

Contact: Andrea Anania

REVISIONS TO THE BOARD OF REGENTS POLICY MANUAL – CHAPTER 8

Recommended Action: Consider, as a first and final reading, approval of the proposed revisions to §8.04 of the Board of Regents Policy Manual.

Executive Summary: At its October 2011 meeting, the Board requested that the Board Office and universities study the fee structure to simplify and consolidate categories.

The group restructured these fees from “Academic Fees” and “Administrative Fees” to “Common Fees” and “University / Program Specific Fees” and the Board approved the changes at its December 2012 meeting. The changes proposed below simply update the Board’s Policy Manual to reflect that approval.

PROPOSED CHANGES TO 8.04

Common and University / Program Specific Academic and Administrative Fees

A. Consistency Among Universities

The three universities are to continue to work together to establish common titles and charges for common and university / program specific academic and administrative fees.

Some differences in fee titles and charges may remain because of the unique nature of some programs and services at each institution.

B. Institutional or College-Wide Fees

Board approval is required for:

- ◆ All new institutional or college-wide fees.
- ◆ All institutional or college-wide fees of over \$1 per semester and all departmental fees over \$10 per semester.

These fees do not include course fees for payment for materials used, fees that represent returnable deposits, fees assessed for damage or breakage by individual students, and fees assessed to pay for services external to the university.

C. Types of ~~Academic and Administrative~~ Fees

Fees are categorized as either common academic or university / program specific administrative. Students pay only the fees that apply to their programs, interests, or needs.

- ◆ ~~Academic fees include items such as Extension Courses, Continuing Education, and Workshops; Dentistry Fees; and Applied Music Fees.~~
- ◆ ~~Administrative fees include items such as Application, ID Card Replacement, and Graduation Fees.~~

Common and university / program specific Academic and administrative fees are presented with the Board’s annual discussion of tuition and mandatory fees. These fees may be brought to the Board for revision following initial adoption should the actual costs differ from the original estimates.