

Contact: Rachel Boon  
Aimee Claeys

### **CAMPUS SAFETY AND SECURITY REPORT UPDATE**

**Action Requested:** Receive information on the Board of Regents Campus Safety and Security report and determine next steps.

**Executive Summary:** During the October meeting of the Campus Safety and Security Committee, Chair Johnson requested that a working group prepare information on the form and content of the Board of Regents Campus Safety and Security Report as compared to the Clery Report. Chair Johnson requested that this information be presented at the February Committee meeting.

**BOR Campus Safety and Security Report** – The Board of Regents Policy Manual contains a Comprehensive Campus Safety and Security Policy. See RPM Chapter 4.13. The policy directs the institutions to annually report on the status of safety and security, including: mass communications capabilities; threat assessment and management; physical security capabilities; and training of institutional personnel. Annual reports for the preceding calendar year are presently submitted to the Campus Safety and Security Committee in April.

The Safety and Security Report (BOR Report) contains information and statistics in the following areas: mass communications capabilities; threat assessment and management; physical security capabilities; training of personnel; staffing; safety and security goals; relationships with other law enforcement agencies; and use of force and firearms. The BOR Report includes quarterly statistics for categories of offenses, and compares those statistics to the previous calendar year.

**Clery Report** - The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal statute requiring institutions of higher education that participate in federal funding to maintain and disclose campus crime statistics and security information. Institutions must annually publish a security report containing information on a range of campus security policies, programs, and statistics. The Clery Report contains information in the following areas: campus safety resources and procedures; crime alerts and emergency response/notification procedures; evacuation and relocation procedures; security of campus facilities; policies regarding residents who are reported missing; policies regarding use of illegal drugs and alcohol; policies, procedures and resources regarding sexual assault, domestic violence, dating violence, and stalking; fire safety reports; and information on training programs. The report also contains statistics for certain criminal offenses reported to campus security authorities or local police agencies covering the three preceding calendar years, and must be published by October 1.

#### **Report Comparison** –

Items Common to Both Reports:

- *Staffing* – The BOR Report provides the number of officers and civilian employees and details on how student employees are utilized. The Clery Report details the numbers and ranks of university police and security officers. The reports provide additional information on jurisdiction and authority.

- *Mass Communications Capabilities* – Both reports provide an overview of the systems used to notify faculty, staff, and students of emergency and non-emergency situations. The Clery Report provides additional details on the decision making process used to determine when to use those systems, as well as information on annual testing of emergency response systems.
- *Relationships with Law Enforcement Entities* – Both reports provide information regarding the local, county, and state law enforcement agencies and emergency personnel that work with campus security.
- *Physical Security Capabilities* – Both reports provide information on physical security measures on campus.
- *Training of Institutional Personnel* – Both provide information about training sessions offered to faculty, staff, and students.
- *Use of Force/Firearms* – The BOR Report lists weapons carried as well as the officers' certification and training. The Clery Report only lists whether university police are armed and whether they meet or exceed training requirements.

Additional BOR Campus Safety and Security Report Items:

- *Student Involvement* – The BOR Report provides information on the way students are involved with campus security programs.
- *Smoking Ban* – The BOR provides statistics about calls and citations relating to the campus smoking ban.
- *Safety and Security Goals* – The BOR Report lists goals to improve safety on campus and steps taken to achieve goals.
- *Threat Assessment and Management* – The BOR report describes the processes and inter-department teams used to assess threats.
- *Special Schools* – The BOR Report includes information in those categories applicable to the Iowa School for the Deaf and the Iowa Braille and Sight Saving Schools (communications capabilities, threat assessment and management, physical security capabilities, training, and safety and security goals).

Additional Clery Report Items:

- *Reporting Crimes* – The Clery Report contains policies and procedures for reporting crimes, responding to reports and conducting administrative investigations.
- *Community Outreach* – The Clery Report includes information on the institution's community outreach programs.

- *Fire Safety* – The Clery Report includes information on residence hall fire safety systems, fire statistics and a daily fire log, fire safety policies, education and training programs, reporting and evacuation procedures, and plans for future improvements.
- *Evacuation and Relocation* – The Clery Report contains general evacuation procedures, plans for evacuating or rescuing individuals with disabilities, and guidelines for assisting individuals with disabilities.
- *Residents Reported Missing* – The Clery Report includes policies and procedures for responding to resident students who have been reported as missing.
- *Additional Policies* – The Clery Report includes policies and procedures in the following areas: use of illegal drugs and alcohol, sexual assault, domestic/dating violence, and stalking. The Report contains information on victim resources and assistance, procedures for filing reports, investigation and administrative disciplinary procedures, and training and prevention programs.