

**IOWA COORDINATING COUNCIL FOR POST-HIGH SCHOOL EDUCATION**

**FORM FOR INSTITUTIONS**

**SUBMITTING PROPOSED NEW PROGRAMS (on or off-campus)**

I. Please provide the following identifying information.

_____	_____
Name of Institution Proposing a Program	Date
_____	_____
Mailing Address	Contact Person
_____	_____
	Telephone #

II. Please identify the program being proposed.

_____	_____
Title of proposed program	*ICCPHSE Taxonomy Classification
_____	_____
Location of proposed program	On-campus      Off-campus (Check one)

\*Copies available from the ICCPHSE, 515-281-3934. The form is also available on the Board of Regents web site ([www2.state.ia.us/regents](http://www2.state.ia.us/regents)). Click "Higher Education Links" at the lower left)

III. Is your institution accredited? By whom?

IV. Please provide a short description of the program.

V. Please provide a listing of other Iowa institutions (public and private) where identical or similar programs are offered. Please consult the ICCPHSE Taxonomy of Programs in Iowa.

- 1.
- 2.
- 3.
- 4.

- VI. Please briefly discuss the implications for potential duplication of the proposed program with those listed in Part V.
  
- VII. Please provide a brief statement of any special need for the program in the state of Iowa.
  
- VIII. Please provide a brief statement of the anticipated demand for the program from students now enrolled or who might be enrolled at the institution (include the basis or source of this information).
  
- IX. Please attach copies of correspondence indicating that discussions have taken place with other colleges and universities in the area served by the program (i.e., those listed in Part V above).
  
- X. Please list the Iowa institutions in which articulation agreements are being developed for the proposed program.
  
- XI. Please add or attach other materials that you believe will be helpful to council members reviewing this request.
  
- XII. Please return this form to:  
  
Mr. Roger Foelske  
Iowa Department of Education  
Grimes State Office Building  
Des Moines, IA 50319-0146  
roger.foelske@iowa.gov  
(515) 281-4700  
(515) 281-6544 (FAX)