A meeting of the State Board of Education was held in Beardshear Hall at the Iowa State College, Ames, Iowa, on January 14 and 15, 1954.

PRESENT:

All Sessions: Mr. Fredricksen, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman, members of the State Board of Education; Mr. Dancer, Mr. Gernetzky, and Mr. Walsh, members of the Finance Committee; Miss Lenihan, assistant secretary; President Hancher, Provost Davis, and Business Manager Ambrose, of the State University; President Hilton, Provost Jensen, and Business Manager Platt, of the Iowa State College; President Maucker, Dean Nelson, and Business Manager Jennings, of the Iowa State Teachers College; Superintendent Berg and Business Manager Geasland, of the Iowa School for the Deaf; Superintendent Spear and Business Manager Wynn, of the State Sanatorium; and Superintendent Overbeay, of the Iowa Braille and Sight-Saving School.

ABSENT:

All sessions: Mrs. Archie, Mrs. Brooks, and Mr. Plock, members of the State Board of Education.

President Rider in the chair and Mr. Dancer secretary of the meeting.

GENERAL OR MISCELLANEOUS

The following business relating to general or miscellaneous matters was transacted on January 14, 1954:

RECESS. The Board met at 10 a.m., and President Rider recessed the meeting and requested those present to proceed with committee business until 4 p.m., when the Board would reconvene.

The following business relating to general or miscellaneous matters was transacted when the Board reconvened:

STATE SALES TAX. The Finance Committee reported about a conference the Committee and the Business Managers of the State University, the Iowa State College, and the Iowa State Teachers College had with the State Tax Commission.
January 14-15, 1954 - General or miscellaneous

on January 4, 1954, regarding the collection of State Sales Tax on certain sales made by the institutions on which the tax has not been collected.

Secretary Dancer was instructed to inform the State Tax Commission that, if there is any doubt regarding present procedures for collecting tax on sales made by the state educational institutions, the State Board of Education would like to have a hearing before a new ruling is issued.

**DORMITORY FINANCING - INCREASE IN LOAN LIMITS OF BANKS.** Secretary Dancer reported that the loan limit of the Iowa-Des Moines National Bank had been increased by $100,000.00 and of the Merchants National Bank by $50,000.00; that the two banks are willing to loan the additional sums for dormitory construction; and that the Bankers Life Company is agreeable to the additional $150,000.00 being borrowed from the two banks when needed instead of from the Bankers Life Company.

Mr. Dancer stated that the Iowa-Des Moines National Bank and the Merchants National Bank had suggested an interest rate of 2 7/8% on the additional amount to be borrowed, to be due June 30, 1957, when the present bank loans are due; and that this arrangement would save 7/8% in interest on $150,000 on the State University and Iowa State College loans, and 1/4% on the Iowa State Teachers College loan.

A report of the distribution of all loans after borrowings for Parklawn at the State University and the Addition to Friley Hall at the Iowa State College are completed was submitted, a summary of which is as follows:

<table>
<thead>
<tr>
<th>Bankers Life Company</th>
<th>Iowa State University</th>
<th>Iowa State College</th>
<th>Iowa State Teachers College</th>
</tr>
</thead>
<tbody>
<tr>
<td>984,500</td>
<td>1,081,000</td>
<td>730,455</td>
<td>200,000</td>
</tr>
<tr>
<td>Iowa-Des Moines National Bank</td>
<td>190,000</td>
<td>110,000</td>
<td>200,000</td>
</tr>
<tr>
<td>Merchants National Bank</td>
<td>190,000</td>
<td>110,000</td>
<td>200,000</td>
</tr>
<tr>
<td>Central National Bank &amp; Trust Co.</td>
<td>95,000</td>
<td>55,000</td>
<td>100,000</td>
</tr>
</tbody>
</table>
January 14-15, 1954 - General or miscellaneous

It was decided that the additional $150,000.00 available from the banks should be borrowed for the Iowa State College, reducing its commitments to the Bankers Life Company, and the Finance Committee was instructed to negotiate for an interest rate lower than the 2 7/8% suggested by the banks.

FUTURE BUILDING PROGRAM - DORMITORY CONSTRUCTION. The Presidents submitted reports of the estimated needs for future dormitory construction, and recommended that consideration be given soon to the construction of the following as indicated:

<table>
<thead>
<tr>
<th>Unit</th>
<th>No. Beds</th>
<th>Estimated Cost</th>
<th>To be Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>State University</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hillcrest Addition (Men)</td>
<td>250</td>
<td>$875,000</td>
<td>September, 1955</td>
</tr>
<tr>
<td>New Women's Dormitory and dining facilities</td>
<td>600</td>
<td>2,900,000</td>
<td>September, 1956</td>
</tr>
<tr>
<td>Remodeling and modernizing Quadrangle, 1st Unit</td>
<td></td>
<td>204,000</td>
<td>September, 1955</td>
</tr>
<tr>
<td>Iowa State College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linden Hall (Women)</td>
<td>350</td>
<td>$1,500,000</td>
<td>September, 1956</td>
</tr>
<tr>
<td>Home Management Duplex*</td>
<td>16</td>
<td>125,000*</td>
<td>September, 1956</td>
</tr>
<tr>
<td>Men's Dormitory</td>
<td>600</td>
<td>1,800,000</td>
<td>September, 1958</td>
</tr>
<tr>
<td>Graduate Dormitory</td>
<td>150</td>
<td>450,000</td>
<td>September, 1958</td>
</tr>
</tbody>
</table>

*Appropriation should be requested.

The following business relating to general or miscellaneous matters was transacted on January 15, 1954:

EXECUTIVE SESSION. The Board resolved itself into executive session at 9 a.m. The Board arose from executive session and resumed regular business.

FUTURE BUILDING PROGRAM - DORMITORY CONSTRUCTION. President Rider reported that in executive session Secretary Dancer had been instructed to make arrangements for members of the Finance Committee, Mr. Hagemann, Mr. Fredricksen, and other Board members to confer with representatives of the banks and the Bankers Life Company regarding financing for the construction of additional
January 14-15, 1954 - General or miscellaneous

dormitory units, and to submit a report to the Board at the next meeting.

On motion, the action taken in executive session was ratified.

APPROVAL OF MINUTES - MEETING HELD DECEMBER 10-11, 1953. On motion, the
minutes of the meeting the State Board of Education held on December 10 and
11, 1953, were corrected and approved.

APPROVAL OF MINUTES - FINANCE COMMITTEE. On motion, the minutes of the fol­
lowing meetings of the Finance Committee were approved:

State University October, 1953
Iowa State College October, 1953

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE - BIDS - CONTRACT. At the meet­
ing the State Board of Education held on October 24, 1953, it was moved, sec­
onded and passed that a blanket policy for public liability and property damage
insurance be purchased for motor vehicles and equipment, and that bids be re­
quested on the basis of specifications to be prepared by the Business Managers
Committee on Coordination.

Mr. Gernetzky reported that at 2 p.m., December 23, 1953, bids were re­
ceived and opened for public liability and property damage insurance on motor
vehicles and equipment, and he submitted the tabulation shown on the following
pages.

Mr. Fredricksen moved that the contract for public liability and property
damage insurance for motor vehicles and equipment under the control and super­
vision of the State Board of Education be awarded to the low bidder, the Amer­
ican Associated Insurance Companies, St. Louis, Missouri, on the basis of the
bid submitted. The motion was seconded by Mr. Hagemann and passed.
# Tabulation of Insurance Bids

State Board of Education, Des Moines, Iowa

Consolidated premiums for $10,000/$20,000 Bodily Injury Liability and $5,000 Property Damage Liability

Bids opened December 23, 1953

<table>
<thead>
<tr>
<th>SUI</th>
<th>ISC</th>
<th>ISTC</th>
<th>ISBSS</th>
<th>ISNA</th>
<th>ISD</th>
<th>BOARD OFFICE</th>
<th>GROSS PREMIUM</th>
<th>NET PREMIUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phoenix Indemnity Company</td>
<td>Omaha, Nebraska</td>
<td>(by D. D. LaGrange, Ames, Iowa)</td>
<td>$2,717.75</td>
<td>$7,995.60</td>
<td>$912.83</td>
<td>$139.31</td>
<td>$415.13</td>
<td>$158.33</td>
</tr>
<tr>
<td>Aetna Casualty &amp; Surety Company</td>
<td>Hartford - Des Moines office</td>
<td>(by W. F. Brown, Ames, Iowa)</td>
<td>1,896.40</td>
<td>5,478.24</td>
<td>637.92</td>
<td>93.51</td>
<td>280.19</td>
<td>113.95</td>
</tr>
<tr>
<td>Aetna Casualty &amp; Surety Company</td>
<td>(by G. W. Buxton, Iowa City)</td>
<td>1,896.40</td>
<td>5,478.24</td>
<td>637.92</td>
<td>93.51</td>
<td>280.19</td>
<td>113.95</td>
<td>59.18</td>
</tr>
<tr>
<td>Employers Mutual Casualty Company</td>
<td>Des Moines, Iowa</td>
<td>(by Hauge Agency, Des Moines)</td>
<td>1,389.14</td>
<td>4,124.58</td>
<td>421.47</td>
<td>71.97</td>
<td>200.15</td>
<td>82.56</td>
</tr>
<tr>
<td>Employers Mutual Casualty Company</td>
<td>Des Moines, Iowa</td>
<td>(by Dana C. Johnson, Des Moines)</td>
<td>1,389.14</td>
<td>4,124.58</td>
<td>421.47</td>
<td>71.97</td>
<td>200.15</td>
<td>82.56</td>
</tr>
<tr>
<td>Employers Mutual Casualty Company</td>
<td>Des Moines, Iowa</td>
<td>(by Seaman Knapp, Ames, Iowa)</td>
<td>1,389.14</td>
<td>4,124.58</td>
<td>421.47</td>
<td>71.97</td>
<td>200.15</td>
<td>82.56</td>
</tr>
<tr>
<td>SUI</td>
<td>ISC</td>
<td>ISTC</td>
<td>IBSSS</td>
<td>SANA.</td>
<td>ISD</td>
<td>BOARD OFFICE</td>
<td>GROSS PREMIUM</td>
<td>NET PREMIUM</td>
</tr>
<tr>
<td>---------</td>
<td>---------</td>
<td>---------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>--------------</td>
<td>---------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Hawkeye Security Insurance Company</td>
<td>Des Moines, Iowa</td>
<td>(by Holtz and Nairn, Ames, Iowa)</td>
<td>$1,293.02</td>
<td>$3,837.25</td>
<td>$379.34</td>
<td>$69.00</td>
<td>$190.26</td>
<td>$69.00</td>
</tr>
<tr>
<td>Hawkeye Security Insurance Company</td>
<td>Des Moines, Iowa</td>
<td>(by H. L. Bailey Agency, Iowa City, Iowa)</td>
<td>$1,293.02</td>
<td>$3,837.25</td>
<td>$379.34</td>
<td>69.00</td>
<td>190.26</td>
<td>69.00</td>
</tr>
<tr>
<td>Western Casualty &amp; Surety Company</td>
<td>Fort Scott, Kansas</td>
<td>(by Sturges and Bragg, Des Moines, Iowa)</td>
<td>$1,126.03</td>
<td>$3,312.23</td>
<td>$333.90</td>
<td>57.57</td>
<td>164.76</td>
<td>70.24</td>
</tr>
<tr>
<td>American Associated Insurance Companies</td>
<td>St. Louis, Missouri</td>
<td>(by Des Moines office, American Associated Insurance Companies at request of Welt Agency, Iowa City, Iowa)</td>
<td>$1,267.49</td>
<td>$2,681.81</td>
<td>$413.89</td>
<td>65.47</td>
<td>178.50</td>
<td>79.80</td>
</tr>
</tbody>
</table>
COSMOTRON PROJECT. President Hancher and President Hilton discussed a proposal for the State University of Iowa and the Iowa State College to join in a cooperative program for research in physics (Cosmotron Project) among certain mid-west institutions, and stated that each institution would have to contribute $10,000 to the project from funds available for that purpose.

Mr. Hagemann moved that the State Board of Education express its favorable attitude toward the State University and the Iowa State College joining in a cooperative program for research in physics, and that President Hancher and President Hilton report to the Board at the next meeting the funds that would be available for such a project. The motion was seconded by Mr. Hamilton and passed.

BOILER INSURANCE. Secretary Dancer reported that the insurance policy covering boilers at the institutions under the control and supervision of the State Board of Education would expire March 10, 1954.

On motion, the Finance Committee was authorized to prepare specifications and to request bids for boiler insurance for the period that will begin March 10, 1954.

SCHOLARSHIPS AND STUDENT LOANS. Clarification of the following action taken by the State Board of Education at a meeting held on January 8-9, 1953, was requested:

"It was suggested that the State Board of Education adopt a resolution delegating general authority to the institutions to administer scholarships and student loans supported by gifts.

"The presidents of the State University, the Iowa State College, and the Iowa State Teachers College were instructed to submit to the Finance Committee annually for confirmation and ratification a list of the names of students who were granted student loans and awarded scholarships."
January 14-15, 1954 - General or miscellaneous

It was the consensus that the Presidents are to report annually for ratification the names of students who have been awarded scholarships or granted loans during the preceding twelve months, and that a report regarding the status of scholarships and loans previously granted is not necessary.

TEACHERS INSURANCE AND ANNUITY ASSOCIATION - COLLEGE RETIREMENT EQUITIES FUND.

At the meeting held on October 25, 1952, the State Board of Education approved the recommendation of the Business Managers Committee on Coordination that consideration of the adoption of the College Retirement Equities Fund be deferred until after the close of the 1953 session of the General Assembly because of the possibility of major changes in the retirement plans of the three institutions.

The following report was submitted:

Several years ago the Teachers Insurance and Annuity Association established the College Retirement Equities Fund in an effort to help college staff members to "hedge" against inflation. The Teachers Insurance and Annuity Association now permits staff members who participate in Teachers Insurance and Annuity Association retirement programs to have as much as half of their premiums invested in the College Retirement Equities Fund, which money is in turn invested in stocks and bonds which presumably will yield a higher rate of interest than the investments of premiums paid into Teachers Insurance and Annuity Association itself. Along with the higher rate of interest, of course, goes a greater element of risk so that it is possible that when the individual retires he may receive either more or less income from the portion of his payments which went into the College Retirement Equities Fund than from the portion which went into Teachers Insurance and Annuity Association, depending on whether or not the stocks and bonds in which the funds of the College Retirement Equities Fund were invested have appreciated or depreciated.

President Hancher, President Hilton and President Maucker recommended that the State Board of Education adopt the necessary resolution so that faculty members participating in the Teachers Insurance and Annuity Association retirement plan will have the option of dividing the premiums paid in their behalf between the Teachers Insurance and Annuity Association and the College Retirement Equities Fund or of continuing to have them paid entirely to the Teachers Insurance and Annuity Association as at present, effective July 1, 1954.
January 14-15, 1954 - General or miscellaneous

Mr. Hagemann moved that the recommendation be approved and that the Presidents be instructed to have a proper resolution prepared to be submitted to the Board at the next meeting. The motion was seconded by Mr. Hamilton and passed.

REVERSION OF FUNDS. Mr. Gernetzky submitted the following report of funds re­verted to the State General Fund:

<table>
<thead>
<tr>
<th>Institution</th>
<th>SS&amp;M</th>
<th>RR&amp;A</th>
<th>Undrawn</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iowa Braille and Sight-Saving School</td>
<td>$4,495.12</td>
<td>$857.71</td>
<td>$12,657.71</td>
<td>$17,152.83</td>
</tr>
<tr>
<td>Iowa School for the Deaf</td>
<td>$18,680.60</td>
<td>---</td>
<td>---</td>
<td>$18,680.60</td>
</tr>
<tr>
<td>State Sanatorium</td>
<td>$8,591.07</td>
<td>$29.90</td>
<td>---</td>
<td>$8,610.97</td>
</tr>
<tr>
<td>State University of Iowa</td>
<td>---</td>
<td>$330.03</td>
<td>---</td>
<td>$330.03</td>
</tr>
<tr>
<td>Hospital RR&amp;A</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>$37,013.90</td>
</tr>
<tr>
<td>Psychopathic SS&amp;M</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Hospital School RR&amp;A</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Bacteriological SS&amp;M</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Laboratory RR&amp;A</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Hospital School SS&amp;M</td>
<td>$51.95</td>
<td>---</td>
<td>---</td>
<td>$51.95</td>
</tr>
<tr>
<td>Lakeside Laboratory RR&amp;A</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Iowa State College</td>
<td>$213,316.59</td>
<td>$690,000.00</td>
<td>$690,000.00</td>
<td>$903,316.59**</td>
</tr>
<tr>
<td></td>
<td>$1,063.44</td>
<td>---</td>
<td>---</td>
<td>$1,063.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$904,380.03</td>
</tr>
</tbody>
</table>
Iowa State Teachers College  SS&M  Cash from School  Undrawn  Total
                                                                 $142,933.15  $485,570.00  $628,503.15
RR&A

*$36,683.87 undrawn represents the amount of the claim from the
Independent School District of Iowa City. The 55th G. A. directed
the State Comptroller to pay this sum directly to the Iowa City
School District.

*$51,593.12 of this total represents the amount of the claim from
the Independent School District of Ames. The 55th G. A. directed
the State Comptroller to pay this sum directly to the Ames School
District.

* & ** deduct payment to Ames & Iowa City School Districts
$36,683.87
$51,593.12
Total Reversion to State General Fund
88,276.99
1,530,403.76

Addenda

1. The University Hospital had a balance in its Salaries, Support and
Maintenance fund at June 30, 1953 of $247,738.76. This balance was
in the hands of the State Treasurer and by ruling of the Attorney
General on June 18, 1953 does not revert to the State General Fund.
On July 6, 1953, the Attorney General ruled that these funds may be
expended by the University Hospital during the current biennium
ending June 30, 1955.

2. The Psychopathic Hospital at the University had a balance in its
Salaries, Support and Maintenance fund at June 30, 1953 of $73,378.34.
This balance was in the hands of the University Treasurer and by ruling
of the Attorney General on June 18, 1953 does not revert to the State
General Fund. On July 6, 1953 the Attorney General ruled that these
funds may be expended by the Psychopathic Hospital during the current
biennium ending June 30, 1955.

3. The Iowa State Teachers College had a balance of $130,313.81 in
addition to the balances shown above which were reverted. This
balance was being held in reserve pending the settlement of the
Veterans Administration claim for overpayment. The State Comptroller,
on October 16, 1953, requested that the $130,313.81 be sent to his
office where it will be regarded as an encumbrance against the Teachers
College 54th appropriation until such time as final settlement is reached
with the appropriate Federal officials. On October 20, 1953, the
$130,313.81 was sent to the State Treasurer with the understanding that
it was not to be reverted to the State General Fund.
January 14-15, 1954 - General or miscellaneous

EDUCATIONAL TELEVISION - REGIONAL EDUCATION. Secretary Dancer was requested to
docket the following items for discussion and consideration at the next meeting
of the State Board of Education:

1. Educational Television in Iowa.
2. Regional Education.

NEXT MEETINGS. The next meetings of the State Board of Education were scheduled
as follows:

February 11 and 12, 1954, in the Board's Office, Des Moines, Iowa.
March 18 and 19, 1954, in the Board's Office, Des Moines, Iowa.
January 14-15, 1954

IOWA SCHOOL FOR THE DEAF

The following business relating to the Iowa School for the Deaf was transacted on January 14, 1954:

DEAF-BLIND DIVISION - OUT-OF-STATE ENROLLMENT, 1954-1955. Superintendent Berg stated that the State of Illinois had requested that two additional deaf-blind children from Illinois be enrolled in the Deaf-Blind Division of the Iowa School for the Deaf and he submitted a proposed plan and proposed budget for 1954-1955 if nine out-of-state pupils were to be enrolled, copies of which previously had been mailed to members of the Board. (See Board minutes of December 10-11, 1953.)

Superintendent Berg stated the disadvantages and the advantages of expanding the Deaf-Blind Division to enroll additional out-of-state pupils, as follows:

Disadvantages:

a. It is extremely difficult to obtain interested and likely persons to become teachers of the deaf-blind on an in-service training basis, because it seems very few people desire to work with this type of child. There are few, if any, trained teachers available; and we have been fortunate this year with the help of the American Foundation for the Blind to secure a reasonably good staff.

b. The Iowa School for the Deaf is in an awkward position financially when an application for admission of an out-of-state pupil is approved by the School and then for some reason the child does not enter. This situation occurred this year in the case of one out-of-state child. To meet this problem I would suggest that the American Foundation for the Blind be requested to guarantee that the maximum number of deaf-blind pupils from outside the state be actually enrolled next year, and that the Foundation assume responsibility for the payment of out-of-state tuition to the School. If the Foundation will accept this responsibility, I would respectfully recommend that the number of out-of-state deaf-blind pupils to be admitted to the Deaf-Blind Division be increased to nine.

Advantages:

a. Retaining at all times a reasonable number of pupils in the Deaf-Blind Division as clinical material, since we must maintain a setup to take care of the Iowa pupils.
b. It appears that the Iowa School for the Deaf is being looked to by the American Foundation for the Blind to take the lead in the central part of our country as a training center for teachers of the deaf-blind. By accepting this leadership we ought to be able to improve constantly our teaching abilities and thereby give the Iowa pupils good instruction.

c. It is my observation that the parents of the present out-of-state children are very cooperative and appreciative of the School's efforts in behalf of their children. The parents of the two Illinois children now in school have helped to develop this feeling of good will and this quality is of some importance to the School in its efforts toward leadership in the education of the deaf and of the deaf-blind in our country.

Upon the recommendation of the Faculty Committee, Superintendent Berg was authorized to admit a maximum of nine out-of-state pupils to the Deaf-Blind Division of the Iowa School for the Deaf for the year 1954-1955, provided payment of tuition for that number of pupils will be guaranteed by the American Foundation for the Blind.

DEAF-BLIND DIVISION - OUT-OF-STATE PUPILS - CONTRACT. On motion, Superintendent Berg and the Finance Committee were authorized to prepare a proposed form of contract to be used in connection with the enrollment of out-of-state pupils in the Deaf-Blind Division of the Iowa School for the Deaf.

REPLACING REFRIGERATION SYSTEM - BIDS - CONTRACT. The Building and Business Committee reported that the following bids had been received on equipment for replacing the old and dangerous ammonia refrigeration system with a freon unit:

Central Ice Machine Company, Omaha, Nebraska $2,081.00
Interstate Machinery & Supply Company, Omaha, Nebraska 2,293.00

Upon the recommendation of the Building and Business Committee, the contract for equipment for replacing the ammonia refrigeration system with a freon unit was awarded to the low bidder, the Central Ice Machine Company, Omaha, Nebraska, on the basis of that firm's bid; and the Iowa School for the Deaf was authorized to spend approximately $400.00 to install the equipment, the work to be done
NEW EQUIPMENT IN METAL WORKING DEPARTMENT - BIDS. Upon the recommendation of the Building and Business Committee, the bids that were received for New Equipment in Metal Working Department were referred to the Finance Committee with power to act.

RAZING CONDEMNED APARTMENT BUILDING - ERECTING DWELLING OF FOUR TWO-BEDROOM APARTMENTS - SELECTION OF ARCHITECT. The Building and Business Committee reported that it had considered the proposed plan for the dwelling of four two-bedroom apartments and that it seemed to be generally satisfactory, subject, of course, to the ideas and opinions of an architect.

Mr. Strawman moved that William Beuttler, Sioux City, Iowa, be employed as architect for the Dwelling of Four Two-Bedroom Apartments and that Secretary Dancer be authorized to negotiate with him relative to fees and a contract for architectural services, subject to approval by the Budget and Financial Control Committee. The motion was seconded by Mr. Hagemann and passed.

RAZING CONDEMNED APARTMENT BUILDING - LOCATION OF DWELLING OF FOUR TWO-BEDROOM APARTMENTS. The Building and Business Committee reported that Superintendent Berg had discussed the proposed location of the new Dwelling of Four Two-Bedroom Apartments, and the necessity of sending a "Notice of Removal" to the occupants of the condemned apartment building which is to be razed.
SCHOOL CALENDAR FOR 1954-1955. Upon the recommendation of Superintendent Berg and with the approval of the Faculty Committee, the following School Calendar for the academic year 1954-1955 was approved:

September 7 (Tuesday) School Opens - pupils arrive.
   General faculty meeting 9 a.m., Main Building Auditorium.
September 8 (Wednesday) Classes begin.
November 25 (Thursday) Thanksgiving Day - one day holiday.
December 18 (Saturday) Christmas vacation begins. Pupils en route home.
January 2 (Sunday) Christmas vacation ends. Pupils return.
January 3 (Monday) Classes resumed.
April 2 (Saturday) Spring vacation begins. Pupils en route home.
April 10 (Sunday) Easter Day.
April 11 (Monday) Spring vacation ends. Pupils return.
June 3 (Friday) Honor Program and Commencement.
June 4 (Saturday) Summer vacation begins. Pupils en route home.

This calendar provides for 178 teaching days.
January 14-15, 1954

STATE UNIVERSITY

The following business relating to the State University was transacted on January 14, 1954:

DEATH. President Hancher reported the death of Professor Emeritus Ralph A. Fenton, Department of Dental Surgery and Anesthesia, College of Dentistry, on January 7, 1954, after forty years of service to the State University.

APPOINTMENTS. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, the following appointments were made:

Richard W. Maibaum, resident editor in Television Teaching, College of Liberal Arts, for the second semester of the 1953-1954 academic year, effective February 1, 1954, at a salary of $7,000.00 without insurance programs, payable from a Ford Foundation grant.

Charles C. Under, associate, Department of Physiology and Radiation Research Laboratory, College of Medicine, for one year effective as of January 1, 1954, at an annual salary of $5,000.00 plus insurance programs, twelve months' basis.

Sheldon J. Segal, research associate, Department of Zoology, College of Liberal Arts, for one year, effective as of January 1, 1954, at an annual salary of $5,760.00 plus insurance programs, twelve months' basis, payable as follows: 2/3 from National Science Foundation Grant (4455); 1/3 from Public Health Service Grant (4253). Dr. Segal will participate in two research projects, working with Dr. Witschi and Dr. Flocks.

LEAVE OF ABSENCE. Upon the recommendation of President Hancher and with the approval of the Faculty Committee, a leave of absence without compensation or insurance programs was granted to Hew Roberts, professor in the College of Education, for the remainder of the 1953-1954 academic year following March 8, 1954, in order that he may study and travel in Australia.
Upon the recommendation of President Hancher and with the approval of the
Faculty Committee IT WAS VOTED that:

1. There be established in the Institute of Public Affairs an Iowa Citizenship Clearing House as an affiliate of the Citizenship Clearing House located at New York University.

2. The sum of one thousand two hundred dollars ($1200.00) offered by the Citizenship Clearing House for the year January 1, 1954-December 31, 1954 be accepted for deposit in an account at the State University of Iowa Business Office (the account used for the Iowa Conference on Preparing College Men and Women for Politics is: "5506 Citizenship Clearing House").

3. Robert F. Ray, in accordance with the request of the Clearing House and the recommendation of the Iowa Conference, be named Director of the Iowa Citizenship Clearing House without additional compensation.

4. The Director be authorized to invite from the political parties and the colleges and universities of Iowa a group to serve as an Advisory Board of not more than fifteen members nor fewer than nine members, composed, in ratios as equal as possible, of representatives of all legally recognized political parties of Iowa, college administrators and trustees, and political scientists.

5. In accordance with the recommendation of the Iowa Conference on Preparing College Men and Women for Politics, other committees may be appointed by the Director with the approval of the Advisory Board.

6. The Iowa Citizenship Clearing House shall have among its purposes:

a. To serve as a reference agency to refer students to the political party of their choice in accordance with procedures to be determined by the Advisory Board.

b. To encourage outstanding college graduates to participate actively in the affairs of the party of their choice.

c. To hold conferences of students, faculty and political leaders with the purpose of introducing students to political leaders and party activities.

d. To experiment with new teaching techniques designed to encourage political participation such as party days, internship programs, preparing precinct reports, political surveys, etc.

e. To develop new courses, particularly interdisciplinary studies of political behavior.

f. To sponsor student and faculty research programs for the political parties.

g. To publish from time to time an exchange newsletter reporting the activities of the Clearing House and developments of courses and other activities on the campuses of Iowa colleges and universities which are in accordance with the objectives of the Clearing House.

h. To engage in other activities designed to serve the particular requirements of Iowa as agreed upon by the Advisory Board.
7. The State University of Iowa provide secretarial assistance and other staff assistance not detrimental to the functioning of the Institute of Public Affairs and related departments such as Political Science, and apply accounting procedures consistent with the acceptance and administration of such grants as that offered by the Citizenship Clearing House.

CATALOGUE CHANGES. Upon the recommendation of President Hancher and with the approval of the Committee on Educational Coordination and the Faculty Committee, the proposed changes to be made in the 1954 Catalogue of the State University were approved.

NEW LAUNDRY BUILDING. President Hancher recommended that the State Board of Education authorize the construction of a new Laundry Building at an estimated cost of $110,000.00, using funds earned by the laundry during the World War II navy operation and current income from current operations, and designate the Division of Planning and Construction, Physical Plant Department, as architect for the project.

Under the Board's rule regarding new business, the recommendation was carried over until the next meeting of the Board.

GOLF COURSE - ACCEPTANCE. The Building and Business Committee reported that Robert Bruce Harris, Architect, had filed a report dated December 23, 1953, regarding the completion of the golf course, as follows:

"Final inspection of the work under the general contract was made on November 19, 1953, by me for the University and Mr. Maddox for the Contractor. It was found that the Contractor had carried out the contract according to the plans and specifications, and it is recommended to the Iowa State Board of Education that the work be accepted as complete."

Upon the recommendation of the Building and Business Committee, the work done under the general contract by the Maddox Construction Company for the construction of the Golf Course was accepted as of this date, January 14, 1954, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.
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BUDGET FOR 1953-1954 - INCREASE IN UNIVERSITY HOSPITALS BUDGET. Upon the recommendation of President Hancher and in view of

1) an increase of about 7,000 private patient days per year in excess of the number budgeted (all being referrals by local doctors); and

2) an increase in all types of hospital expense to provide services to these added patients; and

3) the establishment of a Rehabilitation Service as well as the continuation of special services such as the metabolism unit; and

4) an estimated increase in income from patients of an estimated $225,000 above budgeted amounts;

IT WAS VOTED to increase the 1953-1954 budget of the University Hospitals in the amount of $225,000, or a change from $5,023,800 to $5,248,800 total expense allocations. (A report of this action is to be filed with the State Comptroller in accordance with the provisions of Section 12, Chapter 6, Acts of the 55th General Assembly.)

ADDITION TO IOWA MEMORIAL UNION - LAND - TRANSFER OF TITLE - CORRECTED DESCRIPTION. Mr. Hagemann moved that the description that appears in the resolution adopted by the State Board of Education on December 5, 1952, regarding the transfer to the Iowa Memorial Union Corporation of title to the property upon which Unit Number Three of the Iowa Memorial Union Building is to be erected, be corrected to read as follows:

That part of Lot 2 not occupied by the present Memorial Union Building (approximately the South 20 feet); all of Lots 3 and 4; all of the alley running North and South through Block 99, South of said Union Building; the East 65 feet of Lot 5, the East 65 feet of the South 30 feet and the East 25 feet of the North 50 feet of Lot 6; and the East 25 feet of approximately the South 20 feet of Lot 7; all in Block 99, in the original town of Iowa City, Iowa.

The motion was seconded and on roll call the vote was as follows:
Aye: Mr. Fredricksen, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mrs. Archie, Mrs. Brooks, and Mr. Plock.

The chairman declared the motion passed.

TREASURER - DESIGNATION OF DEPOSITORY - CENTRAL NATIONAL BANK AND TRUST COMPANY. The Finance Committee reported that on December 21, 1953, it had approved the recommendation of F. L. Hamberg, Treasurer of the State University of Iowa, that the Central National Bank and Trust Company, Des Moines, Iowa, be designated as a depository for funds belonging to the State University, at present the maximum deposit not to exceed $250,000, and approved an Escrow Agreement (Depository Agreement) whereby the Central National Bank and Trust Company agrees to deposit in Safety Deposit Box No. 5109 in the Central National Bank and Trust Company certain bonds or securities in an amount not less than $250,000, par value, for the purpose of indemnifying the said F. L. Hamberg, Treasurer, and the State Board of Education against loss.

On motion, the action of the Finance Committee was approved and ratified.

TENANT PROPERTY - CANCELLATION OF LEASE. Upon the recommendation of the Building and Business Committee, Mr. Hagemann moved that the Business Manager of the State University be authorized to cancel the lease made with D. H. McCuskey, effective December 31, 1953, for the property known as 446 North Riverside Drive.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Fredricksen, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mrs. Archie, Mrs. Brooks, and Mr. Plock.

The chairman declared the motion passed.
TENANT PROPERTY - LEASE. Upon the recommendation of the Building and Business Committee, Mr. Hagemann moved that the Business Manager of the State University be authorized to execute a lease with Dr. Ralph Appleby for the property known as 446 North Riverside Drive for the period January 1, 1954, to August 31, 1954 at a rental of $55.00 a month.

The motion was seconded and on roll call the vote was as follows:

Aye: Mr. Fredrickson, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mrs. Archie, Mrs. Brooks, and Mr. Flock.

The chairman declared the motion passed.

MEDICAL RESEARCH CENTER AND EQUIPMENT. The following resolution was submitted:

WHEREAS, the 55th General Assembly made an appropriation of $900,000 for a Medical Research Center and Equipment; and

WHEREAS, a part of the appropriation act, Section 3 of Chapter 8, 55th G.A., provides that before any of the funds appropriated shall be expended it shall be determined by the State Board of Education with the approval of the joint legislative Budget and Financial Control Committee that the expenditure shall be for the best interests of the state; now, therefore,

BE IT RESOLVED:

1. That the Medical Research Center and Equipment is for the best interests of the state.

2. That, in accordance with the recommendations of President Hancher and the Dean of the College of Medicine, the plan for the building should provide for allocating some space in the building for a bio-chemistry teaching laboratory, in the interests of efficiency and economy, as that department is vital to all research in medicine.

3. That the general sketches prepared by the Division of Planning and Construction of the Physical Plant Department for the Medical Research Center be approved; and that investigations be made of architectural firms and a recommendation submitted to the Building and Business Committee at the next meeting regarding the employment of an architectural firm to work with the Division of Planning and Construction of the State University on an associate basis in the preparation of plans and specifications for the Medical Research Center and Equipment.
4. That the Budget and Financial Control Committee be requested to:
   a. Approve the project, Medical Research Center and Equipment.
   b. Authorize the selection of an architect to work with the Division of Planning and Construction of the State University on an associate basis.
   c. Authorize that work proceed with the preparation of plans and specifications for the project, to include space for a biochemistry teaching laboratory.

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded and passed.

UNIT COST STUDY. Upon the recommendation of President Hancher, the State University of Iowa was authorized to participate with other universities in a Unit Cost Study which is to be financed by a grant of $150,000.
January 14-15

STATE SANATORIUM

The following business relating to the State Sanatorium was transacted on January 14, 1954:

COMPLETION OF SECOND FLOOR AND BASEMENT OF ADDITION TO BUILDING 52, PATIENTS' WING - PUBLIC HEARING. The Building and Business Committee reported that at 1:30 p.m., January 12, 1954, a public hearing was held in the staff room at the State Sanatorium, Oakdale, Iowa, regarding the proposed construction of the Completion of the Second Floor and Basement of the Addition to Building 52, Patients' Wing, and that no objections were filed and no objectors appeared. Bids for the construction of this project are to be opened at 2 p.m., January 19, 1954, at the State Sanatorium, Oakdale, Iowa.

DEAN FARM - BARN. Upon the recommendation of the Building and Business Committee, authority was granted to the State Sanatorium to raze an old barn on the Dean Farm, which has an inventory value of $1,000.00, and to use the salvaged material to build a machine shed on the Dean Farm.

SEWAGE DISPOSAL PLANT - REPAIRS. In a letter dated June 30, 1953, Secretary Dancer made the following report to the members of the Budget and Financial Control Committee about the condition of the Sewage Disposal Plant at the State Sanatorium: (See Board minutes of May 7-8, 1953.)

"A report dated March 30, 1953, on a survey of the Sewage Treatment Plant at the State Sanatorium, prepared by Marcus P. Powell, associate professor in the Department of Hygiene and Preventive Medicine, College of Medicine, State University of Iowa, is submitted with this letter for your information.

"In his report Mr. Powell states: 'The Oakdale Plant, for the most part, has been operating satisfactorily over the past several years. However, the increased load together with considerable difficulty with mechanical breakdowns..."
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and failure of some of the original structures now makes it necessary for me to call these defects to your attention and recommend that you repair and make some changes in the plant operation if you can find it at all possible to do so."

"He also states, 'It is sincerely hoped that you can find it possible to make all necessary repairs and changes at the Treatment Plant to keep it in step with the growth of the institution.'

"Stanley Engineering Company, Muscatine, Iowa, estimates it would cost $50,000 to do the work recommended. Since the Sanatorium does not have any funds for such work, I have been instructed to send copies of the report and recommendations to you, so you may be advised of the possibility of an emergency situation developing at the Sanatorium Sewage Treatment Plant some time during the biennium 1953-1955. It is hoped the Budget and Financial Control Committee can arrange to inspect the plant when it visits the Sanatorium."

The Building and Business Committee reported that an emergency had developed in connection with the sewage treatment plant at the State Sanatorium and recommended that the Budget and Financial Control Committee be requested to allocate $50,000 from the General Contingent Fund, Chapter 39, 55th General Assembly, for the purpose of restoring and improving the sewage treatment plant. On motion, the recommendation was adopted.
The following business relating to the Iowa State College was transacted on January 14, 1954:

BILSLAND BEQUEST. At the meeting held on September 10-11, 1953, President Hilton reported that B. J. Bilsland, Chicago, Illinois, had made a proposal to transfer to the Iowa State College a 257 acre farm near Madrid, Boone County, Iowa, and he was authorized to negotiate with Mr. Bilsland about the acceptance of the gift.

The following resolution was submitted:

WHEREAS, Mr. Benjamin F. Bilsland of Wilmette, Illinois, has made known his desire to bequeath his farm in Garden Township, Boone County, Iowa, to the State of Iowa, acting by and through its State Board of Education, for the use and benefit of the Agricultural Experiment Station of the Iowa State College of Agriculture and Mechanic Arts with the following conditions, considerations and terms:

1. That the College shall with this farm establish a perpetual memorial to be known as THE BILSLAND MEMORIAL and shall keep the name permanently on public display in a conspicuous location at the farm.

2. That the College shall operate the farm permanently, either as an experimental facility, or for production, or both. In any case the College shall make the payments provided for in paragraph 4, provided the income from the farm over expenses is sufficient for that purpose. If the farm is used for production, the net income from said production, after the current payments provided for in paragraph 4 have been made, shall be used for scholarships at Iowa State College of Agriculture and Mechanic Arts for deserving men and women students whose home residence is in Boone County, Iowa, with a statement that said scholarship money is coming from THE BILSLAND MEMORIAL. Complete control of the use of such money shall be in the hands of the Division of Agriculture, subject to fiscal regulations of the College as established by the State Board of Education. If the farm is used for production, then it shall be kept up well, all buildings shall be maintained in good repair, and the land well fertilized. Said farm shall not at any time be sold, or otherwise disposed of by said College and shall remain the property of said College permanently.

3. That Mr. Ernest Hoffman, the present tenant, who has operated the farm so well for more than twenty years, shall be treated very kindly and kept on the farm in some capacity as long as possible.
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4. That the College will pay from the income of the farm the sum of one hundred fifty dollars the first of each month to Mrs. Gladys F. Bilsland as long as she shall live or until she remarries. Said payments to start the first day of the second month following the date of the death of Benjamin F. Bilsland.

AND, WHEREAS, this farm was acquired by patent in October 1854 by Benjamin F. Bilsland, grandfather of the present Benjamin F. Bilsland, and has remained in the Bilsland family throughout a century of progress in Iowa agriculture.

AND, WHEREAS, it is altogether fitting and proper that this farm should be established and maintained by the College as a memorial to the Bilsland family.

AND, WHEREAS, this farm would be of great value to the Agricultural Experiment Station in its program of agricultural research, including but not limited to the following uses: to supplement present areas available for crop improvement and soil research, to increase seed stocks of improved crop varieties, and to produce feed for maintenance of livestock research program at Ames.

NO", THEREFORE, Be It Resolved that the State Board of Education agrees to accept title to the farm when and if the bequest is consummated and to use the farm in accordance with the terms, considerations and conditions as set forth hereinbefore.

AND, Be It Further Resolved that the State Board of Education does hereby express its deep appreciation to Mr. and Mrs. Benjamin F. Bilsland for the generous action they have made in behalf of Agriculture in Iowa.

Mr. Hagemann moved that the foregoing resolution be adopted. The motion was seconded by Mr. Fredricksen and passed.

DORMITORY CONSTRUCTION. (See general section of these minutes.)

January 15, 1954

The following business relating to the Iowa State College was transacted on January 15, 1954:

RESIGNATIONS. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, the following resignations were accepted:

Sherret S. Chase, associate professor of Botany, effective as of December 31, 1953, to accept a position with the DeKalb Hybrid Seed Company.

Robert C. Griffiths, assistant professor of Veterinary Medicine and Surgery, effective as of November 30, 1953, due to ill health.

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LEAVES OF ABSENCE. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, the following leaves of absence without salary were granted:

Murl McDonald, professor, Agricultural Extension Service, from December 16, 1953, through March 15, 1954, due to his wife's illness.

Roger L. Lawrence, assistant state boys' 4-H leader, County Youth Program, Agricultural Extension Service, from February 3, 1954, through March 20, 1954, in order to devote full time to graduate study at Iowa State College.

M. L. Cushman, professor of Vocational Education, for the period June 15, 1954, through July 22, 1954, in order to teach at the University of Texas the first summer session.

PROMOTION. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, Arne T. Nordskog was promoted from associate professor of Poultry Husbandry to professor of Poultry Husbandry, effective as of January 1, 1954, with no change in salary.

CHANGE IN RANK. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, the rank of William W. Cover (Major), United States Army, was changed from associate professor of Military Science and Tactics to assistant professor of Military Science and Tactics, effective as of January 1, 1954. This arrangement has been made with the United States Army to allow Major Cover to become a candidate for the Master of Science degree at the Iowa State College while he is assigned to duty at the College.

APPOINTMENTS. Upon the recommendation of President Hilton and with the approval of the Faculty Committee, the following appointments were made:

Robert B. Hegland, county extension director, Woodbury County, Agricultural Extension Service, at a salary of $5,000 ($2,700 Extension; $2,300 County), twelve months' basis (Civil Service), effective February 1, 1954. (Replacement for Mr. Vickerstaff.)
Max E. Sauerbry, county extension Director, Clayton County, Agricultural Extension Service, at a salary of $5,700 ($2,700 Extension; $3,000 County), twelve months' basis (Civil Service), effective as of January 1, 1954.

Betty Steele, associate professor of Foods and Nutrition, at a salary of $6,600 ($2,200 Home Economics; $4,400 Agricultural Extension Service), twelve months' basis, plus annuity, effective July 1, 1954. (Replacement for Dr. Everson.)

Dean W. Stebbins, professor of Physics, a continuation of a previous appointment with the Air Force in Japan, at a salary of $12,000 a year, twelve months' basis, effective December 1, 1953, through March 31, 1954. Dr. Stebbins is to return to regular staff status April 1, 1954.

DEATHS. President Hilton reported the following deaths:

Mrs. Madge Young, Residence Halls advisor, December 15, 1953;
Fred E. Ferguson, professor and bulletin editor, Information Service, December 27, 1953;
B. F. Ruth, professor of Chemical Engineering, January 1, 1954;

PRESIDENT JAMES H. HILTON - INAUGURATION. The Faculty Committee reported that President Hilton had requested that the previous action of the Board regarding plans for his formal inauguration as President of the Iowa State College be rescinded, and recommended that the work and planning for such a ceremony be diverted to and concentrated on plans for celebrating the 100th Anniversary of the Iowa State College in 1958.

Mr. Strawman moved that the following action taken by the State Board of Education on October 23, 1953, be rescinded:

"Mr. Hamilton stated the recommendation of the Faculty Committee that Dr. James H. Hilton be formally inaugurated as President of the Iowa State College some time during the months of February or March, 1954; and he moved that the recommendation be adopted and authority granted to proceed with plans for the inauguration. The motion was seconded by Mr. Hagemann and passed."

The motion was seconded by Mr. Fredrickson and passed.

BUDGET FOR 1953-1954 - INCREASE. Upon the recommendation of the Building and Business Committee the Budget of the Iowa State College for the year 1953-1954
was increased, as follows, with the understanding that a report will be filed with the State Comptroller in accordance with the provisions of Section 12, Chapter 6, Acts of the 55th General Assembly:

Agricultural Extension Division, $3,346.27, resulting from final determination of the amount of Federal Extension Funds at $903,346.27, as compared to $900,000.00 used in the budget estimate; the amount of the increase to be credited to Field Staff Salaries, Project 21, page 249 of the budget.

Agricultural Experiment Station, $22,496.00, resulting from final determination of the amount of Federal Funds at $276,366.00, as compared to $253,870.00 used in the budget estimate; the amount of the increase to be credited to a new item, "Additional Federal Funds for allocation", page 170 of the budget.

UNITED STATES ATOMIC ENERGY COMMISSION - CONTRACTS. Upon the recommendation of the Building and Business Committee, supplements to contracts with the United States Atomic Energy Commission were approved, as follows:

1. Supplement No. 4, Project No. 1, Contract No. AT(ll-1)-59, providing for an extension in the termination date from December 31, 1953, to June 30, 1954.

2. Supplement No. 3, Project No. 5, Contract No. AT(ll-1)-59, providing for final settlement and termination of this project as of June 15, 1953, and a net refund of $3,099.18 unexpended funds to the Atomic Energy Commission.

SECOND ADDITION TO GENETICS BUILDING - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted for issuing Change Order #1 to the contract with the Puffett Plumbing Company for the installation of plumbing and heating in the Second Addition to the Genetics Building for the following:

1. For relocation of utilities in X-ray room and utility room, with no change in the contract price.

2. For the revision of floor drain detail and lead pan in equipment rooms, at a deduction of $25.00 from the contract price.

SECOND ADDITION TO GENETICS BUILDING, RADIATION PIT - ACCEPTANCE. The Building and Business Committee reported that the Second Addition to the Genetics
Building, Radiation Pit, had been inspected by Ben W. Schaefer and he had reported that the contractor, James Thompson and Sons, had completed the work in accordance with the plans and specifications and contract documents.

Upon the recommendation of the Building and Business Committee, the Second Addition to Genetics Building, Radiation Pit, was accepted from James Thompson and Sons as of this date, January 15, 1954, and payment of the final estimate in accordance with Chapter 573, 1950 Code of Iowa, was authorized.

ADDITION TO SCIENCE BUILDING - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted for issuing Change Order No. 2 to the contract with the Conditioned Air Corporation for the installation of plumbing and heating in the Addition to the Science Building, covering the cost of re-routing a steam main through the Geology Department general office in the basement on a "time and material" basis with a guaranteed maximum of not to exceed an addition of $900.00 to the contract price.

ADDITION TO FRILEY-HUGHES DORMITORY - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted for issuing Change Order No. 1 to the contract with the Scheid Plumbing and Heating Company for the installation of plumbing and heating in the Addition to Friley-Hughes Dormitory, covering the omission of certain work in connection with four existing downspouts at a deduction of $100.00 from the contract price.

BACHELOR DEBATING SOCIETY. President Hilton reported that a poll of the surviving members of the Bachelor Debating Society, conducted by the Alumni Association, indicated that a majority favors the use of the Society's building fund, which has been functioning temporarily as a Student Loan Fund, for furnishing and equipping a browsing library in the new addition to the Memorial
Union Building as a memorial to the Bachelor Debating Society. (See Board minutes of September 10-11, 1953.)

Upon the recommendation of President Hilton and the Building and Business Committee, the request of the surviving members of the Bachelor Debating Society was granted and the assets of the Bachelor Debating Society Loan Fund were released to furnish and equip a browsing library in the new addition to the Memorial Union Building as a memorial to the Society.

WOI-TV - INCOME TAX LIABILITY. President Hilton reported on a conference held in the Office of the Attorney General on December 31, 1953, regarding the income tax liability of Station WOI-TV, at which time he advised the Attorney General of the interest of the Association of Land Grant Colleges in the case and the desire of the Association to be helpful in any way possible; and President Hilton stated that the Attorney General advised those present of the plans he had made for a meeting in Washington, D. C., with top officials of the Treasury Department, hoping to get a satisfactory ruling rather than having the case tried in Court, and that the Attorney General had expressed a desire to have members of the College staff and representatives of the Association of Land Grant Colleges present at the conference in Washington, D. C.

BEEF CATTLE NUTRITION BARN AND LABORATORY - SITE. President Hilton called attention to the appropriation of $250,000 made by Chapter 7, Acts of the 55th General Assembly, for a Beef Cattle Nutrition Barn and Laboratory with a tentative understanding with some members of the Legislature that the Iowa State College would be able to purchase a site for the barn by using receipts from the sale of land presently owned by the Iowa State College.

President Hilton stated that after careful consideration of the problems involved if any of the land owned by the College were to be sold it was his
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recommendation that the College should not sell any of the land it now owns, and he discussed with the Board the following possible methods of financing the purchase of land to be used as a site for the Beef Cattle Nutrition Barn and Laboratory:

(1) Use the proceeds of the sale of land on Beech Avenue. This is not likely to produce sufficient funds to buy the size of farm recommended by Dean Andre.

(2) Request additional funds from the Interim Committee on the basis of an emergency asking. Certain members of the Interim Committee have indicated that funds would be provided if requested by the State Board of Education.

(3) Request a transfer of funds appropriated under Senate File 433 for various major repair and improvement jobs such as steam tunnels, electric distribution, etc., to the Beef Cattle Nutrition Laboratory program also appropriated under the same bill. This transfer would be requested only on the basis that these items are not being dropped from the College's program but are being postponed and with the understanding that an effort would be made to get them reappropriated by the next legislature.

(4) Purchase the site from the appropriation of $250,000 made for the Beef Cattle Nutrition Laboratory. Defer part of the building construction with the understanding that the balance required to complete the project will be supported by the members of the Interim Committee who are in the next session of the legislature.

(5) Provide funds for the purchase of the site from some other source of available funds. Suggestion was made that perhaps the recent bequest under the Rollin E. Hinds estate could be used for this purpose.

(6) Request from the Interim Committee funds from the balance remaining in the appropriation for settlement of the College's share of the cost of constructing the Sewage Disposal Plant. The balance available here will be approximately $95,000.

(7) Use some $12,000 of "temporarily functioning endowment funds" which are on hand as a result of repayment to the Endowment Fund from Swine Research Farm income of the original endowment funds authorized to be used for purchasing the Swine Farm by the legislature some years ago. Due to the specific authority granted by the legislature for the purchase of the Swine Farm property, it is extremely doubtful if this fund could be used.

The State Board of Education concurred with the recommendation of President Hilton that no land now owned by the Iowa State College should be sold, and authorized President Hilton and Secretary Dancer to present the problem to the Budget and Financial Control Committee for suggestions and advice.
POWER PLANT ADDITIONS AND ALTERATIONS - DIVISION XVIII, STEAM GENERATOR NO. 2 -

ACCEPTANCE. The Building and Business Committee reported that on January 11, 1954, Ben H. Schaefer, Superintendent of the Physical Plant Department, Iowa State College, had written to the State Board of Education as follows:

"An examination of the work done by the Murray Iron Works Company in the construction of the steam generator No. 2 has been made, and we find that the plans and specifications have been complied with.

"An efficiency test has been run and, according to observations and calculations by Brown Engineering Company, the efficiency guaranteed has been exceeded. The work is complete and the unit is in operation. We, therefore, recommend the acceptance of the contract with the Murray Iron Works Company."

Upon the recommendation of the Building and Business Committee, Steam Generator No. 2, Division XVIII, Power Plant Additions and Alterations, was accepted from the Murray Iron Works Company as of this date, January 15, 1954, and payment of the final estimate in accordance with the provisions of Chapter 573, 1950 Code of Iowa, was authorized.
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IOWA STATE TEACHERS COLLEGE

The following business relating to the Iowa State Teachers College was transacted on January 15, 1954:

VOCATIONAL WORK IN HOME ECONOMICS. President Maucker submitted the following report and recommendation:

At the present time the Home Economics Department at the Iowa State Teachers College is authorized to prepare and recommend teachers for certification in non-vocational (non-federally reimbursed) home economics only. Because of this limitation, it is not permitted to prepare teachers for about one-third of the Iowa high schools which teach home economics, including most of the larger city schools. Preliminary analysis indicates that it would strengthen the department materially and enable the Iowa State Teachers College to turn out more home economics teachers to meet the exceedingly strong demand for such teachers if the College were authorized to prepare teachers for vocational as well as non-vocational work. We believe we would not need to increase the number of positions in the Home Economics Department and that we would not need to add any additional courses. We would have to arrange for student teaching in a school which offers vocational home economics, whereas at the present time we offer our student teaching in schools offering non-vocational home economics only.

It thus appears that without appreciable increased costs we could strengthen the Home Economics Department and contribute more effectively toward meeting the needs of the state for home economics teachers if the Iowa State Teachers College were allowed to recommend teachers for the vocational home economics certificate.

To bring this matter to the Board's attention, I wish formally to recommend that Iowa State Teachers College be authorized to prepare teachers for certification in vocational home economics; and, recognizing that this is a matter which involves inter-institutional relationships, I recommend that it be referred to the Inter-institutional Committee on Educational Coordination for study and recommendation to the State Board of Education.

On motion, the recommendation of President Maucker regarding vocational work in home economics was referred to the Committee on Educational Coordination for consideration and report back to the Board.

GIFT OF REAL ESTATE - MRS. C. S. CORY. President Maucker reported that Mrs. Charles S. Cory, a Cedar Falls resident and graduate of the Iowa State Teachers College, wishes to give to the State of Iowa for the use and benefit of the
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Iowa State Teachers College a 40-acre tract of land in Chickasaw County as a memorial to her deceased husband who was a professor at the College for six years and who served as registrar from 1913 to 1937.

President Maucker stated that the property is a woodlot facing on the north the highway running from Nashua to Highway 63; that it is located about five miles west of Highway 63, just west of where the highway crosses the Wapsipinicon River; and that Mrs. Cory wishes to make this gift without any restrictions whatsoever other than the requirement that the gift be accepted as a memorial to her husband, and she will provide a cash gift of $200 in order that an appropriate marker be erected on the lot indicating that it is a memorial to Mr. Cory, and she recognizes that some day it might be necessary in the judgment of college officials to sell the land and, if so, she requests only that if such should be the case the proceeds be used in some way to continue to commemorate the career of her husband as a member of the Teachers College faculty.

President Maucker said that if the College secures this property it will be obligated to erect a plaque in memory to Mr. Cory and, in addition, it will probably develop an approach to the property either from the main road or a side road and then leave the property about as it is for a number of years, letting time indicate whether it should be developed as a recreational area, adapted to some other purpose, or sold with the proceeds going to a scholarship or some other form of memorial to Mr. Cory.

It was the consensus that Secretary Dancer should confer with members of the Executive Council to find if they would approve acceptance of the gift of real estate.
ELECTRICAL DISTRIBUTION SYSTEM - SUBSTATIONS, TRANSFORMERS, ETC. - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, authority was granted to issue Change Order No. 1 to the contract with the Hub Electric Company for Sub-stations, Transformers, Etc., Electrical Distribution System, covering the filtering of transformer oil in 3 transformers at an addition of $150 to the contract price, payment to be made from Repairs, Replacements and Alterations and Equipment Fund, Account 1003.

COMPLETION AND PAYMENT AND EQUIPPING CAMPUS LABORATORY SCHOOL, UNIT A - KITCHEN EQUIPMENT. The Building and Business Committee reported that 1 Kelvinator model JOD6 Ice Cream Cabinet had been purchased from the Baker Ice Cream Company, Cedar Falls, Iowa, at a price of $206.75, payment to be made from the $30,000 allocation for Kitchen Equipment of funds appropriated by the 55th General Assembly for the Completion and Payment and Equipping of Campus Laboratory School, Unit A.

CAMPUS LABORATORY SCHOOL, UNIT A - GENERAL CONSTRUCTION - CHANGE ORDER. Upon the recommendation of the Building and Business Committee, the architect was authorized to issue a change order to the contract with Viggo M. Jensen Company for the general construction of the Campus Laboratory School, Unit A, covering a deduction of $420.00 from the contract price because of faulty sidewalk and terrace floor construction.

ARTS AND INDUSTRIES BUILDING - FUNDS. The Building and Business Committee reported that the unused balance of $948.00 for the project, "Capital Improvements, Arts and Industries Building", had been returned to the State Comptroller with the request that it be credited to the Iowa State Teachers College Control Account, Capital Improvements, 51st G. A.
ADDITIONAL HEATING FACILITIES - POWER PLANT EXPANSION - HEATING TUNNEL EXTENSIONS - COST - ALLOCATION OF FUNDS. The Building and Business Committee submitted a final report of the cost of the Additional Heating Facilities, Power Plant Expansion and Heating Tunnel Extensions during the period 1948 through 1953, totaling $950,067.39, and recommended that the Budget and Financial Control Committee be requested to allocate funds as follows in order to complete payment of the cost of the project:

From:
- Iowa State Teachers College Capital Improvement Control (51st G.A.) 5-13-51
- Iowa State Teachers College Capital Improvement Control (53rd G.A.) 7-2-7-53

To:
- Iowa State Teachers College Additional Heating Facilities, 5-1-3-6-51

On motion, the recommendation was approved and adopted.

DEED - MARGARET CLARK HECKROTH AND GLENN H. HECKROTH. At the meeting held on October 23, 1953, it was moved, seconded and passed that the State Board of Education exercise the option in the "Lease for Earth Pit" dated July 12, 1938, and request that a deed be executed and delivered.

It was moved that a warranty deed executed on November 21, 1953, by Margaret Clark Heckroth and Glenn (Glenn) H. Heckroth, wife and husband, Black Hawk County, Iowa, conveying to the State of Iowa for the use and benefit of the Iowa State Teachers College the following described premises, be accepted:

All of that certain triangular tract or parcel of land containing approximately Three (3) acres, lying Southeasterly of the center line of the Old Cameron Road, now known as State Highway No. 57, and located within the East One-half of the Northwest Quarter of Section No. 23, Township No. 89 North, Range No. 14 West of the 5th P.M., in Black Hawk County, Iowa, subject to all highways.

The motion was seconded and on roll call the vote was as follows:
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Aye: Mr. Fredrickson, Mr. Hagemann, Mr. Hamilton, Mr. Rider, Mr. Stevens, and Mr. Strawman.

Nay: None.

Absent: Mrs. Archie, Mrs. Brooks, and Mr. Plock.

The chairman declared the motion passed.
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IOWA BRAILLE AND SIGHT-SAVING SCHOOL

The following business relating to the Iowa Braille and Sight-Saving School was transacted on January 14, 1954:

STEAM DISTRIBUTION HEADER AND BUILDING. Upon the recommendation of the Building and Business Committee, the final plans and specifications prepared by the Brown Engineering Company for the Steam Distribution Header and Building were approved, and authority to advertise for bids was granted, subject to approval by the Budget and Financial Control Committee.

ARCHITECTURAL SERVICES - SUPERINTENDENT'S HOME - PORCHES ON MAIN BUILDING - EAVES ON MAIN BUILDING. Secretary Dancer reported that in accordance with previous actions taken by the State Board of Education and the Budget and Financial Control Committee, the contract had been executed with Norman Hatton and Associates, Cedar Rapids, Iowa, for architectural services for the Superintendent's Home, the Porches on the Main Building, and the Eaves on the Main Building. On motion, the report was approved and the action ratified.

SUPERINTENDENT'S HOME - PLANS AND SPECIFICATIONS. Upon the recommendation of the Building and Business Committee, the preliminary plans for the Superintendent's Home were approved and the architect was authorized to proceed with the preparation of the final plans and specifications and to advertise for bids.

BOYS' DORMITORY - HEATING SYSTEM FAILURE. Superintendent Overbeay submitted a comprehensive report from Norman B. Hatton, architect for the Boys' Dormitory, in which Mr. Hatton reviewed events connected with the failure of the heating system in the dormitory and remarked on reports made by (1) the Byers Pipe Company, who furnished the pipe, (2) the Patzig Testing Laboratories, who made
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examinations of the pipe, and (3) the reports made by staff members of the Iowa Engineering Experiment Station of the Iowa State College following their survey of the heating system. (See Board minutes of October 22-23-24, 1953.)

It was the conclusion of Mr. Hatton and Superintendent Overbeay that the General Contractor is responsible for the breakdown of the heating system due to his carelessness and negligence during construction.

Superintendent Overbeay also reported that further tests of the entire heating system had disclosed that the damage is confined to one comparatively small area, and that repairs to that area would be made as soon as possible; that the dormitory except for the rooms directly affected by the breakdown is being satisfactorily heated; and that arrangements have been made for temporary heat, if needed, until the repairs can be made.

A report made by the Brown Engineering Company, following its inspection of the heating system after its failure and a plan for a substitute system was presented and explained by Superintendent Overbeay. (The survey was authorized by the Finance Committee.)

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ADJOURNMENT. The meeting adjourned at 2 p.m., January 15, 1954.

David A. Dancer, Secretary