless they show an authorized patient or visitor's pass or waiver.
4. Charged to patrons entering between 5:00 a.m. and 9:00 a.m., Monday – Friday, unless they show an authorized patient or visitor's pass or waiver.
5. Rates depend on participation, originating locations, types of vehicles used, and fuel expense.

**FINANCIAL
INFORMATION**

Outstanding bond indebtedness on the University of Iowa parking system as of July 1, 2017, totaled \$54,072,747.

Bonds were sold in FY 2013 and FY 2014 to support construction of the underground Hospital Parking Ramp 2. UIHC now supports a portion of that debt service.

UNIVERSITY OF IOWA	Actual FY 2017	Estimated FY 2018	Estimated FY 2019
Revenues			
Fees	\$21,453,668	\$21,613,348	\$21,829,000
Fines	683,719	595,820	550,000
Other	<u>218,401</u>	<u>225,000</u>	<u>136,000</u>
Total Revenues	\$22,355,788	\$22,434,168	\$22,515,000
Expenses			
Salaries / Wages	\$5,913,868	\$6,355,097	\$6,578,000
Supplies / Equipment	5,574,100	6,369,206	6,688,000
Other	<u>900,000</u>	<u>2,694,943</u>	<u>950,000</u>
Total Expenses	\$12,387,968	\$15,419,246	\$14,216,000
Net Income from Operations	\$9,967,819	\$7,014,922	\$8,299,000
Transfers for Debt Service from UIHC	<u>\$2,121,999</u>	<u>\$2,126,799</u>	<u>\$2,135,999</u>
Net Income Available for Debt Service	\$12,089,818	\$9,141,721	\$10,434,999
Debt Service	\$5,512,976	\$5,517,576	\$5,389,525
Improvements from Reserves	\$3,682,241	\$1,885,000	\$12,120,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

Anticipated growth in FY 2018 and FY 2019 expenditures due to tax law changes requiring payment of Unrelated Business Income Tax.

FY 2019 Improvements from Reserves includes \$5,000,000 contribution to the construction of the University of Iowa Art Museum.

IMPROVEMENTS / LONG-TERM PLAN

The University reports that in FY 2017 the parking system invested \$3,682,241 from reserves into parking facilities, including the following larger projects and many other smaller projects:

- ▶ Retrofitted old high-pressure sodium light fixtures in Hospital Parking Ramp 4 to LED lights;
- ▶ Replaced fascia windows in the Newton Road Parking Ramp;
- ▶ Completed annual parking garage structural repairs and preventative maintenance;
- ▶ Completed annual surface parking lot repairs and preventative maintenance;
- ▶ Constructed and opened 199 additional parking spaces in the Hancher Commuter Parking Lot;
- ▶ Scheduled rebuilding of parking lot 36; and
- ▶ Initiated safety enhancement projects in Newton Road Ramp and Hospital Parking Ramp 4.

The west campus/Healthcare campus continues to have a very high demand for parking. Almost daily, one or more of the hospital parking garages are completely filled resulting in the redirection of patients, visitors, and employees to adjacent parking facilities. The parking system will continue to evaluate opportunities for improving patient parking on the healthcare campus. It will be accomplished by constructing, maintaining, and enhancing facilities while also providing excellent service.

Additionally, the parking system will study opportunities for significant increases in employee parking that is closer than the Hawkeye Commuter Parking Lot. Amenity enhancements in commuter parking lots will be made to improve the experience for University employees that park in these locations.

The east campus also has a very high demand for parking, although typically from different sources than most of the west campus demand. Large events at the Campus Recreation and Wellness Center (e.g.: Big Ten and NCAA swimming meets) and the Iowa Memorial Union (e.g.: Admissions events, Hawkeye visit days, orientation programs) create increased demand for parking that cannot be met on the east campus. The parking system will continue to strategize and develop an approach that will meet the needs of the University's institutional priorities.

The parking system will continue to expand, modify, or reallocate space to meet demands of commuting students and employees. Providing increased CAMBUS transit service to outlying parking lots will continue to be a priority along with improving the amenities within those parking facilities.

Lastly, the parking system will expand the promotion of alternatives to single occupant vehicle use on campus. Increasing support for the Vanpool program, on and off campus transit use, bicycling, carpooling, and other ridesharing programs, will reduce the overall demand for parking on campus and reduce the cost to build additional facilities.

PROPOSED PARKING MANUAL CHANGES

- I. **SUI Operations Manual – Chapter 40.1 – Bicycle Operation Regulations**
- II. **Iowa Administrative Code – 681 - 4.2(262) Violations**

(1) "Bicycle" means any ~~wheeled~~ vehicle having two or three wheels and fully operable pedals which is a traditional bicycle not self-propelled and which is designed solely to be pedaled by the rider. An electric/battery powered bicycle designed not only to be pedaled by the rider but also propelled by an electric motor of less than 750 watts (one horsepower) may be treated as a bicycle and may park at bicycle racks.

- ◆ Justification: To define bicycles with electric motors of 750 Watts or more as non-bicycles. SUI would like to keep moped/motorcycle parking separate from bicycle parking. Some bicycle parking areas are mingled with pedestrian areas. Under the current definition, an electric bicycle could comeingle with traditional bicycles and would likely drive down sidewalks, etc. to designated bicycle parking areas.

The proposed changes above require amending the Iowa Administrative Code. The Administrative Rules Committee must approve all changes prior to implementation.

IOWA STATE UNIVERSITY

Iowa State University’s parking system, including the Memorial Union Ramp, has 19,430 parking spaces available for visitors, faculty, staff and students.

The University’s Department of Public Safety (DPS) Parking Division primarily manages ISU campus parking operations. The Memorial Union manages the Memorial Union Ramp. Functions between ISU’s DPS Parking Division and the Memorial Union are coordinated, but have separate operations and fee structures.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

ISU proposes to increase its parking rates as shown below and revise its parking manual as illustrated on page 8.

(<https://www.parking.iastate.edu/sites/default/files/parkmobile/iowa%20State%20Parking%20Division%20Manual.pdf?v3>)

Permit Type	Actual FY 2018	Proposed FY 2019	Proposed Increase	Percent Increase
Annual Fee Basis ¹				
24-Hour Reserved	\$922.00	\$950.00	\$28.00	3.1%
Reserved	533.00	550.00	17.00	3.2%
Vendor	210.00	300.00	90.00	42.9%
General Staff (includes Residence Hall & Ames Lab staff)	170.00	175.00	5.00	2.9%
Departmental	170.00	200.00	30.00	17.6%
Motorcycle (staff)	58.00	60.00	2.00	3.4%
Academic Year Basis ²				
Commuter Student	\$148.00	\$150.00	\$2.00	1.4%
Residence Halls	148.00	150.00	2.00	1.4%
Student Accessible	148.00	150.00	2.00	1.4%
Student Government	148.00	150.00	2.00	1.4%
Stadium	107.00	110.00	3.00	2.8%
Motorcycle (student)	58.00	60.00	2.00	3.4%
Hourly Rate Basis				
Parking Meters	\$0.75	\$1.00	\$0.25	33.3%
Metered Parking Lots	0.75	1.00	0.25	33.3%
Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.				

1. Sold on a fiscal year basis (July 1 – June 30) and are available primarily to faculty, staff, and business associates that regularly operate on campus.
2. Sold on an academic year basis (1st day of fall classes – last day of spring finals) and are available primarily to students. Summer rates would be half the annual rate.

**FINANCIAL
INFORMATION**

Outstanding bond indebtedness on the Iowa State University parking system as of January 1, 2018, totaled approximately \$1.83 million.

IOWA STATE UNIVERSITY	Actual FY 2017	Estimated FY 2018	Estimated FY 2019
Revenues			
Fees	\$3,385,393	\$3,490,000	\$3,600,000
Fines	1,016,784	1,050,000	1,075,000
Other	<u>118,569</u>	<u>115,000</u>	<u>120,000</u>
Total Revenues	\$4,520,746	\$4,655,000	\$4,795,000
Expenses			
Salaries / Wages	\$947,450	\$955,000	\$965,000
Supplies / Equipment	1,663,280	2,200,000	2,500,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$2,610,730	\$3,155,000	\$3,465,000
Net Income from Operations	\$1,910,016	\$1,500,000	\$1,330,000
Debt Service	\$397,150	\$409,500	\$401,400
Improvements from Reserves	\$722,618	\$1,475,000	\$1,495,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

IMPROVEMENTS / LONG-TERM PLAN

The University reports that in 2017, the Parking Division:

- ▶ Lot 59C – completed full concrete reconstruction;
- ▶ Lot 59F – completed full concrete reconstruction and added 8 stalls;
- ▶ Lot 37 – completed full concrete reconstruction;
- ▶ Lot 46 – completed asphalt patching;
- ▶ Lot 27 – partial mill, patch, and overlay completed to resurface lot;
- ▶ Lot 4 – completed patch and drainage configuration with concrete;
- ▶ Lot 4 – completed asphalt patching;
- ▶ Lot 63 – completed curb replacement; and
- ▶ Bike paths – completed mill and overlay of 3,717 square yards.
- ▶ Continued with a five-year seal coat rotation plan; nineteen lots were completed this year; and
- ▶ Continued with pavement crack filling and the patching of lots. This reduces water-related damage and extends the life of the lots. ISU plans to resume more crack fill this summer.

The Parking Division has: (1) a pavement management plan for the maintenance and rehabilitation of all lots and spaces. The plan serves as the principle guide for work in upcoming years; and (2) half of all lots reviewed every other year by contracted engineers. The resulting Pavement Management Report is used as the basis for its maintenance plan.

PROPOSED PARKING MANUAL CHANGES

I. Iowa State Law and Administrative Regulations

Iowa Administrative Code – 681 - 4.30(262) Parking privileges

4.30(4) Persons with Disabilities. Persons with disabilities will be granted parking privileges in parking facilities designated for use by persons with disabilities. ~~Persons with disabilities may apply for special parking privileges for up to six months upon issuance of a letter by the director of student health service, or the director's designee; rehabilitation counselor, student counseling service; or by a personal physician, indicating the character, extent, probable duration of the disability, and certifying the need for special parking. After an initial six months, a faculty or staff member or a student.~~ Persons must present a currently valid department of transportation parking permit for persons with disabilities to ~~renew~~ obtain the campus permit. Parking facilities designated for persons with disabilities shall be so regulated all hours of all days.

- ♦ Justification: To help deter illegal/improper parking.

The proposed changes above require amending the Iowa Administrative Code. The Administrative Rules Committee must approve all changes prior to implementation.

Iowa Administrative Code – 681 - 4.31(262) Violations

4.31(2) Sanction. Reasonable monetary sanctions may be imposed for violation of these rules. The amount of the sanction approved by the board of regents, state of Iowa, is as follows:

<u>Offenses</u>	<u>Sanctions for Each Offense</u>	
Illegal parking (4.29(7))	<u>\$50</u>	<u>\$40</u>
Improper parking (4.29(7))	<u>\$25</u>	<u>\$15</u>
Overtime parking at meters (4.29(2))	<u>\$15</u>	<u>\$10</u>
Parking without an appropriate permit in a reserved lot or space (681 - 4.29(262))	<u>\$50</u>	<u>\$30</u>
Failure to purchase a parking receipt (4.29(2))	<u>\$15</u>	<u>\$10</u>

- ♦ Justification: To help deter illegal/improper parking.

The proposed changes above require amending the Iowa Administrative Code. The Administrative Rules Committee must approve all changes prior to implementation.

II. Iowa State University Rules

B. Registration

3. Student Parking on Campus (excluding Department of Residence Parking) (681-4.28)

2. Students and graduate assistants who live within the corporate city limits may obtain parking permits, when available, for lots designated for commuter students ~~are not eligible for on-campus permits.~~ Students with special needs should contact the DPS Parking Division office.

- ♦ Justification: To permit commuter students and graduate assistants to park on campus.

D. Parking Privileges

4. Visitor, Vendor, and Departmental Permits (681-4.30)

3. Visitors may return up to one ~~3~~ violation citations in a lifetime, except those issued for disability parking violations, altering/counterfeiting, unauthorized use, or illegal parking, without penalty. Visitor voids must be requested within 75 days of ticket issuance. Once a ticket is paid, it can no longer qualify to be a visitor void. Penalties for second ~~fourth~~ and subsequent violations must be paid or appealed. Vehicles identified with students, faculty or staff affiliation are not eligible for this exception.

- ♦ Justification: To limit a return of tickets to one for visitors for improper activity. Information will be sent, when possible, to provide information on visitor parking.

MEMORIAL UNION

The Memorial Union parking ramp at Iowa State University has 627 parking stalls. Operations are managed by the Memorial Union staff rather than Parking Division staff. Ramp rates are slightly higher than campus rates because the ramp is centrally located and provides sheltered parking.

PROPOSED RATE CHANGES

ISU proposes the fee increases for 2018-2019 for the Memorial Union parking ramp as shown below.

Additional revenue generated from the proposed rate increases will be used to replace aging equipment; update the automated payment software program; and support maintenance and upkeep of the parking ramp and surrounding entry/exit driveway areas.

Type	Actual FY 2018	Proposed FY 2019	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$546.00	\$558.00	\$12.00	2.2%
Annual ²	546.00	558.00	12.00	2.2%
Fall ²	238.00	244.00	6.00	2.5%
Winter ²	232.00	238.00	6.00	2.6%
Spring ²	238.00	244.00	6.00	2.5%
Summer ²	192.00	197.00	5.00	2.6%
Hourly Rate Basis				
First ½ hour only ³	\$1.00	\$1.00	\$0.00	0.0%
1 hour	2.00	2.00	0.00	0.0%
2 hours	1.50	1.50	0.00	0.0%
3 hours	1.50	1.50	0.00	0.0%
4 hours	1.50	1.50	0.00	0.0%
5 hours	1.50	1.50	0.00	0.0%
6 hours	1.25	1.25	0.00	0.0%
7 hours	1.25	1.25	0.00	0.0%
8 hours	1.00	1.25	0.25	25.0%
Maximum Daily Rate	12.50	13.00	0.50	4.0%
Church Rate (per car) ⁴	2.75	2.75	0.00	0.0%
Specialized Fee Basis				
Illegal Exit	\$120.00	\$140.00	\$20.00	16.7%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

1. Valid July 1 – June 30; can be purchased on a pro-rated, monthly basis.
2. Employee and annual permit valid July 1 – June 30; Fall permit valid approximately 19 weeks; Winter permit valid November – February; Spring permit valid approximately 20 weeks; and Summer permit valid approximately 13 weeks.
3. Hourly rate applies after 37 minutes. Standard procedure in the parking ramp is to allow 6-7 minutes for traffic issues that may occur when exiting.
4. Arrangements for churches located near Memorial Union for Saturday evenings and Sunday mornings. Re-established spring 2016.

**FINANCIAL
INFORMATION**

MEMORIAL UNION	Actual FY 2017	Estimated FY 2018	Estimated FY 2019
Revenues			
Fees	\$773,740	\$780,000	\$785,000
Fines	15,000	10,000	10,000
Other	<u>146</u>	<u>500</u>	<u>500</u>
Total Revenues	\$788,886	\$790,500	\$795,500
Expenses			
Salaries / Wages	\$63,123	\$64,200	\$65,400
Supplies / Equipment	120,372	110,000	120,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$183,495	\$174,200	\$185,400
Net Income from Operations	\$605,391	\$616,300	\$610,100
Debt Service	\$202,287	\$202,287	\$202,287
Improvements from Reserves	\$0	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

IMPROVEMENTS / LONG-TERM PLAN

- ◆ Parking ramp elevators were enhanced to improve functionality and increase patron capacity; and
- ◆ A study was conducted to investigate the construction of an additional exit lane to the ramp. The project has been placed on hold due to its cost and scope.

UNIVERSITY OF NORTHERN IOWA

The University of Northern Iowa’s parking system has 8,570 parking spaces available on campus for visitors, faculty, staff and students.

PROPOSED RATE CHANGES / PARKING MANUAL REVISIONS

UNI proposes to increase its parking rates as shown below and revise its parking manual as illustrated on pages 13-15. (https://publicsafety.uni.edu/sites/default/files/2017_to_2018_parking_regulations.pdf)

Additional revenue generated from the proposed increases, effective August 1, 2018, will:

- ▶ Help with the cost of labor and benefits as well as supplies and equipment, which have increased an average of 2.5% and 3.5%, respectively, since FY 2013;
- ▶ Support continued increased costs of annual snow removal. Snow removal constitutes 23% to 24% of the operating budget. (1) In FY 2017, standard snow removal labor charges was \$66.85/hour (\$100.28 / hour overtime.) It was \$59.52 / hour in FY 2013, which represents an annual increase of 2.9%; and (2) Since FY 2016, an additional \$9,000 / year for equipment used by the power plant was added to the budget and will remain; and
- ▶ Fund capital project reserves; and
- ▶ Cover costs for acceptance of credit cards for payment (set for Spring 2018).

Permit Type ¹		Actual FY 2018	Proposed FY 2019	Proposed Increase	Percent Increase
Gm	Faculty and Staff ² (G permit for the Multimodal Transportation Center)	\$445.50	\$454.80	\$9.30	2.1%
G	Reserved ²	432.00	441.00	9.00	2.1%
A	Faculty and Staff ²	168.80	174.00	5.20	3.1%
B	Faculty and Staff ²	97.00	100.20	3.20	3.3%
CS	Construction ³	97.00	100.20	3.20	3.3%
B	Students	88.00	90.60	2.60	3.0%
CP	Residence Hall Preferred	79.00	81.60	2.60	3.3%
C	Residence Hall Students	59.40	61.40	2.00	3.4%
M	Married Student Housing	61.40	61.40	0.00	0.0%
	Additional Vehicle ⁶	30.00	0.00	-30.00	-100.0%
R	Night / Remote	34.40	35.40	1.00	2.9%
MC	Motorcycle	30.00	31.20	1.20	4.0%
S	Service (Vendor)	158.00	163.20	5.20	3.3%
T	Temporary (per week) ⁴	12.50	12.50	0.00	0.0%
	Metered (per hour) ⁵	0.80	0.80	0.00	0.0%

1. Second semester rates would be one-half and summer rates would be one fourth of the proposed annual amounts.
2. Prorated on a monthly basis for permanent faculty and staff.
3. These permits can also be purchased on a weekly basis.
4. Temporary (per week) permits remain at the same fee year round.
5. Monday – Friday 7:00 a.m. to 9:00 p.m.; not enforced Saturday and Sunday 7:00 a.m. – 1:00 a.m. Metered areas must be vacated 1:00 a.m. – 7:00 a.m. seven days a week.
6. Not available as of August 1, 2018.

FINANCIAL INFORMATION

UNI has no outstanding bond indebtedness on its parking system. Building and maintenance of campus parking lots has been done without bonding.

UNIVERSITY OF NORTHERN IOWA	Actual FY 2017	Estimated FY 2018	Estimated FY 2019
Revenues			
Fees	\$874,857	\$842,200	\$896,284
Fines	422,545	448,700	402,041
Other	<u>16,933</u>	<u>25,000</u>	<u>20,000</u>
Total Revenues	\$1,314,335	\$1,315,900	\$1,318,325
Expenses			
Salaries / Wages	\$582,824	\$608,226	\$631,597
Supplies / Equipment	357,696	450,000	450,000
Other	<u>28,656</u>	<u>0</u>	<u>30,000</u>
Total Expenses	\$969,176	\$1,058,226	\$1,111,597
Net Income from Operations	\$345,159	\$257,674	\$206,728
Debt Service	\$0	\$0	\$0
Improvements from Reserves	\$127,703	\$750,000	\$350,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0
MULTIMODAL TRANSPORTATION CENTER	Actual FY 2017	Estimated FY 2018	Estimated FY 2019
Revenues			
Fees	\$94,615	\$77,369	\$83,000
Fines	11,481	15,000	10,000
Other	<u>726</u>	<u>800</u>	<u>800</u>
Total Revenues	\$106,822	\$93,169	\$93,800
Expenses			
Salaries / Wages	\$19,928	\$23,934	\$25,000
Supplies / Equipment	34,548	62,836	64,900
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$54,476	\$86,770	\$89,900
Net Income from Operations	\$52,346	\$6,399	\$3,900
Debt Service	\$0	\$0	\$0
Improvements from Reserves ¹	\$10,000	\$10,000	\$10,000
Bond Proceeds	\$0	\$0	\$0
Improvements from Bond Proceeds	\$0	\$0	\$0

1. The \$10,000 represents a yearly set aside for long term repair and maintenance of the facility.

UNI's Multimodal Transportation Center (MTC) is a multi-level transit facility. With the exception of the Gm permit, MTC rates and regulations are the same as for other UNI parking operations. However, the MTC is a separate account.

IMPROVEMENTS / LONG-TERM PLAN

The University reports that:

- ▶ A pay-by-phone option was implemented for all two-hour meters;
- ▶ The Parking Administration System (PAS) is in the process of being updated for Android-based citation-issuing devices and more office and customer user functionalities. Estimated completion in Summer 2019; and
- ▶ The long-range plan includes: (1) continued parking lot repairs and/or rehabilitation including deferred maintenance projects, in particular around the resident housing areas for Roth Apartments and Hagemann Hall; and (2) rehabilitation of the visitor lot at the Performing Arts Center and "A" lots at Bartlett Hall and Gilchrist Hall.

PROPOSED PARKING MANUAL CHANGES

General Procedures

3. Driving motor vehicles on campus walks and lawns is prohibited except when special permission is granted by ~~Plant Services~~ UNI Facilities Management or the Department of Public Safety.
 - ◆ Justification: Name change. No longer Physical Plant.
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1. University Student Vehicle Registration

- 1.4 (Last line of paragraph) An R permit is not valid in a M, C or C Preferred lot at any time.
 - ◆ Justification: Adding "M" lot restricted areas for "R" permit.

- 1.6 Students living in UNI Apartments shall be eligible for an M permit and must obtain it if intending to use any M parking lot. Self-adhesive M permits shall be displayed on the inside of the driver's side lower front windshield. All wrapping and backing must be removed and the permit is to be totally affixed to the window. M lots are enforced twenty-four (24) hours each day, seven (7) days a week. ~~The UNI Department of Public Safety will issue a supplemental parking permit to all holders of a valid M permit on E, F, and G Streets and Jennings Drive. This must be displayed by hanging from the inside rear view mirror.~~ Students may also purchase the B permit. Additional information concerning parking at ~~Hillside Courts~~ and Jennings Drive can be obtained from the Department of Public Safety at 273-3179 or 273-7093 during business hours.
 - ◆ Justification: Eliminating self-adhesive permits for all types save "M" and motorcycle. With the closure of Hillside Courts, supplemental hangtags are no longer required.
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6. Parking Lot Designation and Hours

- Meters: Unless otherwise posted: 7:00 a.m. to 9:00 p.m., Monday – Friday ~~(meters not enforced Saturday and Sunday between the hours of 7:00 a.m. to 1:00 a.m.)~~.
- ◆ Justification: Add wording for flexibility in daytime/workweek meter enforcement if needed with current or new, metered areas. PAC lot currently enforced to 6 pm M-F.
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7. Permits and fees

- 7.1 Type of Registration (See Proposed Parking Rates for FY 2019 chart)

- 7.2 Permits will be registered to individuals only. ~~Persons will have the option of having a single self adhesive permit for one vehicle or a transferable hanging permit for use on multiple vehicles.~~
Self adhesive permits shall be displayed on the inside of the driver's side lower front windshield. All wrapping and backing must be removed and the permit is to be totally affixed to the window.
 - ◆ Justification: Eliminating self-adhesive permits for all types save "M" and motorcycle.
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8. Traffic Regulations

8.4 The speed limit on all campus streets ~~and drives~~ is 20 mph. Driving within this speed does not relieve the operator of the responsibility of having the vehicle under control at all times. Speed zone signs are posted at each entrance to the university.

- ♦ Justification: Eliminating unnecessary word.

9. Penalties and Appeals

9.2 Parking tickets for illegal parking may be issued once ~~per eight (8) hour shift~~ every two (2) hours for the same violation and location. Multiple parking citations may be issued throughout the day to vehicles remaining at an expired meter or timed parking zone.

- ♦ Justification: Enforcement tool required to deter those remaining illegally parked in wrong lot, service zones and other such areas from remaining there all day. See increased problems in Latham Field "A" Lot and Service Zones at Baker and Bartlett lots.

9.3 Violation of any of the regulations governing the use of motor vehicles, bicycles, roller skates, rollerblades, and skateboards on campus will subject the violator to a penalty according to the following schedule:

a. Altering, counterfeiting or illegal use of any parking permit	75.00 <u>80.00</u>	each offense
b. Failure to purchase parking permit	46.00 <u>17.00</u>	each offense
c. Improper display of parking permit	5.00	each offense
d. Failure to display parking permit	5.00	each offense
e. Late payment	5.00	each offense
f. Illegal parking	46.00 <u>17.00</u>	each offense
g. Illegal parking in a Service or Official Vehicle Zone or a Tow Zone	30.00	each offense
h. Loading zone (timed parking areas) parking violations	46.00 <u>17.00</u>	each offense
i. Disabled parking violations including handicapped access areas	200.00	each offense
j. Overtime <u>or expired</u> parking at meters	44.00 <u>12.00</u>	each offense
k. Parking in G, A & B lots from 1:00 a.m. - 7:00 a.m. during snow removal	25.00	each offense
l. Vehicles parked along the curb in C, C Preferred and R lots during snow removal	25.00	each offense
m. Fines for habitual violators will be double the normal fee	Refer to Section 8.8 (e)	
n. Improper use of roller skates, rollerblades or skateboards	25.00	each offense
o. Moving violations:		
1. Driving on campus walks or lawns	35.00 <u>40.00</u>	each offense
2. Driving around or moving a barricade	35.00 <u>40.00</u>	each offense
3. Excessive speed on campus drives, streets, and roads	35.00 <u>40.00</u>	each offense
4. Failure to comply with traffic control devices (stop signs)	35.00 <u>40.00</u>	each offense
5. All other moving violations	35.00 <u>40.00</u>	each offense

- ♦ Justification: Fine increases for problem areas will assist with compliance. Moving violations have not increased in some time.

10. Visitors and Guests

~~10.2 An information phone is located at the Information Booth, located at Campus Street and University Avenue. This phone can be used to contact the Department of Public Safety if needed.~~

- ◆ Justification: phone no longer exists. Renumber Parts 10.3 to 10.5.

11. Other Regulations

11.7 Service permits are available to vendors and University departments for an annual fee of \$163.20 effective August 1 through July 31.

11.8 Construction permits are available to contractors working on campus. These permits will carry an annual fee of \$100.20 and be effective August 1 through July 31. The construction permit allows parking in assigned B, C or R parking areas. B parking areas must be vacated daily from 1:00 a.m.-7:00 a.m. Construction permits may also be purchased on a weekly basis for \$12.50 per week. The fee for construction permits must be paid at the time of issuance. Accepted forms of payment are cash or check.

- ◆ Justification: Increase Service and Construction permit fees as proposed.

11.10 The Department of Public Safety accepts the following as payment: Cash (no more than five-dollars (\$5.00) in coins or one-dollar (\$1.00) in pennies per transaction); Checks for exact amount only.

- ◆ Justification: Add wording to conform with current office policy.

12. Skateboarding, Roller Blading and Roller Skating

12.2 Impoundment. Any public safety officer who observes a person violating this ordinance is authorized to issue a citation for the violation and to impound a person's skateboard if a repeat violations occurs.

- ◆ Justification: Rewording for clarification.
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